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~~CONFIDENTIAL~~



THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS

Material Supporting
Agenda

Meeting Date: December 1-2, 1961

Meeting No.: 604

Name: Official Copy

CALENDAR
 MEETING OF THE BOARD OF REGENTS
 OF
 THE UNIVERSITY OF TEXAS
 December 1-2, 1961

Place: Main Building, Austin, Texas

Telephone No.: Greenwood 6-8371, Extensions 219 or 325

<u>Friday, December 1</u>	<u>Page No.</u>
8:45 a. m. Meeting of the Executive Committee (Regents Heath, Bryan, Madden, McNeese, and Redditt) <div style="text-align: right; margin-right: 100px;"><u>Room 209</u></div>	9
9:00 a. m. Meeting of Committee of the Whole (<u>Emergency Items</u> not on original agenda for action or for referral to standing committees) <div style="text-align: right; margin-right: 100px;"><u>Room 209</u></div>	33
9:30 a. m. Meeting of Land and Investment Committee (Regents Madden, Brenan, Bryan, and Robertson) <div style="text-align: right; margin-right: 100px;"><u>Room 205</u></div>	*
Meeting of Academic and Developmental Affairs Committee (Regents McNeese, Connally, Heath, and Redditt) <div style="text-align: right; margin-right: 100px;"><u>Room 209</u></div>	15
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Meeting of Medical Affairs Committee (Regents Bryan, Connally, Madden, and McNeese) <div style="text-align: right; margin-right: 100px;"><u>Room 209</u></div>	30
12:00 M Lunch <div style="text-align: right; margin-right: 100px;"><u>Room 101</u></div>	

* Attachment No. 1, legal size bound volume

Friday, December 1 (continued)Page No.

- 1:30 p. m. Meeting of Committee of the Whole
Room 209
- 1:30 p. m. Items referred by standing committees,
 if any
- 2:00 p. m. Special Items
- a. Members of the Board
 b. Chancellor

Saturday, December 2

- 9:00 a. m. Meeting of the Board of Regents 39
Room 209

NOTE: The time may vary in all instances, but the items will be considered in this order. If the Committee of the Whole does not finish its business on Friday, it will convene at 9:00 a. m. on Saturday and will be followed by the Meeting of the Board.

STANDING COMMITTEES
AND
COMMITTEE OF THE WHOLE
DECEMBER 1-2, 1961

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 - a. Memorial Gymnasium: Award of Contracts for Furniture and Furnishings
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 - b. Land Matters
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* Attachment No. 1, legal size bound volume for detailed agenda and documentation:

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- | | |
|---|----|
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| <p>II. Committee of the Whole (Friday, December 1, 9:00-9:30 a. m.;
1:00 p. m.)</p> <p>A. <u>Emergency Items.</u> -- Emergency items not included on original agenda will be presented at this time by the Chancellor and the institutional heads either for action by the Committee of the Whole or for referral to the proper standing committees. Each item presented by an institutional head shall have been cleared through the Chancellor. (Friday, December 1, 9:00 a. m.)</p> <ol style="list-style-type: none"> 1. Central Administration (Chancellor Ransom) 2. Main University (Doctor Smiley) 3. Texas Western College (Doctor Ray) 4. Medical Branch (Doctor Truslow) | 33 |

* Also listed on agenda of Executive Committee.

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2. Chancellor Ransom

- | | |
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AGENDA
 MEETING OF THE BOARD OF REGENTS
 OF
 THE UNIVERSITY OF TEXAS
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 9:00 a. m.

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EXECUTIVE COMMITTEE

Date: Friday, December 1, 1961

Time: 8:45 a.m.

Place: Main Building, Room 209

Members: Mr. Heath, Chairman
Mr. Bryan
Mr. Madden
Mr. McNeese
Mr. Redditt

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* Also listed on agenda of Medical Affairs Committee. Documentation with material for that committee.

A. EXECUTIVE COMMITTEE

1. INTERIM REQUESTS (October 30-November 16, 1961). --The following items have been submitted to the Chairman of the Executive Committee since the November 1961 meeting of the Board; however, there has not been time for these items to have been approved by the Chairman of the committee and to have been circulated to the members. The items will be considered by the Board at its meeting on Friday, December 1:

Southwestern Medical School, Travel Request (Item 20-T). -- Dean Gill has recommended, the Chancellor concurring, the following:

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Jack S. Krohmer, Associate Professor of Radiology	November 25-Decem- ber 12, 1961	Chicago, Illinois; Washington, D.C.; and Portsmouth, Virginia

Purpose: To deliver a scientific paper in Chicago entitled "Physical Aspects of the Clinical Use of Radioactive Isotopes" to the Radiological Society of North America; to attend a meeting of the American Board of Radiology in Washington, D. C., and discuss problems relating to radioactive safety and also assist in examinations; and to visit the Naval Hospital in Portsmouth and participate in discussions on radiation physics and observe radiation safety techniques.

Expenses: Expenses will be paid from General Budget funds for the trip to Chicago. The other two trips will be at no expense to the University.

The foregoing item has been approved by Committee Chairman Heath.

Main University, Salary Supplements (Item 1-S). --Dr. Joseph R. Smiley has received from Dean W. W. Hagerty a recommendation from the Engineering Foundation that salary supplements be paid to the persons named and in the amounts shown on the following page. Dr. Smiley has in addition received a recommendation from the Board of Grants of the Engineering Foundation for the salary supplementation for Dean Hagerty as listed on the following page.

<u>Department and Name</u>	<u>Title</u>	<u>Salary Supplement Recommended</u>
<u>Aero-Space</u>		
M. J. Thompson	Professor	\$ 1,000
<u>Architectural</u>		
F. B. Johnson	Ass't. Professor	500
<u>Chemical</u>		
J. J. McKetta	Professor	2,000
H. F. Rase	Professor	1,000
Hugo Steinfiak	Assoc. Professor	800
R. S. Schechter	Assoc. Professor	800
D. M. Himmelblau	Assoc. Professor	1,200
<u>Civil</u>		
P. M. Ferguson	Professor	1,000
W. L. Moore	Professor	1,000
J. N. Thompson	Professor	1,000
E. F. Gloyna	Professor	2,000
L. C. Reese	Assoc. Professor	1,200
L. H. Matlock	Assoc. Professor	1,200
A. A. Toprac	Assoc. Professor	800
<u>Drawing</u>		
J. D. McFarland	Professor	1,000
C. W. Chance	Ass't. Professor	500
<u>Electrical</u>		
A. W. Straiton	Professor	2,000
A. H. LaGrone	Professor	1,000
B. N. Gafford	Professor	1,000
B. M. Fannin	Assoc. Professor	800
E. C. Lowenberg	Ass't. Professor	800

<u>Department and Name</u>	<u>Title</u>	<u>Salary Supplement Recommended</u>
<u>Mechanical</u>		
B. E. Short	Professor	\$ 1,000
V. L. Doughtie	Professor	1,000
B. H. Amstead	Professor	1,500
A. W. Marris	Visiting Assoc. Professor	1,200
<u>Petroleum</u>		
Carl Gatlin	Professor	1,000
K. E. Brown	Ass't. Professor	500
<u>Dean</u>		
W. W. Hagerty	-- Recommendation previously submitted by Board of Grants	<u>3,000</u>
TOTAL		\$ 20,000 \$ 31,800

The total of these supplements is \$31,800. If approved, this amount would be transferred from the Engineering Foundations, Various Donors-Unallotted to Engineering Foundation, Salary Supplements. It is recommended that the payments be made in eight equal parts beginning November 1, 1961.

