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1961 - 1962

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602	September 29-30, 1961
603	November 10-11, 1961
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606	March 8, 1962
607	April 27-28, 1962
608 - Legal Size, filed separately	June 29 -30, 1962



THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS

Material Supporting
Agenda

Meeting Date: April 27-28, 1962

Meeting No.: 607

Name: Official Copy

CALENDAR
 MEETING OF THE BOARD OF REGENTS
 OF
 THE UNIVERSITY OF TEXAS
 April 27-28, 1962

Place: Main Building, Austin, Texas

Telephone No.: GGreenwood 6-8371, Extensions 219 or 325

Friday, April 27

Page No.

8:45 a. m. Meeting of the Executive Committee 12
 (Regents Heath, Bryan, Madden,
 McNeese, and Redditt)

Room 209

9:30 a. m. Meeting of the Committee of the Whole 95

9:30 a. m. To receive report of joint
 meeting of committees in
 Galveston, April 8

10:00 a. m. To receive emergency items
 not on original agenda for
 action or for referral to
 standing committees

Room 209

10:30 a. m. Meeting of Land and Investment Committee *
 (Regents Madden, Brennan, Bryan,
 and Robertson)

Room 205

Meeting of Academic and Developmental
 Affairs Committee 28
 (Regents McNeese, Connally, Heath,
 and Redditt)

Room 209

* Attachment No. 1, legal size bound volume, and Exhibit "A"

Friday, April 27 (continued)Page No.

12:00 p. m. Lunch

Room 101

1:00 p. m. Meeting of Buildings and Grounds Committee 58
 (Regents Redditt, Brenan, Heath, and
 Robertson)

Room 102

Meeting of Medical Affairs Committee 78
 (Regents Bryan, Connally, Madden,
 and McNeese)

Room 209

2:30 p. m. Meeting of Committee of the Whole 95

Room 209

2:30 p. m. Items referred by standing
 committees, if any

3:00 p. m. Special Items

- a. Members of the Board
- b. Chancellor

Saturday, April 28

9:00 a. m. Meeting of the Board of Regents 102

Room 209

11:00 a. m. Joint Meeting of the Board of Regents and
 University Development Board

Room 212

NOTE: The time may vary in all instances, but the items will be considered in this order. If the Committee of the Whole does not finish its business on Friday, it will reconvene at 9:00 a. m. on Saturday and will be followed by the Meeting of the Board to be concluded by 11:00 a. m.

STANDING COMMITTEES
AND
COMMITTEE OF THE WHOLE
April 27-28, 1962

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- I. Standing Committees (Friday, April 27, 1962)
- A. Executive Committee (Regents Heath, Bryan, Madden, McNeese, and Redditt) 12
1. Report of Interim Actions by Mail and Telephone Ballots, February 2-April 13, 1962
 2. Report of Meeting, April 9: 1962-63 Budgets
 3. Requests to be Considered at Committee Meeting on April 27 Unless Approved by Mail Ballot Prior Thereto
 4. Amendments, 1961-62 Budget for The University of Texas System (Bound in Legal Size Volume)
 5. Legislative Budget Requests (1963-65): Policies re Main University and Texas Western College
 6. Emergency Items Presented at Meeting
 7. 1962-63 Operating Budgets for The University of Texas System
- B. Academic and Developmental Affairs Committee (Regents McNeese, Connally, Heath, and Redditt) 28
1. Central Administration
 - a. Docket
 - b. Tax Exempt Annuities for University Employees
 2. Main University
 - a. Texas Student Publications: Report of Changes
 - b. Proposed Master's Degree of Comparative Jurisprudence

- c. Status of Faculty Members Holding Research Assignments
- d. Policy re Institutional Employees as Students
- e. Intercollegiate Athletics
 - (1) Schedule of Navy-Texas Football Game, 1969
 - (2) Remodeling Hill Hall Dining Area
 - (3) Arrangements for Baylor-Texas Football Games, 1962-65

3. Texas Western College

Degree Credit for Program at Fort Bliss

4. Main University and Texas Western College

Small Class Reports, 1962 Spring Semester

5. Reminders

- a. Policy re Bowl Games, Main University
- b. Department of Astronomy, Relating to Recommendations Adopted at the December Meeting

C. Buildings and Grounds Committee

58

(Regents Redditt, Brenan, Heath, and Robertson)

1. The South Texas Medical School

Medical Sciences Building: Authorization of Preliminary Plans and Specifications and Selection of Associate Architects

2. Main University

- a. Drama Building: Award of Contract for Furniture and Furnishings, Ratification of
- b. Taylor Hall: Award of Contract for Installation of Tank, etc. for Nuclear Reactor and Additional Appropriations Therefor

Page No.

- c. Engineering-Science Building: Report of National Science Foundation Grant
 - d. Drama Building: Appropriation for Parking Area West of
 - e. Street and Drive Repairs: Approval of Plans and Specifications
 - f. Oak Trees: Removal of
 - g. Institute of Marine Science: Appropriation for Improvements to Grounds
 - h. University Club: Resolution Ratifying Execution and Delivery of Deed and Release Agreement
 - i. Gas Main: Re-Routing Caused by Construction of Engineering-Science Building
 - j. East Mall Development: Appropriation for and Authorization to Consulting Architect to Proceed with Preliminary Plans
 - k. New Geology Building: Appropriation for and Authorization to Consulting Architect to Proceed with Preliminary Plans
 - l. Old Geology Building
 - (1) Appropriation for Remodeling
 - (2) Re-Naming Of
 - m. West Mall Office Building
 - (1) Additional Appropriation
 - (2) Approval of Specifications for Furniture and Furnishings
 - n. Engineering-Science Building
 - (1) Ratification of Approval of Plans and Specifications
 - (2) Award of Contracts
 - o. Experimental Science Building: Approval of Remodeling
3. Southwestern Medical School
- a. Danciger Research Laboratories Building Appropriation for Two Additional Floors
 - b. Parking Areas: Appropriation for New

4. Texas Western College
 - a. Lots Adjacent to Campus: Purchase of 16
 - b. Easement to El Paso Electric Company and Mountain States Telephone and Telegraph Company
 - c. Housing for Married Students and Dormitory for Men; Loan to Pay Preliminary Expenses

5. Medical Branch

Damage by Hurricane Carla: Additional Appropriation for Repairs and Replacements

6. System-Wide

- a. Consulting Architect's Contract
- b. Prequalification of Bidders

D. Land and Investment Committee *
(Regents Madden, Brennan, Bryan, and Robertson)

1. Permanent University Fund

- a. Investment Matters
- b. Land Matters
- c. Bond Matters

2. Trust and Special Funds

- a. Investment Matters
- b. Gifts, Requests and Estate Matters
- c. Real Estate Matters
- d. Funds Grouped for Investment

Recommendations re Additions
(for action of Committee only)

- e. Discussion: Brackenridge Tract
 - (1) In Austin
 - (2) In San Antonio, Brackenridge Park Case

* Attachment No. 1, legal size bound volume, and Exhibit A for detailed agenda and documentation.

- E. Medical Affairs Committee 78
(Regents Bryan, Connally, Madden, and McNeese)
1. Medical Branch
 - McLaughlin Fellowship Fund: Amendment to Terms and Conditions
 2. Southwestern Medical School
 - a. Association of Physicians (Departmental Association of Physicians and Departmental Trust Funds)
 - b. Children's Medical Center Hospital: Affiliation Agreement
- II. Committee of the Whole (Friday, April 27, 9:30 - 10:30 a. m.; 2:30 p. m.) 95
- A. Report of Joint Meeting of Buildings and Grounds Committee and Medical Affairs Committee in Galveston on April 8 (Friday, April 27, 9:30 a. m.)
 - B. Emergency Items. -- Emergency items not included on original agenda will be presented at this time by the Chancellor and the institutional heads either for action by the Committee of the Whole or for referral to the proper standing committees. Each item presented by an institutional head shall have been cleared through the Chancellor. (Friday, April 27, 10:00 a. m.)
 1. Central Administration (Chancellor Ransom)
 2. Main University (Doctor Smiley)
 3. Texas Western College (Doctor Ray)
 4. Medical Branch (Doctor Truslow)
 5. Dental Branch (Doctor Olson)
 6. M. D. Anderson Hospital and Tumor Institute (Doctor Clark)

7. Southwestern Medical School (Doctor Gill)
 8. Postgraduate School of Medicine (Doctor Taylor)
- C. Items Referred Either for Action or for Information by the Standing Committees, Namely: (Friday, April 27, 2:30 p.m.)
1. Executive Committee
(Committee Chairman Heath)
 2. Academic and Developmental Affairs Committee
(Committee Chairman McNeese)
 3. Buildings and Grounds Committee
(Committee Chairman Redditt)
 4. Land and Investment Committee
(Committee Chairman Madden)
 5. Medical Affairs Committee
(Committee Chairman Bryan)
- D. Report of Board for Lease of University Lands
- E. Special Items (Friday, April 27, 3:00 p.m.)
1. Members of the Board. -- Time is allotted to give each Regent an opportunity to bring up items for consideration.
 - a. Chairman Hardie
Memorial Park, Houston
 - b. Vice-Chairman Heath
 - c. Regent Brenan
 - d. Regent Bryan
 - e. Regent Connally
 - f. Regent Madden
 - g. Regent McNeese
 - h. Regent Redditt
 - i. Regent Robertson

2. Chancellor Ransom

- a. Nondiscrimination Provisions of United States Government Contracts: Filing of Compliance Reports
- b. Wozencraft Trust Fund
- c. Progress Reports
 - (1) Welch Foundation Grant (Chair in Chemistry), Main University
 - (2) Conference Center
 - (3) Coliseum, Main University
 - (4) Private Funds for Addition to Danciger Building, Southwestern Medical School
 - (5) Membership Study Group Committee (Mission '73), Texas Western College
 - (6) Study of Accounting and Business Procedures, Central Administration and Main University
 - (7) The South Texas Medical School (Including selection of Dean, etc.)

3. Scheduled Meetings of the Board

AGENDA
MEETING OF THE BOARD OF REGENTS
OF
THE UNIVERSITY OF TEXAS
April 28, 1962

Page No.

I. Minutes

March 8, 1962

II. Report of the Committee of the Whole (Chairman Hardie)

III. Reports of Standing Committees

- A. Executive Committee
(Committee Chairman Heath)
- B. Academic and Developmental Affairs Committee
(Committee Chairman McNeese)
- C. Buildings and Grounds Committee
(Committee Chairman Redditt)
- D. Land and Investment Committee
(Committee Chairman Madden)
- E. Medical Affairs Committee
(Committee Chairman Bryan)

IV. Board for Lease of University Lands
(Board for Lease Vice-Chairman Madden)

V. Special Items, if any

VI. Scheduled Meetings (If not included in Report of
the Committee of the Whole)

ITEMS ADDED TO AGENDA AFTER THIS VOLUME WAS DISTRIBUTED:

Executive
Committee

EXECUTIVE COMMITTEE

Date: Friday, April 27, 1962

Time: 8:45 a. m. -9:30 a. m.

Place: Main Building, Room 209

Members: Mr. Heath, Chairman
Mr. Bryan
Mr. Madden
Mr. McNeese
Mr. Redditt

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7. 1962-63 Operating Budgets for The University of Texas System	26

NOTE: The following report has not been checked by Vice-Chairman Heath, Chairman of the Executive Committee, and it is subject to changes he desires to make.

A. EXECUTIVE COMMITTEE. --Since the last report of the Executive Committee on February 3, 1962, the committee (a) has approved unanimously by mail ballot, unless otherwise indicated, the interim requests set out below and (b) has had one meeting--April 9 in Galveston--to review the 1962-63 operating budgets for the system.

1. REPORT OF INTERIM REQUESTS APPROVED BY EXECUTIVE COMMITTEE, FEBRUARY 2-APRIL 13, 1962, FOR CONSIDERATION BY THE BOARD OF REGENTS. --It is recommended by the Executive Committee that the following, including amendments to the 1961-62 Budget, travel requests, amendments to the classified personnel pay plans, and miscellaneous items, be approved. Each item has been properly channelled and has the approval of the respective institutional heads and the Chancellor. (For the information of those Regents not on the Executive Committee, the documentation for each item recommended as prepared and as presented by the Administration follows page 26.)

a. MAIN UNIVERSITY: AMENDMENTS TO THE BUDGET
(25-B, 26-B, 27-B, 28-B, 29-B, 31-B, 32-B)

- (1) Amend the Budget of the National Science Foundation Grant by increasing the salary rate of Nripendra C. Sinha, Research Engineer III, Civil Engineering, from \$4,020 to \$6,780 for twelve months, effective February 1, 1962, funds to come from NSF Grant. (25-B)
- (2) Amend the 1961-62 Budget for Sponsored Research Projects on Page 10 by increasing the salary rate of Kermit Wayne Harvel, Research Scientist (Math) II, Defense Research Laboratory, from \$3,660 to \$6,468 for twelve months and appointing him full time, effective February 1, 1962, funds to come from Government Contract. (The Budget listed the salary rate at \$5,784 but he was only paid at the rate of \$3,660 pending receipt of his B. A. degree.) (26-B)
- (3) Amend the 1961-62 Budget for Sponsored Research Projects on Page 14 by increasing the salary rate of Brian McGarvey Spinks, Research Scientist I, Defense Research Laboratory, from \$3,072 to \$5,028 for twelve months and appointing him full time, effective February 1, 1962, funds to come from Government Contract. (26-B)

- (4) Amend the 1961-62 Main University Budget on Page 316 by transferring \$20,000 from the Unallocated Salary Account to the Unallocated Maintenance, Operation and Traveling Expenses Account. (27-B)
 - (5) Amend the Budget of the Government Contract for the Defense Research Laboratory by increasing the salary rate of Alexander A. J. Hoffman, Research Scientist V, Defense Research Laboratory, from \$6,780 to \$8,520 for twelve months, effective March 1, 1962, funds to come from Government Contract. (28-B)
 - (6) Amend the Budget of the Government Contract for the Genetics Foundation by increasing the salary rate of Robert W. Riess, Research Scientist II, Genetics Foundation, from \$4,392 to \$6,468 for twelve months, effective March 1, 1962, funds to come from Government Contract. (29-B)
 - (7) Amend the 1961-62 Main University Budget by increasing the salary rate of Edward M. Tomsu, Administrative Assistant, Office of Government Sponsored Research, from \$3,660 to \$5,268 for twelve months, effective March 1, 1962, funds to come from Departmental Funds-General Budget. (This item has been added since the budget was originally approved.) (31-B)
 - (8) Amend the 1961-62 Main University Budget on Page 238 by transferring from Maintenance and Operation \$2,250 to Travel in the Computation Center. (32-B)
- b. TEXAS WESTERN COLLEGE: AMENDMENTS TO THE BUDGET (24-B, 30-B)
- (1) Amend the 1961-62 Budget of Texas Western College on Page 8 by transferring \$200 from Assistants (Hourly) to Travel in Bureau of Placement and Office of Classified Personnel. (24-B)
 - (2) Amend the 1961-62 Budget of Texas Western College by appointing Eddie L. Mullens, Athletic Publicity Director, at a salary rate of \$7,600 for twelve months, effective March 16, 1962, funds to come from Intercollegiate Athletics. (30-B)

- c. MAIN UNIVERSITY: TRAVEL ITEMS (25-T, 30-T, 31-T, 32-T). --Approve the following travel requests for Main University:

(1) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Lloyd A. Jeffress, Professor of Psychology (25-T)	January 24- February 11, 1962	Long Beach, California

Purpose: To carry out research on a government contract within the Defense Research Laboratory.

Expenses: All travel expenses will be paid by funds provided by the contract.

(2) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Ernest F. Haden, Professor of Romance Languages (30-T)	March 3 - March 18, 1962	Cali, Columbia

Purpose: To advise with the staff of the Universidad del Valle on setting up a program in English.

Expenses: Travel expenses will be paid by the Rockefeller Foundation.

(3) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Robert John Beyers, National Science Founda- tion Post Doctoral Fellow, Institute of Marine Science (31-T)	March 28- April 11, 1962	University of Puerto Rico, Mayaguez, Puerto Rico

Purpose: To make measurements of diurnal metabolism (photosynthesis and respiration) of symbiotic tropical coelenterates.

Expenses: Travel expenses will be paid from National Science Foundation Grant G-8902.

(4) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Wilson S. Stone Professor of Zoology	March 21- April 18, 1962	Christmas Island

Dr. Marshall R. Wheeler,
Professor of Zoology
(32-T)

Purpose: To carry out a special research project in connection with the Atomic Energy Commission.

Expenses: Travel expenses will be paid from funds under contract AT-(40-1)-2952.

- d. **MEDICAL BRANCH: TRAVEL ITEMS (26-T, 29-T).** --
Approve the following travel requests for Medical Branch:

(1) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Donald A. Rappoport, Ph. D. Associate Professor, Department of Pediatrics (26-T)	June 10- June 28, 1962	Goteborg, Sweden

Purpose: To present a paper on "Glycolysis and ATP Generation in Isolated Nuclei from Newborn Rat Brain" at the International Symposium on Enzymic Activity of the Central Nervous System.

Expenses: Travel expenses estimated at \$1,000 will be reimbursed partially from a U. S. Public Health Service Contract and partially from the Pediatric Departmental Consultation Fee Fund, a current restricted fund.

(2) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Mr. Charles Tuttilomondo, Instrument Mechanic, Department of Physical Plan (29-T)	March 26- May 14, 1962	Odessa, Texas

Purpose: To attend an Industrial Instrumentation course for six weeks at the School of Instrument Technology, Odessa College.

Expenses: Travel expenses estimated at \$900 will be paid from the Sealy and Smith Current Restricted Fund Account No. 947292.

(3) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Miss Barbara R. Barton, Assistant Director School of Physical Therapy and Clinical Department (29-T)	June 16- August 4, 1962	San Francisco and Palo Alto, California

Purpose: To attend the National Conference of the American Physical Therapy Association in San Francisco and to attend a special course at Stanford University Division of Physical Therapy in Palo Alto.

Expenses: Travel expenses estimated at \$500 will be paid from the United Cerebral Palsy Grant for Rehabilitation, Current Restricted Fund, Account No. 960290.

- e. DENTAL BRANCH: TRAVEL ITEM (33-T). --Approve the following travel request for Dental Branch:

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Edward C. Hinds, Bertner Professor of Surgery (33-T)	May 17- June 4, 1962	New York City

Purpose: To attend the First International Symposium of the Manhattan Eye, Ear, Nose and Throat Hospital as official representative of The University of Texas Dental Branch and to serve as a member of the panel on Jaw Malformations at the Symposium on Plastic Surgery of the Face.

Expenses: Travel expenses estimated at \$524 will be paid from general budgeted travel funds.

- f. M. D. ANDERSON HOSPITAL AND TUMOR INSTITUTE: TRAVEL ITEM (28-T). --Approve the following travel request for M. D. Anderson Hospital and Tumor Institute:

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Wataru W. Sutow, Associate Pediatrician (28-T)	March 2- March 23, 1962	Marshall Islands

Purpose: To participate in the eighth annual survey to determine the medical effects of fallout radiation on Marshall Island natives who were accidentally exposed to radiation in 1954.

Expenses: This survey is sponsored by the Atomic Energy Commission and there will be no expense to the University.

