

MATERIAL SUPPORTING THE AGENDA

Volume XXVIIIa

This volume contains the Material Supporting the Agenda furnished to each member of the Board of Regents prior to the meetings held on

September 4-5, 1980

October 23-24, 1980

The material is divided according to the standing committees and the meetings that were held and is submitted on four different colors, namely:

White paper - for the documentation of all items that were presented before the deadline date.

Blue paper - all items submitted to the Executive Session of the Committee of the Whole and distributed only to the Regents and Chancellor of the System.

Yellow paper - Emergency items distributed at the meeting.

Pink paper - strictly confidential - normally reflects the names of architectural firms that are recommended by the Administration to the Regents.

Material distributed at the meeting as additional documentation is not included in the bound volume, because sometimes there is an unusual amount and other times some people get copies and some do not get copies. If the Secretary was furnished a copy, then that material goes into the appropriate subject file.



BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS SYSTEM

Material Supporting

Agenda

Meeting Date: October 23-24, 1980

Meeting No.: 771

Name:

Office Copy

union

THE UNIVERSITY OF TEXAS AT AUSTIN
AUSTIN, TEXAS 78712

BOARD OF REGENTS
October 23, 1980

10 a.m.

9th Floor

cancel
2 large fruit trays \$64.00
~~1 small fruit tray~~ 20.00
\$84.00

Regents will provide: coffee, orange juice, solo coffee cups, silver pitchers.
Union will provide: Plastic plates, cocktail napkins, plastic cups

1 p.m.

2nd Floor

Buffet Luncheon for 80+ *Regents
Flank steak w/miniature rolls w/teriyaki sauce \$867.00
Condiments
150 deviled eggs 84.00
2 large vegetable trays 96.00
200 miniature quiche 144.00
(tomato & jalapeno, bacon & mushroom)
200 homemade iced brownies 95.00
Iced Tea
\$1,286.00

Regents will provide: coffee, solo coffee cups. Union will provide: plastic plates, plastic cups, dinner paper napkins, coffee urn, bowl for ice

*This price includes all trays for Regents also

1 p.m.

9th Floor

Iced Tea
Luncheon for Regents
(set for 12)
Fruit & veg. tray for centerpiece \$91.00
Separate plate of avocado stuffed with chicken salad on bed of leaf lettuce

Regents will provide: linen, placemats, napkins, china, crystal, silverware, white wine

*Assorted trays of buffet as listed above for 80

Afternoon break for Regents
20 finger sandwiches \$16.00
(cucumber & cream cheese, ham salad, pimento cheese)
\$107.00

Friday, October 24, 1980
7:45 a.m. delivery

9th floor (set for 75)

change to assortment of pastries
Small fruit tray \$20.00
3 doz. miniature pastries 14.40
4 doz. miniature croissants 26.88
Butter & jelly
Cocktail napkins
6" plastic plates
\$61.28

Regents to provide: coffee, orange juice, trays for pastries

Includes all delivery charges: Total for both days - \$1,538.28

File Nos. A-9, A-1



BOARD OF REGENTS
of
THE UNIVERSITY OF TEXAS SYSTEM

Extra

BETTY ANNE THEDFORD, SECRETARY
BOX N
AUSTIN, TEXAS 78712

October 15, 1980

TO MEMBERS OF THE BOARD OF REGENTS

Chairman Dan C. Williams
Vice-Chairman Thos. H. Law
Regent Jane Weinert Blumberg
Regent Sterling H. Fly, Jr.
Regent Jess Hay
Regent Jon P. Newton
Regent James L. Powell
Regent Howard N. Richards
Regent Walter G. Sterling

Dear Mrs. Blumberg and Gentlemen:

I hasten to outline for you the activities that are being arranged for the Regents' meeting in Austin on October 23-24, 1980.

Enclosed is confirmation of your hotel reservation.

Transportation: I shall forward to you later memoranda indicating transportation arrangements that have been made for you, together with a pocket card calendar.

OUTLINE OF PLANNED MEETINGS AND OFFICIAL OCCASIONS

Thursday, October 23

- | | |
|-------------|---|
| 10:00 a. m. | Meeting of the Board followed by Buildings and Grounds Committee meeting |
| 1:00 p. m. | Luncheon for Regents and Chancellor in Regents' Committee Room

Following lunch, the Committee of the Whole will go into Executive Session. |
| 7:00 p. m. | Cocktails and Dinner, The Tarry House
(Hosts: Regent and Mrs. Jon P. Newton) |

- 2 -

Friday, October 24

9:00 a. m. Meeting of the Board

11:45 a. m. Cocktails
followed by

12:30 p. m. Official luncheon at Lila B. Etter Alumni Center

6:30 p. m. Green Room, LBJ Auditorium
prior to

7:30 p. m. Presentation of awards to recently named
Distinguished Alumni, Lyndon Baines
Johnson Library

At 9:30 a. m., there will be a tour for the ladies hosted by
Mrs. Flawn prior to the ladies' luncheon at the LBJ Library
at 12:00 noon.

Saturday, October 25

1:00 p. m. Texas vs. SMU game

5:00-7:00 p. m. After game party at 2101 Meadowbrook
(Hosts: President and Mrs. Flawn)

For the Life Members of the Ex-Students' Association, there will be a
brunch at the Bauer House on Saturday. When you purchase your
tickets, you will be assigned to go either at 9:30 or 10:30 a. m. Please
let me know the time you have been assigned so that I can arrange your
transportation accordingly.

Sincerely yours,

Betty Anne Thedford

T:mg

Enclosure

Xc: Chancellor Walker
Residence of Regents

BOARD OF REGENTS
of
THE UNIVERSITY OF TEXAS SYSTEM

CALENDAR

Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
201 West 7th Street, Austin, Texas

Thursday, October 23, 1980

10:00 a. m. Meeting of the Board of Regents
Meeting of the Buildings and Grounds Committee
(followed by meeting of the Executive Session of
the Committee of the Whole)

It is anticipated that the Buildings and Grounds Committee meeting
will be completed by 1:00 p. m. Immediately following lunch, the
Committee of the Whole will go into Executive Session, and the
Regents will not reconvene as a Board until Friday at 9:00 a. m.

Friday, October 24, 1980

9:00 a. m. Meeting of the Board of Regents

Committee Meetings

System Administration Committee
Academic and Developmental Affairs Committee
Health Affairs Committee
Land and Investment Committee
Committee of the Whole
Open Session
Executive Session (if not completed on
Thursday afternoon)

Meeting of the Board of Regents

Telephone Numbers

Offices:

Board of Regents 471-1265
Chancellor Walker 471-1743

Hotels:

Austin Hilton Inn 451-5757
Driskill 474-5911
Marriott 458-6161
Sheraton-Crest 478-9611

Airlines:

Braniff International 476-4631
Continental 477-6716
Southwest 926-1221
Texas International 477-6441

Meeting of the Board

INTRODUCTION OF FACULTY AND STUDENT REPRESENTATIVES.--

U. T. Arlington

President Nedderman introduced:

Faculty Representative: Dr. Bill Pinney, Chairman
Faculty Senate

Student Representatives: Mr. Greg Miller, President
Student Congress
Ms. Jodee Sharp, Vice President
Student Congress
Ms. Cari Hyden, Editor, Stu-
dent Publications
Ms. Karen Rayl, Staff Writer,
Shorthorn
Mr. Rickey Winder, Contributing
Editor, Shorthorn

U. T. Austin

President Flawn introduced:

Faculty Representative: Dr. Ray Sommerfeld, Chairman
Graduate Assembly

Student Representative: Mr. Mark Cassidy, President
Senior Cabinet

U. T. Dallas

President Jordan introduced:

Faculty Representative: Dr. Dennis Kratz, Speaker of
the Faculty

Student Representatives: ~~Mr. Mike Ringley, President
Student Government~~
Mr. Mark Mooring, Vice President
Student Government

U. T. El Paso

President Monroe introduced:

Faculty Representative: *Ekey -*
Dr. James Day, Chairman
Faculty Senate

U. T. Permian Basin

President Cardozier introduced:

Faculty Representative: ~~Dr. James L. LeGrande, President
Faculty Senate~~

U. T. San Antonio

President Wagener introduced:

Faculty Representative:

Dr. William G. Mitchell
Secretary to The University
Assembly and General Faculty

Student Representative:

Mr. Ronald K. Garcia, President
Student Representative Assembly

U. T. Tyler

President Stewart introduced:

Faculty Representative:

~~Dr. Thomas A. Keagy, President
Faculty Senate; Assistant
Professor~~

Student Representative:

~~Ms. Joy Kindred, Member, Student
Life Advisory Committee~~

Galveston Medical Branch

President Levin introduced:

Faculty Representative:

Dr. Lillian Chan
Dr. Lillian Chan, Associate Pro-
fessor, Department of Human
Biological Chemistry and
Genetics

Student Representative:

Mr. Robert Dyo, ²Third-Year Medi-
cal Student (UTMB representative
to the Organization of Student
Representatives of the Associa-
tion of American Medical Colleges)

Houston Health Science Center

President Bulger introduced:

Faculty Representative:

Dr. Shirley Murphy, Associate
Professor, Pedodontics

Student Representative:

Mr. Ray Gillespie, Senior Dental
Student
Colenn

San Antonio Health Science Center

President Harrison introduced:

Faculty Representative:

Mr. Roosevelt Davis, Coordinator
Dental Laboratory Technology,
San Antonio Allied Health
Sciences School

Student Representative:

Mr. John McGill, Graduate Stu-
dent in Anatomy

University Cancer Center

President LeMaistre introduced:

Faculty Representative: Dr. Ellen Richie, Associate Professor of Pediatrics (Immunology)

Student Representative: Ms. Alexandra Levintow, Pre-doctoral Student

Tyler Health Center

Director Hurst introduced:

Faculty Representative: George O. Crisp, M.D., Associate Professor of Clinical Medicine

AGENDA FOR MEETING
of
BOARD OF REGENTS
of
THE UNIVERSITY OF TEXAS SYSTEM

Date: October 23, 1980

Time: 10:00 a. m.

Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

A. CALL TO ORDER

B. RECESS FOR COMMITTEE MEETINGS

1. Buildings and Grounds Committee. --To discuss and act on items listed on the agenda and any emergency or late items referred to the Committee. (See Pages B & G 1 - 15 .)
2. Committee of the Whole - Executive Session. --Following the Buildings and Grounds Committee meeting and after a recess for lunch, the Board of Regents will convene in Executive Session of the Committee of the Whole pursuant to V.T.C.S., Article 6252-17, Sections 2(e), (f) and (g) to discuss:
 - a. Pending and/or Contemplated Litigation - Section 2(e)
 - b. Land Acquisition, Purchase, Exchange, Lease or Value of Real Property and Negotiated Contracts for Prospective Gifts or Donations - Section 2(f)
 - c. Personnel Matters [Section 2(g)] Relating to Appointment, Employment, Evaluation, Assignment, Duties, Discipline, or Dismissal of Officers or Employees

C. RECESS TO RECONVENE AT 9:00 A.M. ON FRIDAY,
OCTOBER 24, 1980

AGENDA FOR MEETING
of
BOARD OF REGENTS
of
THE UNIVERSITY OF TEXAS SYSTEM

Date: October 24, 1980

Time: 9:00 a.m.

Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

A.-C. (Page B of R - 1)

D. RECONVENE

E. APPROVAL OF MINUTES OF REGENTS' MEETING HELD
SEPTEMBER 4-5, 1980

F. INTRODUCTIONS

1. U. T. Arlington - President Nedderman
2. U. T. Austin - President Flawn
3. U. T. Dallas - President Jordan
4. U. T. El Paso - President Monroe
5. U. T. Permian Basin - President Cardozier
6. U. T. San Antonio - President Wagener
7. U. T. Tyler - President Stewart
8. Institute of Texan Cultures - Executive Director Maguire
9. Dallas Health Science Center - President Sprague
10. Galveston Medical Branch - President Levin
11. Houston Health Science Center - President Bulger
12. San Antonio Health Science Center - President Harrison
13. University Cancer Center - President LeMaistre
14. Tyler Health Center - Director Hurst

G. RECESS FOR COMPLETION OF COMMITTEE MEETINGS

1. System Administration Committee
Committee Chairman Sterling
2. Academic and Developmental Affairs Committee
Committee Chairman (Mrs.) Blumberg
3. Health Affairs Committee
Committee Chairman Fly
4. Land and Investment Committee
Committee Chairman Hay
5. Committee of the Whole
Chairman Williams
 - a. Open Session
 - b. Executive Session (if business not completed
on Thursday afternoon)

System Administration Committee

NOTES FOR THE ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE AT THE
OCTOBER 24, 1980, BOARD OF REGENTS MEETING TO BE HELD IN AUSTIN, TEXAS:

Item 1., Page A&D-2, Approval of Docket No. 13 of the Chancellor of the System

There has been an exception to the Chancellor's Docket with regard to a personnel item at The University of Texas Health Science Center at Houston. It is appropriate that this item be discussed in Executive Session. With the exception of that portion of the Chancellor's Docket submitted by The University of Texas Health Science Center at Houston, it is recommended that Docket No. 13 of the Chancellor of the System be approved. It is requested that the Committee confirm that authority to execute contracts, documents, or instruments approved therein has been delegated to the officer or official executing same.

Item 2., Page A&D-2, Request for Approval to Change (a) the Name of the Graduate School of Library Science at U.T. Austin to the Graduate School of Library and Information Science, and (b) Request for Approval to Change the Master of Library Science Degree to a Master of Library and Information Science Degree

President Flawn and Chancellor Walker recommend that approval be given to change the name of the Graduate School of Library Science at U.T. Austin to the Graduate School of Library and Information Science. They further recommend approval to change the Master of Library Science Degree to a Master of Library and Information Science Degree. Virtually every school of library science in the country incorporates extensive materials on information science into its curriculum and has changed the name of either the school, or the degree, or both to reflect the information science component. U.T. Austin will be at a competitive disadvantage in recruiting students for this program if the content of its program is not reflected in a name change.

The proposed changes will not affect the organization of the school or its administration and will involve no additional costs. They will simply bring the names of the school and the degree into conformity with current programs. The Ph.D. program has been labeled "Library and Information Science" since its inception in 1969. If approved by the Board of Regents, this proposal will be forwarded to Commissioner Ashworth for his information and appropriate action.

Item 3., Page A&D-2, Request for Approval for Affiliation Agreements between U.T. El Paso and the following facilities: (a) de Bruyn-Rettig Advertising, Incorporated, El Paso, Texas; (b) El Paso International Airport, El Paso, Texas; (c) Newspaper Printing Corporation, El Paso, Texas; and (d) The El Paso Electric Company, El Paso, Texas

President Monroe and Chancellor Walker recommend that approval be given to the affiliation agreements set out on Pages A&D 4-23 by and between The University of Texas at El Paso and the following facilities:

- (a) de Bruyn-Rettig Advertising Incorporated, El Paso, Texas;
- (b) El Paso International Airport, El Paso, Texas;
- (c) Newspaper Printing Corporation, El Paso, Texas; and
- (d) The El Paso Electric Company, El Paso, Texas.

The agreements have been approved as to form by the Office of General Counsel and were executed by the appropriate officials on the dates indicated to be effective upon approval by the Board of Regents.

These agreements will provide opportunities for students in the mass communications program at U.T. El Paso to gain practical experience in professional advertising by working with various facilities in internship programs.

Item 4., Page A&D-24, Request for Approval of the Proposed Constitution for the Student Association at The University of Texas at Tyler

President Stewart and Chancellor Walker recommend that approval be given to the proposed Constitution for the Student Association at U.T. Tyler as is set out on Pages A&D 25-36 in the Material Supporting the Agenda. At the present time, a Student Life Advisory Committee functions in the absence of a formal student government at U.T. Tyler to provide a communication link between students and the university's administration. During the 1979-80 academic year, however, several of the committee members became interested

in establishing a formal student government. After conducting student interest surveys, the Student Life Advisory Committee drafted a proposed Student Association Constitution.

This Constitution has been reviewed and approved by the Office of General Counsel and the Office of Academic Affairs. A student referendum conducted at U.T. Tyler at the beginning of this semester resulted in an overwhelming vote in favor of the proposed Constitution. Dr. Stewart and student representatives from U.T. Tyler are present and may wish to comment in more detail on the proposed Constitution, and will also be happy to answer any questions that a Board member may have about the document. Dr. Stewart, do you or any of your student representatives have any additional comments to make at this time?

* * * * *

THIS CONCLUDES THE REPORT OF THE ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE.

SYSTEM ADMINISTRATION COMMITTEE
Committee Chairman Sterling

Date: October 24, 1980

Time: Following the 9:00 a. m. Session of the Board of Regents

Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

- | | <u>Page</u>
<u>SAC</u> |
|--|---------------------------|
| 1. U. T. Austin: Proposed Establishment of The Robert Lee Sutherland Chair in Mental Health and Social Policy in the School of Social Work (1-L&I-81) | 2 |
| 2. U. T. Tyler, Dallas Health Science Center, Houston Health Science Center, San Antonio Health Science Center and University Cancer Center: Proposed Salary Increase for Presidents Effective September 1, 1980 (2-B-81) | 3 |
| 3. Dallas Health Science Center, Galveston Medical Branch, Houston Health Science Center, San Antonio Health Science Center, University Cancer Center and Tyler Health Center: Proposed Implementation of Policy on Medical Faculty Compensation and Request for Approval of Schedule of Maximum Twelve-Month Salary Limitations for 1980-81 Budget Year (1-B-81) | 4 |
| 4. System Administration, U. T. Arlington, U. T. Austin, U. T. Dallas, U. T. El Paso, Galveston Medical Branch and its Galveston Medical School, Houston Health Science Center and its Houston Dental Branch, Houston G.S.B.S. and Public Health School, San Antonio Health Science Center and its San Antonio Medical School, and University Cancer Center and its M. D. Anderson: Amendments to 1979-80 and 1980-81 Budgets (13-B-80 and 3-B-81) | 5 |

1. U. T. Austin: Proposed Establishment of The Robert Lee Sutherland Chair in Mental Health and Social Policy in the School of Social Work (I-L&I-81). -- It is recommended by President Flawn and Chancellor Walker that approval be given to establish The Robert Lee Sutherland Chair in Mental Health and Social Policy in the School of Social Work at The University of Texas at Austin. Funding for this Chair will be provided by \$393,061 cash in hand, \$100,000 in pledges and \$22,500 in accrued interest by January 1, 1981, making a total commitment of \$515,561.

Income from the permanent endowment will be used to bring a nationally recognized visiting distinguished scholar annually to U. T. Austin to contribute to one or more of the following goals of the Chair:

To help develop and extend knowledge about mental health in society and to encourage positive mental health;

To contribute to the understanding of mental illness and effective means of treating it;

To spread knowledge about mental health among students, professionals, lay citizens, and policy makers so that programs and policies may be informed by the best available knowledge; and

To encourage application of research findings to improve services and programs in mental health by providing for ongoing communication among scholars and practitioners in mental health related disciplines.

Dr. Sutherland joined U. T. Austin as Professor of Sociology and Director of The Hogg Foundation in 1939 and held these positions for more than 30 years. During this time his acclaim as a state and national leader in promoting positive mental health emerged. Funds received have been reported in the U. T. Austin docket and future receipt of pledges will be docketed.

The holder of the Chair will be recommended to the Board by the President who will have the benefit of counsel from an advisory committee composed of the University Vice President for Academic Affairs, the President of The Hogg Foundation for Mental Health, Dean of the School of Social Work, Dean of the Lyndon Baines Johnson School of Public Affairs, and Dean of the College of Liberal Arts.

Criteria for selection of occupants of the Sutherland Chair include:

- a. Demonstrated ability to make scholarly contributions to mental health knowledge or practice;
- b. National reputation as a writer, researcher, public official, teacher or practitioner;
- c. Established reputation for excellence among colleagues in a mental health-related discipline or learned profession; and
- d. Willingness to undertake and complete the activities described above.

2. U. T. Tyler, Dallas Health Science Center, Houston Health Science Center, San Antonio Health Science Center and University Cancer Center: Proposed Salary Increase for Presidents Effective September 1, 1980 (2-B-81). -- It is recommended by Chancellor Walker that the salaries of the Presidents of The University of Texas at Tyler, The University of Texas Health Science Center at Dallas, The University of Texas Health Science Center at Houston, The University of Texas Health Science Center at San Antonio and The University of Texas System Cancer Center be amended as set out below. In the case of the President of U. T. Tyler, the change is proposed due to the fact that the U. T. Tyler Educational Foundation has made available the funding for the increase. The effective date for these increases is September 1, 1980.

	<u>1979-80 Salary Rate</u>	<u>1980-81 Original Budget</u>	<u>Proposed 1980-81 Salary Rate</u>
<u>U.T. Tyler</u>			
President			
James H. Stewart, Jr.			
General Revenue	\$ 41,800	\$ 43,900	\$ 43,900
Educational Foundation, Inc.	3,500	3,700	7,000
Total Salary	<u>\$ 45,300</u>	<u>\$ 47,600</u>	<u>\$ 50,900</u>
(Plus \$3,600 in lieu of house and utilities)			
<u>Dallas Health Science Center</u>			
President			
Charles C. Sprague			
General Revenue	\$ 41,800	\$ 43,900	\$ 43,900
National Fund for Medical Education	11,300	11,876	13,376
Capitation Grant	12,100	13,124	13,124
Total Salary	<u>\$ 65,200</u>	<u>\$ 68,900</u>	<u>\$ 70,400</u>
Southwestern Medical Foundation	13,800	15,100	15,100
Total Compensation (with quarters)	<u>\$ 79,000</u>	<u>\$ 84,000</u>	<u>\$ 85,500</u>
<u>Houston Health Science Center</u>			
President			
Roger J. Bulger			
General Revenue	\$ 41,800	\$ 43,900	\$ 43,900
Trust Funds	37,200	40,100	41,600
Total Salary (with quarters)	<u>\$ 79,000</u>	<u>\$ 84,000</u>	<u>\$ 85,500</u>
<u>San Antonio Health Science Center</u>			
President			
Frank Harrison			
General Revenue	\$ 41,800	\$ 43,900	\$ 43,900
San Antonio Medical Foundation	14,500	14,500	14,500
Institutional Faculty Development Fund	22,700	25,600	27,100
Total Compensation (with quarters)	<u>\$ 79,000</u>	<u>\$ 84,000</u>	<u>\$ 85,500</u>
<u>University Cancer Center</u>			
President			
Charles A. LeMaistre			
General Revenue	\$ 41,800	\$ 43,900	\$ 43,900
University Cancer Foundation	22,800	24,000	25,500
Total Salary	<u>\$ 64,600</u>	<u>\$ 67,900</u>	<u>\$ 69,400</u>
P.R.S. Augmentation	14,400	16,100	16,100
Total Compensation (with quarters)	<u>\$ 79,000</u>	<u>\$ 84,000</u>	<u>\$ 85,500</u>

3. Dallas Health Science Center, Galveston Medical Branch, Houston Health Science Center, San Antonio Health Science Center, University Cancer Center and Tyler Health Center: Proposed Implementation of Policy on Medical Faculty Compensation and Request for Approval of Schedule of Maximum Twelve-Month Salary Limitations for 1980-81 Budget Year (1-B-81).--At the July 10-11, 1980 Board meeting, a policy on medical faculty compensation was approved. This policy with respect to the structure of compensation for medical faculty at The University of Texas Health Science Center at Dallas, The University of Texas Medical Branch at Galveston, The University of Texas Health Science Center at Houston, The University of Texas Health Science Center at San Antonio, The University of Texas System Cancer Center and The University of Texas Health Center at Tyler is set forth below:

- a. Maintain the current maximum state fund level adjusted appropriately each year for inflation;
- b. Define the maximum salary level to be equal to the current maximum compensation and adjust appropriately each year for inflation; and
- c. Permit augmentation up to 25% of salary.

For implementation and use during the 1980-81 Budget Year, it is recommended by Chancellor Walker that the following Schedule of Maximum Twelve-Month Salary Limitations be approved:

Rank	Maximum State Funds Level	Maximum Salary Level	Total Compensation
	(1)	(2)	(3)
Professor and Chairman	\$ 64,200	\$ 96,300	\$120,400
Professor	61,200	91,800	114,750
Associate Professor	54,700	82,050	102,600
Assistant Professor	48,700	73,050	91,300
Instructor	41,000	61,500	76,900

CALCULATION BASIS AND APPLICATION

Policies approved by the Board of Regents for preparation of the 1980-81 biennial budget requests included a 10% salary scale adjustment for 1979-80 and an additional 8% adjustment for 1980-81. The above-stated Maximum State Funds Level (Column 1) reflects this cumulative percentage adjustment from the 1978-79 salary base.

Maximum Salary Level (Column 2) is the 1978-79 maximum compensation adjusted upward for inflation by the 10% and 8% biennial policy.

Total Compensation (Column 3) is the result of applying the 25% augmentation limit to the maximum salary base.

The application of this salary policy involves salary payments to ranked faculty from multiple fund sources, including General Budget funds (restricted to Column 1 levels), and other salary funds such as gift, grant and contract funds not to exceed in total the Column 2 levels.

Augmentation is from professional income earned and deposited in institutional (or departmental) trust fund accounts. In determining Total Compensation (Column 3), augmentation is limited to 25% of the individual's maximum salary rate.

This policy makes no provision for "Exceptional Situations." Variations from these maximum salary levels and augmentation limits must be reviewed on an individual basis and have the advance approval of both the Chancellor and the Board of Regents.

The 1980-81 Operating Budgets for the medical institutions were prepared before these policies were drafted; therefore, it is anticipated that certain interim adjustments will be necessary during the year.

4. System Administration, U. T. Arlington, U. T. Austin, U. T. Dallas, U. T. El Paso, Galveston Medical Branch and its Galveston Medical School, Houston Health Science Center and its Houston Dental Branch, Houston G.S.B.S. and Public Health School, San Antonio Health Science Center and its San Antonio Medical School, and University Cancer Center and its M. D. Anderson: Amendments to 1979-80 and 1980-81 Budgets (13-B-80 and 3-B-81). --

RECOMMENDATION

It is recommended by the appropriate chief administrative officers, concurred in by System Administration, that their respective 1979-80 and 1980-81 Operating Budgets be amended as indicated on the pages set out below:

- The University of Texas System Administration, Page SAC - 6
- The University of Texas at Arlington, Pages SAC 6-8
- The University of Texas at Austin, Pages SAC 8-17
- The University of Texas at Dallas, Page SAC - 18
- The University of Texas at El Paso, Page SAC - 19
- The University of Texas Medical Branch at Galveston and its Galveston Medical School, Pages SAC 19-20
- The University of Texas Health Science Center at Houston and its Houston Dental Branch, Houston G.S.B.S. and Public Health School, Pages SAC 20-22
- The University of Texas Health Science Center at San Antonio and its San Antonio Medical School, Page SAC - 23
- The University of Texas System Cancer Center and its M. D. Anderson, Page SAC - 24

The source of funds will be from departmental appropriations unless otherwise specified.

THE UNIVERSITY OF TEXAS SYSTEM ADMINISTRATION

1979-80 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
2.	Legal Expenses and Other Services Transfer of Funds	From: Available University Fund Unappropriated Balance	To: Legal Expenses and Other Services	
	Amount of Transfer	<u>\$ 40,000</u>	<u>\$ 40,000</u>	8-1-80

1980-81 BUDGET

1.	Library Development, Including Collections Transfer of Funds:	From: Available University Fund - Allocation for Operations and Capital Improvements	To: Available University Fund - Library Development Including Collections	
	Amount of Transfer	<u>\$2,000,000</u>	<u>\$2,000,000</u>	9-1-80

SAC - 6

THE UNIVERSITY OF TEXAS AT ARLINGTON

1979-80 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
19.	Plant Funds Projects Transfer of Funds	From: Unappropriated Balance via Estimated Income and Proceeds from Sales of Improvements	To: Plant Funds Projects - Purchases of Land \$ 489,487 Repair and Replacment of Streets and Parking Lots 200,000 Minor Improvements 200,000	
	Amount of Transfer	<u>\$ 889,747</u>	<u>\$ 889,747</u>	8-1-80

THE UNIVERSITY OF TEXAS AT ARLINGTON
(Continued)

1980-81 BUDGET

SAC - 7

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
1.	Ronald M. Watson Office of the Registrar Salary Rate Source of Funds: Foreign Student Application Fees	Admissions Counsellor \$ 9,168 (1979-80)	Admissions Counselor \$ 12,168	9-1-80
2.	L. M. Dianna (Tenure) Office of the Dean of Science and Department of Physics Total Salary - 12 mos. 1980-81 Original Budget Academic Rate - 9 mos. 1980-81 Original Budget	Associate Dean and Professor \$ 40,000 (1979-80) \$ 42,600 \$ 30,900 (1979-80) \$ 31,950	Associate Dean and Professor \$ 43,268 \$ 32,450	9-1-80 9-1-80
3.	Donald H. Liles Industrial Engineering Academic Rate 1980-81 Original Budget	Assistant Professor \$ 19,900 (1979-80) \$ 21,100	Assistant Professor \$ 23,100	9-1-80
4.	Rosaria Garza Library Salary Rate 1980-81 Original Budget	Professional Librarian \$ 13,700 (1979-80) \$ 14,500	Professional Librarian \$ 16,900	9-1-80
5.	Annette M. Scott University Dining Services (Auxiliary Enterprise) Salary Rate 1980-81 Original Budget	Assistant Food Service Manager \$ 12,792 (1979-80) 13,452	Assistant Food Service Manager \$ 15,372	9-1-80

THE UNIVERSITY OF TEXAS AT ARLINGTON
(Continued)

1980-81 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
6.	Walter H. Patterson Texas Energy Extension Service Salary Rate Source of Funds: Grant Funds	Director \$ 32,472 (1979-80)	Director \$ 35,712	9-1-80
7.	Henry R. Sebesta (Tenure - Mechanical Engineering) U. S. Air Force Assignment Grant Academic Rate	Professor \$ 33,000 (1979-80)	Professor \$ 36,000	9/1 - 8/31
8.	Unallocated Accounts Transfer of Funds Amount of Transfer	From: Unappropriated Balance via Estimated Income \$108,000	To: Unallocated Maintenance and Operation \$108,000	9-1-80

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THE UNIVERSITY OF TEXAS AT AUSTIN

1979-80 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
159.	Plant Funds - Capital Improvements Projects Transfer of Funds Amount of Transfer	From: Unappropriated Balance - General Funds <u>\$ 1,250,000</u>	To: Plant Funds - Capital Improve- ments Projects <u>\$ 1,250,000</u>	8-1-80

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

(Effective Dates for All Salary Increases: September 1, 1980)

1980-81 BUDGET

Auxiliary Enterprises - Intercollegiate Athletics for Men

Item No.	Name and Title	Full-Time Salary Rate - 12 Months			
		1979-80 Adjusted Budget	1980-81 Original Budget	1980-81 Recommended Salary Rate	Full-Time Rate Increase
1.	Athletics Director Billy M. Ellington	\$55,000	\$55,000	\$60,000	\$ 5,000
2.	Assistant Athletics Director James C. ("T") Jones	38,000	---	39,600	1,600
3.	Head Football Coach Fred Akers	57,300	57,300	59,600	2,300
4.	Assistant Football Coach Robert L. Fuller	35,500	35,500	37,000	1,500
5.	Willie L. Manley	35,500	35,500	37,000	1,500
6.	Robert B. Warmack	32,100	32,100	33,400	1,300
7.	Charles W. Lee	31,000	31,000	32,300	1,300
8.	David L. McWilliams	31,000	31,000	32,300	1,300
9.	Michael Parker	31,000	31,000	32,300	1,300
10.	Alan D. Lowry	28,700	28,700	29,900	1,200
11.	John Mize	22,000	---	22,900	900
12.	Special Assistant Kenneth D. Dabbs	28,700	28,700	29,900	1,200
13.	Head Basketball Coach Abe E. Lemons	43,600	39,230	45,400	1,800
14.	Assistant Basketball Coach David B. Dowd	27,800	25,000	29,000	1,200
15.	H. Stephen Moeller	23,100	20,800	24,000	900
16.	Baseball Coach Clifford Gustafson	25,000	28,500	30,000	5,000
17.	Assistant Baseball Coach William L. Bethea	20,000	22,000	24,000	4,000
18.	Head Track and Cross Country Coach, Director of Texas Relays Cleburne Price	24,000	27,500	29,000	5,000
19.	Assistant Cross-Country and Assistant Track Coach, Assistant Director of Texas Relays James Blackwood	17,500	18,500	24,000	6,500
20.	Swimming Coach Edwin C. Reese (2/3 T)	31,500	34,050	35,550	4,050
21.	Diving Coach Michael S. Brown (3/8 T)	20,275	23,560	24,501	4,226

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

1980-81 BUDGET

Auxiliary Enterprises - Intercollegiate Athletics for Men

Item No.	Name and Title	Full-Time Salary Rate - 12 Months			
		1979-80 Adjusted Budget	1980-81 Original Budget	1980-81 Recommended Salary Rate	Full-Time Rate Increase
22.	Business Manager of Athletics Albert H. Lundstedt	\$25,000	\$27,000	\$29,000	\$ 4,000
23.	Development Manager for Athletics Alfred R. Rochs	25,000	27,000	28,100	3,100
24.	Assistant to the Athletics Director William L. Little	22,000	23,000	24,000	2,000
25.	Eligibility Officer Leon Black	22,000	24,000	26,000	4,000
26.	Sports News Director Jones W. Ramsey	22,000	25,000	27,000	5,000
27.	Concessions Director Loren G. Seaton	22,000	23,500	25,000	3,000
28.	Athletics Trainer Michael K. Stephens	21,000	22,500	24,000	3,000
29.	Assistant Athletics Trainer Edgar A. Day	17,500	18,500	19,300	1,800
30.	Athletics Counselor Joe B. Eivens	20,000	21,200	23,000	3,000
31.	Facilities Supervisor Glen T. Swenson	20,000	22,000	24,000	4,000
32.	Strength Coach Dana L. LeDuc (2/3 T)	18,500	19,500	20,100	1,600
		Full-Time Salary Rate - 9 Months			
33.	Tennis Coach David Snyder (3/4 T)	22,000	24,000	25,067	3,067
34.	Golf Coach George N. Hannon (1/2 T)	10,000	11,000	11,400	1,400
35.	Consultant, Physical Training and Rehabilitation Charles W. Craven (4% T) Total Salary - 9 Mos. (Also Physical and Health Education 96% T - Academic Rate: \$24,052)	23,552	25,052	25,452	1,900

Source of Funds (Items 1 - 35)
Intercollegiate Athletics for
Men Departmental Funds

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

1980-81 BUDGET

Item No.	Name and Title	No. Mos.	Present Salary Rate		Proposed 1980-81 Salary Rate
			1979-80 Adjusted Budget	1980-81 Original Budget	
<u>Office of the President</u>					
36.	Assistant to the President Joyce E. Moos	12	\$ 23,000	\$ 25,500	\$ 27,000
37.	Director of Special Events Barbara S. Bailey	12	16,000	18,500	20,000
<u>Office of the President, Office of Vice President for Academic Affairs, Office of Vice President for Research, Department of Chemistry</u>					
38.	Vice President for Academic Affairs and Research; Professor Gerhard J. Fonken (Tenure) Academic Rate	12 9	50,000 37,500	53,000 39,750	55,000 41,250
<u>Office of Vice President for Student Affairs</u>					
39.	Social Science Research Associate III Nelida J. Burke	12	14,136	14,136	17,004
<u>Office of Student Financial Aid</u>					
40.	Assistant Director Gordon E. Allen	12	22,584	23,760	25,404
<u>Office of the Dean, College of Liberal Arts</u>					
41.	Executive Assistant Barbara M. McFarland	12	20,436	21,492	22,980
<u>Chemistry</u>					
42.	Jack S. Josey Professor in Energy Studies Allen J. Bard (Tenure) - Total Salary Academic Rate Source of Funds: Unallocated Salaries	9 9	41,000 41,000	49,500 44,500	54,000 49,000
<u>Office of the Dean, College of Business Administration and Graduate School of Business</u>					
43.	Assistant Dean Seymour Schwartz	12	36,000	37,830	39,000

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

1980-81 BUDGET

Item No.	Name and Title	No. Mos.	Present Salary Rate		Proposed 1980-81 Salary Rate
			1979-80 Adjusted Budget	1980-81 Original Budget	
<u>Marketing Administration and Government</u>					
44.	Instructor Charles R. Kennedy, Jr.	9	\$ 13,000	\$ ---	\$ 19,500
<u>Educational Administration</u>					
45.	Professor John E. Roueche, Jr. (Tenure)	9	30,156	31,556	34,500
<u>Educational Psychology</u>					
46.	Professor Gary D. Borich (Tenure)	9	23,300	24,800	26,800
<u>Electrical Engineering</u>					
47.	Lecturer Gary W. Cobb (1/3T)	9	21,000	---	24,000
<u>Music</u>					
48.	Professor David W. Garvey (Tenure)	9	21,950	23,000	28,000
<u>School of Law</u>					
49.	Visiting Professor John A. Robertson	9	34,000	---	40,500
50.	Lecturer (P.T.) Sander W. Shapiro	9	32,750	---	44,500
51.	Kenneth E. Houp, Jr.	9	24,750	---	33,500
52.	Consultant on Development Brooke F. Dudley Source of Funds: Law School Foundation	12	30,000	30,000	32,500
<u>School of Social Work</u>					
53.	Acting Dean and Professor Louis A. Zurcher, Jr. (Tenure)	12	41,333	---	46,000
	Academic Rate	9	31,000	33,500	34,500
54.	Associate Dean and Associate Professor George K. Herbert (Tenure)	12	36,359	38,586	40,000
	Academic Rate	9	27,270	28,940	30,000
<u>Center for Fast Kinetics Research</u>					
55.	Research Scientist Michael A. J. Rodgers Source of Funds: USPHS Contract	12	30,530	---	33,192
<u>Bureau of Business Research</u>					
56.	Social Science Research Associate Thomas R. Plaut	12	24,357	25,743	26,989

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

1980-81 BUDGET

Item No.	Name and Title	No. Mos.	Present Salary Rate		
			1979-80 Adjusted Budget	1980-81 Original Budget	Proposed 1980-81 Salary Rate
<u>Bureau of Economic Geology</u>					
57.	Associate Director Robert A. Morton	12	\$ 31,500	\$ 34,000	\$ 36,000
58.	Assistant Director Douglas C. Ratcliff	12	19,000	---	23,000
59.	Research Scientist Virgil E. Barnes (1/3T)	12	35,000	---	39,000
60.	Randy L. Bassett	12	23,352	---	26,500
61.	Alvin R. Gregory	12	30,516	---	33,900
62.	Kinji Magara	12	30,000	---	33,600
63.	Research Scientist Associate V Chester M. Garrett, Jr.	12	24,972	---	28,080
64.	Michael P. Roberts	12	24,156	---	27,156
65.	Research Scientist Associate IV Martin P. A. Jackson	12	21,840	---	24,564
66.	David Mathew	12	22,584	---	25,404
67.	Gary E. Smith	12	23,352	---	26,268
Source of Funds (Items 58 through 66): Government Contract Funds Payroll Clearing Account. Other items paid from Bureau Salaries accounts.					
<u>Center for Energy Studies</u>					
68.	Research Engineer Associate IV Thomas R. Hill	12	24,972	---	28,080
69.	Kamy Sepehrnoori	12	22,584	---	25,404
Source of Funds (Items 68 and 69): Department of Energy Contracts.					
<u>LBJ School of Public Affairs</u>					
70.	Adjunct Professor June Hyer	12	50,000	---	53,500
	Academic Rate	9	37,500	---	40,125
Source of Funds: Academic Development Funds and Texas Interagency Contract					
<u>Marine Science Institute</u>					
71.	Administrative Services Officer Bobby C. McQuiston	12	21,840	22,980	24,564

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

1980-81 BUDGET

Item No.	Name and Title	No. Mos.	Present Salary Rate		
			1979-80 Adjusted Budget	1980-81 Original Budget	Proposed 1980-81 Salary Rate
<u>Marine Science Institute- Galveston</u>					
72.	Research Scientist Richard T. Buffler	12	30,000	31,530	38,000
73.	Paul L. Donoho	12	40,858	---	44,858
Source of Funds (Items 72 and 73): Government Contract Funds					
<u>Computation Center</u>					
74.	Assistant Director William C. Bard	12	29,508	31,044	32,100
75.	Manager, Software Systems Programming Waldo M. Wedel	12	28,536	30,024	31,044
Source of Funds (Items 74 and 75): Computation Center Revolving Fund					
<u>Printing Division</u>					
76.	Assistant Manager Lester R. Rumpf, Jr.	12	16,152	17,004	18,804
Source of Funds: Printing Division Revolving Fund					
<u>Continuing Education - Petroleum Extension Service Training Schools</u>					
77.	Coordinator Curtis F. Kruse	12	25,184	26,000	28,000
Source of Funds: Revolving Fund					
<u>Applied Research Laboratories</u>					
78.	Assistant Director William G. Foreman	12	23,000	24,173	25,820
79.	Manager, Operations and Services Lewis R. Fisher, Jr.	12	22,584	23,760	25,404
80.	Programmer Analyst II Virgil W. Moore	12	22,584	23,760	26,268
81.	Computer Programmer II Dennis R. Powell	12	17,868	17,868	20,784
82.	Special Research Associate Lewie M. Barber	12	32,628	34,320	35,484
83.	Hollis C. Boehme	12	34,884	36,696	37,944
84.	Jimmy F. Byers	12	31,560	33,192	34,320
85.	Glen E. Ellis	12	38,568	40,572	41,952
86.	Marshall E. Frazer	12	32,628	34,320	37,944

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

1980-81 BUDGET

Item No.	Name and Title	No. Mos.	Present Salary Rate		Proposed 1980-81 Salary Rate
			1979-80 Adjusted Budget	1980-81 Original Budget	
<u>Applied Research Laboratories</u>					
(Continued)					
Special Research Associate					
87.	Harlan G. Frey	12	36,072	37,944	39,240
88.	Kenneth E. Hawker, Jr.	12	30,516	32,100	35,484
89.	Stephen K. Mitchell	12	32,628	34,320	37,944
90.	Thomas G. Muir, Jr.	12	34,884	36,696	37,944
91.	Robert H. Stokes	12	33,732	35,484	36,696
Research Engineer Associate V					
92.	Robert S. Adair	12	29,508	31,044	32,100
93.	Lea W. Ashby	12	29,508	31,044	34,320
94.	Jesse J. Brady, III	12	24,972	26,268	29,040
95.	Gayle E. English	12	29,508	31,044	32,100
96.	Michael W. Ohlendorf	12	25,812	27,156	30,024
97.	James G. Pruitt	12	26,700	28,080	30,024
98.	Vaughan D. Scott, Jr.	12	24,972	26,268	28,080
99.	Jack A. Shooter	12	28,536	30,024	31,044
100.	Charles M. Slack, III	12	24,972	26,268	28,080
101.	James E. Stockton	12	31,560	33,192	34,320
102.	Robert T. Trochta	12	30,516	32,100	33,192
103.	Bernard F. Tupa	12	26,700	28,080	30,024
Research Engineer Associate IV					
104.	James P. Baker	12	21,840	---	24,564
105.	Nancy R. Bedford	12	24,156	25,404	27,156
106.	George P. Coble	12	22,584	23,760	26,268
107.	Dixon W. Coulbourn	12	24,972	26,268	28,080
108.	Dwight O. Monteith, Jr.	12	25,812	27,156	29,040
109.	Campbell H. Snyder	12	22,584	22,584	25,404
110.	Robert L. Sweet	12	21,120	22,224	23,760
111.	Paul J. Vidmar	12	24,156	25,404	28,080
Research Engineer Associate III					
112.	Monnie F. Anderson	12	21,120	22,224	24,564
113.	Gary R. Wilson	12	20,436	20,436	23,760
Research Engineer Associate II					
114.	Danny F. Shrode	12	19,104	20,100	22,224

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

1980-81 BUDGET

Item No.	Name and Title	No. Mos	Present Salary Rate		
			1979-80 Adjusted Budget	1980-81 Original Budget	Proposed 1980-81 Salary Rate
<u>Applied Research Laboratories</u> (Continued)					
115.	Research Engineer Associate I James E. Erbs	12	18,480	19,440	21,492
116.	James D. Ratliff	12	16,152	16,440	18,804
Source of Funds for all Applied Research Laboratories Items: Government Contract Funds Payroll Clearing Account					
<u>Electrical Engineering Research Laboratory</u>					
117.	Research Engineer Wolfhard J. Vogel	12	24,972	26,268	28,080
Source of Funds: Government Contract Funds Payroll Clearing Account					
<u>Center for Electromechanics</u>					
118.	Research Engineer William F. Weldon	12	48,000	---	52,800
119.	Research Scientist Richard A. Marshall	12	35,000	---	38,508
Source of Funds (Items 118 and 119): Government Contract Funds Payroll Clearing Account					
<u>Electronics Research Center</u>					
120.	Research Engineer Associate V Young Chan Kim	12	24,156	---	27,156
Source of Funds: Air Force Contract					
<u>Fusion Research Center</u>					
121.	Assistant Director - Engineering and Technology David F. Brower	12	56,400	---	60,125
122.	Research Program Manager Alan B. Macmahon	12	37,200	---	40,000
123.	Research Associate H. Ward Harris	12	41,250	---	45,375
124.	Research Scientist Duc-In Choi	12	27,250	---	31,000
125.	Jiri Jancarik (Source of Funds: Texas Atomic Energy Contract)	12	38,000	---	40,500

THE UNIVERSITY OF TEXAS AT AUSTIN (Continued)

1980-81 BUDGET

Item No.	Name and Title	No. Mos.	Present Salary Rate		Proposed 1980-81 Salary Rate
			1979-80 Adjusted Budget	1980-81 Original Budget	
<u>Fusion Research Center (Continued)</u>					
126.	Research Engineer Associate IV David J. Hodgkins	12	\$ 24,972	\$ ---	\$ 28,080
127.	Research Engineer Associate III Gary S. Caldwell	12	21,840	---	24,564
128.	David R. Terry	12	20,436	---	22,980
Source of Funds (Items 121 through 124 and 126 through 128): Department of Energy Contracts					
<u>Fusion Research Center and Center for Electromechanics</u>					
129.	Research Engineer Paul Wildi	12	47,550	---	50,700
Source of Funds: Department of Energy and Current Restricted Funds Contracts					
<u>Center for the Study of Human Resources</u>					
130.	Social Science Research Associate V Frank S. Curtis	12	20,436	---	22,980
131.	Karen D. Rowlett	12	23,352	---	26,268
Source of Funds (Items 130 and 131): Department of Labor Contract					
<u>Research and Development Center for Teacher Education</u>					
132.	Project Director Carolyn M. Evertson	12	30,100	---	34,320
Source of Funds: Office of Education Contract					
<u>Institute for Computing Science and Computer Applications</u>					
133.	Systems Analyst II Michael K. Smith	12	20,436	---	22,980
Source of Funds: U. S. Army Contract					
<u>Division of Housing and Food Service</u>					
134.	Director Robert P. Cooke	12	33,500	35,209	38,000
Source of Funds: Auxiliary Enterprises Funds (Housing and Food Service)					
<u>Texas Union</u>					
135.	Computer Operator II Fred Shields	12	11,580	12,168	14,376
Source of Funds: Auxiliary Enterprises Funds (Texas Union)					

THE UNIVERSITY OF TEXAS AT DALLAS

1980-81 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
1.	Linda K. Williamson School of Arts and Humanities Academic Rate 1980-81 Original Budget Source of Funds: Unallocated Salaries	Assistant Professor \$ 15,500 (1979-80) \$ 17,000	Assistant Professor \$ 18,000	9-1-80
2.	William J. Pervin (Tenure) School of Natural Sciences and Mathematics Academic Rate 1980-81 Original Budget	Professor \$ 26,000 (1979-80) \$ 28,000	Professor \$ 30,000	9-1-80
3.	Guy R. Lanza (Tenure) School of Natural Sciences and Mathematics Academic Rate 1980-81 Original Budget	Associate Professor \$ 20,800 (1979-80) \$ 22,500	Associate Professor \$ 24,000	9-1-80
4.	Jerry W. Crowder School of Natural Sciences and Mathematics Academic Rate 1980-81 Original Budget	Assistant Professor \$ 16,700 (1979-80) \$ 18,700	Assistant Professor \$ 20,500	9-1-80
5.	Simeon C. Ntafos School of Natural Sciences and Mathematics Academic Rate 1980-81 Original Budget	Assistant Professor \$ 21,000 (1979-80) \$ 22,100	Assistant Professor \$ 26,000	9-1-80

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THE UNIVERSITY OF TEXAS AT EL PASO

1979-80 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
5.	Plant Funds Projects Transfer of Funds	From: Unappropriated Balance General Funds	To: Plant Funds Projects	
	Amount of Transfer	<u>\$ 500,000</u>	<u>\$ 500,000</u>	8-1-80

THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON

1979-80 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
	<u>Galveston Medical School</u>			
21.	Larry W. Schneider Human Biological Chemistry and Genetics Salary Rate Source of Funds: HEW Training Grant	Postdoctoral Fellow \$ 12,658	Postdoctoral Fellow \$ 17,458	8-1-80

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THE UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON
(Continued)

1980-81 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
1.	Plant Fund Projects Transfer of Funds	From: Unappropriated Balance	To: Capital Improvements, including Equipment: Hospital Equipment Fund \$1,000,000 John Sealy, Hospital Area Renovations 655,000 Utility Distribution System 250,000 Re-roof Keiller Building 95,000	
	Amount of Transfer	<u>\$2,000,000</u>	<u>\$2,000,000</u>	9-1-80

THE UNIVERSITY OF TEXAS, HEALTH SCIENCE CENTER AT HOUSTON

1979-80 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
18.	Plant Funds Projects Transfer of Funds	From: Unappropriated Balance - General Funds	To: Plant Funds Projects: Prudential Building - Remodeling and Renovation \$281,000 Remodeling in John H. Freeman and Medical School Buildings 202,000 Special Furniture and Equipment - Institutional 475,000	
	Amount of Transfer	<u>\$958,000</u>	<u>\$958,000</u>	8-1-80

THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON
(Continued)

1980-81 BUDGET

No.	Explanation	Present Status	Proposed Status	Effective Date
1.	William H. Koch Office of Finance Salary Rate	Director of Finance \$ 37,000 (1979-80)	Director of Finance \$ 41,000	9-1-80
2.	Jerry D. Ellis Office of Accounting Salary Rate	Director of Accounting \$ 27,000 (1979-80)	Director of Accounting \$ 30,000	9-1-80
3.	Sandra S. St. Clair Personnel Office Salary Rate	Assistant Personnel Director \$ 23,500 (1979-80)	Assistant Personnel Director \$ 26,000	9-1-80
4.	Carrie E. Miller Office of Dental Branch Registrar Salary Rate	Registrar \$ 27,900 (1979-80)	Registrar \$ 30,400	9-1-80
5.	Houston Dental Branch Rita D. Zachariasen (Tenure) Physiology-Physiology and School of Dental Hygiene Salary Rate 1980-81 Original Budget	Associate Professor \$ 21,000 (1979-80) \$ 23,000	Associate Professor \$ 26,000	9-1-80
6.	Sieta R. Feighny School of Dental Hygiene Salary Rate 1980-81 Original Budget	Assistant Professor and Clinical Coordinator \$ 16,500 (1979-80) \$ 17,300	Assistant Professor and Clinical Coordinator \$ 19,300	9-1-80

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THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON
(Continued)

1980-81 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Date
<u>Houston Dental Branch (Continued)</u>				
7.	Linda A. Parks School of Dental Hygiene Salary Rate 1980-81 Original Budget	Assistant Professor \$ 16,500 (1979-80) \$ 17,300	Assistant Professor \$ 19,300	9-1-80
8.	Karen S. Peterson School of Dental Hygiene Salary Rate 1980-81 Original Budget	Assistant Professor \$ 14,475 (1979-80) \$ 17,300	Assistant Professor \$ 19,300	9-1-80
<u>Houston Graduate School of Biomedical Sciences</u>				
9.	Thomas J. Goka General Instruction Salary Rate 1980-81 Original Budget Source of Funds: HEW Grant	Research Associate \$ 15,108 (1979-80) \$ 15,900	Research Associate \$ 18,108	9-1-80
<u>School of Public Health</u>				
10.	John M. Swint (Tenure) Administrative Sciences Salary Rate 1980-81 Original Budget	Associate Professor \$ 27,900 (1979-80) \$ 30,100	Associate Professor \$ 34,000	9-1-80

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THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT SAN ANTONIO

1979-80 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
15.	Plant Funds Projects Transfer of Funds	From: Unappropriated Balance - Educational and General Funds	To: Plant Funds Projects, including Warehouse Expansion, Institutional Furniture and Equipment, and Ambulatory Care Center, Feasibility Study	
	Amount of Transfer	<u>\$ 900,000</u>	<u>\$ 900,000</u>	8-1-80

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1979-80 BUDGET

Item No.	Explanation	Present Status			Proposed Status			Effective Dates
		Salary Rate	Augmentation	Total Compensation	Salary Rate	Augmentation	Total Compensation	
<u>San Antonio Medical School</u>								
16.	Janet L. Potter Radiology Instructor Source of Funds: Unallocated Salaries and MSRDP	\$28,500 (Rate for 37.5% Time)	---	\$28,500	\$37,950	\$ 2,050	\$40,000 (F.T.)	8-1-80
17.	Vung D. Nguyen Radiology Instructor Source of Funds: Unallocated Salaries and MSRDP	\$35,200 (Rate for 12.5% Time)	\$ 2,500	\$37,700	\$37,950	\$ 15,050	\$53,000 (F.T.)	8-1-80

THE UNIVERSITY OF TEXAS SYSTEM CANCER CENTER

1979-80 BUDGET

Item No.	Explanation	Present Status	Proposed Status	Effective Dates
22.	Plant Funds Projects - Additional Outpatient Facilities Transfer of Funds	From: Unappropriated Balance - General Funds	To: Plant Fund Projects - Additional Outpatient Facilities	
	Amount of Transfer	<u>\$5,000,000</u>	<u>\$5,000,000</u>	8-1-80

1980-81 BUDGET

1.	M. D. Anderson Hong Y. Choi Pathology Salary Rate Source of Funds: Physicians Referral Service Funds	Faculty Associate \$ 25,000 (1979-80)	Faculty Associate \$ 30,000	9/1 - 6/30
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**Academic and Developmental Affairs
Committee**

ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE
Committee Chairman (Mrs.) Blumberg

Date: October 24, 1980

Time: Following the Meeting of the System Administration Committee

Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

	<u>Page</u> <u>A&D</u>
1. U. T. System: <u>Docket of the Chancellor of the System</u>	2
2. U. T. Austin: Request for Approval to Change (a) Name of the Graduate School of Library Science to the Graduate School of Library and Information Science and (b) Master of Library Science Degree to a Master of Library and Information Science Degree and Report to the Coordinating Board (Catalog Change)	2
3. U. T. El Paso: Proposed Affiliation Agreements with:	2
a. de Bruyn-Rettig Advertising, Incorporated El Paso, Texas	
b. El Paso International Airport El Paso, Texas	
c. Newspaper Printing Corporation El Paso, Texas	
d. The El Paso Electric Company El Paso, Texas	
4. U. T. Tyler: Proposed Constitution for the Student Association	24

1. U. T. System: Docket No. 13 of the Chancellor of the System.--

RECOMMENDATION

It is recommended that Docket No. 13 of the Chancellor of the System be approved.