In accordance with previously established policies, a letter will be sent to each recipient stating that this supplement is not a continuing obligation, but is for the year 1961-62 only. Twelve faculty members who received supplements last year are not being supplemented this year. This does not mean that their performance was poor, but the performance of the men being recommended was regarded by the Board of Grants as being more outstanding.

2. AMENDMENTS TO THE 1961-62 BUDGET AS PRESENTED BY THE CHANCELLOR. --A separate document accompanies this volume entitled "Amendments to the 1961-62 Budget." These have been prepared by the respective institutional heads and approved by the Chancellor for submission to the Board.

The Secretary of the Board should like to direct your attention to the \$1,000 Special Operating Fund for the Office of the Board of Regents on the first page. The purpose of this fund is to take care of items such as framing resolutions, telephone calls of Regents that are not charged to their toll credit card, breakage of items, notary bond fee, and expenses incidental to this office that cannot be paid for from State funds. In past years some of these have been taken care of personally.

3. BUDGET WRITING POLICIES FOR 1962-63. --Central Administration recommends the following policies for preparation of the budgets for 1962-63:

The second year of the biennium affords limited opportunity for additional improvement of salaries or expansion of services, because general revenue appropriations for that year are little changed from the amounts provided for the first year. With that situation in mind, it is recommended that the policies listed below be followed in the preparation of operating budgets for the year 1962-63.

1. Over-all budget totals, including reasonable reserves, must be limited to the funds available for the year.
2. Relatively few salary advances should be provided for the teaching and professional staff.
3. Merit salary advances for classified personnel should not exceed -
 - a. one-third of the total staff for the Main University
 - b. one-half of the total staff for the other units.

4. New positions should be provided only where increased work-load justifies.
 5. Justify all increases in Maintenance and Operation and Travel with performance type data. Prior year expenditures are not to be considered as adequate justification.
 6. All requests for Special Equipment must be supported with detailed description and justification.
 7. Use of the Available Fund at the Main University is limited to \$3,000,000 for operations and \$1,500,000 for excellence.
-
4. SALARY LEVEL OF DEAN, THE SOUTH TEXAS MEDICAL SCHOOL. -- This item is also listed on the agenda of the Medical Affairs Committee and the documentation is on Page 32 .
 5. SALARY OF DEAN, MEDICAL BRANCH. -- The salary of Dean Truslow was discussed at the September meeting and was referred to the Medical Affairs Committee. It is understood that this item is to be treated confidentially and the Secretary has not notified Dr. Truslow that it is on the agenda. Any recommendation will be made orally.

2 Academic and
Developmental
Affairs Committee

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At the request of President Smiley, Dr. Norman Hackerman, Vice-President and Provost, has studied the problems which have developed in connection with the joint Department of Astronomy with the University of Chicago. Dr. Hackerman has made the following recommendations which have the approval of President Smiley and Central Administration:

I. Department.

That portion of the agreement with the University of Chicago which pertains to running the department jointly should be terminated. If possible, we should try to retain the privilege of having our students in Astronomy take some work at the University of Chicago and permit reciprocity if for some reason this is desired. Formal agreement on staff interchange is not needed; this can be worked out on an individual basis.

A. Staff

For 1962-63 the only addition needed is a chairman. This should be the person appointed as Director of the Observatory (see later), but he should be carried on the Department budget only to minor extent, if at all. For 1963-65 one additional staff member may be needed. No more than one additional technical staff position should be added by the end of 1965.

B. Budget

The current budget is approximately \$51,000. The budget for 1964-65 should not exceed \$65,000.

C. Program

Graduate, undergraduate major, and at least one course for general educational purposes open to all students with reasonable prerequisites.

II. Observatory.

The University of Chicago's historic position should be recognized in any plan finally arranged to operate the Observatory. The best plan would seem to be to operate the Observatory ourselves and to preserve some inviolable minimum amount of time to the University of Chicago on a lease basis. However, lack of sufficient prestige and of financial resource indicates that a joint arrangement is optimum. It could be under joint arrangement with the University of Chicago and Harvard College Observatory-Smithsonian Astrophysical Observatory. The latter is a possibility which has only recently come to light, and it seems to offer us some advantage. The Observatory should be run by a committee composed of the Director and one member from each participating unit.

A. Director

This person should be wholly in our employ and primarily on the Observatory budget. He should be chosen on the basis of a recommendation by a committee of eminent astronomers (suggest: Struve, Menzel, Whitford). He need not be the "best" scientific astronomer in the country but must have satisfactory scientific standing and should have demonstrated ability to build and operate an effective program in this field. An estimated 12-month salary would start at \$25,000. He should be based in Austin.

B. Budget

The current operating budget appears to be about \$60,000. The increases cannot be anticipated without knowing more about what the operating committee believes to be necessary, but, including the Director's salary, it will be at least \$75,000 by 1964-65. Our portion would be that salary plus an as yet indeterminable share of the rest of the expenses.

1. Building and instrument modernization

This must not be undertaken until the Director and committee have become active, but an order of magnitude \$400,000 will be needed. Of this \$150,000 would serve to bring the instrumentation up to date and the remainder would be needed for new buildings on the site. The latter was earmarked once before, and the former could come from the capital fund of the Observatory.

Dr. Hackerman has made the following comments in regard to these specific recommendations:

1. These recommendations are based on discussions with members of the Department of Astronomy, with Dean Whaley, with Dr. Menzel of Harvard, and various and sundry oral reports from other members of the University of Texas staff.
2. The possibility of support with Federal funds should be kept clearly in view, but should not be made a condition or even a basis for decision to carry out a program like this. Thus we should be prepared for a yearly operating budget of at least \$100,000 for both the Department and the Observatory.
3. The future certainly includes prospects of radioastronomy via the still not official grant to Dr. Stratton for a radiotelescope plus the possibility of arrangements for use of the Harvard-Smithsonian radiotelescopes at the foot of Mt. Lock (by reciprocity).
4. The future also should include some possibility of association with the NASA laboratory in Houston if that installation is interested in any data relating to the moon which can be obtained by terrestrial instruments.
5. A reasonable addition to an active program at McDonald would involve construction of a 120-inch telescope. This ought to be kept in mind for private fund financing primarily.

6. A more remote possibility for the future is to become part of the effort to orbit an instrument which would serve the same purpose as do earthbound telescopes. Such an undertaking is already underway, and if we were to become strong enough in this general field, the chance of association may well exist. Note, the success of such a project may well render McDonald and other observatories obsolete, but current and immediate future needs do not dictate abandoning traditional astronomy now.

In summary, for the outlay and effort indicated, we should have a respectable program in astronomy both here and at McDonald by 1965 as well as reasonable prospects for satisfactory development beyond that time.