- g. SOUTHWESTERN MEDICAL SCHOOL: TRAVEL ITEMS
(27-T, 34-T). --Approve the following travel requests for
Southwestern Medical School:

(1) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Donald Seldin, Professor and Chairman of the Department of Internal Medicine (27-T)	July 17- September 17, 1962	Germany, Holland, England, Denmark

Purpose: To attend meetings of the International Congress of Internal Medicine in Germany and the International Congress of Physiology in Holland and to visit several laboratories in England, Germany and Denmark.

Expenses: Travel expenses will be paid under a U. S. Public Health Service Grant to the amount of \$1,000; any over this amount will be paid by the Heddens-Goode Foundation Grant.

(2) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. J. D. Wilson, Assistant Professor of Internal Medicine (27-T)	June 21- June 29, 1962	London, England Leiden, The Netherlands

Purpose: To lecture at St. Mary's Medical School, London, England, and to attend an International Symposium at Leiden, The Netherlands.

Expenses: All travel expenses will be paid by the Ciba Foundation.

(3) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. S. Edward Sulkin, Professor of Microbiology and Chairman of the Department of Microbiology (34-T)	April 22- May 15, 1962	Japan Korea Formosa

Purpose: To meet with medical officers of the 406th Medical General Laboratory in Japan, with officers in Korea, and with officers of the Naval Medical Research Unit No. 2 in Taipei, Formosa.

Expenses: Travel expenses will be paid from an Army Contract and grant funds.

(4) Name	Period of Absence	Destination
Dr. Jack S. Krohmer, Associate Professor of Radiology (34-T)	August 1-31, 1962	Harrogate, Yorkshire, England Vienna, Austria

Purpose: To present a paper at the International Congress on Radiation Research and visit the International Atomic Energy Commission in Vienna, Austria; to make arrangements for this agency for employment of United States Scientists in his capacity as Placement Director of the American Association of Physicists in Medicine.

Expenses: Travel expenses from Dallas to New York City and return will be paid from Conferences, Lectures and Attendance at Scientific Meetings; funds for the European travel have been requested from the National Science Foundation.

- h. TEXAS WESTERN COLLEGE: AMENDMENT TO THE 1961-62 AND 1962-63 CLASSIFIED PERSONNEL PAY PLAN(16-C1). --Amend the 1961-62 and 1962-63 Classified Personnel Pay Plan of Texas Western College by adding the following, effective March 1, 1962:

Code	Title	Monthly \$ Range	Annual \$ Range	Step No.
2100	Laboratory Research Assistant I	164-215 (1)	1968-2580	15
2101	Laboratory Research Assistant II	225-267 (1)	2700-3204	21
2102	Laboratory Research Assistant III	279-335 (1)	3348-4020	26
2111	Research Engineer-Scientist Associate I (Group of Classes)	419-514 (2)	5028-6168	35
2112	Research Engineer-Scientist Associate II (Group of Classes)	482-592 (2)	5784-7104	38
2113	Research Engineer-Scientist Associate III (Group of Classes)	565-680 (2)	6780-8160	41
2114	Research Engineer-Scientist Associate IV (Group of Classes)	620-740 (2)	7440-8880	43

- i. DENTAL BRANCH: AMENDMENT TO THE 1961-62 AND 1962-63 CLASSIFIED PERSONNEL PAY PLAN (17-C1). -- Amend the 1961-62 and 1962-63 Classified Personnel Pay Plan of the Dental Branch by deleting the following:

<u>Class</u>	<u>Title</u>	<u>Range</u>	<u>Range Number</u>
3400	Printing Plant Operator	382-482	33

and substitute in lieu thereof, effective March 1, 1962:

3400	Printing Plant Operator	382-539	33*
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*Indicates six intermediate steps instead of four.

- j. MAIN UNIVERSITY: AUTHORIZATION FOR PLANS AND SPECIFICATIONS, ENGINEERING-SCIENCE BUILDING (7-M). -- Ratify the approval of the final plans and specifications for the Engineering-Science Building at the Main University with authority to Comptroller Sparenberg to authorize for bids to be opened on April 24 at 2:30 p. m. and bids to be submitted to the Board at its April 1962 meeting.

The Board of Regents at its meeting on March 8, 1962, authorized the Executive Committee to consider the final plans and specifications for the Engineering-Science Building at the Main University as soon as completed and approved by the staff with authority to Comptroller Sparenberg to advertise for bids to be presented to the Board for consideration at a later meeting.

On Wednesday, March 20, 1962, Comptroller Sparenberg reported that subject to a few minor corrections the final plans and specifications had been approved by Doctor J. E. Weiler, representing Doctor C. P. Boner, Director of the Defense Research Laboratory; J. Neils Thompson, official representative of the College of Engineering, and representing Dean W. W. Hagerty; Doctor B. B. Kinsey, Faculty Building Committee, Comptroller Sparenberg, and Doctor Dolley, representing the Chancellor. The few minor corrections were completed by March 24.

- k. MAIN UNIVERSITY: INTERCOLLEGIATE ATHLETICS, INCREASE IN PRICE OF TICKET TO O. U. - TEXAS GAME (8-M). -- Approve an increase in the price of a ticket for the Oklahoma-Texas Football game in Dallas, October 13, 1962, from \$4.50 to \$5.00. (This increase was recommended by the Intercollegiate Athletics Council and was concurred in by President Smiley and Chancellor Ransom.)

2. REPORT OF MEETING, APRIL 9, 1962: 1962-63 BUDGETS FOR THE UNIVERSITY OF TEXAS SYSTEM. -- The Executive Committee of the Board of Regents of The University of Texas met on April 9, 1962, at 11:00 a. m. in the Jack Tar Hotel for the sole purpose of reviewing the proposed 1962-63 operating budgets for The University of Texas system. In arranging for a joint meeting of the Buildings and Grounds Committee and the Medical Affairs Committee on April 8, it was deemed an economic measure to have the Executive Committee meet at that time for the purpose stated above; and other Regents present were invited to sit in on this committee meeting.

ATTENDANCE. --

Members of the Executive Committee:

Chairman Heath, presiding	Secretary Thedford
Regent Bryan	
Regent Madden	

Other Members of the Board of Regents:

Regent Connally
Regent Robertson

Administrative Officials:

Chancellor Ransom
President Smiley
Vice-Chancellor Haskew
Assistant to the Chancellor Landrum
Budget Officer Graydon

- a. SUMMARIES OF 1962-63 BUDGETS FOR THE UNIVERSITY OF TEXAS SYSTEM. -- Budget Officer Graydon distributed at the meeting budget summaries of the 1962-63 budget recommendations to be presented by the Administration at the April meeting of the Board. Copies of the budget were not available. The summary sheets will be distributed to the other members of the Board for study when the copies of the proposed budgets are distributed. Among other items, Mr. Graydon called to the attention of the Committee the number of new positions and the number of salary increases in both the academic and classified personnel staffs of the component units.

The Main University budget certainly being larger and more complex required more discussion. The Available Fund enters into the picture of the Main University Budget only. Upon inquiry, it was pointed out that the recommendations of the Administration now call for \$2,575,000 from the Available Fund which is the same as the 1961-62 Budget. However, this amount from the Available Fund does not include the appropriation for the Excellence Fund. It, too, is the same amount as for the past two years.

Chairman Heath called on President Smiley who presented the following recommendations:

1. That \$265,000 from the Available Fund be allowed for salaries of assistant and associate professors in an effort to raise the assistant professors' average salary to \$7,700 for nine months and the associate professors' average salary to \$9,500 for nine months.
2. That \$250,000 be allocated from the Available Fund in support of broad areas of research limited directly and indirectly to the general space program and space assignments as funds. It being understood that the funds will not be used in any fashion for faculty salaries, but will be used for research assistants, fellowships, and scholarships--in broad categories as astronomy, communications, etc.

The Regents present at this meeting agreed to go along with these requests with the full knowledge of all that copies of the proposed 1962-63 Budgets of The University of Texas system would be distributed before the April meeting and that the committee would have opportunity to look at the Budgets at that time.

- b. **APPROPRIATION OF \$125,000 FROM UNEXPENDED PLANT FUNDS.**-- President Smiley requested, and the Regents concurred in, the continuance of the Ten-Year Plan for up-dating teaching equipment at the Main University and requested that there be approved an allocation of \$125,000 for this purpose for 1962-63 from Unexpended Plant Funds: New building construction, utilities expansion, and air conditioning projects--unallocated.

(The Ten-Year Plan set forth an allocation, contingent upon annual regental appropriation, of \$1,500,000 for up-dating

teaching equipment at the Main University. This is the second appropriation for up-dating teaching equipment. \$350,000.00 was also appropriated in 1961-62 for this purpose. Therefore, with this appropriation, a total of \$475,000.00 has been allotted from the amount of \$1,500,000.00 shown in the original Ten-Year Plan.) This item will require a separate motion from that adopting the budgets, since this item does not appear in the published budget.

3. REQUESTS TO BE CONSIDERED AT COMMITTEE MEETING ON APRIL 27 UNLESS APPROVED BY MAIL BALLOT PRIOR THERETO (35-T THROUGH 39-T). -- The following travel requests, submitted through proper channels, have been approved by Vice-Chairman Heath and have been distributed to the members of the Executive Committee for their consideration:

a. MAIN UNIVERSITY: TRAVEL ITEMS (36-T, 38-T, 39-T)

(1) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Mr. Frank H. Wardlaw, Director of The University of Texas Press (36-T)	June 17- July 2, 1962	Palo Alto, California Honolulu, Hawaii

Purpose: To California to preside at the annual meeting of the Association of American University Presses and at a meeting of the Executive Committee of that association at Stanford University. Mr. Wardlaw will be the official representative of The University of Texas Press at these meetings; to Hawaii to speak at the Trans-Pacific Conference on Scholarly Publishing at the University of Hawaii.

Expenses: Travel expenses to California and per diem for this part of the trip will be paid from The University of Texas Press Revolving Publication Fund; from California to Hawaii and return and five days per diem will be paid from non-University funds.

(2) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. D. J. Sibley, Jr. , Medical Associate, Clayton Foundation Bio- chemical Institute (36-T)	March 16- April 20, 1962	New Orleans New York Boston Philadelphia Pittsburg Washington, D. C. Chicago

Purpose: To carry out activities of the Clayton Foundation Biochemical Institute .

Expenses: Travel expenses will be paid from Agency Funds held by the University for the Clayton Foundation Biochemical Institute.

(3) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Miss Joyce B. Kephart, Research Scientist, Plant Research Institute (38-T)	April 15- May 12, 1962	Washington, D. C. New York Storrs, Connecticut Cambridge, Massachusetts Philadelphia, Pennsylvania

Purpose: To conduct research in and consult with members of the staff of the National Institutes of Health, Rockefeller Institute, the Institute for Cellular Biology, and the Biological Laboratories of Harvard University with respect to research being conducted in the Plant Research Institute at The University of Texas. Miss Kephart will also meet with the Program Committee of the Fifth International Congress of Electron Microscopy to plan for the development of a program for the section on ultra-structural changes in development and growth.

Expenses: Travel expenses estimated at \$795 will be paid from grant funds.

(4) <u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Mr. Robert P. Gilbert, Technical Staff Assistant III, Department of Physics (39-T)	April 16- May 16, 1962	Burlington, Massachusetts

Purpose: To visit the High Voltage Engineering Corporation in Burlington where he will be trained and familiarized with the CN tandem injector machine that is to be installed in the new nuclear physics laboratory.

Expenses: Travel expenses estimated at \$705 will be paid from the Research in Nuclear Physics Travel Account.

b. MEDICAL BRANCH: TRAVEL ITEM (37-T)

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Dr. Robert D. Yates, Instructor in Anatomy (37-T)	April 1- August 1, 1962	Harvard Medical School

Purpose: To be reassigned to a special research project in Dr. Don Fawcett's Electron Microscope Laboratory at Harvard Medical School.

Expenses: Travel expenses and per diem while in transit will be paid from a grant fund.

c. SOUTHWESTERN MEDICAL SCHOOL: TRAVEL ITEM (35-T)

<u>Name</u>	<u>Period of Absence</u>	<u>Destination</u>
Mr. William A. Bonner, Research Scientist in Pathology (35-T)	April 29- May 20, 1962	Stockholm, Sweden Giessen, Germany London & York, England Oxford University

Purpose: To visit laboratories to gain information which can be applied to work being done in the Department of Pathology.

Expenses: Travel expenses will be paid from one or more applicable grant sources.

4. AMENDMENTS, 1961-62 BUDGET FOR THE UNIVERSITY OF TEXAS SYSTEM (BOUND IN LEGAL SIZE VOLUME). -- The proposed amendments to the 1961-62 Budget for The University of Texas system as submitted by each institutional head and approved by the Chancellor is in the legal size bound volume.

5. LEGISLATIVE BUDGET REQUESTS (1963-65): POLICIES RE MAIN UNIVERSITY AND TEXAS WESTERN COLLEGE. --At the February 1962 meeting of the Board, policies for preparing the 1963-65 Legislative Budget Requests were adopted with the understanding "that additional information based on the formula rates fixed by the Texas Commission on Higher Education and based on the instructions to be issued by the Commission, the Legislative Budget Board, and the Executive Budget Office would be presented at the April meeting."

Mr. Cox tells me that the Texas Commission on Higher Education did not meet until Monday, April 9, and that this information will be prepared as supplementary material.

6. EMERGENCY ITEMS PRESENTED AT MEETING. --This is merely a provision made for any emergency items that may arise between April 12 and April 27, the date of the meeting.

7. 1962-63 OPERATING BUDGETS FOR THE UNIVERSITY OF TEXAS SYSTEM. --The proposed 1962-63 Budgets for The University of Texas system--that is general operating budgets-- will be distributed to the Regents via certified mail at the earliest possible date. It is likely that you will receive some of these budgets before you receive this volume, Material Supporting the Agenda.

COMMENTS AND/OR CONCLUSIONS RE EXECUTIVE COMMITTEE:

Academic and
Developmental
Affairs Committee

ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

Date: Friday, April 27, 1962

Time: 10:30 a. m.

Place: Main Building, Room 209

Members: Mr. McNeese, Chairman
Dr. Connally
Mr. Heath
Mr. Redditt

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B. ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE

1. CENTRAL ADMINISTRATION

- a. DOCKET. -- The Docket (Attachment No. 2) was forwarded to you on April 13 in the legal size bound volume together with an outline. Please note at the close of the outline a "summary of gifts and grants reported in the docket."
- b. TAX EXEMPT ANNUITIES FOR UNIVERSITY EMPLOYEES.-- Central Administration has presented the following information:

Legal Authority

Senate Bill 17, Third Called Session, 57th Legislature, specifically authorized public school boards and boards of regents for State colleges and universities to purchase for their employees annuities under Section 403(b) of the Internal Revenue Code. The bill authorizes but does not direct such action.

State Comptroller's Ruling

Central Administration has checked with the State Comptroller's Office and has been advised that the State Comptroller will pay warrants drawn by State colleges and universities payable to insurance companies for purchase of annuities certified by the institution to comply with Section 403(b). This places the burden upon the institution to determine that each such payment complies with the provisions of Section 403(b).

Request for Ruling

The following request for a ruling has been presented to the Internal Revenue Service:

The University of Texas hereby requests an official ruling on the tax exempt status of annuities purchased for employees, as authorized by Section 403(b), Internal Revenue Code, under the following conditions and procedures:

1. The University will continue to determine and fix the total compensation to be paid each employee for a contract period not extending beyond the institution's fiscal year.
2. The institutional annual budget format will indicate total compensation only and the institutional appointment notices to the individual employees will show total compensation only.

3. Thereafter, but prior to the performance of any services under an employment contract, the University will contract with any employee to designate a portion of his monthly gross compensation to be used by the institution to purchase an annuity for the employee.
4. Monthly gross compensation is the total of net cash salary, withholdings, and the amount contributed by the institution for the purchase of annuity.
5. The "exclusion allowance" provided for in the "Technical Amendments Act", as amended, will be calculated and observed for each employee for whom an annuity is purchased.

No Reply

While we have not yet received a reply from Washington to this request, we have seen rulings made to other out-of-State institutions under similar prescribed conditions which were favorable. We have every reason to anticipate a favorable ruling on our request.

Questions to
be Answered

The following policy questions need to be determined by the Board of Regents:

1. Should tax-deferred annuities be made available to such employees of The University of Texas system as elect to participate?

To the extent permitted by current law, this fringe benefit has been made available for many years by a great many private institutions and a number of State-supported institutions. Since the amendments to the Internal Revenue Code in 1958 and 1960, the number of state institutions participating has increased appreciably. Most of the major state universities are now participating or are planning to participate. Information has been received that several of our Texas institutions plan to take advantage of Senate Bill 17 to provide these tax-deferred annuities to their employees. A great deal of interest has been evidenced by members of the faculties of the several units of The University of Texas,

particularly of the medical schools. Although it is not anticipated that a very appreciable number of faculty members will avail themselves of this privilege in the beginning, it is believed that failure to inaugurate this fringe-benefit program might well act as a detriment in future recruiting of faculty from other states and other institutions.

2. Should the University limit the number of companies from whom it will purchase annuities for the benefit of its employees?

Any one of four policies might be followed:

(a) Purchase annuities from whatever companies are selected by the employees. (b) Permit selection from a group of companies which meet certain criteria. (c) Develop specifications and contract solely with the company providing the most favorable terms. (d) Follow the procedure in (c), but allow as an alternative purchase of an annuity from the Teachers' Insurance Annuity Association.

The first alternative requires the most bookkeeping on the part of the University, but unless the number of companies becomes quite large, this method can be handled. This alternative provides the greatest flexibility for the individual faculty member, but it also places the sole responsibility upon the faculty member to determine the responsibility of the company which he chooses. The second alternative reduces the freedom of choice of the employee, but proper screening of companies by the University could assure that contracts would be made only with reputable companies. The Board may not deem it the appropriate function of the University to provide this service. The adoption of alternative (c) might assure more employees getting the most favorable terms. Information has been received that some out-of-state institutions follow this procedure and certain Texas insurance companies have indicated that they have submitted bids to institutions following such procedure. Even though the Board may determine that bids should be taken and a carrier selected based on the most favorable terms the administration strongly recommends that employees have the privilege of choosing TIAA. Because

this non-profit organization is the most popular with teachers the country over, not to allow this as a choice would be a deterrent to recruitment and a handicap to our own teachers.

2. MAIN UNIVERSITY

- a. **TEXAS STUDENT PUBLICATIONS: REPORT OF CHANGES. --** At the February meeting of the Board, the Administration and the Department of Journalism were authorized "to make such changes concerning Texas Student Publications, Inc., as it is deemed best."

Under date of March 18, Chancellor Ransom circulated to each of you the proposals of the Texas Student Publications Board, together with President Smiley's comments.

Article X of the Charter provides

Any Amendment to the Charter of Texas Student Publications, Inc., upon receiving a majority of the ballots cast on such an amendment in a student election and approved by the Board of Regents, or any Amendment of the Charter passed by the Board of Regents shall be submitted by the Chairman of the Board of Regents to the Secretary of State as an Amendment to the Charter. (Approved by the Board of Regents, December 17, 1948.)

As soon as the changes made by the Administration are reported to the Board, they should be made a matter of record and submitted in accordance with the Charter.

- b. **PROPOSED MASTER'S DEGREE OF COMPARATIVE JURISPRUDENCE. --** At the Board's February meeting, Dean Keeton was requested to prepare an explanation of the proposed Degree of Master of Comparative Jurisprudence and was asked to appear before the Board with reference to this proposal at the April meeting. In compliance therewith, Dean Keeton on February 19 furnished Chancellor Ransom with the following statement in the form of a letter:

Dean
Keeton's
Statement

I am writing with reference to the request from the Board of Regents for an explanation of the proposed Degree of Master of Comparative Jurisprudence. I shall be glad to appear before the Board if they wish me to do so.