It is requested that the Committee confirm that authority to execute contracts, documents, or instruments approved therein has been delegated to the officer or official executing same.

2. U. T. Austin: Request for Approval to Change (a) Name of the Graduate School of Library Science to the Graduate School of Library and Information Science and (b) Master of Library Science Degree to a Master of Library and Information Science Degree and Report to Coordinating Board (Catalog Change).--

RECOMMENDATION

President Flawn and Chancellor Walker request that approval be given (a) to change the name of the Graduate School of Library Science to the Graduate School of Library and Information Science, and (b) to change the Master of Library Science Degree to a Master of Library and Information Science Degree.

BACKGROUND INFORMATION

Virtually every school of library science in the country incorporates extensive materials on information science into its curriculum and has changed the name of either the school or the degree or both to reflect the information science component. The U.T. Austin School of Library Science will be at a competitive disadvantage in recruiting students and in placing graduates if the content of its program is not reflected in its name.

No changes in the organization of the school or in its administration are proposed, and the name change will involve no additional costs. The proposed name changes are simply attempts to bring the names of the school and the degree into conformity with current programs. The Ph.D. program has been labeled "Library and Information Science" since its inception in 1969. In the past proposals such as this, which are merely name changes to better describe existing programs, have been accepted by the Coordinating Board staff. If approved by the Board of Regents, this proposal will be forwarded to Commissioner Ashworth for his information.

SECRETARY'S NOTE: The minute order will indicate that when this recommendation is finally approved the next appropriate catalog published will be amended to reflect this action.

3. U. T. El Paso: Proposed Affiliation Agreements with (a) de Bruyn-Rettig Advertising, Incorporated, El Paso, Texas; (b) El Paso International Airport, El Paso, Texas; (c) Newspaper Printing Corporation, El Paso, Texas; and (d) The El Paso Electric Company, El Paso, Texas.--

RECOMMENDATION

President Monroe and Chancellor Walker recommend that approval be given to the affiliation agreements set out on Pages A&D 4 - 23 by and between The University of Texas at El Paso and the following facilities. The agreements, which do not precisely follow the standard format approved by

the Board of Regents, have been approved as to form by the Office of General Counsel and were executed by the appropriate officials on the dates indicated below to be effective upon approval by the Board of Regents.

<u>Facility</u>	<u>Agreement Executed</u>
a. de Bruyn-Retting Advertising Incorporated, (<u>Pages A&D 4 - 8</u>) El Paso, Texas	August 4, 1980
b. El Paso International Airport, El Paso, Texas (<u>Pages A&D 9-13</u>)	August 4, 1980
c. Newspaper Printing Corporation, El Paso, Texas (<u>Pages A&D 14-18</u>)	August 7, 1980
d. The El Paso Electric Company, El Paso, Texas (<u>Pages A&D 19-23</u>)	September 16, 1980

General Counsel

PURPOSE

These agreements will provide opportunities for students in the mass communications program at U. T. El Paso to gain practical experience in professional advertising by working with various facilities in internship programs.

These agreements follow the format approved by the Board of Regents on December 16, 1977 for affiliation agreements for health care educational experiences.

EDUCATIONAL EXPERIENCE PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made the 4th day of August, 1980, by and between the University of Texas at El Paso ("University"), a component institution of The University of Texas System, ("System"), and deBruyn-Rettig Advertising, Inc. ("Facility"), a Corporation under the Texas Business Corporation Act, having its principal office at 3707 Admiral, El Paso, State of Texas.

WITNESSETH:

WHEREAS, Facility now operates advertising agency facilities located at 3707 Admiral, in the City of El Paso, State of Texas, and therein provides advertising and public relations services for persons in need of such services; and University provides an academic program with respect to Mass Communications; and,

WHEREAS, University periodically desires to provide mass communications related educational experiences for its students, which are not otherwise available to them under the existing program of University, by utilization of appropriate facilities and personnel of Facility; and,

WHEREAS, Facility is committed to a goal of providing the best obtainable supply of personnel educated in the field of Professional Advertising as being in the best interest of Facility, and believes that achievement of such goal can best be accomplished by affording selected undergraduate students the opportunity to participate in meaningful educational experiences as a part of an academic Mass Communications program, through utilization of appropriate facilities and personnel of Facility; and,

WHEREAS, in order to accomplish such objectives, University and Facility intend to establish and implement from time to time, one or more educational experience programs which will involve the students and personnel of University, and the facilities and personnel of Facility;

NOW, THEREFORE, in consideration of the premises and of the benefits derived and to be derived therefrom and from the program or programs established and implemented by said parties, University and Facility agree that any program agreed to by and between Facility and University, during the term of this Agreement, for purposes of achieving the above described objectives of said parties (hereinafter call "Educational Experience Program," or "Program"), shall be covered by and subject to the following terms and conditions:

1. The Program shall not be come effective until all agreements between the parties with respect to Program have been reduced to writing ("Program Agreement"), executed by the duly authorized representatives of Facility and University, and approved in writing by the Chancellor of The University of Texas System.

2. The Program may be cancelled by either party by giving such written notice to the other of its intention to terminate the Program as provided in the Program Agreement; provided, however, that the Program shall automatically terminate upon termination of this Agreement.

3. In the event of conflict between the text of Program Agreement and the text of this Agreement, this Agreement shall govern.

4. After Program Agreement becomes effective, no amendments thereto shall be valid unless in writing and executed by the duly authorized representatives of Facility and University, and approved by the Chancellor of The University of Texas System.

5. Except for certain acts to be performed by University pursuant to express provisions of this Agreement, Facility hereby agrees to furnish the premises, personnel, services, and all other things necessary for the Educational Experience Program, as specified in the Program Agreement, and, in connection with such Program, further agrees:

- (a) To comply with all Federal, State and Municipal laws, ordinances, rules and regulations applicable to performance by Facility of its obligations under this Agreement, and all applicable accreditation

requirements, and to certify such compliance to University or other entity when requested to do so by University.

- (b) To permit the authority responsible for accreditation of University's curriculum to inspect such facilities, services and other things provided by Facility pursuant to this Agreement as are necessary for accreditation evaluation.
- (c) To appoint a person to serve for Facility as liaison (Liaison) to the faculty and students engaged in the Program; provided, however, that no person not having the prior written approval of University shall be appointed Liaison; and, in such connection, Facility shall furnish in writing to University (not later than thirty (30) days prior to the date the Liaison appointment is to become effective) the name and professional and academic credentials of the person proposed by Facility to be Liaison, and within ten days after receipt of same, University shall notify Facility of University's approval or disapproval of such person. In the event the Liaison becomes unacceptable to University after appointment, and University so notifies Facility in writing, Facility will appoint another person to serve as Liaison in accordance with the procedure stated in the first sentence of this sub-paragraph (c).

6. University hereby agrees:

- (a) To furnish Facility with the names of the students assigned by University to participate in the program.
- (b) To assign for participation in the Program only those students (1) who have satisfactorily completed those portions of its curriculum which, according to Program Agreement, are prerequisite to such participation, all as determined by University in its sole discretion, and (2) who have entered into a written agreement with University and Facility that they will not publish any material relating to the Program, or their experience in participating

therein, without the prior written approval of University and Facility.

- (c) To designate a member of the University faculty to coordinate with Facility through its Liaison the learning assignment to be assumed by each student participating in the Program, and to furnish to Facility in writing the name of such faculty member.

7. All notices under this Agreement shall be provided to the party to be notified in writing, either by personal delivery or by United States mail. All notices under this Agreement shall be deemed given to a party when received by such party's designated representative.

8. All the agreements between the parties on the subject matter hereof have been reduced to writing herein. No amendments to this Agreement shall be valid unless in writing and signed by the duly authorized representatives of the parties, and approved by the Board of Regents of The University of Texas System.

9. No oral representations of any officer, agent, or employee of Facility or The University of Texas System, or any of its component institutions, (including, but not limited to University), either before or after the effective date of this Agreement, shall affect or modify any obligations of either party hereunder or under any Program Agreement.

10. This Agreement shall be binding on and shall inure to the benefit of the parties and their respective successors and assignees; provided, however, that no assignment by either party shall be effective without prior written approval of the other party. A delay in or failure of performance of either party shall not constitute default hereunder, or give rise to any claim for damages, if and to the extent such delay or failure is caused by occurrences beyond the control of either party.

11. This Agreement shall not become effective unless and until approved by the Board of Regents of The University of Texas System. If so approved, this Agreement shall become effective on the date of such approval, and shall continue in effect for an initial term ending one (1) year after the date and

year of execution of Facility and University, and after such initial term, from year to year unless one party shall have one hundred eighty (180) days' prior written notice to the other party of intention to terminate this Agreement. If such notice is given, this Agreement shall terminate: (a) at the end of the term of this Agreement during which the last day of such one hundred eighty (180) day notice period falls; or, (b) when all students enrolled in the Program at the end of the term of this Agreement have completed their respective courses of study under the Program; whichever event last occurs.

Executed by University and Facility on the day and year first above written, in duplicate copies, each of which shall be deemed an original.

ATTEST:

UNIVERSITY

Martha S. [Signature]
(Title) *Junior Secretary*

By *Haskell Monroe*
Haskell Monroe, President

ATTEST:

FACILITY

[Signature]
(Title) Vice-President
Henry G. Rettig

By *[Signature]*
(Title) Chairman
Erich C. deBruyn

FORM APPROVED:

CONTENT APPROVED:

[Signature]
General Counsel of the System

[Signature]
Vice Chancellor for ~~Academic~~ Affairs

[Signature]
Chairman, Board of Regents
DAN C. WILLIAMS, CHAIRMAN
Board of Regents of
The University of Texas System

[Signature]
Chancellor

CERTIFICATE OF APPROVAL

I hereby certify that the foregoing Agreement was approved by the Board of Regents of The University of Texas System on the ___ day of _____, 19__.

Secretary, Board of Regents
The University of Texas System
BETTY ANNE THEDFORD

EDUCATIONAL EXPERIENCE PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made the 4th day of August, 1980, by and between the University of Texas at El Paso ("University"), a component institution of The University of Texas System, ("System"), and El Paso International Airport ("Facility"), a Department of the City of El Paso, Texas having its principal office at El Paso International Airport, El Paso State of Texas.

WITNESSETH:

WHEREAS, Facility now operates Airport facilities located at El Paso International Airport, in the City of El Paso, State of Texas, and therein provides air transportation and related services for persons in need of such services; and University provides an academic program with respect to Mass Communications; and,

WHEREAS, University periodically desires to provide Mass Communications related educational experiences for its students, which are not otherwise available to them under the existing program of University, by utilization of appropriate facilities and personnel of Facility; and,

WHEREAS, Facility is committed to a goal of providing the best obtainable supply of personnel educated in the field of Professional Advertising as being in the best interest of Facility, and believes that achievement of such goal can best be accomplished by affording selected undergraduate students the opportunity to participate in meaningful educational experiences as a part of an academic Mass Communications program, through utilization of appropriate facilities and personnel of Facility; and,

WHEREAS, in order to accomplish such objectives, University and Facility intend to establish and implement from time to time, one or more educational experience programs which will involve the students and personnel of University, and the facilities and personnel of Facility;

NOW, THEREFORE, in consideration of the premises and of the benefits derived and to be derived therefrom and from the program or programs established and implemented by said parties, University and Facility agree that any program agreed to by and between Facility and University, during the term of this Agreement, for purposes of achieving the above described objectives of said parties (hereinafter call "Educational Experience Program," or "Program"), shall be covered by and subject to the following terms and conditions:

1. The Program shall not be come effective until all agreements between the parties with respect to Program have been reduced to writing ("Program Agreement"), executed by the duly authorized representatives of Facility and University, and approved in writing by the Chancellor of The University of Texas System.

2. The Program may be cancelled by either party by giving such written notice to the other of its intention to terminate the Program as provided in the Program Agreement; provided, however, that the Program shall automatically terminate upon termination of this Agreement.

3. In the event of conflict between the text of Program Agreement and the text of this Agreement, this Agreement shall govern.

4. After Program Agreement becomes effective, no amendments thereto shall be valid unless in writing and executed by the duly authorized representatives of Facility and University, and approved by the Chancellor of The University of Texas System.

5. Except for certain acts to be performed by University pursuant to express provisions of this Agreement, Facility hereby agrees to furnish the premises, personnel, services, and all other things necessary for the Educational Experience Program, as specified in the Program Agreement, and, in connection with such Program, further agrees:

- (a) To comply with all Federal, State and Municipal laws, ordinances, rules and regulations applicable to performance by Facility of its obligations under this Agreement, and all applicable accreditation

requirements, and to certify such compliance to University or other entity when requested to do so by University.

- (b) To permit the authority responsible for accreditation of University's curriculum to inspect such facilities, services and other things provided by Facility pursuant to this Agreement as are necessary for accreditation evaluation.
- (c) To appoint a person to serve for Facility as liaison (Liaison) to the faculty and students engaged in the Program; provided, however, that no person not having the prior written approval of University shall be appointed Liaison; and, in such connection, Facility shall furnish in writing to University (not later than thirty (30) days prior to the date the Liaison appointment is to become effective) the name and professional and academic credentials of the person proposed by Facility to be Liaison, and within ten days after receipt of same, University shall notify Facility of University's approval or disapproval of such person. In the event the Liaison becomes unacceptable to University after appointment, and University so notifies Facility in writing, Facility will appoint another person to serve as Liaison in accordance with the procedure stated in the first sentence of this sub-paragraph (c).

6. University hereby agrees:

- (a) To furnish Facility with the names of the students assigned by University to participate in the program.
- (b) To assign for participation in the Program only those students
 - (1) who have satisfactorily completed those portions of its curriculum which, according to Program Agreement, are prerequisite to such participation, all as determined by University in its sole discretion, and
 - (2) who have entered into a written agreement with University and Facility that they will not publish any material relating to the Program, or their experience in participating

therein, without the prior written approval of University and Facility.

- (c) To designate a member of the University faculty to coordinate with Facility through its Liaison the learning assignment to be assumed by each student participating in the Program, and to furnish to Facility in writing the name of such faculty member.

7. All notices under this Agreement shall be provided to the party to be notified in writing, either by personal delivery or by United States mail. All notices under this Agreement shall be deemed given to a party when received by such party's designated representative.

8. All the agreements between the parties on the subject matter hereof have been reduced to writing herein. No amendments to this Agreement shall be valid unless in writing and signed by the duly authorized representatives of the parties, and approved by the Board of Regents of The University of Texas System.

9. No oral representations of any officer, agent, or employee of Facility or The University of Texas System, or any of its component institutions, (including, but not limited to University), either before or after the effective date of this Agreement, shall affect or modify any obligations of either party hereunder or under any Program Agreement.

10. This Agreement shall be binding on and shall inure to the benefit of the parties and their respective successors and assignees; provided, however, that no assignment by either party shall be effective without prior written approval of the other party. A delay in or failure of performance of either party shall not constitute default hereunder, or give rise to any claim for damages, if and to the extent such delay or failure is caused by occurrences beyond the control of either party.

11. This Agreement shall not become effective unless and until approved by the Board of Regents of The University of Texas System. If so approved, this Agreement shall become effective on the date of such approval, and shall continue in effect for an initial term ending one (1) year after the date and

year of execution of Facility and University, and after such initial term, from year to year unless one party shall have one hundred eighty (180) days' prior written notice to the other party of intention to terminate this Agreement. If such notice is given, this Agreement shall terminate: (a) at the end of the term of this Agreement during which the last day of such one hundred eighty (180) day notice period falls; or, (b) when all students enrolled in the Program at the end of the term of this Agreement have completed their respective courses of study under the Program; whichever event last occurs.

Executed by University and Facility on the day and year first above written, in duplicate copies, each of which shall be deemed an original.

ATTEST:

[Signature]
(Title) *Senior Secretary*

UNIVERSITY

By *[Signature]*
Haskell Monroe, President

ATTEST:

[Signature]
(Title)

FACILITY

By *[Signature]*
(Title) Mayor, City of El Paso

FORM APPROVED:

[Signature]
General Counsel of the System

CONTENT APPROVED:

[Signature]
Vice Chancellor for Academic Affairs

Chairman, Board of Regents
DAN C. WILLIAMS, CHAIRMAN
Board of Regents of
The University of Texas System

[Signature]
Chancellor

CERTIFICATE OF APPROVAL

I hereby certify that the foregoing Agreement was approved by the Board of Regents of The University of Texas System on the ___ day of _____, 19__.

Secretary, Board of Regents
The University of Texas System
BETTY ANNE THEDFORD

EDUCATIONAL EXPERIENCE PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made the 7th day of August, 1980, by and between the University of Texas at El Paso ("University"), a component institution of The University of Texas System, ("System"), and Newspaper Printing Corporation ("Facility"), a corporation organized and existing under the laws of the State of Texas having its principal office at 401 Mills, El Paso, State of Texas.

WITNESSETH:

WHEREAS, Facility now operates newspaper production and distribution facilities located at 401 Mills, in the City of El Paso, State of Texas, and therein provides normal newspaper services for persons in need of such services; and University provides an academic program with respect to Mass Communications; and,

WHEREAS, University periodically desires to provide Mass Communications related educational experiences for its students, which are not otherwise available to them under the existing program of University, by utilization of appropriate facilities and personnel of Facility; and,

WHEREAS, Facility is committed to a goal of providing the best obtainable supply of personnel educated in the field of Professional Advertising as being in the best interest of Facility, and believes that achievement of such goal can best be accomplished by affording selected undergraduate students the opportunity to participate in meaningful educational experiences as a part of an academic Mass Communications program, through utilization of appropriate facilities and personnel of Facility; and,

WHEREAS, in order to accomplish such objectives, University and Facility intend to establish and implement from time to time, one or more educational experience programs which will involve the students and personnel of University, and the facilities and personnel of Facility;

NOW, THEREFORE, in consideration of the premises and of the benefits derived and to be derived therefrom and from the program or programs established and implemented by said parties, University and Facility agree that any program agreed to by and between Facility and University, during the term of this Agreement, for purposes of achieving the above described objectives of said parties (hereinafter call "Educational Experience Program," or "Program"), shall be covered by and subject to the following terms and conditions:

1. The Program shall not be come effective until all agreements between the parties with respect to Program have been reduced to writing ("Program Agreement"), executed by the duly authorized representatives of Facility and University, and approved in writing by the Chancellor of The University of Texas System.

2. The Program may be cancelled by either party by giving such written notice to the other of its intention to terminate the Program as provided in the Program Agreement; provided, however, that the Program shall automatically terminate upon termination of this Agreement.

3. In the event of conflict between the text of Program Agreement and the text of this Agreement, this Agreement shall govern.

4. After Program Agreement becomes effective, no amendments thereto shall be valid unless in writing and executed by the duly authorized representatives of Facility and University, and approved by the Chancellor of The University of Texas System.

5. Except for certain acts to be performed by University pursuant to express provisions of this Agreement, Facility hereby agrees to furnish the premises, personnel, services, and all other things necessary for the Educational Experience Program, as specified in the Program Agreement, and, in connection with such Program, further agrees:

- (a) To comply with all Federal, State and Municipal laws, ordinances, rules and regulations applicable to performance by Facility of its obligations under this Agreement, and all applicable accreditation

requirements, and to certify such compliance to University or other entity when requested to do so by University.

- (b) To permit the authority responsible for accreditation of University's curriculum to inspect such facilities, services and other things provided by Facility pursuant to this Agreement as are necessary for accreditation evaluation.
- (c) To appoint a person to serve for Facility as liaison (Liaison) to the faculty and students engaged in the Program; provided, however, that no person not having the prior written approval of University shall be appointed Liaison; and, in such connection, Facility shall furnish in writing to University (not later than thirty (30) days prior to the date the Liaison appointment is to become effective) the name and professional and academic credentials of the person proposed by Facility to be Liaison, and within ten days after receipt of same, University shall notify Facility of University's approval or disapproval of such person. In the event the Liaison becomes unacceptable to University after appointment, and University so notifies Facility in writing, Facility will appoint another person to serve as Liaison in accordance with the procedure stated in the first sentence of this sub-paragraph (c).

6. University hereby agrees:

- (a) To furnish Facility with the names of the students assigned by University to participate in the program.
- (b) To assign for participation in the Program only those students
 - (1) who have satisfactorily completed those portions of its curriculum which, according to Program Agreement, are prerequisite to such participation, all as determined by University in its sole discretion, and
 - (2) who have entered into a written agreement with University and Facility that they will not publish any material relating to the Program, or their experience in participating

therein, without the prior written approval of University and Facility.

- (c) To designate a member of the University faculty to coordinate with Facility through its Liaison the learning assignment to be assumed by each student participating in the Program, and to furnish to Facility in writing the name of such faculty member.

7. All notices under this Agreement shall be provided to the party to be notified in writing, either by personal delivery or by United States mail. All notices under this Agreement shall be deemed given to a party when received by such party's designated representative.

8. All the agreements between the parties on the subject matter hereof have been reduced to writing herein. No amendments to this Agreement shall be valid unless in writing and signed by the duly authorized representatives of the parties, and approved by the Board of Regents of The University of Texas System.

9. No oral representations of any officer, agent, or employee of Facility or The University of Texas System, or any of its component institutions, (including, but not limited to University), either before or after the effective date of this Agreement, shall affect or modify any obligations of either party hereunder or under any Program Agreement.

10. This Agreement shall be binding on and shall inure to the benefit of the parties and their respective successors and assignees; provided, however, that no assignment by either party shall be effective without prior written approval of the other party. A delay in or failure of performance of either party shall not constitute default hereunder, or give rise to any claim for damages, if and to the extent such delay or failure is caused by occurrences beyond the control of either party.

11. This Agreement shall not become effective unless and until approved by the Board of Regents of The University of Texas System. If so approved, this Agreement shall become effective on the date of such approval, and shall continue in effect for an initial term ending one (1) year after the date and

year of execution of Facility and University, and after such initial term, from year to year unless one party shall have one hundred eighty (180) days' prior written notice to the other party of intention to terminate this Agreement. If such notice is given, this Agreement shall terminate: (a) at the end of the term of this Agreement during which the last day of such one hundred eighty (180) day notice period falls; or, (b) when all students enrolled in the Program at the end of the term of this Agreement have completed their respective courses of study under the Program; whichever event last occurs.

Executed by University and Facility on the day and year first above written, in duplicate copies, each of which shall be deemed an original.

ATTEST:

UNIVERSITY

[Signature]
 (Title) Exec. ASSO

By [Signature]
 Haskell Monroe, President

ATTEST:

FACILITY

[Signature]
 (Title) Robert A. Eisenbraun, Asst. Secy.

By [Signature]
 (Title) Frank Feuille III, President

FORM APPROVED:

CONTENT APPROVED:

[Signature]
 General Counsel of the System

[Signature]
 Vice Chancellor for Academic Affairs

[Signature]
 Chairman, Board of Regents
DAN C. WILLIAMS, CHAIRMAN
 Board of Regents of
 The University of Texas System

[Signature]
 Chancellor

CERTIFICATE OF APPROVAL

I hereby certify that the foregoing Agreement was approved by the Board of Regents of The University of Texas System on the ___ day of _____, 19__.

Secretary, Board of Regents
 The University of Texas System
BETTY ANNE THEDFORD

EDUCATIONAL EXPERIENCE PROGRAM

AFFILIATION AGREEMENT

THIS AGREEMENT made the 16th day of September, 1980, by and between the University of Texas at El Paso ("University"), a component institution of The University of Texas System, ("System"), and The El Paso Electric Company ("Facility"), a corporation organized and existing under the laws of the State of Texas having its principal office at 303 N. Oregon El Paso, State of Texas.

WITNESSETH:

WHEREAS, Facility now operates Electric Utility facilities located at 303 N. Oregon, in the City of El Paso, State of Texas, and therein provides in-house Mass Communications services for persons in need of such services; and University provides an academic program with respect to Mass Communications; and,

WHEREAS, University periodically desires to provide mass communications related educational experiences for its students, which are not otherwise available to them under the existing program of University, by utilization of appropriate facilities and personnel of Facility; and,

WHEREAS, Facility is committed to a goal of providing the best obtainable supply of personnel educated in the field of Professional Advertising as being in the best interest of Facility, and believes that achievement of such goal can best be accomplished by affording selected undergraduate students the opportunity to participate in meaningful educational experiences as a part of an academic Mass Communications program, through utilization of appropriate facilities and personnel of Facility; and,

WHEREAS, in order to accomplish such objectives, University and Facility intend to establish and implement from time to time, one or more educational experience programs which will involve the students and personnel of University, and the facilities and personnel of Facility;

NOW, THEREFORE, in consideration of the premises and of the benefits derived and to be derived therefrom and from the program or programs established and implemented by said parties, University and Facility agree that any program agreed to by and between Facility and University, during the term of this Agreement, for purposes of achieving the above described objectives of said parties (hereinafter call "Educational Experience Program," or "Program"), shall be covered by and subject to the following terms and conditions:

1. The Program shall not be come effective until all agreements between the parties with respect to Program have been reduced to writing ("Program Agreement"), executed by the duly authorized representatives of Facility and University, and approved in writing by the Chancellor of The University of Texas System.

2. The Program may be cancelled by either party by giving such written notice to the other of its intention to terminate the Program as provided in the Program Agreement; provided, however, that the Program shall automatically terminate upon termination of this Agreement.

3. In the event of conflict between the text of Program Agreement and the text of this Agreement, this Agreement shall govern.

4. After Program Agreement becomes effective, no amendments thereto shall be valid unless in writing and executed by the duly authorized representatives of Facility and University, and approved by the Chancellor of The University of Texas System.

5. Except for certain acts to be performed by University pursuant to express provisions of this Agreement, Facility hereby agrees to furnish the premises, personnel, services, and all other things necessary for the Educational Experience Program, as specified in the Program Agreement, and, in connection with such Program, further agrees:

- (a) To comply with all Federal, State and Municipal laws, ordinances, rules and regulations applicable to performance by Facility of its obligations under this Agreement, and all applicable accreditation

requirements, and to certify such compliance to University or other entity when requested to do so by University.

- (b) To permit the authority responsible for accreditation of University's curriculum to inspect such facilities, services and other things provided by Facility pursuant to this Agreement as are necessary for accreditation evaluation.
- (c) To appoint a person to serve for Facility as liaison (Liaison) to the faculty and students engaged in the Program; provided, however, that no person not having the prior written approval of University shall be appointed Liaison; and, in such connection, Facility shall furnish in writing to University (not later than thirty (30) days prior to the date the Liaison appointment is to become effective) the name and professional and academic credentials of the person proposed by Facility to be Liaison, and within ten days after receipt of same, University shall notify Facility of University's approval or disapproval of such person. In the event the Liaison becomes unacceptable to University after appointment, and University so notifies Facility in writing, Facility will appoint another person to serve as Liaison in accordance with the procedure stated in the first sentence of this sub-paragraph (c).

6. University hereby agrees:

- (a) To furnish Facility with the names of the students assigned by University to participate in the program.
- (b) To assign for participation in the Program only those students (1) who have satisfactorily completed those portions of its curriculum which, according to Program Agreement, are prerequisite to such participation, all as determined by University in its sole discretion, and (2) who have entered into a written agreement with University and Facility that they will not publish any material relating to the Program, or their experience in participating

therein, without the prior written approval of University and Facility.

- (c) To designate a member of the University faculty to coordinate with Facility through its Liaison the learning assignment to be assumed by each student participating in the Program, and to furnish to Facility in writing the name of such faculty member.

7. All notices under this Agreement shall be provided to the party to be notified in writing, either by personal delivery or by United States mail. All notices under this Agreement shall be deemed given to a party when received by such party's designated representative.

8. All the agreements between the parties on the subject matter hereof have been reduced to writing herein. No amendments to this Agreement shall be valid unless in writing and signed by the duly authorized representatives of the parties, and approved by the Board of Regents of The University of Texas System.

9. No oral representations of any officer, agent, or employee of Facility or The University of Texas System, or any of its component institutions, (including, but not limited to University), either before or after the effective date of this Agreement, shall affect or modify any obligations of either party hereunder or under any Program Agreement.

10. This Agreement shall be binding on and shall inure to the benefit of the parties and their respective successors and assignees; provided, however, that no assignment by either party shall be effective without prior written approval of the other party. A delay in or failure of performance of either party shall not constitute default hereunder, or give rise to any claim for damages, if and to the extent such delay or failure is caused by occurrences beyond the control of either party.

11. This Agreement shall not become effective unless and until approved by the Board of Regents of The University of Texas System. If so approved, this Agreement shall become effective on the date of such approval, and shall continue in effect for an initial term ending one (1) year after the date and

year of execution of Facility and University, and after such initial term, from year to year unless one party shall have one hundred eighty (180) days' prior written notice to the other party of intention to terminate this Agreement. If such notice is given, this Agreement shall terminate: (a) at the end of the term of this Agreement during which the last day of such one hundred eighty (180) day notice period falls; or, (b) when all students enrolled in the Program at the end of the term of this Agreement have completed their respective courses of study under the Program; whichever event last occurs.

Executed by University and Facility on the day and year first above written, in duplicate copies, each of which shall be deemed an original.

ATTEST:

[Signature]
(Title) Exec. Asst.

UNIVERSITY

By [Signature]
Haskell Monroe, President

ATTEST:

[Signature]
(Title)
Charles Mais
Administrative Vice President

FACILITY

By [Signature]
(Title)
Evern R. Wall
President and Chief Executive Officer

FORM APPROVED:

[Signature]
General Counsel of the System

CONTENT APPROVED:

[Signature]
Vice Chancellor for Academic Affairs

Chairman, Board of Regents
DAN C. WILLIAMS, CHAIRMAN
Board of Regents of
The University of Texas System

[Signature]
Chancellor

CERTIFICATE OF APPROVAL

I hereby certify that the foregoing Agreement was approved by the Board of Regents of The University of Texas System on the ___ day of _____, 19__.

Secretary, Board of Regents
The University of Texas System
BETTY ANNE THEDFORD

4. U. T. Tyler: Proposed Constitution for the Student Association. --

RECOMMENDATION

President Stewart and Chancellor Walker recommend that approval be given to the proposed Constitution for the Student Association at The University of Texas at Tyler as set out on Pages A&D 25 - 36.

BACKGROUND INFORMATION

Until the present time, a Student Life Advisory Committee has functioned in the absence of a formal student government at U.T. Tyler to provide a communication link between students and the university administration. During the 1979-80 academic year, however, several of the Committee's members became interested in establishing a more formal Student Government. After conducting student interest surveys, the Student Life Advisory Committee began drafting a proposed Student Association Constitution.

The proposed Constitution has been reviewed and approved by the Office of General Counsel and the Office of Academic Affairs. A student referendum conducted at the institution at the beginning of the current semester resulted in a vote of 1230 in favor of the Constitution and only 33 opposed. Sixty-six percent of the students voted in the referendum.

The Constitution of the
STUDENT ASSOCIATION
of
The University of Texas at Tyler

STATEMENT OF PURPOSE

It is the primary purpose of the Student Government of The University of Texas at Tyler, hereafter known as the Student Association, to represent the corporate Student Body and to provide a unified voice in student dealings with individuals and agencies outside of that body. In its advisory capacity, the Student Association will operate within the laws of the State of Texas, the Rules and Regulations of the Board of Regents of The University of Texas System, and the procedures established by The University of Texas at Tyler. The activities of the Student Association include, but are not limited to the following:

1. Representing those ideals, goals, and programs which are of general Student Body interest to the administration and to other groups within and without the University structure.
2. Serving as a forum for the presentation of student interests and desires, determining which of these represent the opinions of a majority of the Student Body, and then acting to further the accomplishment of these goals.
3. Enhancing the intellectual life of the University, through providing opportunities for students to expose themselves to the widest possible range of contemporary thought and opinion.
4. Working with the administration and faculty toward providing adequate student services programs to meet the students' needs.
5. Advising the University administration of student opinion.

ARTICLE I
STUDENT ASSOCIATION

Section 1. Composition

The Student Association of The University of Texas at Tyler shall be composed

of two undergraduate representatives and one graduate representative elected from each school, along with the President and Vice President of the Student Body elected at large.

Section 2. Term of Office

The term of office for all graduate representatives shall extend from the first day of October until the last day of September the following year. Terms of office for undergraduate representatives shall be from the first day of May until the last day of April the following year. Vacancies occurring in the Student Association shall be filled in accordance with Article VII of this Constitution.

Section 3. Assumption of Office

A term of office shall be from the meeting in which one takes office immediately following one's election until such time as that office is vacated either constitutionally, by resignation, or by removal from office.

Section 4. Other Representation

The President and Vice President of the Student Body of The University of Texas at Tyler shall serve on the Student Association.

Section 5. Presiding Officer

The President of the Student Body shall preside over all meetings of the Student Association and may vote in the event of a tie vote. The Vice President of the Student Body shall preside over all meetings and/or portions of meetings in the absence of the President.

Section 6. Quorum

One-half plus one of the current membership of the Student Association shall constitute a quorum. The presence of three-fourths of the current membership of the Student Association shall be necessary to vote on proposed amendments to this Constitution.

Section 7. Meetings

The Student Association shall hold a regular meeting twice a month during September, October, November, February, March, April, and once a month during December, January, and May. During each summer session, the Student Association shall hold one regular meeting.

Section 8. Advisors

The Dean of Student Services shall be the advisor of the Student Association. One additional advisor may be approved by the President of the University upon recommendation of the Student Association.

ARTICLE II
EXECUTIVE FUNCTION

Section 1. Executive Officers

The executive officers of the Student Association shall be a President, a Vice President, a Secretary, a Treasurer, and a Parliamentarian, who shall fulfill the qualifications set forth in Article IV of this Constitution.

Section 2. Election of President and Vice President

The President and Vice President of the Student Association shall be chosen by an at-large election of the entire Student Body to be conducted in conjunction with the election of undergraduate student representatives in the spring of each year.

Section 3. Selection of Other Executive Officers

The offices of Secretary, Treasurer, and Parliamentarian of the Student Association shall be filled by the Student Association from among its membership. Selection of the Secretary and Treasurer shall be by a plurality of Student Association members present and voting. The Parliamentarian shall be appointed by the President.

Section 4. Term of Office

- (1) The term of office for the President and the Vice President shall be from the first day of May until the last day of April the following year.

- (2) The term of office for the Secretary, Treasurer, and Parliamentarian shall correspond to each session of the Student Association, which is from the first day of October until the last day of September the following year.

ARTICLE III
FUNCTIONS AND POWERS

Section 1. Legislative Power

The legislative power of the Student Body shall be vested in the Student Association and shall be the highest level of elected student government of The University of Texas at Tyler.

Section 2. Powers and Responsibilities of the Student Association

The Student Association shall have the power and responsibility to:

- (1) Be the official representative of the Student Body.
- (2) Express its opinions concerning any topic that is of interest to the Student Body, discuss any questions or matters within the scope of this Constitution, and make recommendations to any individual or group, or both, on any such matters or questions.
- (3) Propose or enact legislation on any matter or question that rests entirely in the Student Body with the exception of those functions and powers reserved to the Student Judicial Board in Article VI of this Constitution.
- (4) Make recommendations to the President of the Student Body concerning student appointments.

Section 3. Voting by Proxy

Voting by proxy on matters before the Student Association, or other bodies set forth in this Constitution, shall not be allowed.

Section 4. Parliamentary Authority

Unless otherwise prescribed in this Constitution of the Student Association of

The University of Texas at Tyler, Robert's Rules of Order Newly Revised shall serve as the official rules of procedure.

Section 5. Powers and Responsibilities of the President

The executive powers shall be vested in a President. The President shall have the power and responsibility to:

- (1) Preside at all meetings of the Student Association.
- (2) Recommend legislation to the Student Association.
- (3) Execute all approved legislation passed by the Student Association.
- (4) Execute and enforce all decisions rendered by the Student Judicial Board.
- (5) Make all student appointments to all University and Association Committees which include student members.
- (6) Unless otherwise prescribed in this Constitution, set the agenda for all Student Association meetings.
- (7) Exercise the option of voting in the case of a tie vote.

Section 6. Powers and Responsibilities of the Vice President

The Vice President shall have the power and responsibility to:

- (1) Assist the President in the execution of his/her duties.
- (2) Perform the duties of the President in the case of his/her absence, including exercise of the option of voting in the case of a tie vote.
- (3) Become President, if the office of the President shall become vacant, for the remainder of the term of office in accordance with Article VII of this Constitution.
- (4) Serve as Chairperson of the Student Association Student Life Committee, and as liaison to the Faculty Senate.

Section 7. Secretary of the Student Association

The Secretary of the Student Association shall:

- (1) Be an elected member of the Student Association.
- (2) Maintain a record of all proceedings of the Student Association.

- (3) Assist the President and Vice President in the execution of their duties.
- (4) Manage all correspondence of the Student Association.

Section 8. Treasurer of the Student Association

The Treasurer of the Student Association shall:

- (1) Be an elected member of the Student Association.
- (2) Maintain the financial records of the Student Association.
- (3) Publish in the official University of Texas at Tyler newspaper by January 1 and June 1 of each year a financial statement which shall include a complete record of all financial transactions of the Student Association, and any other information the Student Association may designate.
- (4) Serve as a member of the Budget Committee.

Section 9. Parliamentarian of the Student Association

The Parliamentarian of the Student Association shall:

- (1) Be an elected member of the Student Association.
- (2) Render all decisions regarding parliamentary procedure in accordance with Article II, Section 3, of this Constitution.
- (3) Assist the President and Vice President in the execution of their duties.
- (4) Serve as a member of the Rules Committee.

Section 10. Executive Committee

The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, and the Chairpersons of the Rules Committee and Budget Committee.

ARTICLE IV QUALIFICATIONS AND ELECTIONS

Section 1. General Qualifications

No person shall be a candidate for or hold office in the Student Association

under the authority of this Constitution unless he/she shall:

- (1) Be enrolled for a minimum of nine hours on the undergraduate level or six hours on the graduate level during the fall and spring semesters.
- (2) Be in good academic standing.
- (3) Be a regularly enrolled student in the school from which he/she was elected and remain a member of his/her constituency in order to continue membership in the Student Association.
- (4) Be a candidate or hold an office from only one school per election.

Section 2. Term of Office for President and Vice President

The President and Vice President may be elected for only one full term in the same office. A term shall consist of one year. The completion of an unexpired term does not render one ineligible for full term election in that office.

Section 3. Voting

No person shall be entitled to vote in an election held under the authority of this Constitution unless he/she is a regularly enrolled member of the Student Body at the time of the election.

Section 4. Elections

- (1) All elections provided for in this Constitution shall be administered by the Rules Committee.
- (2) To be elected President or Vice President of the Student Body, a candidate must receive forty percent of the votes cast for that office in a general Student Body election. If no candidate receives the required forty percent, or if there is a tie, there will be a run-off between the top two candidates. If two candidates receive at least forty percent and neither receives a majority, there will be a run-off between these two candidates.
- (3) Write-in balloting shall not be accepted in any run-off election.
- (4) All other elections shall be decided by a plurality of the votes cast, provided that in the event of a tie vote, a run-off election

shall be held.

- (5) Special elections may be called by the Student Association by a two-thirds vote of the membership of the Student Association.

ARTICLE V STANDING COMMITTEES

Section 1.

The standing committees of the Student Association are appointed by the President of the Student Association and shall consist of the Student Life Committee, the Rules Committee, the Budget Committee, and the Student Communications Committee.

Section 2. Composition

Each of the standing committees shall be composed of five members of the Student Body. The inclusion of at least one undergraduate and graduate member per committee shall be encouraged.

Section 3. Chairperson

- (1) The Chairperson of each committee shall be appointed by the President of the Student Association.
- (2) No person shall be Chairperson of more than one standing committee.
- (3) The Chairperson of each committee shall have the right to include items on the agenda of the Student Association meetings.
- (4) The Chairperson of each committee shall be a member of the Student Association.

Section 4. Committee Responsibilities

- (1) The Student Life Committee shall be responsible for coordinating all student activities. It shall also serve as the means of communication between the students and faculty.
- (2) The Student Communications Committee shall be responsible for all communications between the Student Association and the Student Body.
- (3) The Rules Committee shall establish election procedures and administer the conduct of all elections within the framework of

this Constitution. It shall also deal with matters relating to student organizations.

- (4) The Budget Committee shall participate in the preparation of the Student Services budget, may administer the expenditure of the Student Association funds, and may make recommendations on the various student fees.

ARTICLE VI STUDENT JUDICIAL BOARD

Section 1. Composition

The Student Judicial Board shall be composed of five (5) full-time students who do not sit on the Student Association, or hold any other elected or appointed student office on campus. Of the five (5) members, there shall be at least one undergraduate and one graduate member, the remaining members to be selected from either group.

Section 2. Term of Office

Members of the Student Judicial Board shall serve for the duration of their current academic degree programs at The University of Texas at Tyler. When a member is not enrolled as a full-time student in a fall or spring semester, membership on the Student Judicial Board is terminated.

Section 3. Presiding Officer

The presiding officer of the Student Judicial Board shall be the Chairman, and he/she shall be elected by the members of that body for his/her term of office.

Section 4. Selection Process

All members of the Student Judicial Board shall be selected by the Executive Committee and approved by a simple majority of the Student Association.

