



**THE UNIVERSITY OF TEXAS SYSTEM AUDIT OFFICE**  
**Independent Auditor's Report on the**  
**Application of Agreed-Upon Procedures - UTSA**  
**For the Fiscal Year Ended August 31, 2022**

# SUMMARY

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## OBJECTIVE:

The objective of this engagement is to assist management of The University of Texas at San Antonio (UTSA) in evaluating whether the accompanying Statement of Revenues and Expenses (SRE) of UTSA's Department of Intercollegiate Athletics (Athletics) was in compliance with the National Collegiate Athletic Association (NCAA) Constitution 3.2.4.17 for the Fiscal Year Ended (FYE) August 31, 2022, through the performance of 74 procedures agreed upon with UTSA's president.

## OVERALL RESULTS:

Revenues, expenses, and other items reported on the SRE materially agreed to the amounts reported in UTSA's general ledger. Material exceptions for reporting are defined as errors or misclassifications equal to or greater than 1% of total revenues or expenses. Immaterial differences were discussed with Athletics management and adjusted as needed on the final SRE located in *Appendix A* of this report. In addition, there are certain items recorded on the SRE that are not required to be recorded in UTSA's general ledger, such as indirect institutional support and gifts in-kind. The NCAA requires that these items be reported on the SRE to fully reflect the operations of Athletics.



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# RESULTS

The following pages outline the required procedures and results. Material exceptions for reporting are defined as errors or misclassifications equal to or greater than 1% of total revenues or expenses.

## MINIMUM AGREED-UPON PROCEDURES FOR REVENUE, EXPENSES, AND OTHER REPORTING ITEMS

- Agree the amounts reported on the SRE to institution's general ledger.

*Revenues, expenses, and other items reported on the SRE materially agreed to the amounts reported in UTSA's general ledger. A material difference was corrected on the final SRE located in **Appendix A**, and immaterial differences were discussed with Athletics management and adjusted on the final SRE as needed. In addition, certain items were recorded on the SRE that were not required to be recorded in UTSA's general ledger, including indirect institutional support and in-kind amounts from sport sponsorships. The NCAA requires that these items be reported on the SRE to fully reflect the operations of Athletics.*

- Perform the following procedures for all revenue and expense categories applicable to the SRE:
  - Compare and agree each operating revenue and expense category reported in the SRE during the reporting period to supporting schedules provided by the institution. If a specific reporting category is less than 4% of the total revenues, no procedures are required for that specific category.
  - Compare and agree a sample of operating revenue receipts and operating expenses obtained from the above supporting schedules to adequate supporting documentation.

*These procedures were performed for the revenue and expense categories, except for those less than 4.0% of the total revenues or total expenses, and the results are detailed in the following pages. If applicable, any material exceptions are noted below under the specific reporting category.*

- Compare each major revenue and expense account over 10% of the total revenues/expenses to prior period amounts and budget estimates. Obtain and document an explanation of any variations greater than 10%. Report the analysis as a supplement to the final Agreed-Upon procedures report.

*This procedure was performed for variances and results detailed in **Appendix C**, Variance Analysis.*

- Identify aspects of the institution's internal control structure that are unique to the intercollegiate athletics department. Test specific elements of the control environment and accounting systems that (1) are unique to intercollegiate athletics and (2) have not been addressed in connection with the audit of the institution's financial statements.

*No material exceptions were noted as a result of this procedure.*

- Identify all intercollegiate athletics-related affiliated and outside organizations and obtain those organizations' statements for the reporting period. Agree the amounts reported in the SRE to the organization's general ledger or confirm revenues and expenses directly with a responsible official of the organization.

*No material exceptions were noted as a result of this procedure.*



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## MINIMUM AGREED-UPON PROCEDURES FOR REVENUES

### **Ticket Sales**

1. Compare tickets sold during the reporting period, complimentary tickets provided during the reporting period, and unsold tickets to the related revenue reported by the institution in the SRE and the related attendance figures and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

### **Student Fees**

2. Compare and agree student fees reported by the institution in the SRE for the reporting period to student enrollments during the same reporting period and recalculate totals.
3. Obtain documentation of the institution's methodology for allocating student fees to intercollegiate athletics programs.
4. If the athletics department is reporting that an allocation of student fees should be countable as generated revenue, recalculate the totals of their methodology for supporting that they are able to count each sport. Tie the calculation to supporting documents such as seat manifests, ticket sales reports, and student fee totals.

*No material exceptions were noted as a result of these procedures.*

### **Direct State or Other Governmental Support**

5. Compare direct state or other governmental support recorded by the institution during the reporting period with state appropriations, institutional authorizations, and/or other corroborative supporting documentation and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

### **Direct Institutional Support**

6. Compare the direct institutional support recorded by the institution during the reporting period with the institutional supporting budget transfers documentation and other corroborative supporting documentation and recalculate totals.