- c. Dormitories. --At the September meeting of the Board the question of dormitories was referred to the Academic and Developmental Affairs Committee for study and recommendation. There was distributed after your arrival in Austin for the November meeting an opinion by Attorney Waldrep regarding sale or lease of dormitories. In case your copy has been misplaced, a copy is included in this volume (pages 21a, 21b, 21c).

October 30, 1961

BURNELL WALDREP
W. R. LONG
ATTORNEYS

Mr. Lanier Cox
Vice-Chancellor (Administrative Services)
The University of Texas
Main Building 101

Dear Mr. Cox:

C
O
P
Y

You have requested that we furnish you a memorandum as to some of the legal prerequisites incidental to a sale or lease of student dormitories now located on the campus at Main University. We have carefully reviewed the statutes relating to dormitories at The University of Texas, and none of the provisions contained therein are mandatory in nature. It appears that they have been enacted periodically as permissive legislation in order to accomplish certain purposes such as financing, construction and other related matters. There is no prohibition against a sale or lease. In order to complete effectively a transfer of this nature, these matters should be considered:

1. It has been a practice of long standing that any sale of campus property would require the approval of the Legislature of the State of Texas. While Article 2596, Vernon's Civil Statutes, relating to the powers of the Board of Regents is broad in scope, nevertheless the holding in Spahn v. Woodard, 287 S.W. 677 (Tex. Civ. App.), indicates legislative approval would be required. It is to be noted that this case related only to the original grant of 40 acres, but subsequent campus acquisitions were pursuant to a statute stating that the property is to be held, managed and controlled in the same manner as the original site. For this reason, it is our opinion that we should obtain permissive legislation authorizing a sale of this nature.

2. Some of our dormitories have been constructed with proceeds obtained from federal loans through the Housing and Home Finance Agency. In the loan agreement there is a standard provision which reads:

"RETENTION OF TITLE

"So long as the Government holds any of the bonds the Borrower shall not dispose of its title to the project or to any facility, the revenues

Mr. Lanier Cox

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October 30, 1961

of which are pledged as security for the bonds or to any useful part thereof, including any facility necessary to the operation and use thereof and the lands and interests in lands comprising their sites except as permitted in the loan agreement and the bond authorizing proceedings."

If a sale is contemplated, some arrangement should be made for an amendment of the various loan agreements now in effect to modify or remove this prohibition.

3. If a lease arrangement to a private corporation, etc., is contemplated, consideration must be given to the outstanding indebtedness against the territories and particularly our obligations to the Federal Government. I believe this could be satisfactorily cared for with the Regional Office of the Housing and Home Finance Agency in Fort Worth. Consideration should also be given to legislative permission in the event of long-term leasing.

4. There is always the possibility of litigation in connection with leasing arrangements as the cases in other jurisdictions have pointed up. It is speculative as to what the courts would hold insofar as a lease arrangement is concerned. Beginning with the Brown case (Brown v. Board of Education, 347 U.S. 483), the Supreme Court of the United States has held that the Fourteenth Amendment forbids states to use their governmental powers to bar children on racial grounds from attending public schools. There have been many subsequent decisions in this connection, and one of note is the Little Rock case, cited as Cooper v. Aaron, 358 U.S. 1 (1958), which stands for the proposition that state support of segregated schools through any arrangement, management, funds or property violates the provisions of the Fourteenth Amendment that no state shall deny to any person within its jurisdiction the equal protection of the law.

The courts have held a governmental authority cannot do indirectly by lease that which they cannot do directly. Hair v. Louisville Park Theatrical Association, 347 U.S. 971; Department of Conservation and Development, Division of Parks, Commonwealth of Virginia v. Tate, 331 F.2d 615, cert. den. 352 U.S. 838; City of Greensboro v. Sinkins, 246 F.2d 425; Derrington v. Plummer, 240 F.2d 922;

Mr. Lanier Cox

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October 30, 1961

Lawrence v. Hancock, 76 F.Supp. 1004. Since fact situations may differ, it will be difficult to determine how far the courts would go in striking down any lease arrangement.

If you are interested in the content of any of the cases or the statutes, we will furnish the same to you.

Sincerely yours

Barnell Waldrep

BW:tr

ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

Date: Friday, December 1, 1961

Time: 9:30 a.m.

Place: Main Building, Room 209

Members: Mr. McNeese, Chairman
Dr. Connally
Mr. Heath
Mr. Redditt

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B. ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

1. CENTRAL ADMINISTRATION

- a. Docket. -- The docket (Attachment No. 2) is in the bound volume entitled Attachment Nos. 1 and 2 previously mailed. With the docket there were included an outline, the Rules and Regulations applicable to the docket items, and Terms and Conditions of the James W. McLaughlin Fellowship. This is the first time that the docket has not included amendments to the annual budget.
- b. Amendment to the Rules and Regulations, Part Two, Chapter I, Section 1 (Gifts). -- Though the Fiscal Regulations (Part Two of the Rules and Regulations) are to be revised before the next regular meeting of the Board in accordance with the provision of the current appropriation bill the proposed revisions of the Rules and Regulations, Part Two, Chapter I, Page 1, Subsections 1.3 and 1.4, as set out below are recommended by the Administration for immediate adoption. The additions and changes therein are underlined.

Present

1.3 The authority to accept gifts to a component institution is delegated to the institutional head when the gift is to a fund, foundation, or enterprise already approved by the Board of Regents or is a continuation of a series which has been previously approved by the Board. Such gifts shall be reported to the Board by the dockets of each component institution.

Proposed

1.4 The authority to accept gifts to a component institution is delegated to the institutional head when the gift is to a fund, foundation, or enterprise already approved by the Board of Regents or is a continuation of a series which has been previously approved by the Board. Such gifts shall be reported to the Board arranged uniformly as prescribed by the office of the Board of Regents by the dockets of each component institution.

(At present each component unit reports its gifts and grants under varying categories and forms. This is confusing and could be corrected by prescribing uniform categories and form for the report.)

Present

1. 4 Each administrative head is empowered to accept cash gifts to The University of Texas of \$100 or less, within the policies of the Board of Regents and Legislature governing the acceptability of gifts, and to deposit such gifts to the appropriate accounts. A semiannual report of such gifts shall be filed in the Office of the Board of Regents within thirty (30) days after August 31 and February 28 of each year.

Proposed

1. 4 Each administrative head is empowered to accept cash gifts to The University of Texas of less than \$100, within the policies of the Board of Regents and Legislature governing the acceptability of gifts, and to deposit such gifts to the appropriate accounts. A semiannual report of such gifts showing name and address of donor, amount, purpose and date of the gift shall be filed in the Office of the Board of Regents within thirty (30) days after August 31 and February 28 of each year.

(This classification would then be consonant with the present practice of the President of the Main University of acknowledging all gifts of \$100 or more. There would be no need to change the listing in the index on Page XXX since it appears correctly as "less than \$100.")

(These data are needed to compile the report of gifts for the entire University system which summarizes all gifts by various categories.)