Section 5. Constitutional Interpretation

The Student Judicial Board shall arbitrate over matters of interpretation of this Constitution and acts of the Student Association. Any member of the Student

Association may petition the Student Judicial Board concerning any matter heretofore mentioned. The Student Judicial Board shall decide by simple majority of its members whether to hear a case, and shall by a four-fifths majority render a decision that shall be final and binding upon all concerned parties.

Section 6.

The Student Judicial Board shall act in any other such matters as directed by the President of The University of Texas at Tyler.

ARTICLE VII
VACATING AN OFFICE

Section 1. Removal from Office

- (1) Any person serving on any committee or board under the provisions of this Constitution may upon petition by the Executive Committee or by one-fourth of the Student Association be removed from office upon approval of two-thirds of the entire Student Association.
- (2) If at any time a person serving under the provisions of this Constitution can no longer meet the minimum requirements outlined for the office in this Constitution, that office automatically becomes vacant.

Section 2. Succession

If for any reason the office of President should become vacant, the Vice President shall become President. In the event that the Vice President cannot, or chooses not to, serve as President, a special election shall be held under the provisions of Section 3 of this Article.

Section 3. Special Elections

Upon a vacancy occurring in any elected office, a special election shall be held to fill that vacancy within ninety (90) days of the vacancy occurring or at the next general election, whichever comes first. Persons elected in special elections shall serve until the next regularly scheduled election for that office.

Section 4. Student Judicial Board Vacancies

Vacancies on the Student Judicial Board shall be filled as specified in Article VI of this Constitution.

ARTICLE VIII
RATIFICATION AND AMENDMENT

Section 1. Student Association-Initiated Amendment

Any member of the Student Association may propose amendments to this Constitution. The proposed amendment must lie on the table for thirty (30) days, after which the Student Association must vote on the proposed amendment. If three-fourths of the total membership of the Student Association favors the amendment, it must be submitted to the Student Body for approval or disapproval.

Section 2. Student Body-Initiated Amendment

If ten percent (10%) of the Student Body petitions the Student Association to amend the Constitution, the Student Association must call an election within thirty (30) days for approval or disapproval of said amendment.

Section 3. Ratification

Amendments to this Constitution shall become effective after ratification by a two-thirds majority of students voting on said amendments in an election, after certification by the Chairman of the Rules Committee that such amendments have been duly ratified, and after approval by the Board of Regents of The University of Texas System through its prescribed procedures.

Section 4. Permanent Copy

Such amendments shall be attached to the permanent copy of this Constitution preserved in the records of the Student Association.

Section 5. Deletion and Substitution

Amendments by deletion and substitution are allowed.

Section 6. Ex Post Facto

No proposed amendment or act of the Student Association shall violate the rules

of ex post facto, concerning present individuals or organizations so named in this Constitution.

Section 7.

All provisions of this Article shall be conducted in accordance with all other provisions set forth in this Constitution.

Buildings and Grounds Committee

BUILDINGS AND GROUNDS COMMITTEE
Committee Chairman Law

Date: October 23, 1980
Time: 10:00 a. m.
Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

Page
B & G

U. T. SYSTEM

1. (University Lands) Hal P. Bybee Building: Request for (a) Emergency Repair and Rehabilitation Project; (b) Appointment of Project Architect for Preparation of Final Plans; (c) Advertisement for Bids; (d) Award of Contracts; and (e) Appropriation of Funds 4
2. (University Lands) Addition to Hal P. Bybee Building, Midland, Texas: Request for Authorization to (a) Construct New Addition; (b) Appoint Project Architect to Prepare Final Plans; (c) Advertise for Bids; and (d) Appropriate Funds Therefor 4

U. T. ARLINGTON

3. Engineering Building Addition and Renovation: Request for (a) Project Authorization for Construction of an Addition to the Engineering Building and Renovation of Existing Engineering Building; (b) Appointment of Project Architect to Prepare Preliminary Plans; and (c) Appropriation Therefor 5
4. Additional Parking Facilities: Request for (a) Authorization to Construct Five Parking Lots; (b) Submission of Project to the Coordinating Board; (c) Authorization for Completion of Final Plans, Bid Advertisement, Award of Construction Contracts by U. T. Arlington Administration, and Completion of Project; and (d) Appropriation Therefor 6
5. Thermal Energy Plant (West Side) and Campus Distribution System Therefor (Expansion of Present Thermal Energy Services): Request for Project Authorization and Appointment of Project Engineer to Prepare Preliminary Plans and Appropriation Therefor 6

U. T. AUSTIN

6. College of Business Administration and Graduate School of Business - Facilities Improvements and Expansion: Report of Feasibility Study; Request for Project Authorization; Proposed Site; Request to Appoint Project Architect to Prepare Phase I Preliminary Plans, Request for Authorization to Purchase Furnishings and Appropriations Therefor 7

	<u>Page</u> <u>B & G</u>
7. Education Building - Remodeling for the Graduate School of Library Science: Request for Feasibility Study, Appointment of Consulting Architect and Appropriation Therefor	8
8. Engineering Teaching Center II: Request for (a) Approval of Revised Final Plans; (b) Additional Appropriation for Fees; and (c) Authorization to Advertise for Bids	9
9. Robert Lee Moore Hall - Remodeling in the West Section of Level Eleven for the Institute of Fusion Studies: Request for Approval of Final Plans and Authorization to Advertise for Bids	9
10. Facilities Improvements for the School of Architecture, Phase I - Renovation of Sutton Hall: Request for Approval of Final Plans and Authorization to Advertise for Bids	10
11. Little Campus Buildings - Recommended Functions for Re-Use of Buildings C and H: Request for Authorization to Prepare Feasibility Study and Cost Estimates and Appropriation Therefor	10
12. Lyndon Baines Johnson Library - Major Modifications: Request for Approval of Phase II Preliminary Plans and Authorization to Prepare Final Plans	11
13. Student Family Housing - Phase IA: Request for Approval of Final Plans and Authorization to Advertise for Bids	11
 U. T. EL PASO	
14. New Central Library - Request for Feasibility Study, Appointment of Consulting Architect and Appropriation Therefor	12
 U. T. SAN ANTONIO	
15. Student Housing: Request for Feasibility Study, Appointment of Consulting Architect and Appropriation Therefor	12
 DALLAS HEALTH SCIENCE CENTER	
16. Renovation of the Locke Building: Request for Project Authorization; Appointment of Project Architect to Prepare Preliminary Plans; and Appropriation Therefor	13
17. Renovation of the NAPA Building: Request for Project Authorization; Appointment of Project Architect to Prepare Preliminary Plans; and Appropriation Therefor	13

GALVESTON MEDICAL BRANCH

18. School of Allied Health Sciences and School of Nursing - 14
New Building: Request for Project Authorization;
Appointment of Project Architect to Prepare Preliminary
Plans; and Appropriation Therefor

SAN ANTONIO HEALTH SCIENCE CENTER

19. Building Expansion - Library Building: Request for 14
Approval of Final Plans and Authorization to Advertise
for Bids

1. U. T. SYSTEM: (UNIVERSITY LANDS) HAL P. BYBEE BUILDING - REQUEST FOR (A) EMERGENCY REPAIR AND REHABILITATION PROJECT; (B) APPOINTMENT OF PROJECT ARCHITECT FOR PREPARATION OF FINAL PLANS; (C) ADVERTISEMENT FOR BIDS; (D) AWARD OF CONTRACTS; AND (E) APPROPRIATION OF FUNDS

RECOMMENDATIONS

Laddie Long, Manager of University Lands - Oil, Gas and Mineral Interests, Vice Chancellor Boyd and Chancellor Walker recommend that the Board:

- a. Authorize emergency repair and rehabilitation of the Hal P. Bybee Building, The University Lands Office Building in Midland, Texas at an estimated total cost of \$95,000
- b. Appoint the original project architect, Peters and Fields, Odessa, Texas to prepare final plans and specifications for the repair and rehabilitation work
- c. After approval of the final plans by Vice Chancellor Boyd and Chancellor Walker, authorize the Office of Facilities Planning and Construction to advertise for bids
- d. Authorize Vice Chancellor Boyd to approve and award all necessary contracts related to the repair work and completion of the project within available funds
- e. Appropriate \$95,000 from the Available Fund to provide for the total project cost including building repair and rehabilitation, fees, furnishings and related project expenses.

The construction contract award will be reported at a future Board meeting.

BACKGROUND INFORMATION

Recent heavy rains in Midland caused extensive roof damage and water damage to the interior of the University Lands Office Building.

Repairs necessitated by these rains include re-roofing, replacement of insulation and ceiling tile, restoration of interior partitions, repainting, new carpeting and repair or replacement of lighting fixtures.

To expedite the emergency repair work, it may be necessary to place a mobile trailer unit on the site to house certain functions during rehabilitation.

2. U. T. SYSTEM: (UNIVERSITY LANDS) ADDITION TO HAL P. BYBEE BUILDING, MIDLAND, TEXAS - REQUEST FOR AUTHORIZATION TO (A) CONSTRUCT NEW ADDITION; (B) APPOINT PROJECT ARCHITECT TO PREPARE FINAL PLANS; (C) ADVERTISE FOR BIDS; AND (D) APPROPRIATE FUNDS THEREFOR

RECOMMENDATIONS

Laddie Long, Manager of University Lands - Oil, Gas and Mineral Interests, Vice Chancellor Boyd and Chancellor Walker recommend that the Board:

- a. Authorize construction of a new addition to the Hal P. Bybee Building, Midland, Texas at an estimated total cost of \$98,300
- b. Appoint the original project architect, Peters and Fields, Odessa, Texas to prepare final plans for the new addition
- c. After approval of the final plans by Vice Chancellor Boyd and Chancellor Walker, authorize the Office of Facilities Planning and Construction to advertise for bids which will be presented to the Board for consideration at a future meeting
- d. Appropriate \$5,000 from the Available Fund for fees and related expenses through completion of final plans.

BUILDINGS AND GROUNDS COMMITTEE

SUPPLEMENTAL INFORMATION

October 23-24, 1980

3. U. T. Arlington: Engineering Building Addition and Renovation

RECENT U.T. SYSTEM PROJECTS

Albert S. Komatsu & Associates
Fort Worth, Texas

Renovation of Science Building,
U. T. Arlington

Geren Associates
Fort Worth, Texas

Nursing School & General Classroom
Building, U. T. Arlington

Jarvis-Putty-Jarvis
Dallas, Texas

Student Housing, U. T. Arlington

Addition to Student Union,
U. T. Arlington

Crain/Anderson, Inc.
Houston, Texas

Rehabilitation of Ashbel Smith Building,
Galveston Medical Branch

Parker-Croston Associates
Fort Worth, Texas

Alterations to Library, U. T. Arlington

5. U. T. Arlington: Expansion of Thermal Energy Services

RECENT U.T. SYSTEM PROJECTS

Love Friberg & Associates, Inc.
Fort Worth, Texas

Expansion of Thermal Energy Plant
U. T. Arlington

William E. Wallace & Associates
San Antonio, Texas

Satellite Energy Plant
U. T. El Paso

Goetting and Associates
San Antonio, Texas

Consulting Engineers to Various
Appointed Project Architects

B. Segall
Austin, Texas

Thermal Energy Plants at
U. T. Dallas, U. T. Permian Basin
and U. T. San Antonio

Lockwood Andrews & Newnam
Houston, Texas

Consulting Engineers to Various
Appointed Project Architects

14. U. T. El Paso: New Central Library - Feasibility Study

CONSULTING ARCHITECT FOR FEASIBILITY STUDY

RECENT U.T. SYSTEM PROJECTS

Fouts, Gomez & Moore, Inc.
El Paso, Texas

College of Business Administration
Classroom & Office Building
U. T. El Paso

Renovation & Rehabilitation of
Centennial Museum, U. T. El Paso

Addition to Administration Building,
U. T. El Paso

Carroll, DuSang & Rand
El Paso, Texas

Sun Bowl Stadium Expansion, U. T.
El Paso (In Association with
Garland & Hillis)

Garland & Hillis
El Paso, Texas

Expansion of Union Facilities,
U. T. El Paso

Sunbowl Stadium Expansion, U. T.
El Paso (In association with
Carroll, DuSang & Rand)

Chumney, Jones & Kell,
San Antonio, Texas

U. T. San Antonio: Phase I & II Bldgs.
San Antonio HSC: Library (Association)

Phelps & Simmons & Garza
San Antonio, Texas

San Antonio HSC: Basic Science Expansion
(Association)
San Antonio HSC: Library (Association)
San Antonio HSC: Auditorium - Level Two

15. U. T. San Antonio: Student Housing - Feasibility Study (Two Lists)

CONSULTING ARCHITECT FOR FEASIBILITY STUDY

RECENT U.T. SYSTEM PROJECTS

LIST A - (Firms with previous U. T. System Housing Experience)

Wilson Stoeltje & Martin
Austin, Texas

Student Family Housing
U. T. Austin

Geren Associates
Fort Worth, Texas

Student Housing, U. T.
Arlington

Barnes Landes Goodman & Youngblood
Austin, Texas

Married Student Housing
U. T. Austin

Page Southerland Page
Houston, Texas

Student/Faculty Housing
Houston HSC

Harper, Kemp, Clutts & Parker
Dallas, Texas

Student Housing - Feasibility Study
U. T. Dallas

LIST B - (San Antonio Firms)

O'Neill & Perez Associates,
San Antonio, Texas

Student Union, Feasibility Study
U. T. San Antonio

Marmon & Mok,
San Antonio, Texas

UTEP: Fine Arts Building; U. T.
Austin: Clark Field,
Baseball Facility

Chumney, Jones and Kell,
San Antonio, Texas

Phelps & Simmons & Garza
San Antonio, Texas

Cerna, Garza, Raba, Inc.
San Antonio, Texas

U. T. San Antonio: Phase I & II Bldgs.
San Antonio HSC: Library (Association)

San Antonio HSC: Basic Science Exp.
(Association)

San Antonio HSC: Library (Association)

San Antonio HSC: Auditorium - Level Two

None in the last five years.

16. Dallas Health Science Center: Renovation of Locke Building

Harper, Kemp, Clutts & Parker
Dallas, Texas

Jarvis-Putty-Jarvis
Dallas, Texas

Beran & Shelmire
Dallas, Texas

Robert S. Allan & Associates
Dallas, Texas

Thomas-Booziotis & Associates
Dallas, Texas

RECENT U.T. SYSTEM PROJECTS

Student Housing - Feasibility Study
U. T. Dallas

Addition to Student Union,
U. T. Arlington

Restoration of Little Campus,
U. T. Austin

Renovation of Outdoor Sports Facilities,
U. T. Austin

None

School of Architecture Improvements,
U. T. Austin (In association with
Austin firm)

17. Dallas Health Science Center: Renovation of NAPA Building

Bahl/Braden/Chapman, Inc.
Dallas, Texas

Corgan Associates, Inc.
Dallas, Texas

Kirk, Voich & Gist
Fort Worth, Texas

Page Southerland Page
Dallas, Texas

Kirk Johnson Associates
Dallas, Texas

RECENT U.T. SYSTEM PROJECTS

None

None

None

Addition of Chapel, Tyler
Health Center

None

18. Galveston Medical Branch: New Building - Schools of Allied Health Sciences and Nursing

Page Southerland Page
Houston, Texas

Crain/Anderson, Inc.
Houston, Texas

Kenneth Bentsen & Associates
Houston, Texas

White Budd VanNess Partnership
Houston and Beaumont, Texas

James Falick/Klein Partnership
Houston, Texas

RECENT U.T. SYSTEM PROJECTS

Ambulatory Care Center,
Galveston Medical Branch

Remodeling of John Sealy Hospital,
Galveston Medical Branch

Student/Faculty Apartments,
Houston Health Science Center

Rehabilitation of Ashbel Smith Building,
Galveston Medical Branch

Learning Center, Galveston Medical Branch
M. D. Anderson, Phased Remodeling,
University Cancer Center

Addition to Pharmacy Building,
U. T. Austin; Balcones Research Center -
Feasibility Study, U. T. Austin

No previous U. T. System appointment

BACKGROUND INFORMATION

Since construction of the 7,000 square foot Hal P. Bybee Office Building in 1967, the management functions of oil, gas, mineral and surface interests of University Lands have greatly expanded. It has been determined that an addition to the existing building of approximately 1500 square feet would satisfy the need for additional office space. Appointment of the original building project architect, Peters and Fields, is recommended in order to expedite completion of the final plans and bidding of the project. Start of construction for the new addition can begin as soon as the emergency repair and rehabilitation work has been completed.

- 3. U. T. ARLINGTON: ENGINEERING BUILDING ADDITION AND RENOVATION - REQUEST FOR PROJECT AUTHORIZATION FOR CONSTRUCTION OF AN ADDITION TO THE ENGINEERING BUILDING AND RENOVATION OF EXISTING ENGINEERING BUILDING - APPOINTMENT OF PROJECT ARCHITECT TO PREPARE PRELIMINARY PLANS; AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Nedderman and Chancellor Walker recommend that the Board:

- a. Authorize expansion of the College of Engineering Facilities through construction of a new building addition and renovation of the existing Engineering Building at an estimated total project cost of \$18,700,000
- b. Appoint a Project Architect from a list to be submitted at the meeting to prepare preliminary plans and cost estimate to be presented to a future Board meeting for consideration
- c. Appropriate \$200,000 from ad valorem tax proceeds for fees and related project expenses through completion of preliminary plans.

BACKGROUND INFORMATION

The physical facilities of the Engineering Building are insufficient, outmoded and outdated to meet today's engineering curriculum. The existing building was planned in 1958 and completed in 1960 before The University of Texas at Arlington became a four-year institution. At that time, it was not known which engineering disciplines might be developed. Engineering teaching equipment has not been adequately updated during the past fifteen years. If this trend is not reversed, the engineering facilities will fall below minimum requirements and may adversely affect the accreditation of the engineering program. *help*

Engineering enrollment and programs have been increasing dramatically in recent years, and there appears to be no abatement in sight. To meet this growing demand it is necessary that positive steps be taken to alleviate these facility inadequacies. A comprehensive renovation of the existing building is necessary but will have to follow the completion of the new building addition in order for classes to continue.

The building addition would add approximately 150,000 gross square feet to the College of Engineering, while updating teaching facilities and equipment.

4. U. T. ARLINGTON: ADDITIONAL PARKING FACILITIES - REQUEST FOR (A) AUTHORIZATION TO CONSTRUCT FIVE PARKING LOTS; (B) SUBMISSION OF PROJECT TO THE COORDINATING BOARD; (C) AUTHORIZATION FOR COMPLETION OF FINAL PLANS, BID ADVERTISEMENT, AWARD OF CONSTRUCTION CONTRACTS BY U. T. ARLINGTON ADMINISTRATION, AND COMPLETION OF PROJECT; AND (D) APPROPRIATION THEREFOR

RECOMMENDATIONS

President Nedderman and Chancellor Walker recommend that the Board:

- a. Authorize construction of five parking lots in the north and southeast sectors of the campus to add approximately 1,368 parking spaces at an estimated total project cost of \$542,400
- b. Authorize submission of the project to the Coordinating Board, Texas College and University System
- c. Subject to Coordinating Board approval, authorize completion of final plans and specifications by the U. T. Arlington Physical Plant Staff, bid advertisement, award of construction contracts by U. T. Arlington Administration and subsequent completion of the project by U. T. Arlington Physical Plant Staff with its own forces or contract services, in consultation with the Office of Facilities Planning and Construction
- d. Appropriate \$542,400 from U. T. Arlington Account No. 0566, Unappropriated Plant Funds Interest on Local Funds, for the estimated total project cost of the five parking lots.

Construction contract awards will be reported at future meetings of the Board.

BACKGROUND INFORMATION

Currently, 9,480 parking spaces are available on the campus. In the Fall 1980 Semester, permits for over 18,000 vehicles were issued. This demand is anticipated to increase again in the Fall 1981 Semester.

The construction of five parking lots at the locations listed below will partially meet urgent parking needs in the north and southeast sectors of the campus by adding approximately 1,368 parking spaces:

Border and Lampe Streets

Pecan and West Second Streets

Fourth Street

Stadium West

Pecan and West Sixth Streets

5. U. T. ARLINGTON - THERMAL ENERGY PLANT (WEST SIDE) AND CAMPUS DISTRIBUTION SYSTEM THEREFOR (EXPANSION OF PRESENT THERMAL ENERGY SERVICES): REQUEST FOR PROJECT AUTHORIZATION AND APPOINTMENT OF PROJECT ENGINEER TO PREPARE PRELIMINARY PLANS AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Nedderman and Chancellor Walker recommend that the Board:

- a. Authorize expansion of U. T. Arlington thermal energy services through construction of a new thermal energy plant on the west side of the campus including all necessary modifications to the

existing plant and campus distribution system at an estimated total project cost of \$10,400,000

- b. Appoint a Project Engineer from a list to be submitted at the meeting to prepare preliminary plans and cost estimate to be presented to a future Board meeting for consideration
- c. Appropriate \$96,000 from ad valorem tax proceeds for fees and related project expenses through completion of preliminary plans.

BACKGROUND INFORMATION

The existing Thermal Energy Plant in the central area of the U. T. Arlington campus is currently operating at maximum capacity to serve existing buildings. Additional thermal energy will be required to serve future new buildings and existing building additions contemplated during the next ten years. The Administration of U. T. Arlington and the Office of Facilities Planning and Construction have reviewed several engineering investigations and have concluded that the thermal energy facilities should be expanded through the construction of a westside thermal energy plant (west of Cooper Street). The thermal energy facility expansion including the distribution system is estimated to cost ten to eleven million dollars.

6. U. T. AUSTIN: COLLEGE OF BUSINESS ADMINISTRATION AND GRADUATE SCHOOL OF BUSINESS - FACILITIES IMPROVEMENTS AND EXPANSION (PROJECT NO. 102-436) - REPORT OF FEASIBILITY STUDY; REQUEST FOR PROJECT AUTHORIZATION; PROPOSED SITE; REQUEST TO APPOINT PROJECT ARCHITECT TO PREPARE PHASE I PRELIMINARY PLANS, REQUEST FOR AUTHORIZATION TO PURCHASE FURNISHINGS AND APPROPRIATIONS THEREFOR

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Accept the feasibility study in principle and authorize new construction of the Phase I University Teaching Center at an estimated construction cost of \$13,400,000
- b. Approve the site presently occupied by Robert E. Lee Hall for the Phase I construction
- c. Appoint the Consulting Architect, Graeber, Simmons & Cowan as Project Architect with authorization for the preparation of Phase I, University Teaching Center, preliminary plans which will be presented at a future Board meeting for consideration
- d. Authorize early purchase of \$300,000 of office furnishings for immediate use and subsequent re-use in renovated facilities and appropriate \$300,000 from the Available Fund for this procurement
- e. Appropriate \$136,000 from Permanent University Fund Bond Proceeds for fees and related project expenses through completion of Phase I preliminary plans.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on October 11, 1979, initial investigative studies and evaluation of program requirements for the improvements to and expansion of the College of Business Administration and the Graduate School of Business have been made by U. T. Austin Administration, the Office of Facilities Planning and Construction and the Consulting Architect, Graeber, Simmons & Cowan, Austin, Texas.

In a letter to Chancellor Walker, President Flawn supports the facilities improvements for the College of Business Administration and recommends the initiation of Phase I as follows:

"I have reviewed the results of the feasibility study previously authorized for this project. On the basis of that study and our reviews, I wish to recommend that we proceed with Phase I which involves construction of a new University Teaching Center and the pedestrian bridge which will also carry utilities across 21st Street. The construction cost at September 1980 costs is estimated to be about \$13.4 million for 145,000 gross square feet in the Center. Subsequent phases of the project will involve the renovation of the three existing buildings assigned to College, and I believe there should be some refinements made to proposals in the feasibility study which addresses the renovation phases. This further study can be accomplished while Phase I is in progress.

"The need for the new University Teaching Center results from the fact that about 20 percent of the general purpose classrooms used by all of our students are now located in the Business Economics Building. By relocating many of these teaching activities to the new Center, we can provide modern, well-equipped classrooms of the sizes needed to handle increased enrollments while freeing up spaces in the BEB to meet the specific needs of the College of Business Administration. The site selected for the new Center is presently occupied by R. E. Lee Hall, an old apartment building purchased for temporary use by the University."

Subsequent phases of the facilities improvements involve renovation of the Business Economics Building, the Business Economics Office Building, and the Graduate School of Business Building in order to insure that these existing facilities are updated and made compatible with the new University Teaching Center.

As an important part of this project, U. T. Austin Administration has requested an appropriation of \$300,000 for purchase of furnishings to meet existing needs and subsequent re-use in the renovated facilities.

7. U. T. AUSTIN: EDUCATION BUILDING - REMODELING FOR THE GRADUATE SCHOOL OF LIBRARY SCIENCE - REQUEST FOR FEASIBILITY STUDY, APPOINTMENT OF CONSULTING ARCHITECT AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Authorize a feasibility study for the proposed remodeling of the Education Building for use by the Graduate School of Library Science
- b. Appoint the original project architect, Crain/Anderson, Inc., Houston, Texas, as Consulting Architect to work with a Planning Committee from U. T. Austin and the Office of Facilities Planning and Construction in preparing a feasibility study and a cost estimate, with recommendations to be presented at a future Board meeting for consideration
- c. Appropriate \$30,000 from Permanent University Fund Bond Proceeds for the feasibility study including fees and related expenses.

BACKGROUND INFORMATION

The Administration of U. T. Austin has proposed the relocation of the Graduate School of Library Science from the Harry Ransom Center to the Education Building so that additional space may be made available for the Humanities Research Collections and operations.

A feasibility study is needed to define the remodeling options and estimated construction cost. Appointment of the original building architect, Crain/Anderson, Inc., is recommended to expedite the completion of the study.

8. U. T. AUSTIN: ENGINEERING TEACHING CENTER II (PROJECT NO. 102-171) - REQUEST FOR APPROVAL OF REVISED FINAL PLANS - ADDITIONAL APPROPRIATION FOR FEES AND FOR AUTHORIZATION TO ADVERTISE FOR BIDS

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Approve the revised final plans and specifications for the construction of Engineering Teaching Center II at an estimated project cost of \$29,000,000
- b. Authorize the Office of Facilities Planning and Construction to advertise for bids which will be presented at a future Board meeting for consideration
- c. Appropriate additional funds in the amount of \$270,000 from Permanent University Fund Bond Proceeds toward fees for the revisions of final plans.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on October 12, 1979, revised final plans and specifications for the construction of Engineering Teaching Center II have been prepared by the Project Architect, Page Southerland Page, Austin, Texas. The revised plans present a nine-story building of approximately 225,000 gross square feet of assignable area, plus a penthouse mechanical space. This proposed facility will serve the Department of Mechanical Engineering and other related College of Engineering programs.

9. U. T. AUSTIN: ROBERT LEE MOORE HALL - REMODELING IN THE WEST SECTION OF LEVEL ELEVEN FOR THE INSTITUTE OF FUSION STUDIES (PROJECT NO. 102-467) REQUEST FOR APPROVAL OF FINAL PLANS AND FOR AUTHORIZATION TO ADVERTISE FOR BIDS

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Approve the final plans and specifications for the Remodeling for the Institute of Fusion Studies at a revised estimated total project cost of \$310,000
- b. Authorize the Office of Facilities Planning and Construction to advertise for bids which will be presented at a future Board meeting for consideration.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on September 4, 1980, final plans and specifications for Remodeling within the Institute of Fusion Studies located on level eleven of Robert Lee Moore Hall have been prepared by the project architect, Coffee and Crier, Austin, Texas. U. T. Austin Physical Plant initially estimated this project to cost \$110,000 or \$18.33 per square foot for construction only, with the total project cost of \$190,000. Investigation by the project architect indicated the need for additional ceiling and flooring replacement in corridors adjacent to the remodeled office space. Consequently, the area to be remodeled has increased to 7,000 square feet or 1,000 feet more than originally planned. The project architect now estimates the cost of construction to be \$224,000 or approximately \$32.00 per square foot. The Office of Facilities Planning and Construction concurs in the revised construction cost estimate and recommends consideration of a revised total project cost of \$310,000.

10. U. T. AUSTIN: FACILITIES IMPROVEMENTS FOR THE SCHOOL OF ARCHITECTURE, PHASE I - RENOVATION OF SUTTON HALL (PROJECT NO. 102-389) - REQUEST FOR APPROVAL OF FINAL PLANS AND FOR AUTHORIZATION TO ADVERTISE FOR BIDS

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Approve the final plans and specifications for the Renovation of Sutton Hall at an estimated total project cost of \$4,569,156
- b. Authorize the Office of Facilities Planning and Construction to advertise for bids which will be presented at a future Board meeting for consideration.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on October 12, 1979, final plans and specifications for the Renovation of Sutton Hall have been prepared by the project architect, Thomas Booziotis & Associates, Dallas, Texas, and Chartier Newton, Austin, Texas. This remodeling project, affecting some 59,775 square feet of Sutton Hall is part of the Phase I facilities improvements for the School of Architecture. Final plans for the remodeling of Goldsmith Hall, new construction at Goldsmith Hall and site development will be brought to the Board in the future.

11. U. T. AUSTIN: LITTLE CAMPUS BUILDINGS (PROJECT NO. 102-395) - RECOMMENDED FUNCTIONS FOR RE-USE OF BUILDINGS C AND H; REQUEST FOR AUTHORIZATION TO PREPARE FEASIBILITY STUDY AND COST ESTIMATES AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Authorize the Little Campus Buildings designated as Buildings C and H to be used for administrative support functions, specifically an Admissions Center and an Employee Relations Center
- b. Authorize the Project Architect, Beran and Shelmire, Dallas, Texas, to revise the cost estimate for Building C for the changed use and to prepare a feasibility study for Building H to accommodate the new support functions, including estimated cost of renovation. A report will be made to the Board for consideration at a future meeting
- c. Appropriate \$40,000 from Available Fund for fees related to this work.

BACKGROUND INFORMATION

The Administration of U. T. Austin has proposed a plan for utilizing the two remaining Little Campus buildings for administrative support functions in the event the Board authorizes a major rehabilitation project of these facilities.

In a letter to Chancellor Walker, President Flawn proposes the following plan for utilizing Building H (14,000 usable square feet) and Building C (4,400 usable square feet):

"Our plan is to convert Buildings C and H into an Admissions Center and an Employee Relations Center. Both of these functions require easy access, parking, and space designed for the conduct of numerous short-term interviews.

"Currently we are operating the Office of Admissions on the ground floor of the Main Building. The facilities are overcrowded and unattractive. Inasmuch as the Admissions Office is the "front door" of the University, we would like to provide an attractive center for prospective students and their families to receive information about the University and to receive admissions counseling. It would be much preferable to have an

Admissions Center in an attractive building that is easily accessible at the edge of the campus rather than to require students and their families to come to the most congested part of the campus with all of the attendant parking and traffic problems that go with a Main Building location. We would plan to maintain the Records section of the Admissions and Registrars office where it is now located and to remove only the Admissions Counseling Center to the little Campus.

"The second function that would be much improved by a Little Campus location is conducted by the Office of Personnel Services and Employee Relations. It is currently located in an old house on Wichita Street, also a congested location with inadequate parking facilities."

12. U. T. AUSTIN: LYNDON BAINES JOHNSON LIBRARY - MAJOR MODIFICATIONS (PROJECT NO. 102-462) REQUEST FOR APPROVAL OF PHASE II PRELIMINARY PLANS AND FOR AUTHORIZATION TO PREPARE FINAL PLANS

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Approve the Phase II preliminary plans and specifications for major modifications to the Lyndon Baines Johnson Library at an estimated total project cost of \$1,732,131
- b. Authorize the project architect to prepare final plans and specifications for consideration of the Board of Regents at a future meeting.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on July 10, 1980, Phase II preliminary plans and specifications for the major modifications of the Lyndon Baines Johnson Library have been prepared by the project architect, Graeber, Simmons & Cowan, in association with R. Max Brooks. These plans include expansion of the eighth floor, improved exhibit systems, new facilities for food service, a new orientation theatre, and a new passenger elevator which will provide a means for mobility impaired persons to bypass existing architectural barriers.

13. U. T. AUSTIN: STUDENT FAMILY HOUSING - PHASE IA (PROJECT NO. 102-445) - REQUEST FOR APPROVAL OF FINAL PLANS AND FOR AUTHORIZATION TO ADVERTISE FOR BIDS

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Approve the final plans and specifications for the Student Family Housing Phase IA at an estimated total project cost of \$9,200,000
- b. Subject to completion of funding, authorize the Office of Facilities Planning and Construction to advertise for bids which will be presented at a future Board meeting for consideration.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents at its meeting on July 10, 1980, final plans and specifications for Student Family Housing Phase IA at the Brackenridge site have been prepared by the project architect, Wilson-Stoeltje-Martin, Inc., Austin, Texas. This initial construction, Phase IA, will provide some 228 units which includes 56 one-bedroom apartments, 140 two-bedroom apartments, 32 three-bedroom apartments and three structures for support functions such as a laundry room, mail room and shuttle bus shelter.

This project was approved in July 1980 by the Coordinating Board, Texas College and University System.

14. U. T. EL PASO: NEW CENTRAL LIBRARY - REQUEST FOR FEASIBILITY STUDY,
APPOINTMENT OF CONSULTING ARCHITECT AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Monroe and Chancellor Walker recommend that the Board:

- a. Authorize a feasibility study for a New Central Library
- b. Appoint a Consulting Architect from a list to be submitted at the meeting to work with a Planning Committee from U. T. El Paso and the Office of Facilities Planning and Construction in preparing a feasibility study and a cost estimate, with recommendations to be presented at a future Board meeting for consideration
- c. Appropriate \$30,000 from Permanent University Bond Proceeds for the feasibility study including fees and related expenses.

BACKGROUND INFORMATION

In a letter to Chancellor Walker, President Monroe has outlined the need for a new Central Library and has requested the initiation of a feasibility study to identify the project scope and estimated cost.

President Monroe submitted a report prepared by Director of Libraries, Fred Hanes, which summarizes existing conditions and identifies the need for library expansion as follows:

"In summary, the on-campus libraries of The University of Texas at El Paso consist of only 80,000 assignable square feet to house a collection of 563,185 cataloged volumes (970,071 items of maps, microforms, and other non-book materials included); to provide reading and study facilities for 15,750 registered students and a faculty of 588; and to provide work facilities for a library staff of 72, supplemented by a student work force of 120. As long ago as 1970, a study by the Coordinating Board revealed a need for 117,355 assignable square feet of library space to serve the much more modest needs of this institution at that time. The main library is cramped, haphazardly arranged rendering use of the fragmented collections extremely difficult, and provides limited, substandard work space for library staff. Space to house the rapidly growing library collection is nearly exhausted, and rough outside storage in remote locations is now being utilized to the detriment of both security and retrieval of the material. Space and power for equipment related to automated systems is not available, and the library's ability to keep pace with technological improvements in information handling and processing is seriously hampered."

15. U. T. SAN ANTONIO: STUDENT HOUSING - REQUEST FOR FEASIBILITY STUDY,
APPOINTMENT OF CONSULTING ARCHITECT AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Wagener and Chancellor Walker recommend that the Board:

- a. Authorize a feasibility study for Student Housing
- b. Appoint a Consulting Architect from a list to be submitted at the meeting to work with a Planning Committee from U. T. San Antonio and the Office of Facilities Planning and Construction in preparing a feasibility study and cost estimate, with recommendations to be presented at a future Board meeting for consideration
- c. Appropriate \$30,000 from Unappropriated Plant Funds for the feasibility study including fees and related expenses.

BACKGROUND INFORMATION

The Administration of U. T. San Antonio has conducted a study of the need for on-campus student housing. In a letter to Chancellor Walker, President Wagener requests a feasibility study for such housing and has identified the need as follows:

"Several surveys have been conducted to assess demand for campus housing at The University of Texas at San Antonio (UTSA). In 1978, we conducted a study of over 1,200 students in 15 local high schools. Twenty-nine percent of these students indicated they intended to live in a dormitory while attending college.

"Other significant data was gathered during the 1979 Self-Study for Reaffirmation of Accreditation by the Southern Association of Colleges and Schools. UTSA students were surveyed regarding their interest in dormitory housing and sixteen percent were interested in living on campus in a university dormitory. Extrapolation of the number of students responding to the entire student population would project over 700 students interested in living in dormitories at UTSA."

16. DALLAS HEALTH SCIENCE CENTER: RENOVATION OF THE LOCKE BUILDING - REQUEST FOR PROJECT AUTHORIZATION; APPOINTMENT OF PROJECT ARCHITECT TO PREPARE PRELIMINARY PLANS; AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Sprague and Chancellor Walker recommend that the Board:

- a. Authorize Renovation of the Locke Building at an estimated total project cost of \$3,000,000
- b. Subject to Coordinating Board approval of the property acquisition, appoint a project architect from a list to be submitted at the meeting to prepare preliminary plans and cost estimate to be presented at a future Board meeting for consideration
- c. Appropriate \$32,000 from Dallas Health Science Center Unexpended Plant Funds for fees and related project expenses through completion of preliminary plans.

BACKGROUND INFORMATION

Subject to approval by the Coordinating Board, the acquisition of the Locke Medical Building and property located at 6011 Harry Hines Boulevard, Dallas, Texas, was approved by the Board of Regents in September 1980. Approval of this property acquisition is included on the agenda of the October 1980 meeting of the Coordinating Board. Following approval by the Coordinating Board, the Dallas Health Science Center Administration recommends initiation of a project for renovation of this building through appointment of a project architect for the preparation of preliminary plans.

17. DALLAS HEALTH SCIENCE CENTER: RENOVATION OF THE NAPA BUILDING - REQUEST FOR PROJECT AUTHORIZATION; APPOINTMENT OF PROJECT ARCHITECT TO PREPARE PRELIMINARY PLANS; AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Sprague and Chancellor Walker recommend that the Board:

- a. Authorize renovation of the Napa Building at an estimated total project cost of \$1,215,000
- b. Subject to Coordinating Board approval of the property acquisition, appoint a project architect from a list to be submitted at the meeting to prepare preliminary plans and a cost estimate to be presented at a future Board meeting for consideration

- c. Appropriate \$15,000 from Dallas Health Science Center Unexpended Plant Funds for fees and related project expenses through completion of preliminary plans.

BACKGROUND INFORMATION

Subject to approval by the Coordinating Board, acquisition of the Napa property located at 4600 Harry Hines Boulevard, Dallas, Texas, was approved by the Board of Regents in September 1980. Approval of this property acquisition is included on the agenda of the October 1980 meeting of the Coordinating Board. Following approval by the Coordinating Board, the Dallas Health Science Center Administration recommends appointment of a project architect for the preparation of preliminary plans for renovation of the building.

18. GALVESTON MEDICAL BRANCH: SCHOOL OF ALLIED HEALTH SCIENCES AND SCHOOL OF NURSING - NEW BUILDING - REQUEST FOR PROJECT AUTHORIZATION; APPOINTMENT OF PROJECT ARCHITECT TO PREPARE PRELIMINARY PLANS; AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Levin and Chancellor Walker recommend that the Board:

- a. Authorize design of a new building to be shared by the School of Allied Health Sciences and the School of Nursing
- b. Appoint a Project Architect from a list to be submitted at the meeting to prepare preliminary plans and cost estimate to be presented at a future Board meeting for consideration
- c. Appropriate \$200,000 from Permanent University Bond Proceeds for fees and related project expenses through completion of preliminary plans.

BACKGROUND INFORMATION

The Galveston Medical Branch Administration has requested authorization for a new building, utilizing shared facilities between the School of Allied Health Sciences and the School of Nursing.

In a letter to Chancellor Walker, President Levin has provided the following information:

"I am proposing herewith that a plan for a building to house the Schools of Allied Health Sciences and Nursing be developed and that an architect be appointed for this task. Since the creation of these Schools by the actions of the Board of Regents, The University of Texas System, and the Coordinating Board, Texas College and University System, both have contributed significantly to the preparation of health professionals to help meet the health manpower needs in Texas. In the process, the Schools have experienced rapid growth. Since its inception in 1968, the School of Allied Health Sciences has graduated in excess of 1,500 allied health practitioners, of which 83% are serving in institutions and health related agencies in Texas. To date, more than 2,500 nurses have graduated from the School of Nursing. Ninety-five percent of our recent graduates are presently taking their first positions in Texas hospitals."

19. SAN ANTONIO HEALTH SCIENCE CENTER: BUILDING EXPANSION - LIBRARY BUILDING (PROJECT NO. 402-433) - REQUEST FOR APPROVAL OF FINAL PLANS AND FOR AUTHORIZATION TO ADVERTISE FOR BIDS

RECOMMENDATIONS

President Harrison and Chancellor Walker recommend that the Board:

- a. Approve the final plans and specifications for the New Library Building at an estimated project cost of \$9,500,000

- b. Authorize the Office of Facilities Planning and Construction to advertise for bids which will be presented at a future Board meeting for consideration.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents at its meeting on April 10, 1980, final plans and specifications for the construction of a New Library Building have been prepared by the project architect, Phelps & Simmons & Garza and Chumney Jones & Kell, San Antonio, Texas. The 66th Legislature appropriated \$9,500,000 for this project. The project will be advertised with a request for a base bid of three finished floors of library space and two additive alternates calling for the shelling or completion of the fourth floor.

BUILDINGS AND GROUNDS COMMITTEE

EMERGENCY ITEMS

October 23-24, 1980

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B & G

U. T. SYSTEM

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U. T. AUSTIN

21. Expansion of Campus Utilities Distribution System - Tunnel Extension Along Red River Street and Widening of Red River Street - Phase I: Recommended Contract Award to Maufrais Brothers, Inc., Austin, Texas, for the Tunnel Extension and Additional Appropriation Therefor; Phase II: Request for Appointment of a Special Committee to Award a Contract for Widening of Red River Street from Twenty-Third Street to Twenty-Sixth Street and Appropriation Therefor 17
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U. T. EL PASO

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SAN ANTONIO HEALTH SCIENCE CENTER

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U. T. AUSTIN

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GALVESTON MEDICAL BRANCH

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20. U. T. SYSTEM: VINEYARD FIELD WAREHOUSE (UNIVERSITY LANDS - SURFACE INTERESTS, LEASING AND AGRICULTURAL PROJECTS) (PROJECT NO. 101-464) - RECOMMENDED AWARD OF CONTRACT TO BASCO BUILDING SYSTEMS, ODESSA, TEXAS, ADDITIONAL APPROPRIATION THEREFOR AND RECOMMENDED PLAQUE INSCRIPTION

RECOMMENDATIONS

Manager of University Lands Billy Carr, Vice Chancellor Boyd and Chancellor Walker recommend that the Board:

- a. Award the construction contract for the Vineyard Field Warehouse to the lowest responsible bidder, Basco Building Systems, Odessa, Texas, as follows:

Base Bid	\$114,551
Less Negotiated Reductions	<u>-16,262</u>
Total Recommended Contract Award	<u>\$ 98,289</u>

- b. Authorize a total project cost of \$99,569 to cover the recommended building construction contract award and related project expenses
- c. Appropriate additional funds in the amount of \$4,569 from Interest on Permanent University Fund Bond proceeds to provide for the total project cost, \$95,000 having been previously appropriated from Interest on Permanent University Bond proceeds
- d. Approve the recommended inscription as set out below for the plaque to be placed on the Vineyard Field Warehouse.

This inscription follows the standard pattern approved by the Board at the meeting held June 1, 1979.

VINEYARD FIELD WAREHOUSE

1980

BOARD OF REGENTS

Dan C. Williams, Chairman
 Thos. H. Law, Vice-Chairman
 Jane Weinert Blumberg
 (Mrs. Roland K.)
 Sterling H. Fly, Jr., M.D.
 Jess Hay
 Jon P. Newton
 James L. Powell
 Howard N. Richards
 Walter G. Sterling

E. D. Walker
 Chancellor, The University
 of Texas System
 Leroy Billy Carr
 Manager of University Lands
 Surface Interests

Office of Facilities Planning
 and Construction
 Project Architect
 Basco Building Systems
 Contractor

Handwritten signature: E. D. Walker

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on September 4, 1980, bids were called for and were received, opened and tabulated on September 15, 1980, as shown below for the Vineyard Field Warehouse near Bakersfield, Texas.

<u>Bidder</u>	<u>Base Bid</u>	<u>Bid Bond</u>
Abbott Building Company, Midland, Texas	\$123,574	5%
Basco Building Systems, A Division of R. B. Snead Construction, Inc., Odessa, Texas	114,551	5%
RGR Construction Company, Fort Stockton, Texas	122,050	5%
Tusha Buildings of Odessa, Odessa, Texas	137,641	5%

All four bids received for the construction and site work of the Vineyard Field Warehouse exceeded the initial OFPC estimated cost of \$87,000. The high bid prices indicate the bidder's concern for construction in a remote area. Staff members of OFPC met with the lowest responsible bidder, Basco Building Systems, Odessa, Texas, to review possible cost reductions. This effort was successful and resulted in a recommended contract award of \$98,289. This reduction was effected through the elimination and substitution of certain non-essential items and materials without materially changing the capabilities or quality of the building.

21. U. T. AUSTIN: EXPANSION OF CAMPUS UTILITIES DISTRIBUTION SYSTEM - TUNNEL EXTENSION ALONG RED RIVER STREET AND WIDENING OF RED RIVER STREET (PROJECT NO. 102-453) PHASE I - RECOMMENDED AWARD OF CONTRACT TO MAUFRAIS BROTHERS, INC., AUSTIN, TEXAS, FOR THE TUNNEL EXTENSION AND ADDITIONAL APPROPRIATION THEREFOR; PHASE II - REQUEST FOR APPOINTMENT OF A SPECIAL COMMITTEE TO AWARD A CONTRACT FOR WIDENING OF RED RIVER STREET FROM TWENTY-THIRD STREET TO TWENTY-SIXTH STREET AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Award the construction contract for Expansion of Campus Utilities Distribution System - Phase I Tunnel Extension Along Red River Street to the lowest responsible bidder, Maufrais Brothers, Inc., Austin, Texas, in the amount of the base bid of \$2,425,000
- b. Authorize a revised total project cost of \$2,868,110 to cover the recommended Phase I construction contract award, fees and related project expenses
- c. Appropriate additional funds in the amount of \$2,708,110 from Permanent University Fund Bond proceeds to provide for the total project cost of the Phase I contract for tunnel extension, \$160,000 having been previously appropriated from Permanent University Fund Bond proceeds
- d. Appoint a special committee consisting of President Flawn, Director Kristoferson, Vice Chancellor Boyd, Chancellor Walker, Regent Newton and Regent Richards to award a Phase II construction contract for the widening and modifications of Red River Street from Twenty-Third to Twenty-Sixth Street within funds appropriated for the project
- e. Appropriate \$1,223,000 from Permanent University Fund Bond proceeds for the estimated total project cost of the widening and other modifications of Red River Street.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on September 4, 1980, bids were called for and were received, opened and tabulated on October 14, 1980, as shown below for the Tunnel Extension Along Red River Street.

<u>Bidder</u>	<u>Base Bid</u>	<u>Bid Bond</u>
Austin Engineering Company, Inc., Austin, Texas	\$3,177,000	5%
Chisolm Trail Construction Co., Inc., Fort Worth, Texas	3,060,000	5%
Emerson Construction Company, Inc., Temple, Texas	2,833,562	5%
J. C. Evans Construction Company, Inc., Austin, Texas	2,919,865	5%
Faulkner Construction Company, Austin, Texas	2,743,118	5%
James R. Godbe Company, Dallas, Texas	2,959,000	5%
Thomas Hinderer Company, Austin, Texas	2,977,000	5%
Jalco, Inc., Houston, Texas	3,746,000	5%
Kunz Construction Co., Inc., San Antonio, Texas	3,483,447	5%
Maufrais Brothers, Inc., Austin, Texas	2,425,000	5%
Rio Construction Company, Austin, Texas	2,693,962	5%

At the September 1980 Regents' meeting, authorization was given to expand the Utilities Distribution Project (Tunnel Along Red River Street) to include the modifications and widening of Red River Street from Martin Luther King Jr. Boulevard North to 26th Street. The total project cost of the Expansion of the Utilities Distribution System was estimated to be \$4,000,000. Under the authority granted, plans for the tunnel extension were identified as Phase I and were advertised and bid on October 14, 1980. The next increment, modification and widening of Red River from 23rd Street North to 26th Street, was identified as Phase II of the project. Phase II bids are scheduled for opening on November 12, 1980. A special committee is needed to make this award within available appropriated funds prior to the December Board meeting, so that construction can be completed in the early Spring. Additional recommendations relating to further Red River Street widening, landscaping and other modifications will be presented at the December meeting of the Board.