Purpose

For your information and that of the Board, I submit the following: The purpose of the degree of Master of Comparative Jurisprudence is to provide a degree for graduate work by students holding the equivalent of a Bachelor of Laws Degree from an accredited foreign law school.

It has been our experience that foreign-trained law students lacking a top-notch knowledge of the English language, and trained in the civil law system, are unable in the normal course of events to fulfill the very rigorous qualifications for an LL. M. Degree. The LL. M. Degree can be used in some states as the equivalent of an LL. B., and it is our desire to give a degree to foreign students which would not permit them to take an American bar examination.

By using the word "jurisprudence" instead of "law" in the degree title, we are able to make a very definite distinction from the ordinary Master of Laws Degree, and the title for the new degree is designed to avoid any confusion.

Precedent
for Degree

There is a very definite precedent for this degree, as the following brief survey will show: The University of Chicago Law School offers a special degree for graduates of foreign law schools, and the degree is Master of Comparative Law. New York University Law School gives a Master of Comparative Jurisprudence to graduates of foreign law schools unable to meet the requirements for an LL. M. Georgetown University Law School gives an L. C. D. (Doctor of Comparative Laws) to their foreign law school graduates. The University of Michigan gives their foreign law graduates a Master of Comparative Laws Degree, as distinguished from their ordinary LL. M.

The civil law background of the foreign students makes it almost inevitable that their graduate work should receive a different degree than that given to those trained in the Anglo-American system of law.

In view of the increased numbers of foreign students coming to this country, and in view of the competition between law schools to have a number of foreign students in residence, it is desirable to offer a degree which will serve to indicate that the foreign student has done a job of work in a creditable fashion.

Until now we have been unable to give a degree of any sort to foreign students that have come here on fellowship or

through other programs. This is considered a very definite handicap by the students themselves and by the agencies sending students to us.

That our objective is to avoid giving anyone a degree, even a foreign student, with a Master of Laws label unless it means the same thing for everybody--that is work of a very high calibre. On the other hand, it is not good to deprive a capable foreign student of some evidence of his good work simply because he is unable because of language difficulties to measure up to the degree of excellence of our American graduate students. It will also be obvious that there is no novelty about this, as some of the other good law schools are finding a proposal of this kind to be desirable.

- c. STATUS OF FACULTY MEMBERS HOLDING RESEARCH ASSIGNMENTS. --Central Administration is presenting for your consideration a statement of policy concerning the status of faculty members holding research assignments:

The Graduate Council has formulated the following policy statements concerning the future status of faculty members holding research assignments. These statements have been approved by Dr. Whaley, Dr. Hackerman, and President Smiley. As submitted below by Central Administration for approval, these statements have minor editorial changes:

In order to assist in the clarification of the status of faculty members holding research assignments from The University of Texas, the Graduate Council affirms that:

1. The ordinary duties of a faculty member at The University of Texas include both teaching and research, with varying fractions of time allotted to each function.
2. The assignment of a faculty member to full time duties in either research or teaching for a limited period of time in no way alters the normal relationship between the faculty member and the University.

The normal functions of the University are served by research performed by the faculty member whether performed during a period of time in which he is also engaged in teaching or during a period in which he is assigned to full research duties.

3. Assignment of faculty members to full time research duty is done by administrative selection with advisory assistance as requested from a faculty committee on a basis of potential benefits to accrue to the University from such assignments.

Summer research awards may be made to faculty members to allow them to continue their research during the summer months. Such awards differ from research made during the academic year in the following respects:

1. The recipients of summer research awards would not otherwise receive any stipend from the University during the period covered by the award. The award does not, therefore, constitute a reassignment of the faculty member to different duties during the period in which he is regularly employed.
2. The stipend received by the recipient of a summer research award is less than that which he would receive if he were employed by the University for summer teaching during the same period.

The purpose of these statements is to make clear that research assignments of members of the faculty during the long session are considered a part of their regular duties but that full-time assignments to research during the summer are in the nature of research grants. Although the University will withhold income tax as in the case of all payments for services, it may be possible for the recipients of these grants to satisfy the Internal Revenue Service for tax-exempt grants.

- d. POLICY RE INSTITUTIONAL EMPLOYEES AS STUDENTS. -- The Rules and Regulations of the Board of Regents, Part One, Chapter III, Section 29, Page 33, reads as follows:

Institutional Employees as Students. -- The Institutional Supplement for each of the component teaching institutions shall express the institutional policy as to the amount of course work full-time and part-time employees shall be permitted to carry.

Since we do not have the institutional supplements yet, Main University operates under the Regents' quantity of work rule

for regular University employees. The rule now in effect was approved on January 10, 1959, and reads in part as follows:

"A full-time employee shall be entitled to register for not more than a total of 3 semester hours of course work per long session semester or summer session."

Mr. Jack Holland, Director of Personnel, recommends re-statement of this sentence of the regulation as follows:

"A full-time employee may register for not more than a total of 3 semester hours of course work, per long session semester or summer session, in the hours from the beginning to the end of his work day."

This change in wording is recommended to clarify the intent of the rule. Confusion has arisen in the application of the regulation because it is now possible for employees to register for regular University evening course work outside their regular working hours.

The Chancellor's Office joins President Smiley in recommending approval.

- e. INTERCOLLEGIATE ATHLETICS. -- The following recommendations approved by the Athletics Council, concurred in by President Smiley and Chancellor Ransom, were in the minutes of the Athletics Council sent to you on March 16 and April 11, respectively. They are now presented for the Board's consideration:

- (1) Schedule of Navy-Texas Football Game, 1969. -- It is recommended that the scheduling of a game with Navy under the following terms on October 4, 1969, at Austin be approved:

Navy has agreed to come to Austin for the game subject to a \$20,000 guarantee, or in lieu thereof, as an option,

fifty per cent of the net gate receipts of the game, whichever is the greater. Net receipts are defined as gross receipts from ticket sales and live television less the cost of officials; cost of printing tickets and gate force on the day of the game. This follows the pattern of other football agreements.

With the approval of this recommendation, The University of Texas football schedule for 1969 would be as follows:

September 20, 1969	Open for out-of-town game
September 27	Texas Tech at Austin
October 4	Navy at Austin
October 11	Oklahoma at Dallas
October 18	Arkansas at Arkansas
October 25	Rice at Austin
November 1	SMU at Dallas
November 8	Baylor at Austin
November 15	TCU at Austin
November 27	Texas A&M at College Station

- (2) Remodeling Hill Hall Dining Area. -- It is recommended that the Board approve the remodeling of Hill Hall dining area to the extent of \$19,400, payable from the Athletic Council General Account No. 28-1002-0010. The following are details that will enter into the proposed remodeling project:

The original Hill Hall Dining Area was built in 1939 and enlarged in 1950. Most of the dining room chairs and tables have been in use since the beginning and need to be replaced. Furthermore, the walls of the dining room need to be refinished on the inside and painted on the outside. The job would include the purchase of about 25 formica-top tables, about 210 chairs; purchase and installation of ceiling chandeliers and window drapes; construction of a trophy case; treatment of wall surfaces; painting; removal of radiators, and similar items.

Mr. Carl J. Eckhardt, Director of Physical Plant, estimates the cost of the recommended remodeling and equipment at \$19,400. The remodeling

work, estimated at \$4,800 can be performed by the Physical Plant Staff. The balance of \$14,600.00 will be used to purchase furniture and drapes.

- (3) Arrangements for Baylor-Texas Football Games, 1962-65. -- It is recommended that the Baylor-Texas football games for the next four years be approved as follows and that these games be scheduled under the terms listed below:

November 10, 1962	Waco
November 9, 1963	Austin
November 7, 1964	Waco
November 6, 1965	Austin

The terms are:

(a) that in consideration of playing the above games, the home management shall pay the visiting team for each game the sum of five thousand dollars as a guarantee, or in lieu thereof, as an option, fifty per cent (50%) of the net gate receipts of said game, whichever is the greater. By net receipts is meant the total receipts less the expenses of officials, cost of printing tickets, gate force and police on the day of the game; and

(b) that the faculty and student season tickets of the home institution shall be evaluated in the game settlement at 50¢ each, and student and faculty season ticket holders of the visiting institution may be sold tickets at one dollar.

3. TEXAS WESTERN COLLEGE

DEGREE CREDIT FOR PROGRAM AT FORT BLISS. -- For some time faculty members of Texas Western College have been offering extension courses at Fort Bliss under the auspices of the Extension Division of Main University. Because of the limitations imposed by all educational institutions on the number of hours of extension work which will be accepted in a degree program, the military authorities have grown increasingly dissatisfied with the present extension course arrangement and for the past six months have been pressing for on-base courses counting for degree credit. The staff of the Texas Commission on Higher Education has been kept

informed of these developments. For the past several years, State policy established by the Commission has precluded off-campus resident-credit centers operated at the State expense. To meet this objection, military authorities have now proposed that on-base degree credit courses be offered on a contract basis, with the government paying all costs. The proposed contractual provisions would cover not only direct instructional costs but also direct administrative costs.

This proposal has been checked with the Commission Staff and by Dr. Ray with the Commission. It was suggested to the Commission that they might want to act upon this matter as one of general State policy but the Commission prefers to act on a specific request from an institution. Every indication is that such a request would be approved.

Recommendation The Chancellor's staff joins Dr. Ray in recommending to the Board of Regents approval for Texas Western College to offer on-base degree credit courses under a contract with the federal government which would reimburse the institution for all direct instructional and administrative costs as a minimum. Authority is requested to submit this proposal to the Texas Commission on Higher Education.

4. MAIN UNIVERSITY AND TEXAS WESTERN COLLEGE

SMALL CLASS REPORTS, 1962 SPRING SEMESTER. --In accordance with Senate Bill No. 1, 57th Legislature, First Called Session, 1961, Article IV Special Provision, Section 16, Central Administration presents for approval and for submission to the Texas Commission on Higher Education the Small Class Report for Main University and for Texas Western College for the 1962 Spring Semester. Also on Pages 42-43 are analytical summaries prepared by the Chancellor's Office.

5. REMINDERS. -- The following two items are merely listed as a reminder of unfinished items in the official record:
- a. POLICY RE BOWL GAMES, MAIN UNIVERSITY (taken under advisement by Board)
 - b. DEPARTMENT OF ASTRONOMY, RELATING TO RECOMMENDATIONS ADOPTED AT THE DECEMBER MEETING

THE UNIVERSITY OF TEXAS
OFFICE OF THE CHANCELLOR

March 28, 1962

TO: ACADEMIC AND DEVELOPMENTAL AFFAIRS COMMITTEE
OF THE BOARD OF REGENTS

FROM: Office of the Chancellor

SUBJECT: SMALL CLASS REPORTS - Spring Semester, 1961-62

- (1) Main University
- (2) Texas Western College

In accordance with the request of the Board of Regents, the attached analytical summaries have been prepared for the Board's consideration in reviewing the Spring Semester, 1961-62 Small Class Reports for both Main University and Texas Western College.

The Small Class Reports are presented for Board approval prior to filing with the Texas Commission on Higher Education as required by Sec. 16, S. B. 1.

FDG:ls

THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY

PART I: Comparison of Small Classes to Total Organized Classes
Spring Semester, 1962

NOTE: "Small Classes" exclude classes and sections meeting together in which the aggregate enrollment exceeds the minimum.

PROGRAM	UNDERGRADUATE CLASSES			GRADUATE CLASSES			TOTAL ORGANIZED CLASSES		
	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes
Liberal Arts	1,210	39	3.2%	146	17	11.6%	1,356	56	4.1%
Sciences	131	3	2.3	57	4	7.0	188	7	3.7
Fine Arts	160	29	18.1	13	3	23.1	173	32	18.5
Teacher Education	124	5	4.0	47	-	-	171	5	2.9
Engineering	272	6	2.2	47	7	14.9	319	13	4.1
Home Economics	35	-	-	-	-	-	35	-	-
Law	-	-	-	49	-	-	49	-	-
Social Service	2	-	-	20	-	-	22	-	-
Library Science	3	1	33.3	6	-	-	9	1	11.1
Physical Training	187	-	-	-	-	-	187	-	-
Pharmacy	39	1	2.5	2	-	-	41	1	2.4
Business Administration	268	5	1.9	24	-	-	292	5	1.7
Total - All Programs	<u>2,431</u>	<u>89</u>	<u>3.7%</u>	<u>411</u>	<u>31</u>	<u>7.5%</u>	<u>2,842</u>	<u>120</u>	<u>4.2%</u>

PART II: Small Classes - Summary by Justification
Spring Semester, 1962

JUSTIFICATION CODE		UNDERGRADUATE		GRADUATE		TOTAL	
Number	Explanation	No. Classes	% of Total	No. Classes	% of Total	No. Classes	% of Total
1	Required, not offered each semester	6	4.6%	-	- %	6	3.7%
2	Required for graduating seniors	2	1.5	-	-	2	1.2
3	Required for majors	15	11.5	3	9.1	18	11.0
4	Supplementary fee paid	17	13.1	-	-	17	10.4
6a & 6b	Necessary for a balanced departmental program	27	20.8	-	-	27	16.6
7	Required for advanced degree	-	-	16	48.5	16	9.8
8a & 8b	Classes meeting together (excluded in Part I)	41	31.6	2	6.1	43	26.4
9	Adds, drops, and transfers	22	16.9	12	36.3	34	20.9
	Total	<u>130</u>	<u>100.0%</u>	<u>33</u>	<u>100.0%</u>	<u>163</u>	<u>100.0%</u>

TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS

PART I: Comparison of Small Classes to Total Organized Classes
Spring Semester, 1962

NOTE: "Small Classes" exclude classes and sections meeting together, in which the aggregate enrollment exceeds the minimum.

PROGRAM	UNDERGRADUATE CLASSES			GRADUATE CLASSES			TOTAL ORGANIZED CLASSES		
	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes	All Classes	Small Classes	% Small Classes
Liberal Arts	356	2	0.6%	4	-	-	360	2	0.6%
Sciences	87	9	10.3	-	-	-	87	9	10.3
Fine Arts	51	8	15.7	-	-	-	51	8	15.7
Teacher Education	55	-	-	2	-	-	57	-	-
Engineering	65	18	27.7	-	-	-	65	18	27.7
Physical Training	36	2	5.6	-	-	-	36	2	5.6
Business Administration	44	6	13.6	-	-	-	44	6	13.6
Total - All Programs	<u>694</u>	<u>45</u>	<u>6.5%</u>	<u>6</u>	<u>-</u>	<u>-</u>	<u>700</u>	<u>45</u>	<u>6.4%</u>

PART II: Small Classes - Summary by Justification
Spring Semester, 1962

JUSTIFICATION CODE		UNDERGRADUATE		GRADUATE		TOTAL	
Number	Explanation	No. Classes	% of Total	No. Classes	% of Total	No. Classes	% of Total
1.	Required, not offered each semester	11	15.9%	-	- %	11	15.9%
2.	Required for graduating seniors	11	15.9	-	-	11	15.9
3.	Required for majors	12	17.4	-	-	12	17.4
5.	Limited laboratory facilities	1	1.5	-	-	1	1.5
6a & 6b	Necessary for a balanced departmental program	10	14.5	-	-	10	14.5
8a & 8b	Classes meeting together (excluded in Part I)	24	34.8	-	-	24	34.8
	Total	<u>69</u>	<u>100.0%</u>	<u>-</u>	<u>- %</u>	<u>69</u>	<u>100.0%</u>

JUSTIFICATION CODE USED IN PREPARING SMALL CLASS REPORT

Spring Semester, 1962

1. Required course for graduation in one or more baccalaureate degree programs. The course is not offered each semester or term, and if cancelled, may affect date of graduation of those enrolled.
2. Required course for graduating seniors in one or more degree programs.
3. Required course for majors in this field and should be completed this semester (or term) to keep proper sequence in courses.
4. Course for which students pay a supplementary fee, and the usual requirements of class size are not considered applicable. (Example: Class Instruction in Applied Music or Applied Art.)
5. Limited laboratory facilities make it necessary to establish an additional section of this course.
6.
 - a. Course in a small department which offers the minimum number of courses consistent with the maintenance of a balanced departmental program.
 - b. Courses in a large department necessary to maintain a well-balanced departmental program.
7. Graduate course that is required for completion of an advanced degree.
8.
 - a. Interdepartmental course meeting with the same course in another department.
 - b. Intradepartmental course meeting with another course in the same department.
9. Adds, drops, and transfers in transit between departments and the Registrar's Office as of the twelfth class day.