- c. Membership on Southwest Texas Educational Television Council. -- The Board of Regents names eight members of the twenty-five member Board of Trustees who direct the Southwest Texas Educational Television Council. It is this Board of Trustees which directs the construction, financing, and operation of Station KLRN. The terms of Chancellor Ransom and Mr. J. M. Odom expire on December 31, 1961. Dr. Merton Minter resigned, creating another vacancy to be filled. For replacements we suggest President Joseph R. Smiley, Dr. Lester Harrell of the Texas Commission on Higher Education, and one member of the Board of Regents. Continuing in membership as Board of Regents appointees are Vice-Chancellor Lanier Cox, Vice-Chancellor L. D. Haskew, President John Flowers of Southwest Texas State College, Mr. Gary Morrison of Austin, and Dr. Irby Carruth, Superintendent of the Austin Public Schools.

2. MAIN UNIVERSITY

- a. Nepotism Cases: Josette M. Bigelow; Nell C. Taylor and Mrs. Esther A. Eakin. -- Chancellor Ransom presents the following report regarding nepotism cases:
- (1) Under the procedure prescribed in Section 5.34, * Chapter III, Part One of the Rules and Regulations of the Board of Regents, the Chancellor has approved and reports to the Board the appointment of Mrs. Josette M. Bigelow as Instructor in Romance Languages for the year 1961-62. Previously, Mrs. Bigelow taught in the Department as a Teaching Assistant, but during the past two years has taught at Southern Methodist University and the University of Laval, Quebec. She is a sister-in-law of Mr. J. G. Mitchell, Jr., who is Superintendent of Buildings and Grounds.
 - (2) Under the authority of Section 5.43,* Chapter III, Part One of the Rules and Regulations of the Board of Regents, President Smiley has approved the waiver of the Nepotism Rule for 1961-62 in the following cases which have been approved by the Chancellor and are reported to the Board in accordance with this Section:
 - (a) Mrs. Nell C. Taylor is employed as a Research Scientist II in the Clayton Foundation Biochemical Institute in which her husband, Dr. Alfred Taylor, is also employed as a Research Scientist.
 - (b) Mrs. Esther A. Eakin has been employed as a Senior Secretary in the Clayton Foundation Biochemical Institute in which her husband, Dr. Robert E. Eakin, is employed one-half time as a Research Scientist. Mrs. Eakin is secretary to Dr. R. H. Williams, the Director of the Institute.
- b. Department of Astronomy and Operation of McDonald Observatory. -- Central Administration has presented as set out on the following pages material relating to the Department of Astronomy and Operation of McDonald Observatory.

* In connection with the Docket you were forwarded rules re nepotism.

3 Buildings and
Grounds
Committee

BUILDINGS AND GROUNDS COMMITTEE

Date: Friday, December 1, 1961

Time: 11:00 a. m.

Place: Main Building, Room 102

Members: Mr. Redditt, Chairman
Mr. Brennan
Mr. Heath
Mr. Robertson

	<u>Page No.</u>
1. Main University	
a. Waggener Hall, Garrison Hall, and Chemical Engineering Building: Approval of Final Plans and Specifications for Modernization and Remodeling	24
b. M Hall: Authorization for Demolition	24
c. Engineering-Science Building: Report on Grant from National Science Foundation for Specialized Teaching, Research, and Laboratory Equipment.	24
d. Gregory Gymnasium: Approval of Final Plans and Specifications for Addition	25
e. Undergraduate Library and Academic Center: Appointment of Interior Designers	25
f. Brackenridge Tract: Proposals from the City of Austin	*
2. Medical Branch	
a. New Outpatient-Clinical Diagnostic Building: Authorization to Advertise for Bids	26
b. R. Waverly Smith Pavilion and Ward 4-C of John Sealy Hospital: Award of Contracts for Furniture and Furnishings	27**

* Documentation is included in the Administration's recommendations to the Land and Investment Committee, page L-13.

** Tabulation of bids included but not Administration's recommendations, which will be distributed as supplementary material.

Page No.

3. Texas Western College

- | | | |
|----|---|-----|
| a. | Memorial Gymnasium: Award of Contracts for Furniture and Furnishings | 28* |
| b. | Housing for Married Students and Dormitory for Men: Authorization for Executive Committee to Award Contract | 26 |
| c. | Sun Bowl Stadium: Authorization to Grant Southern Access Road Right-of-Way to El Paso County, Texas. | 26 |

* Tabulation of bids included but not Administration's recommendations, which will be distributed as supplementary material.

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

RECOMMENDATIONS TO REGENTS'
BUILDINGS AND GROUNDS COMMITTEE

November 15, 1961

1. MAIN UNIVERSITY - APPROVAL OF FINAL PLANS AND SPECIFICATIONS FOR MODERNIZATION AND REMODELING OF WAGGENER HALL, GARRISON HALL, AND CHEMICAL ENGINEERING BUILDING.--At the Regents' Meeting held December 10, 1960, the firm of Bernard Johnson and Associates was appointed to prepare plans and specifications for Modernization and Remodeling of Certain Specific Existing Buildings at the Main University (a total of eight buildings). These plans and specifications have now been prepared on Waggener Hall, Garrison Hall, and Chemical Engineering Building and have been approved by the Main University Physical Plant staff, Main University Faculty Building Committee, the Comptroller's Office, President Smiley, and Chancellor Ransom. It is recommended that the plans and specifications be approved by the Board and that authorization be given to Comptroller Sparenberg to advertise for bids on the projects, these bids to be presented to the Board for consideration at a later meeting.

2. MAIN UNIVERSITY - AUTHORIZATION FOR DEMOLITION OF M HALL.--When the Business Administration-Economics Building is occupied, there will be no serious need for M Hall, and in line with the University's policy of removing temporary buildings when they are no longer required, it is recommended that this building be torn down and removed from the campus after the present occupants have been located in other quarters.

It is recommended that authorization be given to the Main University Business Manager to advertise for bids and award a contract for the demolition of this building. It is not known, of course, whether the bids will involve a payment to the University or a payment by the University. In case it is necessary for the University to pay for the demolition, the funds necessary will be provided within the Main University Physical Plant Budget.

3. MAIN UNIVERSITY - REPORT ON GRANT FROM NATIONAL SCIENCE FOUNDATION FOR SPECIALIZED TEACHING, RESEARCH, AND LABORATORY EQUIPMENT FOR ENGINEERING-SCIENCE BUILDING.--At the Regents' Meeting held May 13, 1961, an appropriation of \$800,000.00 was made from Permanent University Fund Bond Proceeds to an account to be entitled "Engineering-Science Building - Specialized Teaching, Research, and Laboratory Equipment", with the understanding that in the event any applications for grant funds for the Engineering-Science Building project were subsequently approved, this appropriation of \$800,000.00 was to be reduced by the amount of the grant money received. Information has now

been received that Grant No. NSF-G19898 in the amount of \$200,000.00 has been approved by National Science Foundation for matching construction costs of Research Laboratories in Engineering Materials-Science. It is recommended that the Board approve the acceptance of this grant and that the amount due to be paid on this project from Permanent University Fund Bond Proceeds be reduced by \$200,000.00.