22. U. T. AUSTIN: PEDESTRIAN PLAZA IMPROVEMENTS AND NEW LANDSCAPE PLANTING OVER THE SITE OF TEXAS EXPERIMENTAL TOKAMAK PROJECT IN ROBERT LEE MOORE HALL (PROJECT NO. 102-437) - RECOMMENDED AWARD OF CONTRACT TO RANDALL & BLAKE, INC., DALLAS, TEXAS, AND ADDITIONAL APPROPRIATION THEREFOR

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Award the construction contract for the Pedestrian Plaza Improvements at Robert Lee Moore Hall to the lowest responsible bidder, Randall & Blake, Inc., Dallas, Texas, as follows:

Base Bid	\$123,870
Additive Alternates:	
No. 1 Add Trees	7,200
No. 2 Complete Electrical System	5,600
No. 3 Add Sidewalk	<u>4,900</u>
Total Recommended Contract Award	<u>\$141,570</u>

- b. Authorize a revised total project cost of \$175,000 to cover the recommended construction contract award, landscaping, fees and related project expenses
- c. Appropriate additional funds in the amount of \$165,225 from the Available University Fund to provide for the total project cost, \$9,775 having been previously appropriated from the same source.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on September 4, 1980, bids were called for and were received, opened and tabulated on October 7, 1980, as shown on the attached sheet for the Pedestrian Plaza Improvements at Robert Lee Moore Hall.

PEDESTRIAN PLAZA IMPROVEMENTS AND NEW LANDSCAPE PLANTING FOR ROBERT LEE MOORE HALL
 THE UNIVERSITY OF TEXAS AT AUSTIN, AUSTIN, TEXAS
 Bids Received October 7, 1980, 2:00 p.m., C.D.S.T., at the Office of Facilities Planning and Construction
 The University of Texas System, Austin, Texas

<u>Bidder</u>	<u>Base Bid</u>	<u>Add Alternates</u>			<u>Bid Bond or Cashier's Check</u>
		<u>Alt. #1 Add Trees</u>	<u>Alt. #2 Compl. Elec. System</u>	<u>Alt. #3 Add Sidewalk</u>	
J. C. Evans Construction Company, Inc. Austin, Texas	\$150,000	\$ 4,500	\$ 6,600	\$ 7,000	5%
Jennings and Collins Const. Co., Inc., Austin, Texas	187,000	6,600	7,600	2,570	C.C. \$10,200
Landscape Design and Construction, Inc. Dallas, Texas	151,690	7,050	7,680	7,980	5%
Miller Concrete, Inc., Austin, Texas	238,400	9,100	14,170	13,480	5%
Randall & Blake, Inc., Dallas, Texas	123,870	7,200	5,600	4,900	5%

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23. U. T. EL PASO: MILITARY SCIENCE BUILDING AND FOUR ADDITIONAL HANDBALL COURTS IN MEMORIAL GYMNASIUM (PROJECT NO. 201-442) - RECOMMENDED AWARD OF CONTRACT TO HINES-BOYD GENERAL CONTRACTORS, INC., EL PASO, TEXAS, ADDITIONAL APPROPRIATION THEREFOR AND RECOMMENDED PLAQUE INSCRIPTION FOR MILITARY SCIENCE BUILDING

RECOMMENDATIONS

President Monroe and Chancellor Walker recommend that the Board:

- a. Award a construction contract for the Military Science Building and Four Additional Handball Courts in Memorial Gymnasium to the lowest responsible bidder, Hines-Boyd General Contractors, Inc., El Paso, Texas, as follows:

Base Bid \$638,000

Additive Alternates

No. 1 Add Sewer Line 21,000

No. 2 Add Flexible Sheet Roof 4,950

Total Recommended Contract Award \$663,950

- b. Authorize a total project cost of \$790,000 to cover the recommended building construction contract award, movable furnishings and equipment, landscaping, fees and related project expenses
- c. Appropriate additional funds in the amount of \$757,280 from Permanent University Fund Bond proceeds to provide for the total project cost, \$32,720 having been previously appropriated from the same source
- d. Approve the recommended inscription as set out below for the plaque to be placed on the Military Science Building.

This inscription follows the standard pattern approved by the Board at the meeting held June 1, 1979.

MILITARY SCIENCE BUILDING

1980

BOARD OF REGENTS

Dan C. Williams, Chairman
Thos. H. Law, Vice-Chairman
Jane Weinert Blumberg
(Mrs. Roland K.)
Sterling H. Fly, Jr., M.D.
Jess Hay
Jon P. Newton
James L. Powell
Howard N. Richards
Walter G. Sterling

E. D. Walker
Chancellor, The University
of Texas System
Haskell M. Monroe, Jr.
President, The University
of Texas at El Paso
Foster Henry-Henry & Thorpe
Project Architect
Hines-Boyd General Contractors, Inc.
Contractor

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents on September 4, 1980, bids were called for and were received, opened and tabulated on October 14, 1980, as shown on the attached sheet.

NEW MILITARY SCIENCE BUILDING AND ADDITION OF FOUR HANDBALL COURTS IN MEMORIAL GYM
 THE UNIVERSITY OF TEXAS AT EL PASO, EL PASO, TEXAS
 Bids Received October 14, 1980 at 2:00 p.m., M.D.S.T. at
 The University of Texas at El Paso, El Paso, Texas

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<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate No. 1 Add Sewer Line</u>	<u>Alternate No. 2 Add Flexible Sheet Roof</u>	<u>Bid Bond</u>
Arrow Building Corporation, El Paso, Texas	\$ 694,500	\$ 21,500	\$ 4,900	5%
BABENCO DEVELOPMENT COMPANY, INC., El Paso, Texas	661,800	21,000	4,600	5%
Croom Construction Company, El Paso, Texas	666,000	21,700	6,800	5%
Goetting Brothers, El Paso, Texas	693,000	26,479	4,900	5%
Hines-Boyd General Contractors, Inc., El Paso, Texas	638,000	21,000	4,950	5%
J. T. CONSTRUCTION CO., INC., El Paso, Texas	747,000	27,000	8,000	5%
John R. Lavis General Contractor, Inc., El Paso, Texas	636,728	22,258	6,758	5%
PONSFORD BROTHERS, El Paso, Texas	693,200	27,700	6,600	5%
PRATI & PRATI GENERAL CONTRACTORS, INC., El Paso, Texas	699,700	23,700	4,700	5%
SILVERTON CONSTRUCTION CO., INC., El Paso, Texas	728,000	24,000	6,500	5%
Simmons Builders, El Paso, Texas	694,000	27,000	7,200	5%
URBAN GENERAL CONTRACTORS, INC., El Paso, Texas	688,500	21,250	5,400	5%

24. U. T. EL PASO: RENOVATION OF MINERS' HALL (PROJECT NO. 201-434) -
 RECOMMENDED AWARD OF CONTRACTS FOR FURNITURE AND FURNISHINGS TO ABEL
 CONTRACT FURNITURE & EQUIPMENT CO., INC., AUSTIN, TEXAS; THE IMPERIAL
 FURNITURE COMPANY, INC., EL PASO, TEXAS; AND VIRCO MFG. CORPORATION,
 BEDFORD, TEXAS

RECOMMENDATIONS

It is recommended by President Monroe and Chancellor Walker that the Board award contracts to the following lowest responsible bidders:

Abel Contract Furniture
 & Equipment Co., Inc.,
 Austin, Texas

Base Proposal "C" (Stacking Chairs)	\$ 2,666.32
Base Proposal "D" (Classroom & Office Furniture)	19,136.47
Base Proposal "E" (Office Furniture)	<u>12,323.71</u>
Total Contract Award to Abel Contract Furniture & Equipment Co., Inc.	\$34,126.50

The Imperial Furniture Company, Inc.,
 El Paso, Texas

Base Proposal "F" (Carpet)	6,453.25
Base Proposal "G" (Window Coverings)	<u>4,731.58</u>
Total Contract Award to The Imperial Furniture Company, Inc.	11,184.83

Virco Mfg. Corporation,
 Bedford, Texas

Base Proposal "A" (Classroom Chairs)	10,176.50
Base Proposal "B" (Visitors' Chairs)	<u>987.25</u>
Total Contract Award to Virco Mfg. Corp.	<u>11,163.75</u>
GRAND TOTAL RECOMMENDED CONTRACT AWARDS	<u>\$56,475.08</u>

BACKGROUND INFORMATION

In accordance with authorization given by the Board of Regents on July 25, 1979, bids were called for and were received, opened and tabulated on October 14, 1980, as shown on the attached sheet, for Furniture and Furnishings for Renovation of Miners' Hall.

In regard to Base Proposal "G" (Window Coverings): Three bids were received, but two were not responsive in that they did not meet all bid requirements. In the case of Charlotte's Commercial Interiors, El Paso, Texas, the bid was incomplete in that it omitted approximately one-half of the specified window coverings. The bid of E. G. Jenkins, Dallas, Texas, did not include the required bid security deposit. The responsible bid submitted by The Imperial Furniture Company, Inc., El Paso, Texas, was less than the estimated cost of \$4,757.00. Therefore, it is recommended that the University accept this bid for Base Proposal "G".

The funds necessary to cover these contract awards are available in the Furniture and Equipment Account.

FURNITURE AND FURNISHINGS FOR RENOVATION OF MINERS' HALL

THE UNIVERSITY OF TEXAS AT EL PASO, EL PASO, TEXAS

Bids Received at 2:00 p.m., Central Daylight Saving Time, Tuesday, October 14, 1980 at the
Office of Facilities Planning and Construction, The University of Texas System, Austin, Texas

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Bidder	Bid Bond	Base Proposal "A" (Classroom Chairs)	Base Proposal "B" (Visitors' Chairs)	Base Proposal "C" (Stacking Chairs)	Base Proposal "D" (Classroom & Office Furn.)	Base Proposal "E" (Office Furniture)
Abel Contract Furniture & Equipment Co., Inc. Austin, Texas	5%	\$11,151.52	\$1,430.00	\$2,666.32	\$19,136.47	\$12,323.71
Carpet Services Inc. Austin, Texas	5%	No Bid	No Bid	No Bid	No Bid	No Bid
Charlotte's Commercial Interiors El Paso, Texas	Sec. Ck. \$333.75 Sec. Ck. \$142.74	No Bid	No Bid	No Bid	No Bid	No Bid
Highland Interiors, Inc. Lubbock, Texas	Sec. Ck. \$352.50	No Bid	No Bid	No Bid	No Bid	No Bid
E. G. Jenkins Dallas, Texas	None	No Bid	No Bid	No Bid	No Bid	No Bid
Rockford Business Interiors Austin, Texas	5%	13,442.73	3,149.41	3,925.06	20,936.12	15,101.49

Bidder	Bid Bond	Base Proposal "A" (Classroom Chairs)	Base Proposal "B" (Visitors' Chairs)	Base Proposal "C" (Stacking Chairs)	Base Proposal "D" (Classroom & Office Furn.)	Base Proposal "E" (Office Furniture)
San Antonio Floor Finishers, Inc. San Antonio, Texas	5%	No Bid	No Bid	No Bid	No Bid	No Bid
The Imperial Furniture Company, Inc. El Paso, Texas	5%	\$11,744.55	\$1,671.45	No Bid	No Bid	No Bid
Virco Mfg. Corporation Bedford, Texas	10%	10,176.50	987.25	No Bid	No Bid	No Bid

Bidder	Base Proposal "F" (Carpet)	Base Proposal "G" (Window Coverings)
Abel Contract Furniture & Equipment Co., Inc. Austin, Texas	No Bid	No Bid
Carpet Services Inc. Austin, Texas	\$7,116.25	No Bid
Charlotte's Commercial Interiors El Paso, Texas	6,675.00	\$2,854.76
Highland Interiors, Inc. Lubbock, Texas	7,050.00	No Bid
E. G. Jenkins Dallas, Texas	No Bid	4,410.16
Rockford Business Interiors Austin, Texas	No Bid	No Bid
San Antonio Floor Finishers, Inc. San Antonio, Texas	6,532.00	No Bid
The Imperial Furniture Company, Inc. El Paso, Texas	6,453.25	4,731.58
Virco Mfg. Corporation Bedford, Texas	No Bid	No Bid

25. SAN ANTONIO HEALTH SCIENCE CENTER: EXPANSION OF BASIC SCIENCE TEACHING SPACE - COMPLETION OF SHELLED FLOORS (PROJECT NO. 402-381) - RECOMMENDED AWARD OF CONTRACTS FOR FURNITURE AND FURNISHINGS TO ABEL CONTRACT FURNITURE & EQUIPMENT COMPANY, INC., AUSTIN, TEXAS; CARPET SERVICES, INC., SAN ANTONIO, TEXAS; ROCKFORD BUSINESS INTERIORS, AUSTIN, TEXAS, AND ADDITIONAL APPROPRIATION THEREFOR

RECOMMENDATIONS

President Harrison and Chancellor Walker recommend that the Board:

- a. Award contracts to the following lowest responsible bidders:

Abel Contract Furniture &
Equipment Co., Inc.,
Austin, Texas

Base Proposal "A" (Wood Furniture)	\$11,688.96
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Base Proposal "D" (Wood Desks)	<u>22,755.18</u>
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Total Contract Award to Abel Contract Furniture & Equipment Co., Inc.	\$ 34,444.14
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Carpet Services, Inc., San Antonio, Texas

Base Proposal "C" (Carpet)	4,648.00
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Rockford Business Interiors, Inc.,
Austin, Texas

Base Proposal "B" (Steel Furniture & Miscellaneous)	<u>76,631.97</u>
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GRAND TOTAL RECOMMENDED CONTRACT AWARDS	<u><u>\$115,724.11</u></u>
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- b. Appropriate \$115,724.11 from San Antonio Health Science Center Unexpended Plant Funds, Account No. 636-9000-8002 to provide for the recommended contract awards needed for the Expansion of Basic Science Teaching Space - Completion of Shelled Floors 3 and 4 at the San Antonio Health Science Center.

BACKGROUND INFORMATION

In accordance with the Board of Regents' authorization of July 25, 1979, bids were called for and were received, opened and tabulated on October 14, 1980, as shown on the attached sheets, for Furniture and Furnishings for the Expansion of Basic Science Teaching Space - Completion of Shelled Floors, The University of Texas Health Science Center at San Antonio.

In regard to Base Proposal "D", (Wood Desks): Only one bid was received for this proposal, however, since this furniture must match existing wood desks currently in use and, since the bid received was substantially less than the estimated cost of \$34,075, it is recommended that the University accept this bid.

FURNITURE AND FURNISHINGS FOR EXPANSION OF BASIC SCIENCE TEACHING SPACE -
 COMPLETION OF SHELLED FLOORS 3 & 4
 THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT SAN ANTONIO, SAN ANTONIO, TEXAS
 Bids Received at 2:00 p.m., Central Daylight Saving Time, Tuesday, October 14, 1980 at the
 Office of Facilities Planning and Construction, The University of Texas System, Austin, Texas

Bidder	Bid Bond	Base Proposal "A" (Wood Furniture)	Base Proposal "B" (Steel Furn. & Miscellaneous)	Base Proposal "C" (Carpet)	Base Proposal "D" (Wood Desks)
Abel Contract Furniture & Equipment Co., Inc. Austin, Texas	5%	\$11,688.96	\$77,691.58	No Bid	\$22,755.18
Carpet Services, Inc. San Antonio, Texas	5%	No Bid	No Bid	\$4,648.00	No Bid
Rockford Business Interiors Austin, Texas	5%	11,870.01	76,631.97	No Bid	No Bid
San Antonio Floor Finishers, Inc. San Antonio, Texas	5%	No Bid	No Bid	5,512.00	No Bid
Stewart Office Supply Company Dallas, Texas	5%	12,473.83	No Bid	No Bid	No Bid

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26. U. T. AUSTIN: LYNDON BAINES JOHNSON LIBRARY - MAJOR MODIFICATIONS (PROJECT NO. 102-462) - PHASE I - RECOMMENDED AWARD OF CONTRACT TO TURNER-PILKINTON CONSTRUCTION CO., INC., AUSTIN, TEXAS

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Award a construction contract for Phase I modifications of the Lyndon Baines Johnson Library to the lowest responsible bidder, Turner-Pilkinton Construction Co., Inc., Austin, Texas, in the amount of the base bid of \$330,100
- b. Authorize a total project cost of \$657,408 to cover the recommended construction contract award, movable furnishings and equipment, air balancing, fees and related project expenses within funds previously appropriated for the project.

BACKGROUND INFORMATION

The Phase I modifications involve conversion of unfinished space under the Sid Richardson Building into a dry storage area for use of the General Services Administration which operates the L.B.J. Library.

In accordance with authorization of the Board of Regents at its meeting on September 4, 1980, bids were called for and were received, opened and tabulated on October 14, 1980, as shown below for the Phase I modifications to the Lyndon Baines Johnson Library.

<u>Bidder</u>	<u>Base Bid</u>	<u>Bid Bond</u>
Joe Badgett Construction Co., Inc., Austin, Texas	\$335,268	5%
Jack Cooper Construction Co., Inc., Temple, Texas	560,000	5%
J. C. Evans Construction Co., Inc., Austin, Texas	415,000	5%
Poth Construction Company, Austin, Texas	293,940*	5%
Turner-Pilkinton Construction Co., Inc., Austin, Texas	330,100	5%

*Poth Construction Company's Base Bid included the following amendment:

"Our base bid includes all items of work except Item 6 on Sheet E1. Due to confusion by electrical contractors regarding whether or not this work is required, an additional charge of \$38,500 must be added to our base bid to complete the work on Item 6, Sheet E1."

This is a qualification which is considered to make the bid non-responsive. However, if the bid were responsive, it would be \$332,440.

27. U. T. AUSTIN: STUDENT FAMILY HOUSING - PHASE IA (PROJECT NO. 102-445)
FIRST STAGE UTILITIES - RECOMMENDED AWARD OF CONTRACT TO AUSTIN ENGINEERING
COMPANY, INC., AUSTIN, TEXAS, AND APPROPRIATION THEREFOR

RECOMMENDATIONS

President Flawn and Chancellor Walker recommend that the Board:

- a. Award the construction contract for First Stage Utilities of the Phase IA of Student Family Housing to the lowest responsible bidder, Austin Engineering Company, Inc., Austin, Texas in the amount of the Base Bid of \$126,100
- b. Authorize a total project cost of \$160,825 to cover the recommended construction contract award for the First Stage Utilities, fees and related project expenses
- c. Appropriate funds in the amount of \$160,825 from Auxiliary Enterprises Administration - Unallocated to provide for the total cost of the First Stage Utilities.

BACKGROUND INFORMATION

As part of the phased removal and replacement of housing units for Student Family Housing - Phase IA authorized at the February 1980 Board meeting, final plans and specifications identified as First Stage Utilities were prepared by the Project Architect, Wilson Stoeltje Martin and their engineering consultant for the replacement of all site utilities prior to the start of housing construction. Bids were called for and were received, opened and tabulated on October 16, 1980 as shown below:

<u>Bidder</u>	<u>Base Bid</u>	<u>Bid Bond</u>
Austin Engineering Company, Inc., Austin, Texas	\$126,100	5%
Panhandle Construction Co., Cedar Park, Texas	222,000	5%

This award of the First Stage Utilities will permit completion of the installation of new utility services prior to the start of construction of the Phase IA Housing Units in early 1981. The Engineer's final cost estimate was \$181,000 for this first stage of utilities.

28. GALVESTON MEDICAL BRANCH (GALVESTON MEDICAL SCHOOL): REMODELING AND ADDITION TO THE DEPARTMENT OF PHARMACOLOGY BUILDING (PROJECT NO. 601-430) AND GALVESTON MEDICAL BRANCH: NEW PHYSICAL PLANT BUILDING (PROJECT NO. 601-431) RECOMMENDED AWARD OF CONTRACT TO SPAW-GLASS, INC., HOUSTON, TEXAS - ADDITIONAL APPROPRIATION THEREFOR AND RECOMMENDED INSCRIPTIONS FOR TWO PLAQUES

RECOMMENDATIONS

President Levin and Chancellor Walker recommend that the Board:

- a. Award a construction contract to the lowest responsible bidder, Spaw-Glass, Inc., Houston, Texas for the Remodeling and Addition to the Department of Pharmacology Building and the New Physical Plant Building in the amount of the combined base bid of \$4,966,200
- b. Appropriate additional funds in the amount of \$492,000 from Galveston Medical Branch Account No. 2-44880-880320, \$5,000,000 having been previously appropriated from Medical Branch Unappropriated Balances (income from hospitals)
- c. Authorize a combined total project cost of \$5,492,000 for the combined construction contract award, fees and related project expenses
- d. Approve the recommended plaque inscriptions for the two buildings as follows:

REMODELING AND ADDITION TO THE
PHARMACOLOGY BUILDING

1980

BOARD OF REGENTS

Dan C. Williams, Chairman
Thos. H. Law, Vice-Chairman
Jane Weinert Blumberg
(Mrs. Roland K.)
Sterling H. Fly, Jr., M.D.
Jess Hay
Jon P. Newton
James L. Powell
Howard N. Richards
Walter G. Sterling

E. D. Walker
Chancellor, The University
of Texas System
William C. Levin, M.D.
President, The University
of Texas Medical Branch
at Galveston

Louis Lloyd Oliver and Tibor
Beerman, A.I.A. Architects
Project Architect
Spaw-Glass, Inc.
Contractor

PHYSICAL PLANT BUILDING, PHASE I

1980

BOARD OF REGENTS

Dan C. Williams, Chairman
Thos. H. Law, Vice-Chairman
Jane Weinert Blumberg
(Mrs. Roland K.)
Sterling H. Fly, Jr., M.D.
Jess Hay
Jon P. Newton
James L. Powell
Howard N. Richards
Walter G. Sterling

E. D. Walker
Chancellor, The University
of Texas System
William C. Levin, M.D.
President, The University
of Texas Medical Branch
at Galveston

Louis Lloyd Oliver and Tibor
Beerman, A.I.A. Architects
Project Architect
Spaw-Glass, Inc.
Contractor

The two inscriptions follow the standard pattern approved by the Board at the meeting held June 1, 1979.

BACKGROUND INFORMATION

In accordance with authorization of the Board of Regents, bids were called for and were received, opened and tabulated on October 16, 1980, as shown below for the Remodeling and Addition to the Department of Pharmacology Building and the New Physical Plant Building, Phase I:

<u>Bidder</u>	<u>Base Bid</u>	<u>Bid Bond</u>
J. W. Bateson Company, Inc., Dallas, Texas	\$5,691,000	5%
P. G. Bell Company, Houston, Texas	5,145,000	5%
Spaw-Glass, Inc., Houston, Texas	4,966,200	5%
J. K. Ross Construction Company, Houston, Texas	5,260,000	5%
Stone Construction Company, Inc., Houston, Texas	5,788,000	5%
Don Tarpey Construction Company, Texas City, Texas	5,746,000	5%

All bids received exceeded the final construction cost estimate of \$4,940,000 prepared by the Project Architect, Louis Lloyd Oliver and Tibor Beerman, Galveston, Texas. The receipt of six competitive bids indicates a reasonable test of the construction market. The Galveston Medical Branch proposes to proceed with the construction contract award for the two buildings and an additional appropriation of funds in lieu of reducing the project scopes and re-bidding.

Health Affairs Committee

HEALTH AFFAIRS COMMITTEE
Committee Chairman Fly

Date: October 24, 1980

Time: Following the meeting of the Academic and Developmental Affairs Committee

Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

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NOTE: The agreements recommended for approval by the Health Affairs Committee have been approved by an attorney of the Office of General Counsel unless otherwise indicated and are based on the model agreement adopted December 16, 1977. If the proposed agreements are not based on the model, then the documents are included in this volume.

1. U. T. System: Proposed Affiliation Agreement with The University of Arizona Health Science Center, Tucson, Arizona.--

RECOMMENDATION

Chancellor Walker recommends that approval be given to the affiliation agreement set out on Pages HAC 4-10 by and between The University of Texas System and The University of Arizona Health Science Center, Tucson, Arizona. This agreement utilizes the format of the standard form approved by the Board of Regents on December 16, 1977, with the U. T. System health institutions serving as the facilities.

BACKGROUND INFORMATION

The University of Arizona Health Science Center has requested the opportunity for certain medical students to take electives on our health campuses. The Arizona State Professional Liability Plan provides coverage for medical students only when they are taking electives in institutions having an approved affiliation with the University of Arizona Health Science Center. Therefore, such an agreement is necessary if we are to permit students from the University of Arizona to participate in electives on our campuses.

The provision of elective experiences for medical students at Arizona permits our students the opportunity to participate in electives at their institution.

HEALTH CARE
EDUCATIONAL EXPERIENCE PROGRAM
AFFILIATION AGREEMENT

THIS AGREEMENT, made the _____ day of _____,
19 ____, by and between THE UNIVERSITY OF TEXAS SYSTEM ("System"), and
THE UNIVERSITY OF ARIZONA HEALTH SCIENCE CENTER ("UAHSC"), an educational
institution, having its principal offices at _____,
State of Arizona.

W I T N E S S E T H :

WHEREAS, System provides health care services for persons in need of
such services; and UAHSC provides an academic program with respect to health
care; and

WHEREAS, UAHSC periodically desires to provide health care related
educational experiences for its students, which are not otherwise available
to them under the existing program of UAHSC, by utilization of appropriate
facilities and personnel of System; and,

WHEREAS, System is committed to a goal of providing the best obtainable
supply of personnel educated in the field of health care as being in the best
interests of System, and believes that achievement of such goal can best be
accomplished by affording health care students the opportunity to participate
in meaningful educational experiences as part of an academic health care
program, through utilization of appropriate facilities and personnel of System;
and,

WHEREAS, in order to accomplish such objectives, UAHSC and System intend
to establish and implement from time to time one or more educational experience
programs which will involve the students and personnel of UAHSC, and the
facilities and personnel of System.

NOW, THEREFORE, in consideration of the premises and of the benefits
derived and to be derived therefrom and from the program or programs established
and implemented by said parties, UAHSC and System agree that any program
agreed to by and between System and UAHSC during the term of this Agreement
for purposes of achieving the above described objectives of said parties

(hereinafter called "Educational Experience Program" or "Program") shall be covered by and subject to the following terms and conditions:

1. The Program shall not become effective until all agreements between the parties with respect to Program have been reduced to writing ("Program Agreement"), executed by the duly authorized representatives of System and UAHSC, and approved in writing by the Chancellor of The University of Texas System.
2. The Program may be cancelled by either party by giving such written notice to the other of its intention to terminate the Program as provided in the Program Agreement; provided, however, that the Program shall automatically terminate upon termination of this Agreement.
3. In the event of conflict between the text of Program Agreement and the text of this Agreement, this Agreement shall govern.
4. After Program Agreement becomes effective, no amendments thereto shall be valid unless in writing and executed by the duly authorized representatives of System and UAHSC, and approved by the Chancellor of The University of Texas System.
5. Except for certain acts to be performed by UAHSC pursuant to express provisions of this Agreement, System hereby agrees to furnish the premises, personnel, services, and all other things necessary for the Educational Experience Program as specified in the Program Agreement and, in connection with such Program, further agrees;
 - (a) To comply with all federal, state, and municipal laws, ordinances, rules and regulations applicable to performance by

System of its obligations under this Agreement, and all applicable accreditation requirements, and to certify such compliance to UAHSC or other entity when requested to do so by UAHSC.

- (b) To permit the authority responsible for accreditation of UAHSC's curriculum to inspect such facilities, services, and other things provided by System pursuant to this Agreement as are necessary for accreditation evaluation.
- (c) To appoint a person to serve for System Liaison ("Liaison") to the faculty and students engaged in the program; provided, however, that no person not having the prior written approval of UAHSC shall be appointed Liaison; and, in such connection, System shall furnish in writing to UAHSC (not later than thirty [30] days prior to the date the Liaison appointment is to become effective) the name and professional and academic credentials of the person proposed by System to be Liaison, and within ten days after receipt of same, UAHSC shall notify System of UAHSC's approval or disapproval of such person. In the event the Liaison becomes unacceptable to UAHSC after appointment, and UAHSC so notifies System in writing, System will appoint another person to serve as Liaison in accordance with the procedure stated in the first sentence of this subparagraph (c).

6. UAHSC hereby agrees:

- (a) To furnish System with the names of the students assigned by UAHSC to participate in the Program.
- (b) To assign for participation in the Program

only those students (1) who have satisfactorily completed those portions of its curriculum which, according to Program Agreement, are prerequisite to such participation, all as determined by UAHSC in its sole discretion, and (2) who have entered into a written agreement with UAHSC and System that they will not publish any material relating to the Program, or their experience in participating therein, without the prior written approval of UAHSC and System.

- (c) To designate a member of the UAHSC faculty to coordinate System through its Liaison the learning assignment to be assumed by each student participating in the Program, and to furnish to System in writing the name of such faculty member.
7. All notices under this Agreement shall be provided to the party to be notified in writing, either by personal delivery or by United States mail. All notices under this Agreement shall be deemed given to a party when received by such party's designated representative.
8. All the agreements between the parties on the subject matter hereof have been reduced to writing herein. No amendments to this Agreement shall be valid unless in writing and signed by the duly authorized representatives of the parties and approved by the Board of Regents to The University of Texas System.
9. No oral representations of any officer, agent, or employee of System or UAHSC, either before or after the effective date of this Agreement, shall affect or modify any obligations of either party hereunder or under any Program Agreement.

10. System shall, to the extent authorized under the Constitution and laws of the State of Texas, hold UAHSC harmless from liability resulting from System's acts or omissions within the terms of this Agreement; provided, however, System shall not hold UAHSC harmless from any claims, demands, or causes of action arising in favor of any person or entity, growing out of, incident to, or resulting directly or indirectly from negligence (whether sole, joint, concurring, or otherwise) of UAHSC, its officers, agents, representatives, or employees, or any person or entity not subject to System's supervision or control.
11. This Agreement shall be binding on and shall inure to the benefit of the parties and their respective successors and assignees; provided, however, that no assignment by either party shall be effective without prior written approval of the other party. A delay in or failure of performance of either party shall not constitute default hereunder, or give rise to any claim for damages, if and to the extent such delay or failure is caused by occurrences beyond the control of either party.
12. This Agreement shall not become effective unless and until approved by the Board of Regents of The University of Texas System. If so approved, this Agreement shall become effective on the date of such approval, and shall continue in effect for an initial term ending one (1) year after the date and year of execution by System and UAHSC, and after such initial term, from year to year unless one party shall have given one hundred eighty (180) days prior written notice to the other party of intention to terminate this Agreement. If such notice is given, this

Agreement shall terminate: (a) at the end of the term of this Agreement during which the last day of such one hundred eighty (180) day notice period falls; or (b) when all students enrolled in the Program at the end of the term of this Agreement have completed their respective courses of study under the Program; whichever event last occurs.

EXECUTED BY UAHSC and SYSTEM on the day and year first above written, in duplicate copies, each of which shall be deemed an original.

UNIVERSITY OF ARIZONA HEALTH
SCIENCE CENTER

ATTEST:

(Title)

By: _____
Lee B. Jones, Ph.D., Provost

ARIZONA BOARD OF REGENTS

ATTEST:

(Title)

By: _____
Sherwood E. Carr,
Treasurer/Contracting Officer

THE UNIVERSITY OF TEXAS MEDICAL
BRANCH AT GALVESTON

ATTEST:

(Title)

By: _____
Dr. William C. Levin, President

THE UNIVERSITY OF TEXAS HEALTH
SCIENCE CENTER AT HOUSTON

ATTEST:

(Title)

BY: _____
Dr. Roger J. Bulger, President

THE UNIVERSITY OF TEXAS HEALTH
SCIENCE CENTER AT SAN ANTONIO

ATTEST:

(Title)

BY: _____
Dr. Frank Harrison, President

THE UNIVERSITY OF TEXAS HEALTH
SCIENCE CENTER AT DALLAS

ATTEST:

(Title)

By: _____
Dr. Charles C. Sprague, President

THE UNIVERSITY OF TEXAS SYSTEM
CANCER CENTER

ATTEST:

(Title)

By: _____
Dr. Charles A. LeMaistre, President

THE UNIVERSITY OF TEXAS HEALTH
CENTER AT TYLER

ATTEST:

(Title)

BY: _____
Dr. George A. Hurst, Director

FORM APPROVED

CONTENT APPROVED

General Counsel of The
University of Texas System

Vice Chancellor for Health Affairs
The University of Texas System

Chancellor, The University of Texas
System

THE BOARD OF REGENTS OF THE UNIVERSITY
OF TEXAS SYSTEM

ATTEST:

(Title)

Chairman, Board of Regents
The University of Texas System

2. U. T. Arlington: Proposed Affiliation Agreements with (a) City of Dallas, Dallas, Texas, and (b) Child Study Center, Inc., Fort Worth, Texas.--

RECOMMENDATION

President Nedderman and Chancellor Walker recommend that approval be given to affiliation agreements by and between The University of Texas at Arlington and the following facilities. The agreements were executed by the appropriate officials on the dates indicated below to be effective upon approval by the Board of Regents.

<u>Facility</u>	<u>Agreement Executed</u>
a. City of Dallas, Dallas, Texas	August 6, 1980
b. Child Study Center, Inc., Fort Worth, Texas	August 22, 1980

PURPOSE

Each of these agreements will provide training opportunities for students in U.T. Arlington's nursing programs.

3. U. T. El Paso: Proposed Affiliation Agreement with El Paso Psychiatric Hospital, Inc., d/b/a Vista Heights Hospital, El Paso, Texas.--

RECOMMENDATION

President Monroe and Chancellor Walker recommend that approval be given to the affiliation agreement by and between The University of Texas at El Paso and El Paso Psychiatric Hospital, Inc., d/b/a Vista Heights Hospital, El Paso, Texas. The agreement was executed by the appropriate officials on August 19, 1980, to be effective upon approval by the Board of Regents.

PURPOSE

The proposed agreement will provide educational experiences for students at U.T. El Paso.

4. U. T. San Antonio: Proposed Affiliation Agreement with Ada Wilson Hospital of Physical Medicine and Rehabilitation, Inc., Corpus Christi, Texas.--

RECOMMENDATION

President Wagener and Chancellor Walker recommend that approval be given to the affiliation agreement by and between The University of Texas at San Antonio and Ada Wilson Hospital of Physical Medicine and Rehabilitation, Inc., Corpus Christi, Texas. The agreement was executed by the appropriate officials on September 11, 1980, to be effective upon approval by the Board of Regents.

PURPOSE

This agreement will provide training opportunities for students in the Division of Allied Health and Life Sciences, specifically in physical therapy.

5. U. T. San Antonio: Proposed Memorandum of Agreement with
Brooke Army Medical Center, San Antonio, Texas. --

RECOMMENDATION

President Wagener and Chancellor Walker recommend that approval be given to the Memorandum of Agreement set out on **Pages HAC 13 - 17** by and between The University of Texas at San Antonio and the Brooke Army Medical Center, San Antonio, Texas. The agreement has been executed by the appropriate officials and will be effective upon approval by the Board of Regents.

PURPOSE

This agreement will provide training opportunities for U.T. San Antonio's students in the Division of Allied Health and Life Sciences, specifically those in occupational therapy. The agreement has been reviewed and approved by the Office of General Counsel, and is in the same form as that recently approved by the Board of Regents between U.T. San Antonio and the Brooke Army Medical Center for students in UTSA's physical therapy program.

MEMORANDUM OF AGREEMENT

I. BACKGROUND

1. The _____ administrators _____ of the
_____ The University of Texas at San Antonio _____
have established an approved professional program of special training in
preparation for _____ occupational therapy _____. The program
requires clinical facilities where the _____ student _____ can obtain the
clinical learning experience required in the curriculum.

2. The US Army medical facility, Brooke Army Medical Center, has
the needed clinical facilities for _____ occupational therapy _____ trainees at
_____ The University of Texas at San Antonio _____
to obtain part of the clinical learning experience required. It is to
the benefit of the _____ The University of Texas at San Antonio _____
for _____ occupational therapy _____ trainees to use the clinical facilities of
the US Army medical facility, Brooke Army Medical Center, to obtain their
clinical learning experience.

3. The US Army medical facility, Brooke Army Medical Center, and the
Department of the Army will benefit from making clinical facilities
available to _____ occupational therapy _____ trainees of the _____ The
_____ University of Texas at San Antonio _____.
The Army will obtain the trainees' clinical learning experience while
contributing to the educational preparation of a future supply of
_____ occupational therapists _____.

BAMC Form 375 NS
1 Apr 76

Edition of 1 Apr 75 is obsolete.

Jan 1

4. Clinical trainees, during clinical training at the Army medical facility, will be under the jurisdiction of facility officials for training purposes and will follow facility rules.

5. The affiliation is controlled by and subject to title 5, US Code, 5351, 5352, 5353, 5354, 5355, 5356, 8144, 8331, and 8332.
sections ~~5351-6~~, ~~8144~~, and ~~8331-2~~.

II. UNDERSTANDING

1. The US Army medical facility will--

a. Make available the clinical and related facilities needed for the clinical learning experience in occupational therapy by students enrolled in the basic professional occupational therapy program at The University of Texas at San Antonio and who are designated by the The University of Texas at San Antonio

for such learning experience under the supervision of the The University of Texas at San Antonio.

b. Arrange clinical learning experience schedules that will not conflict with those of the educational institutions.

c. Designate an AMSC (OT) officer to coordinate the trainees' clinical learning experience in the Occupational Therapy Section, Physical Medicine Service, Brooke Army Medical Center. This will involve planning with faculty or staff members for the assignment of trainees to specific clinical cases and experiences, including their attendance at selected conferences, clinics, courses, and programs conducted under the direction of the facility.

d. Provide, whenever possible, in connection with the trainee's clinical learning experience, reasonable classroom, conference room, office, and storage space for participating trainees and their faculty or staff supervisors, if assigned, and, if feasible, dressing and locker room space.

e. Permit, on reasonable request, the inspection of clinical and related facilities for agencies charged with the responsibility for accreditation of the The University of Texas at San Antonio.

2. The University of Texas at San Antonio will--

a. Provide the Commanding Officer of the facility with the number of trainees to be assigned, the dates and hours they will be assigned, and the clinical service to which they will be assigned, by the beginning of each training period.

b. Where indicated and upon mutual agreement, provide faculty or staff members to assume the responsibility for instruction and supervision of the trainees' clinical learning experiences.

c. Have the faculty or staff member, if any, coordinate with designated AMSC (OT) officer, the assignment that will be assumed by the trainees while participating in their clinical learning experience, and their attendance at selected conferences, clinics, courses, and programs conducted under the direction of the facility.

d. Provide and maintain the personal records and reports necessary for conducting the trainees' clinical learning experience.

e. Enforce rules and regulations governing trainees that are mutually agreed on by the non-Federal institution and the facility.

f. Be responsible for health examinations and such other medical examinations and protective measures as the facility and non-Federal institution mutually find to be necessary.

g. Prohibit the publication by the trainees and faculty or staff members of any material relative to their clinical learning experience that has not been reviewed by the Army medical facility in order to assure that no classified information is inadvertently published, that infringement of patients' right to privacy is avoided, and that accuracy with respect to military procedures is complete. Any article written by a trainee which has been based on information acquired through his clinical learning experience must clearly reflect that DA does not endorse the article, even where a review has been made prior to publication. This is accomplished by requiring a disclaimer paragraph to appear with each such article written: "The opinion and conclusions presented herein are those of the author and do not necessarily represent the views of the Army medical facility the Department of the Army or any other governmental agency."

III. TRAINING

The training term shall be from July to July. This agreement may be terminated by either institution or an individual trainee by written notification to all concerned. Except under unusual conditions, such information will be submitted prior to the beginning of a particular training period.

UNIVERSITY

James H. Regner
by (Signature and Title)
President, The University of Texas at San Antonio

(Date)

FACILITY

Andre P. Aquilone
by (Signature and Title)
Commander, Brooke Army Medical Center

29 AUG 1980
(Date)

FORM APPROVED:
Mary T. [Signature]
General Counsel of the System

CONTENT APPROVED:
[Signature]
Vice Chancellor for Academic Affairs

DAN C. WILLIAMS, CHAIRMAN
Chairman, Board of Regents,
Board of Regents of
The University of Texas System

[Signature]
Chancellor

CERTIFICATE OF APPROVAL

I hereby certify that the foregoing Agreement was approved by the Board of Regents of The University of Texas System on the ____ day of _____, 19__.

Secretary, Board of Regents
The University of Texas System
BETTY ANNE THEDFORD

6. U. T. San Antonio: Proposed Memorandum of Affiliation with the Olin E. Teague Veterans' Center, Temple, Texas (Supersedes Memorandum of Understanding with the Veterans Administration Center, Temple, Texas, Approved on July 19, 1974 and Executed on July 25, 1974).--

RECOMMENDATION

President Wagener and Chancellor Walker recommend that approval be given to the Memorandum of Affiliation set out on **Pages HAC 19-20** by and between The University of Texas at San Antonio and the Olin E. Teague Veterans' Center, Temple, Texas. The agreement has been executed by the appropriate officials and will be effective upon approval by the Board of Regents.

PURPOSE

The Veterans Administration will not accept the standard affiliation agreement used by the U.T. System. This Memorandum of Affiliation, which is similar to recently approved agreements with Veterans Administration facilities, is identical to that recently approved by the Board of Regents for U.T. San Antonio's students in occupational therapy. This agreement, however, would provide training opportunities for students in physical therapy. The agreement has been reviewed and approved by the Office of General Counsel, and supersedes the Memorandum of Understanding between the Board of Regents and the Veterans Administration Center which was executed on July 25, 1974.

MEMORANDUM OF AFFILIATION
BETWEEN
THE UNIVERSITY OF TEXAS AT SAN ANTONIO
AND
OLIN E. TEAGUE VETERANS' CENTER
Physical Therapy

It is mutually agreed by The University of Texas at San Antonio and the Olin E. Teague Veterans' Center, Temple, Texas that educational experiences for students in the Physical Therapy Program will be provided at the VA facility.

The faculty of The University will assume responsibility, in coordination with the VA Staff, for the assignment of students. There will be coordinated planning by the facility and the faculty members. While in the VA facility, students will be subject to VA rules and regulations.

The facility will retain full responsibility for the care of patients and facility staff supervisors will evaluate the students' performance in mutual consultation and according to the guidelines outlined in the approved curriculum.

The University of Texas complies with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, and related regulations, and assures that it does not and will not discriminate against any employee or applicant for employment or registration in the course of study because of race, color, creed, sex, national origin, and handicap.

Nothing in this agreement is intended to be contrary to State or Federal laws. In the event of conflict between terms of this agreement and any applicable State or Federal law, that State or Federal law will supersede the terms of this agreement. In the event of conflict between State and Federal laws, Federal laws will govern.

A periodic review of program and policies will be conducted under the auspices of the Office of Academic Affairs.

This Memorandum of Affiliation becomes effective on the approval date of the Board of Regents of The University of Texas System and may be ter-

minated by either party on notice to the other six months in advance of the next training period.

OLIN E. TEAGUE VETERANS' CENTER,
Temple, Texas


BOARD OF REGENTS OF THE UNIVERSITY
OF TEXAS SYSTEM



V.J. BELBA, Director

Date Signed: August 1, 1980


THE UNIVERSITY OF TEXAS AT SAN ANTONIO




JAMES W. WAGENER, President

Date Signed: 8/7/80

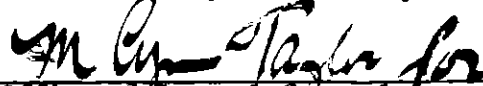
Chairman, The Board of Regents of
The University of Texas System
DAN C. WILLIAMS



Chancellor of The University of
Texas System



Vice Chancellor for Academic Affairs
The University of Texas System



Office of General Counsel
The University of Texas System

I hereby certify that the foregoing Agreement was approved by the Board of Regents of The University of Texas System on the ____ day of _____, 1980.

Secretary, Board of Regents
The University of Texas System
BETTY ANNE THEDFORD

7. Galveston Medical Branch: Proposed Affiliation Agreements with (a) Community Action Council, Galveston, Texas; (b) Gardian Schools and Child Care, Incorporated, Dickinson, Texas; and (c) Ada Wilson Hospital of Physical Medicine and Rehabilitation, Incorporated, Corpus Christi, Texas.--

RECOMMENDATION

President Levin and Chancellor Walker recommend that approval be given to affiliation agreements by and between The University of Texas Medical Branch at Galveston and the following facilities. The agreements were executed by the appropriate officials to be effective upon approval by the Board of Regents.

Facility

- a. Community Action Council,
Galveston, Texas
- b. Gardian Schools and Child
Care, Incorporated,
Dickinson, Texas
- c. Ada Wilson Hospital of
Physical Medicine and
Rehabilitation, Incorporated,
Corpus Christi, Texas

PURPOSE

These facilities will benefit the clinical education program in Allied Health Sciences.

8. University Cancer Center (M. D. Anderson): Proposed Appointment to the Florence Maude Thomas Cancer Research Professorship Effective November 1, 1980.--

RECOMMENDATION

President LeMaistre and Chancellor Walker recommend the appointment of Dr. Garth Nicholson to the Florence Maude Thomas Cancer Research Professorship, effective November 1, 1980.

BACKGROUND

The nominee was appointed Professor of Biology at the University Cancer Center on June 1, 1980. He received his Doctor of Philosophy degree in Cell Biology from the University of California in San Diego. Following that he was a member of the staff of the Salk Institute for Biological Studies in La Jolla, California where he also served as Chairman of the Department of Cell Biology. In 1975, he became Professor in the Department of Developmental and Cell Biology and Physiology at the University of California in Irvine, California. He is the author or co-author of approximately 130 scientific papers and monographs and presently conducts an outstanding research program in cell biology with special emphasis on metastasis. He has been able to attract substantial research grant support.

The Florence Maude Thomas Cancer Research Professorship was established by the Board of Regents of The University of Texas System at the meeting of March 29-30, 1979. This proposed appointment was recommended unanimously by a faculty committee appointed for that purpose.

9. University Cancer Center (M. D. Anderson): Request for Approval of Revised Constitution and Bylaws of the Medical Staff. --

RECOMMENDATION

President LeMaistre and Chancellor Walker recommend the approval of the revision of the Constitution and Bylaws of the Medical Staff of The University of Texas System Cancer Center, M. D. Anderson Hospital and Tumor Institute at Houston. The Constitution and Bylaws have been reviewed and approved by the Office of General Counsel. (See Pages HAC 23 - 71 .)

BACKGROUND

This is the revised Constitution and Bylaws of the Medical Staff of The University System Cancer Center, M. D. Anderson Hospital and Tumor Institute at Houston.

A summary of principal changes of the Constitution and Bylaws as stated in the September 17, 1980 letter from Dr. Charles Brown to Dr. Charles LeMaistre are as follows:

- "1. Recognition is given to the Executive Vice President as the administrative officer directly responsible to the President for the internal affairs and operation of The University of Texas System Cancer Center.
2. The Vice President for Patient Care is acknowledged as being responsible for assuring that all patient care activities are conducted consistent with the standards established by all applicable accrediting agencies, as well as for the development and implementation of an institutional Quality Assurance Program.
3. Membership in the Harris County Medical Society is eliminated as a requisite for continuation on the staff.
4. Provision is made for temporary privileges to be granted to a physician or dentist who offers specialized treatment in conjunction with the ongoing medical care of a patient, who may bring with him allied health professionals skilled in the specific procedure.
5. Provision is made for departments to be grouped into appropriate divisions as approved by the President.
6. Membership of the Executive Committee of the Medical Staff is revised to permit three members of the medical staff to be elected at large at the annual meeting without the requirement of two of these members being from the full-time staff and one member from the part-time staff. Changes were also made to update administrative titles of ex officio members of the Executive Committee of the Medical Staff.
7. The Residency Training Subcommittee, Therapeutic Abortion Subcommittee, and Protocol Review Subcommittee were eliminated as standing subcommittees of the Executive Committee of the Medical Staff.
8. The requirement of 75% attendance at any special or annual meeting of the Medical Staff was eliminated, with a quorum continuing to be defined as 50% of the total membership of the active staff."

