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1961 - 1962

<u>Meeting Nos.</u>	<u>Date</u>
602	September 29-30, 1961
603	November 10-11, 1961
604	December 1-2, 1961
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606	March 8, 1962
607	April 27-28, 1962
608 - Legal Size, filed separately	June 29 -30, 1962

*Do not lose
BLS*



THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS

Material Supporting

Agenda

Meeting Date: February 2-3, 1962

Meeting No.: 605

Name: Official Copy



FOR REGENTS' NOTES

CALENDAR
MEETING OF THE BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS
February 2-3, 1962

Place: Main Building, Austin, Texas

Telephone No.: GRenwood 6-8371, Extensions 219 or 325

Friday, February 2

Page No.

8:45 a. m. to 9:30 a. m.	Meeting of the Executive Committee (Regents Heath, Bryan, Madden, McNeese, and Redditt)	9
	<u>Room 209</u>	
9:00 a. m.	Pictures *	
	<u>Rooms 209 & 212</u>	
9:30 a. m.	Meeting of the Committee of the Whole (Emergency Items not on original agenda for action or for referral to standing committees.)	86
	<u>Room 209</u>	
10:00 a. m.	Meeting of Buildings and Grounds Committee (Regents Redditt, Brenan, Heath, and Robertson)	61
	<u>Room 102</u>	
	Meeting of Medical Affairs Committee (Regents Bryan, Connally, Madden, and McNeese)	77a
	<u>Room 209</u>	

*: A photographer from the Cactus Office will take pictures of the full Board for this year's Cactus and some informal pictures for the Alcalde to support an article in one of the issues this spring. We hope to spend as little time as possible between the meeting of the Executive Committee and the Committee of the Whole on Friday morning.

<u>Friday, February 2 (continued)</u>		<u>Page No.</u>
11:00 a. m.	Meeting of Land and Investment Committee (Regents Madden, Brenan, Bryan, and Robertson)	**
	<u>Room 205</u>	
	Meeting of Academic and Developmental Affairs Committee (Regents McNeese, Connally, Heath, and Redditt)	25
	<u>Room 209</u>	
12:30 p. m.	Lunch	
	<u>Room 101</u>	
1:30 p. m.	Meeting of Committee of the Whole	86
	<u>Room 209</u>	
1:30 p. m.	Items referred by standing committees, if any	
2:00 p. m.	Special Items	
	a. Members of the Board	
	b. Chancellor	

Saturday, February 3

9:00 a. m.	Meeting of the Board of Regents	97
	<u>Room 209</u>	

NOTE: The time may vary in all instances, but the items will be considered in this order. If the Committee of the Whole does not finish its business on Friday, it will convene at 9:00 a. m. on Saturday and will be followed by the Meeting of the Board.

** Attachment No. 1, legal size bound volume, and Exhibit "A"

STANDING COMMITTEES
AND
COMMITTEE OF THE WHOLE
February 2-3, 1962

Page No.

- I. Standing Committees (Friday, February 2, 1962)
- A. Executive Committee (Regents Heath, Bryan, Madden, McNeese, and Redditt) 9
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 - a. Report of Meeting on January 1, 1962
 - b. Interim Requests Approved by Mail Ballot
 2. Requests to be Considered at Committee Meeting on February 2 Unless Approved by Mail Ballot Prior Thereto
 - a. System-Wide: Classified Pay Plans for 1962-63 and Longevity Plan
 - b. Items Distributed to Committee but not Approved on January 17, 1962*
 - c. Amendments, 1961-62 Budget for The University of Texas System (Bound in Legal Size Volume)
 3. Directorship of Intercollegiate Athletics, September 1, 1962 (Policy re Directorship Referred to Academic and Developmental Affairs Committee)
 4. Policies for Preparing Legislative Budget Requests (1963-65)

* Date Material Supporting the Agenda is prepared.

- B. Academic and Developmental Affairs Committee
(Regents McNeese, Connally, Heath, and Redditt) 25
1. Central Administration: Docket
 2. Main University
 - a. Intercollegiate Athletics
 - *(1) 1961-62 Budget (Calendar Year)
Head Football Coach and Assistant Coaches
 - ** (2) Directorship, 9/1/62
 - (3) Policy re Bowl Games
 - b. TSP--Report and Procedures
 - c. Progress Reports
 - (1) Alumni House for Ex-students'
Association (Also on Buildings and
Grounds Committee ~~for information~~
Page 63)
 - (2) Department of Astronomy Relating to
Recommendations Adopted at Last
Meeting
 - d. Campus Services, Inc.
 - (1) Report of Income 1960-61
 - (2) Proposed Expenditures, 1961-62
 - e. Dormitories and Married Students Housing,
Details of (Also on Building and Grounds
Committee)
 - f. Rules and Regulations, Main University:
Title Emeritus
 - g. Request for Approval of New Degree, Master
of Comparative Jurisprudence
 3. Texas Western College: Recommendations to
Texas Commission on Higher Education
 - a. Departmentalization
 - b. Master's Degrees in Physics and Mathematics
 - c. Special Programs for Retarded Children
 4. Main University and Texas Western College
Small Class Reports, Fall Semester, 1961

* As a matter of information to the Committee. On agenda of Executive Committee.

** Budgetary angle referred to Executive Committee

C. Buildings and Grounds Committee
(Regents Redditt, Brenan, Heath, and Robertson)

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1. Main University

- a. Waggener Hall, Garrison Hall, and Chemical Engineering Building: Award of Contracts for Modernization and Remodeling*
- b. Gregory Gymnasium: Award of Contracts for Addition*
- c. Alumni House: Approval of Location and Authorization for Consulting Architect to Prepare Preliminary Plans
- d. Law School Building (Townes Hall): Approval of Final Plans and Specifications for Addition
- e. University Club: Sale of Property
- f. Drama Building:
 - (1) Approval of Specifications for Furniture and Furnishings
 - (2) Additional Appropriation for Specialized Equipment for Drama Building

2. Southwestern Medical School

Danciger Research Laboratories Building:
Approval of Preliminary Plans and Appointment of Associate Architect

3. Medical Branch

- a. New Outpatient-Clinical Diagnostic Building: Award of Contract*
- b. Keiller Building: Approval of Preliminary Plans for Repair and Remodeling, Appointment of Associate Architect, and Additional Appropriation Therefor
- c. Two Low-Cost Buildings for Surgical Research Laboratories and Physical Plant Storage: Approval of Preliminary Plans and Appointment of Associate Architect
- d. Proposed Clinical Research Center (Ward 4-C): Approval of Remodeling
- e. Outpatient-Clinical Diagnostic Building: Report of Grant of Hill-Burton Funds for Fourth, Fifth, and Sixth Floors

* Bids have not been received.

- f. Psycho II and III Building: Authorization for Consulting Architect to Proceed with Preparation of Preliminary Plans for Remodeling.
- 4. M. D. Anderson Hospital and Tumor Institute
Radiotherapy Research Center: Approval of Remodeling in Connection with Extension
- 5. System-Wide
Consulting Architect Contract (Discussion Only at This Meeting)
- 6. Texas Western College
Housing for Married Students and Dormitory for Men: Report on Bids Received (Included in Report of Executive Committee, Page 18 .)

NOTE: There has been listed on the agenda of the Academic and Developmental Affairs Committee "Dormitories and Married Students Housing." Page 32 .

D. Land and Investment Committee
(Regents Madden, Brenan, Bryan, and Robertson)

**

- 1. Permanent University Fund
 - a. Investment Matters
 - b. Land Matters
 - c. Revision of Grazing Lease Form
- 2. Trust and Special Funds
 - a. Investment Matters
 - b. Gifts, Bequests and Estate Matters
 - c. Real Estate Matters
 - d. Funds Grouped for Investment
Recommendations re Additions
(for action of Committee only)
 - e. Discussion: Brackenridge Tract

* Attachment No. 1, legal size bound volume for detailed agenda and documentation.

E. Medical Affairs Committee
(Regents Bryan, Connally, Madden, and McNeese)

1. Medical Branch - Reports
 - a. Conference with Sealy and Smith Foundation re salary for Doctor Truslow and House
 - b. Faculty Problem - Doctor Ruskin
 - c. Interagency Contract with State Board of Hospitals and Special Schools re Child Psychiatry Unit
 - d. Accreditation of School of Nursing
2. The South Texas Medical School
 - a. Report of Negotiations re Dean
 - b. Supplementation of Dean's Salary by San Antonio Medical Foundation
 - c. Hospital Affiliation Agreement

II. Committee of the Whole (Friday, February 2, 9:30-10:00 a. m. ; 1:30 p. m.)

86

A. Emergency Items. --Emergency items not included on original agenda will be presented at this time by the Chancellor and the institutional heads either for action by the Committee of the Whole or for referral to the proper standing committees. Each item presented by an institutional head shall have been cleared through the Chancellor. (Friday, February 2, 9:30 a. m.)

1. Central Administration (Chancellor Ransom)
2. Main University (Doctor Smiley)
3. Texas Western College (Doctor Ray)
4. Medical Branch (Doctor Truslow)
5. Dental Branch (Doctor Olson)
6. M. D. Anderson Hospital and Tumor Institute (Doctor Clark)

7. Southwestern Medical School (Doctor Gill)
8. Postgraduate School of Medicine (Doctor Taylor)

B. Items Referred Either for Action or for Information by the Standing Committees, Namely: (Friday, February 2, 1:30 p. m.)

1. Executive Committee
(Committee Chairman Heath)
2. Academic and Developmental Affairs Committee
(Committee Chairman McNeese)
3. Buildings and Grounds Committee
(Committee Chairman Redditt.)
4. Land and Investment Committee
(Committee Chairman Madden)
5. Medical Affairs Committee
(Committee Chairman Bryan)

C. Report of Board for Lease of University Lands

D. Special Items (Friday, February 2, 3:00 p. m.)

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1. Members of the Board. -- Time is allotted to give each Regent an opportunity to bring up items for consideration.
 - a. Chairman Hardie
 - (1) Amendment to Rules and Regulations, Part One, re Secretary (Second Approval)
 - (2) Integration Suit
 - (3) Bonus for Doctor Hall (Team Physician), Main University -- Poll of Board
 - (4) Sun Bowl Stadium Inspection, Texas Western College
 - (5) Report re The South Texas Medical Center
 - b. Vice-Chairman Heath
 - c. Regent Brenan
 - d. Regent Bryan
 - e. Regent Connally

- f. Regent Madden
- g. Regent McNeese
- h. Regent Redditt
 - Meetings of the Board
- i. Regent Robertson
 - Interagency Contract, Child Psychiatry Unit, Medical Branch

2. Chancellor Ransom

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- a. Items that Require Action of Board
 - (1) Extension of Contract for Insurance Consulting Services
 - (2) Frank W. Wozencraft Trust Fund
 - (3) Bond for Safekeeping of Government Property, Main University
- b. Reports That Do Not Require Action of the Board
 - (1) Travel, Dr. J. C. Dolley
 - (2) Comment on University Organization (in view of institutional study approved December 2, 1961)
 - (3) Development Prospects, 1962 (Includes Library and Informational Center, Southwestern Medical School)
 - (4) Survey on Coliseum, Main University
 - (5) Status of Academic Center Program
 - (6) Medical Branch Proposals for Completing Building Program by Dr. Truslow and Mr. Walker
 - (7) Continuation Center (Gift of Mrs. J. C. Thompson)
- c. Cotton Bowl, January 1, 1962: Expenses of Wives

AGENDA
 MEETING OF THE BOARD OF REGENTS
 OF
 THE UNIVERSITY OF TEXAS
 February 3, 1962

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B. Academic and Developmental Affairs Committee (Committee Chairman McNeese)	98
C. Buildings and Grounds Committee (Committee Chairman Redditt)	99
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E. Medical Affairs Committee (Committee Chairman Bryan)	99
IV. Board for Lease of University Lands (Board for Lease Vice-Chairman Madden)	99
V. Special Items	100
VI. Scheduled Meetings (If not included in Report of the Committee of the Whole)	100

Executive
Committee

EXECUTIVE COMMITTEE

Date: Friday, February 2, 1962

Time: 8:45 a. m. - 9:30 a. m.

Place: Main Building, Room 209

Members: Mr. Heath, Chairman
Mr. Bryan
Mr. Madden
Mr. McNeese
Mr. Redditt

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a. Report of Meeting on January 1, 1962 (Items considered but <u>action deferred</u> until February 2, 1962)	10
Classified Pay Plans for 1962-63 for All Component Institutions Except M. D. Anderson Hospital and Tumor Institute and the Longevity Plan	11
b. Interim Requests Approved by Mail Ballot	12
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(2) Main University: Classified Personnel Pay Plans (10-C1)	13
(3)-(5) Main University: Travel Requests (22-T, 23-T, 24-T)	14
(6) Southwestern Medical School: Settlement in Lawsuit George A. Fuller Company vs State of Texas, et al (5-M)	15

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2. Requests to be Considered at Committee Meeting on February 2 Unless Approved by Mail Ballot Prior Thereto	16
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Item 1C1-62: Dental Branch	
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(1) Amendments to the 1961-62 Budget	17
(a) Main University (22-B)	
(b) Medical Branch (21-B)	
(c) Southwestern Medical School (20-B)	
(2) Amendments to the 1961-62 Classified Pay Plan (11-C1 and 12-C1), Main University	18
(3) Miscellaneous:	
(a) Revision of Fiscal Regulations	18
(b) Rejection of Bids Received on Housing for Married Students and Dormitory for Men, Texas Western College (4-M and 6-M, Respectively)	18
c. Amendments, 1961-62 Budget for The University of Texas System (Bound in Legal Size Volume)	22
3. Directorship of Intercollegiate Athletics, September 1, 1962 (Policy re Directorship Referred to Academic and Developmental Affairs Committee)	22, 27
4. Policies for Preparing Legislative Budget Requests (1963-65)	22

* Date Material Supporting the Agenda is prepared.

A. EXECUTIVE COMMITTEE

1. REPORT OF INTERIM ACTIONS OF EXECUTIVE COMMITTEE, DECEMBER 1, 1961 - JANUARY 17, 1962, FOR RATIFICATION BY BOARD OF REGENTS. -- Since the last report of the Executive Committee on December 2, 1961, the committee has had one meeting (January 1, 1962) and has approved by mail ballot six interim requests as set out below:
 - a. REPORT OF MEETING ON JANUARY 1, 1962 (ITEMS 1CL-62 THROUGH 4CL-62, 7CL-62, and 3-M). -- /Vice-Chairman Heath, Chairman of the Executive Committee, issued a call on December 27, 1961, for a meeting of the Executive Committee at the Sheraton-Dallas Hotel, Dallas, Texas, on Saturday, December 30, at 2:00 p. m. and extended an invitation to the other members of the Board to sit with the committee. The purpose of the meeting was to consider major revisions in the classified pay plans of the various component institutions as recommended by the Administration. The short time available to the Executive Committee at regular meetings of the Board is insufficient to consider properly changes in the long standing Regental policies. Chancellor Ransom in his recommendation of the Classified Pay Plan for Main University for 1962-63 (7CL-62) had suggested a joint meeting of the Executive Committee with Central Administration and proper institutional personnel to discuss either specific changes or general policy changes in the various pay plans.

After the call for a meeting on December 30 had been issued, Secretary Thedford, at the request of Committee Chairman Heath, checked first with the members of the Executive Committee, then with the other members of the Board and Chancellor Ransom as to a date convenient for the majority. It was agreeable with all members of the Board that a meeting be called and January 1 was convenient with all except Regent McNeese who was unable to attend the meeting because of prior commitments and who was therefore excused from the meeting. Accordingly, the Secretary gave written notice to each member of the Executive Committee, with a copy to Chairman Hardie (ex officio member) and to Regents Brenan, Connally and Robertson and to Chancellor Ransom of the date, time, place, and purpose of the meeting. /

Pursuant to the call by Committee Chairman Heath, the Executive Committee of the Board met in the Pecos Room, Sheraton-Dallas Hotel, Dallas, Texas, at 9:00 a. m. on Monday, January 1, 1962, with the following present:

Executive Committee Members:

Chairman Hardie (ex officio)
 Vice-Chairman Heath, presiding
 Regent Bryan
 Regent Madden
 Regent Redditt

Other Regents:

Regent Brenan
 Regent Connally
 Regent Robertson

Secretary:

Secretary Thedford

Administration:

Chancellor Ransom
 Vice-Chancellor Cox
 Assistant to the Chancellor Landrum
 Vice-President and Provost Hackerman

Regent McNeese was excused from this meeting.

Purpose of the meeting as set out in call: To give the Administration an opportunity to brief the Committee, and it is hoped the full Board, on the recommendations of the Administration relating to changes in the classified pay plans of the component institutions (Items 1C1-62, 2C1-62, 3C1-62, 4C1-62, 7C1-62) and the longevity plan (3-M) as submitted to the Executive Committee so that the Board will have time to reflect on the proposed changes and the reasons therefor with action at a subsequent meeting.

Recommended Classified Pay Plans for 1962-63 for Central Administration and Main University (7C1-62), Texas Western College (3C1-62), Medical Branch (4C1-62), Dental Branch (1C1-62), Southwestern Medical School (2C1-62), and the Longevity Plan (3-M): Committee Chairman Heath called the meeting to order and stated that the items to be discussed were the major changes in the 1962-63 classified pay plans

for all the component institutions except M. D. Anderson Hospital and Tumor Institute and the longevity pay plan. Each member of the Board had been furnished with the Administration's recommendations for the 1962-63 classified pay plans for Central Administration and Main University (7C1-62), Texas Western College (3C1-62), Medical Branch (4C1-62), Dental Branch (1C1-62), Southwestern Medical School (2C1-62), and the Longevity Plan (3-M). There is not sufficient time allotted at regular meetings of the Board to discuss these very important policy changes. The purpose of this meeting is to give the Administration an opportunity to brief the committee in order that the committee members may reflect on the proposals until a later meeting of the Board at which definitive action can be taken.

After presentation of the proposed changes in the classified pay plans and the longevity plan by Mr. Cox and discussion by the committee, the Executive Committee requested that the Administration (1) submit a revised longevity pay plan that would not be abused but that would reward the deserving employees and (2) furnish a comparison of the pay rates for hospital jobs at the M D. Anderson Hospital and Tumor Institute and the Medical Branch. /See Item 3-Ma./

- b. INTERIM REQUESTS APPROVED BY MAIL BALLOT. -- The six interim requests approved by the Executive Committee since December 1, 1961, fall in the categories of budgetary, travel, and miscellaneous (more specifically identified as settlement of law suit) items. All items were recommended by the respective institutional heads through the Chancellor and were approved by mail ballot. The members of the Committee disapproving items and those requesting to be recorded as "not voting" are always indicated.

- (1) Budget for Football Coaching Staff, Auxiliary Enterprises, Main University, January 1 - December 31, 1962 (19-B)*. -- Reappoint the football coaching staff of Main University for the period January 1 - December 31, 1962, as set out below, funds to come from the Department of Intercollegiate Athletics:

<u>Name & Title</u>	<u>Rates</u>	
	<u>1961</u>	<u>1962</u>
Head Football Coach**		
Darrell K. Royal	17, 500	17, 500

* This item is also listed as a matter of information on the agenda for the Academic and Developmental Affairs Committee.

** If the change in Directorship is effective as recommended September 1, 1962, to the Academic and Developmental Affairs Committee, then certainly this action should be so modified.

<u>Name & Title</u>	<u>Rates</u>	
	<u>1961</u>	<u>1962</u>
Assistant Football Coach		
James N. Pittman	10,000	10,600
Charles N. Shira	10,000	10,600
William M. Campbell	9,750	10,300
Billy M. Ellington	9,000	9,500
Robert C. Schulze	9,000	9,500
James C. Jones	8,500	9,000
Russell W. Coffee	8,000	8,500

The foregoing will be incorporated in the 1962-63 Budget for Intercollegiate Athletics.