THE UNIVERSITY OF TEXAS - MAIN UNIVERSITY

REPORT ON SMALL CLASSES - ORGANIZED CLASSES ONLY

Spring Semester, 1962

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under Graduate	Graduate	
<u>Liberal Arts</u>					
<u>Classical</u>					
<u>Civilization</u>					
362	Greek Sculpture (Meets with C. C. 343, enrollment 13)	3	1		8b
<u>Economics</u>					
390	Seminar in Labor Economics	3		4	7
<u>English</u>					
601Qb.4	English for Foreign Students	3	9		9
(E. 304	Intensive Oral English for Foreign Students	3	3		9
(Spe. 304	Intensive Oral English for Foreign Students	3	6		9
337.2	American Literature: From the Beginnings to 1865	3	9		9
T.C.659b.4	Special Studies	3	7		3
<u>Geography</u>					
335	Economic Geography (Meets with Res. 325, enrollment 11)	3	8		8a
<u>History</u>					
381L	Graeco-Roman World and the Near East	3		3	9
<u>Journalism</u>					
367	Advanced Writing: Oil and Gas	3	7		6b
<u>Mathematics</u>					
303.10	Mathematics for Modern Business	3	9		9
613Ea.6	Calculus	3	9		9
613Ea.16	Calculus	3	5		6b
613Eb.12	Calculus	3	9		9
645b.3	Probability	3	9		9
<u>Philosophy</u>					
365	Seminar in Recent Philosophy	3	8		9
<u>Psychology</u>					
382J	Experimental Psychodynamics	3		4	7
394.3	Seminar in Psychology	3		4	9
395.1	Physiological Psychology	3		4	9

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts (continued)</u>					
<u>Psychology (continued)</u>					
395.2	Physiological Psychology	3		4	9
<u>Speech</u>					
347	Film for Television	3	7		6b
348	Advanced Television Production and Directing	3	9		1
373	Speech Reading and Auditory Training	3	6		6b
<u>Czech</u>					
621b	Czech Literature of the 18th, 19th, and 20th Centuries	3	9		6a
<u>French</u>					
218b.4	Intensive Practice in Spoken French	1	9		9
218b.6	Intensive Practice in Spoken French	1	8		9
328K	Introduction to French Literature through the Seventeenth Century	3	7		6b
<u>German</u>					
381	Studies in Germanic Linguistics and Philology	3		4	9
393K.1	Advanced Old Norse	3		4	7
393K.2	Reinecke Fuchs	3		1	7
<u>Greek</u>					
612b	Homer's "Iliad"	3	7		6a
624b	Advanced Greek Reading (Lyric Poetry)	3	3		3
628b	New Testament Greek	3	8		6a
665b	Senior Greek Reading (Oratory)	3	8		3
<u>Hebrew</u>					
407	Grammar and Reading	4	8		6a
612b	Second-Year Hebrew	3	4		6a
342	Intellectual History of Modern Israel	3	8		6a
<u>Italian</u>					
327	Introduction to Italian Literature	3	6		6b
372	Intensive Italian	3	8		6b
<u>Latin</u>					
665b	Senior Reading (Roman Satire)	3	8		9
<u>Portuguese</u>					
328	Introduction to Portuguese Literature	3	6		6b

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts (continued)</u>					
<u>Portuguese (continued)</u>					
372	Intensive Portuguese (Meets with Por. 604, enrollment 16)	3	1		8b
374	Advanced Portuguese Syntax	3	3		6b
<u>Russian</u>					
320L	Readings in Russian Classics	3	9		6b
670b	Survey of Russian Literature	3	5		6b
381L	Methods in Linguistic Analysis of Russian	3		3	3
382L	Old Russian	3		2	3
383	Periods in Russian Literature (1880-1917)	3		3	3
<u>Spanish</u>					
326K.3	Introduction to Spanish Literature Before 1700	3	6		6b
<u>Phonetics</u>					
403	Practical Phonetics	4	8		6b
<u>Linguistics</u>					
344K	Practical Phonetics (Meets with E. 344K, enrollment, 16)	3	2		8a
672b.1	Intensive Arabic	3	4		3
672b.2	Intensive Hindi	3	2		3
672b.3	Intensive Japanese	3	2		3
672b.4	Intensive Telugu	3	1		3
672b.5	Intensive Chinese	3	6		3
374.4	Language and Culture (Meets with E. 374M, enrollment, 21)	3	2		8a
391.2	Advanced Hindi	3		1	7
391.3	Advanced Japanese	3		2	7
391.4	Advanced Telugu	3		1	7
393.1	Modern Arabic Dialects	3		4	7
393.2	The Languages of South Asia	3		2	7
<u>Sciences</u>					
<u>Astronomy</u>					
387	Galaxies: Collective Properties	3		4	7
<u>Microbiology</u>					
281K	Bacterial Genetics (Meets with Mic. 381K, enrollment, 12)	2		3	8b

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Sciences (continued)</u>					
<u>Botany</u>					
373K	Introduction to Plant Ecology	3	9		9
<u>Meteorology</u>					
320L	General Meteorology II	3	4		6a
366	Climatology	3	9		6a
<u>Zoology</u>					
382L.3	Graduate Cytology and Genetics	3		4	9
384L.4	Graduate Systematic and Environmental Zoology	3		4	7
385L.2	Graduate Physiology and Biophysics	3		4	7
<u>Fine Arts</u>					
<u>Art</u>					
301L.5	Life Drawing (Meets with Art 301K.1, enrollment, 25)	3	3		8b
302K.2	Design	3	9		4
311K.1	Painting (Meets with Art 311L.1, enrollment, 10)	3	7		8b
(311K.2	Painting	3	9		8b
(311L.2	Painting	3	9		8b
311K.4	Painting (Meets with Art 311L.4, enrollment 10)	3	6		8b
311L.3	Painting (Meets with Art 311K.3, enrollment 10)	3	6		8b
(313K.2	Sculpture	3	7		8b
(313L.2	Sculpture	3	7		8b
(323K.2	Advanced Sculpture	3	2		8b
(323L.2	Advanced Sculpture	3	4		8b
(363K.2	Advanced Sculpture	3	1		8b
(363L.2	Advanced Sculpture	3	1		8b
(316K.1	Sophomore Life Drawing	3	5		8b
(346K.1	Advanced Life Drawing	3	3		8b
(346L.1	Advanced Life Drawing	3	2		8b
(366L.1	Advanced Life Drawing	3	1		8b
	(The above classes meet with Art 316L.1, enrollment 14)				
(316K.2	Sophomore Life Drawing	3	6		8b
(316L.2	Sophomore Life Drawing	3	9		8b
(346L.2	Advanced Life Drawing	3	8		8b
(366K.2	Advanced Life Drawing	3	1		8b
(366L.2	Advanced Life Drawing	3	3		8b

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
Fine Arts (continued)					
Art(continued)					
(316K.3)	Sophomore Life Drawing	3	3		8b
(316L.3)	Sophomore Life Drawing	3	9		8b
(346K.3)	Advanced Life Drawing	3	4		8b
(346L.3)	Advanced Life Drawing	3	4		8b
(366K.3)	Advanced Life Drawing	3	2		8b
(366L.3)	Advanced Life Drawing	3	2		8b
(316L.4)	Sophomore Life Drawing	3	7		8b
(346K.4)	Advanced Life Drawing	3	3		8b
(346L.4)	Advanced Life Drawing	3	1		8b
(The above classes meet with Art 316K.4, enrollment, 11)					
(321K.1)	Advanced Painting	3	5		8b
(321L.1)	Advanced Painting	3	5		8b
(361K.1)	Advanced Painting	3	2		8b
(361L.1)	Advanced Painting	3	2		8b
(321K.2)	Advanced Painting	3	1		8b
(361K.2)	Advanced Painting	3	1		8b
(361L.2)	Advanced Painting	3	4		8b
(The above classes meet with Art 321L.2, enrollment, 11)					
(321K.3)	Advanced Painting	3	6		8b
(321L.3)	Advanced Painting	3	4		8b
(361K.3)	Advanced Painting	3	2		8b
(361L.3)	Advanced Painting	3	1		8b
(323K.1)	Advanced Sculpture	3	1		8b
(323L.1)	Advanced Sculpture	3	4		8b
(363L.1)	Advanced Sculpture	3	2		8b
(The above classes meet with Art 313K.1, enrollment 11, and Art 313L.1 enrollment, 10)					
(325K)	Graphic Arts	3	9		8b
(325L)	Graphic Arts	3	7		8b
(365K)	Advanced Graphic Arts	3	2		8b
(342K)	Composition	3	7		8b
(342L)	Composition	3	5		8b
(367K)	Advanced Composition	3	2		8b
(367L)	Advanced Composition	3	3		8b
(345K.1)	Commercial Design and Illustration	3	3		8b
(345L.1)	Commercial Design and Illustration	3	8		8b
(375K.1)	Advanced Commercial Design and Illustration	3	4		8b
(375L.1)	Advanced Commercial Design and Illustration	3	5		8b
(345K.3)	Commercial Design and Illustration	3	5		8b
(375K.3)	Advanced Commercial Design & Illustration	3	1		8b
(375L.3)	Advanced Commercial Design & Illustration	3	5		8b
(The above classes meet with Art 345L.3 enrollment, 11)					

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
<u>Art (continued)</u>					
347K	Ceramics (Meets with Art 347, enrollment, 10)	3	6		8b
(350K	Weaving	3	2		4
(350L	Weaving	3	2		4
(354K	Crafts	3	4		8b
(354L	Crafts	3	6		8b
387	Seminar in the History and Criticism of Art	3		2	7
<u>Drama</u>					
314K.3	Introduction to Scene Design	3	8		6b
320L	Playwriting	3	9		9
237.2	Rehearsal and Performance	2	9		9
237.3	Rehearsal and Performance	2	5		6b
450b	Dance Composition	2	4		1
360L	Advanced Playwriting	3	8		9
668b	Costume Design	3	8		9
276L.3	Advanced Rehearsal and Performance	2	6		6b
<u>Music</u>					
200.1	Class Music Methods in Elementary Grades	2	7		4
200.2	Class Music Methods in Elementary Grades	2	8		4
200.3	Class Music Methods in Elementary Grades	2	4		4
200.4	Class Music Methods in Elementary Grades	2	2		4
200.5	Class Music Methods in Elementary Grades	2	3		4
200.6	Class Music Methods in Elementary Grades	2	4		4
200J.2	Class Instruction in Applied Music	2	6		4
200J.3	Class Instruction in Applied Music	2	5		4
210J.1	Class Instruction in Applied Music: Third Semester Piano	2	5		4
210J.2	Class Instruction in Applied Music: Third Semester Piano	2	6		4
210K.1	Class Instruction in Applied Music	2	3		4
210K.2	Class Instruction in Applied Music	2	3		4
210K.3	Class Instruction in Applied Music	2	4		4
210K.4	Class Instruction in Applied Music	2	3		4
Org. 360M	Sacred Music	3	8		1
605b.5	Theory of Music	3	6		9

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
<u>Music (continued)</u>					
411b.6	Ear-Training and Sight-Singing	2	5		9
226K	Orchestration and Instrumentation	2	7		1
337	Music for Radio and Television	3	8		2
685a.5	Special Problems in Musicology	3		1	9
386	Seminar in Music Literature	3		3	9
<u>Teacher Education</u>					
<u>Departmental Methods</u>					
Ed. C.320L.2	Fundamentals of Secondary Education: Institutional Aspects	3	9		9
Ed. C.320L.11	Fundamentals of Secondary Education: Institutional Aspects	3	9		9
L.S. 322T.1	Childrens Literature (Meets with Ed. C. 322T.1, enrollment, 29)	3	5		8a
L.S. 322T.2	Childrens Literature (Meets with Ed. C. 322T.2, enrollment, 25)	3	2		8a
L.S. 322T.3	Childrens Literature (Meets with Ed. C. 322T.3, enrollment, 30)	3	3		8a
L.S. 330T	Literature for Adolescents (Meets with Ed. C. 330T, enrollment, 26)	3	5		8a
(Art 344K	Curriculum and Instruction in Secondary- School Art	3	8		8b
(Art 344M	Curriculum and Instruction in Secondary- School Art	3	9		8b
Art 360	Studio in Elementary Art Education	3	9		4
(Mus. 269K	Curriculum and Instruction in Creative Music Activities for Elementary Grades	2	6		8b
(Mus. 369K	Curriculum and Instruction in Creative Music Activities for Elementary Grades	3	4		8b
Ed. C. 370J	High School Journalism Teaching and Newspaper Supervision (Meets with J. 370, enrollment, 10)	3	3		8a
Ed. C. 384K	Seminar in Music Education: Secondary Schools (Meets with Mus. 384K, enrollment, 8)	3		1	8a
<u>Physical and Health Education</u>					
420b	Physical Education Methods in Secondary School Sports	2	9		2
<u>Educational Psychology</u>					
365D	Problems in the Language Development of the Deaf	3	4		1

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
Engineering					
Aero-Space Engineering					
361L	Design of Air and Space Vehicle Components II	3	7		3
Architecture					
310L	Introductory Architectural Design (Meets with Arc. 410L, enrollment, 16)	3	1		8b
310K	Introductory Architectural Design (Meets with Arc. 410K, enrollment, 10)	3	1		8b
263L	Concrete Construction Working Drawings	2	6		8b
Chemical Engineering					
384.27	Advanced Topics in Chemical Engineering	3		3	7
Civil Engineering					
334	Engineering Materials (Meets with M. E. 334, enrollment, 16)	3	1		8a
(264	Design of Water and Waste-Water Systems	2	8		8b
(364	Design of Water and Waste-Water Systems	3	3		8b
(265K	Hydraulic Machinery	2	5		8b
(365K	Hydraulic Machinery	3	5		8b
(268	Analytical Photogrammetry	2	6		8b
(368	Analytical Photogrammetry	3	8		8b
385L	Water Resources: Water Quality Improvement	3		4	9
(C.E.393L	Advanced Fluid Mechanics II, Viscous Flow	3		1	9
(M.E.393L	Advanced Fluid Mechanics II, Viscous Flow	3		1	9
(E.M.393L	Advanced Fluid Mechanics II, Viscous Flow	3		2	9
Electrical Engineering					
129	Electrical Science Laboratory	1	6		3
Engineering Mechanics					
397.1	Advanced Studies in Engineering Mechanics	3		3	9
197K	Engineering Mechanics Seminar	1		3	7
Mechanical Engineering					
146.4	Fluid Mechanics Laboratory	1	9		9
146.9	Fluid Mechanics Laboratory	1	9		9
383K	Advanced Dynamics of Machinery	3		4	9
Petroleum Engineering					
310	Petroleum Engineering Problems	3	7		6a
211	Petrophysics	2	8		6a
364.1	Natural Gas Engineering (Meets with P. En. 464, enrollment, 24)	3	2		8b

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Engineering (continued)</u>					
<u>Petroleum Engineering (continued)</u>					
468.1	Well Logging and Correlation (Meets with P. En. 368, enrollment, 11)	4	7		8b
383.10	Seminar for Master of Science Candidates	3		3	7
<u>School of Library Science</u>					
363	School Libraries	3	7		3
<u>Pharmacy</u>					
372K	Hospital and Hospital Pharmacy Administra- tion and Operation	3	2		6a
<u>Business Administration</u>					
<u>Finance</u>					
Ac. S. 221	Problems Course for Actuarial Examination, Part 3	2	5		3
Ac. S. 260	Population Problems and Multiple Decrement Theory	2	4		3
Ac. S. 678b	Actuarial Mathematics	3	4		3
<u>Marketing Administration</u>					
Mkt. 361	Studies in Marketing Research	3	9		1
Tr. 375	Regulatory Practice and Procedure	3	8		3

Note:

The following courses were approved as individual instruction courses, but reported by error as organized classes on the CSR 053:

Spn. 679Ha	3	1
M. 667b	3	2
Mus. 488b.8	2	2
Mus. 488b.9	2	2

TEXAS WESTERN COLLEGE OF THE UNIVERSITY OF TEXAS

REPORT ON SMALL CLASSES - ORGANIZED CLASSES ONLY

Spring Semester, 1962

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Liberal Arts</u>					
<u>English</u>					
3332-1	English Romantic Poetry	3	8		6b
<u>Journalism</u>					
(1204-1	Publication	1	7		8b
(1205-1	Publications	1	4		8b
(1305-1	Publications	1	5		8b
(1405-1	Publications	1	1		8b
	(Meet with Journalism 1104-1 enrollment, 17 and with Journalism 1105-1, enrollment, 32)				
<u>Sociology</u>					
3347-1	Population Problems and Immigration	3	8		6b
<u>Sciences</u>					
<u>Biology</u>					
3401-1	Technique in Histology and Cytology	3	5		1
<u>Chemistry</u>					
2211-1	Qualitative Analysis (Meets with Chemistry 3211-1, enrollment, 19)	2	6		8b
2222-1	Organic Chemistry (Meets with Chemistry 3222-1, enrollment, 11)	2	1		8b
4324-1	Quantitative Analysis	4	8		2
4451-1	Chemical Spectroscopy	4	7		6a
4461-1	Physical Chemistry	4	8		2
<u>Geology</u>					
(2217-1	Mineralogy	2	1		8b
(2217-2	Mineralogy (Meet with Geology 3217-1, enrollment, 19)	2	1		8b
3416-1	Advanced Economic Geology	3	9		2
4219-1	Paleontological Stratigraphy	4	6		6a
4327-1	Petrology and Petrography	4	7		1
4463-1	Geology of Petrol and Natural Gas	4	8		1
<u>Physics</u>					
4445-1	Electromagnetic Waves and Radiating Systems	4	9		6b

Note: Bracket "(" has been used to indicate courses which meet together.

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts</u>					
<u>Art</u>					
(2211-1	Painting	2	9		8b
(2311-1	Painting	2	5		8b
(2261-1	Advertising Design	2	6		8b
(2361-1	Advertising Design and Production	2	4		8b
2332-1	Graphics (Meets with Art 2131-1, enrollment, 13)	2	1		8b
2342-1	Jewelry (Meets with Art 2141-2, enrollment, 16)	2	2		8b
2381-1	Ceramics (Meets with Art 2181-1, enrollment, 19)	2	1		8b
2382-2	Ceramics (Meets with Art 2181-2, enrollment, 18)	2	2		8b
2365-1	Three Dimensional Design (Meets with Art 2151-1, enrollment, 10)	2	4		8b
<u>Drama</u>					
1311-1	College Players (Meets with Drama 1111-1, enrollment, 12)	1	1		8b
(2130-1	Rehearsal and Performance	2	9		8b
(2430-1	Rehearsal and Performance	2	4		8b
2230-1	Rehearsal and Performance	2	4		6a
3214-1	Acting	3	6		3
<u>Music</u>					
1165-1	Chamber Music	1	6		2
2311-1	Counterpoint	2	2		1
3411-1	Choral Arranging	3	5		1
3412-1	Instrumentation and Orchestration	3	6		1
(2171-1	Class Piano	2	4		8b
(2172-1	Class Piano	2	7		8b
(2371-1	Class Piano	2	1		8b
(2171-1	Class Voice	2	9		8b
(2172-1	Class Voice	2	2		8b
<u>Radio-TV</u>					
(1204-1	Radio Station KVOF-FM	1	4		8b
(1205-1	Radio Station KVOF-FM	1	8		8b
(1304-1	Radio Station KVOF-FM	1	1		8b
(1305-1	Radio Station KVOF-FM	1	2		8b
(1405-1	Radio Station KVOF-FM (Meet with Radio-TV 1104-1, enrollment, 18, and Radio-TV 1105-1, enrollment, 14)	1	1		8b

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Fine Arts (continued)</u>					
<u>Radio-TV (continued)</u>					
3321-1	Television Production II	3	5		3
3331-1	Seminar in Telecommunications	3	6		3
<u>Teacher Education</u>					
<u>Departmental Methods</u>					
Education					
3410-1	Principles of Speech Correction (Meets with Speech 3410-1, enrollment, 19)	3	1		8a
Art					
3392-1	Art Teaching Methods in Secondary Schools (Meets with Art 3291-2, enrollment, 18)	3	3		8b
Music					
(3335-1	Teaching Music in Elementary Schools	3	2		8b
(3336-1	Teaching Music in Elementary Schools	3	9		8b
<u>Engineering</u>					
<u>Civil Engineering</u>					
3442-1	Sewerage and Sewage Disposal	3	9		1
Drawing					
2100-2	Mechanical Drawing	2	9		3
2102-6	Descriptive Geometry	2	9		3
<u>Electrical Engineering</u>					
3464-1	Servomechanisms	3	7		1
4468-1	Alternating Current Machines	4	8		1
<u>Mechanical Engineering</u>					
2324-1	Dynamics of Machinery	2	7		3
4480-1	Machine Design	4	9		1
<u>Mining Engineering</u>					
1102-1	Mineral Industry	1	5		3
2403-1	Mine Management	2	3		2
3302-1	Mine Surveying	3	2		3
3406-1	Rock Mechanics	3	4		2
<u>Metallurgy</u>					
3402-1	Ferrous Process Metallurgy	3	9		2
3405-1	Metallurgical Research	3	5		2
3409-1	Corrosion	3	7		2
3414-1	Thermodynamics of Metals	3	5		2

Program, Dept., Course and Sec- tion Number	Course Title	Credit Value	Enrollment		Justifi- cation Code
			Under- Graduate	Graduate	
<u>Engineering (continued)</u>					
<u>Metallurgy (continued)</u>					
4302-1	Mineral Dressing	4	4		3
4308-1	Physical Metallurgy	4	5		3
4412-1	Physical Metallurgy	4	8		2
<u>Physical Training</u>					
1101-5	Bowling (Meets with P. E. 1102-4, enrollment, 11)	1	9		8b
1101-9	Golf	1	8		6b
1101-10	Golf (Meets with P. E. 1102-9, enrollment, 3)	1	3		6b
1101-12	Golf (Meets with P. E. 1102-11, enrollment, 11)	1	8		8b
1101-23	Modified Physical Education (Meets with P. E. 1102-23, enrollment, 10)	1	6		8b
1102-6	Golf (Meets with P. E. 1101-7, enrollment, 12)	1	5		8b
1102-10	Golf (Meets with P. E. 1101-11, enrollment, 10)	1	4		8b
<u>Business Administration</u>					
2102-2	Intermediate Typewriting	2	6		5
3101-1	Survey of Accounting Principles	3	8		1
3202-1	Advanced Shorthand and Transcription	3	5		3
3304-1	Secretarial Office Practice and Problems	3	5		3
3314-1	Auditing	3	8		6b
3412-1	Advanced Accounting	3	8		6b

Buildings and
Grounds
Committee

BUILDINGS AND GROUNDS COMMITTEE

Date: Friday, April 27, 1962

Time: 1:00 p.m.