THE UNIVERSITY OF TEXAS SYSTEM CANCER CENTER
M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE

CONSTITUTION AND BYLAWS

OF THE

MEDICAL STAFF

Revised

January, 1972

August, 1974

August, 1976

August, 1978

August, 1980

CONSTITUTION AND BYLAWS OF THE MEDICAL STAFF

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CONSTITUTION AND BYLAWS OF THE MEDICAL STAFF

THE UNIVERSITY OF TEXAS SYSTEM CANCER CENTER

M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE

PREAMBLE

The University of Texas M. D. Anderson Hospital and Tumor Institute at Houston, a component of The University of Texas System Cancer Center, hereinafter sometimes referred to as "M. D. Anderson," in accordance with the Legislative Act of 1941 creating a cancer hospital in the State of Texas, has as its governing body the Board of Regents of The University of Texas. The Board of Regents, upon recommendation of the Chancellor, appoints the President of The University of Texas System Cancer Center who, in turn, with the approval of the Board of Regents through the Chancellor, appoints members of the medical staff. The President is responsible to the Chancellor and through him to the Board of Regents for all phases of the operation of M. D. Anderson. The Executive Vice President shall be the administrative officer directly responsible to the President for the internal affairs and operation of The University of Texas System Cancer Center and M. D. Anderson and shall be the surrogate of the President.

Recognizing that the medical staff has responsibility for the quality of medical care in the hospital, the clinic, and in other satellite organizations operated by M. D. Anderson, subject to the authority of the

President and the Board of Regents, and that the best interests of patients are protected by concerted effort, the physicians practicing in M. D. Anderson hereby organize themselves in conformity with the Constitution and Bylaws hereinafter stated. (The) Provision is made for an Executive Committee of the Medical Staff that will work through the (Executive) Vice President (and-Director) for Patient Care in those matters requiring approval of the President. The Vice President for Patient Care is responsible for assuring that all patient care activities are conducted consistent with the standards established by all applicable accrediting and governmental agencies. This responsibility shall include the development and implementation of an institutional Quality Assurance Program that shall have a written plan approved by the President and that shall be designed to assure optimum patient care.

This Constitution and Bylaws and the Rules and Regulations to be conjoined are in no way intended to depart from and are subject to the Rules and Regulations of the Board of Regents.

Whenever the word "physician" is used herein, it shall be interpreted as meaning physician or dentist, unless otherwise qualified.

ARTICLE I

Name

The name of the organization shall be the "Medical Staff of The University of Texas M. D. Anderson Hospital and Tumor Institute (of-The University-of-Texas-System-Cancer-Center-) at Houston."

ARTICLE II

Purpose

The purpose of this organization shall be:

- A. To ensure that patients admitted to the hospital or treated in the outpatient clinic receive the best possible care and treatment.
- B. To provide means whereby problems of mutual concern may be discussed by the medical staff with the Vice President for (~~Administration~~) Patient Care, the President, or through the President with the Chancellor, and through him with the Board of Regents.
- C. To initiate and maintain self-government of the medical staff.
- D. To support the Board of Regents, the Chancellor, the President, and the institution in their function of providing education and maintaining educational standards.

ARTICLE III

Membership

(~~Section-1-~~)

Section A. Qualifications for Membership

- (A-) 1. Physicians who are graduates of a medical school or college which was approved by the Texas State Board of Medical Examiners at the time the Degree of Doctor of Medicine or

Doctor of Osteopathy was confirmed, who are legally licensed to practice in the State of Texas, and who are qualified for membership in the Harris County Medical Society shall be eligible for membership in the medical staff. (~~Membership in the Harris County Medical Society within a reasonable time following appointment shall be a requisite for continuation on the staff.~~)

- (B-) 2. Dentists who are graduates of approved or recognized Dental Schools who are either legally licensed to practice in the State of Texas or who are members of the teaching staff of The University of Texas Dental Branch (~~of The University of Texas Health Science Center at Houston~~) at Houston engaged in a teaching program of (~~such~~) the Houston Dental Branch shall be eligible for membership in the medical staff.

(~~Section-2-~~)

Section B. Categories of Membership

The medical staff shall be divided into five groups, to be called respectively (1) The Full-time Active Staff, (2) The Part-time Staff, (3) The Volunteer Staff, (4) The Consultant Staff, and (5) The Honorary Staff.

- (A-) 1. The Full-time Active Staff shall consist of those physicians whose practices are carried on entirely within M. D. Anderson.

- (B-) 2. The Part-time Staff shall be composed of those physicians who maintain private or other practices not related to their staff appointments and who have regularly scheduled clinical assignments in M. D. Anderson.
- (C-) 3. The Volunteer Staff shall consist of those physicians who maintain private or other practices not related to their staff appointments and who generally do not have regularly scheduled clinical assignments.
- (D-) 4. The Consultant Staff shall consist of physicians of recognized professional distinction who are not members of the Active Staff and who have signified their willingness to provide consultative services (~~without-charge~~) on request of members of the Active Staff.
- (E-) 5. The Honorary Staff shall consist of physicians who have retired from the Active Staff and who are honored for past service by emeritus positions.
- (F-) 6. The term "Active Staff," when it appears in these Bylaws, shall be understood to be the Full-time Active Staff unless otherwise qualified.
- (G-) 7. Only members of the Active Staff shall be eligible to vote and hold office, except as provided in Article VI, Section B.2.
- (H-) 8. The heads of certain departments and sections or services closely allied to clinical medicine (~~such as Biochemistry, Bacteriology, and Physics,~~) who hold Ph.D. degrees will be recognized as ex officio members of the medical staff.

(Section-3.)

Section C. Term of Appointment

Initial appointments shall be made through the end of the current fiscal year. At that time and at the end of each fiscal year thereafter, appointments are to be reviewed and the department heads will recommend to the President which specific appointments should be renewed for an additional period of one year.

(Section-4.)

Section D. Procedures for Appointment

(Subsection-1.)

1. When a proposed appointment comes within an existing department, the appointment procedure will originate with the head of the department in which the appointment is desired. The department head shall be responsible for obtaining the necessary biographical and reference data for the individual being considered for appointment.

(Subsection-2.)

2. The department head in whose department the appointment is desired shall be responsible for investigating the character, qualifications, and standing of the individual under consideration and shall submit a report of his findings as soon as possible to the Executive Committee of the Medical Staff with a recommendation as to appointment and rank for approval or disapproval, in accordance with the Procedures for Professional Staff Appointments contained in the Handbook of Operating Procedures.

(Subsection-3-)

3. The Executive Committee of the Medical Staff shall recommend to the President through the Vice President for Patient Care and the Executive Vice President that the pending appointment be approved or disapproved, and shall also recommend a rank commensurate with the qualifications of the individual proposed for appointment.

(Subsection-4-)

4. In the event the President does not concur with a recommendation from the Executive Committee of the Medical Staff, he will notify the Committee through the Chairman, and, if requested by the Committee, will meet with the Executive Committee to (~~fully~~) discuss the issue. The President will make the final decision.

(Subsection-5-)

5. In instances in which the proposed appointment does not come under an existing department or in which the proposed appointment involves filling the position of head of an existing department, the President may refer the credentials of the individual proposed for appointment to the Executive Committee of the Medical Staff for their recommendation.

(Subsection-6-)

6. When final action has been taken by the President, the Chancellor, and the Board of Regents, the President or such person as he may designate shall be authorized to secure the signed agreement of the appointee to be governed by the

Constitution and Bylaws of the Medical Staff, the Rules and Regulations of the Medical Staff, and the Rules and Regulations of the Board of Regents.

(Section-5-)

Section E. Procedure for Reappointment

The head of each department shall prepare an annual professional evaluation and a recommendation relating to reappointment for each medical staff member within his department. The evaluation shall include information relating to the member's professional performance, including but not limited to medical knowledge, technical skill, and continuing education effort. The review shall also include an evaluation of the member's physical and mental health status. Any change in appointment status or recommendation for the non-reappointment of a member shall be supported in writing. The evaluation and recommendation shall be transmitted through the Vice President for Patient Care and the Executive Vice President to the President for his consideration and subsequent recommendation to the Board of Regents for final approval. The annual evaluation shall be included in the medical staff member's hospital credentials file.

(Section-6-)

Section F. Privileges

(Subsection-1-)

1. The department head shall be responsible for appraising staff members' professional competence and for determining their entitlement to practice within the range of activities

established for each department, section, and service. Initial clinical privileges shall be evaluated and recommended by the department head to the Executive Committee of the Medical Staff for final approval by the President, through the departmental assignment proposed for an individual. All appointments shall be made to a specific clinical department and, when applicable, to a specific section or service, based upon the applicant's education, training, experience, and other relevant information. A staff member shall be entitled to exercise only the clinical privileges consistent with and applicable to the range of activities institutionally established for the particular department, section, or service to which he is assigned unless otherwise specifically authorized or restricted in writing. Such range of activities may be based upon specialty board or equivalent definitions when applicable. Privileges shall be reevaluated annually at the time of the professional evaluation of each staff member in accordance with Article III, Section E. Any change in privileges will be subsequently recommended by the department head to the Executive Committee of the Medical Staff for final approval by the President.

In the event the President does not concur with a recommendation from the Executive Committee of the Medical Staff, he will notify the Committee through the Chairman and, if

requested by the Committee, will meet with the Executive Committee to (~~fully~~) discuss the issue. The President will make the final decision.

(~~Subsection-2-~~)

2. Physicians and dentists who are engaged in full- or part-time administrative capacities, but whose activities include clinical responsibilities, shall not have their medical staff privileges terminated without the same due process provisions as provided for any other member of the medical staff except as provided under the terms of their employment agreement.

(~~Subsection-3-~~)

3. Temporary privileges may be granted under unusual circumstances and in response to specific institutional needs upon recommendation of the appropriate department head and (~~Director,~~) Vice President for Patient Care and approval of the President. The recommendation shall be based on information then available and reasonably relied upon by the department head and the (~~Director~~) Vice President for Patient Care as to the competence and ethical standing of the physician or dentist who is to be given such temporary privileges. Before temporary privileges are granted, the practitioner must acknowledge in writing that he has received and read a copy of the (~~Medical-Staff~~) Constitution and Bylaws and the Rules and Regulations of the Medical Staff, and that he agrees to be bound by the terms thereof in all matters relating to his temporary privileges. Special

requirements of consultation and reporting may be imposed by the head of the department responsible for supervision of a practitioner granted temporary privileges. Such privileges shall be restricted to the treatment of a specific patient or patients for whom the privileges were granted and routinely reported to the Executive Committee of the Medical Staff. Temporary privileges may be terminated without right of appeal, at any time at the direction of the President based upon the recommendation of the (~~Director~~) Vice President for Patient Care, the Executive Committee of the Medical Staff, or the head of the department responsible for supervision of a practitioner granted temporary privileges.

Temporary privileges also may be granted to a physician or dentist who offers specialized treatment in conjunction with the ongoing medical care of a patient in the hospital. The physician or dentist who is to be given such temporary privileges may bring with him allied health professionals who are skilled in the specific procedure that the physician or dentist is called upon to perform. The temporary privileges granted to the practitioner shall also extend to the allied health professionals who accompany him to the institution for the procedure. When time permits,

these temporary privileges shall be granted and terminated in the same manner as any other temporary privileges. However, recognizing that such cases often entail emergency situations, the department head and the Vice President for Patient Care may reasonably rely upon the practitioner's judgment as to the qualifications of the allied health professionals who assist in the procedure, consistent with standards of care established within the community. In all cases, the direct supervision of such allied health professionals shall be the responsibility of the practitioner who is granted temporary privileges.

(Subsection-4-)

4. In case of emergency, any member of the medical staff shall be expected to do all in his power to save the life of a patient, including calling of such consultation as may be available. In these circumstances, the President, upon recommendation of the (~~Director~~) Vice President for Patient Care or the head of a clinical department, may grant emergency privileges to a specially qualified physician when he is licensed to practice medicine in the State of Texas. These privileges shall expire upon the completion of each emergency service, and the patient shall be assigned to an appropriate member of the medical staff. For the purposes of this section, an emergency is defined as a condition that

would result in serious permanent damage to the patient or in which the life of the patient is in immediate danger, and any delay in administration of treatment would increase the danger.

(Subsection-5-)

5. Whenever a medical staff member's conduct requires that immediate action be taken to protect the life of any patient or to reduce the substantial likelihood of immediate injury or damage to the health or safety of any patient, employee, or other person present in the hospital, immediate suspension may be imposed by the President upon recommendation of the ~~(Director)~~ Vice President for Patient Care in consultation with the Chairman of the Executive Committee of the Medical Staff and the head of the department to which the affected practitioner belongs. Such suspension may include all or any portion of the clinical privileges of the practitioner. The President shall immediately notify the affected practitioner, with confirmation by certified mail. The head of the department will be responsible for the assignment of another practitioner for those patients whose treatment has been ~~(terminated)~~ interrupted by the summary suspension. Where feasible, wishes of the patient shall be considered in the selection of an alternate practitioner.

Such summary suspensions shall be considered and reviewed within three (3) working days of the suspension by an Ad hoc Committee appointed by the Chairman of the Executive

Committee of the Medical Staff. Should the Ad hoc Committee concur in the action to suspend the practitioner, the matter shall be reviewed within thirty (30) calendar days at the next regular (~~Medical-Staff-Executive-Committee~~) meeting of the Executive Committee of the Medical Staff. Should the Ad hoc Committee disagree with the suspension, a special (~~Medical Staff-Executive-Committee~~) meeting of the Executive Committee shall be convened within ten (10) calendar days to consider the terms of the summary suspension. Unless the Executive Committee of the Medical Staff recommends termination of the suspension (3) and cessation of all further disciplinary action, the practitioner will be entitled to the procedural rights as provided under Article X, Section B, of these Bylaws. The practitioner will be notified by certified mail of the action recommended by the Executive Committee of the Medical Staff within fourteen (14) calendar days after adjournment of the meeting.

(~~Subsection-6.~~)

6. All appointments to the medical staff, including related staff privileges as described in this section, shall be based upon an employment relationship between the medical staff member and M. D. Anderson. (~~Hospital-and-Tumor Institute.~~) Whenever the practitioner fails to maintain his employment obligations to the institution, his appointment may be terminated consistent with the Rules and Regulations of the Board of Regents. Such action will immediately revoke any and all rights to practice in the institution.

ARTICLE IV

Ethics and Ethical Relationships

The Principles of Medical Ethics, as adopted or amended by the American Medical Association, shall govern the professional conduct of the medical staff. Specifically, all members of the staff pledge themselves that they will ~~(not)~~ neither receive from nor pay to another physician, either directly or indirectly, any part of any fee received for professional services.

ARTICLE V

(Departments) Organization

(Section-1-)

Section A. Departments, (and) Sections, and Services

The medical staff shall be organized in thirteen (13) functional departments as follows and such other departments as may be added by amendment:

Department of Anesthesiology

Department of Clinical Radiotherapy

Department of Dental Oncology

Department of Developmental Therapeutics

Department of Diagnostic Radiology

Department of General Surgery

Department of Gynecology

Department of Head and Neck Surgery

Department of Internal Medicine

Department of Laboratory Medicine

Department of Pathology

Department of Pediatrics

~~(Department of Rehabilitation Medicine)~~

Department of Urology

Departments shall be divided into appropriate sections and services according to function, as recommended by the department head concerned and approved by the ~~(Executive)~~ Vice President ~~(and Director,)~~ for Patient Care and the President. Department heads shall recommend to the President via the ~~(Executive)~~ Vice President ~~(and Director)~~ for Patient Care a physician or dentist, approved by the Credentials Committee for staff membership, as chief of each authorized section or service.

~~(Section-2.)~~

Section B. Department Heads

~~(Subsection-1.)~~

1. Department head (A) appointments shall be for a term of one year and may be renewed annually in accordance with the provisions in Article III, Section C, of the Constitution and Bylaws.

(Subsection-2-)

2. The position of department head will be regarded as both administrative and professional. In his administrative capacity, the head of a department shall assume such administrative functions and duties as may be delegated by the ~~(Executive)~~ Vice President ~~(and-Director,)~~ for Patient Care and the President, and shall also assume administrative responsibility for the internal operation of his department. In his professional capacity, each department head shall be responsible for the quality of patient care provided and for the professional conduct of the members of his staff.

(Section-3-)

Section C. Section and Service Chiefs

Section and service chiefs shall assume such administrative functions for their sections and services as may be delegated by their department heads and shall be responsible for the quality of patient care provided by their sections and services.

Section D. Divisions

Departments may be grouped into appropriate divisions as approved by the President. The division heads shall be appointed by the President upon recommendations of the Vice President for Patient Care and shall assume such administrative

and coordinative functions as may be delegated by the Vice President for Patient Care.

ARTICLE VI

Officers and Committees

(Section-1-)

Section A. Officers

The officers of the medical staff shall be the Chairman and Vice Chairman of the Executive Committee of the Medical Staff. These officers shall be elected from the Full-time Active Staff members of the committee at the Annual Meeting and shall serve for a term of one year. No officer shall serve more than two consecutive terms in office.

The Chairman of the Executive Committee of the Medical Staff shall call and preside at all meetings and shall be an ex officio member of all subcommittees.

The Vice Chairman of the Executive Committee of the Medical Staff, in the absence of the Chairman, shall assume all his duties and have all his authority. He shall perform such

functions as may be assigned him by the Chairman of the Executive Committee of the Medical Staff.

(Section-2.)

Section B. Committees

(Subsection-1.)

1. General

All subcommittees shall be appointed annually by the Chairman of the Executive Committee of the Medical Staff, subject to the approval of the Executive Committee of the Medical Staff. Subcommittee chairmen may be appointed by the Chairman of the Executive Committee of the Medical Staff or, at his discretion and with the approval of the Executive Committee of the Medical Staff, may be elected by the members of the committee appointed.

Members of the basic science staff of the institution, members of the administrative staff, and other hospital staff or individuals qualified by education or experience may be appointed to subcommittees by invitation. All appointed subcommittees shall make written reports of their meetings and recommendations, and shall forward them to the Executive Committee of the Medical Staff to be made part of the permanent record.

(Subsection-2.)

2. Executive Committee of the Medical Staff

The Executive Committee of the Medical Staff, hereinafter sometimes referred to as "Executive Committee," shall be composed of the Chairman of the Executive Committee of the Medical Staff, Vice Chairman of the Executive Committee of the Medical Staff, the heads of the clinical departments not holding elective office and, in addition ~~(two)~~ three members ~~(from the Full-time Active Staff and one member of the Part-time Staff)~~ of the medical staff, the latter three members to be elected at the Annual Meeting by members of the Active Staff. ~~(The Associate Director (Clinics) and the Associate Director (Hospital) shall be members of this committee.)~~

The Vice President ~~(for Professional and Public Affairs)~~ for Patient Care and the Vice President for Patient Affairs shall serve as ex officio members of this committee without vote. ~~(The Vice President for Administration)~~ ~~(The~~ (Medical Clinical Director of the Rio Grande ~~(Radiation)~~ Cancer Treatment Center, ~~(and)~~ the Medical Director of the Rehabilitation Center, the Director of Hospital/Clinic, and the Director of Nursing shall also serve as ex officio members of this committee without vote. The Executive Committee shall meet at least once a month. Its functions shall include:

- a. Determination of overall medical policy.
- b. Consideration of (A) admission policies and bed allocation.

- c. (~~Determine~~) Determination of the qualifications of physicians, acting as a Credentials Committee, and (~~make~~) making recommendations to the Vice President for Patient Care, the Executive Vice President, (and Director) and the President concerning appointments and promotions.
- d. Enforcement of the Rules and Regulations of the Medical Staff.
- e. Coordination of the activities of the various departments.
- f. (~~A-continuing~~) (e)Evaluation, (of) on a continuing basis, of the quality of patient care, both by regular reports from each department and through the committees of the medical staff.

The Executive Committee shall actively direct and encourage the activities of the committees of the medical staff. Reports of the committees will be regularly received and acted upon and recommendations forwarded by the Executive Committee through the Vice President for Patient Care to the Office of the President. The Executive Committee shall be empowered to act for the staff as a whole, subject to such limitations as may be imposed by the staff. It shall maintain records of its deliberations and actions and make appropriate reports at meetings of the staff.

(Subsection-3-)

3. Standing Subcommittees

(A-) a. Medical Record Subcommittee

The Medical Record Subcommittee shall supervise the maintenance of medical records at practically achievable optimum standards. This subcommittee shall make recommendations to the Executive Committee for approval, use, and change of any form or format. The Medical Record Subcommittee shall be composed of the chairman, cochairman, and at least one Active Staff member from each of the hospital's clinical departments. The members of the subcommittee shall be appointed by the Chairman of the Executive Committee of the Medical Staff, and shall be approved by the Executive Committee. The members of this subcommittee shall serve not less than two years and not more than five years. Ex officio members without vote shall be the Vice President for Patient Care, the Medical Record Librarian, the Director of Nursing, and the (Associate) Administrator - Clinic. Any members-at-large shall be individuals who have been recommended by the Medical Record Subcommittee Chairman to the Chairman of the Executive Committee, and shall be individuals who will actively contribute to the stated purpose of the subcommittee. The chairman shall be appointed from the

membership and may serve for two years. The Medical Record Subcommittee shall meet at least once a month, and shall submit a report of each meeting to the Executive Committee.

(B-) b. Tissue Subcommittee

The Tissue Subcommittee shall study and report to the Executive Committee the agreement or disagreement among preoperative, postoperative, and pathologic diagnoses on tissue removed at biopsy or operation. This subcommittee shall meet at least once a month.

~~(C)-----Residency-Training-Subcommittee~~

~~The-Residency-Training-Subcommittee-shall-coordinate-and recommend-policy-for-the-training-of-residents-and fellows-in-clinical-specialties-and-shall-be-advisory to-the-Office-of-Education.--It-shall-meet-quarterly, or-more-often-if-called-by-the-chairman.)~~

(D-) c. Infection Control Subcommittee

The Infection Control Subcommittee shall be a multidisciplinary subcommittee with membership drawn from:
1) Medical Staff: representation from the medical and surgical departments, with representation, at a minimum, from the Departments of General Surgery, Internal Medicine, Developmental Therapeutics, Gynecology, Pediatrics, Laboratory Medicine, and Pathology.

- 2) Hospital/Clinic Administration.
- 3) Nursing.
- 4) Epidemiology.
- 5) Infection Control Laboratory.
- 6) Personnel Health Service.
- 7) Operating Room, Pharmacy, Patient Supply, Processing and Distribution, Housekeeping, Nutrition and Food Service, and Physical Plant (~~,-and-Linen-Services~~) on a consultative basis as requested by the chairman of the subcommittee.

The Infection Control Officer, an infection control nurse, and the Biosafety Officer shall serve as ex officio members with vote on the Infection Control Subcommittee.

The Infection Control Subcommittee shall meet not less than every two months and report its findings and recommendations to the medical staff through the Executive Committee to the Vice President for (~~Administration~~) Patient Care, and to the Director of Nursing.

The Infection Control Subcommittee has the responsibility and authority to:

- 1) Maintain a continuing survey of infectious hazards within the hospital.
- 2) Determine the type of surveillance and reporting programs to be utilized within the institution.
- 3) Provide standard criteria for reporting all types of infections, including respiratory, gastrointestinal, (and) surgical wound, skin, urinary tract, (septicemias,) and those relating to intravascular catheters and septicemias.
- 4) Review, evaluate, and recommend policy and procedures designed to minimize infection within the institution.
- 5) Make minutes of the subcommittee meeting available to the Executive Committee of the Medical Staff, the Vice President for (Administration) Patient Care, and Director of Nursing, as well as to department heads and service chiefs as appropriate.

(E-) d. Transfusion Subcommittee

The Transfusion Subcommittee shall be advisory to the Executive Committee in relation to the transfusion service and policies relating to the therapeutic use of blood and blood products in the institution. The subcommittee shall review all untoward transfusion events.

The Chief of the Blood Bank, Department of Laboratory Medicine, shall serve as an ex officio member with vote on the Transfusion Subcommittee.

(F-) e. Disaster Subcommittee

The Disaster Subcommittee shall be charged with the responsibility of formulating a plan of action for the hospital in the event of a local or national emergency, and shall recommend such periodic changes in the plan as seem indicated. It shall also assume the responsibility of informing, through the Executive Committee, all members of the staff of their roles in the plan and shall, through the administration, recommend emergency functions of other employees. This subcommittee shall supervise disaster training drills as necessary.

(G-) f. Pharmacy and Therapeutics Subcommittee

This subcommittee shall meet regularly for the purpose of reviewing the (~~Hospital~~) "Pharmacy Formulary and Therapeutic Index" and making recommendations concerning drugs and preparations to be stocked in the hospital. It shall also be responsible for informing the staff in matters concerning the availability and use of drugs in the hospital.

The Chairman of the Investigational Drug Subcommittee shall serve as an ex officio member without vote of the Pharmacy and Therapeutics Subcommittee.

(H-) g. Utilization Subcommittee

This subcommittee shall meet monthly or more often as indicated at the discretion of the chairman. The purpose of this subcommittee is to promote the most efficient use of available health facilities and service(s); to assure that all inpatient services are necessary and cannot be provided effectively on an outpatient basis, in an extended care facility, or in another appropriate facility(s); and to evaluate medical services given (and) to assure that medical practices are in the best interest of the patient.

(I-) h. Medical Practice and Professional Liability Review Subcommittee

This subcommittee shall be composed of members of the full-time clinical staff active in patient care. It shall meet at least once monthly and report to the Executive Committee. This subcommittee shall recommend policies and patterns of patient care, especially in those areas wherein two or more disciplines are involved. It shall also constantly evaluate the quality of patient care, and, upon direction of the Executive Committee, those situations (which) that adversely affect this quality. The Chairman of the Medical Record Subcommittee shall serve as an ex officio member without vote on the Medical Practice and Professional Liability Review Subcommittee.

(J.-----Therapeutic-Abortion-Subcommittee

This subcommittee shall be composed of two members of the Department of Gynecology, two members from the Department of Medicine, and two members from the Department of Radiotherapy. From these six members, the Executive Committee requires the signature of three members of the subcommittee for approval of a therapeutic abortion. Reports of the actions taken by the Therapeutic Abortion Subcommittee are to be reported to the Executive Committee on a timely basis.)

(K.) i. Medical Audit Subcommittee

This subcommittee shall be composed of full-time members of the clinical staff, representing principally clinical departments, attending patients in the hospital. It shall meet at the call of the chairman, at least quarterly. The subcommittee shall assure that medical care provided within the institution is maintained at an optimal level of quality. For this purpose the subcommittee shall audit, on either a process or outcome basis, care being provided to patients by the medical staff. Recommendations for improving care based on audit results shall be made to the Executive Committee. Activities of this subcommittee with respect to numbers and type of audits shall meet or exceed the requirements of the Joint Commission on Accreditation of Hospitals and other similar survey agencies.

(L-) j. Investigational Drug Subcommittee

The Investigational Drug Subcommittee shall meet at least quarterly for the purposes of:

- 1) Developing policies and procedures that ensure optimal use of investigational drugs within the institution with minimum potential for hazard to the patient.
- 2) Reviewing all new investigational drugs to be introduced into the institution and recommending approval to the Surveillance Committee prior to administration to patients.
- 3) Acting in an advisory capacity to the Executive Committee concerning investigational drugs.

(M-) k. Operating Room Subcommittee

This subcommittee shall be composed principally of members of the full-time clinical staff representing the principal departments active within the operating room area. It shall meet at least quarterly and recommend such policies and procedures as are necessary to assure and promote the well-being and safety of all patients undergoing operating room procedures. It will concern itself with hygiene, the smooth passage of patients through the area, and changes in therapeutic procedures or format. It will periodically review the

operating room procedures and surgical schedules so as to utilize the facilities most effectively.

(N.-----Protocol-Review-Subcommittee

A-description-of-all-standard-treatment-procedures-and research-treatment-protocols-will-be-maintained-in-the protocol-file-of-the-Office-of-Research-and-the Executive-Committee-of-the-Medical-Staff.--Abstracts will-be-prepared-of-selected-protocols.--The-Protocol-Review-Subcommittee-will-review-and-update-the-status of-each-study-at-appropriate-intervals.--This-in-depth analysis-will-include-a-review-of-the-current-results from-each-treatment-and-the-future-plans.--Critiques-and recommendations-from-these-analyses-will-be-submitted-by the-Executive-Committee-to-the-Executive-Vice-President and-Director,-and-the-President-for-their-consideration. The-Protocol-Review-Subcommittee-will-meet-as-necessary and-also-serve-as-consultant-to-the-Research-and Surveillance-Committees-for-any-questions-concerning-new protocols.)

(O.) 1. Nursing Liaison Subcommittee

The Nursing Liaison Subcommittee shall serve as a channel of communication between the medical staff and the Department of Nursing in matters of mutual interest bearing on the care of patients. It shall facilitate

the full exchange of concerns, address problems, and consider methods by which improvements can be made in patient care. The subcommittee shall be composed of a representative from each of the clinical nonconsultative departments(3) and five representatives selected by the Department of Nursing, all with voting privileges. The Director of Nursing and (a) an administrative representative from both the (H)hospital and (6)clinic (Administration) will serve as ex officio members of this committee without vote. The subcommittee shall meet regularly and report on a timely basis to the Executive Committee of the Medical Staff.

(Subsection-4-)

4. Special Subcommittees

The Chairman of the Executive Committee of the Medical Staff shall appoint, subject to approval of the Executive Committee, such special subcommittees as are from time to time necessary to carry out the duties of the medical staff. Special subcommittees shall confine their work to the purposes for which they are appointed and shall be considered automatically dissolved when the task for which they are appointed has been completed.

ARTICLE VII

Elections

~~(Section-1.)~~

Section A. (General) Annual Elections

Elections shall be held at the Annual Meeting each year and shall be by written ballot unless there is only a single nominee for each office. Newly elected officers shall assume their duties upon election. Officers shall be elected by a majority of the eligible members present and voting.

~~(Section-2.)~~

Section B. Nominations

The Executive Committee shall act as the Nominating Committee and shall present at least one nomination for each office to be filled. All voting members shall be notified of the names of nominees at least one week prior to the Annual Meeting. Additional nominations shall be received from the floor at this meeting. The slate normally to be presented at any Annual Meeting shall consist of nominees for the positions of Chairman and Vice Chairman of the Executive Committee of the Medical Staff(3) and for three members of the Executive Committee representing the (~~Full-time-Active-Staff-and-the-Part-time Staff~~) medical staff.

(Section-3-)

Section C. Special Elections

A special election may be held at the discretion of the Executive Committee to fill the unexpired term of an officer who, for any reason, becomes unable to serve.

ARTICLE VIII

Meetings

(Section-1-)

Section A. Annual Meeting

An Annual Meeting shall be held during the month of August for the purpose of receiving reports of retiring officers and sub-committees and electing new officers. Minutes and records of attendance shall be kept.

(Section-2-)

Section B. Special Meetings

A special meeting of the medical staff may be called at any time by the Chairman of the Executive Committee of the Medical Staff or may be called at the request of the (~~Executive-Vice-President and-Director,-or~~) President, the Vice President for Patient

Care, the Executive Committee, or any five members of the Active Staff. At any special meeting, no business shall be transacted except that stated in the notice calling the meeting. Notice of a special meeting shall be given by letter of memorandum to each member of the Active Staff, delivered at least 48 hours before the time set for the meeting.

(Section-3-)

Section C. Departmental Meetings

Each of the clinical departments shall establish a regular schedule of departmental meetings for the purpose of discussing and acting upon departmental matters pertaining to the improvement of patient care. Departmental meetings shall be held at least once a month. Records of attendance and minutes of these meetings shall be kept. The original minutes will be forwarded to the Executive Committee of the Medical Staff for inclusion in the permanent record. Department heads shall establish rules for staff attendance at departmental meetings.

(Section-4-)

Section D. Attendance at Meetings

~~(Active-medical-staff-attendance-at-any-special-or-Annual Meeting-shall-be-75-percent-of-the-members-of-the-Active-Staff who-are-not-excused-by-the-Executive-Committee-for-exceptional~~

~~conditions such as sickness or absence from the community.
Each member of the Active Staff shall attend at least 75 per-
cent of all staff meetings unless excused by the Executive
Committee for adequate cause.-- Department heads shall establish
rules for staff attendance at departmental meetings.)~~

The (Executive Committee) department head shall take note of attendance records of individual members when making recommenda-
tions for reappointment annually. Any Active Staff member who has been absent from three consecutive staff meetings without excuse acceptable to the (Executive Committee (or who has been absent from more than 25 percent of the staff meetings within the year without excuse acceptable to the Executive Committee)) department head shall not be recommended for reappointment.

~~(Section 5.)~~

Section E. Quorum

Fifty percent of the total membership of the Active Staff shall constitute a quorum.

ARTICLE IX
Satellite Relationships

(Section-1.)

Section A. General

There may be established from time to time satellite organizations to ~~(the)~~ M. D. Anderson, located remote from the main hospital but operated by and under the policies of M. D. Anderson, within which certain patient care services are provided. Unless specifically otherwise organized, the authority and responsibilities of the organized medical staff of M. D. Anderson shall extend to cover the medical care ~~(which)~~ that may be provided in these satellites, and this Constitution and Bylaws as well as the Rules and Regulations of the Medical Staff, where applicable, shall apply. Where special interpretation or modified medical staff relationships are required by the unique nature of the situation, these shall be delineated within this article.

(Section-2.)

Section B. Rio Grande (Radiation) Cancer Treatment Center

The Rio Grande (Radiation) Cancer Treatment Center (RGCTC) clinical staff shall function as a separate section of the medical staff subject to the general provisions of ~~(these)~~ this Constitution and Bylaws.

(~~Subsection-1-~~)

1. Appointment Procedures

Full-time and part-time staff members to be assigned to the RGCTC shall be recommended for appointment by the head of the department of M. D. Anderson in which the appointment is desired. Such other appointments as may be appropriate may be recommended by the (~~Medical~~) Clinical Director of the RGCTC for the consideration and concurrence of the Executive Committee of the Medical Staff. Prior to becoming effective at the RGCTC, all appointments must be approved by the Board of Directors of the Rio Grande Radiation Treatment and Cancer Research Foundation, Inc., consistent with the Affiliation Agreement developed between that Board and The University of Texas System Cancer Center.

(~~Subsection-2-~~)

2. Organization

Ultimate responsibility for the professional conduct of individual full-time and part-time staff members assigned to the RGCTC shall rest with the respective department head at M. D. Anderson. Administrative responsibility for these staff members while assigned to the RGCTC and general responsibility for other staff members at the RGCTC rest with the (~~Medical~~) Clinical Director of the RGCTC who also serves as an ex officio member of the Executive Committee of the Medical Staff without vote. Staff members at RGCTC

will participate in such committee activities and organizational responsibilities at the RGCTC as may be developed under the authority of the (Medical) Clinical Director of the RGCTC. These responsibilities shall minimally include, but not be limited to, those related to infection control, medical audit, and utilization review activities. Minutes and other reports of these professionally related activities shall be forwarded to M. D. Anderson for information and review by the respective subcommittee of the medical staff. These same subcommittees at M. D. Anderson shall advise the medical staff at the RGCTC concerning the conduct of their activities. There shall be monthly meetings for full-time and part-time medical staff members assigned to the RGCTC, similar to those of departments at M. D. Anderson, for the purpose of discussing and acting upon matters pertaining to the improvement of patient care at the RGCTC. These meetings will be chaired by the (Medical) Clinical Director of the RGCTC. Original minutes of these meetings will be forwarded to the Executive Committee of the Medical Staff for inclusion in the permanent record. Recommendations as may appropriately be made on behalf of the medical staff at the RGCTC will be forwarded by the (Medical) Clinical Director of the RGCTC to the Executive Committee for their consideration.

(Subsection-3.)

3. Rules and Regulations of the Medical Staff

The medical staff members assigned to the RGCTC shall abide by the Rules and Regulations of the Medical Staff at M. D. Anderson to the extent these regulations are applicable to activities at the RGCTC. These Rules and Regulations shall be amended from time to time consistent with Article XI of the Constitution and Bylaws of the Medical Staff to include special regulations pertaining only to activities at the RGCTC.

ARTICLE X

Appeal Hearings

(Section-1.)

Section A. Appointments and Promotions

Appointments to the Full-time and Part-time Staffs of M. D. Anderson are contingent upon an employment relationship between the candidate and M. D. Anderson. (~~Hospital and Tumor Institute~~) Appointments at other staff levels are made upon invitation based upon the needs or desires of the institution. In the appointment and promotion process, the Executive Committee of the Medical Staff serves in an advisory capacity to recommend

approval or disapproval of appointments and promotions to the President, who, in turn, submits these recommendations to the Board of Regents for final approval (see Article III, Section D). Any appeal opportunities, which a prospective or regular staff member may have, relating to appointments or promotion would be taken through the administrative channels of the University consistent with the Board of Regents' Rules and Regulations. The Executive Committee of the Medical Staff will participate in these deliberations in a consultative capacity to the extent requested by the institution.

~~(Section-2.)~~

Section B. Clinical Privileges and Disciplinary Action

~~(Subsection-1.)~~

1. Any medical staff member may be entitled to a hearing on action taken by or on behalf of the organized medical staff pertaining to disciplinary measures or the denial, curtailment, suspension, or revocation of any or all of his clinical privileges as authorized in ~~(these)~~ this Constitution and Bylaws and the Rules and Regulations of the Medical Staff.

~~(Subsection-2.)~~

2. The affected member shall be entitled to prompt written notification of any disciplinary action and a written statement of the specific grounds upon which the action is based.

Within fourteen (14) calendar days of the receipt of such notice, the member may submit a request for hearing to the Chairman of the Executive Committee of the Medical Staff. For the purposes of this subsection, both notification of action and request for hearing shall be effected by certified mail or by hand delivery, acknowledged by the signature of the recipient on a returned duplicate copy. Failure of the member to request a hearing within the prescribed time period shall be deemed a waiver of the right to a hearing and to any appellate review to which he might otherwise be entitled.

(Subsection-3.)

3. Within forty-five (45) calendar days from the date of receipt of the affected member's request for hearing, the Executive Committee of the Medical Staff shall meet to review the charges and evaluate all evidence and testimony to be presented by the member. The member shall be notified by certified mail of the time, place, and date of the meeting no later than ten (10) days preceding the date of the meeting. He shall be entitled to be accompanied at the meeting by another member of the medical staff as his advisor. Should the member fail to appear without acceptable reason, he shall have waived his right to any further appellate review to which he might otherwise be entitled.

Within fourteen (14) calendar days after adjournment of the meeting, notice of the action of the Executive Committee shall be transmitted by certified mail to the affected staff member. Concurrently, written notice of the action of the Committee shall be transmitted to the President.

(Subsection-4.)

4. The member shall have fourteen (14) calendar days from the date of receipt of notification of the Executive Committee's findings to submit by certified mail a request to the President to appeal the decision of the Executive Committee. Failure of the member to request an appeal within the prescribed fourteen (14)-day period shall be deemed a waiver of his right to an appeal before the President. The member shall be given a hearing before the President within forty-five (45) days from the date of receipt of his request. He shall be notified by certified mail of the time, place, and date of hearing no later than ten (10) days preceding the date of the hearing. The affected member shall be entitled to be accompanied at the hearing by another member of the medical staff as his advisor. Should the member fail to appear for the hearing without acceptable reason, he shall have waived his right to an appeal before the President. The Chairman of the Executive Committee of the Medical Staff and another member he may designate shall participate in this hearing and present the findings of the Committee.

(Subsection-5.)

5. Within fourteen (14) calendar days after the hearing, the President's final decision shall be transmitted to the affected member and the Executive Committee of the Medical Staff by certified mail.

(Subsection-6.)

6. The hearings of the Executive Committee of the Medical Staff and of the President need not be conducted according to technical rules relating to evidence and witnesses. Any relevant matter on which responsible persons customarily rely in the conduct of serious affairs shall be admitted, regardless of the admissibility of such evidence in a court of law.

ARTICLE XI

Rules and Regulations of the Medical Staff

The medical staff shall adopt such Rules and Regulations as may be necessary for the proper conduct of its work. Such Rules and Regulations shall become a part of the Constitution and Bylaws, except that they may be amended at any meeting, without previous notice, by a majority vote. The Executive Committee is empowered to make temporary amendments, subject to ratification by the staff at its next meeting. Amendments to the Rules and Regulations shall become effective when approved by the President, the Chancellor, and the Board of Regents.

ARTICLE XII

Amendments to Bylaws

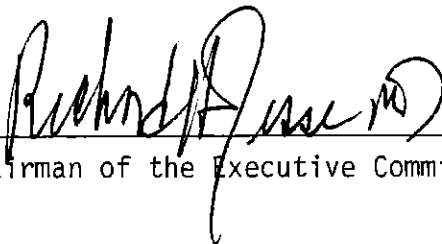
A motion to amend the Constitution and Bylaws may be made at any meeting or may be made in writing to the Executive Committee of the Medical Staff by any member of the Active Staff. Voting upon the motion to amend shall take place at the next meeting. Affirmative vote of two-thirds of those present and voting shall be necessary for adoption. Amendments shall become effective when approved by the President, the Chancellor, and the Board of Regents.

ARTICLE XIII

Adoption


The Constitution and Bylaws, together with the appended Rules and Regulations, shall be adopted at any meeting of the medical staff and shall become effective when approved by the President, the Chancellor, and the Board of Regents.

Adopted as revised by the Medical Staff of The University of Texas
M. D. Anderson Hospital and Tumor Institute (~~of The University of Texas~~
~~System-Cancer-Center~~) at Houston, August, 1980.

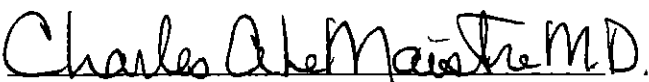


Chairman of the Executive Committee

Approved as revised, August, 1980



Vice President for Patient Care



President

Approved as revised, _____, 1980

Secretary of the Board of Regents

10. University Cancer Center (M. D. Anderson): Request for Approval of Revised Rules and Regulations of the Medical Staff. --

RECOMMENDATION

President LeMaistre and Chancellor Walker recommend the approval of the revision of the Rules and Regulations of the Medical Staff of The University of Texas System Cancer Center, M. D. Anderson Hospital and Tumor Institute. The Rules and Regulations have been reviewed and approved by the Office of General Counsel. (See Pages HAC 73-133.)

BACKGROUND

These are revised Rules and Regulations of the Medical Staff of The University of Texas System Cancer Center, M. D. Anderson Hospital and Tumor Institute.

Principal changes of the Rules and Regulations of the Medical Staff are summarized in the September 17, 1980 letter from Dr. Charles R. Brown to Dr. Charles LeMaistre as follows:

- "1. Provision is made for registration of patients for "Diagnostic Procedures Only."
2. The required use of a Diagnostic and Coding Sheet was eliminated because of redundancy in the discharge or final summaries.
3. The basic elements of a discharge or final summary are enumerated.
4. New requirements are established relative to the completion of records subsequent to the discharge of a patient from the hospital, with provision made for disciplinary action, including suspension of admitting privileges in the event medical records are not completed within 29 days of discharge.
5. The use of abbreviations in writing orders is limited to those listed in standard English and medical dictionaries.
6. The provision was eliminated for automatic cancellation of antibiotic orders after 7 days.
7. Provision is made for Schedule II narcotic orders to be renewed every 7 days, rather than automatically cancelled after 72 hours.
8. A pertinent history and physical examination is substituted for all previous references to a Primary Medical Evaluation.
9. Procedures were clarified for the handling of autopsy reports.
10. Provision is made for all members of the medical staff to obtain 50 participant credit hours of continuing medical education annually.
11. Provision is made for the granting of temporary privileges to allied health professionals who are employees of other health care institutions when these individuals perform specific specialized procedures in conjunction with the ongoing medical treatment of particular patients.
12. Responsibility for interns, residents, and fellows is assigned to individual full-time clinical staff members."

THE UNIVERSITY OF TEXAS SYSTEM CANCER CENTER
M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE

RULES AND REGULATIONS

OF THE

MEDICAL STAFF

Revised

May, 1966

August, 1976

August, 1978

August, 1979

August, 1980

RULES AND REGULATIONS OF THE MEDICAL STAFF

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RULES AND REGULATIONS OF THE MEDICAL STAFF

THE UNIVERSITY OF TEXAS SYSTEM CANCER CENTER

M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE

INTRODUCTION

The rules and regulations outlined herein have been developed by the Medical Staff of The University of Texas (~~System-Cancer-Center~~) M. D. Anderson Hospital and Tumor Institute at Houston, a component of The University of Texas System Cancer Center, for the purpose of ensuring the proper conduct of ~~(its)~~ the work of the medical staff. Such rules and regulations shall become a part of the Constitution and Bylaws of the Medical Staff, except that they may be amended at any ~~(regular)~~ meeting ~~(s)~~ of the staff without previous notice, by a majority vote of those attending. The Executive Committee of the Medical Staff is empowered to make temporary amendments subject to ratification by the staff at its next meeting. Amendments to the Rules and Regulations of the Medical Staff shall become effective when approved by the President, the Chancellor, and the Board of Regents.

RULES AND REGULATIONS OF THE MEDICAL STAFF

I. REGISTRATION AND ADMISSION OF PATIENTS

A. Requirements for Registration

The registration of patients is governed by rules and regulations promulgated by the President and Executive Vice President, (and ~~Director~~) Patients who have, or are suspected of having, a neoplastic or allied disease may be registered (~~upon request of a physician provided these regulations have been met~~) if referred by a physician or dentist. All patients accepted for registration must be approved by the (~~Chief of Clinics~~) Vice President for Patient Care or his designated representatives. Non-residents of Texas who meet the above requirements are eligible for registration provided they submit acceptable evidence of their ability to pay all of the cost of their care and satisfy certain deposit requirements. With the exception of unforeseeable emergencies, the condition of all new patients should permit examination and completion of diagnostic tests in the outpatient clinic.

B. Registration for Outpatient Status

All new patients (~~registered-will-be-accepted-by-the-Chief-of-Clinics-or~~
~~his-designated-representative-and~~) accepted for registration will be
assigned to one of the following categories:

1. Regular Registration - patients assigned to this category are referred for "comprehensive care" and will be assigned to a specialty service for diagnosis and treatment.
2. Short-Form Registration - patients assigned to this category will be evaluated to determine if their condition warrants registration for comprehensive care. Normally, this evaluation does not require a complete history and physical examination. The patient may be admitted to inpatient status provided hospitalization does not exceed 48 hours. If a patient in this category is determined to require a comprehensive evaluation, his registration must be changed to a regular registration, and a (~~complete~~) history and physical examination must be completed within 24 hours after the change. Approval to change to regular registration may be made by the (~~Chief-of~~
~~Clinics~~) Vice President for Patient Care, his designated representative(s), or the examining staff physician.
3. Consultation Only Registration - patients assigned to this category are evaluated from the standpoint of treatment currently being given (~~and~~) with recommendations (~~are~~) sent to the referring physician. No treatment at M. D. Anderson (~~Hospital~~) is administered when consultation only is requested by the referring physician. A change

from the consultation only registration to the regular registration category may be made by the attending physician with the approval of the referring physician. The medical evaluation (may) shall be the same as for regular registration patients.

4. Diagnostic Procedures Only Registration - patients assigned to this category are referred for specific tests or procedures that, by their special nature, may not be available in other institutions, or that, due to the complexity of the case, require the expertise of a comprehensive cancer center.

C. Admission to Hospital Inpatient Status

In addition to meeting the requirements in paragraphs A and B above, all admissions to inpatient status will be requested by the physician on a "Request for Hospital Admission" form. The name of the attending physician responsible for the care of the patient must appear on this form. All patients are to be admitted to the care of an attending staff physician, not in the name of the chief of the clinical department or service or of a resident or fellow. The following classifications of admission will be used in determining admission priorities:

1. Emergency - the patient whose condition, in the opinion of the attending physician, necessitates immediate admission to the hospital is termed an "emergency" admission.
2. Routine - the patient who is not classified as an "emergency" will be considered (as) a "routine" admission.

(3.--All-routine-admissions-are-to-be-effected-by-3-P.M.)

D. Admission to Research Status

In addition to meeting the requirements in the paragraphs (A-and-B) above, physicians admitting patients on research status will be required to complete the form entitled "Authorization for Research Classification" prior to admission. Upon approval of the request, (A) a research code classification must be assigned by the (Hospital-Administration) Patient Accounts office for each patient so admitted. On a prospective basis, patients may be transferred to a research classification after admission but prior to discharge.