4. MAIN UNIVERSITY - APPROVAL OF FINAL PLANS AND SPECIFICATIONS FOR ADDITION TO GREGORY GYMNASIUM.--At the Regents' Meeting held May 13, 1961, authorization was given to the Associate Architect, Wilson, Morris, Crain, and Anderson, to prepare working drawings and specifications on the Addition to the Gregory Gymnasium at the Main University. These plans and specifications have now been completed and have been approved by the Consulting Architect, Jessen, Jessen, Millhouse, and Greeven, Director of Physical Training for Men, Main University Faculty Building Committee, President Smiley, Comptroller Sparenberg, and Chancellor Ransom. It is recommended that the plans and specifications be approved by the Board and that authorization be given to Comptroller Sparenberg to advertise for bids to be presented to the Board for consideration at a later meeting.

5. MAIN UNIVERSITY - APPOINTMENT OF INTERIOR DESIGNERS FOR UNDERGRADUATE LIBRARY AND ACADEMIC CENTER.--In connection with the interior design, including furniture and furnishings, for the Undergraduate Library and Academic Center, it has been considered desirable by all concerned that the services of an Interior Designer be secured. It is felt that because of the special collections and various art objects being obtained for this building, and also the special nature of the building itself, it would not be feasible to attempt the interior decoration without the services of a qualified designer.

After consideration of the qualifications of various firms, and lengthy conferences with Mr. Brock Arms, President, I. S. D., Inc., Interior Space Design Division of Perkins and Will, Architects of Chicago, by the Comptroller's Office and the Consulting Architects, a proposal was obtained from that firm for the performance of the work considered necessary for this project.

The work involved will cover complete layouts of furniture, furnishings, and equipment for all floors of the building, cost estimates, coordination of interior design and color selections, information on furniture and material selections by manufacturer, model number, and fabric to be used as a standard for preparing competitive specifications and taking of bids. These services will be provided for a fee of cost plus 50%, cost being defined as salaries and overhead directly attributable to the work. Travel and living expenses are to be reimbursed at cost, but trips are to be made only with the authorization of the University. The total fee will not exceed \$15,300.00, excluding travel. Any extensive revisions requested after approval of design layouts or any increase of the scope of the work will be performed for cost plus 50%.

It is recommended by the Consulting Architect, the Comptroller, and the Chancellor that the proposal of I. S. D., Inc., as set out above, be accepted, the funds needed to pay for these services to come from the Allotment Account for the Undergraduate Library and Academic Center.

6. MEDICAL BRANCH - AUTHORIZATION TO ADVERTISE FOR BIDS ON NEW OUTPATIENT-CLINICAL DIAGNOSTIC BUILDING.--At the Regents' Meeting held July 22, 1961, approval was given to the final plans and specifications for the New Outpatient-Clinical Diagnostic Building at the Medical Branch, but no authorization was requested to advertise for bids, since at that time it was thought that bids would be called for at the same time on the Remodeling of the Old Outpatient Building, and those plans were not yet complete.

It now appears that the best interests of the Medical Branch will be served by proceeding with advertising for the New Outpatient-Clinical Diagnostic Building at this time, with bidding on the Remodeling of the Old Outpatient Building to be postponed until a later date. There are a number of reasons involved in this decision, one of the most important being that any further delay in bidding on the new building may jeopardize the Hill-Burton grant, and also the remodeling of the old building should not be started until the new building is completed, according to the latest report from Dr. Truslow. It is, therefore, recommended that the Board authorize Comptroller Sparenberg to advertise for bids on the New Outpatient-Clinical Diagnostic Building at the Medical Branch, with the bids to be presented to the Board for consideration at a later meeting.

7. TEXAS WESTERN COLLEGE - AUTHORIZATION FOR EXECUTIVE COMMITTEE TO AWARD CONTRACT FOR HOUSING FOR MARRIED STUDENTS AND DORMITORY FOR MEN.--At the Regents' Meeting held May 13, 1961, authorization was given for the Associate Architect, Nesmith and Lane, to proceed with the preparation of working drawings and specifications for Housing for Married Students and a Dormitory for Men at Texas Western College. These plans and specifications have now been completed and approved by Housing and Home Finance Agency, the Texas Western College Building Committee, President Ray, Comptroller Sparenberg, and Chancellor Ransom.

In order for advertisements for bids to be placed between meetings of the Board, Chairman Hardie made a telephone poll of the Board of Regents to secure approval of the final plans and specifications and authorization for Comptroller Sparenberg to advertise for bids, which action was ratified at the November meeting of the Board. Although the advertisement for bids has already been placed, it was not possible to start advertising in time to receive bids before the December meeting of the Board, and due to the urgent need for these facilities at Texas Western College, it is recommended that authorization be given to the Executive Committee of the Board of Regents to award a contract on this project, after receipt of bids and recommendations of the proper administrative officials.

8. TEXAS WESTERN COLLEGE - AUTHORIZATION TO GRANT SOUTHERN ACCESS ROAD RIGHT-OF-WAY TO EL PASO COUNTY, TEXAS, FOR SOUTHERN ACCESS TO THE SUN BOWL STADIUM.--In connection with the construction of the Sun Bowl Stadium, a request has been made by El Paso County for an access road right-of-way in order to build a southern access road to the proposed Stadium. A proposed form of easement granting this right-of-way has been prepared by University Attorney Waldrep and approved by Mr. Hardie. It is recommended that the Board grant this easement to El Paso County and authorize the Chairman of the Board to sign the easement as prepared by Mr. Waldrep.

OTHER MATTERS TO BE CONSIDERED BY THE
REGENTS' BUILDINGS AND GROUNDS COMMITTEE

Main University - Proposals from the City of Austin Relating to the Brackenridge Tract (Material included in Land and Investment Committee Docket)

Medical Branch - Award of Contracts for Furniture and Furnishings for R. Waverley Smith Pavilion and Ward 4-C of John Sealy Hospital

Texas Western College - Award of Contracts for Furniture and Furnishings for Memorial Gymnasium

BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS

Office Copy

November 28, 1961



Mr. Thornton Hardie,
Chairman
Mr. W. W. Heath,
Vice-Chairman
Mr. Walter P. Brennan
Mr. J. P. Bryan
H. F. Connally, Jr., M. D.
Mr. Wales H. Madden, Jr.
Mr. A. G. McNeese, Jr.
Mr. John S. Redditt
Mr. French M. Robertson

JOHN S. REDDITT
P. O. BOX 660
LUFKIN, TEXAS

Gentlemen:

Central Administration has today furnished this office with the following Supplementary and Additional Material for the Buildings and Grounds Committee for the December meeting of the Board:

I. Documentation for Two Items on Original Agenda

- A. Medical Branch: Award of Contracts for Furniture and Furnishings for R. Waverly Smith Pavilion and Ward 4-C of John Sealy Hospital
- B. Texas Western College: Award of Contracts for Furniture and Furnishings, Memorial Gymnasium

(Tabulation of bids for both of the above already sent to you.)