NOTE: The Board of Regents at its meeting on July 1 and 2, 1960, approved the Athletic Council's recommendation that Mr. Darrell K. Royal be employed in the position of Head Football Coach for a ten-year period beginning January 1, 1960, and ending December 31, 1969, at an annual salary of \$17,500. In line with this approval Mr. Darrell K. Royal will continue as Head Football Coach at a salary of \$17,500 for 1962 (January through December 31).

A new title and salary for Mr. Royal effective September 1, 1962, is recommended to the Academic and Developmental Affairs Committee. (Page 27)

(2) Main University: Amendments to the Classified Personnel Pay Plan 1961-62 (10-C1). --Amend the 1961-62

Classified Personnel Pay Plan for Main University (10-C1)

effective Jan 4, 1962, date of approval by Adm. Com., by:

(1) Adding

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step Number</u>
0045	Assistant Director, International Office	\$482-592	\$5784-7104	38

(2) Deleting

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step Number</u>
0317	Computing Machine Room Supervisor	\$382-482	\$4584-5784	33

And Adding

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step Number</u>
0317	Supervisor, Computer Equipment Operation, C. C.	\$460-565	\$5520-6780	37

(3-5) Main University: Travel Requests (22-T, 23-T, 24-T). --
Approve the following travel requests for Main University:

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Frederick Albert Matsen, Professor of Chemistry and Physics (22-T)	January 12 - February 8, 1962	Boulder, Colorado; Laramie, Wyoming; Fargo, North Dakota; Butte, Montana; Idaho Falls, Idaho; Salt Lake City, Utah; Moscow, Idaho; Cheney, Washington; Richland, Washington; Seattle, Washington; Corvallis, Oregon; Davis, California; San Diego, California; China Lake, California; Tempe, Arizona; Tuscon, Arizona

Purpose: To publicize research work at The University of Texas through a series of lectures which will be delivered to local sections of the American Chemical Society.

Expenses: All travel expenses will be paid by the American Chemical Society.

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Benjamin Higgins, Professor of Economics (23-T)	January 10 - February 10, 1962	Colombo, Ceylon
	March 5 - March 19, 1962	Santiago, Chili

Purpose: To Colombo, Ceylon, on an advisory mission and to Chili to attend the Conference on Education and Economic and Social Development in Latin America.

Expenses: There will be no travel expenses to the University for either of these absences.

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. James W. Jagger, Research Scientist V (24-T)	January 7 - January 27, 1962	Ontario, Canada Burlington, Massachusetts

Purpose: To Canada to confer with the Atomic Energy of Canada, Ltd., and to Burlington, Massachusetts, to observe tests now under way on a particle accelerator at the High Voltage Engineering Corporation.

Expenses: The source of funds for the expenses of the trip (estimated at approximately \$600) are budgeted as a part of the Excellence Fund for research in nuclear physics, which is an allocation of a portion of the Available University Fund.

- (6) Southwestern Medical School: Settlement in Lawsuit George A. Fuller Company vs State of Texas, et al (5-M). --(The University has been involved for some time in a law suit for \$250,000 styled George A. Fuller Company vs State of Texas, et al, No. 115,907, 126th District Court of Travis County Texas. This litigation stems from the University assessment of liquidated damages in an amount of \$19,300 for unreasonable delays in the performance of the contract for the construction of the Clinical Science Building at Southwestern Medical School, Dallas, Texas. The Board also withheld the sum of \$91,653.43 which was the amount of the final estimate, but subsequently issued a warrant for \$72,353.43 and tendered the same to the Fuller Company in full settlement of all claims. This was refused and the lawsuit filed.)

Approve the offer of George A. Fuller Company that judgment be entered for \$80,353.43, which represents the original warrant of \$72,353.43, due and owing under the contract, and \$8,000 of the \$19,300 liquidated damages previously assessed. Under this proposal the University will still assess liquidated damages for \$11,300. It will be the responsibility of George A. Fuller to collect the outstanding warrant which was issued March 30, 1959, and the \$8,000 from the lapsed appropriation or to file a claim with the Legislature.

2. REQUESTS TO BE CONSIDERED AT COMMITTEE MEETING ON FEBRUARY 2 UNLESS APPROVED BY MAIL PRIOR THERETO. --

The following requests have been submitted to the Executive Committee but as of January 17, 1962, have not been approved. If approval is received prior to the Executive Committee meeting on February 2, it shall be so indicated; otherwise, the items will be considered at the Committee meeting and in either case a report thereof made to the full Board:

- a. SYSTEM-WIDE: CLASSIFIED PAY PLANS FOR 1962-63 AND LONGEVITY PLAN (1C1-62 THROUGH 5C1-62, 7C1-62, AND 3-Ma). -- Prior to the meeting of the Executive Committee in Dallas, each Regent was furnished with the proposed changes in the Classified Pay Plan for 1962-63 for each of the component institutions with the exception of M. D. Anderson Hospital and Tumor Institute and with a copy of the proposed Longevity Plan. Since the meeting on January 1, the proposed changes in the Classified Pay Plan for 1962-63 for M. D. Anderson Hospital and Tumor Institute (5C1-62) and a complete revision of the Longevity Plan (3-Ma) together with a comparison of the pay rates for hospital jobs at the M. D. Anderson Hospital and Tumor Institute and the Medical Branch have been distributed to the members of the Executive Committee. Copies of these recommendations are included in this bound volume following Page 24 for the other members of the Board of Regents.

Recommendation

It is recommended by the Administration that the following Classified Pay Plans for 1962-63 be approved:

Item 7C1-62: Central Administration and Main University

Item 3C1-62: Texas Western College

NOTE: Four new positions are requested for immediate approval.

Item 4C1-62: Medical Branch

Item 1C1-62: Dental Branch

Item 5C1-62: M. D. Anderson Hospital and Tumor Institute

Item 2C1-62: Southwestern Medical School

- b. ITEMS DISTRIBUTED TO COMMITTEE BUT NOT APPROVED ON JANUARY 17, 1962*. -- The following items have been approved by Committee Chairman Heath but were not distributed to the members of the Executive Committee in time to be approved before the deadline date for preparation of this material.

* Date Material Supporting the Agenda is prepared.

- (1) Amendments to the 1961-62 Budget for Main University (22-B), for Medical Branch (21-B), and for Southwestern Medical School (20-B). --Central Administration recommends that:
- (a) The 1961-62 Main University General Operating Budget be amended on Page 118, Item 2, and on Page 124, Item 4, by increasing the salary rate of W. H. Baughn, Professor of Finance and Associate Dean, College of Business Administration, from \$14,000 for nine months to \$15,500, effective February 1, 1962 - May 31, 1962, funds to come from Unallocated Salaries. (22-B)
 - (b) The 1961-62 Budget for Sponsored Research Projects be amended on Page 6 by increasing the salary rate of Dixon Wall Coulbourn, Research Engineer II, Defense Research Laboratory, from \$4,800 for twelve months to \$6,168, effective February 1, 1962 - August 31, 1962, funds to come from Government Contract Funds. (22-B)
 - (c) The 1961-62 Budget of The University of Texas Medical Branch be amended on Page 55 by increasing the salary rate of Wiktor W. Nowinski, Research Professor (Biochemistry), Surgery, from \$9,500 for twelve months to \$12,000, effective January 1, 1962, funds to come from U. S. Navy Contract 1598(05). Mr. Nowinski's salary was increased as of the first of September by \$500 and was transferred from the Department of Neurology and Psychiatry to the Department of Surgery. (21-B)
 - (d) The 1961-62 Budget of The University of Texas Southwestern Medical School be amended on Page 13, Item 7, by increasing the salary rate of Morris Ziff, Professor, Internal Medicine, from \$18,460 for twelve months to \$22,000, effective January 1, 1962, funds to come from U. S. Public Health Service Service Research Career Award. (20-B)
 - (e) The 1961-62 Budget of The University of Texas Southwestern Medical School be amended on Page 14, Item 1, by increasing the salary rate of Marvin D. Siperstein, Associate Professor, Internal Medicine, from \$16,000 for twelve months to \$20,000, effective March 1, 1962, funds to come from U. S. Public Health Service Research Career Award. (20-B)

- (f) The 1961-62 Budget of The University of Texas Southwestern Medical School be amended on Page 13 (appointed after Budget was published) by increasing the salary rate of Walter Norton, Fellow, Internal Medicine, from \$6,000 for twelve months to \$7,000, effective January 1 - June 30, 1962, funds to come from U. S. Public Health Service Grant. (20-B)

- (2) Main University: Amendments to the 1961-62 Classified Personnel Pay Plan (11-C1 and 12-C1). -- Central Administration recommends that the 1961-62 Main University Classified Personnel Pay Plan be amended by adding the following:

<u>Code</u>	<u>Title</u>	<u>Monthly Range</u>	<u>Annual Range</u>	<u>Step Number</u>
6477	Motion Picture Director-Cinematographer	\$514-620	\$6168-7440	39

(11-C1) Effective at time of final Board approval.

6859 Assistant Advisor \$514-620 \$6168-7440
to University Publications

(12-C1) Effective February 1, 1962

- (3) Miscellaneous: Revision of Fiscal Regulations (Part Two, Rules and Regulations of the Board of Regents for the Government of The University of Texas) and Rejection of Bids Received on Housing for Married Students and Dormitory for Men - Texas Western College (4-M and 6-M, Respectively). -- (a) Central Administration in compliance with the action of the Board at its December 1961 meeting has submitted to the Executive Committee revisions of those sections in the Fiscal Regulations in order to conform to the provisions of the riders of the 1961-63 Appropriation Bill. These have been furnished to each member of the Committee and a separate copy is being distributed to the other three members of the Board. (4-M)

(b) The recommendation of the Administration on Bids Received on Housing for Married Students and Dormitory for Men -- Texas Western College (6-M), as set out on the following three pages, has been distributed to the Executive Committee; however, in view of the fact that only three replies have been received and further that the only urgency is to notify the bidders of the results, this item has been held for action at this meeting.

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

December 21, 1961

To: Executive Committee of the Board of Regents
(Messrs. Heath, Chairman, Bryan, Madden, McNeese, and Redditt)

Subject: BIDS RECEIVED ON HOUSING FOR MARRIED STUDENTS AND DORMITORY FOR
MEN - TEXAS WESTERN COLLEGE

Gentlemen:

At the December 1 and 2, 1961 meeting of the Board of Regents authorization was given to the Executive Committee of the Board to award a contract on the project above indicated, after receipt of bids and recommendations of the proper Administrative Officials. Bids on this project were open and tabulated on December 5, 1961; a copy of the bid tabulation sheet is attached. Obviously, all bids were well over the \$1,000,000.00 authorized for this project, which was planned to cover a new dormitory for 180 men students and 8 new student family apartment buildings for a total of 60 families. Through error or misunderstanding, the H. H. F. A. set the project up on the basis of 64 apartment units.

It was the feeling of the Administrative Officials of Texas Western College, the Comptroller's Office, the Associate Architect, and the Consulting Architect that, if possible, the award should be made on the basis of the low bid (the bid of Robert E. McKee General Contractor, Inc.) on the basis of the base bid less deductive alternate No. 1, which would reduce the number of apartments from 64 to 60, as originally contemplated. Comptroller Sparenberg requested Business Manager St. Clair and other officials of Texas Western College to re-study carefully the proposed rental rates, estimated income items, and estimated expenditure items submitted with the final application to the H. H. F. A. on the project, in the faint hope that we might somehow adjust the budget estimates and/or rates so as to make it possible to award a contract to the low bidder. At the same time, Nesmith and Lane, Associate Architects, were requested to check with several contractors to see if there was any way that substantial savings could be made in construction costs on the basis of the final plans and specifications.

Business Manager St. Clair, President Ray, et al, reported, after careful study, that it did not seem feasible or advisable either to adjust the rental rates upward or to revise substantially the income and expenditure estimates previously submitted to H. H. F. A. Also, no substantial savings could be worked out by the architect on the basis of present plans and specifications. The total estimated costs for the project on the basis

To: Executive Committee of the Board of Regents

Page 2

December 21, 1961

of the low base bid submitted minus alternate No. 1, relating to the apartments, plus Architects' fees and other costs required by H. H. F. A. (such as, legal and administrative expenses, interest during construction, and Government field expense), would run approximately \$200,000.00 over the \$1,000,000.00 available under the present authorization and loan agreement.

In view of the situation above indicated, it is now the recommendation of President Ray and Business Manager St. Clair of Texas Western College and Comptroller Sparenberg that all bids received on December 5, 1961 be rejected and that the Associate Architect, Nesmith and Lane, be instructed to re-do the working drawings and specifications in such a way as to try to come within the \$1,000,000.00 available, and that the Comptroller be authorized to call for bids again after the revised plans and specifications have been approved by the proper officials. This recommendation has been discussed by Comptroller Sparenberg with Regents Hardie and Heath, Vice Chancellor Dolley, Endowment Officer Stewart, the Consulting Architects, and with two officials of H. H. F. A. in Fort Worth; all of these gentlemen concur in the recommendation.


It was agreed with H. H. F. A. that the revised plans and specifications to be prepared by Nesmith and Lane will be reviewed with H. H. F. A. in Fort Worth before they are put in final form.

CHS:jg

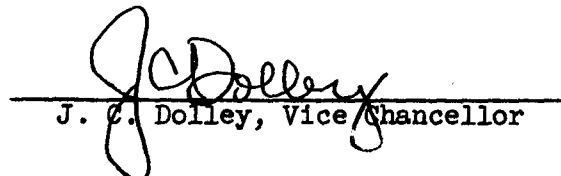
Enc.

Copies to:

Mr. Thornton Hardie
 Dr. H. H. Ransom
 Dr. J. C. Dolley
 Mr. W. W. Stewart
 Dr. J. M. Ray
 Mr. H. G. St. Clair
 Jessen, Jessen, Millhouse,
 and Greeven, Consulting
 Architect
 Nesmith and Lane, Associate
 Architect
 Miss Betty Anne Thedford


 Charles H. Sparenberg
 Comptroller

APPROVAL RECOMMENDED:


 J. C. Dolley, Vice Chancellor

APPROVED:


 H. H. Ransom, Chancellor

HOUSING FOR MARRIED STUDENTS AND DORMITORY FOR MEN
TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS
EL PASO, TEXAS

Bids Opened in
Office of the Comptroller
The University of Texas
Austin, Texas
2:30 P. M., Tuesday, December 5, 1961

BIDDER	BIDDER'S BOND	BASE BID	APARTMENTS ALT. NO. 1 DEDUCT (60 Apts.)	APARTMENTS ALT. NO. 2 DEDUCT (56 Apts.)	DORMITORY ALT. NO. 1 DEDUCT (Ceramic Tile Wainscot Deleted)	DORMITORY ALT. NO. 2 DEDUCT (Air Conditioning Deleted)
Borrett-Moore and Associates	5%	\$1,170,975.00	\$28,394.00	\$36,695.00	\$7,200.00	\$24,917.00
Charles E. Kistenmacher General Contractor, Ltd.	5%	1,194,000.00	26,600.00	30,300.00	7,500.00	22,900.00
C. H. Leavell & Company	5%	1,140,000.00	26,000.00	30,000.00	7,500.00	19,000.00
R. D. Lowman General Contractor, Inc.	5%	1,175,000.00	27,580.00	30,600.00	7,720.00	23,660.00
Robert E. McKee General Contractor, Inc.	\$60,000.00 60,000.00	1,126,400.00	26,050.00	30,750.00	7,540.00	22,900.00
J. E. Morgan & Sons	5%	1,202,400.00	26,500.00	30,500.00	7,100.00	23,600.00
Ponsford Brothers	5%	1,228,300.00	26,000.00	29,700.00	7,200.00	22,000.00
Ray Ward and Son	5%	1,185,530.00	25,937.00	36,202.00	7,720.00	25,928.00

All the Bidders are located in El Paso, Texas.

- c. AMENDMENTS, 1961-62 BUDGET FOR THE UNIVERSITY OF TEXAS SYSTEM (BOUND IN LEGAL SIZE VOLUME). -- Recommended Amendments to the 1961-62 Budget for The University of Texas System as submitted by each institutional head and approved by the Chancellor is in the legal size bound volume.

Beginning with the Second Semester of the 1961-62 Long Session (February 1, 1962) the effective date of all salary changes shall be no earlier than the beginning of the month during which approval is given by the institutional head, the Chancellor, the Board, or the Executive Committee as the 1961-62 Budget Rules and Procedures may require. Though this new policy is effective February 1, 1962, it is interesting to note that all actions requested by Texas Western College and by Southwestern Medical School are current.

Each of you will be interested in Item 141, Page M-b-22, which recommends budgets from the Excellence Fund Appropriations.

3. DIRECTORSHIP OF INTERCOLLEGIATE ATHLETICS, SEPTEMBER 1, 1962 (POLICY RE DIRECTORSHIP REFERRED TO ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE). -- This item is documented on Page 27 and does include a recommendation of two salary items.
4. POLICIES FOR PREPARING LEGISLATIVE BUDGET REQUESTS (1963-65). -- Central Administration's recommendation for policies to be followed in preparing Legislative Budget Requests for 1963-65 are set out on the following pages. Basically, these policies are the same as those adopted for the 1961-63 biennium.

POLICIES FOR PREPARING LEGISLATIVE BUDGET REQUESTS

Biennium including the Fiscal Years Ending August 31, 1964 and 1965

In preparing the Legislative budget request for the biennium beginning September 1, 1963, the instructions issued by the Texas Commission on Higher Education and by the Legislative Budget Board and the Executive Budget Office shall be fully complied with. In preparing the submission to the Legislative Budget Board and the Executive Budget Office, and in preparing the non-formula portions of the request to the Commission, the following policies and limitations shall be observed. At the time of the hearings with the staff of the Commission, the formula items shall be evaluated on the basis of the appropriate policies stipulated below.

1. Salary Advances for the Teaching Staff

Ten percent over institutional 1962-63 budgeted salaries, the entire amount to be included in the request for the first year of the biennium.

2. Salary Advances for the Non-Teaching Staff

One step over institutional 1962-63 salaries, the entire amount to be included in the request for the first year of the biennium.

In the case of classified positions where the 1962-63 salary rate is below the minimum for the job classification, the salary rate is to be requested at the first step in the classification pay range, or, in the event that the resulting advance is less than 5%, at the second step in the pay range.

3. New Teaching Positions

Estimate requirements on the basis of a 16-1 student-teacher ratio at the Main University and on the basis of an 18-1 student-teacher ratio at Texas Western College.

At the medical and dental institutions, new positions to be few in number, and those requested should be fully justified.

4. New Non-Teaching Positions

Generally few; hold to a minimum and justify fully.

5. Maintenance and Equipment

Only such amounts as are needed, but not to exceed 10% over the amounts budgeted in 1962-63. At the Medical Branch in Galveston, in addition to the amount requested under the 10% limitation, an additional amount may be added that will relieve use of National Fund for Medical Education funds for support of maintenance and equipment items in the instructional departments.

6. Special Equipment

Special Equipment includes capital outlay items which are of a non-recurring nature; it excludes equipment items which constitute the normal expenditure of departmental funds for either additions or replacements. All Special Equipment requests must be fully justified.

7. Special Situations

- (a) Non-classified Administrative Personnel. Salaries for these classifications to be recommended at rates which will keep the salaries competitive.
- (b) Medical Branch, Galveston. The request is to be based on the operation of the number of beds in use in 1962-63, including in the total such new beds as may become available as a result of remodeling operations.

(NOTE: The Texas Commission on Higher Education will meet on Monday, January 29, 1962, at which time formula rates will be fixed. The foregoing is merely a working basis until the Commission's figures are available. However, they will be furnished to you in the Supplementary Material distributed either prior to or at the meeting.)

Academic and
Developmental
Affairs Committee

ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

Date: Friday, February 3, 1962

Time: 11:00 a. m.