E. Transfer of a Patient to Another Service

The transfer of a patient to another service must be requested by written order from the attending physician with designation of the new service and new attending physician who shall accept the transfer in writing. Transfer of a patient to another service is the responsibility of the attending physician and cannot be delegated to a resident or fellow.

F. Inpatient Service Quotas

Quotas have been developed for the number of beds available on the inpatient units for each admitting service. When these quotas have been filled by the respective services, a "priority of admission system" is put into effect. The priority system is as follows:

1. Emergency admission,
2. Surgery (admissions) and other scheduled procedures for the following day,
3. Routine admissions.

G. Admission to the Rehabilitation Center

Requests for admission to the Rehabilitation Center for the purpose of receiving rehabilitation services should be directed to the (~~Department of~~) Rehabilitation Medicine Service in the form of a request for consultation. Each request will be evaluated by the professional staff of that (~~department~~) Service on the basis of the rehabilitation needs of the patient and the services and facilities available at the Center. Admission policy and procedures shall be governed by the policy and procedures adopted by the Executive Committee of the Medical Staff on May 22, 1973, and approved by the President's Advisory Council. Requests for self-care admission should be directed to the Rehabilitation Center desk in the clinic or directly to the screening nurse. In order to be eligible for admission as a self-care patient at the Center, the patient must satisfy all minimum criteria for admission developed for such patients. These patients will receive only minimal supervision while at the Center, but may receive special diets, including tube feeding. The responsibility for the care of patients referred to the Rehabilitation Center, except those on the Rehabilitation Medicine Service, is that of the Service and physician with whom this authority and responsibility rest(s) at (~~the~~) M. D. Anderson. (~~Hospital~~) The Medical Director of the Center or designee may refer patients for consultation at his discretion. Every patient admitted to the Center may have an assessment of rehabilitative need and may participate in the general programs at the Center. Extended care patients cannot be admitted to the Rehabilitation Center.

II. DISCHARGES

A. General Rules

Patients shall be discharged only on written order of the attending staff physician or his designated alternate. Discharge orders should be written (~~no-later-than-2-P.M.--of~~) the preceding day. All patients being discharged are to vacate their beds by 1 P.M.(~~;~~) in order to facilitate making their beds available for scheduled admissions. All orders for discharge must specify what disposition a patient is to receive.

Patients will be discharged to return for an appointment to the out-patient clinic(~~;~~) or to return for readmission to the hospital, or will be discharged to the care of the referring physician. In completing the patient's discharge, the attending physician, or the physician he may designate, will assure that the record is properly signed and provided with (~~the-following~~) a discharge summary (a-completed-Diagnostic-and Coding-sheet~~;~~) and a letter to the referring physician.

B. Departure Against Medical Advice

When a patient leaves the hospital against the advice of his attending physician, an appropriate note must be made in the Progress Notes of the medical record, and the patient should sign the form "Release from Responsibility for Voluntary Departure." Additionally, an "Incident Report" form shall be completed providing all information relative to the patient's departure.

III. MEDICAL RECORDS

A. Composition of the Medical Record of All Regular Registrants

Basic patient care elements of the medical record include:

1. Identification data*
2. Complaint
3. Personal and family history including allergies and immunization record
4. History of present illness
5. Physical examination report
6. Special reports, such as consultation*
7. Clinical laboratory results*
8. X-ray and other reports*
9. Provisional diagnosis
10. Clinical course: treatment given and patient's progress
11. Medical or surgical treatment operative report
12. Anesthesia record*
13. Pathological findings*
14. Respiratory therapy record*
15. Final diagnosis
16. Condition at discharge
17. Discharge summary
18. Disposition and medication regimen prescribed for follow-up
19. Autopsy, if available*

*The attending physician is not directly responsible for the determination that these items appear on the chart.

B. Short-Form Admission

A short-form admission medical record is acceptable in certain treatment and diagnostic cases (which) that require less than 48 hours of hospitalization. The short-form record should include at least:

1. Identification data
2. Description of the patient's condition
3. Pertinent physical findings
4. An account of the treatment given

~~(5. -- Diagnostic and coding sheet)~~

- (6-) 5. Any other data necessary to justify the diagnosis and treatment rendered

A discharge summary is not necessary on short-form patients; however, the record should be signed by the staff physician attending the patient upon discharge of the patient, and a letter written to the referring physician.

C. General Rules

1. ~~(Except in those cases where patients in a short-form category are admitted to an inpatient status for less than 48 hours, a complete history and physical examination should be completed within 24 hours.)~~ Except in those cases where patients are registered short-form for consultation or diagnostic procedures only, a pertinent history and physical examination should be entered into the medical record within 24 hours of admission/registration to the hospital/clinic. If a history and physical examination have been obtained

within 30 days of hospital admission, they may, with appropriate updating, supplant the required history and physical examination. Interval history and physical examination reports are adequate within 30 days of hospital discharge.

2. New reports or forms for permanent retention in the medical record must have the approval of the Medical Record Subcommittee.
3. The medical records for all registered patients should be routinely provided for their scheduled appointments. Records for unscheduled patient visits will also be provided by the Medical Records Department. (~~during-regular-working-hours---Requests-for-records-for patient-care-after-these-hours-should-be-directed-to-the-Nursing Supervisor.~~)
4. A progress report on (all) each outpatient(s), including medication prescribed, is required for each visit. Progress notes on inpatients should be written (~~not-less-frequently-than-every-second day~~) daily and signed by the attending physician.
5. (~~To-facilitate-accurate-indexing-of-diagnoses,-a-Diagnostic-and-Coding Sheet-has-been-established---It-shall-be-completed-for-outpatients each-time-there-is-an-addition-or-change-in-diagnosis,-and-on inpatients,-whenever-the-patient-is-discharged-from-the-hospital. This-sheet-does-not-replace-the-discharge-summary---Completion-is-the responsibility-of-the-attending-physician-and-is-usually-delegated-to the-assigned-resident---The-term-"Admission"-is-used-to-refer-to-the period-for-which-the-diagnosis-is-being-made,-whether-the-patient-is an-outpatient-or-an-inpatient---The-basic-components-of-the-Diagnostic and-Coding-Sheet-are-as-follows:~~

- a.--Diagnosis-this-admission
- b.--Anatomic-site-of-primary-and-status
- c.--Histologic-type
- d.--Metastatic-sites
- e.--Associated-disease
- f.--Complications
- g.--Treatment-received-this-admission)

Discharge summaries are to be dictated or written for all patients discharged after a hospitalization of more than 48 hours. Final summary notes are to be dictated or written for all patients who expire at M. D. Anderson, whether inpatient or outpatient. The basic elements of a discharge or final summary include:

- a. Identification (name of physician dictating the discharge summary, patient name and number, attending physician, date of admission, date of discharge, patient's age)
- b. Chief complaints and clinical history - brief summary
- c. Physical examination results
- d. Laboratory and x-ray data: significant findings during this admission
- e. Hospital course - brief summary
- f. Diagnosis for this hospital admission (or final diagnosis if patient expired)
- g. Operations during this hospital admission
- h. Condition at the time of discharge (not on final summaries)
- i. Prognosis (not on final summaries)

j. Recommendations (not on final summaries)

k. Permission for postmortem granted or denied (final summaries only)

6. Medical students may not dictate entries into the medical records.

7. Rules for documenting consultations in the medical record are contained in Section V.

- (6) 8. Active medical records in locations outside the Medical Records Department for any reason are subject to recall for patient care (examinations, treatment, phone call, dictation, or correspondence) by the Medical Records Department.

D. Use of Medical Records for Research Study

1. Free access to all medical records shall be afforded to M. D. Anderson staff physicians in good standing for bona fide study and research consistent with preserving the confidentiality of personal information concerning the individual patient.
2. Medical records in use for research shall not be kept out of the Medical Records Department in excess of ~~(72-hours-without)~~ 5 days.
(p) Prior approval of the Chief Medical Records (Librarian) Administrator is required for exceptions to this rule.
3. No medical record is to be removed from the hospital or its affiliated components. Requests by physicians for medical records deemed essential to answering inquiries made by proper authorities

outside the hospital will be given immediate attention by the Medical Records Department.

4. Any information concerning M. D. Anderson patients that may be used in research reports, publications, lectures, etc., by residents, fellows, physicians, nurses, or allied health personnel not on full-time staff of M. D. Anderson (Hospital) must be requested on the form "Extramural Request for Information Concerning Anderson Hospital Patients," which must be approved by the Executive Committee of the Medical Staff.

E. Request for Release of Information from the Medical Records

In releasing information about a patient, members of the medical staff should be governed by the following principles:

1. No information should be given to anyone until the Medical Records Department has received indication in writing that the patient, with full understanding of the situation, requests that the information be given, with the exception noted below:
Any subpoena from any court of proper jurisdiction shall be honored on approval of Administration.
2. Information shall be given if requested by an authorized representative of a mental institution, or by a person who has been appointed as guardian of a patient judicially adjudged to be incompetent, and who acts in place of, and in behalf of, the patient, and is authorized to do what the patient himself, if sane, would do.

3. With the exception delineated in paragraph 2 above, all information on medical records shall be given only on written authorization bearing a (~~current~~) date no more than 90 days prior to the request and signed by the patient or legal guardian, if the patient is a minor or, in case of death, the next of kin or legal guardian. (~~if not-an-adult.~~)
4. If it is learned that litigation relating to a patient is pending or threatened, this information should be forwarded to the Hospital Administration Office. (~~of-the-Vice-President-for-Business-Affairs.~~)

F. (~~Signature-Requirements~~) Record Completion

1. (~~Medical-records-requiring-signature-or-other-entries-for-completion are-placed-in-the-physician's-file-in-the-Medical-Records-Department or-other-designated-areas.--This-file-should-be-reviewed-weekly-and necessary-entries-made.--All-handwritten-entries-must-be-legible-and signed-at-the-time-they-are-made.--Initials-are-not-acceptable signatures.~~) Medical records requiring signature or other entries for completion are made available to the medical staff upon 24-hour notice by an individual physician or at a regularly scheduled monthly meeting for each clinical department. Initials are not acceptable signatures.
2. (~~All-staff-members-shall-be-responsible-for-signing-medical-records promptly.--Staff-members-who-are-deficient-in-keeping-their-medical record-work-current-will-be-notified-twice-in-writing-at-15-day intervals-by-the-Executive-Committee-of-the-Medical-Staff.--Upon~~

~~failure-to-comply-within-this-30-day-period,-the-physician-in
question-will-be-referred-by-the-Executive-Committee-to-the
Executive-Vice-President-and-Director-for-withdrawal-of-his-appoint-
ment-within-15-days-after-such-referral,-if-noncompliance-still
exists-)~~ All physicians shall be responsible for completing medical
records promptly.

- a. Discharge summaries are to be dictated or written at the time of
a patient's discharge.
- b. Records not completed within fifteen (15) days of the discharge
of a patient shall be designated incomplete records.
- c. A physician having a medical record or records designated as
incomplete shall be notified in writing on the sixteenth (16th)
day by the Medical Records Department on behalf of the Executive
Committee of the Medical Staff and requested to complete the
record(s) within fourteen (14) days. Copies of this notification
will be sent to the appropriate department head and to the
Chairman of the Executive Committee.
- d. If records remain incomplete after the fourteen (14) calendar
days have elapsed, the Executive Committee of the Medical Staff
will be notified and subsequently, at their next regularly
scheduled meeting, consider disciplinary action and/or the
referral of a recommendation to the President for the suspension
of admitting privileges, including the right of consultation.
- e. The physician shall be notified by certified mail when admitting
privileges are suspended by the President. The suspension shall
remain in force until all medical records are completed or thirty

(30) days have elapsed. During this period, the physician shall be allowed to continue treatment of patients currently under his care.

f. In the event the thirty (30) calendar days elapse and the medical records are not completed, the President will consider further disciplinary action including the withdrawal of the physician's clinical appointment unless just cause is shown.

3. It is the ultimate responsibility of the staff physician to complete and sign any dictation left behind by a trainee. Medical students may make written entries into the medical record; however, all entries must be countersigned by an appropriate physician, and orders will not be implemented until countersigned.

IV. ORDERS

A. General Rules

1. All members of the medical staff shall comply with the provisions of the "Safety Standards for Medication Procedures" pertaining to the physician, a copy of which is available on each nursing unit.
2. Standing orders may be used after review and approval by the head of the department wherein the orders are developed and by the Medical Practice Committee. These orders shall normally relate to patient tests and testing procedures. Such orders shall be contained in an

appropriately organized and indexed book on each patient unit and reviewed for appropriateness every six (6) months by the department originally developing the orders. Any revisions shall be approved by the appropriate department head and the Medical Practice Committee and shall subsequently be incorporated into the book of standing orders. All standing orders must be requested on an individual patient basis by a physician, subsequently signed by the physician, and carried out by appropriately trained personnel.

3. All orders for treatment shall be (~~in-writing~~) written in the medical record and must be signed by the physician. All orders must be written in black or blue ink. (~~or indelible-pen~~)
4. Where elaborate preparation or postprocedural routines are essential to any clinical procedure, it is acceptable for the physician concerned to utilize authorized preprinted orders for insertion into the patient's medical record, deleting or adding such orders as indicated. In each instance, the form will carry the patient's name, date, and the signature of the attending physician.
5. (~~For-emergencies,~~) (v) Verbal orders may be accepted by a registered nurse, read back to the ordering physician for verification, and entered into the medical record. Pharmacists also are authorized to accept medication order clarifications as verbal orders and record such orders directly in the medical record or send written clarification notice to the inpatient unit. Verbal orders (~~should~~) shall be countersigned by (~~the~~) a physician within 24 hours. All medical records lacking countersignatures shall be considered incomplete.

6. Use of abbreviations in writing orders generally shall be limited to those listed in standard English and medical dictionaries. Special abbreviations may be utilized on approval by the Executive Committee of the Medical Staff.

B. Medication Orders

1. Orders for medication (~~will~~) shall include complete information as to drug name and dosage (~~of-the-drug~~) form, time interval, route of administration, and written instructions for administration. The date and time at which the medication order is written also (~~will~~) shall be included.
2. Amounts and dosages (~~will~~) shall be specified in the metric system, except for dosage commonly expressed in drops. (~~Use-of-abbreviations in-writing-orders-will-be-limited-to-those-officially-approved-by-the Executive-Committee-of-the-Medical-Staff.--A-complete-listing-of-all approved-abbreviations-is-available-at-each-nursing-unit-and-all clinic-stations.)~~)
3. When there are medication orders that conflict or are confusing, the pharmacist reviewing the physician's order shall (~~call~~) contact the prescribing physician, or the patient's attending physician or his designate for clarification prior to delivery of the medication.

4. Physicians are expected to review medication orders at least (~~once~~ a-week) every seven (7) days and to order discontinuations as necessary. (~~Orders-for-sedatives-should-be-written-for-a-specific duration-~~) All orders for anticoagulants are cancelled automatically after 72 hours (~~and-all-orders-for-antibiotics-are cancelled-automatically-after-seven-days,-unless-ordered-or specified-for-longer-periods-of-administration~~) except anticoagulant medications ordered only to prevent clotting in needles or indwelling catheters.
5. All treatment orders are automatically cancelled (~~at-the-time~~) when preoperative orders are written (~~in-all-cases-involving~~) for major surgery, (~~or~~) when a general anesthetic is to be used(~~+~~), or when patients are admitted to either the Medical Intensive Care Unit (MICU) or Surgical Intensive Care Unit (SICU).
6. Generic drug names rather than proprietary drug names (~~of-drugs~~) should be used. If a specific proprietary drug is not in stock, the Pharmacy (~~may~~) shall substitute (~~another-brand-of-the-same-drug~~) the generic equivalent brand unless (~~the-ordering~~) ordered by the physician (specifically-states-that-no-other-brand-is-acceptable) not to substitute.
7. If it is desired to continue medication after a patient is discharged from the hospital, (~~an~~) a medication order to this effect should be written on the Physicians' Orders sheet and on individual prescription forms. Such prescriptions should not exceed supplies necessary for (~~four-weeks~~) ninety (90) days except in cases involving

investigational drugs, cancer chemotherapy agents, and supportive agents such as hormones, digitalis, insulin, antihypertensive medication, birth control pills, etc.

8. Orders for medications required as preparation for diagnostic procedures following discharge from the hospital must be written on the Physicians' Orders sheet and on individual prescription forms.
9. If a drug is administered personally by a physician, it is required that he place a covering order on the order sheet and write a progress note indicating the name of the drug, dosage, route of administration, and any reaction noted.
10. (~~All samples which physicians may desire to dispense to patients shall be sent to the Pharmacy. They will be given to patients upon receipt of a written order from a physician.~~) Medication samples are intended for the personal use of the physician. Such samples are not to be left in the clinic areas for dispensing to patients nor sent to the Pharmacy for re-labeling and dispensing.
11. Nurses and/or Medication Technicians who have committed an error in the administration of drugs (~~are required to~~) or pharmacists in the dispensing of drugs shall submit a written report to the ordering physician and Hospital, Nursing, and Pharmacy administration. The physician (~~should note~~) shall document any pertinent remarks on the report submitted.
12. PRN orders with scheduled hourly limits are acceptable.
13. Medications administered to patients in an outpatient status may be issued under two circumstances:

- a. Medications are to be taken by the patient outside of the institution.
- b. Medication is to be administered to the patient on the clinic premises.

In either of the above circumstances, the name of the drug, dosages, route of administration, frequency of administration, and quantity issued must be recorded in the Progress Note and signed by the (~~ordering~~) prescribing physician. Drugs to be taken by the patient outside the institution must be ordered on the standard prescription form of the institution. For medication administered on the clinic premises and supplied by the administering unit, no prescription for the medication is necessary, but the order for the medication must be handwritten in the Progress Notes. In the event the unit does not stock the ordered drug, a prescription must be provided to the patient, and an order must be handwritten in the Progress Notes.

14. For outpatients the date of administration, the frequency of administration per day, and the administering station must be indicated on the "Clinic Service Requisition" in addition to the written order in the Progress Notes of the medical record.
15. Medication orders for patients(~~s~~) formally admitted to the hospital but awaiting hospital bed occupancy in the Treatment and Observation area of the clinic(~~s~~) who require immediate treatment(~~s~~) will (~~have their orders~~) be written on the Physicians' Orders form used on the inpatient units rather than in the Progress Notes of the medical record.

16. The physician and/or nurse will indicate known drug allergies of patients in the medical record. The nursing staff is responsible for completing and affixing the labels to the outside of the medical record cover and chart holder.
17. Members of the medical staff (~~should~~) shall be familiar with the I.V. additive guidelines developed by the institution. Copies of the guidelines are present at all nursing stations. The following special precautions pertain to the administration of parenteral fluids:
 - a. If a precipitate develops in an intravenous solution, the solution should be returned to the Pharmacy. If a precipitate is noted during the course of an intravenous infusion, the administration of the I.V. solution should be immediately terminated and the physician notified.
~~(b. ---No more than two additives should be added to any one intravenous solution unless required by special circumstances.)~~
 - (e) b. (Blood or blood derivatives) Medications shall not be mixed (with medications in intravenous solutions) or added to containers of blood or blood derivatives.

C. Control Drugs

1. Control drugs ordered must specifically state the name of the narcotic, the dosage, the time interval, and the route of administration.
2. All (Class) Schedule II narcotic orders (~~are automatically cancelled after 72 hours~~) shall be renewed every seven (7) days and must be rewritten in full.

3. Control drug prescriptions for patients being discharged and for outpatients must be signed by a physician who holds a Drug Enforcement Administration (DEA) registry number, or a hospital-assigned DEA number.
4. Prescriptions using the hospital-assigned DEA numbers cannot be written outside this institution or institutional affiliates.

D. Investigational Drugs

Investigational drugs are those (~~which~~) that are used in therapy but are not considered "accepted medical practice."

1. All investigational drugs shall be stored in the Pharmacy under the control of the principal investigator. Such drugs (~~will~~) shall be prescribed only by the investigator or his approved designee(s).
2. Formal written consent (~~will~~) shall be obtained by the physician on the ("~~Consent-to-Investigational-Procedure-or-Treatment~~"-form) specific drug protocol consent form from those patients (or responsible relatives of the patients) who are to undergo treatment (~~which~~) that includes the use of investigational drugs.
3. All investigational drugs are to be included in protocols approved for use within the institution by the Surveillance Committee. The Pharmacy shall be charged with the responsibility for ensuring that only patients on accepted protocols receive investigational drugs. The Pharmacy shall notify the appropriate department head when a member of that department attempts to utilize investigational drugs without appropriate authorization.

4. Investigational Drug Data Sheets approved by the Investigational Drug Subcommittee must be available for dissemination on the nursing units and appropriate outpatient stations.
5. The physician (~~will~~) shall be responsible for calculation of dosages of investigational drugs.
6. Preparation of the dosage prescribed by the physician is the responsibility of the (~~I.V.-Additive-Services~~) Pharmacy or specified nursing personnel.
7. (~~Nurses~~) Authorized nursing personnel are allowed to assist with the administration of such drugs under the direction of (a) an authorized physician.

E. Drug Formulary

1. Drugs approved for use within the institution shall appear in the current "Pharmacy (~~Stock-List~~) Formulary and Therapeutic Index."
(a) A copy (~~of which~~) is available on each nursing unit and appropriate outpatient clinic station.
2. All additions to or deletions from the "Pharmacy (~~Stock-List~~) Formulary and Therapeutic Index" shall be approved by the Pharmacy and Therapeutics Subcommittee.
3. Staff physicians desiring to add a new drug to the (~~the~~) Formulary should contact the Drug Information Service for direction and assistance in submitting a written request to the Pharmacy and Therapeutics Subcommittee.

4. Drugs not approved for use within the institution (non-formulary drugs) may be ordered for inpatients only on specific (~~prescription forms~~) orders signed by a staff physician.

F. Diet Orders

1. (~~Diet orders should be written by the attending physician on the Physicians' Orders form in the medical record not later than 12 hours after hospital admission.~~) It is the responsibility of the admitting physician to include the diet order with other admitting orders.
Until such time as diet orders are written, the patient will receive a regular diet.
2. Complete lists and descriptions of standard diets are published in the "Dietetic Manual" available on each nursing unit. Any modification of these standard diets must be specified in writing.

G. Preoperative Orders and Procedures for Inpatients

1. Patients should be scheduled for operations as far in advance as possible by notifying the Surgery Scheduling Desk. (~~in the Department of Admitting Services.~~) In scheduling, it is necessary to give the patient's name, unit number, age, and location, the site and nature of the proposed operation, and the name of the attending surgeon. If the (~~case~~) patient is known to be or suspected of becoming contaminated by infection, the (~~Surgical Nurse Supervisor~~) Operating Room (~~should~~) shall also be notified. Preoperative

medication (will) shall not be given to a patient prior to the time an operative permit has been signed. This and all other requirements are the physician's responsibility. All requirements must be completed within the time specified, and recorded in the patient's medical record prior to the time the patient leaves the nursing unit except under emergency conditions.

~~(2. -- A Primary Medical Evaluation is to be done and recorded in the medical record. -- This Primary Medical Evaluation will consist of:~~

~~a. -- A complete Primary Medical Evaluation which is to be performed on each new patient who is admitted to the hospital. -- If the typed Primary Medical Evaluation is not immediately available and on the patient's record, then;~~

~~b. -- A brief Primary Medical Evaluation summary will be included in the Physical Examination form which upon completion will provide a summary of the pertinent findings.)~~

(3) 2. A preoperative note shall be written in the Progress Notes by the attending surgeon or the resident surgeon and will include:

a. (~~Interim history and physical findings since last complete evaluation.~~) A pertinent history and physical examination consistent with Section III. C. 1.

b. The preoperative diagnosis.

c. Proposed surgical procedure.

d. Indication that preoperative requirements have been completed and reviewed by the attending surgeon or by the resident surgeon.

- e. Indication that the patient has been found acceptable for the contemplated surgical procedure.
- (4) 3. A preoperative anesthesia note shall be written in the Anesthesia Record by the staff anesthesiologist or the resident anesthesiologist and will include a brief review of prior anesthesia experience, history of drug allergy or sensitivity, and a statement to the effect that the proposed anesthesia procedure has been explained to the patient and accepted. The physical status of the patient should be assessed and recorded.
- (5) 4. All patients scheduled for surgery under general or spinal anesthesia will receive preoperatively the following tests:
- a. Chest X-Ray Film Report
Within the last three (3) months.
 - b. CBC
To be completed within 14 days prior to surgery.
 - c. Urinalysis
To be completed within 14 days prior to surgery.
 - d. Coagulation Profile
To be completed within 14 days prior to surgery (not a necessary preoperative requirement if for examination under anesthesia only).
 - e. EKG
For all patients 35 years of age or older to be done within three (3) months prior to surgery.

f. (SMA/100) Chemical Survey

Required for each new patient within one (1) month prior to surgery. If the (SMA/100) chemical survey (Test 100) is not possible, BUN, glucose, bilirubin, and SGOT tests are the only acceptable alternatives. A repeat (SMA/100) chemical survey is required between administrations of general anesthesia.

g. Serum Electrolytes

Required within seven (7) days prior to surgery on those patients with a history of hypertension, cardiovascular disease, or renal disease(, and) who are taking diuretics and/or other antihypertensive medication.

h. Consent to Operation

A properly signed and witnessed consent to the operation as listed on the surgical schedule.

The preoperative requirements for surgical procedures done under local anesthesia will be at the discretion of the surgeon. There will be no coverage required by the Department of Anesthesiology. The surgeon will assume full responsibility for anesthesia and his name will be placed in the blank in (P)paragraph (No.) 4 on the "Consent to Operation or Other Procedure" form. Preoperative patients' requirements will be identified by a label or stamp to (~~flag and~~) expedite the completion of the requirements and their entering (~~them~~) into the patient's record. A Preoperative Check List will be utilized for preoperative patients. Except for emergency procedures, such patients

will not leave the nursing unit to be sent to the operating room until preoperative requirements are met. The operative permit must be signed and witnessed before preoperative medication is given to the patient.

H. Cancellation of Posted Surgical Patients

It is the responsibility of the attending staff surgeon or his surrogate to cancel any scheduled surgical procedure. The anesthesiologist shall evaluate and ~~(recommend-upon)~~ make recommendations concerning each patient to receive a general anesthetic, and the surgeon is expected to weigh fully the opinions of the anesthesiologist and others involved in the patient's care. In instances where the anesthesiologist ~~(feels)~~ believes anesthesia cannot be given, he shall discuss such with the attending surgeon, who should consider cancelling the procedure. Should differences of opinion develop ~~(which)~~ that cannot be resolved, the Cochairmen of the Operating Room Committee shall resolve the conflict. In the absence of the Surgical Cochairman, the ~~(respective-Head-of-the Department-of-General-Surgery,-Gynecology,-Head-and-Neck-Surgery,-or Urology)~~ head of the appropriate surgical department shall act in his stead. After a decision is reached to cancel a procedure, the attending staff surgeon or his surrogate shall inform the Operating Room, the Anesthesiology Service, and the Surgery Scheduling Desk as appropriate.

I. Postoperative Orders and Procedures

1. Immediately following the conclusion of a surgical procedure, an operative report will be dictated to include a detailed description of findings as well as a narration of the technical procedure carried out. This is the responsibility of the attending physician in surgery or any other physician assisting him whom he may designate.
2. Except for contaminated (eases) patients, all patients who have had general anesthesia will be taken directly from the operating room to the (~~Postoperative-Care-Unit-(P-C-U-)~~) Recovery Room or Surgical Intensive Care Unit (SICU) as appropriate. Contaminated (eases) patients will be transferred to the Isolation Room of the (~~P-C-U-~~) SICU, and appropriate isolation procedures instituted. While in the (~~P-C-U-~~) Recovery Room, the patient will become (~~the~~) a joint responsibility of both the Department of Anesthesiology and the (~~Departments-of-General-Surgery,-Gynecology,-Head-and-Neck-Surgery,-or-Urology~~) appropriate surgical department until discharged from (~~P-C-U-~~) the Recovery Room.
3. Postoperative orders (~~will~~) shall be written in the medical record before the patient leaves the operating room. All preceding orders will be automatically cancelled at the time postoperative orders are written. Any medication desired to be continued, or resumed postoperatively, must be ordered in writing.
4. A notification of the patient's entry to the (~~Postoperative-Care-Unit~~) Recovery Room will be forwarded (~~to~~) for the information of the family as an administrative responsibility of the nursing personnel; however, it is the responsibility of the operating surgeon, whether staff or fellow, to communicate with the patient's family as soon as possible following the operation.

J. Outpatient Clinic Procedures

All physicians will be responsible for being knowledgeable (øf) about policies governing the performance of surgical procedures and diagnostic radiologic examinations within the Outpatient Clinic.

K. Special Duty Nurses

All requests for special duty nurses must be accompanied by a signed order from (~~the-attending~~) a physician with responsibility for the patient's treatment. The order should state if a Licensed Vocational Nurse is acceptable in the event a Registered Nurse is not available.

L. Isolation Procedures

All physicians will be responsible for being knowledgeable (øf) about the requirements of the approved Isolation Procedures. Orders for patient isolation will be in accord with the approved Isolation Procedures. (~~In emergencies~~) At his discretion, the Infection Control Officer may institute isolation procedures.

M. Medical and Surgical Intensive Care Units

All physicians will be responsible for being knowledgeable (øf) about the guidelines for the Medical Intensive Care Unit (MICU) and Surgical Intensive Care Unit (SICU). The following is a summation of the key points in the guidelines:

1. The MICU (~~is~~) and SICU are under the direct supervision of the Heads of the (~~Department~~) Division of (Medicine) Medical Services and of the Division of Surgical Services, respectively. The directors of the MICU and SICU shall be appointed by the heads of their respective divisions, subject to approval of the Vice President for Patient Care.
2. The staff physician who has referred a patient to the unit will (~~, after the patient's admission,~~) continue to (~~oversee~~) be responsible for the patient's care, (subject to) in conjunction with the protocol requirements for the patient's diagnostic category.
3. The Heads of the (~~Department~~) Divisions of (Medicine) Medical Services and Surgical Services will assign a (~~medical~~) staff physician and a resident and/or a fellow for 24-hour coverage of the respective units.
4. Patients will be admitted only upon written order of the attending physician and prior approval by the (medical-staff-physician assigned-responsibility-for-the-MICU,--It-is-the-responsibility-of the-service-physician-requesting-his-patient's-admission-to-obtain clearance-and-so) unit director who will be indicated on the order sheet.
5. Specific medical diagnoses (~~which are~~) that make patients eligible for admission to MICU and SICU are as follows:
 - a. Acute cardiac emergencies.
 - b. Respiratory emergencies.
 - c. Acute vascular problems.
 - d. Shock.
 - e. Observation during periods of high risk of cardiac or pulmonary problems.

6. All previous physician's orders are cancelled when a patient is transferred to MICU or SICU. All treatment orders on the patient's medical record are to be rewritten for the patient admitted to (~~the Medical-Intensive-Care-Unit,~~) either unit and again when the patient is discharged from (MICU) the units.
7. There will be (~~a specific number of~~) standard order(~~s,~~) sheets (~~which~~) that will be maintained in MICU (~~for each specific admission diagnosis and followed for each patient admitted with that diagnosis~~) or SICU and that may be used at the option of the primary physician.

N. Respiratory Therapy Orders

All orders for respiratory care services, excluding life support equipment, are subject to an automatic five-day stop. If therapy is to be continued beyond the five-day stop date, a complete new order including therapeutic objectives should be recorded on the Physicians' Orders form by the patient's physician.

V. CONSULTATION REQUESTS

A. Required Consultations

Except in emergency situations, consultations with another qualified physician are required as follows:

1. In major surgical cases in which the patient is not a good risk.
2. In all cases in which the diagnosis is obscure.
3. In those cases when there is doubt as to the best therapeutic measures to be utilized.

4. In those cases in which a known or suspected pregnancy may be interrupted.
5. When an operation is performed for the sole purpose of sterilization.

B. Qualifications of a Consultant

A consultant must be well qualified to give an opinion in the field in question. The status of the consultant is determined by the medical staff on the basis of (an) the individual's training, experience, and competence.

C. Essentials for a Consultation

1. A satisfactory consultation includes examination of the patient and the record. A written opinion signed by the consultant must be included in the Progress Notes of the medical record. When operative procedures are involved, the consultation note, except in emergencies, shall be recorded prior to the operation.
2. A request for an x-ray examination shall be considered a consultation. The requirements for a written consultation also apply to the x-ray report.

D. Initiating Request for Consultation

It shall be the responsibility of the physician requesting the consultation to contact the service or physician who will provide the consultation.

(1-) Requests for inpatient consultation shall be addressed to a service or specific physician and should be recorded on the Physicians' Orders form ~~(in)~~ with an accompanying explanation in the Progress Notes of the medical record. Requests for outpatient consultation should be ~~(included-in)~~ recorded on the Clinic Service Requisition with an accompanying explanation in the Progress Notes.

~~(2---In-addition-to-the-consultation-request,-the-physician-will-write-a summary-progress-note,-including-a-brief-outline-of-the-history-and progress-of-the-patient,-and-a-statement-as-to-the-information-or action-desired-from-the-consultant---The-same-requests-pertain-to-the radiologic-requisition-form.)~~

VI. REQUEST FOR LABORATORY AND RADIOLOGICAL EXAMINATIONS

A. Clinical Laboratories

1. All orders for clinical laboratory work will be entered by the physician on the Physicians' Orders form for inpatients and Clinic Service Requisition for outpatients. Terminology will conform with that found in the "Laboratory Medicine Bulletin of Information" available on each nursing unit and in the Outpatient Clinic.
2. Orders for clinical laboratory work for patients(§) formally admitted to the hospital but awaiting hospital bed occupancy in the Treatment and Observation area of the clinic(§) who require immediate clinical laboratory work(§) will ~~(have-their-orders)~~ be written on the

Physicians' Orders form used on the inpatient units rather than in the Progress Notes of the medical record and/or the Clinic Service Requisition.

3. All routine work should be ordered by the day before the tests are scheduled. Test reports will be routinely affixed by the Medical Records personnel to the Laboratory Reports sheet located in the patient's medical record.
4. Laboratory tests ordered by physicians as emergency should be marked as such on the request forms. The use of the term "stat" for urgent or emergency requests is discouraged. If necessary, reports may be telephoned only to the (attending) physician.
5. Availability of laboratory tests during regular working hours and nights, weekends, and holidays is specified in the "Laboratory Medicine Bulletin of Information."

B. Blood Bank

1. Requests for routine transfusions of blood and blood components must reach the Blood Bank (~~during-regular-working-hours-(7:30-A.M.--4:30-P.M.-)~~) as soon as a decision is made to transfuse any patient. On weekends, holidays, and after (4:30) 11:00 P.M. on weekdays, only emergency requests for blood and blood components will be honored.
2. Blood to be used for transfusions during surgical procedures should be ordered at the time the patient is scheduled for operation. This applies to both outpatients and inpatients. Blood must be

ordered by a physician and requests must be in the Blood Bank by 3:00 P.M. on the day prior to surgical treatment. Platelets for surgical procedures (~~must~~) should be ordered 48 hours prior to surgery to permit scheduling of donors.

3. Unused blood cross matched for surgery will be automatically released for use by other patients at 7:00 A.M. on the day after surgical treatment unless specific orders to the contrary are written by the physician. Blood for medical patients will be released 48 hours after cross matching.
4. All (~~7~~) transfusion reactions (~~should~~) must be reported to the Blood Bank on the form available at the nursing unit.
5. Medications cannot be added to blood transfusions.
6. All members of the medical staff, residents, and fellows are urged to assist in obtaining blood replacements for the Blood Bank through patients' families.
7. The Blood Bank (~~is only in a valid emergency, will~~) may release blood before the cross matching is completed. In these (~~eases~~) instances, the attending physician must sign an "Emergency Release Form." All blood so issued (~~under this circumstance~~) will be stamped "This blood has not been completely cross matched." The Blood Bank will complete the tests and notify the physician (~~of the final results~~) if any problems are encountered. When possible, the patient and/or responsible family member should be notified and concurrence requested.

C. Anatomical Pathology

1. All tissues removed during a surgical (~~treatment~~) procedure shall be sent to the Department of Pathology, where a pathologist shall make such examination as he may consider necessary to arrive at, or confirm, a pathological diagnosis.
2. A signed report of the pathologist's findings shall be entered in the medical record.

D. Diagnostic Radiology

1. Requests for diagnostic radiologic examinations are considered requests for consultation, and the regulations pertaining to these requests are the same as those governing other forms of consultation.
2. Routine preparations and ordering sequences for all radiologic procedures are recorded in manuals located at the nursing stations of each floor and clinic. Orders for the preparation of a patient should be written at the time an examination is ordered.
3. Requests for diagnostic radiologic procedures for patients(§) formally admitted to the hospital but awaiting hospital bed occupancy in the Treatment and Observation area of the clinic(§) who require immediate radiologic examination(§) will (~~have-the-requests~~) be written on the Physicians' Orders form used on the inpatient units rather than in the Progress Notes of the medical record and/or the Clinic Service Requisition.
4. (~~Instructions~~) Orders for necessary laxatives or enemas must accompany orders for cholecystograms, pyelograms, barium enemas, and similar radiologic studies.

VII. INVESTIGATIONAL PROCEDURES OR TREATMENT

A. Obtaining of Consent

Formal written consent is to be obtained from those patients who are to undergo treatment or other procedures of an investigational nature. The informed consent form to be used for this purpose must be approved by the Surveillance Committee (institutional review board) of the institution.

B. Responsibility for Obtaining Consent

The attending physician, or ~~(either)~~ another physician he may designate, is responsible for informing the patient of the nature of the investigational procedure and obtaining the consent of the patient, (as-well as) and must be a witness(ing) to the patient's signature on the ~~(consent)~~ applicable form. This responsibility may not be further delegated.

C. Recording in Medical Records

When formal consent is obtained by a physician, verification of the explanation to the patient and his consent ~~(should)~~ shall be recorded in the Progress Notes of the medical record. The original consent form shall also be filed in the medical record.

D. Scheduling Patients for Investigational Procedures by Other Than Attending Physician

When a clinical investigator desires to schedule a research-related test or procedure on other than a patient for whom he is the attending

physician, the investigator will first notify the patient's attending physician and gain his approval. The dates for any agreed-to investigational procedure will be coordinated with that patient's regular schedule of visits to the clinic whenever possible.

VIII. DEATHS AND AUTOPSIES

A. Completion of Death Certificates

1. When an autopsy is performed, the completion of the medical certification portion of the Death Certificate is the responsibility of the Department of Pathology.
2. When no autopsy is performed, the physician who pronounces the patient dead is responsible for completion of the Death Certificate before leaving the scene.
3. The physician who signs the Death Certificate must be duly licensed to practice medicine in Texas or have a temporary institutional license.

B. Obtaining Autopsy Permits

1. Every member of the medical staff is expected to be actively interested in securing permission for autopsy.
2. No autopsy shall be performed without written consent of the next of kin or the legally authorized agent. (~~The proper succession of legal next of kin must be strictly adhered to.~~) The staff must

adhere strictly to the proper legal succession of next of kin. A telephone consent is acceptable, provided (~~it is witnessed and signed~~) the conversation is monitored by a third party who subsequently signs the consent form as a witness together with the physician who requested the consent.

3. If an autopsy is not requested or if permission is refused, a notation to this effect should be included on the Progress Note sheet.
4. Registered patients currently under treatment or follow-up care who expire outside the hospital may, at the request of the attending physician and with authorization of the legal next of kin, be returned to the hospital for an autopsy -- provided this action is not contrary to the Medical Examiner's Law of Texas. Transportation to the hospital must be provided by the funeral director at the expense of the family. A staff physician who learns of the death of an M. D. Anderson patient outside the hospital should notify the Information and Statistics Section of the Department of Epidemiology and should dictate a note for the medical record.

C. Autopsy Reports

1. The Provisional Anatomic Diagnoses and the Final Anatomic Diagnoses, upon completion, are forwarded to the Department of Medical Records.
2. The Department of Medical Records forwards a copy of these reports to the referring physician.

3. Family members requesting autopsy reports from M. D. Anderson are referred to the referring physician for this information.
4. If it is necessary that a family obtain an autopsy report directly from M. D. Anderson, a letter requesting the report, signed by the patient's nearest of kin, must be sent to the Hospital Administrator.

IX. PROFESSIONAL AND PUBLIC RELATIONS

A. Communications with the Patient's Referring Physician

1. The referring physician (~~will~~) shall be kept regularly informed of the patient's progress by the staff physician most closely associated with the patient's diagnostic or treatment activity.
2. Although a form letter advises the physician of his patient's registration, letters (~~should-be-dictated-on-each~~) shall be forwarded to referring physicians on one or more of the following occasions as specified by the Vice President for Patient Care:
 - a. After the initial evaluation.
 - b. When a course of therapy has been selected.
 - c. During treatment or on the day of an operation.
 - d. After any change in a patient's status, i.e., progression of disease, etc.
 - e. On the day of an inpatient discharge or completion of an out-patient's treatment.
 - f. At yearly intervals for patients under continued observation and/or treatment.

3. Responsibility for assuring that letters to referring physicians are kept current rests with the chiefs of the clinical services. All letters must be signed by authorized staff physicians, who may delegate the preparation of the letter to a resident physician or fellow.

B. Communication with (Representatives-from) the News Media

1. The M. D. Anderson administration encourages members of the medical staff to be of assistance to the news media at all times. The role that the media play in public education and the institution's accountability to the people of Texas are recognized.
- (1.) 2. The Head of the Department of (Communications-and-Publications) Public Information and Education is responsible for the release of all information to (representatives-of) the news media. Staff of the Department are available to the medical staff to provide consultation on working effectively with the media.
- (2.) 3. (All-news-items-and-information-concerning-meetings,-speaking engagements,-guest-speakers,-distinguished-visitors,-and-news considered-to-be-of-interest-to-the-public-should-be-brought-to-the attention-of-the-Information-Coordinator-who-will-notify-the representatives-of-the-press,-radio,-and-television.) Members of the medical staff are encouraged to notify the Department of Public Information and Education of any activity that they think may be of interest to the public. The Department will be responsible for notifying media of any items judged newsworthy.

- (3-) 4. Members of the medical staff are to refrain from communicating directly with ~~(representatives of)~~ the news media ~~(unless permission from the President, Executive Vice-President and Director, or Administration has been obtained)~~ without first notifying the Head of the Department of Public Information and Education.

C. Private Gifts, Grants, and Bequests

~~(The Development Office stands in readiness to coordinate or assist in the generation of gifts and bequests.)~~

1. The Executive Director of The University Cancer Foundation is responsible for coordinating efforts to secure gifts, grants, and bequests from private funding sources (individuals, foundations, corporations, and organizations).
2. The University Cancer Foundation Development Office is available to assist with efforts to obtain private funding.
3. Any requests submitted to private funding sources should be coordinated with the Development Office.

X. MISCELLANEOUS RULES AND REGULATIONS

A. Chiefs of Clinical Services

1. The principal responsibility of the chief of each clinical service is the adequacy of care for all patients on the service.
2. The chief of each clinical service of the medical staff is responsible for the educational program in his area of professional activity. Execution of the program shall be in accordance with the general policies, procedures, and recommendations of the certifying boards.

B. Surgeons

1. Surgeons must be in the Operating Room and ready to commence operating at the time scheduled, and in no case will an operating room be held longer than 15 minutes after the time scheduled.
2. The attending surgeon shall be responsible for ensuring that a ~~(Primary-Medical-Evaluation)~~ pertinent history and physical examination ~~(is)~~ are recorded in the medical record before the stated time for the surgical procedure(s). If a ~~(Primary-Medical-Evaluation)~~ current history and physical examination (see Section III. C. 1.) ~~(is)~~ are not recorded by the stated time for the surgical procedure(s), then the procedure(s) shall be cancelled provided that such cancellation does not constitute a hazard to the patient.

C. All Staff Members

1. Each member of the medical staff to whom patients are assigned will, whenever he is aware that he will be unavailable, designate another physician to attend his patients in the hospital in an emergency. ~~(and provide the office of the Director of Nursing with this information.)~~ A note to this effect will be included in the Progress Notes, and the patient/family will be notified by the attending physician. In case of failure to name such an associate, the Head Nurse shall have the authority to call upon any member of the medical staff, should she consider it necessary. The medical staff member will also notify the ~~(Chief of Clinics)~~ office of the Administrator - Clinic immediately when he becomes aware he will be absent from the clinic on his assigned days by completing the form designated for this purpose. On this form he must designate how his patients scheduled for this time should be handled, i.e., other attending physician to see, or patients rescheduled. Rescheduling of patients will be the responsibility of the office of ~~(Chief of Clinics)~~ the Administrator - Clinic.
2. All members of the medical staff shall pursue and encourage programmed research to a maximum consistent with their assigned duties.
3. All members of the medical staff shall participate in the educational program of their services and/or departments and shall be responsible for the annual attainment of 50 participant credit hours of continuing medical education.

4. Members of the medical staff shall keep current their respective functions and responsibilities under existing Disaster Plans and shall participate in scheduled planning conferences or practice exercises as indicated.
5. All members of the medical staff are responsible for complying with the radiation safety standards established by the manual (~~for~~) "Care and Precautions in Handling the Radioactive Patient." This manual is available on each nursing unit.
Members of the clinical staff shall also comply with the regulations for handling biohazardous material and disposing of biohazardous waste material according to the regulations on file in the Biosafety Office. A copy of these regulations is available in each departmental office.
6. Physicians admitting patients shall be held responsible for furnishing information to all concerned, as may be necessary, to assure the protection of other patients and hospital personnel from those who are a source of danger from any cause whatsoever or to assure protection of a patient from self-harm.
7. All members of the medical staff shall be responsible for attending the prescribed medical staff meetings and appropriate recording of same as continuing education.
8. The Department of (~~Information-and~~) Scientific Publications serves as a source of counsel to the medical staff on grammar, style, bibliography, and format relating to scientific writing. Likewise, it is institutional policy that all manuscripts must be (~~signed-out~~) reviewed by that department and by the (President) head of the senior author's department prior to submitting manuscripts to publishers in order for reprints (orders) to be purchased at institutional expense.

9. Institutional policy does not permit routine medical care for employees, visitors, and invitees. Emergency care may be provided these individuals according to the procedure outlined below. Treatment in these instances will be provided only to the degree that it is necessary to save life or prevent almost certain physical harm to the individual.

a. Any employee who becomes acutely ill or is injured on the job between the hours of 8:00 A.M. and 5:00 P.M. should report to the Personnel Health Services Office in Room 330 of the former Prudential Building to be evaluated by a designated Workers' Compensation Insurance (W.C.I.) physician. Under emergency conditions the employee should be taken directly to Station 19, and the Personnel Health Services Office should be notified by telephone. Should the above occur after 5:00 P.M. or on a weekend or holiday, the employee should contact his immediate supervisor who will take or direct the employee to Station 19 of the clinic. ~~(If a W.C.I. physician is available, he will be contacted. In the absence of a W.C.I. physician, the)~~ The surgical resident on call will be contacted to care for an injured employee, and the medical ~~(resident)~~ fellow on call will be contacted to care for an acutely medically ill employee. These two physicians will be expected to respond to the nurse's call regardless of whether ~~(or not)~~ they ~~(are designated W.C.I.~~

~~physicians-or-whether-or-not-they~~) possess a regular Texas license. All residents and fellows practicing in this institution with an institutional license fall under the category of (a) "duly licensed physician." Employees seen by a physician in Station 19 should be referred to Personnel Health Services on the next working day.

- b. If a visitor is injured or becomes acutely ill on the premises, the physician responsible for the patient being visited will be notified and ~~(be-expected-to)~~ should respond to the call if he is available in the institution. In the absence of this physician, the ~~(physician)~~ surgical resident or medical fellow on call for the particular service ~~(identified-with-the-patient being-visited)~~ will ~~(be-required-to)~~ respond to the call.
- c. If an invitee (any person on the premises performing a function at the pleasure of this institution) becomes acutely ill while on the premises, the medical ~~(resident)~~ fellow on call for that day or night will be notified and ~~(be-expected-to)~~ should respond to the call. In the event an invitee is injured on the premises, the surgical resident on call for that day or night will be ~~(expected-to)~~ notified and should respond to the call.
- d. Only those functions necessary to take care of the acute conditions, including x-rays where they might be indicated due to a fall, etc., should be performed. For further care, the visitor or invitee should be referred to his own physician or

to the emergency room of a general hospital. No commitment shall be made for payment of the costs of such care by this hospital.