II. Additional Items not on Original Agenda (Medical Branch)

- A. Medical Branch: Pharmacology Laboratory Building, Authorization to Demolish
- B. Medical Branch: Galveston State Psychopathic Hospital, Appropriation for Additional Work

Sincerely yours,

Betty Anne Thedford

T:jt
cc: Chancellor and Vice-Chancellors

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

SUPPLEMENT TO
RECOMMENDATIONS TO REGENTS'
BUILDINGS AND GROUNDS COMMITTEE

November 28, 1961

9. MEDICAL BRANCH - AUTHORIZATION TO DEMOLISH PHARMACOLOGY LABORATORY BUILDING.--The routing of the overhead distribution system from the Central Water Chilling Station at the Medical Branch requires moving of two small buildings and the removal of the Pharmacology Laboratory Building. The Pharmacology Laboratory Building was constructed in 1921 of wood frame with cement plaster exterior walls at a total cost of less than \$20,000.00. It is now in poor condition, and any attempt to move it would shatter the cement plaster exterior. This building is not considered in any long range planning, and it was contemplated that it would have to be razed when construction was started on the Central Water Chilling Station. It is recommended that authorization be given to raze this structure, with the work to be handled by outside contract. It is further recommended that after receipt of bids, the Medical Branch Business Manager be given authority to award a contract after approval of the Comptroller and the Chancellor.

10. MEDICAL BRANCH - APPROPRIATION FOR ADDITIONAL WORK IN GALVESTON STATE PSYCHOPATHIC HOSPITAL.--At the time the specifications were approved for repair and remodeling of the Negro Hospital Building and the Galveston State Psychopathic Hospital at the Medical Branch, it was necessary to eliminate part of the painting in the buildings in order to come within the funds available. At that time it was thought that an acceptable job could still be obtained with this omission; however, when the time arrived to proceed with the painting on both of these projects, it was found that the work required by the specifications would not provide an acceptable job. As a result, an extra was approved for removing all old paint in the Negro Hospital Building and providing a complete new paint job, which proved to be very satisfactory.

Some time ago approval was given to a deductive alternate of \$29,000.00 from the repair and remodeling contract, covering the painting and part of the plastering work in the Galveston State Psychopathic Hospital. This sum was placed in an account to be used for this same purpose, with the work to be done by the Medical Branch Physical Plant staff, it being felt that more work could be obtained for this sum of money by this procedure. As this work has progressed, it has been found that the only way to obtain a really acceptable job is to remove all the old white coat of plaster (but not the brown coat) and then to replaster and paint which, in effect, gives a completely new interior wall finish. In order to do this, however, it will be necessary for additional funds to be made available. It is,

therefore, recommended that an additional \$25,000.00 be appropriated from the Legislative Appropriation for Major Repairs and Rehabilitation of Buildings and Facilities at the Medical Branch for the Painting, Plastering, etc., in Galveston State Psychopathic Hospital, all the work involved to be performed by the Medical Branch Physical Plant staff.

11. MEDICAL BRANCH - AWARD OF CONTRACTS FOR FURNITURE AND FURNISHINGS FOR R. WAVERLEY SMITH PAVILION AND WARD 4-C OF JOHN SEALY HOSPITAL.--In accordance with authorization given at the Regents' Meeting held September 30, 1961, bids were called for on Furniture and Furnishings for the R. Waverley Smith Pavilion and Ward 4-C of John Sealy Hospital at the Medical Branch, and were opened and tabulated on November 8, 1961, as shown on the tabulation sheet. After careful consideration of these bids, it is recommended that contract awards be made to the low bidders, as follows:

Rockford Furniture Associates, Austin, Texas	
Base Proposal "A" (Upholstered Lounge Furniture)	\$11,168.45
Base Proposal "B" (Metal Lounge Furniture)	6,793.68
American Hospital Supply Corporation, Dallas, Texas	
Base Proposal "C" (Hospital Furniture)	44,331.36
The Abel Stationers, Austin, Texas	
Base Proposal "D" (Motel Type Furniture)	6,322.28
Base Proposal "E" (Mattresses and Springs)	<u>1,857.60</u>
Total Recommended Contract Awards	<u>\$70,473.37</u>

After award of these contracts as recommended above, there will still be available in the allotment originally made for Movable Furniture and Equipment for remodeling projects between \$58,000.00 and \$59,000.00 for furnishings needed for the Galveston State Psychopathic Hospital, which is believed to be adequate for this purpose.

12. TEXAS WESTERN COLLEGE - AWARD OF CONTRACTS FOR FURNITURE AND FURNISHINGS FOR MEMORIAL GYMNASIUM.--In accordance with authorization given at the Regents' Meeting held September 30, 1961, bids were called for on Furniture and Furnishings for Memorial Gymnasium at Texas Western College, and were opened and tabulated on November 8, 1961, as shown on the

tabulation sheet. After careful consideration of these bids by all concerned, it is recommended that contract awards be made as follows:

Pillow-McMasters, Inc., El Paso, Texas Base Proposal "A" (Classroom Furniture)	\$ 4,642.31
Base Proposal "C" (Gymnasium Furniture)	2,349.60
American Furniture Company, Inc., El Paso, Texas Base Proposal "B" (Office Furniture)	<u>10,993.59</u>
Total Recommended Contract Awards	<u>\$17,985.50</u>

In the case of Base Proposal "C", the recommended award is to the low bidder, and in the case of Base Proposals "A" and "B", the recommended award is to the lowest bidder meeting specifications.

The \$18,000.00 allocated for the furniture and furnishings for the Memorial Gymnasium covers the total of these recommended contract awards as set out above.

BIDS ON FURNITURE AND FURNISHINGS
R. WAVERLEY SMITH PAVILION AND WARD 4-C OF JOHN SEALY HOSPITAL
THE UNIVERSITY OF TEXAS MEDICAL BRANCH, GALVESTON, TEXAS

Bids Opened in Office of the Comptroller
The University of Texas, Austin, Texas
10:30 A. M., Wednesday, November 8, 1961

BIDDER	CASHIER'S CHECK OR BIDDER'S BOND	BASE PROPOSAL "A" (Upholstered Lounge Furniture)	BASE PROPOSAL "B" (Metal Lounge Furniture)	BASE PROPOSAL "C" (Hospital Furniture)	BASE PROPOSAL "D" (Motel Type Furniture)	BASE PROPOSAL "E" (Bedding)
The Abel Stationers, Austin, Texas	5% Bond	--	\$7,240.00	--	\$6,322.28	\$1,857.60
American Hospital Supply Corporation, Dallas, Texas	\$3,500.00 Bond	\$15,124.45	7,181.43	\$44,331.36	6,385.25	--
Hill-Rom Company, Inc., Batesville, Indiana	3,370.80 Bond	--	--	67,415.80	--	--
Base Bid		--	--	65,366.50	--	--
Alternate Bid		--	--		--	--
Rockford Furniture Associates, Austin Texas	5% Bond	11,168.45	6,793.68	52,438.09	6,593.65	--
Will Ross, Inc., Dallas, Texas*	5,000.00 Bond	14,455.85	6,858.50	45,393.58	7,021.34	--
Base Bid		--	--	45,096.25	--	--
Alternate Bid		--	--		--	--
Suniland Furniture Company, Houston, Texas	5% Bond	--	7,871.21	--	7,092.30	--
Titche-Goettinger, Commercial Sales Division, Dallas, Texas	5% Bond	--	6,846.00	--	6,714.00	--