Place: Main Building, Room 209

Members: Mr. McNeese, Chairman
Dr. Connally
Mr. Heath
Mr. Redditt

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1. Central Administration: Docket	27
2. Main University	
a. Intercollegiate Athletics	
*(1) 1961-62 Budget (Calendar Year) Head Football Coach and Assistant Coaches	12, 27
**(2) Directorship, 9/1/62	27
(3) Policy re Bowl Games	31
b. TSP--Report and Procedures	31
c. Progress Reports	
(1) Alumni House for Ex-students' Association (Also on Buildings and Grounds Committee for information Page <u>63</u>)	31
(2) Department of Astronomy relating to Recommendations Adopted at Last Meeting	31
d. Campus Services, Inc.	32
(1) Report of Income 1960-61	
(2) Proposed Expenditures, 1961-62	
e. Dormitories and Married Students Housing, Details Of (Also on Buildings and Grounds Committee)	32

* As a matter of information to the Committee. On agenda of Executive Committee

** Budgetary angle referred to Executive Committee

	<u>Page No.</u>
f. <u>Rules and Regulations</u> , Main University: Title Emeritus	36
g. Request for Approval of New Degree, Master of Comparative Jurisprudence	37
3. Texas Western College: Recommendations to Texas Commission on Higher Education.	38
a. Departmentalization	
b. Master's Degrees in Physics and Mathematics	41
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4. Main University and Texas Western College Small Class Reports, Fall Semester, 1961	43

B. ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

1. CENTRAL ADMINISTRATION

Docket. - The Docket (Attachment No. 2) is the legal size bound volume entitled Attachments Nos. 1 and 2 and Amendments to the 1961-62 Budget. An outline of the Docket, per usual procedure, will accompany the material for this meeting; however, the docket is chiefly a report of gifts and grants that have been accepted and non-government and government contracts that have been executed.

2. MAIN UNIVERSITY

a. Intercollegiate Athletics

- (1) 1962 Budget, Football Coaching Staff. -- This item has been approved by the Executive Committee as an interim action and is a part of the Executive Committee Report (Page 12). It is included on the agenda of the Academic and Developmental Affairs Committee as a matter of information, particularly in view of the following item. If the following recommendation is approved, then the reappointment of the Head Football Coach should be amended to conform.
- (2) Directorship, Intercollegiate Athletics, September 1, 1962. -- Central Administration has presented for submission to the Board the item set out on the following pages (28, 29 and 30).

If these recommendations are approved, both items will be in the 1962-63 Budget, Main University, Auxiliary Enterprises, and the reappointment of Coach Darrell Royal as approved in the Executive Committee Report of this date will be amended to read for the period January 1, 1962, through August 31, 1962. However, in order that the record will be complete, accurate, and up-to-date, the Minutes will reflect the adoption of the Athletic Council's recommendation, concurred in by President Smiley and Chancellor Ransom, that Coach Royal be appointed Athletic Director and Head Football Coach at a salary of \$20,000 per year for the period beginning September 1, 1962, and ending December 31, 1969, and that Mr. Ed Olle resume his dual position ~~of~~ Business Manager and Assistant Athletic Director at a salary of \$14,000 per year on an annual contract basis, both items to be incorporated in the 1962-63 Budget.

Main University: Athletic Program.

In conformity with longstanding agreements with Mr. Darrell Royal and Mr. Ed Olle, the Athletic Council has prepared the attached recommendation concerning salaries and titles of these officials effective September 1, 1962. The recommendations have been studied by the President of the Main University and the Chancellor and are recommended for approval by the Board of Regents.

Briefly, the recommendation provides that Mr. Royal become Athletic Director and Head Football Coach at a salary of \$20,000 per year for the period ending December 31, 1969, and that Mr. Olle resume his dual position of Business Manager and Assistant Athletic Director at \$14,000 for twelve months on an annual contract basis. Although this is Mr. Olle's present salary in the position of Athletic Director, he has done such an outstanding job in both capacities that the Council has recommended no reduction in salary rate.

President Smiley has pointed out that all concerned should be aware that commitments made for next year by Mr. Olle as Athletic Director will be subject to a thorough and careful review by the new Director. It is further understood that in his new position as Athletic Director, Mr. Royal should be free to make his own recommendations concerning policy as well as personnel.



THE UNIVERSITY OF TEXAS

AUSTIN 12, TEXAS

DEPARTMENT OF
INTERCOLLEGIATE ATHLETICS

Dr. J. R. Smiley, President
Main University
The University of Texas

PRESIDENT'S OFFICE, U OF T	
ACKNOWLEDGED	FILE January 8, 1962
REC'D	JAN 8 1962
REFER TO	_____
PLEASE ANSWER	_____
PLEASE READ AND RETURN	_____

Dear Dr. Smiley:

At the last Athletic Council meeting the matter of salary and title for both Darrell Royal and Edwin Olle was considered as you requested, and the action of the Council is as follows:

1. Darrell K. Royal

The minutes of the Regents' meeting of July 1 and 2, 1960, state that "Mr. Darrell K. Royal be appointed as head football coach for a ten-year period beginning January 1, 1960, and ending December 31, 1969, at a salary of \$17,500." In the Council meeting of December 18, 1961, it was moved and seconded that "beginning September 1, 1962, Mr. Royal's position be changed from Head Football Coach to Head Football Coach and Athletic Director at a salary of \$20,000 per year for the balance of his contract." This motion was passed unanimously by the Athletic Council.

Mr. Royal has completed five years as Head Football Coach with the enviable record of 39 wins, 13 losses, and two ties. He has built up a fine coaching staff and, in recruiting, has attracted fine young men to the University who are capable of maintaining good scholastic records. This year he was named "Coach of the Year" by both the American Football Writers Association and the Texas Sports Writers Association. The Council feels that he has demonstrated outstanding ability as a coach and leader and has exerted a fine influence on the athletes. We are pleased to recommend him for this advancement, which is in line with President Logan Wilson's letter of February 26, 1960.

2. Edwin W. Olle

In 1956 when Mr. Royal was hired, Mr. Olle was prevailed upon to accept the dual position of Business Manager and Athletic Director. This position he has held for the past five years, demonstrating much leadership and ability. At the meeting of the Athletic Council of December 18, 1961, it was moved and seconded that "beginning September 1, 1962, Mr. Olle be given the title of Business Manager and Assistant Athletic Director at a salary of \$14,000. This motion was passed unanimously by the Council.

Dr. J. R. Smiley, January 8, 1962, page 2

Mr. Oile has a long record with the University, starting September 1, 1929, as Business Manager of Intercollegiate Athletics, which position he still has. Having a dual position was not new to Mr. Oile. From 1932-1934 he was also Head Basketball Coach, winning the conference championship in 1933. Later in 1939-40 he also taught in the School of Business Administration.

As a student in the University he lettered in football, basketball, and baseball (captain 1927); was a member of Beta Gamma Sigma, an honorary fraternity in Business Administration; and a member of the Friars. He received both B.B.A. and M.B.A. degrees in 1927. He has served as President of the Athletic Directors, Business Managers, and Coaches Association of the Southwest Conference for seven years and NCAA District Representative on the National Football Foundation Hall of Fame 1959-60.

Mr. Oile has done an outstanding job as business manager during the time when many major improvements have been made including the enlarging of the stadium, adding the press boxes and elevator; improving the stadium, baseball, and freshman field facilities and many other major changes. The last payment of \$51,000 on the stadium mortgage will be paid this year.

The Council respectfully requests that these two salary and title recommendations will be favorably received. It is extremely important that we continue to have the fine cooperation and esprit de corps in the department that we have enjoyed in the past few years.

Sincerely yours

M. L. Begeman
M. L. Begeman, Chairman
Athletic Council

rg

*Approved
J. R. Smiley
1-8-'61*

- (3) Policy re Bowl Games. -- The following action was taken at the December meeting of the Board:

The "Policy Governing Bowl Games" shall be placed on the agenda of the Board of Regents at an early meeting in 1962 for a review toward determining future policy; all previous policies of the Board relating thereto are repealed and the Athletic Council through Central Administration is requested to present suggestions to assist in formulating a definite policy governing bowl games.

Any material relating to this item will be with the Supplementary Supporting Material.

- b. Texas Student Publications--Report and Procedures. -- There is no additional documentation. At Chancellor Ransom's request, this office sent to each Regent on December 12, 1961, the Report of DeWitt Reddick and a copy of the Handbook of Texas Student Publications, Inc. Dr. Connally on January 15, 1962, sent to each Regent a report of his conferences with various representatives of the Press.
- c. Progress Reports
- (1) Alumni House, Ex-students' Association. -- Attention of the Academic and Developmental Affairs Committee is directed to the last paragraph on Page 63 which sets out recommendations concerning an agreement that shall finally be executed between the Ex-students' Association and the Board of Regents relating to an Alumni House for the Ex-students' Association.
 - (2) Department of Astronomy Relating to Recommendations Adopted at Last Meeting. -- Any supporting material for this item will be in the supplementary volume.

- d. Campus Services, Inc. -- Central Administration presents on pages 33, 34, and 35 a Report of Campus Services, Inc., to wit:

Page 33: Amounts Paid to and Retained for the Benefit of The University of Texas as of August 31, 1961 (Includes Main University and Medical Branch)

Page 34: From Accountants' Report (Wade, Barton and Marsh)

Page 35: Expenditures for 1960-61 (Previously Reported)
Expenditures for 1961-62 (Previously Reported)
Proposed Expenditures 1961-62

Approval
Requested

Approval by the Board is required of the last group on Page 35 entitled "Proposed Expenditures Approved by Chancellor and Now Reported to Board."

The proposed expenditures are from the 1960-61 earnings retained for Main University as of August 31, 1961.

- e. Dormitories and Married Students' Housing. -- This item is also listed on the agenda of the Buildings and Grounds Committee. There is no documentation but there has been correspondence to the effect that the details of these structures possibly should be reviewed.

CAMPUS SERVICES, INC.

Amounts Paid To and Retained for Benefit
of The University of Texas

	Main	Medical Branch
Gross Receipts	\$75,180.91	\$ 7,650.55
Less Allocated Expenses	15,676.52	1,593.97
Net Income Before UT Payment	\$59,504.39	\$ 6,056.58
Guarantee to UT	31,432.72	
Plus: 50% of Net Income Over Guarantee in Food & Housing, Student Union, and Taylor "T" Room	4,038.42	
10% of Net Income Over Guarantee for General Campus	1,999.48	
Net Income from Medical Branch Food & Housing		1,422.33
75% of Net Income from Other Locations		3,475.69
Total Paid University	\$37,470.62	\$ 4,898.02
Net Income	\$22,033.77	\$ 1,158.56
Less Federal Income Tax	6,267.76	347.57
Earnings Retained for Benefit of UT	\$15,766.01	\$ 810.99

CAMPUS SERVICES, INC.

SCHEDULE I
DEPARTMENTAL STATEMENT OF INCOME AND RETAINED EARNINGS
For the Year Ended August 31, 1961

And

COMPUTATION OF AMOUNTS DUE TO THE UNIVERSITY OF TEXAS
As of August 31, 1961

	The University of Texas, Austin, Texas						Medical Branch			Non-University Operations
	Grand Total	Food and Housing	General Campus	Student Union	Taylor "T" Room	Total	Food and Housing	Other		
Gross Receipts:										
Per Cent of Total	<u>100.00%</u>	<u>87.53%</u>	<u>30.78%</u>	<u>45.68%</u>	<u>5.55%</u>	<u>5.52%</u>	<u>8.90%</u>	<u>2.09%</u>	<u>6.81%</u>	<u>3.57%</u>
Amounts	\$85,902.24	\$75,180.91	\$26,439.24	\$39,229.82	\$ 4,768.40	\$ 4,743.45	\$ 7,650.55	\$ 1,796.64	\$ 5,853.91	\$ 3,070.78
Direct Expenses of Non-University Operations	\$ 2,798.88	\$	\$	\$	\$	\$	\$	\$	\$	\$ 2,798.88
Allocated Expenses (Pro Rata to Gross Receipts)	<u>17,909.87</u>	<u>15,676.52</u>	<u>5,512.66</u>	<u>8,181.23</u>	<u>994.00</u>	<u>988.63</u>	<u>1,593.97</u>	<u>374.31</u>	<u>1,219.66</u>	<u>639.38</u>
Total Expenses	<u>\$20,708.75</u>	<u>\$15,676.52</u>	<u>\$ 5,512.66</u>	<u>\$ 8,181.23</u>	<u>\$ 994.00</u>	<u>\$ 988.63</u>	<u>\$ 1,593.97</u>	<u>\$ 374.31</u>	<u>\$ 1,219.66</u>	<u>\$ 3,438.26</u>
Net Income (Loss) Before University's Share Distribution	<u>\$65,193.49</u>	<u>\$59,504.39</u>	<u>\$20,926.58</u>	<u>\$31,048.59</u>	<u>\$ 3,774.40</u>	<u>\$ 3,754.82</u>	<u>\$ 6,056.58</u>	<u>\$ 1,422.33</u>	<u>\$ 4,634.25</u>	<u>\$ (367.48)</u>
University's Share of Net Income:										
Guaranteed Minimums Per Contract	\$31,432.72	\$31,432.72	\$16,678.96	\$11,053.76	\$ 1,200.00	\$ 2,500.00	\$	\$	\$	\$
Plus: 50% of Excess of Net Income Over Guarantee for Food and Housing, Student Union and Taylor "T" Room	4,038.42	4,038.42	2,123.81		1,287.20	627.41				
10% of Excess of Net Income Over Guarantee for General Campus	1,999.48	1,999.48		1,999.48						
All of Net Income from Medical Branch Food and Housing	1,422.33						1,422.33	1,422.33		
75% of Net Income from Other Medical Branch Locations	<u>3,475.69</u>						<u>3,475.69</u>		<u>3,475.69</u>	
Total of University's Share	<u>\$42,368.64</u>	<u>\$37,470.62</u>	<u>\$18,802.77</u>	<u>\$13,053.24</u>	<u>\$ 2,487.20</u>	<u>\$ 3,127.41</u>	<u>\$ 4,898.02</u>	<u>\$ 1,422.33</u>	<u>\$ 3,475.69</u>	<u>\$</u>
Net Income (Loss) from Operations	\$22,824.85	\$22,033.77	\$ 2,123.81	\$17,995.35	\$ 1,287.20	\$ 627.41	\$ 1,158.56	\$	\$ 1,158.56	\$ (367.48)
Federal Income Tax	(6,213.44)	(6,267.76)	(604.21)	(5,118.88)	(366.04)	(178.63)	(347.57)		(347.57)	401.89*
Income Used for the Benefit of The University of Texas (Allocated)	<u>(4,348.39)</u>	<u>(4,348.39)</u>	<u>(419.18)</u>	<u>(3,551.33)</u>	<u>(253.95)</u>	<u>(123.93)</u>				
Net Income	<u>\$12,263.02</u>	<u>\$11,417.62</u>	<u>\$ 1,100.42</u>	<u>\$ 9,325.14</u>	<u>\$ 667.21</u>	<u>\$ 324.85</u>	<u>\$ 810.99</u>	<u>\$</u>	<u>\$ 810.99</u>	<u>\$ 34.41</u>
Retained Earnings (Deficit) August 31, 1960	<u>(972.16)</u>									<u>(972.16)</u>
Retained Earnings (Deficit) August 31, 1961	<u>\$11,290.86</u>	<u>\$11,417.62</u>	<u>\$ 1,100.42</u>	<u>\$ 9,325.14</u>	<u>\$ 667.21</u>	<u>\$ 324.85</u>	<u>\$ 810.99</u>	<u>\$</u>	<u>\$ 810.99</u>	<u>\$ (937.75)</u>
Computation of Amounts Due to University:										
University's Share of Income (As Above)	\$42,368.64	\$37,470.62	\$18,802.77	\$13,053.24	\$ 2,487.20	\$ 3,127.41	\$ 4,898.02	\$ 1,422.33	\$ 3,475.69	\$
Less Amounts Paid	<u>34,851.35</u>	<u>31,669.11</u>	<u>16,787.24</u>	<u>11,181.87</u>	<u>1,200.00</u>	<u>2,500.00</u>	<u>3,182.24</u>	<u>924.12</u>	<u>2,258.12</u>	
Amounts Due to University, August 31, 1961	<u>\$ 7,517.29</u>	<u>\$ 5,801.51</u>	<u>\$ 2,015.53</u>	<u>\$ 1,871.37</u>	<u>\$ 1,287.20</u>	<u>\$ 627.41</u>	<u>\$ 1,715.78</u>	<u>\$ 498.21</u>	<u>\$ 1,217.57</u>	<u>\$</u>

*Reduction in income taxes caused by net operating losses from non-university operations in the current and prior periods.

Expenditures Made and Proposed
From Retained Earnings of Campus Services, Inc.

Retained Earnings for Main University		<u>\$15,766.01</u>
Expended During 1960-61: (As reported to Board of Regents)		
Local Transportation of the Longhorn Band Appearing at the United States Presidential Inauguration	\$ 994.73	
Graduate Scholarship	1,000.00	
Contribution to the Committee of Governing Boards	2,000.00	
Expenses of Area Meetings of the Committee of Governing Boards	<u>353.66</u>	
		\$ 4,348.39
Expended During 1961-62 and Previously Reported to Board of Regents:		
Cheerleaders to Arkansas Game	100.00	
Cost of Listing University in Special Supplements of Certain Newspapers Devoted to the Programs of the American Institute of Interior Designers	148.50	
Bevo's Trailer	500.00	
Cost of Shipping Material from University's Dept. of Art to New York City--Texas-Ex Club Exhibit	35.00	
Air Travel for Two Students to Collegiate Council of the United Nations	360.00	
Appropriation for "Operation Brainpower"	2,900.00	
Appropriation for Spring, 1962, "Facts Digest"	<u>1,750.00</u>	
		\$ 5,793.50
Proposed Expenditures Approved by Chancellor and Now Reported to Board:		
Lago Vista Economic and Educational Survey	750.00	
Travel Expenses of Two Air Force Academy Under-Graduates to "Arms Control" Conference	157.00	
Support of "Law Day"	500.00	
Committee of Governing Boards	1,000.00	
Reserve - To be Reported to Board as Expended	<u>3,051.85</u>	
		\$ 5,624.12
Total Expended and Budgeted		<u>\$15,766.01</u>

- f. Rules and Regulations, Main University: Use of Title of Emeritus. -- It is recommended by President Smiley and Chancellor Ransom that the following recommendations of the Faculty Advisory Committee on Budget and Personnel, Main University, relating to the use of the title of Emeritus, be approved effective immediately, and that such regulation be included in the revision of the Rules and Regulations for Main University:
- (1) The Committee feels that the Emeritus title has value and that it should be retained. It is the consensus of the Committee that the title derives from academic titles and should, therefore, be originated by nominations from the appropriate Budget Councils. Such appointments should be effective upon retirement of the faculty member, and an appropriate certificate should be issued at the time of the Emeritus appointment.
 - (2) The Emeritus title should be reserved to the ranks of Associate and Full Professor. (It is assumed that academic persons holding senior administrative positions would prefer upon retirement to be granted an Emeritus title appropriate to their professorial status rather than an Emeritus title attached to their administrative position.)
 - (3) Emeriti should carry life tenure.
 - (4) Persons already Emeriti at other institutions should not be eligible.
 - (5) A minimum length of service of ten years at The University of Texas should be set for eligibility.
 - (6) Other faculty members who retire after ten or more years of service should be given other appropriate recognition.
 - (7) Non-academic staff retiring after a period of loyal service should receive suitable administrative recognition.
 - (8) The foregoing provisions are not intended to be retroactive.

- g. Request for Approval of New Degree, Master of Comparative Jurisprudence. --Below is an item in the exact form as presented by Central Administration:

The School of Law proposes the addition of a Degree of Master of Comparative Jurisprudence. In accordance with Chapter IV of Part One of the Regents' Rules, approval by the Board of Regents is requested for this new degree. Inasmuch as a new degree has been proposed, specific approval of the Board to present this to the Texas Commission on Higher Education is also requested.