*We identified one material difference. There was \$4 million in institutional funding that the university had provided to the Athletic Department through a budget transfer to support student athlete financial aid; however, this was not included in the initial SRE. Budget transfers are not included in the system query used by the athletic department to prepare the SRE and had been inadvertently omitted. Athletics corrected the final SRE that appears in **Appendix A** of this report and is working with the Budget and Financial Planning department to develop a process to ensure budget transfers, when they occur, are included in the SRE going forward.*



### Transfers Back to Institution

7. Compare the transfers back to the institution with permanent transfers back to institution from the athletics department and recalculate totals.

*This procedure was not applicable. Athletics did not have any transfers back to the institution.*

### Indirect Institutional Support

8. Compare the indirect institutional support recorded by the institution during the reporting period with expense payments, cost allocation detail, and other corroborative supporting documentation and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

### Guarantees

9. Select a sample of settlement reports for away games during the reporting period and agree each selection to the institution's general ledger and/or the SRE and recalculate totals.
10. Select a sample of contractual agreements pertaining to revenues derived from guaranteed contests during the reporting period. Compare and agree each selection to the institution's general ledger and/or the SRE and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

### Contributions

11. Obtain and review supporting documentation for any contributions of moneys, goods, or services received directly by the intercollegiate athletics program from any affiliated or outside organization that constituted 10% or more of all contributions received for intercollegiate athletics during the reporting period and recalculate totals.

*This procedure was not applicable. There were no individual contributions of moneys, goods, or services received directly by Athletics from an affiliated or outside organization that constituted 10% or more of all contributions received for Athletics.*

### In-Kind

12. Compare the in-kind recorded by the institution during the reporting period with a schedule of in-kind donations and recalculate totals.

*This procedure was not applicable. Athletics did not receive any in-kind contributions.*

### Compensation and Benefits Provided by a Third-Party

13. Obtain the summary of revenues from affiliated and outside organizations (Summary) as of the end of the reporting period from the institution. Select a sample of funds from the Summary and compare and agree each selection to supporting documentation, the institution's general ledger, and/or the Summary and recalculate totals.

*No material exceptions were noted as a result of this procedure.*



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## **Media Rights**

14. Obtain and inspect agreements to understand the institution's total media (broadcast, television, radio) rights received by the institution or through their conference offices as reported in the SRE.
15. Compare and agree the media right revenues to a summary statement of all media rights identified, if applicable, and the institution's general ledger and recalculate totals. Ledger totals may be different for total contributions if media rights are not broken out separately.

*No material exceptions were noted as a result of these procedures.*

## **NCAA Distributions**

16. Compare the amounts recorded in the revenue and expense reporting to general ledger detail for NCAA distributions and other corroborative supporting documents and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

## **Conference Distributions and Conference Distributions of Football Bowl Generated Revenue**

17. Obtain and inspect agreements related to the institution's conference distributions and participation in revenues from tournaments during the reporting period for relevant terms and conditions.
18. Compare and agree the related revenues to the institution's general ledger and/or the SRE and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

## **Program Sales, Concessions, Novelty Sales, and Parking**

19. Compare the amount recorded in the revenue reporting category to general ledger detail of program sales, concessions, novelty sales, and parking as well as any other corroborative supporting documents and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

## **Royalties, Licensing, Advertisements, and Sponsorships**

20. Obtain and inspect agreements related to the institution's participation in revenues from royalties, licensing, advertisements, and sponsorships during the reporting period for relevant terms and conditions.
21. Compare and agree the related revenues to the institution's general ledger and/or the SRE and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

## **Sports Camp Revenues**

22. Inspect sports camp contract(s) between the institution and person(s) conducting institutional sports-camps or clinics during the reporting period to obtain documentation of the institution's methodology for recording revenues from sports-camps.
23. Obtain schedules of camp participants and select a sample of individual camp participant cash receipts from the schedule of sports-camp participants and agree each selection to the institution's general ledger and/or the SRE and recalculate totals.

*No material exceptions were noted as a result of these procedures.*



### **Athletics Restricted Endowment and Investment Income**

24. Obtain and inspect endowment agreements for relevant terms and conditions.
25. Compare and agree the classification and use of endowments and investment income reported in the SRE during the reporting period to the uses of income defined within the related endowment agreement and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

### **Other Operating Revenue**

26. Perform minimum agreed-upon procedures referenced for all revenue categories and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

### **Football Bowl Revenues**

27. Obtain and inspect agreements related to the institution's revenues from post-season football bowl participation during the reporting period to gain an understanding of the relevant terms and conditions.
28. Compare and agree the related revenues to the institution's general ledger and/or the SRE and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

## **MINIMUM AGREED-UPON PROCEDURES FOR EXPENSES**

### **Athletic Student Aid**

29. Select a sample of students (10% of the total student-athletes for institutions who have used NCAA's Compliance Assistant (CA) software to prepare athletic aid detail, with a maximum sample size of 40, and 20% of total student-athletes for institutions who have not, with a maximum sample size of 60) from the listing of institutional student aid recipients during the reporting period. Data should be captured by the institution through the creation of a squad/eligibility list for each sponsored sport.
30. Obtain individual student account detail for each selection and compare the total aid in the institution's student system to the student's detail in the institution's report that ties directly to the NCAA Membership Financial Reporting System.
31. Perform a check of each student selected to ensure their information was reported accurately in the NCAA Membership Financial Reporting System.
32. Recalculate totals for each sport and overall.