*Terms: 2% 10th Proximo, Net 60 Days

BIDS ON FURNITURE AND FURNISHINGS FOR MEMORIAL GYMNASIUM
TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS
EL PASO, TEXAS

Bids Opened in
Office of the Comptroller
The University of Texas
Austin, Texas
11:00 A. M., Wednesday, November 8, 1961

BIDDER	CASHIER'S CHECK OR BIDDER'S BOND	BASE PROPOSAL "A" (Classroom Furniture)	BASE PROPOSAL "B" (Office Furniture)	BASE PROPOSAL "C" (Gymnasium Furniture)
The Abel Stationers, Austin, Texas	5% Bond	\$5,192.52	\$11,148.00	--
American Furniture Company, Inc., El Paso, Texas	\$549.68 Check	--	10,993.59	--
Capital City Office Outfitters, Austin, Texas	5% Bond	--	12,521.09	--
Carter Craft, Inc., Plano, Texas	5% Bond	4,361.59	--	--
Heywood-Wakefield Company, Menominee, Michigan	5% Bond	5,077.10	--	--
W. C. Hixson Company, Dallas, Texas*	5% Bond	--	--	\$3,340.40*
Pillow-McMasters, Inc., El Paso, Texas	5% Bond			
Bid No. 1		4,642.31	10,485.49	2,349.60
Bid No. 2		5,168.75	11,930.74	--

*Paragraph referring to liquidated damages on contract deleted by bidder; bid, therefore, not acceptable.

MEDICAL AFFAIRS COMMITTEE

Date: Friday, December 1, 1961

Time: 11:00 a. m.

Place: Main Building, Room 209

Members: Mr. Bryan, Chairman
Dr. Connally
Mr. Madden
Mr. McNeese

	<u>Page No.</u>
1. Medical Branch	
a. Student Matters	
Health Insurance, Blue Cross and Blue Shield	31
b. Faculty Matters	31
c. Salary of Dean	31
d. Disposition of Stewart House	31
2. The South Texas Medical School	
Salary Level of Dean *	32

* Also listed on agenda of Executive Committee.

E. MEDICAL AFFAIRS COMMITTEE

1. Medical Branch

- a. Student Matters, Health Insurance, Blue Cross and Blue Shield. --Central Administration submits the following proposal for consideration by the Board:

"Last spring Dr. Truslow appointed a Student Health Insurance Committee to study the whole area of student health coverage and to make appropriate recommendations. This Committee has recommended that a portion of the Student Health Fee paid by each student be allocated for the purchase of coverage by the Blue Cross and Blue Shield. The present Student Health Fee is charged at the rate of \$4 a month or a maximum of \$48 a year. The proposed contract would allocate \$15.60 a year for Blue Cross and Blue Shield coverage of the student on a twelve-month basis. Coverage for dependents of students would be optional and would be payable by the student directly.

"The proposal has been endorsed by the student body. The advantage to the Medical Branch would accrue from increased hospital collections from student patients under certain conditions. It is recommended that the Medical Branch be authorized to make the proposed contract and to make the proposed allocation of the Student Health Fee."

- b. Faculty Matters. -- There is no documentation. It is understood that this will be an oral report and discussion.
- c. Salary of Dean. -- The salary of Dean Truslow was referred at the September meeting to the Medical Affairs Committee. This item is also listed on the agenda of the Executive Committee, and any recommendations will be made orally.
- d. Disposition of Stewart House. -- In discussing the salary of Dean Truslow, the question of the Stewart House was raised. Any recommendations concerning this will also be made orally.

PLEASE NOTE THAT ITEMS 1. c. and 1. d. ABOVE ARE CONFIDENTIAL, AND THE LISTING IN THE AGENDA IS DISTRIBUTED ONLY TO THE REGENTS AND CENTRAL ADMINISTRATION OFFICERS.

2. The South Texas Medical School

Salary Level of Dean. -- This item is also listed on the Agenda of the Executive Committee.

Below is an exact reproduction of a memorandum from the Chancellor's Office regarding the salary level of a Dean at The South Texas Medical School:

"It is necessary to establish a tentative total salary level for the deanship position in order to conduct realistic negotiations with prospects. We have verbal assurance from the San Antonio Medical Foundation that they will provide approximately \$5,000 per year for the salary of this position. None of our top prospects can be tempted for less than a total annual salary of \$25,000 to \$26,000. If we must set a lower total, a new set of prospects of less promise must be established.

"The salary level recommended means \$20,000 to \$21,000 from General Revenue appropriations. Present levels from General Revenue are: Medical Branch - \$15,600 (\$7,500 additional from Sealy and Smith Foundation, plus Stewart House at a monthly rental of \$100); Southwestern Medical School - \$15,600 (\$4,400 additional from Southwestern Medical Foundation); M. D. Anderson - \$15,600; Dental Branch - \$15,600 (plus \$2,400 from W. H. Scherer Fund). The General Revenue appropriation for 1961-63 for the South Texas Medical School did not contain a line item for the dean's salary. The implication arising from the consistency of the \$15,600 figure at the other medical and dental units cannot, however, be ignored."

COMMITTEE OF THE WHOLE
Chairman Hardie, presiding

Date: Friday, December 1, 1961 (9:00-9:30 a.m.; 1:30 p.m.)

Place: Regents' Room (Main Building, Room 209)

A. EMERGENCY ITEMS. --Emergency items not included on original agenda will be presented at this time by the Chancellor and the institutional heads either for action by the Committee of the Whole or for referral to the proper standing committees. Each item presented by an institutional head shall have been cleared through the Chancellor. (Friday, December 1, 9:00 a.m.)

1. Central Administration (Chancellor Ransom)
2. Main University (Doctor Smiley)
3. Texas Western College (Doctor Ray)
4. Medical Branch (Doctor Truslow)
5. Dental Branch (Doctor Olson)
6. M. D. Anderson Hospital and Tumor Institute (Doctor Clark)

7. Southwestern Medical School (Doctor Gill)

8. Postgraduate School of Medicine (Doctor Taylor)

B. ITEMS REFERRED EITHER FOR ACTION OR FOR INFORMATION
BY THE STANDING COMMITTEES, NAMELY: (Friday, Decem-
ber 1, 1:30 p. m.)