For a variety of reasons graduate programs for foreign students should be stated differently in most instances from programs applicable to graduates of American Law Schools. Graduates of foreign law schools, who do not intend to practice in the United States, may receive the degree of Master of Comparative Jurisprudence. This degree requires two semesters of residence, with a program of courses and a standard of work established for each candidate by the Committee on Research and Graduate Work. This degree program is limited to candidates deemed unable to enter the Master of Laws degree program. This will allow the foreign graduate student, who because of language or other difficulties, cannot receive the LL. M. Degree, to receive recognition for his studies at the University. This degree program will not result in any addition of courses to the curriculum but will mean that the student enrolled in this program will be allowed to take different courses from those required for the LL. M. Degree.

The changes have been approved through academic and administrative channels. Approval by the Board is recommended.

3. TEXAS WESTERN COLLEGE. --Chancellor Ransom presents the following three items concerning Texas Western College, each with a separate recommendation for the Board's approval for submission to the Texas Commission on Higher Education:

- a. Departmentalization: Division of Three Academic Departments Into Seven Separate Departments. --In August 1961, President Ray submitted to Central Administration a proposal to divide the three Departments of (1) History, Government, and Sociology, (2) Philosophy and Psychology and (3) Economics and Business Administration into seven separate departments, one for each of the areas represented. President Ray was joined in his recommendation by Dr. Berkman, Dean of the College of Arts and Sciences, and the chairmen of each of the three existing departments.

Recommendation
from Texas
Western College

President Ray's
Justifications

President Ray states the following: "The existing combinations of departments must have been formed for good reason when the College was much smaller than now, but they have become unwieldy with the growth of enrollments over a period of years. We are convinced that these somewhat unhappy marriages for administrative convenience are hampering the development of the departments in question and of Texas Western as a whole.

"Especially with respect to the disciplines of the social science family, our proximity to the Juarez area makes the position of this College nearly unique. It seems to us that this situation, with its potentials for study and research by both faculty and students, could be more fully exploited under the leadership of separate department heads. Another advantage of the divisions should accrue from the increased enthusiasm generated in a department whose head could direct his time and energies to the academic discipline of his primary interest.

"In our opinion, more efficient administration, as well as a higher quality of scholarly leadership than now exists, would be stimulated by the proposed divisions. The tightening of administrative reins should also aid us in maintaining constant vigilance against proliferation and dilution of course offerings. When departments are organized on the basis of academic disciplines, a more orderly control can be exercised over them.

"Therefore we are quite well aware, on the one hand, that division alone would not be in any sense a panacea for our

organizational ills. On the other hand, authorization to establish the proposed new departments would aid us immeasurably. We could, for example, proceed with some certitude in such matters as the reassignment of the present faculty to courses in the disciplines of their specialities and the recataloging of curricular offerings to coincide more nearly with the proposed departmental organization. In addition, whenever we may be required to fill vacancies occasioned by resignation or increasing enrollments, we could choose new faculty members with an eye to proper staffing of the proposed departments. In summation, gaining approval to establish the new departments would simply be our first step toward preparing for them."

During study of this matter by Central Administration a question was raised as to the cost involved in the creation of this number of new departments. On October 11, President Ray provided the following information: "As your questions suggest, implementation of the proposal would involve salaries of new departmental chairmen, additional stenographic costs, and some increase in departmental M & O.

Cost
Involved

Department
Heads \$4,000

"Four new department heads would be needed. Without going into personalities, we believe that the total increase in salaries for this item would be \$4,000. Our standard minimum salary for full professors is \$7,500; our standard minimum for department heads is \$8,500. There is no decrease in teaching load for the head of a department. No new professorships would be added specifically as a result of the new departmentalization. The cost for each of the four new department heads would therefore be \$1,000.

Stenographic
Assistance
\$4,000

"As to stenographic assistance, the two full-time secretaries now budgeted, one for History, Government, and Sociology and one for Economics and Business Administration would be left with History and Business Administration, respectively. The part-time assistance now budgeted for the smaller departments would be left with them, and an additional \$1,000 would be budgeted for each of the four new ones. Thus the additional costs for stenographic assistance resulting from the departmentalization would be \$4,000.

Maintenance,
Operations,
Travel, and Equip-
ment \$1,500

"Budgeted for Maintenance and Operations and for Travel this year in the departments concerned is a total of \$6,500. As our proposal does not within itself envisage new staff members, an added \$1,000 should take care of this expense

~~Mr. Begeman~~

BOWL POLICY

The Board, at its meeting on December 1-2, requested that a review of bowl policies be undertaken early in 1962. By letter dated December 14, Dr. Glenn Barnett, Dean of Students, wrote Dr. M. L. Begeman, Chairman of the Athletic Council, asking for any suggestions which the Athletic Council might have concerning such policy. At a meeting of the Athletic Council on December 18, 1961, the Council approved the suggestions attached.

Chancellor Ransom and President Smiley join in recommending the Council's suggestions with the following changes:

1. In 4. a. add the following sentence: "For institutional purposes, the Chancellor and the President will receive the same number of complimentary tickets for bowl games as for regularly scheduled games. Each of the three designated administrative officers will receive two complimentary tickets."
2. In 5. c. reduce the number of complimentary tickets mentioned in the first sentence from "six" to "four."
3. In 8. a. add the following sentence: "For institutional purposes, the Chairman of the Board will receive the same number of complimentary tickets for bowl games as for regularly scheduled games."
4. Under 10. change the term "all coaches" to "all football coaches."



THE UNIVERSITY OF TEXAS

AUSTIN 12, TEXAS

DEPARTMENT OF
INTERCOLLEGIATE ATHLETICS

January 16, 1962

Dr. J. R. Smiley, President
Main University
The University of Texas

Dear Dr. Smiley:

In accordance with your request that the Athletic Council review our present bowl policies, I am submitting several mimeographed sheets which closely follow our policies as they applied to the recent Cotton Bowl game in Dallas. These policies were discussed in detail by the Athletic Council at its last meeting and are submitted to you as the Council's recommendation on this matter. In general they represent the policies which we have been operating under for some time.

In reviewing this problem I believe that it would be of interest to include an itemized list of expenditures of our last two bowl games. It should be noted that the expenditures are not excessive when one considers the total amount of money received.

Bowl games in the Conference pay the host team \$60,000 plus \$7.50 per mile one way for travel. After these amounts are taken from the gate receipts plus certain bowl expenses, the balance of the gate is divided between the two teams. In the Southwest Athletic Conference this amount is deposited at Conference headquarters and later prorated among the eight Conference institutions. This year each school will receive around \$50,000 as its share since there were several bowl games involved. Our expenditures for the last two bowl games are as follows:

1960 Cotton Bowl -- Syracuse-Texas Game

Net available to The University of Texas:

Flat Sum	\$60,000.00	
Plus travel expense--200 miles @ \$7.50 per mile	1,500.00	\$61,500.00

Less: Disbursements

Hotel, Meals, Traveling (includes expense allowance to players) at Austin and Dallas	13,065.90	
Longhorn Band and Cheer Leaders Traveling Expense	6,065.60	
Scouting	366.71	
Ticket Handling and Mailing Expense	705.75	
Photography and Motion Picture Expense	912.73	
Awards (watches and blankets beyond those given by Cotton Bowl in order to take care of squad and staff	2,181.68	
Cost of Complimentary Tickets	2,768.96	
Extra Compensation for Football Coaches, Trainer, Team Physician, Equipment Supervisor	<u>7,399.40</u>	<u>33,466.73</u>

Balance Brought Forward on Game		\$28,033.27
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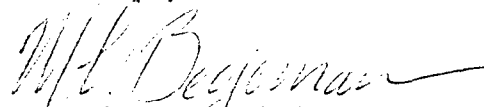
Dr. J. R. Smiley, January 16, 1962, page 2

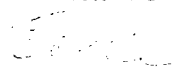
1961 Bluebonnet Bowl -- Alabama-Texas Game

Net available to The University of Texas Flat Sum		\$60,000.00
Less: Disbursements		
Hotel, Meals, Traveling (includes expense allowance to players) at Austin and Houston	11,737.67	
Longhorn Band and Cheer Leaders Traveling Expense	2,341.60	
Ticket Handling and Mailing Expense	201.57	
Photography and Motion Picture Expense	193.98	
Awards (watches beyond those given by Bluebonnet Bowl in order to take care of squad and staff)	1,219.14	
Cost of complimentary tickets beyond those allotted	1,559.00	
Extra Compensation for Football Coaches, Trainer, Team Physician, Equipment Supervisor	<u>7,495.40</u>	<u>24,748.36</u>
Balance Brought Forward on Game		35,251.64

The expenditures for the 1962 Mississippi-Texas Cotton Bowl game have not been compiled. It is estimated that for this game we will clear around \$23,000.

Sincerely yours


M. L. Begeman, Chairman
Athletic Council


Ed Oile, Athletic Director

rg

Enclosure
Copy to Dr. Glenn Barnett

BOWL GAME POLICIES

Policies Pertaining to Bowl Games

1. General statements regarding the acceptance of a bowl bid.
 - a. The constitution of the Southwest Athletic Conference contains the following section:

"Section 2. Cotton Bowl Game, The Conference football champion shall play in the Cotton Bowl game, and permission is not necessary in accepting the Cotton Bowl invitation."
 - b. Permission to play in other bowl games requires permission from the following:
 - (1) To play in another bowl game the Conference requires that approval of the other member institutions must be obtained.
 - (2) A directive from the Board of Regents received several years ago, instructed the Administration to inform the Athletic Director and Athletic Council "that the Administration and the Board of Regents shall be advised, and their advance approval received, of all arrangements proposed in connection with future bowl games."
 - (3) All bowl bids, except for the Cotton Bowl, must have the wholehearted support of both players and coaches.
 - (4) All bowl bids must have the approval of the Athletic Council
2. Policies pertaining to team and wives.
 - a. All transportation and living expenses will be paid by the Athletic Department.
 - b. Under Southwest Conference rules, each player is entitled to six complimentary tickets and an amount not to exceed \$75 to cover itemized out-of-pocket actual expenses which he may have as a result of his participation in the game.
3. Policies pertaining to/coaches and wives.

football

 - a. All transportation and living expenses will be paid by the Athletic Department
 - b. The head football coach is entitled to eight complimentary tickets. All assistant coaches are entitled to six.
4. Administrative Group policies.
 - a. According to the Cotton Bowl Association this group includes the Chancellor, the President, the Chairman of Intercollegiate Athletics, and any other three designated administrative officers together with their wives.
 - b. In general, details for this group will be worked out through the President and the Chancellor

5. Policies for other University officials, members of Athletic Council, Athletic Staff members, and wives, whose presence is required in connection with Bowl arrangements and game.
 - a. This group includes the following:
 - Dean of Students
 - Members of Athletic Council
 - Athletic Director and/or Business Manager
 - Sports News Director
 - Assistant Sports News Director
 - Assistant Business Manager and Ticket Manager
 - Counselor, Intercollegiate Athletics
 - Executive Assistant, Intercollegiate Athletics
 - Two Photographers
 - b. Payment of transportation and appropriate living expenses to the game will be made by the Athletic Department.
 - c. The Chairman of the Athletic Council, the Athletic Director and/or Business Manager and Sports News Director will be entitled to six complimentary tickets. All others in this group will be entitled to two complimentary tickets.
6. Coaches of other sports and other full-time athletic staff members not mentioned in paragraph 5
 - a. This group will be entitled to two complimentary tickets.
7. Policies relating to Longhorn Band and Yell Leaders.
 - a. Chartered bus transportation to and from the game will be paid by the Athletic Department
 - b. Meal and lodging expenses vary according to Bowl location, but in general it includes meals and two nights lodging.
8. Policies pertaining to Regents and Ex-Regents
 - a. Members of the Board of Regents be provided with four complimentary tickets.
 - b. Ex-Regents have the opportunity to buy four tickets of the same caliber and type as for regularly scheduled games.
9. Policies pertaining to Team Physician, Trainer, Athletic Equipment Supervisor, and wives.
 - a. All transportation and living expenses will be paid by the Athletic Department
 - b. Members of this group will be entitled to four complimentary tickets.

10. Policies relating to bonus payment.

a. Payment of extra compensation for participation in bowl games shall be made according to the following schedule:

	<u>Per cent of annual salary</u>
All coaches (<i>Football</i>)	8
Trainer	5
Athletic Equipment Supervisor	5
Team Physician	5
Athletic Director and/or Business Manager	5
Sports News Director	5
Assistant Business Managers	5
Assistant Sports News Director	5
Executive Assistant	5

category for all seven departments. Adding \$500 for new equipment, the total increase would be \$1,500.

Total
Increase
\$9,500

"Therefore we anticipate that a total budgetary increase of \$9,500 would result directly from the division of the three existing departments and the establishment of seven new departments in their stead.

Possibilities

"It should be borne in mind that the increase in budgets for the departments concerned may be larger because of growth in enrollments. Such increases would not of course be attributable to the proposed departmentalization.

Additional
Cost Within
Formula

"Of this total estimated cost of \$9,500, the increases for the four new department heads of \$1,000 each would come within the formula for Teaching Salaries Only and would not involve an additional request for General Revenue."

Unofficial
Reaction
TCHE

At the suggestion of the Chancellor's Office, President Ray has discussed his proposal on a strictly informal basis with the Staff of the Texas Commission on Higher Education, which must approve creation of new departments. The unofficial and strictly tentative reaction of the Commission's Staff indicated favorable reaction except for separate departments for Sociology, Philosophy, and Psychology. These three areas are the smallest, both in size of faculty, departmental majors and enrollment. The following tabulation is pertinent:

	1960-61 <u>Semester Credit Hours</u>	1960-61 <u>Majors</u>	1961-62 <u>Faculty</u>
Sociology	1818	11	2 F. T. / 1 P. T.
Philosophy	2373	10	2 F. T. / 3 P. T.
Psychology	2298	123	3 F. T. / 1 P. T.

There is no question as to the justification for the creation of separate departments for History, Government, Economics and Business Administration. Despite the current small size of Sociology, Philosophy, and Psychology, the creation of separate departments for each of these is academically desirable.

Central
Administration's
Recommendation

It is recommended that the Board approve the creation of the seven departments and approve a petition to the Texas Commission on Higher Education for final authorization. It is hoped that the effective date for the creation of these departments can be September, 1962.

Requests
of Dr. Ray

- b. Master's Degrees in Physics and Mathematics. --President Ray has requested approval of master's programs in physics and mathematics at Texas Western College and permission to have these requests presented to the Texas Commission on Higher Education.

Recommendations
of Graduate
Committee

Dr. W. G. Whaley, Dean of the Graduate School, and a committee of graduate faculty members from the Main University, including Dr. Alfred Schild, Professor of Mathematics, Dr. John David Gavenda, Assistant Professor of Physics, Dr. Robert S. Schechter, Associate Professor of Chemical Engineering, and Dr. E. J. Weiss, Professor of Chemical Engineering, visited Texas Western College to evaluate the proposed programs. This committee concurs in the recommendation for establishing a Master of Science Degree in Physics subject to satisfaction of the following conditions:

(1) re Physics

1. Offering of an upper level undergraduate course in thermodynamics and a graduate course in quantum mechanics extending over two semesters with six hours credit.
2. Expansion of graduate course offerings to include other topics in physics such as physics of the solid state, nuclear physics, etc.
3. Offering of supporting graduate courses in mathematics.
4. Addition of two staff members with the PhD. degree and with special knowledge of thermodynamics and quantum mechanics.
5. Having available the facilities of the Schellenger Laboratories for graduate studies in physics to work on their thesis problems.
6. Reduction of the course load of the faculty member participating in the graduate program.
7. Coordination of the Master's degree requirements with those of the Main University.

(2) re Math

This committee has recommended that a Master's degree in math not be approved at this time for the reasons that (1) the undergraduate courses in math are strongly oriented as service courses and are not intended to train mathematicians and (2) the present mathematics faculty is greatly overloaded with undergraduate courses and lacks the necessary

versatility and time to pursue a graduate program. The committee states that the following actions should be taken before a graduate degree in math is offered:

1. Addition of about four mathematicians with the doctorate degree.
2. Addition of courses which stress the purely mathematical aspects in addition to the service courses for engineers, scientists, etc.
3. Lightening of the teaching load for faculty members participating in the graduate program.

Central Administration's
Recommendations

It is the recommendation of Central Administration that the Board approve Master's degrees in physics and math at Texas Western College and authorize a request to the Texas Commission on Higher Education for approval of these degrees to be offered at such time as the above conditions have been met. The specific degree requirements to be presented to the Commission will be recommended to the Board at the April meeting. It is felt that the Commission will look with favor upon a request for approval of a degree in the planning stage rather than a request to them to recognize a program which has, in effect, already been established.

Request

- c. Proposal of a New Degree Plan Under the Bachelor of Science in Education Degree Designated "Plan IV Mentally Retarded". -- President Ray, Chancellor Ransom concurring, requests approval of a new degree program, "Mentally Retarded" under the Bachelor of Science in Education degree.

Current
Status

This program was inadvertently included in the catalogue of Texas Western College for 1961-62 and is currently being offered without approval being obtained from the Board of Regents or the Texas Commission on Higher Education.

Central
Administration's
Recommendations

It is recommended that the Board of Regents authorize submission to the Texas Commission on Higher Education for approval. It will be omitted from future catalogues until such approval is obtained.

Added Courses
Required

The program differs from the basic program in elementary education in only two respects (1) it requires 12 hours of education courses concerning Mental Retardation and (2) fixes the total hours required for the degree at 132 semester hours instead of 123 semester hours.

4. MAIN UNIVERSITY AND TEXAS WESTERN COLLEGE

Small Class Reports, Fall Semester, 1961. --In accordance with the following provision of Senate Bill No. 1, 57th Legislature, First Called Session, 1961, Article IV Special Provision, Section 16, Central Administration presents for approval and for submission to the Texas Commission on Higher Education the Small Class Report for Main University and for Texas Western College for the 1961 Fall Semester. Also on Pages 44-60 are analytical summaries prepared by the Chancellor's Office.

Sec. 16. CLASS SIZES. The general academic teaching institutions of this State shall offer only such courses and teach such classes as are economically justified in the considered judgment of the appropriate governing board.

Whenever any undergraduate class falls below an initial enrollment (as of the 12th class day of each semester of the long session and the 4th class day of each term of the summer session) of ten (10) students by head count and any graduate class falls below an initial enrollment of five (5) students by head count, such fact shall be reported by the president to the appropriate governing board of such institution. If the governing board considers such class size to be necessary and justifiable, the class may be continued; if the governing board considers such class to be unnecessary and unjustifiable, the class shall be combined with another class of like subject matter or such other action taken as the governing board may approve.

A list of all such classes below the above stated minima which are approved by the governing board shall be reported by the general academic teaching institution to the Texas Commission on Higher Education. Reports on enrollment and class sizes shall distinguish between undergraduate and graduate classes and between organized classes and individual instruction type courses.

THE UNIVERSITY OF TEXAS
OFFICE OF THE CHANCELLOR

December 15, 1961

TO: ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE
OF THE BOARD OF REGENTS

FROM: Office of the Chancellor

SUBJECT: SMALL CLASS REPORTS - Fall Semester, 1961-62
(1) Main University
(2) Texas Western College

In accordance with the request of the Board of Regents, the attached analytical summaries have been prepared for the Board's consideration in reviewing the Fall Semester, 1961-62, Small Class Reports for both Main University and Texas Western College.

The Small Class Reports are presented for Board approval prior to filing with the Texas Commission on Higher Education as required by Sec. 15, H. B. 4.

FDG:iv

THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY

PART I: Comparison of Small Classes to Total Organized Classes
Fall Semester, 1961-62

45

NOTE: "Small Classes" exclude classes and sections meeting together in which the aggregate enrollment exceeds the minimum.