Place: Main Building, Room 102

Members: Mr. Redditt, Chairman
Mr. Brennan
Mr. Heath
Mr. Robertson

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* No documentation--will probably be with supplementary material

** See Executive Committee report Page 20

*** Bids will be opened April 24, 1962

**** This item is added as a reminder since it has not been dispensed with.

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
AUSTIN 12

RECOMMENDATIONS TO REGENTS'
BUILDINGS AND GROUNDS COMMITTEE

April 11, 1962

1. SOUTH TEXAS MEDICAL SCHOOL - AUTHORIZATION OF PRELIMINARY PLANS AND SPECIFICATIONS FOR MEDICAL SCIENCES BUILDING; SELECTION OF ASSOCIATE ARCHITECTS FOR MEDICAL SCIENCES BUILDING.--For the following reasons it appears desirable to begin as soon as practicable the preparation of architectural plans for the Medical Sciences Building at the South Texas Medical School:

(1) If Federal matching funds become available during 1962 (and the prospect is now favorable), they will probably do so by August 1. It is very important strategically that our application be submitted immediately thereafter. Such application will require architectural plans and cost estimates.

(2) Planning for the Teaching Hospital should commence at once in order that it be ready when the medical school needs it. Such planning must be closely coordinated with that of the medical school structure.

(3) The Master Plan Committee of the South Texas Medical Center has approved site location, and no further delay is necessary to accord with Master Plan considerations.

(4) In order to meet the apparent expectations of the Legislature, the Board of Regents should be in position to report in January, 1963 either (a) that the first unit of construction can be accomplished with the \$1,750,000 appropriation or (b) that it cannot be (due to failure to receive Federal grants) and that a certain additional sum, based upon complete plans, is required. It is very apparent that the Legislature expected us to have complete plans by the end of the biennium since they established a separate appropriation for that purpose, contingent upon failure to receive Federal grants.

(5) San Antonio supporters of the South Texas Medical School are eager that this step be taken as soon as possible.

Coordination. It is essential that the medical school building and the teaching hospital be planned with the closest coordination. Regent Brennan, Vice-Chancellor Haskew, and Comptroller Sparenberg have met with the appropriate committees of the Board of Managers of the Bexar County Hospital District and have found them eager to work out the best possible arrangements for such

coordination. Several alternative plans were discussed thoroughly. Unanimous agreement was reached that the following is the preferred arrangement:

1. The Board of Regents would authorize preparation of preliminary plans and specifications according to its regulations (by our Consulting Architects).
2. The Board of Managers and the Board of Regents would agree, at the same time, upon a single firm or combination of firms which would be (a) Associate Architects for the medical school building, employed by the Board of Regents, and (b) Project Architects for the Teaching Hospital, employed by the Board of Managers. When agreement has been reached, the Board of Managers would authorize Project Architects to proceed with plans for the Teaching Hospital.
3. Consulting Architects, Associate Architects, and Project Architects would agree to employ the same special medical facilities consultants, who would have to be approved by the University and the Hospital District, but be responsible to the architects. Also the two architectural firms would agree to work in closest conjunction.

This arrangement corresponds with the established procedures of both parties. At the same time, it seems to guarantee maximum medical school influence upon plans for a teaching hospital. A formal recommendation to establish this arrangement was made by the Expansion Committee of the Board of Managers, contingent upon concurrence by the Board of Regents.

The Board of Managers would welcome a joint meeting with the Buildings and Grounds Committee of the Board of Regents to discuss this plan. However, Regent Brennan thought it possible that the Buildings and Grounds Committee might prefer to avoid the time burden of such a meeting, and hence another contingent action was taken by the Expansion Committee: "If the Board of Regents selects the firms of Bartlett Cocke and Phelps and Dewees and Simmons as its Associate Architects, we concur and will recommend them as Project Architects. If, however, the Regents prefer another firm we shall be glad to meet with them to arrive at a joint selection." It is emphasized that this action was taken only in an effort to expedite matters, and was not in any sense intended as a device to bring pressure upon the Buildings and Grounds Committee of the Regents. (The firms named are Project Architects for the expansion of Robert B. Green Memorial Hospital).

Consulting Architects. The administration's recommendations which appear below are not influenced in any manner by the fact that the contract of the present Consulting Architects expires on August 31, 1962. We are convinced that the time has arrived for authorization of preliminary plans for this particular project, and that to delay such authorization until after August 31 would be unwise. Our recommendations accord with the terms of the contract with the Consulting Architects, and similar recommendations have been made consistently in the past when other firms were under contract as Consulting Architects. We deem it to be in the best interest of the University to hold to this consistent policy.

Financial Situation. For your information, here is the pertinent text of the current Appropriation Act to Central Administration:

"7. Planning for South Texas Medical School education program and facilities (includes salaries, wages, and other general operating expenses), \$100,000 for 1961-62, Unexpended Balance for 1962-63.

"8. Architectural and engineering expenses and other costs involved in drawing final plans and specifications, and construction funds for South Texas Medical School facilities, \$1,750,000 for 1962-63.

"9. Architectural and engineering expenses and other costs involved in drawing plans and specifications for construction of South Texas Medical School facilities, \$210,000 for 1962-63.

"The appropriation made in item 8 above is contingent upon the availability of Federal matching funds to be applied toward the construction of the South Texas Medical School facilities. Funds appropriated in item 9 above shall be expended or obligated only in the event the Federal funds required for matching with the funds appropriated in item 8 above do not become available."

Hence, all architectural fees are covered by these appropriations even if Federal matching funds are not secured within the biennium.

Under terms of H. R. 4999, the Medical School Facilities Act, now pending in the U. S. Congress, matching grant available would be \$3,500,000, providing total construction funds of \$5,250,000.

Building contemplated. Vice-Chancellor Haskey estimates that the basic plant for the medical school, contemplating classes of 100 each, can be accommodated within 300,000 square feet. This is approximately 33 per cent more space than provided in the present Southwestern Medical School plant but is 15 per cent less than minimum recommended by the United States Public Health Service. This includes basic science, clinical science, library, auditorium and animal quarters and more research space, relatively, than at any other medical installation of the University, but does not go beyond the average in all medical schools. It does not provide the auxiliary space which other medical schools are demanding after 5 to 10 years of operation, and would not be called adequate as a beginning by most medical educators.

Using \$25 per square foot for construction and fees, and \$1,750,000 for equipment (both permanent and movable) the total cost of a "basic" plant is estimated at \$9,250,000. Therefore, a first unit of \$5,250,000 appears well justified. Basic plan would be for an expansible structure. It would accommodate all teaching facilities, including some clinical science laboratories, for the first and second year, full-size auxiliary (e.g., administrative office, library, auditorium) and service facilities, and some research space. In order to make the school operable at a high level as soon as completed, 180,000 square feet appears as a minimum figure.

The size and nature of the second unit can be determined later. If minimal additions appear to be indicated, the Legislature might need to appropriate only

\$1,400,000 (with Federal matching). With a legislative appropriation of \$2,500,000 to \$3,000,000 at the proper time (with Federal matching), a plant of outstanding character could be provided.

(For information: State funds cost for operating a superior medical school of this size may be, we estimate, at least \$2,500,000 per year for the first two years, \$3,500,000 for the next two years, \$4,000,000 to \$5,000,000 thereafter. These figures are conservative; they are only 10 per cent above present national averages).

The estimates of square footage and dollar amounts shown in the preceding four paragraphs have been reviewed and concurred in by the Chancellor's Office, the Comptroller's Office, and the Consulting Architect.

RECOMMENDATIONS

1. That the Consulting Architects, ^{new} be authorized to proceed with preliminary plans and outline specifications on the Medical Sciences Building for the South Texas Medical School, subject to the stipulations set forth in subsequent paragraphs. *Back + Board of Regs*

2. That Associate Architects be named for this project, subject to the selection by the Board of Managers of the Bexar County Hospital District of the same firm or combination of firms as their Project Architects for the teaching hospital. ~~A list of recommended firms is attached.~~ Employment of the Associate Architects is to be effective when the Board of Regents has approved preliminary plans and outline specifications.

3. The Consulting Architects and Associate Architects shall agree to work in close coordination with the Project Architects employed by the Bexar County Hospital District in producing proper integration between the medical school building and the teaching hospital; further, all the Architects above mentioned agree that they will secure the services of competent medical facilities consultants, approved by the Comptroller, in performing their obligations as architects.

4. Architectural fees are to be paid from appropriations of the 57th Legislature made for that purpose.

5. The total cost of the building, utilities connections, landscaping, driveways, sidewalks and all other items necessary to have a finished plant, and of all equipment, (special and normal) necessary to make the school fully operable shall not exceed \$5,250,000 including all fees and contingency items. The Comptroller is authorized to set aside an allocation of \$350,000 for movable furniture and equipment (both special and general) which at his discretion may be excluded from architects' fees.

6. Chancellor Ransom is authorized, upon recommendation of a committee composed of Regent Brennan, Comptroller Sparenberg, the Dean of the South Texas Medical School (or if he is not available, Vice-Chancellor Haskew), to submit necessary preliminary and final application materials to the United States Public Health Service for matching Federal grants for construction of this project.

Paragraph No. 2 implies our recommendation that every effort should be made to have the University Associate Architects and the Hospital District Project Architect be one and the same firm or combination of firms. If a joint meeting of the two selecting agencies appears desirable, we suggest that it be authorized by the Buildings and Grounds Committee in such fashion that our other recommendations can become effective upon its successful conclusion.

2. MAIN UNIVERSITY - RATIFICATION OF AWARD OF CONTRACT FOR FURNITURE AND FURNISHINGS FOR DRAMA BUILDING.--In accordance with authorization given by the Board at the meeting held February 3, 1962, bids on Furniture and Furnishings for the Drama Building at the Main University were called for and were opened and tabulated on March 13, 1962, as shown on the attached tabulation sheet. Further, in accordance with authorization of the Board given at this same meeting, the Special Committee appointed has awarded a contract to the low bidder, as follows:

The Abel Stationers, Austin, Texas	
Base Bid	\$21,113.00
Add Alternate No. 1	<u>2,193.00</u>
 Total Contract Award	 <u>\$23,306.00</u>

This award was made on the basis of Bid No. 2 submitted by The Abel Stationers. In the opinion of the Comptroller's Office, the furniture offered in this bid meets the specifications as prepared in the Comptroller's Office, and the total of the contract award is within the amount of money allocated for the furniture and furnishings for the Drama Building.

3. MAIN UNIVERSITY - AWARD OF CONTRACT FOR INSTALLATION OF TANK, ETC. FOR NUCLEAR REACTOR IN TAYLOR HALL AND ADDITIONAL APPROPRIATION THEREFOR.-- At the Regents' Meeting held March 18, 1961, an appropriation of \$18,000.00 was made out of the Allotment Account for Major Repair and Rehabilitation Projects to an account entitled "Installation of Atomic Reactor, Room 131, Taylor Hall", Main University. Of this amount, \$3,600.00 was to apply on the purchase order for the reactor itself, and the balance was to be used for excavation, tanks, floor, and monitoring and other safety equipment. At a later date an additional appropriation of \$7,800.00 was made to this account to cover a change in the shape of the tank to be used. Of this amount \$3,000.00 was added to the purchase order for the reactor, with the balance remaining to be used for the items mentioned above. As at this date the amount available for these items is \$19,200.00.

Plans and specifications for the Installation of Tank, etc., for Nuclear Reactor, Room 131, Taylor Hall, Main University, were prepared by the Main University Physical Plant staff, and bids on this project were received, opened, and tabulated on April 4, 1962, as shown on the attached tabulation sheet. The lowest bid was in the amount of \$23,165.00, approximately \$4,000.00 over the amount available for the project. Since this work is necessary to the installation of the Nuclear Reactor, and it is not believed that any lower bids could be obtained by a re-advertisement for bids, it is recommended that a contract award be made to the low bidder,

Thomas Hinderer, Austin, Texas, in the amount of \$23,165.00 and that \$4,000.00 to cover this contract award be transferred from Account No. 85-9038-0000 - Major Repairs and Rehabilitation Projects to Account No. 85-9022-0000 - Installation of Atomic Reactor - Room 131 - Taylor Hall.

4. MAIN UNIVERSITY - REPORT OF NATIONAL SCIENCE FOUNDATION GRANT FOR ENGINEERING-SCIENCE BUILDING.--At the Regents' Meeting held May 13, 1961, an appropriation of \$800,000.00 was made from Permanent University Fund Bond Proceeds to an account to be entitled "Engineering-Science Building - Specialized Teaching, Research, and Laboratory Equipment", with the understanding that in the event any applications for grant funds for the Engineering-Science Building project were subsequently approved, this appropriation of \$800,000.00 was to be reduced by the amount of the grant money received. Such a grant in the amount of \$200,000.00 was approved by the National Science Foundation and reported to the Board at the meeting held December 2, 1961. Information has now been received that Grant No. NSF-G21812 in the amount of \$300,000.00 has also been approved by National Science Foundation for matching construction costs of "New Laboratories for Research in Nuclear Physics". It is recommended that the Board approve the acceptance of this grant and that the amount due to be paid on this project from Permanent University Fund Bond Proceeds be reduced by \$300,000.00.

5. MAIN UNIVERSITY - APPROPRIATION FOR PARKING AREA WEST OF NEW DRAMA BUILDING.--There is a space directly west of the nearly completed Drama Building at the Main University which could be developed into a parking area for approximately 42 cars. It is recommended by Business Manager Colvin, President Smiley, and Comptroller Sparenberg that an appropriation of \$6,500.00 be made from Account No. 28-8332-F, Reserve for Construction of Parking Areas and Lots, to construct a temporary or semi-permanent parking facility at this location. Funds in this account have been derived from charges for parking permits and reinstatement fees and income from parking meters. It is further recommended that authorization be given for the Main University Physical Plant staff to prepare plans and specifications for this project, and that the Comptroller be authorized to approve these plans and specifications, advertise for bids, and award a contract.

6. MAIN UNIVERSITY - APPROVAL OF PLANS AND SPECIFICATIONS FOR STREET AND DRIVE REPAIRS.--At the present time there is an appropriation of \$30,000.00 for the Main University entitled "Patching and Sealing Streets and Drives." The Main University Physical Plant staff has prepared plans and specifications covering replacing of paving or resurfacing on a number of streets and drives on the Main University Campus, to be paid for out of this appropriation, and these plans and specifications have been approved by the Comptroller's Office. It is recommended by Messrs. Eckhardt, Colvin, Smiley, and Sparenberg that they be approved by the Board and that authorization be given to the Comptroller to advertise for bids on the project:

Since it is highly desirable that this work be performed during the summer months so that it will be completed by the time the Fall Semester begins, it is further recommended that authorization be given to a Committee,

consisting of President Smiley, Comptroller Sparenberg, Chancellor Ransom, and Regent Heath, to award a contract within the amount of the appropriation available for this purpose after receipt of bids.

7. MAIN UNIVERSITY - APPROVAL FOR REMOVAL OF OAK TREES.--In accordance with an action of the Board of Regents taken October 24, 1930, approval of the Board is requested for the removal of the remnants of two live oak trees located east of Simkins Hall and one oak tree west of Blanton Dormitory. These trees have either been badly damaged by winds or are partly dead; they are considered to be definite hazards.

In view of recent discussion in the Buildings and Grounds Committee, and because of the desirability of removing dead or damaged trees quickly to eliminate hazards involved in leaving them standing, it is recommended that the previous policy of the Board set up in 1930 be changed to read as follows:

No pecan or oak trees shall be cut from the Campuses of The University of Texas without the prior approval of the Business Manager and the Executive Head of the component institution involved and the Comptroller.

8. MAIN UNIVERSITY - APPROPRIATION FOR IMPROVEMENTS TO GROUNDS AT THE INSTITUTE OF MARINE SCIENCE.--It is recommended by Dr. Odum, Business Manager Colvin, President Smiley, and Comptroller Sparenberg that an appropriation of \$10,000.00 be made from the Available University Fund Account No. 85-0239-0000 - New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated for curbs and gutters, driveways paved with asphalt, and concrete walks at the Institute of Marine Science at Port Aransas, Texas. The grounds at the Institute do not have any real paving, curbs, or sidewalks at this time, and since a new building and boat basin have been constructed at the Institute and certain repairs are being made because of damage caused by Hurricane Carla, it is felt that the improvement in appearance which would be made by the installation of curbing, paving, and concrete walks, plus the need to hold soil and grass in place, entirely justify the expenditure involved.

It is further recommended that Smyth and Smyth, Architects of Corpus Christi, Texas, who have just recently prepared the plans and specifications for damage caused by the hurricane, be engaged to prepare the necessary plans and specifications for the curbing, paving, and concrete walks, and that Comptroller Sparenberg be authorized to approve these plans and specifications, advertise for bids, and award whatever contracts are necessary.

9. MAIN UNIVERSITY - ADOPTION OF RESOLUTION RATIFYING EXECUTION AND DELIVERY OF DEED TO UNIVERSITY CLUB PROPERTY AND EXECUTION OF RELEASE AGREEMENT RE: LEASE WITH UNIVERSITY CLUB.--At the Regents' Meeting held February 3, 1962, the Board approved the sale of the University Club property to the Pi Beta Phi Sorority for \$34,000.00 cash. At this same meeting, authorization was given to execute a contract with Franks and Hobbs, Inc. for the sale and removal of the University Club building. The attorney for the purchaser did not want to close the sale until the removal of the

University Club building had been substantially completed; indications now are that the sale will be closed on April 25, 1962. The attorney for the purchaser also requested that the Board of Regents adopt a resolution ratifying the sale and the execution of a release agreement of the lease with the University Club. A form of such resolution has been prepared by University Attorney Waldrep, and it is recommended that this resolution as set out below be adopted by the Board:

WHEREAS, the Board of Regents of The University of Texas heretofore accepted the offer of the Austin Pi Beta Phi Alumnae Club, Inc., a Texas corporation of Austin, Travis County, Texas, to purchase property in Austin, Texas, described as Lot No. 21 in the subdivision of Block or Outlot No. 36 in Division D of the City of Austin, and the sale of the property was authorized at the meeting of the Board of Regents held on February 3, 1962; and

WHEREAS, the lease agreement, dated August 18, 1952, between the Board of Regents of The University of Texas, as Lessor, and the University Club, a Texas corporation, as Lessee, was terminated by the execution of a release agreement by the Chairman of the Board of Regents of The University of Texas and the President of the University Club, dated January 11, 1962; and

WHEREAS, the Chairman of the Board of Regents has executed and delivered a warranty deed conveying the above-described property to the Austin Pi Beta Phi Alumnae Club, Inc.; and it is now the desire of the parties that the sale be ratified by the Board:

NOW, THEREFORE, BE IT RESOLVED that all of the acts of the Chairman of the Board in executing and delivering for and on behalf of the Board of Regents of The University of Texas a warranty deed conveying to the Austin Pi Beta Phi Alumnae Club, Inc., Lot No. 21, in the subdivision of Block or Outlot No. 36 in Division D of the City of Austin and the execution of the release agreement be and the same are hereby ratified and that such sale is in all things confirmed, approved, and ratified.