1. Executive Committee
(Committee Chairman Heath)

2. Academic and Developmental Affairs Committee
(Committee Chairman McNeese)

3. Buildings and Grounds Committee
(Committee Chairman Redditt)

4. Land and Investment Committee
(Committee Chairman Madden)

5. Medical Affairs Committee
(Committee Chairman Bryan)

C. REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS

D. SPECIAL ITEMS (Friday, December 1, 2:30 p.m.)

1. Members of the Board. -- Time is allotted to give each Regent an opportunity to bring up items for consideration.

a. Chairman Hardie

b. Vice-Chairman Heath

c. Regent Brennan

d. Regent Bryan

e. Regent Connally

- f. Regent Madden
- g. Regent McNeese
- h. Regent Redditt
- i. Regent Robertson

2. Chancellor Ransom

- a. Fiscal Regulations (Part Two, Rules and Regulations of the Board of Regents), Authorization to Executive Committee. -- Section 19, Article IV Special Provisions, S. B. No. 1, First Called Session, 57th Legislature (1961) reads as follows:

Section 19,
Article IV,
Appropriation
Bill

Sec. 19. FISCAL REGULATIONS. Each of the institutions named in this Article is to revise at least biennially within ninety (90) days after the beginning of the fiscal year a set of regulations which shall include the local rules and regulations for the fiscal management of that institution; reference to the special provisions, prohibitions and requirements of this Article; and reference to the applicable provisions of other State or Federal laws and regulations governing the custody, expenditure and accountability of and for public funds. A copy of these regulations shall be furnished to the State Auditor.

Central Administration presents the following:

Because of the late passage of the Appropriation Bill there has not been time to revise completely the fiscal regulations of the Board to comply fully with the rider provisions of the current Appropriation Bill. It is hoped that the revision can be ready shortly and it is desirable that approval of the Board be obtained at the earliest possible moment to permit compliance with the filing requirements of the Appropriation Bill. Two specific recommendations are made as follows:

Recommendations

- (1) Until the revised fiscal regulations are approved, the Board of Regents readopts the existing fiscal regulations with the express understanding that they are modified and superseded by any and all rider provisions and statutory provisions adopted by the 57th Legislature to the extent that the existing regulations differ therefrom.
- (2) The Executive Committee is expressly authorized to consider and approve a redraft of the fiscal regulations which comprise Part Two of the Rules and Regulations of the Board of Regents for the Government of The University of Texas.

Current Policies (2)

- b. Bowl Games, Main University. --Should the question of bowl games arise at this meeting, the Secretary sets out below the existing policies of the Board of Regents.
 - (1) Policy re Additional Compensation, Bowl Games. --The following policy re additional compensation was reiterated in the Minutes of December 10, 1960:
 - (a) Each member of the Football coaching staff (Group I) 8% of the annual salary

- (b) Expenses of the wives of the players and the coaches to the game.
 - (c) 5% of the annual salary of the trainer, equipment supervisor, and each of the team physicians (Group II)
- (2) Policy re Arrangement for Future Bowl Games. -- The following policy re arrangement for future bowl games was formally adopted on March 15, 1958:

Instruct the Administration to inform the Athletic Director and the Athletic Council

- (a) that the Administration and the Board of Regents shall be advised, and their advance approval received, of all arrangements proposed in connection with future bowl games, and
 - (b) that the Board of Regents, concurred in by the Administration, disapproves of the practice of granting bonuses to personnel unrelated to the sport involved.
- c. Texas Western College Development Committee Meeting, Report On. -- There will be an informative report regarding a meeting of the Texas Western College Development Committee of the University Development Board. With the Board's permission, the Secretary should like to include the membership of this committee in the minutes as a matter of record.

DOCUMENTATION

MEETING OF THE BOARD OF REGENTS

- I. MINUTES OF NOVEMBER 10-11, 1961. -- The Secretary plans to distribute at least a preliminary draft of the minutes of the November 1961 meeting prior to December 1.
- II. REPORT OF COMMITTEE OF THE WHOLE (Chairman Hardie). -- Actions taken by the Committee of the Whole will be reported either by the Secretary in the minutes or by the Chairman of the Board at the meeting.

FOR
REGENTS'
NOTES:

III. REPORTS OF THE STANDING COMMITTEES

A. REPORT OF EXECUTIVE COMMITTEE. -- This report will be presented by Vice-Chairman Heath.

1. Interim Requests
2. Amendments to 1961-62 Budget as Presented by Chancellor
3. Budget Writing Policies 1962-63
4. Salary Level of Dean, The South Texas Medical School
5. Salary of Dean, Medical Branch (Referred to Medical Affairs Committee at September meeting)
6. Additional Items or Changes, if any

B. REPORT OF ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE. -- This report will be presented by Committee Chairman McNeese.

1. Docket
2. Amendment to Rules and Regulations, Part Two, Chapter I, Section 1 (Gifts)
3. Southwest Texas Educational Council: Membership
4. Nepotism Cases, Main University
5. Department of Astronomy and Operation of McDonald Observatory, Main University
6. Dormitories, Main University
7. Additional Items or Changes, if any

C. REPORT OF BUILDINGS AND GROUNDS COMMITTEE. -- This report will be presented by Committee Chairman Redditt.

1. Original Recommendations of Administration
2. Supplementary Recommendations of Administration
3. Additional Items or Changes, if any

D. REPORT OF LAND AND INVESTMENT COMMITTEE. --
This report will be presented by Committee Chairman Madden.

1. Original Recommendations of Administration
2. Supplementary Recommendations of Administration
3. Additional Items or Changes, if any

E. REPORT OF MEDICAL AFFAIRS COMMITTEE. -- This report
will be presented by Committee Chairman Bryan.

1. Student Matters, Medical Branch
Health Insurance, Blue Cross and Blue Shield
2. Faculty Matters, Medical Branch
3. Salary of Dean, Medical Branch
4. Disposition of Stewart House, Medical Branch
5. Salary Level of Dean, The South Texas Medical School
6. Additional Items or Changes, if any

IV. REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS. --
This report will be presented by Committee Vice-Chairman Madden.

V. REPORT OF SPECIAL COMMITTEES, if any

VI. SPECIAL ITEMS. --As of this date, all items have been referred
to committees.

VII. SCHEDULED MEETINGS. -- A number of institutional heads and others concerned inquire of this office as to a schedule of the meetings during the spring and summer in order that they may know how to schedule conferences and other meetings in their areas.

At this time, no meetings have been scheduled for 1962. Set out below are suggestions of the Administration as to dates to be considered in setting future meetings as well as suggested dates for Regents' meetings.

It might be well if your secretary would list on the following page for use at the meeting or would furnish the Secretary of the Board with a list of commitments already made for 1962 in order that meetings may be scheduled at a time convenient for all concerned.

A. DATES TO BE CONSIDERED IN SETTING FUTURE MEETINGS. --

March 1 -- Receipt of instructions from the Commission and budget offices for preparation of the 1963-65 appropriations requests anticipated.

April-May -- Approval of annual budgets for 1962-63 needed to clear way for preparation of biennial requests to Legislature.

July -- Meeting of the Board to sell Permanent University Fund bonds.

July 15 -- Date Legislative requests must be filed with the Commission and budget offices.

B. SUGGESTED DATES FOR REGENTS' MEETINGS. --

February 2-3 -- This date permits the component institutions to close their dockets after, rather than before, the Christmas holidays.

April 27-28 or May 4-5 -- If annual budgets for 1962-63 could be approved on one or the other of these dates, a reasonable time for preparation of the Legislative requests would be available.

June 15-16 or June 22-23 -- Approval of the rough draft of the Legislative requests on these dates would provide time for final processing of the requests in time to meet the July 15 deadline.

July 9-14 -- A meeting on a convenient day during this week would be an expeditious time for annual sale of bonds.