PROGRAM	UNDERGRADUATE CLASSES			GRADUATE CLASSES			TOTAL ORGANIZED CLASSES		
	All Classes	Small Classes	% Small	All Classes	Small Classes	% Small	All Classes	Small Classes	% Small
Liberal Arts	1,306	31	2.4%	133	13	9.8%	1,439	44	3.1%
Sciences	136	7	5.1	50	2	4.0	186	9	4.8
Fine Arts	129	23	17.8	7	--	--	136	23	16.9
Teacher Education	124	3	2.4	36	--	--	160	3	1.9
Engineering	294	10	3.4	36	3	8.3	330	13	3.9
Home Economics	34	--	--	--	--	--	34	--	--
Law	--	--	--	60	--	--	60	--	--
Social Service	2	--	--	10	--	--	12	--	--
Library Science	4	--	--	4	--	--	8	--	--
Physical Training	203	--	--	--	--	--	203	--	--
Pharmacy	37	3	8.1	1	--	--	38	3	7.9
Business Administration	263	4	1.5	22	--	--	285	4	1.4
Total - All Programs	2,532	81	3.2%	359	18	5.0%	2,891	99	3.4%

PART II: Small Classes - Summary by Justification
Fall Semester, 1961-62

JUSTIFICATION CODE		UNDERGRADUATE		GRADUATE		TOTAL	
Number	Explanation	No. Classes	% of Total	No. Classes	% of Total	No. Classes	% of Total
1	Required, not offered each semester	10	7.8%	--	--%	10	6.8%
2	Required for graduating seniors	2	1.6	--	--	2	1.4
3	Required for majors	20	15.6	--	--	20	13.5
4	Supplementary fee paid	15	11.7	--	--	15	10.1
6a & 6b	Necessary for a balanced departmental program	14	11.0	1	5.0	15	10.1
7	Required for advanced degree	--	--	9	45.0	9	6.1
8a & 8b	Classes meeting together (excluded in Part I)	47	36.7	2	10.0	49	33.1
9	Adds, drops, and transfers	20	15.6	8	40.0	28	18.9
	Total	128	100.0%	20	100.0%	148	100.0%

TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS

PART I: Comparison of Small Classes to Total Organized Classes
Fall Semester, 1961-62

46

NOTE: "Small Classes" exclude classes and sections meeting together in which the aggregate enrollment exceeds the minimum.

PROGRAM	UNDERGRADUATE CLASSES			GRADUATE CLASSES			TOTAL ORGANIZED CLASSES		
	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes
Liberal Arts	350	2	0.6%	1	--	--%	351	2	0.6%
Sciences	87	5	5.7	--	--	--	87	5	5.7
Fine Arts	48	9	18.8	--	--	--	48	9	18.8
Teacher Education	45	2	4.4	3	--	--	48	2	4.2
Engineering	65	10	15.4	--	--	--	65	10	15.4
Physical Training	41	--	--	--	--	--	41	--	--
Business Administration	46	3	6.5	--	--	--	46	3	6.5
Total - All Programs	<u>682</u>	<u>31</u>	<u>4.5%</u>	<u>4</u>	<u>--</u>	<u>--</u>	<u>686</u>	<u>31</u>	<u>4.5%</u>

PART II: Small Classes - Summary by Justification
Fall Semester, 1961-62

JUSTIFICATION CODE		UNDERGRADUATE		GRADUATE		TOTAL	
Number	Explanation	No. Classes	% of Total	No. Classes	% of Total	No. Classes	% of Total
1	Required, not offered each semester	8	15.4%	--	--%	8	15.4%
2	Required for graduating seniors	8	15.4	--	--	8	15.4
3	Required for majors	7	13.5	--	--	7	13.5
4	Supplementary fee paid	1	1.9	--	--	1	1.9
6a & 6b	Necessary for a balanced departmental program	7	13.5	--	--	7	13.5
8a & 8b	Classes meeting together (excluded Part I)	<u>21</u>	<u>40.3</u>	<u>--</u>	<u>--</u>	<u>21</u>	<u>40.3</u>
	Total	<u>52</u>	<u>100.0%</u>	<u>--</u>	<u>--</u>	<u>52</u>	<u>100.0%</u>

JUSTIFICATION CODE USED IN PREPARING SMALL CLASS REPORT

Fall Semester, 1961-62

1. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, may affect date of graduation of those enrolled.
2. Required course for graduating seniors in one or more degree programs.
3. Required course for majors in this field and should be completed this semester (or term) to keep proper sequence in courses.
4. Course for which students pay a supplementary fee, and the usual requirements of class size are not considered applicable. (Example: Class Instruction in Applied Music or Applied Art.)
5. Limited laboratory facilities make it necessary to establish an additional section of this course.
6.
 - a. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.
 - b. Courses in a large department necessary to maintain a well-balanced departmental program.
7. Graduate course that is required for completion of an advanced degree.
8.
 - a. Interdepartmental course meeting with the same course in another department.
 - b. Intradepartmental course meeting with another course in same department.
9. Adds, drops, and transfers in transit between departments and the Registrar's Office as of the twelfth class day.

THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY

REPORT ON SMALL CLASSES - ORGANIZED CLASSES ONLY

Fall Semester, 1961-62

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts</u>					
Classical					
Civilization					
(344)	Topography and Monuments of Ancient Athens	3	9		8b
(362)	Conference Course in Classical Archeology	3	3		8b
English					
374M	Far Eastern Literature in Translation (Meets with Lin. 374.3, enrollment 3)	3	4		3
679Ha.2	Honors Senior Tutorial Course	3	8		3
Geography					
335	Economic Geography	3	8		9
History					
395	Seminar in Bibliographical Guides to the Sources and Literature of the United States History	3		4	7
Mathematics					
204E.27	Brief Trigonometry	2	6		9
322K.2	Differential Equations and Applications	3	9		9
Psychology					
369	History of Psychology	3	8		9
394.4	Seminar in Psychology	3		3	9
396	Advanced Abnormal Psychology	3		4	9
Speech					
302	Speech for Foreign Students	3	9		6b
Czech					
621a	Czech Literature of the 18th, 19th, and 20th Centuries	3	5		6a
French					
392K	Studies in French Linguistics (Meets with Lin. 393.4, enrollment 11)	3		3	8a

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts (continued)</u>					
German					
393K.2	Topics in Germanic Linguistics and Philology - Old Norse	3		4	6b
Greek					
223a	Greek Composition	1	4		3
624a	Advanced Greek Reading (Herodotus)	3	3		3
665a	Senior Greek Reading (Theocritus)	3	5		3
Hebrew					
612a	Second-Year Hebrew	3	4		6a
Latin					
224a	Latin Composition	1	5		3
665a	Senior Reading (Livy and Tacitus)	3	6		3
Portuguese					
327	Introduction to Brazilian Literature	3	8		6b
Russian					
406.11	Beginners' Russian	4	9		9
660a	Tolstoy, a Christian Democrat	3	7		6b
670a	Survey of Russian Literature	3	7		1
381K	Methods in the Study of Slavic Literatures	3		2	7
382K	Old Church Slavonic	3		4	7
383	Periods in Russian Literature (1850 - 1880)	3		3	9
Spanish					
407.21	Intermediate Spanish	4	9		9
218a.12	Intensive Practice in Spoken Spanish	1	7		9
218b.2	Intensive Practice in Spoken Spanish	1	9		9
218b.6	Intensive Practice in Spoken Spanish	1	9		9
387	Old Spanish Literature	3		4	9
Linguistics					
672a.1	Intensive Arabic	3	3		3
672a.2	Intensive Hindi	3	2		3
672a.3	Intensive Japanese	3	2		3

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts (continued)</u>					
<u>Linguistics (continued)</u>					
672a.4	Intensive Telugu	3	1		3
672a.5	Intensive Chinese	3	9		3
672b.1	Intensive Arabic	3	3		3
374.1	The Middle East	3	4		3
374.2	South Asia	3	2		3
374.3	The Far East	3	3		3
	(Meets with Eng. 374M, enrollment 4)				
382.3	Akkadian	3		2	7
391.2	Advanced Hindi	3		1	7
391.3	Advanced Japanese	3		3	7
391.4	Advanced Telugu	3		1	7
393.3	The Languages of South Asia	3		4	7
<u>Norwegian</u>					
611a	Beginners' Norwegian	3	4		6b
<u>Sciences</u>					
<u>Microbiology</u>					
311	Public Health and Hygiene	3	4		8b
	(Meets with Mic. 310, enrollment 26)				
<u>Botany</u>					
364K	General Physiology	3	3		8a
	(Meets with Zoo. 364K, enrollment 50)				
<u>Chemistry</u>					
368	Advanced Topics in Physical Chemistry	3	7		6b
369K	Techniques of Research	3	5		6b
<u>Meteorology</u>					
320K	General Meteorology I	3	6		1
321	Physics of the Atmosphere	3	9		1
322	Meteorological Instrumentation and Methods of Observation	3	9		1
365	Physical Climatology	3	9		1
<u>Physics</u>					
474.2	Advanced Laboratory I	4	7		6b

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Sciences (continued)</u>					
<u>Zoology</u>					
287K	General Physiology and Biophysics Seminar	2		4	9
296	Seminar in Genetics	2		4	7
<u>Fine Arts</u>					
<u>Art</u>					
301L.1	Life Drawing (Meets with Art 301K.1, enrollment 22)	3	8		8b
301L.2	Life Drawing (Meets with Art 301K.2, enrollment 23)	3	1		8b
301L.3	Life Drawing (Meets with Art 301K.3, enrollment 19)	3	5		8b
301L.4	Life Drawing (Meets with Art 301K.4, enrollment 18)	3	4		8b
301L.5	Life Drawing (Meets with Art 301K.5, enrollment 19)	3	9		8b
301L.6	Life Drawing (Meets with Art 301K.6, enrollment 25)	3	5		8b
302L.1	Design (Meets with Art 302K.1, enrollment 26)	3	7		8b
302L.2	Design (Meets with Art 302K.2, enrollment 22)	3	8		8b
302L.3	Design (Meets with Art 302K.3, enrollment 24)	3	4		8b
302L.4	Design (Meets with Art 302K.4, enrollment 25)	3	3		8b
302L.6	Design (Meets with Art 302K.6, enrollment 19)	3	2		8b
(311K.2	Painting	3	6		8b
(311L.2	Painting	3	6		8b
311K.3	Painting (Meets with Art 311L.3, enrollment 10)	3	9		8b
311L.1	Painting (Meets with Art 311K.1, enrollment 15)	3	3		8b
311L.4	Painting (Meets with Art 311K.4, enrollment 14)	3	4		8b
(313K.2	Sculpture	3	8		8b
(313L.2	Sculpture	3	1		8b
(323K.2	Advanced Sculpture	3	5		8b

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
<u>Art (continued)</u>					
(313L.1	Sculpture	3	5		8b
(323K.1	Advanced Sculpture	3	4		8b
(323L.1	Advanced Sculpture	3	2		8b
(The above classes meet with Art 313K.1, enrollment 16)					
(316L.1	Sophomore Life Drawing	3	3		8b
(346K.1	Advanced Life Drawing	3	2		8b
(346L.1	Advanced Life Drawing	3	2		8b
(366K.1	Advanced Life Drawing	3	1		8b
(The above classes meet with Art 316K.1, enrollment 19)					
(316L.2	Sophomore Life Drawing	3	4		8b
(346K.2	Advanced Life Drawing	3	5		8b
(346L.2	Advanced Life Drawing	3	2		8b
(366K.2	Advanced Life Drawing	3	2		8b
(366L.2	Advanced Life Drawing	3	2		8b
(The above classes meet with Art 316K.2, enrollment 12)					
(316L.3	Sophomore Life Drawing	3	3		8b
(346K.3	Advanced Life Drawing	3	7		8b
(346L.3	Advanced Life Drawing	3	2		8b
(366K.3	Advanced Life Drawing	3	3		8b
(The above classes meet with Art 316K.3, enrollment 12)					
(316L.4	Sophomore Life Drawing	3	1		8b
(346K.4	Advanced Life Drawing	3	6		8b
(346L.4	Advanced Life Drawing	3	1		8b
(366K.4	Advanced Life Drawing	3	2		8b
(The above classes meet with Art 316K.4, enrollment 15)					
(321K.1	Advanced Painting	3	9		8b
(321L.1	Advanced Painting	3	1		8b
(361K.1	Advanced Painting	3	4		8b
(361L.1	Advanced Painting	3	1		8b
(321K.2	Advanced Painting	3	8		8b
(321L.2	Advanced Painting	3	1		8b
(361K.2	Advanced Painting	3	4		8b
(361L.2	Advanced Painting	3	1		8b
(321K.3	Advanced Painting	3	8		8b
(321L.3	Advanced Painting	3	4		8b
(361K.3	Advanced Painting	3	1		8b
(361L.3	Advanced Painting	3	1		8b

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
<u>Art (continued)</u>					
(325L	Graphic Arts	3	2		8b
(365K	Advanced Graphic Arts	3	1		8b
(The above classes meet with Art 325K, enrollment 13)					
(342L	Composition	3	6		8b
(367K	Advanced Composition	3	5		8b
(The above classes meet with Art 342K, enrollment 11)					
(345K.1	Commercial Design and Illustration	3	9		8b
(345L.1	Commercial Design and Illustration	3	5		8b
(375K.1	Advanced Commercial Design and Illustration	3	4		8b
(375L.1	Advanced Commercial Design and Illustration	3	3		8b
(345K.3	Commercial Design and Illustration	3	9		8b
(345L.3	Commercial Design and Illustration	3	1		8b
(375K.3	Advanced Commercial Design and Illustration	3	6		8b
(375L.3	Advanced Commercial Design and Illustration	3	1		8b
(347	Ceramics	3	8		8b
(347K	Ceramics	3	6		8b
350K	Weaving	3	5		4
363K.1	Advanced Sculpture	3	2		9
363L.1	Advanced Sculpture	3	1		9
<u>Drama</u>					
320K	Playwriting	3	9		9
321K	Directing	3	9		9
(236.3	Rehearsal and Performance	2	4		9
(276K.3	Advanced Rehearsal and Performance	2	5		9
450a	Dance Composition	2	4		1
<u>Music</u>					
200.1	Class Instruction in Applied Music	2	2		4
200.2	Class Instruction in Applied Music	2	7		4
200.3	Class Instruction in Applied Music	2	9		4
200.4	Class Instruction in Applied Music	2	3		4
200.5	Class Instruction in Applied Music	2	6		4

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
<u>Music (continued)</u>					
200.6	Class Instruction in Applied Music	2	2		4
200J.1	Class Instruction in Applied Music	2	4		4
200J.3	Class Instruction in Applied Music	2	6		4
200K	Class Instruction in Applied Music	2	7		4
210J.1	Class Instruction in Applied Music	2	4		4
210J.2	Class Instruction in Applied Music	2	8		4
210K.1	Class Instruction in Applied Music	2	2		4
210K.2	Class Instruction in Applied Music	2	2		4
210K.3	Class Instruction in Applied Music	2	7		4
Ens. 409a.3	Ensemble - Madrigal Singers	2	8		9
337	Music for Radio and Television	3	7		2
<u>Teacher Education</u>					
<u>Departmental Methods</u>					
L. S. 322T.1	Children's Literature (Meets with Ed. C. 322T.1, enrollment 38)	3	2		8a
L. S. 322T.2	Children's Literature (Meets with Ed. C. 322T.2, enrollment 36)	3	2		8a
L. S. 322T.3	Children's Literature (Meets with Ed. C. 322T.3, enrollment 29)	3	3		8a
L.S. 330T	Literature for Adolescents (Meets with Ed. C. 330T, enrollment 32)	3	7		8a
Art 344M	C. & I. in Secondary School Art (Meets with Art 344K, enrollment 10)	3	2		8b
(Ger. 376	The Teaching of Foreign Languages	3	1		8b
(Lin. 376	The Teaching of Foreign Languages	3	1		8b
(Fr. 376	The Teaching of Foreign Languages	3	1		8b
(Spn. 376K	The Teaching of Foreign Languages	3	3		8b
	(The above classes meet with Ed. C. 376, enrollment 11)				
<u>Home Economics Education</u>					
Ed. A. 364	Nursery School Organization and Operation	3	4		3
<u>Educational Psychology</u>					
326D	Introduction to Education of the Deaf	3	9		1

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Teacher Education (continued)</u>					
<u>Educational Psychology (continued)</u>					
381K	Practice in Educational and Vocational Counseling	3	4		9
<u>Engineering</u>					
<u>Aero-Space Engineering</u>					
360	Performance and Stability of Aero-Space Vehicles	3	7		1
361L	Design of Air and Space Vehicle Components II	3	9		1
<u>Architecture</u>					
(255	Problems Course	2	1		6b
(355	Problems Course	3	6		6b
561K	Advanced Architectural Design	5	9		3
261L	Steel Construction Working Drawings	2	6		3
<u>Architectural Engineering</u>					
(262L	Timber Design	2	5		8b
(362L	Timber Design	3	7		8b
<u>Chemical Engineering</u>					
321	Basis for Reactions in Solids	3	7		6b
362L	Advanced Thermodynamics	3	6		2
370K	X-ray Analysis	3	7		6b
<u>Civil Engineering</u>					
(274K	Hydrology	2	6		8b
(374K	Hydrology	3	7		8b
381L	Arches and Indeterminate Trusses	3		4	9
385K	Water Resources: Properties, Supply, and Treatment of Water	3		4	9
393K	Advanced Fluid Mechanics I: Inviscid Flow	3		2	8a
	(Meets with E. M. 393K, enrollment 11, and M. E. 393K, enrollment 6)				
<u>Electrical Engineering</u>					
264K.8	Electric Machines Laboratory I	2	8		9

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Engineering (continued)</u>					
<u>Engineering Mechanics</u>					
394	Engineering Applications of Elasticity	3		4	9
<u>Mechanical Engineering</u>					
211.3	Manufacturing Materials and Processes	2	9		9
<u>Petroleum Engineering</u>					
311	Petrophysics (Meets with P. Engr. 211, enrollment 12)	3	1		8b
(364.1	Natural Gas Engineering	3	1		8b
(464.1	Natural Gas Engineering	4	9		8b
468	Well-Logging and Correlation (Meets with P. Engr. 368, enrollment 15)	4	3		8b
<u>Pharmacy</u>					
331	Pharmaceutical Jurisprudence	3	9		9
362K	Drug Plant Analysis	3	4		6b
370K	Isotope Techniques in the Pharmaceutical Sciences	3	4		6b
<u>Business Administration</u>					
<u>Business Services</u>					
B. L. 361	Corporation Law	3	9		9
Sta. 376	Statistics in Business Forecasting	3	8		3
<u>Finance</u>					
Ac. S. 678a	Actuarial Science	3	5		3
<u>Marketing Administration</u>					
I. T. 364	International Commercial Relations and Policies of Argentine, Brazil and Chile	3	6		1
(I. T. 370	World Resources and International Trade	3	8		8b
(Res. 370	World Resources and International Trade	3	8		8b

Note:

Law 397L is individual instruction course, but was listed by error on enrollment report as organized class.

TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS

Report on Small Classes - Organized Classes Only

Fall Semester, 1961-62

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under Graduate	Graduate	
<u>Liberal Arts</u>					
<u>Journalism</u>					
(1105-1	Publications	1	2		8b
(1205-1	Publications	1	1		8b
(1304-1	Publications	1	5		8b
(1305-1	Publications	1	2		8b
(1404-1	Publications	1	4		8b
	(Meet with Journalism 1104-1, enrollment - 74, and Journalism 1204-1, enrollment - 10)				
<u>Mathematics</u>					
4212	Analytical Geom. and Calc.	4	6		6b
<u>Speech</u>					
3215-1	Fund. of Argumen. and Debate	3	9		3
<u>Sciences</u>					
<u>Chemistry</u>					
2211-1	Qualitative Analysis	2	8		8b
	(Meets with Chemistry 3211-1, enrollment - 21)				
2211-2	Qualitative Analysis	2	6		8b
	(Meets with Chemistry 3211-2, enrollment - 26)				
2221-1	Organic Chemistry	2	8		8b
	(Meets with Chemistry 3221-1, enrollment - 17)				
4460-1	Physical Chemistry	4	8		1
<u>Geology</u>					
2464-1	Field Geology	2	9		2
3325-1	Sedimentary Rocks	3	7		2
4218-1	Invertebr. Paleontology	4	8		2
<u>Physics</u>					
4339-1	Electronics	4	9		3

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts</u>					
Art					
(2105-2	Basic Drawing	2	4		8b
(2331-1	Graphics	2	2		8b
(Meet with Art 2131-1, enrollment - 12)					
(2211-1	Painting	2	9		8b
(2311-1	Painting	2	9		8b
(2411-1	Painting	2	2		8b
2321-1	Life Drawing	2	1		8b
(Meets with Art 2121-1, enrollment - 25)					
(2341-1	Jewelry	2	1		8b
(2342-1	Jewelry	2	1		8b
(Meet with Art 2141-2, enrollment - 10)					
(2151-1	Enameling	2	6		8b
(2351-1	Enameling	2	1		8b
(2365-1	Three Dimensional Design	2	6		8b
(2261-1	Advertising Design	2	7		8b
(2361-1	Advert. Design and Prod.	2	3		8b
(2381-2	Ceramics	2	1		8b
(2382-2	Ceramics	2	1		8b
(Meet with Art 2181-2, enrollment - 13)					
Drama					
1311-1	College Players	1	4		6a
(2130-1	Rehearsal and Performance	2	5		6a
(2430-1	Rehearsal and Performance	2	1		6a
2230-1	Rehearsal and Performance	2	3		6a
2330-1	Rehearsal and Performance	2	4		6a
3340-1	History of Costume	3	7		6a
Music					
1165-1	Chamber Music	1	9		2
(2172-1	Class Piano	2	1		8b
(2271-1	Class Piano	2	1		8b
(Meet with Piano 2171-1, enrollment - 11)					
2171-1	Class Reeds	2	8		4
(2172-1	Class Voice	2	1		8b
(2271-1	Class Voice	2	1		8b
(Meet with Voice 2171-1, enrollment - 14)					

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
Radio - TV					
(1105-1	Radio Station KVOF-FM	1	6		8b
(1205-1	Radio Station KVOF-FM	1	1		8b
(1304-1	Radio Station KVOF-FM	1	3		8b
(1404-1	Radio Station KVOF-FM	1	2		8b
	(Meet with Radio-TV 1104-1, enrollment - 21, and Radio TV 1204-1, enrollment 10)				
3320-1	Television Production 1	3	5		3
3330-1	TV-Radio Station Management	3	6		3
<u>Teacher Education</u>					
Dept. Methods					
Music 3331-1	Choral Meth., Techn. and Cond.	3	9		1
P. E. 3302-1	Techn., Meth., Mats. Instr. Rhythms for High School	3	9		3
<u>Engineering</u>					
Civil Engineering					
1427-1	Concrete Design	1	9		1
Electrical Engineering					
3474-1	Analog Computers	3	8		6b
Mechanical Engineering					
4323-1	Mechanisms	4	7		3
4479-1	Machine Design	4	9		1
Mining Engineering					
2301-1	Mining Methods	2	3		1
3402-1	Mine Exam. and Valuation	3	3		2
4404-1	Mine Plant	4	3		2
Metallurgy					
3301-1	Prin. Processing Met.	3	8		1
3404-1	Electro-Metallurgy	3	9		2
3413-1	Thermodynamics of Metals	3	5		2
<u>Physical Training</u>					
1101-3	Bowling	1	9		8b
	(Meets with P. E. 1102-2, enrollment - 10)				

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under Graduate	Graduate	
<u>Physical Training (continued)</u>					
1102-3	Bowling (Meets with P. E. 1101-4, enrollment - 10)	1	9		8b
1102-6	Golf (Meets with P. E. 1101-7, enrollment - 15)	1	4		8b
1102-8	Golf (Meets with P. E. 1101-9, enrollment - 12)	1	3		8b
1102-9	Golf (Meets with P.E. 1101-10, enrollment - 12)	1	7		8b
1102-10	Golf (Meets with P. E. 1101-11, enrollment - 13)	1	2		8b
(1101-23	Modified Physical Education	1	5		8b
(1102-23	Modified Physical Education	1	9		8b
<u>Business Administration</u>					
2102-2	Intermediate Typing	2	7		3
3201-1	Advanced Shorthand and Translation	3	8		1
3303-1	Sec. Office Practice and Problems	3	6		1

Buildings and
Grounds
Committee

BUILDINGS AND GROUNDS COMMITTEE

Date: Friday, February 2, 1962

Time: 10:00 a. m.

Place: Main Building, Room 102

Members: Mr. Redditt, Chairman
Mr. Brennan
Mr. Heath
Mr. Robertson

	<u>Page No.</u>
1. Main University	
a. Waggener Hall, Garrison Hall, and Chemical Engineering Building: Award of Contracts for Modernization and Remodeling*	*
b. Gregory Gymnasium: Award of Contracts for Addition*	*
c. Alumni House: Approval of Location and Authorization for Consulting Architect to Prepare Preliminary Plans	63
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THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

RECOMMENDATIONS TO REGENTS'
BUILDINGS AND GROUNDS COMMITTEE

January 17, 1962

1. MAIN UNIVERSITY - APPROVAL OF LOCATION OF ALUMNI HOUSE AND AUTHORIZATION FOR CONSULTING ARCHITECT TO PREPARE PRELIMINARY PLANS.--Pursuant to authorization by the Board of Regents, (Minutes, November 11, 1961, p. 4) discussions have been held between cognizant officials of the University and representatives of the Ex-Students' Association regarding location and other features of a proposed alumni house. Sketches of alternate locations and exterior designs were prepared by the Consulting Architects. The Executive Committee of the Ex-Students' Association, the Faculty Building Committee of the Main University, President J. R. Smiley, Comptroller Sparenberg, Vice Chancellors Haskew and Dolley, and Chancellor Ransom are in agreement on the following recommendation:

That a new Lila B. Etter Alumni House be erected on the west side of San Jacinto Street, immediately south of present temporary Dormitory B (location and site development prospects shown by sketch to be presented to Buildings and Grounds committee meeting); that the house consist of approximately 10,000 square feet at an estimated cost of \$160,000; that \$110,000 of the cost of constructing, equipping, and landscaping the project be appropriated from the principal of the Etter Fund; and that the remainder of the funds be provided by the Ex-Students' Association. The building is to be constructed under the same regulations and procedures as those governing all other university construction projects and is to be the property of The University of Texas. Implicit in this recommendation is the conception that the area between Waller Creek and San Jacinto Boulevard will be transformed eventually into a parkway of scenic beauty and that the present temporary dormitories thereon should be removed at some future date, and that probably a major building will be erected eventually north of the Alumni House.

Although not directly involved in construction plans, certain considerations underlying the foregoing recommendations are herewith made a matter of record. It is understood that the Board of Regents will execute an agreement with the Ex-Students' Association which will provide that the Association will be the sole occupant of the Alumni House for a period of at least 25 years; that the Association will pay all costs of operating and maintaining the facilities in good condition; that the Ex-Students' Association will furnish and equip the house, retaining title to movable furnishings and equipment purchased by it; and that the Ex-Students' Association will deliver to the Board of Regents an average sum of \$5,000 per year for 22 years (not less than \$4,000.00 in any one year), which funds may be used by the Board of Regents for developmental expenses, provided that expenditures approved by the President of the Main

University made by the Association for repairs of the house will be credited toward the annual payment of \$5,000. At time of construction, the University will provide the usual connections to water, electrical, and sewer utilities, but it is specifically understood that the University is not to supply chilled water or steam or to be responsible for airconditioning services to the house, and that all utility connections and extensions within 50 feet of the house shall be paid for from the construction project funds, as usual.

The Ex-Students' Association Executive Council will meet on February 2, 1962. It is further recommended that, contingent upon ratification of the foregoing recommendations and conditions by the Executive Council of the Ex-Students' Association, and also upon statement by the Executive Council that it assumes responsibility for providing the remainder of the construction funds necessary, the Consulting Architects be directed to proceed with preparations of preliminary plans and outline specifications for the Alumni House at an estimated cost of \$160,000, and that the President of the Main University be empowered to name two persons selected by the Executive Committee of the Ex-Students' Association to the customary project committee for the Lila B. Etter Alumni House.

2. MAIN UNIVERSITY - APPROVAL OF FINAL PLANS AND SPECIFICATIONS FOR ADDITION TO LAW SCHOOL BUILDING (TOWNES HALL).--In accordance with authorization given by the Regents at the meeting held May 13, 1961, the Associate Architect, Mark Lemmon, has prepared the working drawings and specifications for the Addition to the Law School Building at the Main University. These final plans and specifications have been approved by the Consulting Architect, Jessen, Jessen, Millhouse, and Greeven, Dean of the Law School, Main University Faculty Building Committee, President Smiley, Comptroller Sparenberg, and Chancellor Ransom. It is recommended that the plans and specifications be approved by the Board and that authorization be given to Comptroller Sparenberg to advertise for bids to be presented to the Board for consideration at a later meeting.

3. MAIN UNIVERSITY - SALE OF UNIVERSITY CLUB PROPERTY.--The Board of Regents approved the sale of the University Club property located at 2304 San Antonio Street to the Pi Beta Phi Sorority for a total of \$37,000 cash. This action was taken on September 30, 1961.

Mrs. John H. Chiles, representing Pi Beta Phi Sorority, was notified on October 5, 1961, that the sale was approved. Certain delays were encountered in satisfying the legal requirements, and we were unable to close the sale of the property prior to the fire which occurred on December 16, 1961.

The building suffered extensive damage from a fire that started upstairs about 2:50 p.m. on December 16, 1961. There was no apparent reason for the fire. The electricity and gas had been disconnected for several weeks. Investigation indicates that the fire could have been occasioned only by unknown and unauthorized persons trespassing on the property.

Bids were sought from eight different firms for the sale and removal of the damaged house. A bid was received from Franks and Hobbs, Incorporated, offering to remove the building and pay the University \$166.50. A bid was

received from M. S. O'Bannon offering to remove the building if the University would pay him \$740 for the removal. One other bid was received too late to be considered. This bid was from Mr. Wallace Leursen and was returned unopened.

Renegotiation conferences have been conducted with the Pi Beta Phi Sorority representatives, and they have made a firm offer of \$34,000 with the request that The University of Texas have the building removed and clear the property. The \$34,000 is the same amount as the original offer from this group. Since the building has no practical use to the University or to Pi Beta Phi, it is recommended that authorization be given to close the sale to Pi Beta Phi Sorority for \$34,000 cash.

It is further recommended that the Main University Business Manager be authorized to sign a contract with Franks and Hobbs, Incorporated, for the sale and removal of the University Club building. The University will receive \$166.50 from Franks and Hobbs, Incorporated, from this contract.

These recommendations are made after giving consideration to the appraisals that were rendered on this property. Mr. Legge had originally appraised the property at \$41,300 of which \$18,000 was the appraised value of the land. Mr. Ted Wendlandt had appraised the property at \$34,000 and Mr. Frank Knight had appraised it at \$32,500. All of these appraisals were made prior to the fire. It is felt that the \$34,000 offered represents a very good price for the land. Immediate award of a contract to Franks and Hobbs, Inc. to demolish and remove the building is recommended since it represents a public hazard at the present time.

4. MAIN UNIVERSITY - APPROVAL OF SPECIFICATIONS FOR FURNITURE AND FURNISHINGS FOR DRAMA BUILDING.--In order that the furniture and furnishings will be available for installation when the Drama Building at the Main University is completed, specifications for these items have been prepared by Architects Moore and Burnett, members of the staff of the Comptroller's Office.

It is believed that the items included in these specifications will not exceed \$26,000.00, the amount estimated for movable furniture and furnishings in this building, which amount is available in the allotment account for the project. These specifications have been approved by the Chairman of the Department of Drama, President Smiley, and Comptroller Sparenberg. It is recommended that they be approved by the Board and that authorization be given to the Comptroller to advertise for bids to be presented for consideration at a later meeting of the Board.

5. MAIN UNIVERSITY - ADDITIONAL APPROPRIATION FOR SPECIALIZED EQUIPMENT FOR DRAMA BUILDING.--At the time bids were taken on the Drama Building at the Main University, a deductive alternate on the electrical contract was included, covering a winch system for the rehearsal area in the building. The bids received on this alternate were higher than had been contemplated, and the deductive alternate was accepted, since it was believed that the system could be obtained later at a lower cost. Estimates have now been received from the

Chairman of the Drama Department for this winch system and other equipment needed when the building is complete. Although the estimate for the winch system is considerably under the bids received at the time the construction contracts were awarded, the total of the estimates for this system and other equipment needed exceed the amount remaining in the allotment account for the project after the estimated amount for furniture and furnishings is deducted. In order that this building may be well equipped initially for instructional purposes of the Drama Department, it is recommended that an additional appropriation of \$35,000.00 be made to the Allotment Account for this project, with authorization to Comptroller Sparenberg to issue requisitions and change orders within the amount available for the winch system and other equipment requested by Dr. Winship, Chairman of the Drama Department. It is further recommended that this \$35,000.00 come from the Available University Fund Account No. 85-0239-0000 - New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated.

6. SOUTHWESTERN MEDICAL SCHOOL - APPROVAL OF PRELIMINARY PLANS FOR DANCIGER RESEARCH LABORATORIES BUILDING AND APPOINTMENT OF ASSOCIATE ARCHITECT.--At the Regents' Meeting held November 11, 1961, authorization was given for the Consulting Architect to proceed with the preparation of preliminary plans and outline specifications for the Danciger Research Laboratories Building at Southwestern Medical School, with the hope that an award would soon be received from the United States Public Health Service in the amount of \$1,000,000.00, which, together with the grants made by the Dan Danciger Fund and the Southwestern Medical Foundation, would provide the necessary funds for the building. This grant award has now been received, and the preliminary plans have been completed by the Consulting Architect, Jessen, Jessen, Millhouse, and Greeven.

These plans have been approved by the Southwestern Medical School Building Committee, Dean Gill of Southwestern Medical School, Comptroller Sparenberg, and Chancellor Ransom, and it is recommended that they be approved by the Board, and that an Associate Architect be appointed with authorization to proceed with the preparation of working drawings and specifications, based on the approved preliminary plans. Attention is called to the fact that the grant award from the U. S. Public Health Service is predicated on the assumption that contract awards for this building will be made not later than December 31, 1962.

A joint recommendation of the Comptroller and the Consulting Architect in regard to the selection of an Associate Architect is submitted with these recommendations.

7. MEDICAL BRANCH - APPROVAL OF PRELIMINARY PLANS FOR REPAIR AND REMODELING OF KEILLER BUILDING, APPOINTMENT OF ASSOCIATE ARCHITECT, AND ADDITIONAL APPROPRIATION THEREFOR.--At the Regents' Meeting held October 3, 1959, an appropriation of \$300,000.00 was made from the Available University Fund for the Repair and Remodeling of the Keiller Building at the Medical Branch, with authorization to the Consulting Architect to proceed with the preparation of preliminary plans and outline specifications. Since that time the scope of the project has been enlarged considerably due to requests from Dr. Truslow and others at the Medical Branch, and an application was made to United States Public Health

Service for a Health Research Facilities Grant in the amount of \$281,832.00. This grant has now been approved for this amount, with \$46,960.00 to be used for Movable Equipment only, and the balance to be used for construction and built-in equipment. The preliminary plans as prepared by the Consulting Architect, Jessen, Jessen, Millhouse, and Greeven, upon request of the Medical Branch, which have been approved by the Medical Branch Building Committee, Dr. Truslow, Comptroller Sparenberg, and Chancellor Ransom, involve a construction cost, excluding movable furniture and equipment, of approximately \$785,000.00. In order to have sufficient funds to cover this cost, it will be necessary to have an additional appropriation of \$250,000.00. It is, therefore, recommended that the preliminary plans and outline specifications for the Repair and Remodeling of Keiller Building at the Medical Branch as prepared by the Consulting Architect be approved by the Board, and that an additional appropriation of \$250,000.00 be made for this project, to come from the Available University Fund Account No. 85-0239-0000 - New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated.

It is further recommended that an Associate Architect be appointed with authorization to proceed with the preparation of working drawings and specifications based on the approved preliminary plans, not to exceed a total construction cost, exclusive of movable furniture and equipment, of \$785,000.00; a joint recommendation of the Comptroller and the Consulting Architect in regard to the selection of an Associate Architect is submitted with these recommendations.

8. MEDICAL BRANCH - APPROVAL OF PRELIMINARY PLANS FOR TWO LOW-COST BUILDINGS FOR SURGICAL RESEARCH LABORATORIES AND PHYSICAL PLANT STORAGE AND APPOINTMENT OF ASSOCIATE ARCHITECT.--At the Regents' Meeting held July 22, 1961, an appropriation of \$300,000.00 was made from Permanent University Fund Bond Proceeds to cover the construction of a Low-Cost Building to House Certain Research, Laboratory, and Storage Areas, with authorization to the Consulting Architect to prepare preliminary plans and outline specifications for this building. As the preliminary plans progressed, various changes in the original ideas were deemed desirable by Dr. Truslow and others at the Medical Branch. At this time, preliminary plans have been prepared by the Consulting Architect for two Low-Cost Buildings, one to house the Surgical Research Laboratories and one for Physical Plant Storage, both in the vicinity of the existing General Stores Building.

These preliminary plans and outline specifications have been approved by the Medical Branch Building Committee, Dr. Truslow, Comptroller Sparenberg, and Chancellor Ransom, and it is recommended that they be approved by the Board and that an Associate Architect be appointed with authorization to proceed with the preparation of working drawings and specifications. A joint recommendation of the Comptroller and the Consulting Architect in regard to the selection of an Associate Architect is submitted with these recommendations.

9. MEDICAL BRANCH - APPROVAL OF REMODELING IN CONNECTION WITH PROPOSED CLINICAL RESEARCH CENTER (WARD 4-C).--At the Regents' Meeting held July 22, 1961, authorization was given to remodel Ward 4-C of John Sealy Hospital at the Medical Branch at an estimated cost of \$40,000.00, the money needed to

come from The Sealy and Smith Foundation. After further study, it has been decided by Dr. Truslow and others at the Medical Branch that the use of Ward 4-C in connection with a proposed Clinical Research Center would be a better utilization of the space. Accordingly, an application has been made to the United States Public Health Service for a grant to establish a Clinical Research Center, this application including approximately \$72,000.00 of remodeling for Ward 4-C, and approval of this application by the Board is hereby requested. It is to be further understood that should this application be rejected, the original remodeling contemplated for Ward 4-C will be performed. New furniture which has already been ordered for Ward 4-C, which was to be used in connection with the original remodeling contemplated, will be used for other wards now being remodeled if the application referred to above is approved by the United States Public Health Service.

10. MEDICAL BRANCH - REPORT OF GRANT OF HILL-BURTON FUNDS FOR FOURTH, FIFTH, AND SIXTH FLOORS OF OUTPATIENT-CLINICAL DIAGNOSTIC BUILDING.--In accordance with authorization given by the Board at the meeting held July 22, 1961, an application was made through the State Board of Health for a matching grant of \$805,000.00 of Hill-Burton funds to assist in the construction of the proposed fourth, fifth, and sixth floors of the new Outpatient-Clinical Diagnostic Building at the Medical Branch. (Authorization was for \$900,000.00.) Word has now been received that this application has been approved in the amount of \$805,000.00. Action is still pending on the application to the United States Public Health Service, Health Research Facilities Branch, for additional funds for this project, and therefore no further action is requested at this time. This report is being made for information only.