10. MAIN UNIVERSITY - RE-ROUTING GAS MAIN CAUSED BY CONSTRUCTION OF ENGINEERING-SCIENCE BUILDING.--In order to start construction on the Engineering-Science Building at the Main University, it will be necessary to re-route a 12" high pressure steel gas main in that area which serves the Main University power plant. Southern Union Gas Company has submitted a proposal to the University to perform this service for the direct cost of material and labor, with the total cost not to exceed \$15,000.00. This proposal also covers the installing, with the use of 6" pipe provided by the University, of a bypass line to serve the power plant while the 12" gas main is being moved. An appropriation of \$200,000.00 was approved some time ago by the Board for Utility Extensions, Re-Routing of Utilities, and Site Improvements for the Engineering-Science Building. It is recommended by Main University Business Manager Colvin and Comptroller Sparenberg that authorization be given to instruct Southern Union Gas Company to proceed with this work on the basis of the proposal made by that company, the funds needed to come from the account set out above.

11. MAIN UNIVERSITY - APPROPRIATION FOR EAST MALL DEVELOPMENT AND AUTHORIZATION TO CONSULTING ARCHITECT TO PROCEED WITH PREPARATION OF PRELIMINARY PLANS.--A recommendation is being made at this meeting to proceed with preliminary plans for a New Geology Building to be located on the north side of the East Mall of the Main University. The East Mall should be developed at the same time, since the location of the Geology Building will close an entrance to the Campus which will have to be replaced by the development of the East Mall. It is, therefore, recommended by the Faculty Building Committee of the Main University, President Smiley, Comptroller Sparenberg, and the Chancellor's Office that an appropriation of \$350,000.00 be made from the Available University Fund account entitled New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated. It is further recommended that the Consulting Architects be authorized to proceed with the preparation of preliminary plans and outline specifications for this East Mall Development, after proper conferences with the Main University Faculty Building Committee, the President of the Main University, the Comptroller's Office, and the Chancellor's Office.

12. MAIN UNIVERSITY - APPROPRIATION FOR NEW GEOLOGY BUILDING AND AUTHORIZATION FOR CONSULTING ARCHITECT TO PROCEED WITH PREPARATION OF PRELIMINARY PLANS.--Background information for certain changes in the Ten-Year Building Plan at the Main University was sent to the Regents in a Chancellor's Office Information Memorandum dated January 25, 1962. At this time, the Chancellor's Office makes the following recommendations:

1. That the Biology Addition included on the Ten-Year Building Plan be dropped permanently. (See recommendation No. 13, entitled "Appropriation for Remodeling of Old Geology Building").
2. That a new building be constructed on the north side of the East Mall as shown on the Master Plan to house the Department of Geology, the Bureau of Economic Geology, and others, it is hoped. It is contemplated that this building will contain approximately 90,000 square feet of space and will not exceed \$2,250,000.00 in cost.
3. That an appropriation for the New Geology Building be made at this time in the amount of \$1,705,000.00 from the Available University Fund account entitled New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated, with the remainder of the \$2,250,000.00 needed (\$545,000.00) to be appropriated from the 1962-63 appropriation for this same account.
4. That the Consulting Architect be authorized to proceed with the preparation of preliminary plans and outline specifications for the New Geology Building based on the appropriation set out above.

It is expressly understood that this appropriation is to cover all specialized teaching and research equipment, as well as regular equipment, and that grants and gifts received for construction or equipment are to be used to replace funds appropriated.

The recommendations above set out differ from those of the Faculty Building Committee and the President of the Main University in these respects:

1. The Faculty Building Committee and the President recommended that the new building house the Department of Geology and other University units, but did not specifically recommend the inclusion of the Bureau of Economic Geology.
2. The Faculty Building Committee and the President recommended that the new building be named "the Will C. Hogg Building", not "the Geology Building". The Faculty Building Committee and the President recommended "a new building to meet classroom, laboratory, and office needs", but did not recommend "the construction of a new Geology Building".

13. MAIN UNIVERSITY - APPROPRIATION FOR REMODELING OF OLD GEOLOGY BUILDING.-- In line with the recommendations being made at this meeting that the Biology Addition be deleted from the Ten-Year Building Plan for the Main University and that a New Geology Building be constructed, it is also being recommended that the Old Geology Building be remodeled to serve approximately the purposes originally intended for the Biology Addition, as well as to provide additional office and classroom space. The Ten-Year Plan at the present time includes a project involving Modernization and Remodeling of a number of buildings, among which is the Old Geology Building with an estimated cost of \$155,000.00. In order that more extensive remodeling plus laboratory equipment can be provided in this building as set out above, it is now recommended by the Chancellor's Office that an appropriation of \$300,000.00 be set up separately for Modernization and Remodeling of Old Geology Building, the source of funds to be the Available University Fund account entitled New Building Construction, Utilities Expansion, and Air Conditioning Projects - Unallocated.

14. MAIN UNIVERSITY - RE-NAMING OF OLD GEOLOGY BUILDING.--Some time ago the Regents approved the designation of the Biology Addition as the "Will C. Hogg Building." Since this addition has now been deleted from the Ten-Year Building Plan, it is recommended by the Chancellor's Office that the Old Geology Building, after modernization and remodeling, be named the "Will C. Hogg Building."

15. SOUTHWESTERN MEDICAL SCHOOL - APPROPRIATION FOR TWO ADDITIONAL FLOORS ON DANCIGER RESEARCH LABORATORIES BUILDING.--It is deemed highly desirable by the officials of Southwestern Medical School that two additional floors (7th and 8th) be added to the Danciger Research Laboratories Building, on which working drawings and specifications are now being prepared. It is also felt that great savings can be effected by constructing the complete building at one time rather than adding these floors later. With this in mind, applications have been made to several private individuals and agencies for grants to provide part of the funds with which to add these floors. It is recommended that an application be made to the United States Public Health Service for matching funds. No formal answer has yet been received on any of the applications to the private individuals and agencies, and in order to file an application to the United States Public Health Service

it is necessary to state that matching funds are available. It is, therefore, recommended by Dr. Gill, Comptroller Sparenberg, Vice Chancellor Dolley, and Chancellor Ransom that an appropriation be made at this time from Permanent University Fund Bond Proceeds in the amount of \$270,000.00 (one-half of the estimated cost of these two floors) for matching funds for the Construction of the Seventh and Eighth Floors of the Danciger Research Laboratories Building. It is understood that any grants from private sources will be used to reimburse the Permanent University Fund Bond Proceeds.

16. SOUTHWESTERN MEDICAL SCHOOL - APPROPRIATION FOR NEW PARKING AREAS.-- With the impending construction of the Danciger Research Laboratories Building at Southwestern Medical School, the already critical shortage of parking space at that school will become even more critical. In view of this fact, the following recommendations are made by Mr. Gell and Dr. Gill, and concurred in by Comptroller Sparenberg and Chancellor Ransom:

1. That authorization be given for the preparation of plans and specifications by the Southwestern Medical School Physical Plant Staff, with advice from the University's Consulting Architect in order to conform to the long-range development plan, for the expansion of existing parking areas and the construction of a new lot, estimated to cost not more than \$15,000.00. It is contemplated that these plans will add approximately 140 additional parking spaces, considering the number lost through the construction of the new building.
2. That approval be given to advance an amount of \$14,000.00 from Current Restricted Funds, The Mr. and Mrs. F. W. Dye Gift, to the construction funds account for this project, with the understanding that the advance is to be repaid as quickly as possible from earnings of the Parking Facilities (i.e., parking fees).
3. That an additional transfer, as needed, up to a maximum of \$1,000.00 be authorized from Auxiliary Enterprises Funds, the Parking Facilities account, to which the parking fees have been deposited.
4. That Comptroller Sparenberg be authorized to approve the plans and specifications, advertise for bids, and award a contract within the amount of money available for the project.

17. TEXAS WESTERN COLLEGE - PURCHASE OF 16 LOTS ADJACENT TO CAMPUS.-- At the last Session of the Legislature, a statute was passed authorizing Texas Western College to acquire land adjacent to the land already owned by the College. Negotiations have been going forward for acquisition of various parcels of this land. It is recommended by President Ray, with the concurrence of the Comptroller and the Chancellor, that the purchase of

the properties described below be approved by the Board, the source of funds for these purchases to be Texas Western College General Funds Unappropriated Surplus:

<u>Legal Description</u>	<u>Owner</u>	<u>Purchase Price</u>
Lots 13 and 14, Block 86, Alexander Addition of the City of El Paso	Mrs. Arthur Fehr 5102 Ridge Oak Drive Austin, Texas	\$600.00 (Texas Western College to pay all closing costs including a title policy)
Lots 1-10 and 17-20, inclusive, Block 85, Alexander Addition of the City of El Paso	Joseph H. Hinton 1701 Elm Street El Paso, Texas	\$5,600.00 (Texas Western College to pay all closing costs including a title policy)

18. TEXAS WESTERN COLLEGE - EASEMENT TO EL PASO ELECTRIC COMPANY AND MOUNTAIN STATES TELEPHONE AND TELEGRAPH COMPANY.--Portions of Blanchard Street and Randolph Street within the Campus of Texas Western College have been closed by City ordinances. El Paso Electric Company and the Mountain States Telephone and Telegraph Company desire to obtain an easement from The University of Texas in order that electric power and telephone lines to serve the Campus and other areas may cross these closed streets. An easement has been prepared by the utility companies covering rights-of-way for these lines and sent to the University for approval. It is recommended that the Board grant this easement, subject to approval by Chairman Hardie, Attorney Waldrep, and Comptroller Sparenberg.

19. TEXAS WESTERN COLLEGE - LOAN TO PAY PRELIMINARY EXPENSES FOR HOUSING FOR MARRIED STUDENTS AND DORMITORY FOR MEN.--Permission is requested to transfer \$35,000.00 from the Texas Western College Dormitory Operating Account in the State National Bank to the Texas Western College Construction Funds Account in the El Paso National Bank as a loan to pay architects fees, advertising costs, site test holes costs, and other preliminary expenses. The money will be repaid when the bonds for the student housing project are sold.

Payments already made, with the approval of Comptroller Sparenberg, for surveys and test holes will also be repaid when the bonds are sold.

This recommendation is made by Mr. St. Clair, President Ray, and Comptroller Sparenberg and approved by Chancellor Ransom.

20. MEDICAL BRANCH - ADDITIONAL APPROPRIATION FOR REPAIRS AND REPLACEMENTS DUE TO DAMAGE CAUSED BY HURRICANE CARLA.--At the Regents' Meeting of September 30, 1961 the Board approved an appropriation not to exceed \$150,000.00 from the Available University Fund Unappropriated Balance to cover the costs of Repairs and Replacements due to Damage Caused by Hurricane Carla, with authority to

Comptroller Sparenberg, subject to approval of the Chancellor's Office, to make whatever arrangements were necessary to get this work done.

As the Chancellor's Office and the Regents' Buildings and Grounds Committee have been advised from time to time, the original estimate of \$100,000.00 for repairing Hurricane Carla damage at the Medical Branch, mainly in the basement of John Sealy Hospital, has turned out to be entirely too low. It now seems that the total cost of repairs and replacements due to Hurricane Carla damage at the Medical Branch, according to the latest estimates from the Medical Branch Physical Plant staff, Mr. Walker, and Dr. Truslow, will run about \$250,000.00. One of the main reasons for the increase in this estimate is the fact that it has been deemed necessary to replace, rather than repair, a large amount of duct work, insulation, etc., in the basement of John Sealy Hospital.

It is now recommended that the total appropriation for Repairs and Replacements due to Damage Caused by Hurricane Carla be increased by an additional appropriation of \$150,000.00 from the Available University Fund Unappropriated Balance, with the distinct understanding that no more than \$250,000.00 of the total appropriation shall be expended from the Available University Fund for the Medical Branch at Galveston. This recommendation is made by Comptroller Sparenberg and approved by Vice Chancellor Dolley and Chancellor Ransom.

21. SYSTEM-WIDE - CONSULTING ARCHITECT'S CONTRACT.--Statements and recommendations submitted below are being made jointly by the Comptroller's Office and the Chancellor's Office.

After careful study by all concerned and preliminary discussions with the Regents' Buildings and Grounds Committee and others, including particularly the discussions at the meeting of the Buildings and Grounds Committee on February 2, 1962, the following recommendations are made:

1. ~~Because~~ the provisions of the present contract with the Consulting Architect in regard to the Consulting Architect's services on new construction, the Consulting Architect's services on campus development plans, payment therefor, termination, etc., are considered satisfactory, such provisions should be continued in the new Consulting Architect's contract, to be effective September 1, 1962, except that the sentence which reads "This contract may be terminated by either party upon 30 days' written notice to the other party" should be changed to require 90 days' written notice. The system we are now using has been in effect since September 1, 1956, and, so far as we know, is considered satisfactory by all Administrative Officials and Regents concerned, and has proved its superiority to previous arrangements, although, of course, no system is perfect.
2. The Consulting Architect should be a firm whose main office is in Austin.
3. The Board of Regents should adopt a definite, fixed policy that, so long as satisfactory service is being rendered, each firm

of Consulting Architects appointed will be expected to serve for a maximum of 6 years, although, for legal reasons, each contract and each renewal thereof should be for two-year periods only.

4. Accordingly, ^{by the Board} it is recommended that the firm of ~~Jessen, Jessen, Millhouse, and Greeven~~ ^{B. W. Jones & Co.} of Austin be given a renewal of their ^{appointed} contract as Consulting Architect for the two-year period beginning September 1, 1962 and ending August 31, 1964, which would give them a total of six years of continuous service in this position.

Justifications - Although the Comptroller's Office and the Chancellor's Office are in complete agreement with the Regents' policy in regard to Associate Architects who do the actual working drawings and specifications, and believe that a reasonable geographical distribution on these appointments is desirable, we feel very strongly that a different arrangement is entirely justifiable for the Consulting Architect. It is agreed that indefinite, long terms are not advisable or for the best interests of the University and the taxpayers, even in the case of the Consulting Architect. On the other hand, it should be pointed out that experience has proven that it takes even the best firms approximately two years to learn all they need to know in regard to the physical plant and academic planning of our major component institutions, before they can do a really intelligent, competent job on campus development plans. The Comptroller's Office and the Chancellor's Office both feel strongly that the six-year policy is desirable, to assure proper knowledge, performance, and continuity, regardless of which firm is selected for the appointment.

As far as Jessen, Jessen, Millhouse, and Greeven are concerned, it is true that, in accordance with instructions from the Board of Regents, the Comptroller advised them approximately two years ago that their total term would be four years. Nevertheless, in view of the fact that many important projects are now in the planning stage, and that this firm has rendered outstanding service, we feel strongly that an additional two-year extension would be definitely in the interest of the University, the State of Texas, and the taxpayers. This view is shared, as the members of the Regents' Buildings and Grounds Committee know, by most of the Executive Heads of our component institutions, including particularly those at Austin, Galveston, Dallas, and El Paso. The fact that Page, Southerland, and Page of Austin, the immediate predecessor of Jessen, Jessen, Millhouse, and Greeven as Consulting Architect, had only a two-year term, without any extension, as you know, was not in accord with the strong recommendations of the Comptroller and the Chancellor's Office.

Comptroller Sparenberg's Priority List - Based on the considerations above outlined and the previous experiences of the Comptroller's Office with these firms, and considering professional competence and experience, as well as their current situation, and promise of rendering satisfactory service as Consulting Architect, Comptroller Sparenberg recommends the

Austin firms below listed for the term beginning September 1, 1962, in the order of preference indicated:

1. Jessen, Jessen, Millhouse, and Greeven
2. Page, Southerland, and Page
3. Brooks and Barr
4. Fehr and Granger

OTHER MATTERS TO BE CONSIDERED BY THE
REGENTS' BUILDINGS AND GROUNDS COMMITTEE

Main University - Ratification of Approval of Plans and Specifications for Engineering-Science Building (Included in Report of Executive Committee)

Main University - Additional Appropriation for West Mall Office Building

Main University - Approval of Specifications for Furniture and Furnishings for West Mall Office Building

Main University - Approval of Remodeling in Experimental Science Building

Main University - Award of Contracts for Engineering-Science Building

THE UNIVERSITY OF TEXAS
OFFICE OF THE COMPTROLLER
Austin 12

April 3, 1962

JOINT RECOMMENDATION OF COMPTROLLER SPARENBERG
AND CONSULTING ARCHITECT JESSEN, JESSEN, MILLHOUSE, AND GREEVEN

RE: ASSOCIATE ARCHITECT FOR SOUTH TEXAS MEDICAL SCHOOL -
MEDICAL SCIENCES BUILDING

1. and 2. Combination of Bartlett Cocke and Phelps and Dewees
and Simmons, San Antonio, Texas
3. Adams and Adams, San Antonio and Dallas, Texas
4. Atlee B. and Robert M. Ayres, San Antonio, Texas

BIDS ON FURNITURE AND FURNISHINGS
 THE DRAMA BUILDING
 MAIN UNIVERSITY OF THE UNIVERSITY OF TEXAS
 AUSTIN, TEXAS

Bids Opened: 10:30 A. M., Tuesday, March 13, 1962

Bidder	Base Proposal	Alt. No. 1 (Folding Theater Chairs) Add
The Abel Stationers Austin, Texas		
Bid No. 1	\$21,949.00	\$2,193.00
Bid No. 2	21,113.00	2,193.00
Capital City Office Outfitters Austin, Texas	22,082.08	2,727.00
Contract Furniture Division of Maverick-Clarke San Antonio, Texas	22,188.67	No Bid
John H. Yochem Company Corpus Christi, Texas	20,973.10	2,685.00

All bidders submitted with their bids a bidder's bond in the amount of 5% of the total bid.

INSTALLATION OF TANK ETC. FOR NUCLEAR REACTOR
 MAIN UNIVERSITY OF THE UNIVERSITY OF TEXAS
 AUSTIN, TEXAS

Bids Opened: 2:30 P. M., Wednesday, April 4, 1962

Contractor	Base Bid	No. of Working Days	Certified Check or Bidder's Bond
W. D. Anderson Company Austin, Texas	\$23,435.00	120	5% Bond
John Broad Construction Company Austin, Texas	36,355.00	90	5% Bond
Thomas Hinderer Austin, Texas	23,165.00	***	5% Bond
S. I. P., Inc. Houston, Texas	35,480.00	45	\$2,000.00 Check

*30 days after notification and after receipt of tank

Medical Affairs
Committee

MEDICAL AFFAIRS COMMITTEE

Date: Friday, April 27, 1962

Time: 1:00 p. m.

Place: Main Building, Room 209

Members:	Mr. Bryan, Chairman
	Dr. Connally
	Mr. Madden
	Mr. McNeese

	<u>Page No.</u>
1. Medical Branch	
McLaughlin Fellowship Fund: Amendment to Terms and Conditions	79
2. Southwestern Medical School	
a. Association of Physicians (Departmental Association of Physicians and Departmental Trust Funds)	80
b. Children's Medical Center Hospital: Affiliation Agreement	90

E. MEDICAL AFFAIRS COMMITTEE

1. MEDICAL BRANCH

Background
Information

MCLAUGHLIN FELLOWSHIP FUND: AMENDMENT TO TERMS AND CONDITIONS. -- At the September 1958 meeting of the Board of Regents, terms and conditions governing the James W. McLaughlin Fellowship Fund at the Medical Branch were adopted. Under these terms and conditions, McLaughlin Medical Student Fellowships were awarded only for the period of three months, in residence full-time.