*No material exceptions were noted as a result of these procedures.*

### **Guarantees**

33. Obtain and inspect visiting institution's away-game settlement reports received by the institution during the reporting period and agree related expenses to the institution's general ledger and/or the SRE and recalculate totals.
34. Obtain and inspect contractual agreements pertaining to expenses recorded by the institution from guaranteed contests during the reporting period. Compare and agree related amounts expensed by the



institution during the reporting period to the institution's general ledger and/or the SRE and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

#### **Coaching Salaries, Benefits, and Bonuses Paid by the University and Related Entities**

35. Obtain and inspect a listing of coaches employed by the institution and related entities during the reporting period. Select a sample of coaches' contracts that must include football and men's and women's basketball from the listing.
36. Compare and agree the financial terms and conditions of each selection to the related coaching salaries, benefits, and bonuses recorded by the institution and related entities in the SRE during the reporting period.
37. Obtain and inspect payroll summary registers for the reporting year for each selection. Compare and agree payroll summary registers from the reporting period to the related coaching salaries, benefits, and bonuses paid by the institution and related entities expense recorded by the institution in the SRE during the reporting period.
38. Compare and agree the totals recorded to any employment contracts executed for the sample selected and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

#### **Coaching Other Compensation and Benefits Paid by a Third Party**

39. Obtain and inspect a listing of coaches employed by third parties during the reporting period. Select a sample of coaches' contracts that must include football and men's and women's basketball from the listing.
40. Compare and agree the financial terms and conditions of each selection to the related coaching other compensation and benefits paid by a third party and recorded by the institution in the SRE during the reporting period.
41. Obtain and inspect reporting period payroll summary registers for each selection. Compare and agree related payroll summary register to the coaching other compensation and benefits paid by a third party recorded by the institution in the SRE during the reporting period and recalculate totals.

*These procedures were not applicable. Athletics did not have coaching compensation or benefits provided by a third party.*

#### **Support Staff/Administrative Salaries, Benefits, and Bonuses Paid by the University and Related Entities**

42. Select a sample of support staff/administrative personnel employed by the institution and related entities during the reporting period.
43. Obtain and inspect reporting period summary payroll register for each selection. Compare and agree the related payroll summary registers to the related support staff administrative salaries, benefits, and bonuses paid by the institution and related entities expense recorded by the institution in the SRE during the reporting period and recalculate totals.

*No material exceptions were noted as a result of these procedures.*





**Support Staff/Administrative Other Compensation and Benefits Paid by a Third Party**

44. Select a sample of support staff/administrative personnel employed by third parties during the reporting period.
45. Obtain and inspect reporting period payroll summary registers for each selection. Compare and agree related payroll summary registers to the related support staff administrative other compensation and benefits expense recorded by the institution in the SRE during the reporting period and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

**Severance Payments**

46. Select a sample of employees receiving severance payments by the institution during the reporting period and agree each severance payment to the related termination letter or employment contract and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

**Recruiting**

47. Obtain documentation of the institution's recruiting expense policies.
48. Compare and agree to existing institutional- and NCAA-related policies.
49. Obtain general ledger detail and compare to the total expenses reported and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

**Team Travel**

50. Obtain documentation of the institution's team travel policies.
51. Compare and agree to existing institutional- and NCAA-related policies.
52. Obtain general ledger detail and compare to the total expenses reported and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

**Equipment, Uniforms, and Supplies**

53. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

**Game Expenses**

54. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

**Fund Raising, Marketing, and Promotion**

55. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.





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*No material exceptions were noted as a result of this procedure.*

## **Sports-Camp Expenses**

56. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

## **Spirit Groups**

57. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

## **Athletic Facility Debt Service, Leases and Rental Fees**

58. Obtain a listing of debt service schedules, lease payments, and rental fees for athletics facilities for the reporting year. Compare a sample of facility payments including the top two highest facility payments to additional supporting documentation (e.g., debt financing agreements, leases, rental agreements).
59. Compare amounts recorded to amounts listed in the general ledger detail and recalculate totals.