- e. A regular Texas license is not required to administer aid under these circumstances.

D. Specified Professional Personnel

1. Medical staff may request the services of an appointed staff Texas State licensed psychologist. The psychologist must be approved by the Executive Committee of the Medical Staff, and his credentials must comply with State regulations with regard to licensure. Utilization of this service may occur in those instances (where) in which the patient exhibits (psychological-symptoms) mental aberrations deemed detrimental by the M. D. Anderson physician to the health and welfare of the patient. Request and procedures concerning this service will follow the procedures as outlined in this manual in Section V. D. (Initiating Request for Consultation).
2. The psychologist will follow the procedure outlined in this manual in Section V. C. (Essentials of a Consultation). In addition, the psychologist should be prepared to provide a progress report to the attending physician as necessary and upon request.
3. An appointed staff geneticist may participate in the care provided patients upon request of medical staff members. The qualifications of the geneticist must be previously reviewed by the Executive Committee of the Medical Staff and specific authorization given by the Executive Committee for the geneticist to see patients.

4. Upon the recommendation of the department head and Vice President for Patient Care, and with the approval of the President, temporary privileges may be granted to allied health professionals who are employees of other health care facilities. Such privileges shall be restricted to a specific specialized procedure to be performed in conjunction with the ongoing medical treatment of a particular patient or patients that is not otherwise regularly available within the institution. A medical staff member who has expertise relative to the specialized procedures shall be charged with responsibility for the supervision of such allied health professionals. Prior agreement between M. D. Anderson and the employer of the allied health professionals shall assure adequate liability coverage for procedures that are contemplated. Where periodic need for these services is anticipated, any arrangements shall be reduced to written form and referred for review and concurrence to the Executive Committee of the Medical Staff for subsequent administrative approval. The Executive Committee of the Medical Staff shall also review any such arrangements on an annual basis, including the competence and qualifications of the allied health professionals involved.

E. Medicare Certification and Recertification

1. Regulations governing the Federal Medicare program require written certification (as-~~to~~) of the need for hospitalization of patients covered under the Medicare program. Certifications are to be

provided by a staff physician familiar with the patient's illness.

Specifically, the requirements are as follows:

On the 12th and 18th days of hospitalization and at the end of each 30-day period thereafter, a staff physician must certify the need for continued hospitalization.

The certification must include:

- a. Adequate reasons for continued hospitalization.
 - b. The estimated length of stay.
 - c. Plans for post-hospital care.
2. The Executive Committee of the Medical Staff has developed a procedure governing recertification of need for continued hospital confinement of patients covered by Medicare. The procedure is as follows:
- a. The Medical Records Department will prepare the recertification document and make it available to the staff physician's office on or before the recertification date.
 - b. The document must be signed and in the Medical Records Department no later than seven (7) days after the recertification date.
 - c. If the staff physician attending the patient is unavailable to sign the document during the seven-day period, the staff physician assuming responsibility for the patient in his absence should sign the document.
 - d. The Medical Records Department will work closely with the secretarial staff of each physician's office.

- e. Recertification not completed in the allotted time will be referred to the Utilization Subcommittee.

F. Utilization Review Plan

1. A Utilization Review Plan for the institution has been developed by representatives of the medical staff of M. D. Anderson (Hospital) and has been approved. It is the intent of the plan to meet all pertinent Federal regulations relative to utilization review.
2. The Utilization Review Plan calls for the establishment of a Utilization Subcommittee whose purpose is:
 - a. To ensure that all inpatient services given are necessary and cannot be provided as effectively on an outpatient basis or in another facility appropriate to the patient's needs.
 - b. To ensure the maintenance of high-quality patient care through evaluation of medical services given, and to ensure that medical practices are in the best interest of the patient.
 - c. To provide an educational program involving studies of patterns of care.
 - d. To review at intervals the hospital's discharge planning program.
3. In conjunction with the review of admissions and extended stays, the subcommittee will analyze its findings and, where factors are identified that contribute to ineffective use of inpatient service and facilities, make recommendations of more effective procedures (~~be-made~~) to the Executive Committee of the Medical Staff.

4. All members of the medical staff are encouraged to become familiar with the provisions in the Utilization Review Plan and are encouraged to assist in its work by providing adequate documentation in the chart ~~(as-to)~~ about reasons for admission(s) and need for continued hospitalization.

G. Management of Emotionally Disturbed and Alcohol- and Drug-Addicted Patients

1. ~~(Whereas)~~ Since M. D. Anderson (Hospital) specializes in the treatment of neoplastic diseases, patients with acute emotional disturbances or alcohol or drug addiction ~~(periodically-will)~~ may be treated for a malignancy and present special treatment ~~(concerns)~~ problems.
2. All patients ~~(presented)~~ with these disorders ~~(shall-immediately)~~ will be evaluated by the attending physician promptly to assure that their ~~(condition)~~ immediate problems can be ~~(effectively-controlled)~~ stabilized and that their presence ~~(within-the-institution)~~ does not ~~(present-a-potential)~~ threaten ~~(to)~~ the safety of other patients or personnel.
3. Considerations ~~(shall)~~ will be given ~~(as-appropriate)~~ to the need for psychiatric consultation in order to arrive at ~~(an-appropriate)~~ the most proper evaluation of the condition.
4. Whenever the attending physician concludes due to either the lack of appropriate facilities or the regular availability of specialized staff that the patient cannot be effectively or safely treated

within the institution, steps shall be taken (~~immediately~~) to arrange the patient's transfer (of-the-patient) to a facility suitable to the patient's (~~special~~) condition. (~~Alternative-arrangements-will subsequently-be-made-for-treatment-of-the-malignancy.--Interimly, special-precautions-shall-be-taken-to-the-fullest-extent-possible and-notification-given-of-the-potential-threat-presented-by-the situation-to-Nursing,-Medical-Social-Service,-and-Administration.)~~ Administration (~~shall-in-turn~~) should be informed of the situation and should notify the University police (~~Department-should-special~~) in case security arrangements (~~be-indicated~~) are required. In follow-up evaluations, the attending physician should consider Medical Social Service resources in discharge planning and the use of other facilities.

(~~5.--Should-the-attending-physician's-evaluation-indicate-the-patient's special-condition-can-be-effectively-controlled-permitting-treatment of-the-malignancy-within-the-Institution,-appropriate-personnel-such as-Medical-Social-Service-workers-may-be-called-upon-to-assist-in supporting-the-psycho-social-needs-of-the-patient-and-gaining-the assistance-of-family-members.)~~)

(~~6.--Early-consideration-shall-be-given-to-special-discharge-arrangements-with-the-discharge-planning-process-to-include-the-referring physician-whenever-possible.--Information-pertaining-to-alternative referral-agencies-applicable-to-the-patient's-condition-shall-be gathered-and-provided.)~~)

~~(7.--Every effort shall be made before the patient is discharged from the Hospital or released from a course of treatment in the Clinic to have a plan for the ongoing care and treatment of the patient's special condition formulated and responsibility delegated which will facilitate the patient's continuing treatment for the malignant condition.)~~

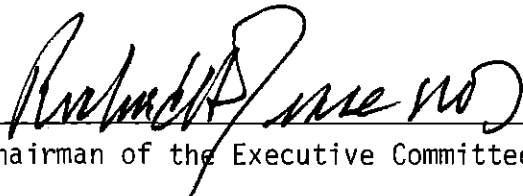
H. Responsibility for Interns, Residents, and Fellows

Each intern, resident, and fellow receiving training at M. D. Anderson will be appointed to a specific department and to an individual full-time clinical staff member from whom he shall receive instruction and supervision. These postgraduate trainees shall participate in the care of patients of the staff member and report regularly their medical findings through the medical record and directly to the staff member. Recognizing that the staff member has primary responsibility for the management of medical care provided to his patients and further recognizing that the staff member has responsibility to provide for the training of designated interns, residents, and fellows, the staff member shall be expected to become involved in patient care activities with the trainee.

Through supervision of the trainee, the staff member will reasonably delegate various direct patient care responsibilities and reasonably rely upon the judgment of the trainee to report findings relative to each patient's care. In this process, however, the staff member shall retain

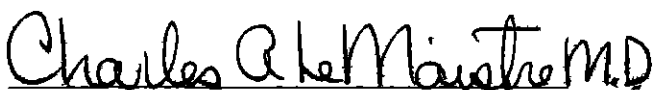
ultimate responsibility for the total medical care of each patient for which he is identified as the attending physician. The staff member or department head shall be responsible for the designation of another staff member to oversee the activities of the trainee in his absence.

These Rules and Regulations of the Medical Staff were adopted as revised by the Medical Staff of The University of Texas M. D. Anderson Hospital and Tumor Institute (of The University of Texas System-Cancer Center,) at Houston, August, 1980.


Chairman of the Executive Committee

Approved as revised, August, 1980.


Vice President for Patient Care


President

Approved as revised, _____, 1980

Secretary of the Board of Regents

Land and Investment Committee

LAND AND INVESTMENT COMMITTEE
Committee Chairman Hay

Date: October 24, 1980
Time: Following the Meeting of the Health Affairs Committee
Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

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I. PERMANENT UNIVERSITY FUND

A. INVESTMENT MATTERS

1. Report on Clearance of Monies to Permanent University Fund for August 1980 and Report on Oil and Gas Development as of August 31, 1980.--The following reports with respect to (a) certain monies cleared to the Permanent University Fund for August 1980 and (b) Oil and Gas Development as of August 31, 1980, are submitted by the Executive Director for Investments and Trusts:

<u>Permanent University Fund</u>	<u>August, 1980</u>	<u>Cumulative This Fiscal Year</u>	<u>Cumulative Preceding Fiscal Year</u>	<u>Per Cent Change</u>
Royalty				
Oil	\$ 6,514,500.45	\$ 78,728,841.34	\$45,057,718.87	74.73%
Gas	3,955,665.49	36,652,948.31	30,804,688.58	18.98%
Sulphur	405,410.12	3,974,506.85	774,531.63	413.15%
Water	69,007.45	373,374.45	216,545.66	72.42%
Brine	3,483.07	42,932.98	30,737.26	39.68%
Rental				
Oil and Gas Leases	282,582.50	2,549,936.82	2,337,297.89	9.10%
Other	4,580.00	20,338.47	33,580.51	(39.43%)
Sale of Sand, Gravel, Etc.		45,516.93	26,639.10	70.87%
Gain or (Loss) on Sale of Securities	918,203.72	8,332.27	392,443.56	(97.87%)
Transfer from Special 1% Fee Fund				
Board for Lease of University Lands	-0-	-0-	100,000.00	(100.00%)
Sub-Total	<u>\$12,153,432.80</u>	<u>\$122,396,728.42</u>	<u>\$79,774,183.06</u>	53.43%
Bonuses				
Oil and Gas Lease Sales	\$ -0-	\$ -0-	\$ 9,719,000.00	(100.00%)
Amendments and Extensions to Mineral Leases	330.75	252,798.50	1,004,203.38	(74.83%)
Total Bonuses	<u>\$ 330.75</u>	<u>\$ 252,798.50</u>	<u>\$10,723,203.38</u>	(97.64%)
TOTAL CLEARANCES	<u><u>\$12,153,763.55</u></u>	<u><u>\$122,649,526.92</u></u>	<u><u>\$90,497,386.44</u></u>	35.53%

Oil and Gas Development - August 31, 1980
Acreage Under Lease - 933,025

Number of Producing Acres - 421,519

Number of Producing Leases - 1,809

2. Permanent University Fund: Recommendation to Approve Commerce Savings Association of Brazoria County, Texas, as Seller-Servicer of FHA and VA Mortgages to Replace M. P. Crum Company of Dallas, Texas.--

RECOMMENDATION

Executive Director Lobb and Chancellor Walker recommend the replacement of M. P. Crum Company of Dallas, Texas who currently service about \$227,000.00 FHA and VA Mortgage Loans for the Permanent University Fund with Commerce Savings Association of Brazoria County, Texas. The M. P. Crum Company desires to sell its residential mortgage sale and servicing portfolio to Commerce Savings Association of Brazoria County, a Texas savings and loan association, which has a branch in Dallas, Texas. All agreements, rights and obligations of the M. P. Crum Company will be assumed by the Commerce Savings Association. The Commerce Savings Association does meet the Board of Regents requirements for a Seller - Servicer of the FHA and VA loans for the Permanent University Fund.

B. LAND MATTERS

Easements and Surface Leases Nos. 5235-5251 and Material Source Permits Nos. 596-597. It is recommended by the Vice Chancellor for Business Affairs that the following applications for easements and surface leases and material source permits be approved. All have been approved as to content by the appropriate officials. Payment for each has been received unless otherwise indicated, and each document is on the University's standard form when applicable and is at the standard rate effective August 1, 1979, (adopted June 1, 1979) unless otherwise indicated.

1. Easements and Surface Leases Nos. 5235-5251

No.	Company	Type of Permit	County	Location (Block #)	Distance or Area	Period	Consideration
5235	Saxon Oil Company	Surface Lease Salt water disposal	Reagan	58	1 Acre	8/1/80- 7/31/81	\$ 1,000.00*
5236	Dick Hartsell and Aubrey Edwards	Surface Lease Truck yard & office	Reagan	11	200' x 200'	9/1/80- 8/31/81	500.00**
5237	Tesoro Crude Oil Company	Surface Lease Crude oil receipt and delivery station	Reagan	11	.709 Acre	8/11/80- 7/10/90	2,000.00 (Full)
5238	Oasis Pipe Line Company (Renewal of 3162)	Pipe Line Gas line	Loving	19 and 20	2,149.88 rods of 24 inch	10/1/80- 9/30/90	8,599.52
5239	Oasis Pipe Line Company (Renewal of 3165)	Pipe Line Gas and liquid hydrocarbons	Ward	16	1,308.55 rods under 12 inch	9/1/80- 8/31/90	3,925.65
5240	Oasis Pipe Line Company (Renewal of 3187)	Pipe Line Gas line	Ward	16	566.54 rods of 6 inch	11/1/80- 10/31/90	1,699.62

*Renewable from year to year, not to exceed a total of Five (5) years. Negotiated by the Manager of University Lands, Oil, Gas and Mineral Interests.

**Renewable from year to year, not to exceed a total of Ten (10) years. Negotiated by the Manager of University Lands, Surface Interests.

No.	Company	Type of Permit	County	Location (Block #)	Distance or Area	Period	Consideration
5241	Oasis Pipe Line Company (Renewal of 3214)	Pipe Line Gas and liquid	Ward	16	821.46 rods under 12 inch	1/1/81- 12/31/90	\$ 2,464.38
5242	Scurlock Oil Company (Renewal of 3168)	Pipe Line Oil line	Winkler	21	1,507 rods of 4-1/2 inch	10/1/80- 9/30/90	4,521.00
5243	El Paso Electric Company (Renewal of 3174)	Power Line Distribution	El Paso	"L"	512.90 rods of Single pole	10/1/80 9/30/90	512.90
5244	Big Lake Salvage Company (Renewal of 3394, 3411 and 3185)	Surface Lease Salvage yard	Reagan	11	2.20 Acres more or less	8/1/80- 7/31/81	1,200.00*
5245	Walter A. Anderson (Renewal of 3181)	Surface Lease Road sign site	Ward	16	40' x 300'	10/1/80- 9/30/81	300.00*
5246	Stuckey's Inc. (Renewal of 3149)	Surface Lease Road sign site	Ward	16	40' x 300'	8/1/80- 7/31/81	400.00*
5247	Champion Chemical, Inc.	Surface Lease Office and chemical yard	Reagan	11	200' x 300'	7/1/80- 6/30/81	600.00*
5248	Palo Petroleum, Inc.	Surface Lease Oil field office and storage yard	Reagan	11	200' x 200'	10/1/80- 9/30/81	500.00*
5249	Texas Electric Service Company (Renewal of 3164)	Power Line Distribution	Andrews	9, 10, 11, 12 and 14	1,266.66 rods of Single pole	9/1/80- 8/31/90	1,266.66
5250	Cabot Corporation (Renewal of 3170)	Pipe Line Oil and gas line	Ward	16	59.88 rods of 4-1/2 inch	10/1/80- 9/30/90	200.00 (Min)
5251	Gulf Refining Company (Renewal of 3134)	Pipe Line Oil line	Crane	31	399.10 rods of 2-3/8 inch	9/1/80- 8/31/90	1,197.30

*Renewable from year to year, not to exceed a total of Ten (10) years. Negotiated by Manager of University Lands, Surface Interests.

2. Material Source Permits Nos. 596-597

No.	Grantee	County	Location	Quantity	Consideration
596	Seidel, Inc.	Reagan	Block 11	432 cubic yards of caliche	\$ 216.00
597	Petro Construction Company, Inc.	Crane	Block 35	847 cubic yards of caliche	423.50

II. Trust and Special Funds

A. Gifts, Bequests and Estates

1. U. T. Austin: Recommendation to Accept Gifts and to Establish (a) Endowment Fund in the School of Architecture, (b) Two Graduate Scholarships in the College of Education, and (c) Texas Cowboy Centennial Fund; (d) Recommendation to Establish a Named Plan II Excellence Endowment Account in the College of Liberal Arts; (e) Report of Receipt of Final Distribution from the Estate of Melvin J. Rieger and Recommendation to Establish Scholarship Fund in Physics; and (f) Report on Receipt of Final Distribution Under the Terms of the Will of Eva Stevenson Woods. --

RECOMMENDATION

President Flawn and Chancellor Walker recommend acceptance of the following gifts and/or reports and establishment of endowed funds at The University of Texas at Austin:

- a. \$50,000 from The Eugene McDermott Foundation, Dallas, Texas, and the establishment of the O'Neil Ford Endowment Fund in the School of Architecture

The endowment fund goal is \$500,000 and is to be used to establish a Chair in the School of Architecture in honor of Mr. Ford.

The School of Architecture and its Advisory Council have set a goal of \$500,000 to establish the proposed Chair. The Moody Foundation of Galveston, Texas, has awarded a challenge grant of \$100,000 to the School of Architecture for funding of the proposed Chair if a total of \$400,000 can be raised.

- b. \$40,000 from Professor and Mrs. Landon E. Fuller of Blacksburg, Virginia, and the establishment of The Bascombe Royall and Frances Fallon Fuller Scholarships in the College of Education

Income will be used each year to grant two graduate scholarships in equal amounts to be awarded by an appropriate committee within the College of Education. An appropriate recognition to the donor of this gift will be made by U. T. Austin.

- c. \$20,000 from the Texas Cowboys organization and various other donors and establishment of the Texas Cowboy Centennial Fund

It is further requested that interest earned on the endowment be reinvested until \$100,000 is reached to establish a rotating lectureship.

The lectureship will rotate among the following schools and colleges, enabling them to bring to the campus a distinguished speaker for a lecture or series of lectures: Architecture, Business Administration, Communication, Education, Engineering, Fine Arts, Law, Liberal Arts, Library Science, Natural Sciences, Nursing, Pharmacy, LBJ School of Public Affairs and Social Work.

- d. the establishment of the Lebermann Plan II Excellence Endowment Account in the College of Liberal Arts

Funding of \$95,532 will be provided from proceeds from the sale of Mr. Lowell Lebermann and Mrs. Louise O'Conner Lebermann's house which was deeded to The University of Texas Foundation in 1975. Income from the fund will be used to promote excellence in the Plan II honors program.

Mr. Lowell H. Lebermann and Mrs. Louise O'Conner Lebermann on December 24, 1975, donated property to The University of Texas Foundation, Inc., described as Lots No. 23 and 24, Enfield "C," an addition to the City of Austin, Travis County, Texas, and being located at 1506 West Lynn Street. Terms and conditions of the Deed of Gift directed that proceeds from sale of the house be used as follows: (1) fifty percent of the net proceeds to The Chancellor's Council, (2) twenty-five percent of the net proceeds to the Ex-Students' Association, and (3) twenty-five percent of the net proceeds to U. T. Austin for the Academic Excellence Program in Plan II.

A total of \$105,532.20 has been received by U. T. Austin for the Academic Excellence Program in Plan II. The balance of \$10,000 after establishment of the Lebermann Plan II Excellence Endowment Account is being held to fund a proposed Professorship in the College of Liberal Arts.

- e. Report of receipt of final distribution from the Estate of Melvin J. Rieger - Final Distribution: \$15,026.99
Total Distributions: \$178,349.72, which will be used in the establishment of the Melvin J. Rieger Scholarship Fund in Physics in the College of Natural Sciences

Income will be used to provide scholarships for students with a major in physics.

- f. Report of receipt of final distribution of a bequest from the Estate of Eva Stevenson Woods (accepted by the Board of Regents at its July 11, 1980 meeting)

Frost National Bank, San Antonio, Texas, as Independent Executor has distributed to the Board of Regents an undivided one-third surface and mineral interest in 2,508.4 acres of land in Sections 24, 26, 28 and 10, Reagan County, Texas, by execution of a Special Warranty Deed. Income during administration of \$825.61 has been added to the Eva Stevenson Woods Endowed Presidential Scholarship fund principal account.

2. U. T. Austin: Recommendation to Change Name of the George M. Kozmetsky Memorial Scholarship to the George M. Kozmetsky Memorial Endowed Presidential Scholarships in the College of Business Administration.--

RECOMMENDATION

President Flawn and Chancellor Walker recommend that the title of the George M. Kozmetsky Memorial Scholarship be changed to the George M. Kozmetsky Memorial Endowed Presidential Scholarships in the College of Business Administration at U. T. Austin. Funding of the scholarship endowment fund will be provided by \$105,686.29 currently held in the George M. Kozmetsky Memorial Scholarship fund. Income will be used to award four annual endowed presidential scholarships.

BACKGROUND INFORMATION

Dr. George Kozmetsky is Dean of the College of Business Administration and Graduate School of Business and holder of the J. Marion West Chair of Constructive Capitalism at U. T. Austin.

The George M. Kozmetsky Memorial Scholarship was established in memory of Ronya and George Kozmetsky's son. An initial gift of securities having an approximate value of \$25,000 was accepted by the Board of Regents March 5, 1973, from Dr. and Mrs. Kozmetsky.

3. U. T. Tyler: Recommendation to Accept Gift and to Establish The Vaughn Foundation Presidential Scholarship in Nursing.--

RECOMMENDATION

President Stewart and Chancellor Walker recommend the acceptance of a gift of \$25,000 from The Vaughn Foundation and the establishment of The Vaughn Foundation Presidential Scholarship in Nursing at U. T. Tyler. Annual scholarships of \$500 or more if circumstances warrant will be awarded to full-time undergraduate or graduate nursing major students pursuing a baccalaureate or master's degree in nursing.

4. Dallas Health Science Center (Dallas Southwestern Medical School): Recommendation to Accept Statement of Understanding and to Establish Scholarship Fund.--

RECOMMENDATION

President Sprague and Chancellor Walker recommend the acceptance of the Florence E. King Statement of Understanding submitted to the Southwestern Medical Foundation and the establishment of the Dr. Walter N. Skinner Scholarship Fund at the Dallas Health Science Center to be funded by the Southwestern Medical Foundation.

Southwestern Medical Foundation reports that the Dr. Walter N. Skinner Scholarship Fund will be supported by income from a \$35,000 cash gift from Mrs. Florence E. King. The Scholarship award is not to exceed \$2,000 with excess income reinvested until the income is in excess of \$4,000 at which time an additional scholarship can be granted.

5. Houston Health Science Center: Recommendation to (a) Accept Bequest from the Estate of Mildred Ann Field for Graduate Student Research in the School of Nursing and (b) Establish the Betty Wheless Trotter Visiting Professorship in the Health Sciences.--

RECOMMENDATION

President Bulger and Chancellor Walker recommend that approval be given to:

- a. Accept a bequest of \$5,000 from the Estate of Mildred Ann Field to be used for graduate student research in the School of Nursing

Terms of the will as they relate to the Houston Health Science Center are as follows:

- "B. From the proceeds of my Aetna policy of insurance, Policy Number 2302, Certificate Number 244-58-8698 which is payable to my estate, I give the following:
1. To the Board of Regents of the University of Texas System, for the benefit of the University of Texas School of Nursing at Houston, Texas, the sum of Five Thousand (\$5,000.00) Dollars. It is my desire that said funds be used for the purpose of funding graduate student research."

- b. Establish the Betty Wheless Trotter Visiting Professorship in the Health Sciences to be funded by gifts from The Tillman-Trotter Foundation

Gifts totaling \$54,948.98 have been received and reported in the institutional docket with the balance of \$45,051.02 to be paid by April 30, 1983, which will complete the required funding of \$100,000.

The professorship will be used to invite a nationally prominent individual to the Health Science Center, the aim of which is to enlighten the community on health related problems and their impact on society.

B. Real Estate Matters

1. U. T. System - Hogg Foundation - Thomas E. Hogg Fund and Will C. Hogg Fund: Proposed Joinder in Oil and Gas Lease on Undivided Interest in 160 Acres in Coleman County, Texas.--

RECOMMENDATION

Chancellor Walker and Vice Chancellor Boyd recommend joinder in an oil and gas lease on undivided interest under a 160 acre tract in Coleman County, Texas, to Tierra Exploration, Inc., more fully described as:

All of the South 160 acres of the following described 276.55 acres out of the A. Quigley Survey No. 739, Abstract No. 567, down

to and including a depth from the surface of 3,000 feet. Terms include: 1/5 royalty, \$10 per acre bonus with a one year primary term.

BACKGROUND INFORMATION

The Board of Regents' net interest in this tract amounts to approximately 7.5 net mineral acres for the Thomas E. Hogg Fund, 10 net mineral acres for the W. C. Hogg Fund and 12.5 net mineral acres for the Ima Hogg Foundation.

This lease has been reviewed by the Manager of University Lands, Oil, Gas and Mineral Interests and in his opinion any production from these wells is expected to be marginal. The operator plans to reenter abandoned oil wells and recomplete gas wells at a depth of 2,200 feet; however, he will have some evaluation work to do before he can even promise development.

2. U. T. System - Hogg Foundation for Mental Health - Will C. Hogg Memorial Fund: Proposed Oil and Gas Lease Covering 20 Acres in Brazoria County, Texas.--

RECOMMENDATION

Chancellor Walker and Vice Chancellor Boyd recommend granting an oil and gas lease to Sue-Ann Operating Company, Houston, Texas, covering 20 acres in Brazoria County, being Lots 26, 27, 30 and 31 J. S. Hogg Subdivision, for a primary term of 3 years, 1/4th royalty, \$100 per acre bonus and \$10 per acre annual delay rental.

BACKGROUND INFORMATION

The Board of Regents as Trustee of Hogg Foundation: Will C. Hogg Memorial Fund owns 7/12ths of the minerals to a depth of 3,728 feet, Ima Hogg Foundation owns 7/12ths below that depth, and the other 5/12ths as to all depths is owned by Miss Alice C. Simkins.

3. U. T. Austin - Archer M. Huntington Museum Fund: Proposed Extension of Option Agreement to Pelican Terminal Corporation on About 519 Acres of Land in the Samuel C. Bundick League and H. B. Littlefield Survey, Galveston County, Texas.--

RECOMMENDATION

Vice Chancellor Boyd and Chancellor Walker recommend two six-month extensions of the Option to Purchase Agreement with Pelican Terminal Corporation on about 519 acres of land in the Samuel C. Bundick League and H. B. Littlefield Survey, Galveston County, Texas. The first extension of the purchase option is for the period from January 1, 1981 through June 30, 1981 for a fee of \$45,000 with option exercisable at \$5,000 per acre. The second option to purchase period will be from July 1, 1981 through December 31, 1981 for a fee of \$45,000 and exercisable at a price of \$5,250 per acre. All option money will apply toward the purchase price of the property if an option is exercised.

BACKGROUND INFORMATION

The remaining unsold acreage of the Archer M. Huntington lands were approved for sale at the March 29-30, 1979 meeting at a minimum of \$3,400 an acre. At that time Northville Industries who was

representing Pelican Terminal Corporation, of which it is a part owner, and the CAM Company were the interested purchasers. The CAM Company plans for the land did not materialize. The Pelican Terminal Corporation has paid the University a total of \$115,000 in option money. Its present option expires on December 31, 1980 and Pelican has requested two additional six-month extensions. The present option is exercisable at \$4,500 per acre.

4. U. T. Austin - J. Marion West Chair for Constructive Capitalism: Request to Renew Grazing Lease to Joe Rodriguez of Rosenberg, Texas, Covering Land in the William Andrews League, Fort Bend County, Texas.--

RECOMMENDATION

Vice Chancellor Boyd and Chancellor Walker recommend the renewal of a grazing lease covering 130.387 acres in the William Andrews League, Fort Bend County, Texas, to Mr. Joe Rodriguez for one (1) year, commencing January 1, 1981, at an annual rental of \$1,400.00.

BACKGROUND INFORMATION

This property was conveyed to the Board of Regents by the J. M. West Texas Corporation on February 23, 1977. A 1975 appraisal placed the market value at \$326,000.00. However, the tract is now deemed to be within the Brazos River flood plain, and regulations severely inhibit development and/or construction of permanent improvements. Unless these restrictions are removed, the property is suitable only for agricultural purposes. The proposed lease is recommended as an interim use and contains provisions for cancellation upon 90 days notice. Annual rental for the previous year was \$1,300.00.

Mr. Rodriguez of Rosenberg, Texas, was the grazing lessee when the property was deeded to the Board of Regents.

5. U. T. Dallas: Proposed Sealed Bid Sale of 43.1132 Acres of Endowment Lands Located in the City of Plano, Collin County, Texas.--

RECOMMENDATION

Sealed bids will be taken for proposed sale of 43.1132 acres of endowment lands located in the City of Plano, Collin County, Texas, on Wednesday, October 22, 1980. A list of the bids and a recommendation will be presented to the Board of Regents at the October 23 - 24, 1980 meeting.

6. U. T. El Paso - Frank B. Cotton Estate: Proposed Sale of Oil and Gas Leases on Land in Hudspeth and Culberson Counties, Texas.--

RECOMMENDATION

Pursuant to authorization granted at the meeting on May 30, 1980, sealed bids were solicited for the sale of Oil and Gas Leases on Land in Hudspeth and Culberson Counties, Texas, **and will be opened** at 10:00 a.m. on October 21, 1980. The results of the bids and a recommendation will be presented at the meeting.

7. U. T. El Paso - Frank B. Cotton Estate: Recommendation to Approve Request by Border Exploration Company for a Partial Assignment of Oil and Gas Leases Covering 2,229 Acres in Hudspeth County, Texas.--

RECOMMENDATION

Vice Chancellor Boyd and Chancellor Walker recommend approval of a request by Border Exploration Company for a partial assignment of oil and gas lease Nos. 2501, 2502, 2503 and 2504 covering 2,229 acres of Cotton Estate land located in Hudspeth County, Texas.

Under the proposed assignment instrument, Kriti Exploration, Inc., will receive a 33.33333% interest in the leases; Elf Aquitaine, Inc., will receive a 25% interest in the leases; and Sun Oil Company (Delaware) will receive a 16.66667% interest in the leases. Border Exploration Company will retain a 25% interest in the leases to be assigned.

BACKGROUND INFORMATION

Border Exploration Company acquired these leases from the Board of Regents of The University of Texas System on April 29, 1980, and under the terms of these leases the Board's written approval is required before any assignments can be made.

Kriti Exploration, Inc., is a Greek corporation whose primary activity is transporting oil by tankers. Elf Aquitaine, Inc., is a French oil company that operates worldwide and Sun Oil Company (Delaware) is a major U.S. domestic oil company. Border Exploration Company will continue to be the lease operator and will be responsible for carrying out the duties and responsibilities set out in the lease agreement.

8. University Cancer Center (M. D. Anderson) - Blanche Bender Fund: Proposed Oil and Gas Lease to Superior Oil Company on an Undivided 1/4 Interest in Approximately 239.2 Acres in Montgomery County, Texas.--

RECOMMENDATION

Chancellor Walker and Vice Chancellor Boyd recommend granting an oil and gas lease to Superior Oil Company on an undivided 1/4th interest in approximately 239.2 acres described as:

Being part of the Montgomery County School Lands Survey Number 2, Abstract 351, Montgomery County, Texas.

Terms of the proposed lease provide for 1/4th royalty, \$100 per acre bonus, \$5 per acre annual delay rental and a term of 5 years.

BACKGROUND INFORMATION

The proposed lease covers property conveyed to M. D. Anderson by Mrs. Blanche Bender by deed dated February 25, 1950, with all income from the minerals reserved unto herself for life. She died in 1974 at which time title to 1/4th of the minerals vested in M. D. Anderson. The endowment income is to be used by M. D. Anderson for Cancer Research.

The remaining 3/4ths of the minerals are owned by the Bender heirs and have been leased to Superior Oil Company at lesser rates than the proposed lease for the University's minerals.

III. Other Matters

PUF and Trust and Special Funds: Report of Securities Transactions for Month of July 1980. --In accordance with present procedure, the Report of Securities Transactions for the Permanent University Fund and Trust and Special Funds for the month of July 1980 was mailed on September 24, 1980 by Secretary Thedford to the members of the Board of Regents. If any questions regarding this material have been submitted, the Secretary will so report at the meeting of the Land and Investment Committee.

* * * * *

FOUNDATION MATTERS

Ima Hogg Foundation Agenda. --

RECOMMENDATION

It is recommended that the Trustees of the Ima Hogg Foundation meet briefly at the meeting of the Board of Regents on October 24, 1980, for action on the following Agenda:

1. Approval of Minutes of the preceding meeting held on July 11, 1980. Copies were distributed earlier.
2. Assistant Secretary-Treasurer Lobb recommends joinder in an oil and gas lease on undivided interest under a 160 acre tract in Coleman County, Texas, to Tierra Exploration, Inc., more fully described as all of the South 160 acres of the following described 276.55 acres out of the A. Quigley Survey No. 739, Abstract No. 567, down to and including a depth from the surface of 3,000 feet. Terms include: 1/5th royalty, \$10 per acre bonus with a one year primary term.

The Ima Hogg Foundation's net interest in this tract is 12.5 net mineral acres. The operator plans to reenter abandoned oil wells and recomplete gas wells at a depth of 2,200 feet; however, he will have some evaluation work to do before he can even promise development.

3. Assistant Secretary-Treasurer Lobb recommends granting an oil and gas lease to Sue-Ann Operating Company, Houston, Texas, covering 20 acres in Brazoria County, being Lots 26, 27, 30 and 31 J. S. Hogg Subdivision, for a primary term of 3 years, 1/4th royalty, \$100 per acre bonus and \$10 per acre annual delay rental.

LAND AND INVESTMENT COMMITTEE

EMERGENCY ITEM

October 23-24, 1980

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II. Trust and Special Funds

B. Real Estate Matters

9. University Cancer Center - Estate of Naomi L. Woods: Proposed Pipe Line Easement and Temporary Construction Easement to Amoco Gas Company on a 2.616 Acre Tract, William Perkins Survey, Harris County, Texas

Below

Documentation

II. TRUST AND SPECIAL FUNDS

B. REAL ESTATE MATTERS

9. University Cancer Center - Estate of Naomi L. Woods: Proposed Pipe Line Easement and Temporary Construction Easement to Amoco Gas Company on a 2.616 Acre Tract, William Perkins Survey, Harris County, Texas.--

RECOMMENDATION

Vice Chancellor Boyd and Chancellor Walker recommend granting a pipeline easement to Amoco Gas Company on a strip of land 20 feet wide by 1,692 feet in length and a temporary construction easement of 30 feet wide paralleling the pipeline easement on a 2.616 acre tract in the William Perkins Survey located in the north part of Harris County, Texas, for a total consideration of \$11,231.60. This property is held in the Naomi L. Woods Estate for the benefit of The University of Texas System Cancer Center.

BACKGROUND INFORMATION

This property was given to The University of Texas System Cancer Center under the Will of Naomi L. Woods. The Amoco Production Company currently holds an oil and gas lease from the University on this tract. The estimated value of this property is \$15,750. It is expected that the pipeline easement across the north 20 feet of the tract will reduce the market value of the tract but by an amount substantially less than being received for the easement. This tract is located north of Houston near Tomball, Texas, however, its value is limited because it is only about 67 feet in width and access to the property is poor.

LAND AND INVESTMENT COMMITTEE

SUPPLEMENTAL MATERIAL

October 23-24, 1980

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II. Trust and Special Funds

B. Real Estate Matters

5. U. T. Dallas: Proposed Sealed Bid Sale of 43.1132 Acres of Endowment Lands Located in the City of Plano, Collin County, Texas

Below

6. U. T. El Paso - Frank B. Cotton Estate: Recommendation to Accept High Bids for Oil and Gas Leases on Ten Tracts Containing a Total of 6,400 Acres in Hudspeth and Culbertson Counties and to Reject Two Bids on Two Tracts Containing a Total of 1,280 Acres in Hudspeth County

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Documentation

5. U. T. Dallas: Proposed Sealed Bid Sale of 43.1132 Acres of Endowment Lands Located in the City of Plano, Collin County, Texas.--

RECOMMENDATION

President Jordan and Chancellor Walker recommend that the Board of Regents:

1. Reject all bids received for the sale of 43.1132 acres of Endowment Lands
2. Authorize a negotiated sale of these lands at a price equal to or greater than the appraised value with a recommendation for sale of the property to be presented at a future Board meeting.

BACKGROUND INFORMATION

Sealed bids were taken for the proposed sale of this property on October 22, 1980. The two bids received are listed below:

Richardson Savings and Loan Association - \$1,000,000
Skelton and Seal Partnership - \$1,145,330

The appraised value of the property is \$28,000 per acre. The Richardson Savings and Loan Association bid is \$23,200 per acre and the bid of Skelton and Seal Partnership is \$25,000 per acre.

Both bids specified that the bid was submitted on the property offered, plus a strip of property 65 feet in width across the entire South line of the property. This added property is zoned for light industry and is more valuable than the property offered for sale which is zoned for single family housing. The bid of Skelton and Seal Partnership specified "that the bidder shall have no personal liability on the promissory note or the Deed of Trust serving the same."

Since the sealed bids are lower than the appraised value, a negotiated sale at the appraised value or higher is recommended.

6. U. T. El Paso (Frank B. Cotton Estate) - Recommendation to Accept High Bids for Oil and Gas Leases on Ten Tracts Containing a Total of 6,400 Acres in Hudspeth and Culberson Counties and to Reject Two Bids on Two Tracts Containing a Total of 1,280 Acres in Hudspeth County. --As authorized at the May 30, 1980, meeting of the Board of Regents, sealed bids were opened and tabulated at 10:00 A.M. on October 21, 1980, on 28 tracts, 16,982.45 total acres, in Hudspeth and Culberson Counties. It is recommended by Vice Chancellor Boyd and Chancellor Walker that the sale to the high bidder on ten tracts be approved and that bids on two tracts be rejected as listed below. Of the ten bids recommended for acceptance, two bids were received on five tracts and only one bid was received on the other five tracts. Of the two tracts recommended for rejection, only one bid was received. The bonus per acre average on the ten tracts recommended for acceptance is \$112.50. No bids were received on sixteen tracts.

Recommended Accepted Bids

<u>TRACT NO.</u>	<u>BLOCK</u>	<u>ACRES</u>	<u>HIGH BIDDER</u>	<u>BONUS</u>
HUDSPETH COUNTY				
3	3	640	Border Exploration Company	\$ 76,160.00
11	3	640	Border Exploration Company	76,160.00
13	3	640	Border Exploration Company	76,160.00
15	3	640	Border Exploration Company	84,480.00
17	3	640	Border Exploration Company	73,600.00
CULBERSON COUNTY				
15	2	640	Border Exploration Company	73,600.00
21	2	640	Border Exploration Company	73,600.00
23	2	640	Border Exploration Company	56,320.00
27	2	640	Border Exploration Company	56,320.00
29	2	640	Border Exploration Company	73,600.00
		<u>6,400</u>		<u>\$720,000.00</u>
			<u>Number of</u>	<u>Per Acre</u>
			<u>Tracts</u>	<u>Average</u>
			<u>Purchased</u>	<u>Price</u>
Border Exploration Co.		10	6,400	\$720,000
				<u>\$112.50</u>

Recommended Rejected Bids

<u>TRACT NO.</u>	<u>BLOCK</u>	<u>ACRES</u>	<u>BIDDER</u>	<u>AMOUNT</u>
HUDSPETH COUNTY				
25	3	640	Cities Service Company	\$ 6,566.40
31	3	<u>640</u>	Cities Service Company	<u>6,566.40</u>
		<u>1,280</u>		<u>\$13,132.80</u>

<u>Bidder</u>	<u>Number of Tracts Rejected</u>	<u>Total Acres</u>	<u>Total Bonus</u>	<u>Per Acre Average Price</u>
Cities Service Company	2	1,280	\$13,132.80	<u>\$10.26</u>

No Bids Received

<u>TRACT NO.</u>	<u>BLOCK</u>	<u>ORIGINAL GRANTEE</u>	<u>ACRES</u>
CULBERSON COUNTY			
185	2	N. Atkinson	640.00
3	2	GC&SF Ry	434.75
5	2	GC&SF Ry	459.60
7	2	GC&SF Ry	640.00
9	2	GC&SF Ry	607.00
9	-	Hague & Ehrman	640.00
10	-	Hague & Ehrman	526.70
11	2	GC&SF Ry	640.00
11	-	Hague & Ehrman	639.70
12	-	Hague & Ehrman	403.50
13	2	GC&SF Ry	640.00
15	2	GC&SF Ry	640.00
16	-	Hague & Ehrman	526.70
17	2	GC&SF Ry	584.50
19	2	GC&SF Ry	640.00
25	2	GC&SF Ry	<u>640.00</u>
			<u>9,302.45</u>

TABULATION OF BIDS

THE UNIVERSITY OF TEXAS SYSTEM TRUST LANDS
 COTTON ESTATE
 HUDSPETH AND CULBERSON COUNTIES
 OIL AND GAS LEASES
 10:00 A.M., TUESDAY, OCTOBER 21, 1980

MARGINAL NUMBER	BIDDER	TRACT	TOTAL BONUS
	<u>HUDSPETH COUNTY</u>		
1	Border Exploration Company Cities Service Company	3	\$76,160.00 6,566.40
2	Border Exploration Company Cities Service Company	11	76,160.00 6,566.40
3	Border Exploration Company Cities Service Company	13	76,160.00 6,566.40
4	Border Exploration Company Cities Service Company	15	84,480.00 6,566.40
5	Border Exploration Company Cities Service Company	17	73,600.00 6,566.40
6	Cities Service Company	25	6,566.40
7	Cities Service Company	31	6,566.40
	<u>CULBERSON COUNTY</u>		
8	No Bid	185	
9	No Bid	3	
10	No Bid	5	
11	No Bid	7	
12	No Bid	9	
13	No Bid	13	
14	No Bid	11	
15	Border Exploration Company	15	73,600.00
16	Border Exploration Company	29	73,600.00
17	Border Exploration Company	27	56,320.00
18	No Bid	25	
19	Border Exploration Company	23	56,320.00
20	Border Exploration Company	21	73,600.00
21	No Bid	19	
22	No Bid	17	
23	No Bid	9	
24	No Bid	12	
25	No Bid	15	
26	No Bid	11	

MARGINAL NUMBER	BIDDER	TRACT	TOTAL BONUS
27	No Bid	16	
28	No Bid	10	

Committee of the Whole

COMMITTEE OF THE WHOLE
Presiding: Chairman Williams

Date: October 24, 1980
Time: Following the Meeting of the Land and Investment Committee
Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

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I. SPECIAL ITEMS

A. BOARD OF REGENTS

1. Proposed Amendment to Regents' Rules and Regulations, Part One, Chapter II, Section 2, by Adding a New Subsection 2.6 (President Emeritus).--

RECOMMENDATION

It is recommended that the Regents' Rules and Regulations, Part One, Chapter II, Section 2, be amended by adding a new Subsection 2.6 to read as follows:

Amended

2.6 President Emeritus.

The authority to bestow the title of President Emeritus shall rest with the Board. The title is honorary in recognition of outstanding service as President of a component institution and carries no salary or other perquisites directly related to the title and the title shall only be bestowed on an individual who is fully retired.

for the Comp. Inst. by the Univ.

2. Proposed Amendment to Regents' Rules and Regulations, Part One, Chapter III, by Adding a New Section 6.(13) (Concerning Reduction of Academic Positions or Academic Programs Due to Financial Exigency).--

RECOMMENDATION

Chancellor Walker recommends that Chapter III, Part One of the Regents' Rules and Regulations be amended by adding a new Section 6.(13) providing for procedures to be followed with regard to reduction of academic positions or academic programs or both due to financial exigency at component institutions of The University of Texas System, to read as follows:

- 6.(13) The chief administrative officer of a component institution has the responsibility for determining when it shall be necessary to reduce academic positions, the titles of which are given in Section 1.8 of this Chapter, or academic programs or both, subject to approval by the Chancellor of The University of Texas System. When such reductions are necessary as a result of financial exigency, the procedure for the selection and notification of those academic positions that are to be terminated shall be governed by this Section, and neither the procedures specified in Section 6.3 of this Chapter nor the notice requirements of Sections 6.23, 6.8, and 6.9 of this Chapter shall be applicable.
- 6.(13)1 Upon determining the existence of a financial exigency and the need to reduce academic positions or academic programs, or both, the chief administrative officer shall appoint a committee composed of faculty and administrative personnel to make recommendations to the chief administrative officer as to which academic positions and/or academic programs should be eliminated as a result of the financial exigency.
- 6.(13)2 The committee will review and assess the academic programs of the institution and identify those academic positions that may be eliminated with minimum effect upon the degree programs that should be continued. The review will include, but not be limited to, an examination of the course offerings, degree programs, supporting degree programs, teaching specialties, and semester credit hour production.

- 6.(13)3 Upon determining that one or more academic positions in a degree program or teaching specialty should be eliminated, the committee will recommend the particular position or positions to be terminated by reviewing the academic qualifications and talents of holders of all academic positions in those degree programs or teaching specialties, the needs of the program they serve, past academic performance, and the potential for future contributions to the development of the institution. Tenure status of a faculty member shall not be a consideration in the determination of whether a particular position should be eliminated except as permitted in Subsection 6.(13)4.
- 6.(13)4 If, in the opinion of the committee, two or more faculty members are equally qualified and capable of performing a particular teaching role, the faculty member or members having tenure shall be given preference over non-tenured faculty. However, if such faculty have the same tenure status, consideration will be given to the need of the institution for capabilities for teaching in multiple disciplines, and the faculty member or members qualified by training and experience to teach in more than one discipline or area of specialization will be given preference over a faculty member or members qualified to teach in only one discipline or area of specialization. In other instances, length of service as a member of the faculty at the institution shall be the determining factor.
- 6.(13)5 Upon completion of its review, the committee shall promptly recommend to the chief administrative officer those persons who may be terminated, ranked in order of priority, with the reasons for their selection. The chief administrative officer shall, with such consultation with institutional administrative officers as he or she may deem appropriate, determine which academic positions are to be terminated because of the financial exigency and shall give the holders of these positions written notice of the decision.
- 6.(13)6 Any person terminated due to financial exigency will be notified when a vacancy occurs in the same component institution in his or her field of teaching within the next two (2) academic years following the termination. If such person makes timely application and is qualified for the position to be filled, he or she shall be offered employment in that position. If the vacancy is in a field of teaching in which two or more persons have been terminated because of financial exigency, all will be notified of the vacancy and of those so notified and making timely application, employment will be offered to the person who is the better qualified for the position to be filled.
- 6.(13)7 The chief administrative officer shall appoint a hearing committee to hear any appeals for reconsideration of termination decisions based upon financial exigency. Within thirty (30) days from the date of the notice of termination, a person shall have the right to appeal to the hearing committee for reconsideration of the termination decision. The appeal for reconsideration shall be in writing and addressed to the chief administrative officer of the institution. A person to be terminated who appeals to the hearing committee shall be given a reasonably adequate written statement of the basis for the initial decision to reduce academic positions and, upon request of the person, shall be given any written data or information relied upon in arriving at such decision.