11. MEDICAL BRANCH - AUTHORIZATION FOR CONSULTING ARCHITECT TO PROCEED WITH PREPARATION OF PRELIMINARY PLANS FOR REMODELING OF PSYCHO II AND III BUILDING.--At the Regents' Meeting held September 30, 1961, authorization was obtained to file an application in the amount of \$105,000.00 through the State Board of Health for matching Hill-Burton funds for Remodeling of Psycho II and III Building. It was contemplated that, if approval of this grant was received, the additional money needed (estimated to be \$180,740.00) would be requested from The Sealy and Smith Foundation. Word has now been received that, due to the limited Category "C" funds available, action has been deferred on this application for Hill-Burton funds, but that the application will remain active and will be considered by the Board of Health when additional funds are available. In order that this remodeling might be completed within a short period of time after receipt of the grant, should the application be approved at a later date, The Sealy and Smith Foundation has agreed to advance funds with which to pay the Consulting Architect's Fees for the preparation of preliminary plans and outline specifications. It is, therefore, recommended that authorization be given for the Consulting Architect to proceed with the preparation of preliminary plans and outline specifications for Remodeling of Psycho II and III Building, with the funds needed to pay for these services to come from The Sealy and Smith Foundation.

12. M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE - APPROVAL OF REMODELING IN CONNECTION WITH EXTENSION OF RADIOTHERAPY RESEARCH CENTER.--An application was made to the National Cancer Institute of the United States Public Health Service sometime ago for funds for the "Extension of Radiotherapy Research Center" at the M. D. Anderson Hospital and Tumor Institute, and it is now anticipated that this grant will be awarded prior to January 31, 1962. Included in the application was a request for \$87,600.00 to cover certain remodeling necessary to carry out this project. The exact amount to be included in the grant award for this purpose has not been established, but in no case will it be less than \$50,000.00, according to Mr. Boyd, Administrator of M. D. Anderson Hospital. The remodeling requested is as follows:

1. Some temporary staff offices located in the ground floor supervoltage area, left open when this area was constructed for addition of a room to house a Cobalt-60 machine, to be moved to the second floor, and four of the therapy rooms on this floor to be torn out to provide space for these offices, all at an estimated cost of \$48,000.00.
2. Construction of a room on the ground floor to house the new Cobalt-60 machine in the area vacated by the temporary offices, at an estimated cost of \$27,600.00.
3. Remodel a part of the physics laboratory in the basement radiotherapy area to house a simulator unit, at an estimated cost of \$12,000.00.

In order to be able to proceed at once with this remodeling when notice of the grant award is received, the following recommendations are made:

That the firm of MacKie and Kamrath, Architects, be authorized to furnish the architectural services necessary to accomplish this remodeling, including plans, specifications, and supervision, at a fee of 6% of the cost.

That the Board of Regents approve the appointment of a Committee consisting of Dr. R. Lee Clark, Jr., Comptroller Sparenberg, Chancellor Ransom, and Regent W. W. Heath to approve the plans and specifications when completed.

That, after approval of the plans and specifications, the Comptroller be authorized to advertise for bids and the above named Committee be authorized to make an award of a contract based on the lowest acceptable bid.

That the total cost of the Remodeling project be approved not to exceed \$100,000.00, with the funds being provided from the anticipated grant award and from the General Funds Unappropriated Surplus of M. D. Anderson Hospital and Tumor Institute. In no event is the appropriation from Unappropriated Surplus to exceed \$50,000.00.

Should the grant award not be made as expected, it is recommended that the Architects be paid for the work accomplished to the date that notification is received of non-award of the grant, and that the project be dropped until other financing can be arranged.

13. SYSTEM-WIDE - CONSULTING ARCHITECT CONTRACT (DISCUSSION ONLY AT THIS MEETING).--As a matter of information there is being sent to each Regent with this material a copy of a four-page letter from Charles H. Sparenberg, Comptroller, to Mr. Wales H. Madden, Jr., dated May 1, 1959. Copies of this letter are being distributed at the request of Vice Chancellor Dolley and Comptroller Sparenberg. The staff of Central Administration is planning to make a definitive recommendation in regard to the Consulting Architect's contract for the period beginning September 1, 1962 at the Regents' Meeting on April 27 and 28, 1962. The current two-year term of Jessen, Jessen, Millhouse, and Greeven as Consulting Architects will expire on August 31, 1962.

OTHER MATTERS TO BE CONSIDERED BY THE
REGENTS' BUILDINGS AND GROUNDS COMMITTEE

Main University - Award of Contracts for Modernization and Remodeling of Waggener Hall, Garrison Hall, and Chemical Engineering Building

Main University - Award of Contracts for Addition to Gregory Gymnasium

Medical Branch - Award of Contract for New Outpatient-Clinical Diagnostic Building

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
Austin 12

January 16, 1962

JOINT RECOMMENDATION OF COMPTROLLER SPARENBERG
AND CONSULTING ARCHITECT JESSEN, JESSEN, MILLHOUSE, AND GREEVEN

RE: ASSOCIATE ARCHITECT FOR REPAIR AND REMODELING OF THE KEILLER BUILDING
AT THE MEDICAL BRANCH, GALVESTON

1. Raymond R. Rapp, Jr., Galveston
2. Thomas M. Price, Galveston
3. Ben J. Kotin and Tibor Beerman, Galveston

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
Austin 12

January 16, 1962

JOINT RECOMMENDATION OF COMPTROLLER SPARENBERG
AND CONSULTING ARCHITECT JESSEN, JESSEN, MILLHOUSE, AND GREEVEN

RE: ASSOCIATE ARCHITECT FOR TWO LOW COST BUILDINGS FOR SURGICAL RESEARCH
LABORATORIES AND PHYSICAL PLANT STORAGE AT THE MEDICAL BRANCH, GALVESTON

1. Raymond R. Rapp, Jr., Galveston
2. Thomas M. Price, Galveston
3. Ben J. Kotin and Tibor Beerman, Galveston

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
Austin 12

January 16, 1962

JOINT RECOMMENDATION OF COMPTROLLER SPARENBERG
AND CONSULTING ARCHITECT JESSEN, JESSEN, MILLHOUSE, AND GREEVEN

RE: ASSOCIATE ARCHITECT FOR DANCIGER RESEARCH LABORATORIES BUILDING,
SOUTHWESTERN MEDICAL SCHOOL

1. Thomas, Jameson, & Merrill, Dallas
2. Broad and Nelson, Dallas
3. Fisher & Jarvis, Dallas
4. Harper & Kemp, Dallas
5. Mark Lemmon, Dallas
6. Grayson Gill, Inc., Dallas

THE UNIVERSITY OF TEXAS
Office of the Comptroller
Austin 12

May 1, 1959

AIR MAIL

Mr. Wales H. Madden, Jr., Member
Board of Regents
The University of Texas
Post Office Box 631
Amarillo, Texas

Dear Mr. Madden:

This will acknowledge receipt of the brochure from Monroe, Licht and Higgins, Architects and Engineers of El Paso, copy of your letter to them, and your letter to me, all of which arrived here April 24, 1959. I shall attempt to furnish the information you asked for, and should like to suggest that the next time you are in Austin you come by this office and let me explain these matters further, if you wish, and show you whatever documents we might have here that you would be interested in seeing.

The "Consulting Architect" is chosen by the Board of Regents after considering recommendations from the Comptroller's Office and the President's Office. Mark Lemmon of Dallas was Consulting Architect from October 30, 1948 to August 31, 1956; Page, Southerland and Page of Austin were Consulting Architects from September 1, 1956 to August 31, 1958; Jessen, Jessen, Millhouse and Greeven of Austin have been appointed as Consulting Architects for the two-year term beginning September 1, 1958. We completely revised the Consulting Architect contract, effective September 1, 1956, with the beginning of the term of Page, Southerland and Page. I am enclosing herewith a copy of the current contract with Jessen, Jessen, Millhouse and Greeven.

There are two notable differences between the old Consulting Architect contract with Mark Lemmon and the new version:

1. Mark Lemmon's contract as Consulting Architect covered only the Main University at Austin and the Medical Branch at Galveston, although he was allowed also to do working drawings and specifications (which the "Associate Architects" normally do) on some jobs in Austin and Dallas. Mr. Lemmon also had a special assignment as Consulting Architect on the Basic Science Building at Dallas. Under the new contract form, which was prepared by the Comptroller's Office and approved by

the President's Office and the Board of Regents, both Page, Southerland and Page and Jessen, Jessen, Millhouse and Greeven have been Consulting Architects for the entire University of Texas System. This accounts for the fact that Jessen, Jessen, Millhouse and Greeven have been to Texas Western College and have done some preliminary sketches for them.

2. The new Consulting Architect contract specifically provides for work on campus development plans at all six of our major branches.

The Comptroller's Office recommended both Page, Southerland and Page and Jessen, Jessen, Millhouse and Greeven, and the President's Office concurred; neither the Comptroller's Office nor the President's Office, however, agreed with the two-year term assigned to each of these contracts by the Board of Regents; in the opinion of both offices, a two-year term is not long enough to furnish the proper continuity and to get any one firm properly acquainted with all the related University problems.

The "Associate Architects", who do the working drawings and specifications on individual projects, in recent years have been chosen by the Board of Regents, in executive session, after the Regents' Buildings and Grounds Committee has considered the joint recommendations of the Comptroller and the Consulting Architects. This is a plan which we suggested several years ago, which was eventually approved by the Regents' Buildings and Grounds Committee, in the hope that matters could be handled more in accordance with normal administrative procedure, and that considerable time and pressure could be saved for individual members of the Board. It is also expected that more time can be saved for the Board members if the Consulting Architects, Comptroller Sparenberg, and Mr. Walter C. Moore, Architect and Assistant to the Comptroller, can thrash out their differences of opinion, which are usually very few, and come up with a joint recommendation prior to the Board meeting. The combined experience of the Comptroller's Office of The University of Texas, the private and public practice of the Consulting Architects, and Mr. Moore's previous experience with the State Board for Hospitals and Special Schools cover a pretty wide range of both time and space, particularly in the State of Texas.

The joint recommendation of the Comptroller and the Consulting Architects, for any particular building project, usually covers a list of from three to five firms which is made up after considering a longer list which may in some instances include as many as twenty or twenty-five firms. The Regents do not always make their final choice from the list recommended by the Comptroller and Consulting Architect, but in recent years they usually have.

By agreement with the President's Office and the Regents' Buildings and Grounds Committee, the Comptroller's Office is the official central filing place for letters of application and brochures from Architects and Engineers. When only one copy is furnished, these documents are usually forwarded to this office after inspection by the people to whom they were sent.

Everything we recommend, of course, is subject to review by the President's Office, as well as by the Regents' Buildings and Grounds Committee, and the Board as a whole.

So far as I know, work in El Paso has always gone to El Paso architects; the firms we like best there are Davis, Foster, Thorpe and Associates and Carroll and Daeuble. Monroe, Licht and Higgins prepared a set of preliminary plans for us once, but we did not think that they did a very good job on them. All the work in Dallas so far has gone to a Dallas architect (namely, Mark Lemmon). This is a story I shall be glad to review with you sometime in Austin, if you wish. Work in Houston and Galveston has usually gone to Houston architects. All of this means that the major "sharing of the wealth" has been done on building projects at the Main University in Austin. Architectural work in Austin has been awarded to firms in Austin, Dallas, Fort Worth, San Antonio, Houston, and even one in Tyler some years ago.

On projects where we need primarily the services of an engineering firm and the architectural work, if any, is so small that it will be handled under the engineering firm's supervision, the recommendations to the President and Regents are made by the Comptroller's Office only.

Recommendations by the Comptroller and the Consulting Architects are, of course, made after giving proper consideration to suggestions of the executive heads and business managers of the component institutions and the President's Office.

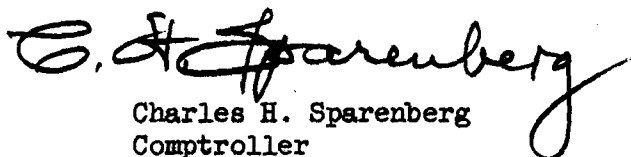
Contract awards on major construction projects are made by the Board of Regents on the basis of competitive bids received after advertising in a newspaper or newspapers a minimum of twenty-eight (28) days, and on the basis of recommendations of the Comptroller's Office, the Architects involved, the President, and the Regents' Buildings and Grounds Committee. Occasionally the Board of Regents delegates authority to the Comptroller to award contracts on relatively small projects, or to special committees consisting of administrative officers and/or Regents under special circumstances, but this is not the regular practice.

For your information, I am sending you herewith an extract from pages 46 and 47 of the minutes of Regents Meeting No. 549, October 14 and 15, 1955. These minutes, as you may know already, set out the duties of our principal administrative officers under our latest major reorganization. There have

been some relatively minor amendments to these rules and regulations since October, 1955, but none affecting the Comptroller. I gather from what I have been told by Vice Presidents Dolley and Haskew that the recommendations relating to the Committee of 75 Report, approved by the Regents at the recent meeting in Dallas, contemplate no change in the duties and responsibilities assigned by the Board of Regents to the Comptroller.

This story has gotten too long already, so I shall stop, until further notice. With the approval of the President's Office, I am taking the liberty of distributing copies of this letter to those indicated below.

Very truly yours



Charles H. Sparenberg
Comptroller

CHS/elr
Encl.

Copies to: All members of the Board of Regents
Dr. Logan Wilson, President
Dr. James C. Dolley, Vice President for Fiscal Affairs
Dr. L. D. Haskew, Vice President for Developmental Services
Miss Betty Anne Thedford, Secretary, Board of Regents

Medical Affairs
Committee

MEDICAL AFFAIRS COMMITTEE

Date: Friday, February 2, 1962

Time: 10:00 a. m.

Place: Main Building, Room 209

Members:	Mr. Bryan, Chairman
	Dr.. Connally
	Mr. Madden
	Mr. McNeese

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E. MEDICAL AFFAIRS COMMITTEE

1. Medical Branch - Reports

- a. Conference with Sealy and Smith Foundation re Salary for Doctor Truslow and House. -- Chancellor Ransom will present an oral report of his conference with The Sealy and Smith Foundation re supplementation of the salary of Doctor Truslow and provision of a house. This conference is pursuant to the request of the Board at its December meeting.
- b. Faculty Problem: Doctor Ruskin. -- The faculty problem at the Medical Branch was reported to the Medical Affairs Committee at its December meeting; however, there was not any report of this at the meeting of the Committee of the Whole. This item is listed as a reminder in case there have been any new developments.
- c. Interagency Contract with State Board of Hospitals and Special Schools re Child Psychiatry Unit. -- Regent Robertson, on behalf of the committee composed of Regent Robertson and Vice-Chairman Heath, will present at the meeting of the Committee of the Whole a proposed interagency contract with the State Board of Hospitals and Special Schools re the operation of a Child Psychiatry Unit at the Medical Branch.
- d. Accreditation of School of Nursing. -- The Chancellor's Office has been notified by the National League for Nursing of approval by its Collegiate Board of Review of the School of Nursing's basic program. The Board of Review made various comments and recommendations concerning the School's degree programs.

At the Chancellor's request, Dr. John B. Truslow will make a brief oral report of the comments and recommendations concerning the degree programs and faculty.

2. The South Texas Medical School

- a. Report of Negotiations re Dean. -- At the December meeting of the Board, Chancellor Ransom was authorized to negotiate in accordance with the report of the Committee for the Selection of a Dean at the South Texas Medical School. This will be an oral report.

- b. Supplementation of Dean's Salary by San Antonio Medical Foundation. -- At the December meeting of the Board Chancellor Ransom was authorized to negotiate with the appropriate people in San Antonio for definite commitment of funds to be used to employ a dean for the South Texas Medical School.

Chairman Hardie was notified under date of December 14, 1961, by Doctor James P. Hollers, Chairman of the Board of Trustees of The San Antonio Medical Foundation, that

"The San Antonio Medical Foundation agrees for a period of five years to provide not to exceed \$9,400 annually as a supplement to the amount paid by the University of Texas so that the total salary of the Dean of the South Texas Medical School may total \$25,000 per years.

"It is our understanding that it will require a salary of \$25,000 per year for the University of Texas to attract the services of the type of person that you want for the important position of Dean of the South Texas Medical School and that the University of Texas has an authorization of only \$15,600 per year for this position.

"The Foundation is eager to cooperate with the University of Texas in every manner possible to assure that the South Texas Medical School will be the finest institution of its type anywhere."

- c. Hospital Affiliation Agreement. -- Chancellor Ransom has reported that provisions for an agreement to establish teaching hospital relationships have been agreed upon by his office with the advice of

- (1) The University of Texas Medical Affairs Council
- (2) The Hospital Administrator and the Executive Committee of the Board of Managers of the Bexar County Hospital District.

These provisions are submitted on Pages 81-85 for action by the Board of Regents with the recommendation

- (1) that they be approved
- (2) that a contract embodying these provisions be prepared by the University Attorney in conference with the Attorney for the Bexar County Hospital District

- (3) that the Chairman of the Board of Regents be authorized to execute such agreement on behalf of the Board of Regents when the contract has been approved as to form by the University Attorney and the Comptroller and as to form and substance by the Board of Managers of the Bexar County Hospital District.

PROVISIONS TO BE INCORPORATED IN
AN AGREEMENT OF AFFILIATION BETWEEN
THE SOUTH TEXAS MEDICAL SCHOOL
AND
THE BEXAR COUNTY HOSPITAL DISTRICT

February 1, 1962

This agreement, made and entered into this _____ day of _____ 1962
by and between the Board of Managers of the Bexar County Hospital District,
a political subdivision, hereinafter referred to as the Hospital Board, and
the University of Texas South Texas Medical School, acting by and through
the Board of Regents of The University of Texas, a body corporate and exist-
ing under the laws of the State of Texas.

WITNESSETH:

Whereas, it is mutually recognized that the Hospital Board and the South
Texas Medical School have certain objectives in common, namely, (a) the ad-
vancement of medical service through excellent professional care of patients,
(b) the education and training of medical and ancillary personnel, (c) advance-
ment of medical knowledge through research, and (d) promotion of personal
and community health, and that each can accomplish these objectives in larger
measure and more effectively through affiliated operations; and

Whereas it is mutually recognized that the primary function of the Bexar
County Hospital District is the provision of the best possible medical and
hospital care for the citizens of Bexar County; and

Whereas it is the desire of both parties that the hospitals operated by the
Hospital Board shall be teaching hospitals of the South Texas Medical School in

- 2 -

order that both parties can accomplish their obligations in larger measure and more effectively one with the other;

Now therefore, for and in consideration of the foregoing and in further consideration of the premises hereinafter set forth, the parties hereto agree as follows:

1. That the South Texas Medical School will be established and operated as an accredited school of medicine as prescribed by the laws of the State of Texas, with the Board of Regents of The University of Texas retaining all jurisdictional powers incident to separate ownership including the power to determine the general and fiscal policies of the institution and to appoint its administrative, faculty and other personnel under the terms of subsequent paragraphs in this agreement.
2. That the Hospital Board shall retain for its hospitals all jurisdictional powers incident to separate ownership including the powers to determine general and fiscal policies, and to appoint its administrative officers and other personnel, under terms of subsequent paragraphs of this agreement.
3. That the Hospital Board retains final jurisdiction over the administration and supervision of the hospitals and over admission of patients to the hospitals and the assignment of beds therein.
4. That the Hospital Board will operate its hospitals in a manner and with standards consistent with similar hospitals in the United States and it shall bear all costs for supporting and maintaining a staff of interns and residents, and other personnel it requires.
5. That the South Texas Medical School will provide without cost to the Hospital Board, qualified physicians and surgeons from the Medical School faculty to supervise and direct professional services to in-patients and out-patients of

- 3 -

the teaching hospitals, and to supervise all medical training and research activities conducted in the hospitals under the auspices of the South Texas Medical School. It is further provided, however, that in the employment of qualified persons to direct and carry out the responsibilities of certain departments in the hospitals, such as Anesthesiology, Pathology, and Radiology, it will be desirable that these persons divide their time between hospital functions and functions of the South Texas Medical School, and that their joint employment by the medical school and the hospital will be indicated. The Administrator of the Hospitals and the Dean of the Medical School will agree on a fair and equitable pro rata division of their compensation by the two institutions.