*No material exceptions were noted as a result of these procedures.*

## **Direct Overhead and Administrative Expenses**

60. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

## **Indirect Institutional Support**

61. Tested with revenue section - Indirect Institutional Support (see procedure #8).

*No material exceptions were noted as a result of this procedure.*

## **Medical Expenses and Medical Insurance**

62. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*No material exceptions were noted as a result of this procedure.*

## **Memberships and Dues**

63. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*No material exceptions were noted as a result of this procedure.*



**Other Operating Expenses**

64. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.  
*No material exceptions were noted as a result of this procedure.*

**Student-Athlete Meals (Non-Travel)**

65. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.  
*No material exceptions were noted as a result of this procedure.*

**Football Bowl Expenses**

66. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.  
*No material exceptions were noted as a result of this procedure.*

**ADDITIONAL MINIMUM AGREED-UPON PROCEDURES**

- For Grants-in-Aid: Compare and agree the sports sponsored reported in the NCAA Membership Financial Reporting System to the institution's supporting equivalency calculations. The NCAA Membership Financial Reporting System populates the sports from the NCAA Sports Sponsorship and Demographics Form as they are reported by the institution between May and August. If there is a discrepancy in the sports sponsored between the NCAA Membership Financial Reporting System and the supporting equivalency calculations, inquire about the discrepancy, and report the justification in the AUP report. Compare current year Grants-in-Aid revenue distribution equivalencies to prior year reported equivalencies per the Membership Financial Report submission. Inquire and document an explanation for any variance greater than +/- 4%.

*No material exceptions were noted as a result of this procedure. Explanations for variances appeared to be reasonable.*

- For Sports Sponsorship: Obtain the institution's Sports Sponsorship and Demographics Forms Report for the reporting year between May and August. Validate that the countable sports reported by the institution meet the minimum requirements set forth in Bylaw 20.9.6.3 for the number of contests and the number of participants in each contest that is counted toward meeting the minimum-contest requirement. Once countable sports have been validated, ensure that the institution has properly reported these sports as countable for revenue distribution purposes within the NCAA Membership Financial Reporting System. Compare current year number of Sports Sponsored to prior year reported total per the Membership Financial Report submission. Inquire and document an explanation for any variance.

*No material exceptions were noted as a result of this procedure. There was no variance between the sports sponsored between years.*



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- For Pell Grants: Agree the total number of Division I student-athletes who, during the academic year, received a Pell Grant award and the total value of these Pell Grants reported in the NCAA Membership Financial Reporting System to a report, generated out of the institution's financial aid records, of all student-athlete Pell Grants. Compare current year Pell Grants total to prior year reported total per the Membership Financial Report submission. Inquire and document any variance greater than +/- 20 grants.

*No material exceptions were noted as a result of this procedure. Pell Grant totals between years did not vary by +/- 20 grants.*

## MINIMUM AGREED-UPON PROCEDURES FOR OTHER REPORTING ITEMS

### **Excess Transfers to Institution and Conference Realignment Expenses**

67. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*This procedure was not applicable. Athletics did not have transfers to the institution or conference realignment expenses.*

### **Total Athletics Related Debt**

68. Obtain repayment schedules for all outstanding intercollegiate athletics debt during the reporting period. Recalculate annual maturities (consisting of principal and interest) provided in the schedules obtained.
69. Agree the total annual maturities and total outstanding athletic debt related to supporting documentation and the institution's general ledger, as applicable.

*No material exceptions were noted as a result of these procedures.*

### **Total Institutional Debt**

70. Agree the total outstanding institutional debt to supporting documentation and the institution's general ledger and/or the institution's audited financial statements, if available.

*No material exceptions were noted as a result of this procedure.*

### **Value of Athletics Dedicated Endowments**

71. Obtain a schedule of all athletics dedicated endowments maintained by athletics, the institution, and affiliated organizations. Agree the fair market value in the schedules to supporting documentation, the institution's general ledger, and audited financial statements, if available.

*No material exceptions were noted as a result of this procedure.*

### **Value of Institutional Endowments**

72. Agree the total fair market value of institutional endowments to supporting documentation, the institution's general ledger, and/or audited financial statements, if available.

*No material exceptions were noted as a result of this procedure.*



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# RESULTS

## **Total Athletics Related Capital Expenditures**

73. Obtain a schedule of athletics related capital expenditures made by athletics, the institution, and affiliated organizations during the reporting period.
74. Obtain general ledger detail and compare to the total expenses reported. Select a sample of transactions to validate existence of transaction and accuracy of recording and recalculate totals.

*No material exceptions were noted as a result of these procedures.*



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# METHODOLOGY

## BACKGROUND

UTSA's management is responsible for the SRE and compliance with NCAA requirements. The President agreed to the minimum procedures required by the NCAA and did not request any additional work.

This report is intended solely for the information and use of UTSA management. It is not intended to be and should not be used by anyone other than those specified parties. However, this report is a matter of public record, and its distribution is not limited.

The NCAA requires this agreed-upon procedures engagement to be conducted by an independent accountant. For purposes of this engagement, the NCAA considers the UT System Audit Office to be independent.

## SCOPE AND PROCEDURES

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on the compliance of the accompanying SRE of Athletics. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. This report relates only to the procedures specified above and does not extend to UTSA's financial statements.