In the Medical Branch docket for March 1961, the following amendment deleting lines 4 through 8 on Page 13 was included and was approved by the Board:

"Medical Student Fellowships will be awarded for the period of the entire summer term, in residence full time. This program may be extended during the following school year if the student is judged to be performing satisfactorily or may be renewed for another entire summer term, in residence full time, during the succeeding summer. The ..."

As a consequence of recent curricular changes, medical students may now undertake twenty weeks of continuous sponsored research during terms four and five of the sophomore year. The McLaughlin Committee feels strongly that students should be encouraged to avail themselves of this outstanding and unusual opportunity. Therefore, it has proposed that the Terms and Conditions of the James W. McLaughlin Fellowship Fund for the Investigation of Infection and Immunity be amended by inserting a sentence so that the above amendment will read:

Recommendation

"Medical Student Fellowships will be awarded for the period of the entire summer terms, in residence full time. This program may be extended during the following school year if the student is judged to be performing satisfactorily or may be renewed for another entire summer term, in residence full time, during the succeeding summer. Alternatively, Medical Student Fellowships may be awarded for two terms of continuous research, to include a summer term, in residence full time during the entire period. The ..."

This amendment is approved by Doctor Truslow, concurred in by the Chancellor's Office.

2. SOUTHWESTERN MEDICAL SCHOOL

- a. ASSOCIATION OF PHYSICIANS (DEPARTMENTAL ASSOCIATION OF PHYSICIANS AND DEPARTMENTAL TRUST FUNDS). -- Below is an exact copy of an item from the Chancellor's Office:

"The Rules and Regulations of the Board of Regents authorize the clinical faculty members at Southwestern Medical School to accept professional fees only from referral patients. In their teaching activities in the Parkland Hospital they are required to render service personally or to provide supervision of residents rendering service to emergency cases without referral. Many of these emergency cases have insurance which covers such professional services. It has been customary for the clinical staff to collect the prescribed professional fees and to place these amounts in special accounts to be used solely for the support of departmental activities both in the medical school and in the hospital. The persons collecting these fees have not benefitted individually from these funds but have used them for the benefit of the educational and research activities of their departments. The regulations of the Board have been interpreted to prohibit them from benefitting personally from these nonreferral professional fees. The fact, however, that checks in payment of these fees are made to them personally and then are either deposited in special accounts or endorsed over to Current Restricted Funds of the medical school makes the individual faculty member vulnerable to income tax liability without having benefitted personally from the income received.

"The amount of fees collected under these circumstances has not been too material in the past, but under the new provisions adopted by the 57th Legislature applying to medical assistance to persons on Old Age Assistance the amount of such collections has increased sharply during the past six to nine months. If the individual faculty members are not to be permitted to retain these nonreferral professional fees, the institution is obligated to seek a solution which will relieve the recipients of income tax liability for collection of such fees. Patients cannot be billed or fees collected either in the name of the Southwestern Medical School or in the name of the Parkland Hospital since this would involve institutional practice of medicine in violation of medical ethics and law.

"Following conferences in Dallas between a committee of the clinical faculty, Dean A. J. Gill, Mr. Burnell Waldrep, and Vice-Chancellor Cox, the following recommendations, which are an adaptation of the regulations and organization in effect at the M. D. Anderson Hospital, are made to the Board:

1. It is proposed that for each clinical department a departmental association of physicians be organized to cover all nonreferral medical practice of the members of the department. On Page 82 is a copy of such an agreement which would be executed for each clinical department.
2. For each clinical department a departmental trust fund would be established, the principal source of income to which would be the professional fees from nonreferral patients treated by members of the department. The trust funds would be used for educational and research purposes of the department, both within the medical school and within the teaching hospitals. A copy of a trust instrument to be executed for each separate clinical department is on Page 87.

"Board approval of this procedure and of these instruments is requested with authorization for such instruments to be executed by the members of each of the clinical departments of the Southwestern Medical School."

(The majority of the members of the Board of Regents were not acting in their present capacities as Regents when the similar organization was set up at M. D. Anderson Hospital. Since receiving this item for the agenda, I (Thedford) have not had time to prepare copies of the M. D. Anderson structure which you may like to have as a matter of information. In this connection, each of you might also like to have a copy of the augmentation plan approved for the Medical Branch some years back. If so, I shall be delighted to furnish same.)

ASSOCIATION OF PHYSICIANS

The undersigned, with the approval of the Board of Regents of The University of Texas, professional members of the salaried staff of the _____ Department of The University of Texas Southwestern Medical School at Dallas, Dallas County, Texas, do hereby voluntarily associate ourselves together as a nonprofit association for the limited group practice of medicine as members of the salaried staff of the _____ Department of The University of Texas Southwestern Medical School.

ARTICLE I

The name of this Association shall be "The _____ Department Association of Physicians of The University of Texas Southwestern Medical School"; and its principal place of business shall be in the City of Dallas, Dallas County, Texas.

ARTICLE II

The purpose of the Association shall be:

1. To conduct a limited group practice of medicine by the members of the _____ Department of The University of Texas Southwestern Medical School, insofar as the same conforms to the terms of their employment by the institution.
2. To organize and pursue educational functions in order to create and disseminate knowledge of health to lay, professional, scientific, and ancillary professional persons.

3. To promote, organize, conduct, support, and otherwise encourage medical and scientific investigation that may result in health benefits to mankind.
4. To charge and collect the professional fees of its members for the diagnosis, treatment, and care of non-referred patients in Parkland Hospital and other teaching hospitals of The University of Texas Southwestern Medical School.

ARTICLE III

The membership of this Association shall be composed exclusively of salaried professional members of the salaried professional staff of the _____ Department of The University of Texas Southwestern Medical School; and all members shall be eligible as a matter of right for membership in the Association, and such right to membership shall continue during the time of membership on the salaried staff of the _____ Department.

ARTICLE IV

The Association shall have as its governing body a Board of Directors to be composed of the salaried professional members of the department who are active in the care of patients at the Parkland Hospital and other teaching hospitals of The University of Texas Southwestern Medical School. The Board of Directors shall:

1. Meet at least once a year;

2. Elect officers, outline and supervise the general policies of the Association and be generally responsible to the members for the conduct of the business of the Association, and receive and approve the financial and other reports concerning the activities of the Association;
3. Designate a manager, director, or business officer for the Association, if necessary, who shall manage and supervise the finances of the Association, prepare financial reports, and prepare an annual budget.

ARTICLE V

The Association may have such officers as the Board of Directors may see fit in its discretion to provide for by resolution duly entered upon its minutes, who shall be elected annually, and all vacancies shall be filled by the Board. A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business. All officers handling funds for the Association shall be required to execute and deliver an adequate surety bond for the faithful performance of his duties and obligations, the amount of the bond to be determined by the Board of Directors, and the cost therefor to be paid by the Association.

ARTICLE VI

The Association shall be fully authorized to act as the sole and exclusive agent of its members in the billing and collecting of professional fees from the non-referred patients of its members for professional services rendered by them or

~~either of them~~ in the diagnosis, care, and treatment of patients in the Parkland Hospital, Dallas, Texas, and in all other teaching hospitals of The University of Texas Southwestern Medical School. The Association shall not be liable for the negligent acts of its members committed in connection with their professional services in the care of patients. No member of the Association shall be individually or personally liable for the debts of the Association.

ARTICLE VII

All expenses of operating and maintaining the Association shall be paid out of the earnings of its members, and any surplus over and above its actual expenditures and obligations for said purposes shall be distributed in making grants and donations to the Board of Regents of The University of Texas, in trust, for the use and benefit of The University of Texas Southwestern Medical School for scientific and medical research at said institution or at Parkland Hospital or other teaching hospitals of The University of Texas Southwestern Medical School.

ARTICLE VIII

This Association may be dissolved by a two-thirds vote of the entire membership at a special meeting of the members of the Association called for said purpose after due written notice to all members in advance of such meeting. Upon the

dissolution of the Association the Board of Directors shall have the power to settle its affairs, collect outstanding debts, and distribute its funds and assets to the Board of Regents of The University of Texas, in trust, for the use and benefit of The University of Texas Southwestern Medical School for medical and scientific research purposes.

IN WITNESS WHEREOF, we have hereunto set our hands, this

_____ day of _____, 1962.

2. Donations and grants from the _____ Department of Association of Physicians of The University of Texas Southwestern Medical School derived from professional fees for services rendered non-referral patients by members of the Association.

ARTICLE IV - TRUSTEES

The trustees shall be each full-time faculty member of the Department of _____, The University of Texas Southwestern Medical School, Dallas, Texas, acting in their capacity as members of the department. Any person ceasing to be a member of the department shall automatically cease to be a trustee.

The trustees may alter or amend this instrument from time to time, provided that no alteration or amendment shall change the purposes of this trust or divert its assets, receipts or income from The University of Texas Southwestern Medical School or to purposes other than those expressed herein.

No trustee shall be required to give or provide any bond for the faithful performance of his duties or for any other purpose.

ARTICLE V - ADMINISTRATION OF FUND

The situs of the administration of the trust hereby created is fixed in Texas, and it is directed that in respect to the administration, construction and validity of the trust the laws of the State of Texas shall control. To carry out the purposes of this trust, in addition to the authority, rights, privileges and powers elsewhere herein conferred upon and vested in the trustees and those now or hereafter conferred by law, the trustees shall also have the following authority, rights, privileges and powers:

The trustees shall have all of the rights given to trustees of express trusts by the Texas Trust Act. The trustees are empowered to hold, manage, control, collect, administer and use, invest and reinvest the property, real personal and mixed, now or hereafter belonging to or included in the trust estate as long as the trustees may deem retention to be in the best interests of the trust and to expend and use the corpus and income pursuant to the purposes of the trust. The trustees are empowered to sell, exchange, assign, grant and convey the whole or any part of the trust estate, and shall have the power to invest and reinvest the trust estate in property of any description whatsoever, but no investment shall jeopardize the purposes herein set

forth. The trustees shall have all such additional powers, rights and privileges as may be reasonably necessary for the faithful administration of the trust, and this instrument shall always be construed in favor of the validity of any act or omission by or of the trustees.

The execution of this instrument pursuant to appropriate action by the Board of Regents of The University of Texas shall constitute acceptance by the trustees of this trust.

ARTICLE VI - DISTRIBUTION OF ASSETS UPON DISSOLUTION

In the event this trust fund is dissolved the assets of this trust will become the property of The University of Texas Southwestern Medical School to be invested or to be directly applied to the salaries, operation and maintenance or for research in the Department of _____ . In the event such utilization is impossible the Board of Regents of The University of Texas will be authorized to redesignate the purpose of this fund.

IN WITNESS WHEREOF, we have hereunto set our hands as trustees of the _____ Fund of The University of Texas Southwestern Medical School, thereunto duly authorized, this the _____ day of _____, 1962.

- b. CHILDREN'S MEDICAL CENTER HOSPITAL: AFFILIATION AGREEMENT. -- Authorization of a deed of conveyance to the Children's Medical Center of Dallas at the February 1961 meeting was made contingent upon approval by the Legislature, which was reported previously, and upon execution of an agreement of teaching affiliation satisfactory to the Board of Regents. Such an agreement has now been drawn up, approved by Dean A. J. Gill, Attorney Burnell Waldrep, Vice-Chancellor Haskew, and officials of the Children's Medical Center. A copy of the proposed agreement is on Page 91.

Approval by the Board of Regents with authorization to the Chairman to sign the agreement is recommended. Such approval completes the contingent conditions for execution of deeds of conveyance which will now be done in the usual manner.

Recommendation Article 2603j, Vernon's Civil Statutes, provides for the execution of the deeds pursuant to resolution, and the following is recommended for adoption.

BE IT RESOLVED that the Chairman of the Board of Regents of The University of Texas is hereby authorized, empowered, and directed to execute a deed of exchange of real estate between the Board of Regents of The University of Texas and the Dallas County Hospital District covering certain properties in the Wm. B. Coats Survey, Abstract No. 236, Dallas County, Texas, and the A. Bahn Survey, Abstract No. 82, Dallas County, Texas;

BE IT FURTHER RESOLVED that the Chairman of the Board of Regents is further authorized, empowered, and directed to execute a deed of conveyance of the tract of land received by it in the exchange of land to the Texas Medical Center of Dallas, Texas, to be used as a construction site for a Children's Hospital, all of which is provided for and authorized by Chapter 113, Page 215, Acts 57th Legislature, 1961, Regular Session, codified as Article 2603j, Vernon's Civil Statutes; and any and all acts and deeds done or caused to be done by the Chairman of the Board of Regents of The University of Texas be and they are hereby ratified, approved, and confirmed as the acts and deeds of the Board of Regents of The University of Texas.

A G R E E M E N T

THE STATE OF TEXAS }
 COUNTY OF DALLAS }

This AGREEMENT made and entered into this _____ day of _____, A.D. 1962, between the BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS for and on behalf of The University of Texas Southwestern Medical School, Dallas, Texas, herein called "Board," and the CHILDREN'S MEDICAL CENTER OF DALLAS, TEXAS, a Texas corporation, herein called "Center," WITNESSETH:

WHEREAS, Chapter 113, page 215, Acts 57th Legislature, 1961, Regular Session, codified as Article 2603j, Vernon's Civil Statutes, authorized Board and the Dallas County Hospital District to exchange lands, more specifically described in said Act to which reference is made, and the land conveyed to Board is to be conveyed to the Governing Board of Center as a construction site for a children's hospital to be used as a teaching facility fully integrated with the medical program of Board; and

WHEREAS, both parties have certain objectives in common, namely, the training of medical personnel, the advancement of medical knowledge through research, the promotion of health and professional care of patients:

NOW, THEREFORE, Board and Center hereby agree as follows:

1. For and in consideration of the conveyance of that tract of land described as (describe) by Board, Center hereby agrees to construct a children's hospital, together with parking areas and related facilities, upon said site from the date of said conveyance and will complete said improvements at its own cost and expense with reasonable diligence and within a reasonable time. The plans and specifications for the construction of the hospital shall also be approved by architects designated by Board. It is agreed that the said deed of conveyance from the Board of Regents

of The University of Texas to the Governing Board of the Children's Medical Center of Dallas shall contain a provision that the conveyance is conditioned upon the construction of a children's hospital, and that should the grantee fail to construct the improvements within a reasonable time from the date of the deed of conveyance, title to the land and any improvements then on said land shall, at the option and request of the Board of Regents of The University of Texas, revert to and revest in said Board. Further, should said land be permanently abandoned as a hospital site and be no longer used for such purpose, title to the land and improvements shall revert to and revest in the Board of Regents of The University of Texas.

2. Center shall retain for the hospital all jurisdictional power incident to separate ownership, and the Board of Regents of The University of Texas for and on behalf of the Southwestern Medical School shall retain for its Medical School all jurisdictional power incident to separate ownership, and Center retains final jurisdiction over the administration and supervision of the hospital and over admission of patients and the assignment of beds.

3. All appointments to the professional staff of the Children's Hospital shall be made by Center only upon nomination by the Dean of the University of Texas Southwestern Medical School.

4. The chairman of each appropriate department of The University of Texas Southwestern Medical School shall be chief of the corresponding service in the Children's Hospital, but a director of each hospital service program may be appointed by the Center annually upon recommendation of the hospital professional staff, concurred in by the Chief of Staff of the hospital, the Dean and the chairman of the appropriate department of The University of Texas Southwestern Medical School, and the elected President of the Medical Staff of the Center. The Chief of Staff shall be the professor and chairman of the department of pediatrics

in the Southwestern Medical School.

5. The Center will maintain adequately the consultation departments (Pathology, Radiology, Physical Medicine, and Anesthesiology) and provision shall be made for adequate income for personnel of these departments.

6. All patients in the hospital shall be teaching patients. There shall be a minimum number of free beds, i.e., beds for hospitalization of non-private patients and about ten per cent (10%) of the total bed capacity shall be reserved for such free teaching beds.

7. Board and Center recognize that their mutual interdependence in carrying out the terms of this contract will result in the operations of one affecting the operations of the other, and that there will be consultation and agreement between the Administrator of the Hospital and the Dean of the Medical School in instances where the operations of one affect the other.

8. All expenses incurred for the operation of the hospital shall be paid by Center, and all expenses incurred for the operation of Southwestern Medical School shall be paid by the Board of Regents of The University of Texas. However, nothing shall prohibit subsequent agreements, subject to the legal powers and limitations of the parties, for the joint employment of personnel and for the pro rata apportionment of salaries.

9. Center will operate its hospital in a manner and with standards consistent with similar hospitals in the United States, and it shall bear all costs for supporting and maintaining a staff of interns and residents and other personnel it requires. Center will furnish evidence of financial responsibility, both in connection with the building of the hospital and the operation of the same in the future.

10. This agreement shall commence on the date of its execution by the parties and shall continue in force for a term of forty (40) years. This agreement may be amended in writing from time to time to include such provisions as the parties may mutually agree upon, and may be renewed for an additional term of years.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

ATTEST:

Secretary

BOARD OF REGENTS OF
THE UNIVERSITY OF TEXAS

By _____
Chairman

ATTEST:

Secretary

GOVERNING BOARD OF THE
CHILDREN'S HOSPITAL CENTER
OF DALLAS

By _____

Approved as to Form:

University Attorney

Approved as to Content:

The foregoing contract has been duly considered and approved by the Commissioners' Court of Dallas County, Texas, on the _____ day of _____, A.D. 1962.

County Judge

Committee of
the Whole

COMMITTEE OF THE WHOLE
Chairman Hardie, presiding

Date: Friday, April 27, 1962, 9:30 - 10:30 a. m., 2:30 p. m.

Place: Regents' Room (Main Building, Room 209)

- A. REPORT OF JOINT MEETING OF BUILDINGS AND GROUNDS COMMITTEE AND MEDICAL AFFAIRS COMMITTEE IN GALVESTON ON APRIL 8
- B. EMERGENCY ITEMS. -- Emergency items not included on original agenda will be presented at this time by the Chancellor and the institutional heads either for action by the Committee of the Whole or for referral to the proper standing committees. Each item presented by an institutional head shall have been cleared through the Chancellor. (Friday, April 27, 10:00 a. m.)
1. Central Administration (Chancellor Ransom)
 2. Main University (Doctor Smiley)
 3. Texas Western College (Doctor Ray)
 4. Medical Branch (Doctor Truslow)
 5. Dental Branch (Doctor Olson)
 6. M. D. Anderson Hospital and Tumor Institute (Doctor Clark)

7. Southwestern Medical School (Doctor Gill)

8. Postgraduate School of Medicine (Doctor Taylor)

C. ITEMS REFERRED EITHER FOR ACTION OR FOR INFORMATION
BY THE STANDING COMMITTEES, NAMELY: (Friday, April 27,
2:30 p. m.)

