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FOR
STUDENT, FACULTY, AND STAFF CAMPUS LIFE
COMMITTEE**

Committee Meeting: 11/12/2003
MCM Elegante Hotel

Judith L. Craven, M.D., Chairman
Rita C. Clements
Robert A. Estrada
Woody L. Hunt

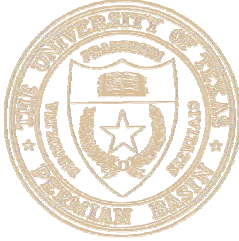
	Committee Meeting	Board Meeting	Page
Convene	<i>1:00 p.m.</i> <i>Chairman</i> <i>Craven</i>		
1. U. T. Permian Basin: Overview of Campus Life at U. T. Permian Basin	<i>1:05 p.m.</i> Report <i>Dr. Watts</i>	Not on Agenda	75
2. U. T. System: Social Security Numbers Task Force Update - Report on new Business Procedures Memorandum	<i>1:25 p.m.</i> Report <i>Ms. Mayne</i>	Not on Agenda	76
3. U. T. System: Report on the status of the Management and Leadership Development Program	<i>1:35 p.m.</i> Report <i>Mr. Dan</i> <i>Stewart</i>	Not on Agenda	77
Adjourn			

1. **U. T. Permian Basin: Overview of Campus Life at U. T. Permian Basin**

REPORT

Dr. David Watts, President, will provide an overview of campus life at U. T. Permian Basin. A PowerPoint presentation is attached on Pages 75.1 - 75.10.

Dr. Watts' report is the first in a series of campus life presentations that will be made at the Faculty, Staff and Student Campus Life Committee meetings.



Student, Faculty, and Staff Campus Life
Committee Presentation
November 12, 2003



Campus Life

Vision: To transform UTPB

- Mission
- Size and Scope
- Students
- Research

Enrollment

Enrollment Increases

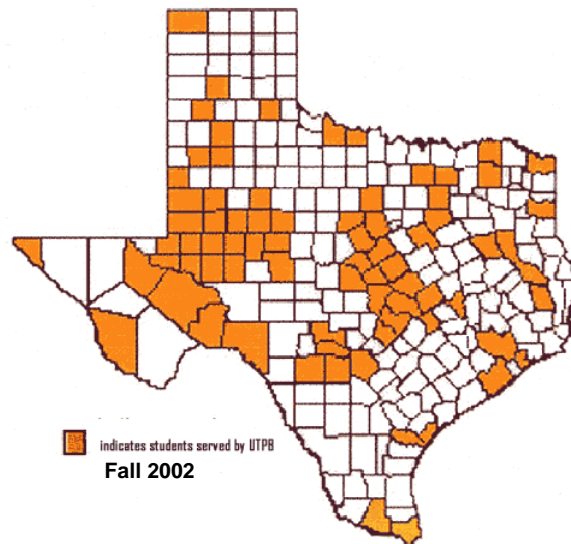
	<u>HC</u>	<u>SCH</u>
Fall 00	2.2%	3.4%
Fall 01	6.0%	5.3%
Fall 02	10.9%	12.8%
Fall 03	12.4%	16.0%



Fall 2003 Preliminary Enrollment

<u>Headcount</u>	<u>3,072</u>	<u>Semester Credit Hours</u>	<u>31,379</u>
Undergraduate	2,351	Undergraduate	27,391
Graduate	721	Graduate	3,988

Students from West Texas & Beyond





Goals

- Growth in Academic Programs
- Growth in Student Services
- Growth in Student Enrollment

Growth *In Academic Programs*

★ **Three New Degree Programs in 2003**

Bachelor of Fine Arts

B.S. in Information Systems

Bachelor of Social Work

★ **Four New Degrees Awaiting THECB Approval**

★ **Four Degrees in Development**

Growth ***In Academic Programs***

- **Seeking National Specialized Accreditation**
 - Business, Art, Education
- **Expanded Off-campus Degree and Course Offerings**
 - Midland, Big Spring, Snyder, San Angelo
- **Expanded Online Programs**
- **Partnerships**
 - Howard College, Midland College, Odessa College
 - Universidad Autónoma de Chihuahua



Growth ***In Student Services***

Hispanic Serving Institution Grant: OBRAS

- Career planning and placement
- Student mentor program
- Technology infrastructure upgrade
- Exit Test Coordinator
- Instructional Development Coordinator
- Enrollment management tracking system

Growth

In Student Services

Fall 2003 Housing
Total 225 beds

6 Falcons Nest units
96 beds



40 trailer units
129 beds



Growth

In Student Services

- Housing Fall 2004, additional 198 beds;
Total 423
- Resident Hall Association
- Housing Recreation Area



Growth

In Student Enrollment

Student Demographics **Fall 2002**

White	63.1%
Hispanic	31.4%
African American	3.4%
Asian American	1.0%
International	0.6%
Native American	0.5%

Faculty Campus Life

- 158 Faculty Members, 103 Full-time
- 85% with Terminal Degrees
- 42% Women, 9.5% Minority
- Faculty/Student Ratio: 18 to 1

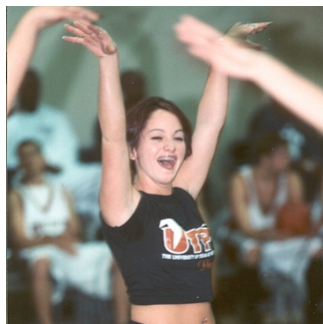


Faculty Campus Life

- Average Non-lab Class Size is 31
- Growing Research Productivity
- Faculty Salaries: 6.5% Below National Means for Comparable Institutions