## APPENDICES

Also attached to this report are the following appendices:

- *Appendix A*, SRE of Athletics for the Fiscal Year Ended August 31, 2022
- *Appendix B*, Notes to the SRE
- *Appendix C*, Variance Analysis

## REPORT DATE

January 13, 2023

## REPORT DISTRIBUTION

To: Taylor Eighmy, Ph.D., President, UTSA

Cc: Veronica Salazar, Chief Financial Officer and Senior Vice President for  
Business Affairs, UTSA

Lisa Campos, Ed.D., Vice President for Intercollegiate Athletics and Athletics  
Director, UTSA

Mike Bazemore, Deputy AD for Finance and Strategic Initiatives, UTSA  
Sherman Corbett, Associate Athletics Director for Business Operations

Paul Tyler, Chief Audit Executive, UTSA

UT System Administration Internal Audit Committee

External Agencies (State Auditor, Legislative Budget Board, Governor's Office)

**System Audit Office**  
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**APPENDIX A**

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO DEPARTMENT OF INTERCOLLEGIATE ATHLETICS**  
**STATEMENT OF REVENUES AND EXPENSES FOR THE FISCAL YEAR ENDED AUGUST 31, 2022**

REVENUES		Men's	Women's		Men's	Women's	Women's
Operating Revenues:	Football	Basketball	Basketball	Baseball	Golf	Golf	Soccer
1 Ticket Sales	\$ 3,183,462.96	\$ 67,605.48	\$ 11,350.33	\$ 25,145.80			
2 Direct State or Other Government Support							
3 Student Fees							
4 Direct Institutional Support	1,154,562.30	366,756.63	452,532.99	328,640.12	124,235.05	165,081.65	409,315.47
5 Transfers to Institution							
6 Indirect Institutional Support							
6A Indirect Institutional Support - Athletic Facilities Debt Service, Lease, and Rental Fees							
7 Guarantees	1,300,000.00	135,000.00	66,400.00	7,500.00	1,000.00		12,000.00
8 Contributions	2,203,455.87	51,945.52	10,222.59	60,322.83	137,374.81	139,709.73	9,409.20
9 In-Kind							
10 Compensation and Benefits Provided by a Third-Party	193,155.34						
11 Media Rights							
12 NCAA Distributions						1,688.14	
13 Conference Distributions							
13A Conference Distributions of Bowl Generated Revenue							
14 Program, Novelty, Parking, and Concessions Sales	264,318.58						
15 Royalties, Licensing, Advertisements, and Sponsorships	224,825.46	50,000.00	56,000.00	24,700.00	5,200.00	5,300.00	27,200.00
16 Sports Camp Revenues	100,250.00	770.00	3,250.00	100,458.00			76,535.00
17 Athletics Restricted Endowment and Investment Income	7,114.00	1,555.00	1,941.50	2,528.00	2,961.00	7,114.00	1,411.12
18 Other Operating Revenues	3,900.00				36,750.00	11,356.78	8,575.00
19 Bowl Revenues	496,975.39						
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 9,132,019.90</b>	<b>\$ 673,632.63</b>	<b>\$ 601,697.41</b>	<b>\$ 549,294.75</b>	<b>\$ 307,520.86</b>	<b>\$ 330,250.30</b>	<b>\$ 544,445.79</b>
<b>EXPENSES</b>							
<b>Operating Expenses:</b>							
20 Athletic Student Aid	\$ 3,098,978.99	\$ 412,018.41	\$ 638,469.49	\$ 360,211.24	\$ 121,290.37	\$ 157,361.93	\$ 438,995.41
21 Guarantees	550,000.00	109,209.33		29,566.85			15,000.00
22 Coaching Salaries, Benefits, and Bonuses Paid by the University and Related Entities	3,853,943.82	1,128,695.00	739,443.40	411,151.17	150,715.32	160,410.12	238,444.21
23 Coaching Other Compensation and Benefits Paid by a Third-Party							
24 Support Staff/Administrative Salaries, Benefits, and Bonuses Paid by the University and Related Entities	1,354,884.76	111,848.62	73,384.92				
25 Support Staff/Administrative Other Compensation and Benefits Paid by a Third-Party	193,155.34						
26 Severance Payments	309,395.47						
27 Recruiting	298,475.40	104,036.44	68,122.63	16,673.52	2,025.97	12,013.99	23,693.89
28 Team Travel	1,254,069.70	274,052.74	285,746.50	273,424.46	52,267.81	92,000.44	148,599.48
29 Sports Equipment, Uniforms, and Supplies	541,168.29	85,655.46	85,790.05	78,329.71	22,096.33	27,658.42	44,431.70
30 Game Expenses	1,430,386.86	216,800.64	83,423.28	59,533.98	40,742.24	16,865.93	25,368.65
31 Fund Raising, Marketing, and Promotions							
32 Sports Camp Expenses	39,594.15	355.43	304.27	10,483.12			1,334.07
33 Spirit Groups							
34 Athletic Facilities Debt Service, Leases, and Rental Fees					102,175.17	102,175.15	
35 Direct Overhead and Administrative Expenses	283,143.43	45,831.72	38,758.93	119,313.56	9,609.74	7,856.30	111,271.32
36 Indirect Institutional Support							
37 Medical Expenses and Medical Insurance							
38 Memberships and Dues	1,740.00	2,025.00	2,680.00	216.92	33,495.00	27,033.00	585.00
39 Student-Athlete Meals	152,829.74	13,716.05	14,542.80	33,799.93	1,289.90	3,584.74	19,828.89
40 Other Operating Expenses	843,626.72	23,805.90	7,576.38	13,225.74	11,149.43	11,042.54	771.68
41 Bowl Expenses	456,408.02						
41A Bowl Expenses - Coaching Compensation/Bonuses	187,543.04						
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 14,849,343.73</b>	<b>\$ 2,528,050.74</b>	<b>\$ 2,038,242.65</b>	<b>\$ 1,405,930.20</b>	<b>\$ 546,857.28</b>	<b>\$ 618,002.56</b>	<b>\$ 1,068,324.30</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (5,717,323.83)</b>	<b>\$ (1,854,418.11)</b>	<b>\$ (1,436,545.24)</b>	<b>\$ (856,635.45)</b>	<b>\$ (239,336.42)</b>	<b>\$ (287,752.26)</b>	<b>\$ (523,878.51)</b>

