

**MEMORANDUM**

**DATE:** August 3, 2020

**TO:** Governor's Office of Budget, Planning and Policy  
Legislative Budget Board  
State Auditor's Office

**FROM:** Sherri Magnus *Sherri Magnus*  
Vice President and Chief Audit Officer

**Re:** Audit Number: MDA20-406 O365 Readiness Assessment Report  
Uploaded to SAO Confidential Portal: 8/3/2020

The University of Texas MD Anderson Cancer Center Internal Audit department conducted an assessment of Microsoft Office 365 readiness. The objective of the audit was to:

*To assess the adequacy of governance for O365. We also reviewed key configurations within O365 to ensure adequate controls exist as O365 gets rolled out to the institution*

The report contains confidential information that relates to information security and is not subject to the disclosure requirements of the Texas Public Information Act, based on the exception found in Government Code §552.139. Specific results were made to the appropriate management members.