Student Campus Life



- Student Activities
 - Cheerleaders, Mariachi Band, Pep Band, Dance Team and Mascot
- Program Board
- Intercollegiate Athletics
 - Softball, Soccer, Volleyball, Basketball, Swimming and Baseball
- Intramural Sports
- Student Union

Student Campus Life

Retention, Retention, Retention

- Freshman Seminar 1001
- Student Mentors
- Supplemental Instruction
- PASS Center
- Writing and Math Centers
- Tutoring
- Sorority Interest Group



Student Clubs on Campus

- Art Assn.
- Baseball Club
- Bilingual Education Students Org
- Black Student Organization.
- Catholic Student Assn.
- Chemistry Club
- Chi Psi (Psych)
- College Bowl
- Computer Science
- Lion's Club
- LULAC
- Mesa Journal Student Newspaper
- Orientation (hOLA)
- Pre-Law Society
- Psychology Club
- Sandstorm Student Arts Magazine
- Sci Fi Club
- Sociology Club
- Criminology Club
- Drama Club
- Falcon Billiard Club
- Falcon Fellowship
- Falcon Knight Chess Club
- Falcon Knights Judo Club
- Geology Club
- Greek Student Org.
- Jewish Student Organization
- Sorority Interest Group
- Spanish Club
- Spirit Squad/Pep Band
- Student Housing Association
- Students in Free Enterprise (SIFE)
- Student Senate
- Wellness Club
- Political Science
- Student Program Board
- Wrestling Club

Campus Governance

- Administrative Council
- Faculty Senate
- Staff Advisory Council
- Student Senate



Growth

Produces New Challenges



- Classroom and Lab Space –
Eighth highest space utilization Fall 2002



- Parking Expansion
- Faculty & Staff Salaries

Transformation of Campus Life

Growing --

Programs

Services

Enrollment



“Feels like a real university”

2. **U. T. System: Social Security Numbers Task Force Update - Report on new Business Procedures Memorandum**

REPORT

Florence Mayne, Assistant Vice Chancellor for Administration and System Administration Compliance Officer, will provide a final report on the strategies and recommendations of the U. T. System-wide Social Security Numbers Task Force. A draft of a proposed Business Procedures Memorandum regarding Protecting the Confidentiality of Social Security Numbers is attached on Pages 76.1 - 76.2.

**Final Report on the Work of the System-wide Social Security Number Task Force
and
Summary of Proposed Business Procedures Memorandum
October 2003**

The System-wide Social Security Number Task Force was established in March 2003. Its charge was to study and recommend a strategy with respect to a coordinated approach throughout The University of Texas System for the collection, maintenance, and dissemination of social security numbers. The task force was guided by the following four desired outcomes:

1. Increased awareness of the confidential nature of the social security number;
2. Reduced reliance on the social security number for identification purposes;
3. A consistent approach toward social security numbers throughout the System;
4. Increased confidence by all constituents that U. T. institutions handle social security numbers in a confidential manner.

The task force concluded that the development of a Business Procedures Memorandum would best achieve these desired outcomes. A Business Procedures Memorandum was drafted and has undergone review by the task force, the institutional presidents, and the Chancellor.

The Business Procedures Memorandum contains the following policy statement:

It is the policy of The University of Texas System to protect the confidential nature of social security numbers without creating unjustified obstacles to the conduct of the business of The University of Texas System and the provision of services to its many constituencies.

The procedures to implement the policy are stated in the Business Procedures Memorandum. Due to the financial burdens and the potentially disruptive nature of reprogramming and immediate conversions of business and information systems, some of the procedures have delayed compliance dates. Institutions are to implement the procedures in a steady and purposeful manner so that they are fully implemented no later than the specified compliance dates. Each institution is to file with the Chancellor an annual report that sets forth the institution's plan for and the status of implementation of the delayed compliance items, including progress to date and anticipated completion dates.

The procedures are organized around six key privacy principles and are briefly summarized below:

- **Reduce the Use and Collection of Social Security Numbers:** The use of the social security number as an individual's primary identification number will be discontinued. In place of the social security number, each institution shall assign a unique identifier to each individual at the individual's first point of contact with the institution.
- **Inform Individuals When the Institution Collects Social Security Numbers:** As required by Federal law, institutions will give notice to individuals each time a social security number is requested.

- **Reduce the Public Display of Social Security Numbers:** Grades may not be publicly posted or displayed in a manner that reveals an individual's social security number or unique identifier. The social security number may not be displayed on documents that can be widely seen by the general public (such as time cards, rosters, and bulletin board postings), unless required by law. Restrictions apply to the sending of the social security number through the mail or via email.
- **Control Access to Social Security Numbers:** Access to records containing social security numbers will be restricted to those who need the numbers for the performance of job duties.
- **Protect Social Security Numbers with Security Safeguards:** Administrative, physical, and technical safeguards are required to protect social security numbers from unauthorized disclosure.
- **Establish Accountability for Protecting the Confidentiality of Social Security Numbers:** Training of employees on the confidentiality of social security numbers and reporting of inappropriate disclosure of social security numbers are required.

3. **U. T. System: Report on the status of the Management and Leadership Development Program**

REPORT

Mr. Dan Stewart, Executive Director of Benefits Administration, will provide an update on the U. T. System Administration Management and Leadership Development Program (MLDP). His presentation will include:

- a. evaluation/assessment of Class One of the MLDP;
- b. comparison of curriculum/projects/participants in Class One and Class Two;
- c. Class Three eligibility criteria; and
- d. the future of the Management and Leadership Development Program.