6. That appointments to the teaching staff of the hospital shall be made annually by the Hospital Board only upon the recommendation of the Dean of the South Texas Medical School from the faculty of the school and that the teaching Staff and the active staff of the hospitals shall be one and the same, and the only medical staff of the hospitals.

7. The Hospital Board and the Board of Regents of The University of Texas recognize that a contractual agreement has existed between them since the fifteenth of July, 1950 and was reaffirmed on the seventeenth of September, 1957. Upon the ratification of the present agreement by due legal process by the Board of Managers of the Bexar County Hospital District and by the Board of Regents of The University of Texas it shall supersede and replace that previous agreement. In the interim, until the Dean of the South Texas Medical School is appointed, the medical staff of the hospitals will continue to be appointed as at present, i.e., applications for Staff Appointment to be approved by the Dean of the Postgraduate School of Medicine of The University of Texas and recommended by the Medical Advisory Council before appointment by the Board of Managers.

- 4 -

8. That the Hospital Board shall appoint as the Chiefs of the Departments, Services or Divisions of the hospital staff the corresponding chairmen or chief officers of the Departments or Divisions of the South Texas Medical School. Provided further that, upon nomination of the Dean of the Medical School, members of the medical staff who are not chairmen or chief officers of departments or divisions of the South Texas Medical School may be appointed by the Hospital Board as Deputy Chiefs of hospital departments, services or divisions.

9. That the Medical Advisory Council (Executive Committee) of the Medical Staff of the Hospitals shall include but not be restricted to the Dean of the Medical School and the chiefs of the hospital services of pediatrics, obstetrics and gynecology, general surgery, internal medicine *and pathologist*

10. That the South Texas Medical School and the Hospital Board recognize that their mutual interdependence in carrying out the terms of this contract will result in the operations of one affecting the operations of the other, and that there will be consultation and agreement between the Administrator of the Hospitals and the Dean of the Medical School in instances where the operations of one affect the other.

11. That decisions regarding the extent of and the number of students in undergraduate teaching in the hospitals, the intern and residency training programs, and the medical research programs will be made by the South Texas Medical School.

12. All patients in the hospitals shall be teaching patients.

13. That the By-Laws of the Hospital Medical Staff will reflect the provisions of this contract.

14. That all expenses incurred for the operation of the hospitals shall be paid by the Hospital Board and all expenses incurred for the operation of the South Texas Medical School shall be paid by the Board of Regents of The University of Texas. However, nothing in this paragraph shall prohibit subsequent agreements, subject to

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the legal powers and limitations of the parties, for the joint employment of personnel and for the pro-rata apportionment of salaries thereof or for the pro-rata apportionment of other related costs and expenditures.

15. This contract will remain in force for a period of forty years from the date of its ratification by both parties, and may be renewed for additional periods. It may be terminated by the mutual consent of the parties hereto, in writing. This contract may be amended upon mutual consent and agreement in writing by both parties.

LDH: jh
1-13-62

Committee of
the Whole

Southwestern
Medical School

COMMITTEE OF THE WHOLE
Chairman Hardie, presiding

Date: Friday, February 2, 1962, 9:30-10:00 a. m. , 1:30 p. m.

Place: Regents' Room (Main Building, Room 209)

A. EMERGENCY ITEMS. --Emergency items not included on original agenda will be presented at this time by the Chancellor and the institutional heads either for action by the Committee of the Whole or for referral to the proper standing committees. Each item presented by an institutional head shall have been cleared through the Chancellor. (Friday, February 2, 9:30 a. m.)

1. Central Administration (Chancellor Ransom)

2. Main University (Doctor Smiley)

3. Texas Western College (Doctor Ray)

4. Medical Branch (Doctor Truslow)

5. Dental Branch (Doctor Olson)

6. M. D. Anderson Hospital and Tumor Institute (Doctor Clark)

7. Southwestern Medical School (Doctor Gill)

8. Postgraduate School of Medicine (Doctor Taylor)

B. ITEMS REFERRED EITHER FOR ACTION OR FOR INFORMATION
BY THE STANDING COMMITTEES, NAMELY: (Friday, February 2,
1:30 p. m.)

1. Executive Committee
(Committee Chairman Heath)

2. Academic and Developmental Affairs Committee
(Committee Chairman McNeese)

3. Buildings and Grounds Committee
(Committee Chairman Redditt)

4. Land and Investment Committee
(Committee Chairman Madden)

5. Medical Affairs Committee
(Committee Chairman Bryan)

C. REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS

D. SPECIAL ITEMS (Friday, February 2, 1962, 3:00 p. m.)

1. Members of the Board. -- Time is allotted to give each Regent an opportunity to bring up items for consideration.

a. Chairman Hardie

(1) Amendment No. 5, Rules and Regulations, Part One, Chapter I, Subsection 4.1, Secretary of the Board of Regents. -- In conformity with the Rules and Regulations, Part One, Chapter I, Subsection 4.1, the following amendment (No. 5) to the Rules and Regulations is presented for final approval: Amend Part One, Chapter I, Subsection 4.1 by deleting and inserting in lieu thereof the following:

4.1 Appointment. -- At the regular meeting which follows the election of the Chairman and Vice-Chairman of the Board, the Board shall elect a Secretary who is not a member of the Board and who shall receive such compensation as may be fixed by the Board. The Secretary shall report and be responsible to the Board of Regents. The Secretary shall serve subject to the pleasure of the Board and may be removed by the Board at any time.

(2) Integration Suit

(2a) *Entertainment at April meeting.*

(3) Amendment to Recommendations of the Academic and Developmental Affairs Committee re Arrangements for Cotton Bowl Game on January 1, 1962 (December 1961 Minutes, Page 8) re Compensation of Doctor Hall. -- Following the December meeting, President Smiley reported to Chancellor Ransom that Doctor William L. Hall, Team Physician, would be on call ten days prior to the Cotton Bowl Game as well as during the game.

Chancellor Ransom requested President Smiley to discuss with Chairman Hardie the matter of Doctor Hall's compensation. Having received this information, Chairman Hardie polled all members of the Board except Vice-Chairman Heath, who was unavailable, and discussed amending the action taken at the December meeting to allow Doctor Hall a five per cent bonus on his full annual salary rather than on that portion paid from Intercollegiate Athletic Funds. Chairman Hardie requested President Smiley to discuss the matter with Vice-Chairman Heath which he did on December 13. The Board was unanimous in its approval of the amendment.

- (4) Inspection of Sun Bowl Stadium, Texas Western College, by University's Representative. --At the December meeting of the Board Chairman Hardie was authorized to contact the proper officials with reference to the University having an official (Clerk of the Works) to inspect construction of the work in progress on the Sun Bowl Stadium.

Pursuant thereto, Chairman Hardie discussed this matter with the El Paso County Judge who gave him a letter to the effect that if the University desires to have someone directly representing The University of Texas on the job during construction of the Sun Bowl Stadium, it would be highly satisfactory to the County of El Paso and such assistance would be appreciated.

Each Regent has received a copy of a letter from Chairman Hardie to C. H. Sparenberg under date of December 13, 1961, stating that in his opinion the job is progressing and is receiving careful attention and that at the present time he does not think it necessary for the Board of Regents to employ a clerk of the works and he suggests a delay in arranging for a clerk of the works.

- (5) The South Texas Medical Center. --Chairman Hardie reports that he has received a letter dated November 28 from Doctor James P. Hollers, Chairman of the Board of Trustees of The San Antonio Medical Foundation, stating that "options have been exercised on the approximately 300 acres of additional land contiguous to the other land owned in the South Texas Medical Center. This means that the total land owned by the Foundation, The University of Texas, and the Southwest Methodist Hospital comprises more than 500 acres dedicated for Medical Center purposes. You will be further interested to know that approximately one-third of the \$900,000 needed for the purchase of this additional land has been pledged by San Antonio business interests."

b. Vice-Chairman Heath

c. Regent Brenan

d. Regent Bryan

e. Regent Connally

(1) *addm*
(2) *Med. Sch. Pastlence*

f. Regent Madden

(1) *Revision* } *Proposing Lease Form.*
(2) *Joint meeting* } *See Pl.*

g. Regent McNeese

h. Regent Redditt

Meetings of the Board. --At the December 1961 meeting, Regent Redditt requested that at the February 1962 meeting the Board consider setting regular quarterly meetings in the same manner as corporations do. When this item is considered it would be well to be reminded of the date set out below and to consider at the same time any other items relating to scheduling meetings of the Board. Thus, there are listed the following:

- (1) February 1, 1962: It is reported for the record that the meeting of the Board scheduled at Houston on February 1, 1962, in the home of Miss Ima Hogg was cancelled since this was not a convenient date for Miss Hogg.

(2) March 8, 1962: Miss Ima Hogg has extended an invitation to the Board of Regents to meet at her home in Houston on March 8, 1962, preferably for a morning meeting and luncheon. However, Chancellor Ransom has suggested that the meeting be from 3:00 to 5:00 in the afternoon since, due to airline connections, a greater number probably can attend.

(3) April 27-28, 1962: A meeting has been scheduled in Austin on April 27-28, 1962, to consider among other things the 1962-63 Budget for The University of Texas System. It possibly should be determined whether this will include all budgets, namely: general operating, auxiliary enterprises, and Government Sponsored Research Projects.

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the Bd.*

(4) Every even numbered year Legislative Budget Requests for the next biennium must be approved by the Board by July 15.

(5) There is usually a July meeting to sell Permanent University Fund Bonds.

(6) Every other year the Board has been having out of town meetings. The last out of town meetings were:

April 1959:	Dallas
October 1959:	San Antonio
May 1960:	Galveston
October 1960:	Houston
December 1960:	El Paso
August 1961:	San Antonio

(7) Dates on Main University Calendar 1962
Football Schedule:

September 22	Oregon at Austin
September 29	Texas Tech at Lubbock
October 6	Tulane at Austin
October 13	Oklahoma at Dallas
October 20	Arkansas at Austin
October 27	Rice at Houston
November 3	S. M. U. at Austin
November 10	Baylor at Waco
November 17	T. C. U. at Fort Worth
November 22	Texas A&M at Austin

i. Regent Robertson

Interagency Contract. --The Board at its December meeting authorized Regent Robertson and Vice-Chairman Heath to negotiate an interagency contract with the State Board of Hospitals and Special Schools for the operation of a Children's Psychiatric Unit at the Medical Branch. Regent Robertson on behalf of the committee composed of himself and Vice-Chairman Heath will report the details of this contract.

2. Chancellor Ransom

a. Items that Require Action of the Board

(1) Extension of Contract for Insurance Consulting Services. --

It is recommended by Comptroller Sparenberg and Vice-Chancellor Dolley, concurred in by Chancellor Ransom, that the University's contract with A. R. Massey and Associates, Inc., Dallas, Texas, Insurance Consultants, be extended for another twelve-months period, beginning December 10, 1961, at a fee of \$800 for this period.

Mr. A. R. Massey has been the University's insurance consultant since November 18, 1954, and has rendered very satisfactory service. He assisted us in converting fire and extended coverage policies, boiler and machinery policies, and money and securities policies to a blanket system-wide basis. The previous fees charged are as follows:

first year	\$3,500.00
second year	\$1,500.00
third year	\$1,000.00
fourth to seventh years, inclusive	\$ 800.00 each

Mr. Massey's services include, in addition to consultation on miscellaneous insurance matters,

- (1) an up-to-date list of "replacement new" valuations for fire and extended coverage insurance
- (2) furnishing information on policies, rates, and adjustments in the rates
- (3) preparing a complete audit of all insurance policies including furnishing recommendations concerning changing in coverage if needed.

ProposalFeesServices

- (2) Frank W. Wozencraft Trust Fund. --Chancellor Ransom submits the following for presentation to the Regents:

"In July, 1943, the Board of Regents accepted a gift presented by Colonel and Mrs. Frank W. Wozencraft establishing the Dr. John O. McReynolds Memorial Lectureship Fund for the benefit of the Medical Branch in honor of Dr. John O. McReynolds, deceased, father of Mrs. Wozencraft (Mary Victoria McReynolds Wozencraft). \$4,000 was actually received on December 23, 1943, and an additional \$1,000 on July 31, 1944. No formal trust agreement was ever drawn, but the purpose of the gift as clearly stated was to provide income to be used to bring outstanding lecturers in the field of ophthalmology to the Medical Branch and for the purpose of publishing such lectures in permanent form.

"The \$5,000 is now a part of the Funds Grouped for Investment and the income apportioned to this principal sum averages approximately \$200 a year. The balance of the income in the fund as of July 30, 1961, was \$1,177.05. Since 1955-56, only two expenditures have been made; one of \$20 in 1956-57, and one of \$138.20 in 1958-59. Colonel and Mrs. Wozencraft have represented both by letter and personally to the Chancellor that they now desire to change the purpose of this trust to provide a Dr. John O. McReynolds Memorial Award in Premedical Studies to be awarded to premedical students at the Main University. It is the express desire of Colonel and Mrs. Wozencraft that the transfer be effected immediately with the exact title, purpose and procedures for awarding to be approved by the donor for submission to the Board at an early meeting."

- (3) An Air Force Bond for Safekeeping of Property. --Chancellor Ransom concurs in President Smiley's request to execute a bond in the amount of \$20,000 for the safekeeping of government property placed on The University of Texas campus in connection with the Air Force Reserve Officers Training Corps. This bond is for the safekeeping of property issued to educational institutions under Section 9386, Title 10, United States Code.

In 1958, the bond was in the amount of \$5,000; since 1959, the bond has been in the amount of \$12,000. The

Air Force has requested that a new bond in the amount of \$20,000 be executed because of the increased value of government property on the campus.

- b. Reports that Do Not Require Action of the Board. -- Items (2), (3), (4), (5), and (7) will be oral presentations by Chancellor Ransom.

- (1) Travel, Dr. J. C. Dolley. -- Chancellor Ransom presents the following report:

"Vice-Chancellor Dolley has been invited by the University of California to participate in and address a conference sponsored by the University of California Institute of Industrial Relations on the investment program and policies of the public funds of the State of California. He will also attend hearings of The Joint Interim Committee of the California State Senate and Assembly on The Investment Policies of Public Employee Retirement Funds. The title of his address is, 'Investment Management of The University of Texas Endowment Fund.'

"The conference and hearing will require Dr. Dolley's absence from the University from February 3 through 11. Although this means he will have to miss the second day of the Regents' Meeting, the Chancellor has approved the absence in view of the nature of the trip and the recognition of Dr. Dolley in the investment field. Dr. Dolley received his Ph. D. degree from the University of California, and it is understandable that his participation has been requested. The University of California will pay all routine travel expenses; nonroutine expenses, if any, have been authorized by the Chancellor for reimbursement from the Etter Estate Special Fund."

- (2) Comment on University Organization (in view of institutional study approved December 2, 1961)
- (3) Development Prospects, 1962 (Includes Library and Informational Center, Southwestern Medical School)
- (4) Survey on Coliseum, Main University
- (5) Status of Academic Center Program

(6) Medical Branch Proposals for Completing Building Program by Dr. Truslow and Mr. Walker. --Dr. John B. Truslow and Mr. E. D. Walker will present an oral review and explanation of the present status of the Medical Branch building program and proposed changes in plans which will alter the ten-year program. The report will be in the nature of a summary discussion and will not represent request for approval by the Regents of any new actions.

(7) Continuation Center (Gift of Mrs. J. C. Thompson)

c. Cotton Bowl, January 1, 1962; Expenses of Wives

Prior to the holidays Doctor Ransom sent each of you a letter regarding expenses of the wives to the Cotton Bowl game January 1, 1962. If the Board amends its action at the December meeting, then a list of the individuals for whom expenses were authorized should be included in the action.

Meeting
of the Board

DOCUMENTATION

MEETING OF THE BOARD OF REGENTS

- I. MINUTES OF DECEMBER 1-2, 1961. -- The Secretary has received no requests for changes or corrections to the minutes of the meeting held in Austin on December 1-2, 1961. The minutes in their final form include the substitute for Page 8 which was distributed to each of you before the final draft was distributed to other individuals concerned.
- II. REPORT OF COMMITTEE OF THE WHOLE (Chairman Hardie). -- Actions taken by the Committee of the Whole will be reported either by the Secretary in the minutes or by the Chairman of the Board at the meeting.

A. *Special sub/ Emergency Items by Institutional Heads*

FOR
REGENTS'
NOTES:

B. Items referred by Standing Com.

<i>1. Exec.</i>	}	<i>2. Acc + Mr.</i>
<i>3. B + G</i>		<i>4. L + J</i>
<i>5. Med. Affairs</i>		

C. Special Items (Chancellor + Regents)

v 9 p p - c h. -

III. REPORTS OF THE STANDING COMMITTEES, *W. R. 54*

Agenda

A. REPORT OF EXECUTIVE COMMITTEE. -- This report will be presented by Vice-Chairman Heath.

1. Report of Meeting on January 1, 1962
2. Interim Requests Approved by Mail Ballot
3. Requests to be Considered at Committee Meeting on February 2 Unless Approved by Mail Ballot Prior Thereto
4. Directorship of Intercollegiate Athletics, September 1, 1962
5. Policies for Preparing Legislative Budget Requests (1963-65)
6. Additional Items or Changes, if any

B. REPORT OF ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE. -- This report will be presented by Committee Chairman McNeese.

1. Docket
2. 1961-62 Budget (Calendar Year), Head Football Coach and Assistant Coaches, Main University (also on Executive Committee)
3. Directorship, September 1, 1962, Intercollegiate Athletics, Main University
4. Policy re Bowl Games
5. TSP - Reports and Procedures
6. Alumni House for Ex-students' Association
7. Department of Astronomy relating to Recommendations Adopted at Last Meeting
8. Campus Services, Inc.
9. Dormitories and Married Students Housing, Details of
10. Rules and Regulations, Main University: Title Emeritus
11. Request for Approval of New Degree, Master of Comparative Jurisprudence
12. Departmentalization, Texas Western College
13. Master's Degrees in Physics and Mathematics, Texas Western College
14. Special Programs for Retarded Children, Texas Western College
15. Small Class Reports, Fall Semester, Main University and Texas Western College
16. Additional Items or Changes, if any

C. REPORT OF BUILDINGS AND GROUNDS COMMITTEE. --
This report will be presented by Committee Chairman Redditt.

1. Original Recommendations of Administration
2. Supplementary Recommendations of Administration
3. Additional Items or Changes, if any

D. REPORT OF LAND AND INVESTMENT COMMITTEE. --
This report will be presented by Committee Chairman Madden.

1. Original Recommendations of Administration
2. Supplementary Recommendations of Administration
3. Additional Items or Changes, if any

E. REPORT OF MEDICAL AFFAIRS COMMITTEE. -- This report
will be presented by Committee Chairman Bryan.

1. Conference with Sealy and Smith Foundation, Medical Branch
2. Faculty Problem--Doctor Ruskin, Medical Branch
3. Interagency Contract with State Board of Hospitals and
Special Schools re Child Psychiatry Unit, Medical Branch *
4. Accreditation of School of Nursing, Medical Branch
5. Report of Negotiations re Dean, The South Texas Medical
School
6. Supplementation of Dean's Salary by San Antonio Medical
Foundation, The South Texas Medical School
7. Hospital Affiliation Agreement, The South Texas Medical
School
8. Additional Items or Changes, if any

IV. REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS. -- This
report will be presented by Board for Lease Vice-Chairman Madden.

*This will be in the report of the Committee of the Whole.

V. SPECIAL ITEMS. --As of this date, all items have been referred to committees.

VI. SCHEDULED MEETINGS. --See Page 90.