(continued)



**THE UNIVERSITY OF TEXAS SYSTEM AUDIT OFFICE**  
**Independent Auditor's Report on the**  
**Application of Agreed-Upon Procedures - UTSA**  
**For the Fiscal Year Ended August 31, 2022**

**APPENDIX A**

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO DEPARTMENT OF INTERCOLLEGIATE ATHLETICS**  
**STATEMENT OF REVENUES AND EXPENSES FOR THE FISCAL YEAR ENDED AUGUST 31, 2022**

REVENUES	Softball	Men's Tennis	Women's Tennis	Men's Track	Women's Track	Volleyball	Non-Program Specific	Total
<b>Operating Revenues:</b>								
1 Ticket Sales	\$ 9,132.56			\$ 4,077.97	\$ 4,077.98	\$ 10,248.68		\$ 3,315,101.76
2 Direct State or Other Government Support							79,222.09	79,222.09
3 Student Fees							14,049,103.88	14,049,103.88
4 Direct Institutional Support	336,820.27	10,750.20	48,039.14	118,214.53	518,672.52	390,801.28	4,750,709.99	9,175,132.14
5 Transfers to Institution								
6 Indirect Institutional Support							561,430.06	561,430.06
6A Indirect Institutional Support - Athletic Facilities Debt Service, Lease, and Rental Fees								
7 Guarantees			499.50			18,600.00		1,540,999.50
8 Contributions	316.19	12,420.02	-	600.34	60.00	8,200.64	490,182.28	3,124,220.02
9 In-Kind								
10 Compensation and Benefits Provided by a Third-Party	7,612.70		3,808.27	3,808.24	3,808.25		144,149.61	356,342.41
11 Media Rights								
12 NCAA Distributions				4,604.36	3,006.20		1,374,209.85	1,383,508.55
13 Conference Distributions				7,134.02	7,134.02			14,268.04
13A Conference Distributions of Bowl Generated Revenue								
14 Program, Novelty, Parking, and Concessions Sales							1,905.00	266,223.58
15 Royalties, Licensing, Advertisements, and Sponsorships	21,600.00	5,000.00	5,000.00	26,300.00	26,300.00	20,200.00	2,063,553.22	2,561,178.68
16 Sports Camp Revenues	43,890.00					68,006.00	21,975.00	415,134.00
17 Athletics Restricted Endowment and Investment Income	1,790.00	1,941.50	1,074.00	8,158.50	7,432.50	552.00		45,573.12
18 Other Operating Revenues			250.00	5,358.75	5,358.75		727,063.37	798,612.65
19 Bowl Revenues								496,975.39
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 421,161.72</b>	<b>\$ 30,111.72</b>	<b>\$ 58,670.91</b>	<b>\$ 178,256.71</b>	<b>\$ 575,850.22</b>	<b>\$ 516,608.60</b>	<b>\$ 24,263,504.35</b>	<b>\$ 38,183,025.87</b>
<b>EXPENSES</b>								
<b>Operating Expenses:</b>								
20 Athletic Student Aid	\$ 303,374.08	\$ 137,390.91	\$ 259,336.43	\$ 350,595.76	\$ 442,798.94	\$ 428,610.16	\$ 163,585.53	\$ 7,313,017.65
21 Guarantees								703,776.18
22 Coaching Salaries, Benefits, and Bonuses Paid by the University and Related Entities	198,556.87	138,106.00	126,587.90	234,256.72	234,256.80	308,292.08		7,922,859.41
23 Coaching Other Compensation and Benefits Paid by a Third-Party								
24 Support Staff/Administrative Salaries, Benefits, and Bonuses Paid by the University and Related Entities							4,321,795.28	5,861,913.58
25 Support Staff/Administrative Other Compensation and Benefits Paid by a Third-Party	7,612.70		3,808.27	3,808.24	3,808.25		144,149.61	356,342.41
26 Severance Payments								309,395.47
27 Recruiting	18,591.05	257.24	10,883.69	11,796.73	15,556.30	23,622.90		605,749.75
28 Team Travel	165,356.97	65,434.55	48,055.80	180,705.44	180,148.90	102,991.45		3,122,854.24
29 Sports Equipment, Uniforms, and Supplies	42,787.85	25,911.16	22,651.36	56,991.68	52,185.23	31,731.85		1,117,389.09
30 Game Expenses	35,972.36	6,943.80	4,260.75	32,112.19	32,112.20	11,783.18		1,996,306.06
31 Fund Raising, Marketing, and Promotions							726,293.90	726,293.90
32 Sports Camp Expenses	3,636.02					18,402.06	21,956.35	96,065.47
33 Spirit Groups							93,128.62	93,128.62
34 Athletic Facilities Debt Service, Leases, and Rental Fees							1,051,818.30	1,256,168.62
35 Direct Overhead and Administrative Expenses	76,548.19	6,370.57	2,475.60	54,029.22	53,947.61	12,191.76	2,181,607.83	3,002,955.78
36 Indirect Institutional Support							561,430.06	561,430.06
37 Medical Expenses and Medical Insurance							1,001,227.07	1,001,227.07
38 Memberships and Dues	225.00	669.82	699.00	450.00	450.00	330.00	383,160.06	453,758.80
39 Student-Athlete Meals	17,547.86	3,152.06	3,069.30	10,504.85	10,504.89	7,801.44	145,105.46	437,277.91
40 Other Operating Expenses	453.99	2,740.63	1,205.01	7,171.94	6,748.84	7,557.74	637,423.69	1,574,500.23
41 Bowl Expenses								456,408.02
41A Bowl Expenses - Coaching Compensation/Bonuses								187,543.04
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 870,662.94</b>	<b>\$ 386,976.74</b>	<b>\$ 483,033.11</b>	<b>\$ 942,422.77</b>	<b>\$ 1,032,517.96</b>	<b>\$ 953,314.62</b>	<b>\$ 11,432,681.76</b>	<b>\$ 39,156,361.36</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENSES</b>	<b>\$ (449,501.22)</b>	<b>\$ (356,865.02)</b>	<b>\$ (424,362.20)</b>	<b>\$ (764,166.06)</b>	<b>\$ (456,667.74)</b>	<b>\$ (436,706.02)</b>	<b>\$ 12,830,822.59</b>	<b>\$ (973,335.49)</b>