- 6.(13)8 The hearing committee shall set the date, time, and place for hearing the appeal for reconsideration. Such hearing shall be held within thirty (30) days of the date of the written request unless the person to be terminated waives such time requirement; however, such hearing shall be held within ninety (90) days from the date of the request. The hearing committee shall conduct the hearing in accordance with the following conditions and procedures:
- 6.(13)81 The hearing will be closed to the public unless requested to be open by the appealing person.
- 6.(13)82 The appealing person may be represented by legal counsel at his or her expense.
- 6.(13)83 The appealing person and the institution may offer any written evidence or oral testimony that is material to the issues.
- 6.(13)84 The burden shall be upon the appealing person to show by a preponderance of the credible evidence that:
- (a) financial exigency was not in fact the reason for the initial decision to reduce academic positions; or
 - (b) the decision to terminate the appealing person as compared to another individual in the same discipline or teaching specialty was arbitrary and unreasonable.
- No other issues shall be heard or considered by the hearing committee.
- 6.(13)9 The hearing committee shall make written findings of fact and recommendations to the chief administrative officer as soon as practical following the hearing. The chief administrative officer shall have the final decision to either accept or reject the recommendation of the hearing committee.

BACKGROUND INFORMATION

At present, there are no provisions of the Regents' Rules and Regulations relating to reduction of academic positions or academic programs due to financial exigency. Both the American Association of University Professors and the Coordinating Board, Texas College and University System, recognize the existence of a financial exigency as adequate reason for termination of faculty without resort to the usual due process hearing procedures for termination of faculty for good cause. The courts have also recognized that the existence of a financial exigency supports termination of faculty with only minimal due process requirements. The provisions of the proposed Section 6.(13) embody the procedures and criteria that have been recognized by the courts as meeting required due process standards in meeting the constraints of a financial exigency. The University of Texas System should have established procedures and criteria for dealing with financial exigencies that may affect component institutions.

The proposed section has been reviewed and approved by the Office of General Counsel, and the chief administrative officers of the component institutions concur with its provisions.

3. Proposed Amendments to Regents' Rules and Regulations, Part One, Chapter VII (Private-Fund Development and Foundations).--

RECOMMENDATION

Chancellor Walker recommends that Chapter VII, Part One, Rules and Regulations of the Board of Regents of The University of Texas System be amended as set out below.

1. Add a new Subsection 2.7 to Section 2 to read as follows:

2.7 Under the provisions of Section 4 of this Chapter a component institution development board may, but need not, have an associated internal foundation.

2. Add a new Section 3 to read as follows:

Sec. 3. The Advisory Councils of a Component Institution.

3.1 Establishment and Organization:

3.11 With the approval of the Chief Administrative Officer of a component institution, the Chancellor, and the Board of Regents, any school, college, or other comparable teaching or research unit may have an advisory council dedicated to its own unique interests. Such an advisory council is responsible through the dean or director to the chief administrative officer of the component and through him to the component institution development board for all private funds developed for that school, college, or comparable unit. Each advisory council shall determine its development needs and shall direct the formulation of plans and the promotion of support for its programs.

3.12 An advisory council shall consist of not more than twenty-five members recommended by the dean or director of the school, college, or other approved unit and appointed by the chief administrative officer of the component institution with prior specific written approval of the Chancellor and the Board of Regents. Initial appointments to any advisory council shall draw lots providing for one-third of the total membership to serve for one, two, or three-year terms. All terms following the initial appointment of the board will be for a three-year term. All terms shall officially begin on September 1.

3.13 An advisory council may elect a chairman and other such officers as are appropriate from among its membership. The Dean or Director, and the chief administrative officer of the component institution, or his delegate shall be ex-officio members with voting privileges.

3.2 Duties and Responsibilities:

3.21 An advisory council shall seek to enlist the aid of numerous friends of the school, college, or comparable unit in fund-development efforts, and may establish such committees and other groups as seem desirable in carrying out its programs.

3.22 An advisory council shall recommend through the Dean or Director or the component chief administrative officer to the development board the consideration of current and long-range programs which shall secure private funds for the unit.

3.23 A component institution advisory council shall have responsibility within that school, college or comparable unit:

3.231 for studying and developing private fund needs;

3.232 for coordinating and formulating plans and actively promoting support for both current and long-range programs to meet the developmental needs;

3.233 for periodic reports of progress to the chief administrative officer of the component institution and the development board on the plans and programs of the advisory council; and

3.234 for establishing a continuing program of collection and dissemination of information regarding gifts and endowments.

3.24 At periodic intervals, the Dean or Director shall lay before his advisory council descriptions of current development needs.

3.25 The work of all advisory councils shall be considered a part of the work of component institution development boards.

3.3 Under the provisions of Section 4 of this Chapter, an advisory council may, but need not, have an associated internal foundation.

3. Renumber present Section 3 as Section 4 and amend to read as follows:

Sec. 4 [3] Internal Foundations. [~~--The-following-policies shall-govern-the-creation-and-administration-of foundations--]~~

4 [3].1 Definition.--[Internal-Foundations] As used in this Chapter, the term "internal foundation" means a foundation created by resolution of the Board of Regents of The University of Texas System as set forth in Section 4.31. The term does not include any entity that is incorporated under the laws of Texas or any other state and does not include any entity created by testamentary or inter vivos trusts. An internal foundation is an accounting and administrative mechanism in the name of which development boards and advisory councils may approach prospective donors. Internal foundations are under the jurisdiction and control of the Board of Regents and are governed by rules, regulations, policies and procedures promulgated by the Board.

4.2 Policies on Initiation and Operation.

4.21[3-11] An internal foundation may be established to benefit a component institution, or a school, college or other comparable teaching or research unit within a component institution upon the recommendation of a development board or an advisory council, after approval of the chief administrative officer of the component institution, the Chancellor, and the Board of Regents. [The-establishment-of-internal-foundations-shall be-limited-to-teaching-and-research-divisions-of the-component-institutions-of-the-System.--This is-not-in-any-sense-to-be-construed-as-excluding nonteaching-and-nonresearch-divisions-from-seeking-support-from-private-sources-through-the component-institution-development-boards-as-the authorized-agencies-for-correlating-all-fund raising-activities.]

4.22 [3-12--The-establishment-of-foundations-for-other-than component-institutions,-colleges,-or-schools shall-be-limited-to-divisions-and-departments with-respect-to-which-it-can-be-clearly-demonstrated-that-there-exists,-actually-or-potentially,-the-support-of-a-strong-business-or professional-group,-the-activities-of-which-will not-be-in-substantial-conflict-with-the-foundation-which-represents-the-school-or-college-of which-the-division-or-department-is-a-part.--It is-believed-that] Divisions and departments below the level of a school, college, or other comparable teaching or research unit [which-cannot-meet-these-tests] may effectively work as separate groups within the framework of

the advisory council and internal foundation which represents a ~~[this]~~ school or college or comparable teaching or research unit. ~~[The] P[p]rovisions [new-existing]~~ for the designation of special funds to be used for specific activities ~~[should-continue]~~ within the framework of the various internal foundations and advisory councils will be made in order ~~[This opportunity-to-earmark-funds-obtained-by-specific groups-should-help]~~ to avoid stifling the interest and initiative of these groups.

~~[3-13-Any-foundation-in-addition-to-those-new-existing shall-be-authorized-by-the-Board-of-Regents-only after-the-approval-by-the-Chancellor.]~~

~~[3-14-The-work-of-all-internal-foundations-shall-be considered-a-part-of-the-work-of-the-component institution-development-boards.--It-is-the-duty of-the-component-institution-development-boards to-cooperate-with-such-foundations-at-all-times and-to-stimulate-their-efforts-by-counsel,-by personal-contacts-and-by-providing-promotional materials.--Further,-the-foundations-shall-report-periodically-to-the-Chancellor-through-the chief-administrative-officer.--Every-effort should-be-made-to-permit-a-free-range-of-initiative-within-the-foundations,-but-activities should-be-in-conformity-with-policies-of-the Board-of-Regents-so-as-to-permit-maximum-over-all-achievements-in-fund-raising-throughout-the System.]~~

4.23[3-15] There shall ~~[should]~~ be an annual ~~[periodic]~~ review[s] of the activities of each internal foundation to determine its effectiveness; and, if it is unproductive for an unreasonable ~~[over a-reasonable]~~ length of time, ~~[provisions]~~ it shall ~~[should]~~ be dissolved ~~[made-for-its-dissolution]~~.

4.24 Every effort shall be made to permit a free range of initiative within the internal foundations, and their associated development boards and advisory councils, but activities must be in conformity with policies of the Board of Regents so as to permit maximum overall achievements in fund raising throughout the System.

4.25 All internal foundation funds shall be appropriately accounted for in University endowment and restricted fund accounts. As in the case of other University funds, authorization for expenditure of all funds in internal foundation accounts is vested in the Board of Regents. Except for those funds to be spent in accordance with the terms of Regental acceptance, authorization for expenditure normally will be obtained during the annual institutional budget approval process.

~~[3-16--There-shall-be-established,-wherever-practical, advisory-councils-to-the-foundation.--The-executive-director-of-each-component-institution development-board-shall-be-an-ex-officio-non-voting-member-of-each-such-advisory-council.]~~

4.3 Establishment

4.31 Standard Resolution. From and after October 24, 1980, the Board of Regents of The University of Texas System adopts the following resolution with regard to the establishment and operation of internal foundations:

RESOLUTION OF THE BOARD OF REGENTS
OF THE UNIVERSITY OF TEXAS SYSTEM

WHEREAS, there exists a clear and specific need for means to finance the program of ((name of school, college, or other component unit)) of The University of Texas ((name of component)), in addition to the regular budgetary provisions, and

WHEREAS, it is the desire of interested persons to set up the facilities to encourage and assist in such financing,

IT IS NOW RESOLVED, that the Board of Regents of The University of Texas System hereby establishes, the ((name)) Foundation of the ((name of school, college, or other component unit)) of The University of Texas((name of component)).

AND FURTHER, that the purpose of the said Foundation shall be to foster the understanding and development of the programs of the ((name of school, college, or other component unit)) at The University of Texas ((name of component)), and to encourage the making of gifts to the Foundation by deed, grant, will or otherwise for any purpose appropriate to the work of the Foundation.

1. The funds of the Foundation shall be devoted solely to the enrichment of the academic programs of the ((name of school, college, or other component unit)) of The University of Texas ((name of component)) and shall not be used for the ordinary operating expenses of the ((name of school, college, or other component unit)).

2. A donation to the Foundation may be made for a specific purpose and may be given the name of the donor or other designation specified by the donor or may be given as unrestricted funds.

3. The Board of Regents shall hold, manage, control, sell, exchange, lease, convey, mortgage or otherwise encumber, invest or reinvest, and generally shall have power to dispose of in any manner and for any consideration and on any terms the said gifts, funds, or property in their discretion and shall from time to time pay out of the income, or if the income be insufficient, out of the principal, all expenses of trust and all expenditures incurred in furthering the purposes of the trust.

4. Neither any donation to the ((name)) Foundation nor any fund or property arising therefrom in whatever form it may take shall ever be any part of the Permanent University Fund nor shall the Legislature have power or be in any way authorized to change the purposes thereof or to divert such donation, fund or property from those designated purposes.

5. As in the case of other University funds, authorization for expenditure of all funds from the Foundation shall be vested in the Board of Regents and recommendations for such expenditures shall be made by the ((appropriate title of chief administrative officer)) to the Chancellor and by the Chancellor to the Board of Regents of The University of Texas System.

4.32 Upon Regental approval of the standard resolution creating an internal foundation, the name of the foundation will be added to the list contained in Section 4.33 of this Chapter. The Secretary to the Board of Regents shall prepare a copy of the standard resolution in appropriate form for the Chairman's signature and shall distribute a copy to the Chancellor and to the chief administrative officer of the component institution involved.

4.33 [3-17] The following [presently-authorized] internal foundations are approved:

<u>Foundation</u>	<u>Date Established</u>
<u>The University of Texas at Austin</u>	
John Charles Townes Foundation (School of Law)	<u>6/27/42 [1941]</u>
Pharmaceutical Foundation of the College of Pharmacy	<u>12/9-10/52 [1949]</u>
Fine Arts Foundation of the College of Fine Arts	<u>12/1/[19]50</u>
Architectural Foundation of the School of Architecture	<u>5/30/[19]52</u>
Genetics Foundation of the Zoology Department	<u>3/28/[19]52</u>
College of Business Administration Foundation	<u>5/29/[19]53</u>
The Psychological Research Foundation	<u>5/29/[19]53</u>
Geology Foundation <u>of the Department</u> <u>of Geology</u>	<u>10/24/[19]53</u>
[Arts-and-Sciences-Foundation-----1955]	
Engineering Foundation <u>of the</u> <u>College of Engineering</u>	<u>3/11/[19]55</u>
College of Education Foundation ^{1[*]}	<u>12/12/[19]76</u>
Social Work Foundation of the School of Social Work [Foundation]	<u>10/1/[19]66</u>
[The-Lynden-Baines-Johnson-School 1968 of-Public-Affairs-Foundation₇-Inc- (Chartered)]	
Communication Foundation ₂ of the School of Communication ₂	<u>1/31/[19]69</u>

¹[*] Formerly Teacher Education Foundation - 9/22/[19]56

²Formerly the Journalism Foundation of the School of Journalism established 1/10/59.

Graduate School Foundation	3/26/[19]76
Graduate School of Library Science Foundation	6/20/[19]69
<u>College of Liberal Arts Foundation</u>	7/11/80
<u>College of Natural Sciences Foundation</u>	7/11/80
<u>The University of Texas System Cancer Center</u>	
University Cancer Foundation	10/15/[19]55[1]
<u>The University of Texas at Arlington Foundation</u>	1/28/[19]67
<u>The University of Texas Medical Branch at Galveston Foundation</u>	5/6/[19]67
<u>The University of Texas at El Paso Foundation</u>	7/29/[19]67
The University of Texas Medical School at Houston	
Houston-Medical-Foundation (Chartered)	1970
The University of Texas System	
Hogg-Foundation-for-Mental-Health	1940
The University of Texas at Dallas	
The-Aerospace-Heritage Foundation, Inc.	1978

3.2-External-Foundations

- 3.21-No-component-institution-or-department-or-school
of-a-component-institution-of-the-System-may
accept-or-receive-gifts-or-bequests-from-any-ex-
ternal-foundation-(whether-or-not-an-authorized
external-foundation)-until-such-gifts-or-bequests
have-been-accepted-and-approved-by-the-Board-of
Regents.
- 3.22-Wherever-such-external-foundations-now-exist,
the-Board-of-Regents-shall-establish-a-working
relationship-with-the-officials-of-that-foundation
and-coordinate-their-activities-in-such-a-way-as
to-assure-their-conformity-with-the-general-poli-
cies-of-the-Board-of-Regents.
- 3.23-The-only-presently-authorized-external-foun-
dations-are:

Foundation

Law-School-Foundation

Texas-Chest-Foundation

The-Business-School-Foundation

The-University-of-Texas-Foundation, Inc.

Tyler-Educational-Foundation, Inc.]

4. Add a new Section 5 to read as follows:

Sec. 5. Trust Foundations. If accepted by the Board, foundations created by testamentary or inter vivos trust instruments are administered by the Board of Regents, the Chancellor, and the appropriate component chief administrative officer through the Office of Investments and Trusts in accordance with the terms of the instrument creating the foundation. Foundations in this category are internal in the sense that they are controlled by the Board of Regents as trustee and the assets are carried in University accounts. The following trust foundations are presently being administered:

<u>Trust Foundation</u>	<u>Date Accepted</u>
<u>Hogg Foundation for Mental Health</u>	<u>7/16/39</u>
<u>Winedale Stagecoach Inn Fund*</u>	<u>3/25/65</u>
<u>Robertson Poth Foundation</u>	<u>12/31/67</u>

5. Add a new Section 6 to read as follows:

Sec. 6. Internal Corporations

6.1 Definition. --As used in this Chapter, the term "internal corporation" means a nonprofit corporation chartered under the laws of the State of Texas:

- (1) under the Charter of which, the Board of Regents;
 - (a) acts as the Board of Directors or has the authority to appoint (or to approve or reject the appointment of) the Board of Directors; and
 - (b) has the authority to approve amendments to the charter and bylaws; and
- (2) the funds of which are deposited and accounted for in appropriate University accounts.

6.2 An internal corporation is managed pursuant to its charter and bylaws and in accordance with the Regents' Rules and Regulations.

6.3 The following internal corporations are presently authorized:

<u>Internal Corporations</u>	<u>Date Chartered</u>
<u>Houston Health Science Center Foundation, Inc.</u>	<u>4/27/70</u>
<u>The Aerospace Heritage Foundation, Inc.</u>	<u>9/7/78</u>
<u>Ima Hogg Foundation, Inc.</u>	<u>6/26/64</u>
<u>The University of Texas System Medical Foundation, Inc.</u>	<u>10/5/73</u>

*Although this trust does not contain the word "foundation" in its name it is similar in all respects to the other trusts in this category.

6. Add a new Section 7 to read as follows:

Sec. 7. External Nonprofit Corporations.

The Board of Regents recognizes that there are legally incorporated nonprofit organizations (most having the word "foundation" in their charter) whose sole purpose is to benefit The University of Texas System, its component institutions, or teaching, research, and other activities within those component institutions. These organizations are administered by boards of directors independent from the control and supervision of the Board of Regents. Accordingly, as is the case with other external organizations, no component institution, or department or school of a component institution, may accept or receive gifts or bequests from any such external organization until such gifts or bequests have been accepted and approved by the Board of Regents.

BACKGROUND

A recent review of the Regents' Rules and Regulations regarding private-fund development and foundations has revealed the need for those rules to be updated.

4. Proposed Amendment to Regents' Rules and Regulations, Part One, Chapter VIII, Section 1 (Naming of Buildings and Other Facilities).--

RECOMMENDATION

Chancellor Walker recommends that Section 1, Chapter VIII, Part One, of the Regents' Rules and Regulations be amended as follows:

Sec. 1. Naming of Buildings and Other Facilities. [~~--Buildings and other facilities (including laboratories and clinics) of the System and its component institutions shall not be named in honor of any person until such person shall have been dead at least five years and a nomination accompanied by reasons shall have been received by the Board from the institutional faculty; provided; however; that the Board may act without receiving a nomination from the institutional faculty when unusual circumstances justify such action and particularly when a substantial donation has been made toward the construction of the building or facility to be named;~~]

1.1 Naming of Buildings.--Buildings of the System and its component institutions shall not be named in honor of any person until such person shall have been deceased at least five years. Recommendation to the Board of Regents regarding naming of buildings by the Chancellor and institutional head shall be accompanied by reasons including appropriate input from the institutional faculty; provided, however, that the Board may act without receiving such recommendation when unusual circumstances justify such action and particularly when a substantial donation has been made toward the construction of the building to be named.

1.2 Naming of Facilities Other than Buildings.--Facilities other than buildings (e.g. laboratories, classrooms, seminar rooms, auditoria, concert halls, clinics, and patient rooms) may be named to memorialize and otherwise recognize substantial and significant donors, individuals

designated by donors, or individuals who have made other significant contributions to the institution. Recommendations by the Chancellor and institutional head regarding the naming of such facilities shall be submitted to the Board of Regents for approval.

- 1.3 Naming of Facilities as Part of Special Private Fund Development Campaigns.--When the naming of facilities other than buildings is contemplated as part of a special private fund development campaign, that campaign shall have prior approval of the Chancellor and the Board as required in Part One, Chapter VII, Section 2.44 of the Regents' Rules and Regulations. Recommendations by the Chancellor and institutional head regarding the naming of each facility included in a fund development campaign shall subsequently be submitted to the Board of Regents for approval.

BACKGROUND INFORMATION

There are numerous occasions when a university may be enriched by donations of items of utility and value and may want to recognize the donor by naming the item(s) in a way to appropriately recognize the donor. Such items include works of art, library collections, and other contributions of scholarly value. Recognition should also be provided to those who donate substantial and significant amounts of money to support enrichment of an institution's academic programs, or those who have made other significant contributions to the institution. One way commonly used by universities for this purpose is to provide for the opportunity to name facilities in honor of donors, other persons recommended by donors, or individuals who have made other significant contributions to the institution. Such recognition is often in the form of a suitably located small plaque which appropriately names the facility.

Several units in the U.T. System have indicated a desire to name the facilities other than buildings for living persons, when proper approval is given and when substantial and significant support of, or service to, the institution has been provided. Also, the institutions desire that there be an opportunity to name facilities other than buildings in honor of substantial and significant donors, or individuals the donors designate, who participate in special fund campaigns that may from time to time be authorized by the Board under Part One, Chapter VII, Section 2.44 of the Regents' Rules and Regulations.

B. U. T. AUSTIN

5. Request for Approval for Individual to Serve as Member of the Advisory Committee on Trade Negotiations.--

RECOMMENDATION

President Flawn and Chancellor Walker recommend that approval be given to Dean Elspeth Rostow, LBJ School of Public Affairs, to serve as a member on the Advisory Committee on Trade Negotiations. President Carter has recently reappointed Dean Rostow to this committee for a term of two years. She will receive no compensation for the services she performs.

BACKGROUND INFORMATION

The duties of this committee are to advise the President and Congress on issues of international trade policy. Dean Rostow's service in this

capacity is consistent with her administrative and academic responsibilities and would be of value to The University of Texas at Austin. The recommendation is in accordance with approval requirements for positions of honor, trust, or profit provided in Article 6252-9a of Vernon's Civil Statutes and Part One, Chapter III, Sections 13.(10) and 13.(11) of the Regents' Rules and Regulations.

6. Request to Ratify Acceptance of Grant from the Department of Energy and Establishment of the Institute for Fusion Studies.--

RECOMMENDATION

President Flawn and Chancellor Walker recommend that the Board of Regents ratify the establishment of the Institute for Fusion Studies at U. T. Austin and the acceptance of a \$5,000,000 grant over a five year period (1980-85) from the Department of Energy with the understanding that the University will contribute a comparable amount in direct appropriations and/or "in kind commitments" during the same period.

BACKGROUND INFORMATION

The University of Texas at Austin entered into fusion research in 1966 through the Center for Plasma Physics and Thermonuclear Research, later renamed the Fusion Research Center. Through the research activities of the Fusion Research Center funded largely by the Texas Atomic Energy Research Foundation, the federal agency ERDA (a predecessor of the Department of Energy), and the National Science Foundation, the University has been a key participant in the national effort to achieve fusion power.

Early accomplishments of the Fusion Research Center led to federal funding for construction and operation of the Tokamak device now commonly referred to as the Texas Experimental Torus (TEXT). The major accomplishments and high degree of recognition of the Fusion Research Center have thrust The University of Texas at Austin into the forefront of fusion research both in the United States and internationally. These research activities have also brought recognition to the University as a major site for excellent training of students in those branches of physics and engineering which deal with the plasma state of matter and nuclear fusion processes.

The resultant recognition of the University's accomplishments in the fusion research field were key factors in the decision to submit a proposal in January 1980 to the Department of Energy for U. T. Austin to become the location for the Institute of Fusion Studies and consequently the Department's award of a \$5,000,000 matching grant for creation of the Institute at U. T. Austin. This single U. S. institute will be the fountainhead of plasma physics and fusion theory in this country, as well as the U. S. focus for international exchanges in this field.

7. Proposed Agreement with Marine Resources Company, Austin, Texas.--

RECOMMENDATION

President Flawn and Chancellor Walker recommend approval of an agreement between The University of Texas at Austin and Marine Resources Company, Austin, Texas. By this agreement The University of Texas at Austin transfers its rights in an invention to a company owned by Associate Professor Wolf Hilbertz, a faculty member now on leave of absence from The University of Texas at Austin.

BACKGROUND INFORMATION

The invention, entitled: Mineral Accretion of Large Surface Structures, Building Components and Elements, was developed by Professor Hilbertz while employed at The University of Texas at Austin. The University filed a patent application on the invention. That patent will soon be issued. Because little interest in commercialization has been shown by anyone other than Professor Hilbertz, The University of Texas at Austin has agreed to transfer its interest in the invention to the company owned by Professor Hilbertz for \$45,000. A \$10,000 payment will be made immediately. The balance will be paid in four annual installments with interest at a rate of 13% per annum. The note is guaranteed by The First Texas Investment Company of Houston, Texas.

8. Request for Authorization to Lease Property Located at 3800 Lake Austin Boulevard. --

RECOMMENDATION

Chancellor Walker and Vice Chancellor Boyd recommend approval by the Board of Regents to enter into a lease agreement with Mr. Craig Gatewood and Mr. Stan Bomar for the facility and land located at 3800 Lake Austin Boulevard as indicated on **Page C of W - 17 (Exhibit A and Addendum)**. The conditions for the execution of a new lease would be:

1. That the Lessee would effect substantial improvements to the existing facility and pay a substantially higher rental rate than is now received.
2. Terms of the lease to be for an initial period of five years at \$700.00 per month with a five-year and three-year continuing option, and provisions for increased rental rates of \$150.00 per month for each option extension exercised.
3. That all improvements, modifications and site work, including the addition of a parking lot as required by City of Austin codes, to have prior approval of the Chancellor of The University of Texas System.
4. To maintain the property at all times to the satisfaction of the University.
5. To assume full liability for all activities on the property.
6. To assume all costs related to the use, occupancy or surrender of this property including zoning changes required by such use. Any requests for zoning changes to have approval of the Chancellor prior to submission to the City or other applicable governing body.

BACKGROUND INFORMATION

The existing property has been leased on a month to month basis since 1972 at a monthly rate of \$200.00 per month. The existing building is in poor condition and in need of renovation. The business generated by the present operator is not sufficient to pay increased rental rates, nor capable of generating sufficient capital for renovation of the facility.

The new tenant proposed to establish a "first-class" eating facility that is consistent with the surrounding neighborhood.

EXHIBIT A

Starting from an iron pin at the Southwest corner of a rock building at 3800 Lake Austin Blvd.

Then N 1° 54' W for 71.09 feet

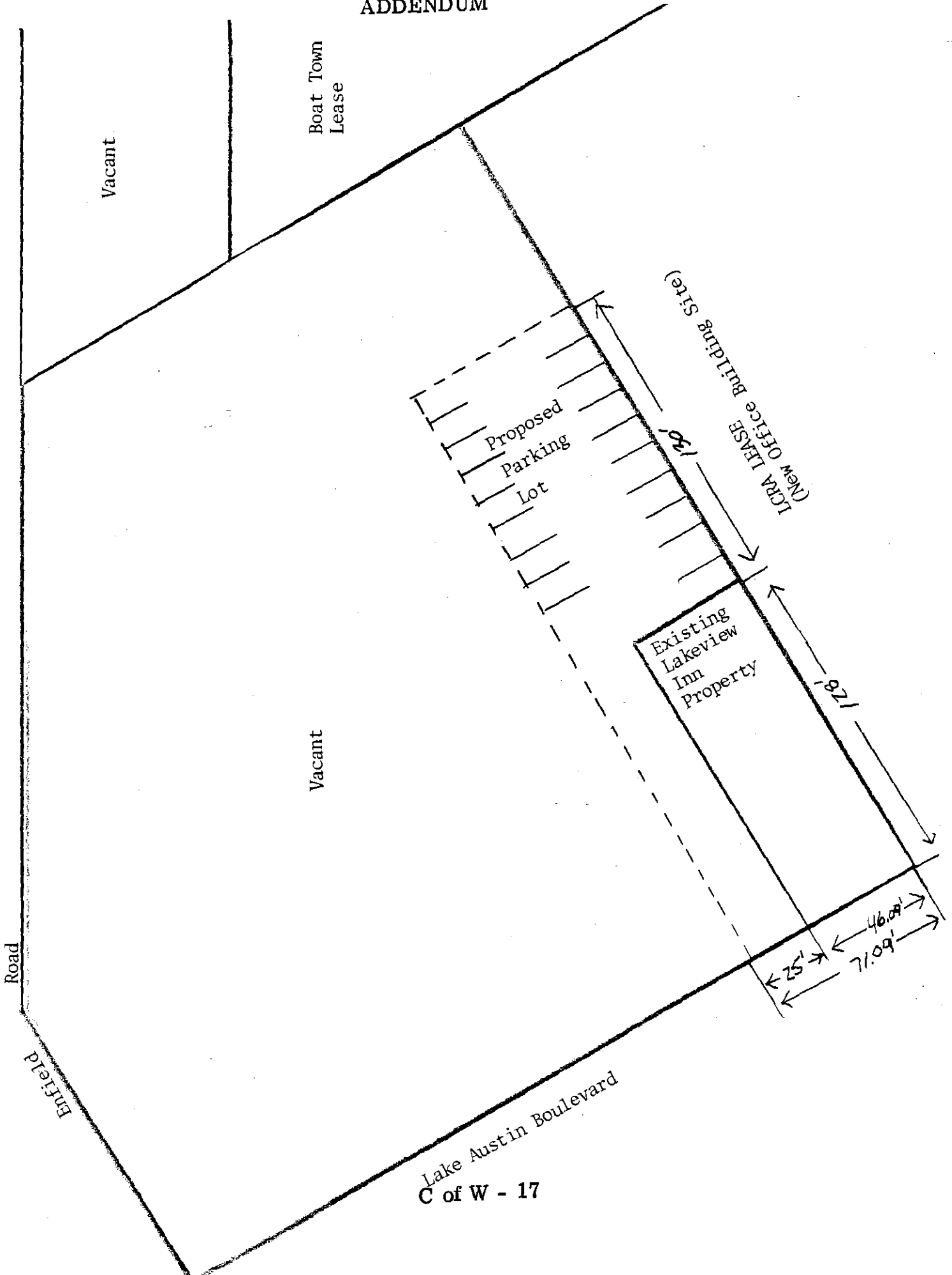
Then N 273° 16' E for 258.00 feet

Then S 359° 06' E for 71.09 feet

Then S 87° 44' W for 258.00 feet

to the point of beginning.

ADDENDUM



C. GALVESTON MEDICAL BRANCH

9. Request for Approval to Accept a Pledge from The Sealy & Smith Foundation for the Purchase and Installation of a Total Body Scanner.--

RECOMMENDATION

President Levin and Chancellor Walker recommend the acceptance of a pledge of \$1,000,000 from The Sealy & Smith Foundation for The John Sealy Hospital for the purchase and installation of a General Electric 8800 total body scanner in the Department of Radiology. This pledge will be paid in about six to eight months.

BACKGROUND INFORMATION

The body scanner currently in use by the Medical Branch has a history of unscheduled "down-time" which has resulted in only about 80 percent utilization. These malfunctions cause scheduling problems with the patients and utilization of the limited facilities.

In addition to the malfunctions, the current machine is slow and the resolution of the prints does not compare with today's high resolution units. This places the Medical Branch personnel at a severe disadvantage due to the limited number of patients that can be scheduled and the quality of prints from which a diagnosis is made.

The machine currently in use will be relocated in the Radiation Oncology Division where the exacting demands are not as great.

D. UNIVERSITY CANCER CENTER

10. Proposed Exception to Regents' Rules and Regulations, Part One, Chapter III, Section 1.87 to Allow Appointment of System Professor.--

RECOMMENDATION

President LeMaistre and Chancellor Walker request that an exception to Regents' Rules and Regulations, Part One, Chapter III, Section 1.87 be granted and that Dr. R. Lee Clark, President Emeritus at The University of Texas System Cancer Center, be appointed as University of Texas System Professor of Surgery and Oncology in the Departments of Surgery and Oncology at The University of Texas System Cancer Center effective November 1, 1980.

BACKGROUND INFORMATION

Dr. R. Lee Clark's contributions and accomplishments are of the quality and magnitude to warrant this exception and the special award of the title of System Professor even though this title is not currently being used in the U. T. System. There are currently only two holders of this title in the U. T. System.

The recommended designation as System Professor is a most fitting recognition for his long and meritorious service and significant contributions to the U. T. System and for Dr. Clark's never-ending devotion to the elimination of cancer. It is also an appropriate designation for the duties Dr. Clark is assigned to complete during the 1980-81 year and for any continued academic involvement past full retirement.

11. Request for Approval for Individual to Serve on the Area Health Commission of the Houston-Galveston Area Council Health Systems Agency.--

RECOMMENDATION

President LeMaistre and Chancellor Walker recommend approval for Mr. Gorman Rasmussen, Director of Medical Social Services at the University Cancer Center, to serve on the Area Health Commission of the Houston-Galveston Area Council Health Systems Agency. This appointment was made by Mr. John B. Knox, Mayor of Missouri City, Texas, and his term will expire in May of 1981.

BACKGROUND

Mr. Rasmussen is well qualified to represent hospitals in this area. His appointment will be of benefit to the State of Texas and The University of Texas System and will not conflict with his duties at the University Cancer Center.

Mr. Rasmussen will only receive reimbursement for travel expenses to meetings of the Commission.

12. Request for Approval for Individual to Serve as a Member of the State Board of Pharmacy.--

RECOMMENDATION

President LeMaistre and Chancellor Walker recommend that the Board of Regents (1) find that the service of Mr. R. E. Post, Jr., on the State Board of Pharmacy is not a conflict of interest; (2) find that the service of Mr. R. E. Post, Jr., on the State Board of Pharmacy will be of benefit to the State of Texas; and (3) approve the service of Mr. R. E. Post, Jr., as a member of the State Board of Pharmacy.

Governor William P. Clements, Jr., has appointed Mr. Post to fill an unexpired term of a member of the State Board of Pharmacy who resigned. Mr. Post's appointment will expire on June 14, 1981.

BACKGROUND

Mr. Post is a valued member of the hospital pharmacy staff and is well qualified for this important position. This service will not conflict with his duties at the University Cancer Center and will benefit the State of Texas.

Mr. Post will receive reimbursement for his travel expenses to attend meetings and a \$75.00 per day honorarium for each day of the meeting.

13. Proposed Establishment of a 40th Anniversary Conference and Request for Appropriation from Physicians Referral Service Funds.--

RECOMMENDATION

President LeMaistre and Chancellor Walker recommend approval of the establishment of the 40th Anniversary Conference at the University Cancer Center and the appropriation of \$150,000 from PRS funds to pay the costs of the conference.

BACKGROUND

The background information is contained in this excerpt from President LeMaistre's letter:

"The State Cancer Hospital was created by House Bill No. 268 of the 47th Legislature, Regular Session, 1941. Many changes have been made during the intervening 40 years including name changes. Nevertheless, during the 1981 calendar year we will celebrate the 40th anniversary of the creation of the System Cancer Center. The 1981 year will also mark the completion of the first decade of the National Cancer Program. We feel that it is appropriate for this institution to develop a program to recognize these two anniversaries."

"The celebration of the 40th anniversary of the institution would serve two purposes: (1) an appropriate time to review the progress toward the elimination of cancer over the past 40 years and (2) to project the future programs of the institution. It is suggested that a theme be "Future Solutions to the Cancer Problem." This can be done through a series of presentations and a special 40th Anniversary Conference to be held in the Fall of 1981 in lieu of the annual Clinical Conference ordinarily held at that time."

"The conference will involve all departments of the institution both in the planning and presentation phases. Not only do we expect this will be intellectually stimulating to our faculty but will also cause them to take stock and think about the road ahead. I have asked Dr. C. Stratton Hill, a member of the Cancer Center staff, if he will serve as coordinator of the Conference and other events relating to the 40th year celebration. In addition, a 40th Anniversary Committee and various special subcommittees will be appointed as needed to advise my office regarding programs and special events as a part of the 40th anniversary conference. I anticipate that this will include a review of the accomplishments and contributions of M. D. Anderson Hospital staff and faculty, and events to honor major supporters of the institution including foundations, individuals, etc.; open houses; exhibits and films; presentations relating to the projections of care of the cancer patients over the next several years; invitation of internationally known scientists in the cancer field to make presentations, etc. A great deal of time will be required for planning of the presentations, selecting and scheduling of speakers, and the coordination of all events relating to this 40th anniversary. The development and publication of the history of the second 20 years of this institution would be an important by-product. You recall that the history of the first 20 years has already been published."

"It is estimated that the costs of the events relating to the celebration of the 40th anniversary of the System Cancer Center will total approximately \$200,000 to \$250,000. This will include personnel, office expenses, printing, publications, travel for speakers, awards and other costs. The Physicians Referral Service has voted to support the conference up to a maximum of \$150,000 with the remainder to come from gifts and grants made to the System Cancer Center for this purpose."

II. DEVELOPMENT MATTERS

U. T. AUSTIN

College of Liberal Arts Foundation and College of Natural Sciences Foundation Advisory Councils: Membership.--

On July 11, 1980, these advisory councils were established by the Board of Regents and initial nominees approved. Acceptances have been received and the complete membership is herewith reported for the record.

College of Liberal Arts Foundation Advisory Council. --Authorized Membership 36:

	<u>Term Expires</u>
Mr. Thomas D. Anderson, Houston	1983
Mr. R. Gordon Appleman, Fort Worth	1983
Mrs. Robert B. Brinkerhoff, Houston	1981
Mrs. John S. Cargile, San Angelo	1983
Mr. Kenneth D. Carr, Austin	1983
Mrs. Amon G. Carter, Jr., Fort Worth	1983
Mrs. Trammell Crow, Dallas	1981
Mr. Donald C. Duncan, Burnet	1982
Frank Hadlock, M.D., Houston	1981
Mr. Hall S. Hammond, San Antonio	1981
The Honorable Harry Lee Hudspeth, El Paso	1981
Mr. Wilson S. Jaeggli, Dallas	1982
Mr. Lenoir Moody Josey II, Houston	1982
Mr. Barron U. Kidd, Dallas	1982
Mrs. Radcliffe Killam, Laredo	1981
Miss Nancy E. Lake, Tyler	1983
Mr. Lowell H. Lebermann, Jr., Austin	1982
Mrs. Wales H. Madden, Jr., Amarillo	1983
Mrs. E. Clyde Parker, Kerrville	1982
Mrs. William D. Seybold, Houston	1981
Mrs. William H. Snyder III, Dallas	1982
Mr. Sterling W. Steves, Fort Worth	1983
Mr. Robert F. Strange, Brenham	1981
Mrs. Theodore H. Strauss, Dallas	1983
Mrs. Roger C. Sullivan, Dallas	1982
Mrs. Larry E. Temple, Austin	1983
Darrell Willerson, Jr., M.D., San Antonio	1982
Mrs. James C. Wynne, Jr., Tyler	1983
Unfilled Term	1981
Unfilled Term	1982
6 Unfilled Terms (Terms to be determined as filled)	

College of Natural Sciences Foundation Advisory Council. --Authorized Membership 24:

	<u>Term Expires</u>
Dr. Roland K. Blumberg (Ph.D.), Seguin	1982
Dr. Malcolm Brachman (Ph.D.), Dallas	1981
Mrs. S. Spencer N. Brown, Waco	1981
Mr. James D. Dannenbaum, Houston	1983
Mr. Walter B. Dossett, Jr., Waco	1981

Mr. Ben T. Head, Austin	1981
Mr. Ralph T. Hull, Houston	1981
Mr. Baine P. Kerr, Houston	1982
Mr. Alfred King, Austin	1982
Mr. Richard M. Lucas, Berclair	1982
Dr. H. D. Medley (Ph.D.), New York, New York	1982
Mr. Rom Rhome, Houston	1983
Mr. W. F. Roden, Kerrville	1983
Dr. Gordon K. Teal (Ph.D.), Dallas	1981
Mr. James M. Vaughan, Jr., Houston	1983
Unfilled Term	1982
Unfilled Term	1983
Unfilled Term	1983
6 Unfilled Terms (Terms to be determined as filled)	

SECRETARY'S NOTE: At the July 11, 1980 Board meeting, the Arts and Sciences Foundation Advisory Council was dissolved to be replaced by the College of Liberal Arts Foundation Advisory Council and the College of Natural Sciences Foundation Advisory Council.

III. SCHEDULED MEETINGS AND EVENTS. -- Below is a schedule of meetings and events that have been reported to the Office of the Secretary:

Board of Regents' Meeting

December 11-12, 1980, Austin

Holidays
(1980)

November 27-28
December 24-26

(1981)
January 1-2
February 16
March 2
April 17
May 25
June 19
July 3

Other Events

Oct. 24, 1980 U.T. Austin - Awards to Distinguished Alumni

Jan. 23-24, 1981 Galveston Medical Branch - Development Board Dinner & Meeting

Mar. 30, 1981 U. T. Austin - Commemoration of 100th Anniversary

Apr. 10-11, 1981 Galveston Medical Branch - Homecoming

May 30, 1981 Galveston Medical Branch - Commencement

1981

JANUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JULY

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26	27	28	29	30	31	

FEBRUARY

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AUGUST

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23	24	25	26	27	28	29
30	31					

MARCH

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29	30	31				

SEPTEMBER

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26	27	28	29	30		

APRIL

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OCTOBER

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MAY

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24	25	26	27	28	29	30
31						

NOVEMBER

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1980

OCTOBER

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18	19	20	21	22	23	24
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NOVEMBER

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30						

DECEMBER

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23	24	25	26	27	28	29
30	31					

JUNE

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

See Page C of W - 24 for 1980 Football Schedules:

- U. T. Arlington
- U. T. Austin
- U. T. El Paso

1980 Football Schedule for U. T. Arlington

October 18	7:30 p. m.	New Mexico State	at Maverick Stadium
October 25	7:30 p. m.	*Louisiana Tech	at Ruston
November 1	7:30 p. m.	*McNeese State	at Lake Charles
November 8	2:00 p. m.	*Southwestern Louisiana**	at Maverick Stadium
November 15	7:30 p. m.	*Arkansas State	at Maverick Stadium
November 22	7:30 p. m.	*Lamar	at Beaumont

*Southland Conference game

**Homecoming

1980 Football Schedule for U. T. Austin

October 25	1:00 p. m.	SMU	at Austin
November 1	2:00 p. m.	Texas Tech	at Lubbock
November 8	1:00 p. m.	Houston	at Austin
November 15	2:00 p. m.	TCU	at Fort Worth
November 22	2:00 p. m.	Baylor	at Waco
November 29	1:00 p. m.	A&M	at Austin

1980 Football Schedule for U. T. El Paso

October 18	7:30 p. m.	Univ. of Nevada-Las Vegas	at Las Vegas
October 25	7:30 p. m.	Univ. of New Mexico	at El Paso*
November 1	1:30 p. m.	Brigham Young University	at Provo
November 8	1:00 p. m.	Colorado State	at Fort Collins
November 15	7:30 p. m.	San Diego State	at El Paso
November 22	7:30 p. m.	Univ. of Wyoming	at El Paso

*Homecoming

COMMITTEE OF THE WHOLE

EMERGENCY ITEMS

October 23-24, 1980

Page
C of W

U. T. AUSTIN

14. Balcones Research Center: Request to Approve Vacating of Portion of J. O. Hamilton Estate Subdivision as it Applies to .889 Acre Tract Being Purchased by John B. Meadows Below

HOUSTON HEALTH SCIENCE CENTER AND UNIVERSITY CANCER CENTER

15. Prudential Building: Request to Name Facility and Recommended Inscription for Building Plaque 26

Documentation

U. T. AUSTIN

14. Balcones Research Center: Request to Approve Vacating of Portion of J. O. Hamilton Estate Subdivision as it Applies to .889 Acre Tract Being Purchased by John B. Meadows.--

RECOMMENDATION

Vice Chancellor Boyd and Chancellor Walker recommend approval of request by John B. Meadows to vacate portion of J. O. Hamilton Estate Subdivision as it applies to .889 acre tract, Lot 5, located on old 183. This .889 acre tract is about 3/4 of a mile from University of Texas property which is described as Lots 14 and 15 in the J. O. Hamilton Estate Subdivision and located north of 183 along the east side of the tracks of the Missouri Pacific Railroad. This vacating of a portion of J. O. Hamilton Subdivision as it applies to Lot 5 being purchased by John B. Meadows appears to have no negative effect on future use or value of University property and may actually enhance the value of property in the general area.

BACKGROUND INFORMATION

The J. O. Hamilton Estate Subdivision was platted in 1938, containing 18 lots of approximately five acres each. The property has undergone several changes since then with construction of Highway 183 and the sales of partial lots. Mr. Meadows desires to purchase the .889 acre tract described to construct an office building, however, because of a recent Attorney General's opinion, the City of Austin has advised him that this would involve the submission and approval of a new subdivision plan, as it relates to such tract. Before that can be accomplished, the old subdivision must be vacated (as it relates to such tract). This requires the approval of those owners of lots in the original subdivision which still exist in substantially original form. Many of the lots were subsequently split and sold in smaller parcels with only a few lots in unchanged form, but for condemnation takings. The University lots are along the side of the railroad track along U. S. 183 on the north side.

HOUSTON HEALTH SCIENCE CENTER AND UNIVERSITY CANCER
CENTER

15. Prudential Building: Request to Name Facility and Recommended Inscription for Building Plaque. --

RECOMMENDATIONS

President Bulger, President LeMaistre and Chancellor Walker recommend that the Board:

- a. Approve the name of The University of Texas at Houston - Main Building as the authorized redesignation for the Prudential Building, a joint-use facility shared by the Houston Health Science Center and the University Cancer Center
- b. Authorize the installation of a building plaque with the recommended inscription as set out below.

THE UNIVERSITY OF TEXAS AT HOUSTON
MAIN BUILDING

1980

BOARD OF REGENTS

Dan C. Williams, Chairman
Thos. H. Law, Vice-Chairman
Jane Weinert Blumberg
(Mrs. Roland K.)
Sterling H. Fly, Jr., M.D.
Jess Hay
Jon P. Newton
James L. Powell
Howard N. Richards
Walter G. Sterling

E. D. Walker
Chancellor, The University
of Texas System
Roger J. Bulger, M.D.
President, The University
of Texas Health Science
Center at Houston
Charles A. LeMaistre, M.D.
President, The University
of Texas System Cancer Center

BACKGROUND INFORMATION

The Prudential Building has been utilized as a joint-use facility for the Houston Health Science Center and the University Cancer Center since the acquisition of the property in 1974. It is appropriate for the building to be re-named so that it may be identified as a University of Texas System facility.

Committee of the Whole-Executive Session

COMMITTEE OF THE WHOLE - EXECUTIVE SESSION
Pursuant to Vernon's Texas Civil Statutes,
Article 6252-17, Sections 2(e), (f) and (g)

Date: October 23, 1980

Time: Following the Meeting of the Buildings and Grounds Committee

Place: Regents' Committee Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

1. Pending and/or Contemplated Litigation - Section 2(e)
2. Land Acquisition, Purchase, Exchange, Lease or Value of Real Property and Negotiated Contracts for Prospective Gifts or Donations - Section 2(f)
3. Personnel Matters [Section 2(g)] Relating to Appointment, Employment, Evaluation, Assignment, Duties, Discipline, or Dismissal of Officers or Employees

Meeting of the Board

(continued)

MEETING OF THE BOARD OF REGENTS
of
THE UNIVERSITY OF TEXAS SYSTEM

Date: October 24, 1980

Time: Following Completion of All Committee Meetings

Place: Regents' Meeting Room, Ninth Floor, Ashbel Smith Hall
Austin, Texas

A.-G. (Pages B of R 1 - 3)

H. RECONVENE

I. REPORTS OF STANDING COMMITTEES

1. System Administration Committee
by Committee Chairman Sterling
2. Academic and Developmental Affairs Committee
by Committee Chairman (Mrs.) Blumberg
3. Buildings and Grounds Committee
by Committee Chairman Law
4. Health Affairs Committee
by Committee Chairman Fly
5. Land and Investment Committee
by Committee Chairman Hay

J. REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS

K. REPORTS OF SPECIAL COMMITTEES, IF ANY

L. REPORT OF COMMITTEE OF THE WHOLE - OPEN SESSION
by Chairman Williams

M. CONSIDERATION OF THE ITEMS REFERRED TO EXECUTIVE
SESSION OF THE COMMITTEE OF THE WHOLE.--Chairman
Williams will report the items discussed in the Executive Session
of the Committee of the Whole pursuant to V.T.C.S., Article 6252-17,
Sections 2(e), (f) and (g) and ask for action thereon, if any:

1. Pending and/or Contemplated Litigation - Section 2(e)
2. Land Acquisition, Purchase, Exchange, Lease or
Value of Real Property and Negotiated Contracts for
Prospective Gifts or Donations - Section 2(f)
3. Personnel Matters [Section 2(g)] Relating to Appoint-
ment, Employment, Evaluation, Assignment, Duties,
Discipline or Dismissal of Officers or Employees

N. OTHER MATTERS

O. ADJOURNMENT