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## NOTES TO THE STATEMENT OF REVENUES AND EXPENSES

### NOTE 1 – Presentation of the Statement of Revenue and Expenses

*Fiscal Year* – UTSA's fiscal year is the period beginning each September 1 and ending each August 31 of the subsequent calendar year.

*Principles of Preparation* – The SRE is prepared in accordance with the NCAA financial reporting guidelines. Information used in the SRE's preparation is obtained primarily from information recorded in UTSA's financial accounting system. Other information, such as amounts estimated for non-cash trade-out agreements and gifts in-kind, is obtained from records maintained by Athletics.

*Student Fees* – In 1998, the UTSA student body voted to implement an athletic fee to fund Athletics. The current athletic fee is \$20 per credit hour with a ceiling of \$240 per student per semester. Although UTSA has flat-rate tuition, the athletic fee is allocated based on the previous student fee structure.

*Direct Institutional Support* – Direct Institutional Support is composed of amounts budgeted annually for institutional transfers to fund or support Athletics and expenses paid by the institution on behalf of Athletics.

*Indirect Institutional Support* – The Indirect Institutional Support reflects costs incurred by the institution in support of Athletics but not charged to Athletics.

### NOTE 2 – Contributions Constituting More than 10 Percent of All Contributions

There were no individual contributions of moneys, goods, or services received directly by Athletics from an affiliated or outside organization that constituted 10 percent or more of all contributions received for Athletics during the reporting period.

### NOTE 3 – Capital Assets

The Inventory Department at UTSA oversees the methods utilized to manage inventory property and provides procedures and services to ensure that all state and federal requirements are met. The State Comptroller has developed a State Property Accounting guide to assist the state government in accounting for state and federal government property. Athletics acquires, approves, depreciates, and disposes assets in accordance with UTSA institutional policy as follows:

- Acquisition - Athletics acquires capital assets through the normal process at the institution. All purchases are centralized and are to be made using the method that provides the best value to UTSA. Informal quotes are required for purchases above \$15,000, and competitive procurement is required for all assets above \$50,000. The capitalization threshold is \$5,000.
- Approval – Capital asset purchases are approved by the Senior Associate Athletic Director.
- Depreciation - Depreciation is allocated to Athletics based on the assets, or portions of real assets, under the control of Athletics. Depreciation is calculated on a straight-line basis.
- Disposal - Disposal of capital assets must be done in accordance with State of Texas law and institutional policy.



**NOTES TO THE STATEMENT OF REVENUES AND EXPENSES**

**NOTE 4 – Other Reporting Items**

<b>Category</b>	<b>Amount</b>
Excess Transfers to Institution	\$0.00
Conference Realignment Expenses	Not applicable
Total Athletics-Related Debt	\$1,314,000.00
Total Institutional Debt	\$330,221,682.19
Value of Athletics Dedicated Endowments	\$1,248,618.94
Value of Institutional Endowments	\$264,163,030.22
Total Athletics-Related Capital Expenditures	\$33,776.00

**NOTE 5 – Future Debt Repayment Schedules**

UTSA receives proceeds from bonds issued and held by UT System to support capital projects of UT System and its institutions. All bonds issued by the UT System are defined as revenue bonds. As such, the revenues of all UT System institutions, including UTSA, are pledged for repayment of the bonds. No amount of indebtedness related to these bonds has been recorded on UTSA’s financial statements. As of August 31, 2021, UTSA had no Athletics outstanding debt-related revenue bonds issued by UT System.

UTSA also receives proceeds from commercial paper issued and held by UT System to support capital equipment financing. The revenues of all UT System institutions, including UTSA, are pledged for repayment of the commercial paper. No amount of indebtedness related to commercial paper has been recorded on UTSA’s financial statements.

As of August 31, 2022, UTSA (through UT System) had outstanding commercial paper related to Athletics totaling \$1,314,000.00. Debt service requirements to maturity for this outstanding debt are summarized as follows:

<b>Fiscal Year</b>		<b>Principal</b>	<b>Interest*</b>	<b>Total</b>
2023	\$	259,000	21,302	280,302
2024		260,000	19,150	279,150
2025		261,000	15,694	276,694
2026		264,000	9,788	273,788
2027		215,000	3,977	218,977
2028		55,000	748	55,748
<b>Total Requirements</b>	<b>\$</b>	<b>1,314,000</b>	<b>70,658</b>	<b>1,384,658</b>

\* Interest on commercial paper is variable. Interest rate is based on forecasted rates and is assumed to be 1.75% in FY23, 2.00% in FY24, 2.25% in FY25 and beyond.



**VARIANCE ANALYSIS**

Amounts for each major revenue and expense account over 10% of the total revenues or expenses were compared to prior period and budget estimate amounts. For applicable variations greater than 10%, an explanation was obtained as noted below. All explanations appeared to be reasonable.

**Comparison to Prior Period**

The following SRE revenue categories met the threshold for investigation:

<b>Category</b>	<b>FY 2022 SRE</b>	<b>FY 2021 SRE</b>	<b>Variance (\$)</b>	<b>Variance (%)</b>	<b>Variance Explanation</b>
Direct State or Other Government Support	\$79,222	\$3,363,742	(\$3,284,520)	-98%	Last year, the university provided \$3 million in Coronavirus Aid, Relief, & Economic Security (CARES) funds to offset Athletics scholarship costs. These funds were not provided in FY 2022.
Direct Institutional Support	\$9,175,132	\$3,310,617	\$5,864,515	177%	\$1.5 million of the change was due to beginning of the year budgeted increase in FY 2022 from FY 2021. The university provided an additional \$4 million of institutional support at the end of September 2021 for athletic financial aid. The university also provided an additional \$500,209 to support athletic summer school expenses.

The following SRE expense categories met the threshold for investigation:

<b>Category</b>	<b>FY 2022 SRE</b>	<b>FY 2021 SRE</b>	<b>Variance (\$)</b>	<b>Variance (%)</b>	<b>Variance Explanation</b>
Coaching Salaries, Benefits and Bonuses Paid by the University and Related Entities	\$7,922,859	\$6,370,515	\$1,552,344	24%	Variance due to increases in coaches’ compensation for various sports.
Support Staff/Administrative Salaries, Benefits and Bonuses Paid by the University and Related Entities	\$5,861,914	\$4,784,150	\$1,077,764	23%	Variance due to increases in salaries administrative staff and non-sport specific program staff such as strength and conditioning and sports medicine.



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**APPENDIX C**

**Comparison to Budget Estimates**

The following SRE revenue categories met the threshold for investigation:

<b>Category</b>	<b>Actual Total</b>	<b>Budget Total</b>	<b>Variance (\$)</b>	<b>Variance (%)</b>	<b>Variance Explanation</b>
Direct Institutional Support	\$9,175,132	\$4,500,000	\$4,675,132	104%	The variance is due to an increase in institutional support that the university provided to the athletic department, including \$4 million to support athletic financial aid, \$500,209 to support athletic summer school expenses, and \$92,553 the university provided for a one-time \$750 payment to all benefits-eligible employees.