1. Executive Committee

(Committee Chairman Heath)

2. Academic and Developmental Affairs Committee

(Committee Chairman McNeese)

3. Buildings and Grounds Committee

(Committee Chairman Redditt)

4. Land and Investment Committee

(Committee Chairman Madden)

5. Medical Affairs Committee

(Committee Chairman Bryan)

D. REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS

Da. REPORT OF SPECIAL COMMITTEES, IF ANY

E. SPECIAL ITEMS (Friday, April 27, 1962, 3:00 p.m.)

1. Members of the Board. -- Time is allotted to give each Regent an opportunity to bring up items for consideration.

- a. Chairman Hardie

Memorial Park, Houston. -- At the meeting in Houston Mrs. Hanszen spoke to Chairman Hardie with reference to problems involving Memorial Park in Houston. Chairman Hardie requested that Mrs. Hanszen write him the details relating thereto. This office does not have all of the communications referred to in Mrs. Hanszen's letter and thus cannot set forth the facts. Attorney Waldrep in a letter to Doctor Ransom regarding the subject in question states that this matter "stems from a dispute that Miss Ima Hogg and Mrs. Hanszen have with the City of Houston as to the use of the City Park, commonly referred to as 'Memorial Park.' In the original conveyance to the City of Houston by the Varner Realty Company the land was limited to park uses only, and it was expressly provided that the failure of the City to so utilize the land as a park would cause it to revert to Varner Realty Company. The University now has a reversionary interest, and from time to time we have joined Miss Ima and Mrs. Hanszen in the execution of instruments relating to non-park uses.

"On several occasions the City has proposed to use the park in a manner not in keeping with the wishes of the Hogg family. These alleged violations are occurring with more frequency, and the Hogg family is anxious to assume the burden of seeing that the City complies with the provisions of the deed. They are certainly acting in good faith in this matter and are not expecting the University to expend funds to enforce these rights, as they are aware that trust funds cannot be spent in this manner. However, they do not want to have to come to the Board of Regents on each of these violations and especially to request joinder in a suit. For these reasons it has been suggested that the

Board of Regents sell for a modest consideration and reconvey the interest that it has to the Hogg family. This proposal was thoroughly discussed by the Land and Investment Committee at its meeting on September 29, 1961, and it was felt that it would be unwise at this time to enter into negotiations for the sale of the reversionary interest. The Board of Regents did not take any formal action since it was listed only as a discussion item."

b. Vice-Chairman Heath

c. Regent Brennan

d. Regent Bryan

e. Regent Connally

f. Regent Madden

g. Regent McNeese

h. Regent Redditt

i. Regent Robertson

2. Chancellor Ransom

- a. Nondiscrimination Provisions of United States Government Contracts: Filing of Compliance Reports. -- At the November 1961 meeting of the Board of Regents, the Board directed the administration not to take further action in complying with the nondiscrimination provisions of government contracts without clearance from the Board.

Over the past several weeks the several component units have received from the various governmental agencies and services with which the University has contracted compliance reports which are directed to be filed with the President's Committee on Equal Employment Opportunity.

A copy of such "Compliance Report" follows Page 101. On Page 2 of the Report, Section C is not applicable but attention is directed to Sections A, B, and D. The Chancellor's Office has knowledge of only one contract under which there has been a subcontract such as Section D covers. This is the contract for the radio-telescope at Balcones which was specifically called to the Board's attention at the November meeting. No effort has been made to instruct Westinghouse, the subcontractor, concerning compliance with Executive Order 10925. The information requested on Page 3, as to the number of Negroes employed, is not readily available because our employment records do not indicate race.

Request for
Instructions

It appears now that the President's Committee on Equal Employment Opportunity intends to require filing of compliance reports. Failure to file such reports may well mean the loss of future government contracts, including those with NASA in connection with the Houston development. The administration requests instructions from the Board of Regents as to future procedures.

- b. Wozencraft Trust Fund. -- At the February meeting of the Board, the Doctor John O. McReynolds Memorial Lecture-ship Fund for the benefit of the Medical Branch was transferred, effective immediately, to the Doctor John O. McReynolds

Memorial Award for pre-medical students at the Main University.

There is to be reported to the Board the title, the purpose, and the procedures for making these awards. However, this information is to be submitted by the donor in the form of a trust agreement. It has not yet been received in this office.

c. Progress Reports

- (1) Welch Foundation Grant (Chair in Chemistry), Main University. -- The minutes of the Committee of the Whole reflect that the Board unanimously voted to accept the Welch Foundation proposal--a endowment of \$600,000 for a Welch Chair in Chemistry at the Main University--subject to terms and conditions as may be approved by the Administration and the Foundation. This proposal is to be kept in strict confidence until such time as the Welch Foundation publicly announces the program.

The terms and conditions approved by the Administration and the Foundation have not yet been received.

- (2) Conference Center. -- There is no documentation.
- (3) Coliseum, Main University. -- There is no documentation.
- (4) Private Funds for Addition to Danciger Building, Southwestern Medical School. -- See Item 15, Page 69.
- (5) Membership Study Group Committee (Mission '73), Texas Western College. -- The Board authorized the establishment of a study group committee at the Texas Western College to be called Mission '73. Doctor Ray will present for the record at the meeting the membership of this committee.
- (6) Study of Accounting and Business Procedures, Central Administration and Main University. -- Below is a report from the Chancellor's Office regarding the study of accounting records and procedures of Central Administration and Main University.

Pursuant to the authority given to the administration by the Board of Regents at the March 8 meeting to

select a public accounting firm to make a detailed study of the business procedures and organization of Central Administration and Main University, and with the full cooperation and participation of the State Auditor, the firm of Ernst & Ernst has been named and is now actively at work. The rates proposed by Ernst & Ernst were checked with proper and knowledgeable persons and found to be less than those ordinarily charged for similar services. An overall estimate of \$30,000 based on the University's providing one full-time person was made. With the addition of a full-time man from the State Auditor's Office, it was anticipated that the total would be brought within the \$25,000 figure authorized. The amount of \$25,000 has been transferred from the Available University Fund Unallocated Balance to a special account from which payments to Ernst & Ernst will be made when billings are received.

- (7) The South Texas Medical School (Including Selection of Dean, etc.). -- There is no documentation.
3. Scheduled Meetings of the Board. -- In considering the meetings of the Board for the remainder of 1961-62, the following will need to be considered:
 - a. 1962-63 Budgets for Auxiliary Enterprises
 - b. 1962-63 Budget for Sponsored Research Contracts
 - c. 1962-63 Legislative Budget Requests
 - d. Permanent University Fund Bond Issue

COMPLIANCE REPORT

NONDISCRIMINATION PROVISIONS OF U.S. GOVERNMENT CONTRACTS

IMPORTANT.—Please read the instructions accompanying this form before preparing this report. Complete all items unless otherwise instructed. If an item does not apply, mark "N/A" for Not Applicable. If additional space is needed, use Item 27 (*Remarks*) and attach a separate sheet and identify the applicable items. Compliance reports for each reporting unit

shall be submitted in **DUPLICATE** DIRECTLY to:

THE PRESIDENT'S COMMITTEE ON EQUAL
EMPLOYMENT OPPORTUNITY
SURVEY DIVISION—COMPLIANCE REPORTS
WASHINGTON 25, D.C.

To be furnished by the **CONTRACTING OFFICER** (*Only for prime contractor compliance report request*)

REPORT TO BE SUBMITTED ON OR BEFORE	NAME AND TITLE OF CONTRACTING OFFICER REQUESTING THE REPORT	AGENCY	ADDRESS
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To be furnished by the **PRIME CONTRACTOR** (*Only for first-tier subcontractor compliance report request*)

REPORT TO BE SUBMITTED ON OR BEFORE	NAME AND ADDRESS OF PRIME CONTRACTOR REQUESTING THE REPORT	PREDOMINANT INTEREST AGENCY
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PART I.—CONTRACTOR IDENTIFICATION

1. CONTRACTOR'S REPORTING STATUS (*Note.—A subcontractor who is also a prime contractor shall report as a prime contractor*)

- a. PRIME CONTRACTOR b. FIRST-TIER SUBCONTRACTOR

2. CROSS-REFERENCE IDENTIFICATION	3. EMPLOYER IDENTIFICATION NO.	4. REPORTING UNIT NO.	CODE <i>(Leave blank)</i>
2a. NAME AND ADDRESS OF REPORTING UNIT COVERED BY THIS REPORT			
2b. NAME AND ADDRESS OF PRINCIPAL OFFICE OF THE COMPANY			
2c. NAME AND ADDRESS OF PARENT COMPANY IF AN AFFILIATED CORPORATION			
5a. PREDOMINANT INTEREST AGENCY (<i>If this is a first-tier subcontractor's report, give the predominant interest agency for the predominant interest prime contractor.</i>)			

(To be completed only if this is a first-tier subcontractor's report)

5b. NAME AND ADDRESS OF PREDOMINANT INTEREST PRIME CONTRACTOR

ANNUAL COMPLIANCE REPORTS

(To be completed only if this is an annual compliance report and a previous compliance report has been submitted for this reporting unit)

6a. DATE LAST REPORT SUBMITTED	6b. PREDOMINANT INTEREST AGENCY FOR LAST REPORT
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6c. IF IDENTIFICATION DATA GIVEN IN ITEMS 1 THROUGH 5 (ABOVE) DIFFERS FROM THE LAST REPORT, GIVE IDENTIFICATION APPEARING ON LAST REPORT

PART II.—POLICIES AND PRACTICES

SECTION A: EMPLOYMENT POLICY		YES	NO
7a.	HAS AN EMPLOYMENT POLICY BEEN ESTABLISHED TO ASSURE THAT EQUAL EMPLOYMENT OPPORTUNITY IS GIVEN TO ALL PERSONS WITHOUT REGARD TO RACE, COLOR, CREED, OR NATIONAL ORIGIN?		
7b.	IF THIS REPORTING UNIT IS PART OF A MULTI-ESTABLISHMENT COMPANY, IS SUCH POLICY COMPANY-WIDE?		
8.	HAS SUCH POLICY BEEN COMMUNICATED IN WRITING TO ALL DEPARTMENTS, OFFICES, AND FACILITIES OF THE REPORTING UNIT? <i>(If by other means, explain in Item 19 below.)</i>		
9.	HAS RESPONSIBILITY BEEN ASSIGNED AND PROCEDURES PUT INTO EFFECT TO ASSURE THAT THIS EMPLOYMENT POLICY IS UNDERSTOOD AND IMPLEMENTED BY MANAGERIAL, ADMINISTRATIVE, AND SUPERVISORY PERSONNEL?		
10.	IF EDUCATIONAL OR TRAINING PROGRAMS ARE SPONSORED OR FINANCED FOR THE BENEFIT OF ANY EMPLOYEES OR PROSPECTIVE EMPLOYEES, ARE ALL EMPLOYEES OR PROSPECTIVE EMPLOYEES GIVEN THE OPPORTUNITY TO PARTICIPATE WITHOUT REGARD TO RACE, COLOR, CREED, OR NATIONAL ORIGIN?		
SECTION B: RECRUITMENT AND ADVERTISEMENT		YES	NO
11.	HAVE ALL RECRUITMENT SOURCES BEEN ADVISED THAT ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT REGARD TO RACE, COLOR, CREED, OR NATIONAL ORIGIN?		
12.	IF EMPLOYEES ARE RECRUITED THROUGH ADVERTISING, DOES SUCH ADVERTISING MAKE CLEAR THAT ALL QUALIFIED APPLICANTS WILL RECEIVE CONSIDERATION FOR EMPLOYMENT WITHOUT REGARD TO RACE, COLOR, CREED, OR NATIONAL ORIGIN?		
SECTION C: ORGANIZATIONS OF WORKERS		YES	NO
13.	HAS A COLLECTIVE BARGAINING AGREEMENT OR OTHER CONTRACT OR UNDERSTANDING BEEN MADE FOR THE REPORTING UNIT WITH A LABOR UNION (OR UNIONS) OR OTHER ORGANIZATION OF WORKERS?		
14.	HAS THE NOTICE (STANDARD FORM 38) ADVISING OF THE COMPANY'S OBLIGATIONS UNDER THE NONDISCRIMINATION PROVISIONS OF GOVERNMENT CONTRACTS AND SUBCONTRACTS BEEN SENT TO EACH SUCH ORGANIZATION?		
15a.	HAS EACH SUCH ORGANIZATION ADVISED THE COMPANY THAT ITS POLICIES AND PRACTICES ARE CONSISTENT WITH THE OBLIGATIONS UNDER THE NONDISCRIMINATION PROVISIONS IN SUCH CONTRACTS?		
15b.	IF "NO," IDENTIFY SUCH ORGANIZATION AND DESCRIBE EFFORTS MADE TO OBTAIN SUCH INFORMATION.		
SECTION D: SUBCONTRACTS <i>(To be completed by prime contractors only)</i>		YES	NO
16.	HAVE ANY FIRST-TIER SUBCONTRACTS OR PURCHASE ORDERS BEEN AWARDED FOR WORK COVERED BY ANY GOVERNMENT CONTRACTS?		
17.	IS THE NONDISCRIMINATION CLAUSE INCLUDED IN ALL FIRST-TIER SUBCONTRACTS AND PURCHASE ORDERS SUBJECT TO EXECUTIVE ORDER 10925?		
18.	HAVE ALL SUCH SUBCONTRACTORS COVERED BY THESE REPORTING REQUIREMENTS BEEN INSTRUCTED TO FILE COMPLIANCE REPORTS AND BEEN FURNISHED WITH REPORT FORMS AND INSTRUCTIONS?		
SECTION E: GENERAL			
19.	(OPTIONAL) DESCRIBE BRIEFLY ANY ACTIONS OTHER THAN THOSE REFERRED TO IN THIS REPORT THAT HAVE BEEN TAKEN WHICH AFFECT THIS REPORTING UNIT TO ASSURE THAT EQUAL EMPLOYMENT OPPORTUNITY IS GIVEN TO ALL EMPLOYEES AND APPLICANTS FOR EMPLOYMENT WITHOUT REGARD TO RACE, COLOR, CREED, OR NATIONAL ORIGIN.		

PART III.—EMPLOYMENT STATISTICS

20. NAME OF REPORTING UNIT	21. LOCATION OF REPORTING UNIT (<i>City, county, State</i>)	CODE (<i>Leave Blank</i>)
22. EMPLOYER IDENTIFICATION NUMBER	24. MAJOR ACTIVITY PERFORMED AT THIS REPORTING UNIT	
23. REPORTING UNIT NUMBER		

25. EMPLOYMENT BY RACE, OCCUPATION, AND SEX

(For pay period nearest 15th of month preceding that in which this report is due)

OCCUPATIONS <i>(See definitions on reverse)</i>	MALE EMPLOYEES				FEMALE EMPLOYEES				TOTAL ALL EMPLOYEES	TOTAL NEGROES	% NEGROES
	TOTAL MALES	MINORITY GROUPS			TOTAL FEMALES	MINORITY GROUPS					
		NEGRO	*OTHER	*OTHER		NEGRO	*OTHER	*OTHER			
OFFICIALS AND MANAGERS											
PROFESSIONAL											
TECHNICAL											
SALES WORKERS											
OFFICE AND CLERICAL											
CRAFTSMEN (SKILLED)											
OPERATIVES (SEMI-SKILLED)											
LABORERS (UNSKILLED)											
SERVICE WORKERS											
TOTAL											
* * APPRENTICES											
* * ON-THE-JOB TRAINEES											
TOTAL EMPLOYMENT ONE YEAR AGO <i>(If available)</i>											

* The columns for "other" minorities are provided in the event that such groups (*Oriental, Spanish-American, Puerto Rican, American Indian*) constitute an identifiable factor in the local labor market. When figures for two "other" minority groups are available, use a separate column for each group and specify on the line at the top of the column which group is included in each column.

* * Figures for these classifications shall also be included in appropriate category above the "Total" line.

26. EMPLOYMENT STATISTICS WERE OBTAINED FROM:

AVAILABLE RECORDS VISUAL CHECK OTHER (*Specify*) _____

27. REMARKS (*If additional space is needed, continue on reverse side*)

28a. DATE	28b. SIGNATURE AND TITLE OF AUTHORIZED REPRESENTATIVE	28c. ADDRESS
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Willfully false statements on this Report are punishable by law (U.S. Code, Title 18, Section 1001)

DESCRIPTION OF JOB CATEGORIES
TO BE USED WITH PART III (Item 25a)

OFFICIALS AND MANAGERS.—Occupations requiring administrative personnel who set broad policies, exercise over-all responsibility for execution of these policies, and direct individual departments or special phases of a firm's operations. Includes: officials, executives, middle management, plant managers, department managers and superintendents, purchasing agents and buyers, and kindred workers.

PROFESSIONAL.—Occupations requiring either college graduation or experience of such kind and amount as to provide a comparable background. Includes: accountants and auditors, airplane pilots and navigators, architects, artists, chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, personnel and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

TECHNICIANS.—Occupations requiring a combination of basic scientific knowledge and manual skill which can be obtained through about two years of post high school education, such as is offered in many technical institutes and junior colleges, or through equivalent on-the-job training. Includes: draftsmen, engineering aids, junior engineers, mathematical aids, nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical sciences), and kindred workers.

SALES.—Occupations engaging wholly or primarily in direct selling. Includes: advertising agents and salesmen, insurance agents and brokers, real estate agents and brokers, stock and bond salesmen, demonstrators, salesmen and sales clerks, and kindred workers.

OFFICE AND CLERICAL.—Includes all clerical-type work regardless of level of difficulty, where the activities are predominately non-manual, though some manual work not directly involved with altering or transporting the products is included. Includes: bookkeepers, cashiers, collectors (bills and accounts), messengers and office boys, office machine operators, shipping and receiving clerks, stenographers, typists and secretaries, telegraph and telephone operators, and kindred workers.

CRAFTSMEN (SKILLED).—Manual workers of relatively high skill level having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of training. Includes: the building trades, foremen, mechanics and repairmen, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors and tailoresses, and kindred workers.

OPERATIVES (SEMI-SKILLED).—Workers who operate machine or processing equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. Includes: apprentices (auto mechanics, bricklayers, carpenters, electricians, machinists, mechanics, plumbers, building trades, metalworking trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, deliverymen and routemen, dressmakers and seamstresses (except factory), dyers, furnacemen, heaters (metal), laundry and dry cleaning operatives, milliners, mine operatives and laborers, motormen, oilers and greasers (except auto), painters (except construction and maintenance), photographic process workers, stationary firemen, truck and tractor drivers, weavers (textile), welders and flame-cutters, and kindred workers.

LABORERS (UNSKILLED).—Workers in manual occupations which generally require no special training. Perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. Includes: garage laborers, car washers and greasers, gardeners (except farm) and groundskeepers, longshoremen and stevedores, lumbermen, raftsmen and wood choppers, laborers performing lifting, digging, mixing, loading, and pulling operations, and kindred workers.

SERVICE WORKERS.—Workers in both protective and non-protective service occupations. Includes: attendants (hospital and other institution, professional and personal service), barbers, charwomen and cleaners, cooks (except household), counter and fountain workers, elevator operators, firemen and fire protection, guards, watchmen and doorkeepers, stewards, janitors, policemen and detectives, porters, waiters and waitresses, and kindred workers.

27. REMARKS (cont.) (Additional space if needed to continue Item 27 on page 3. If further space is needed attach a separate sheet.)

m. "Predominant interest prime contractor" means that prime contractor having the largest aggregate dollar value of contracts, subcontracts, or purchase orders under Government contracts with a first-tier subcontractor at the time of filing the compliance report.

n. "Major activity" means the major product or group of products produced or handled, or services rendered by the reporting unit (e.g., manufacturing airplane parts, retail sales of office furniture). In the case of mixed activities at the reporting unit the major activity shall be determined by the activity in which the greatest number of all the employees work.

o. "Standard commercial supplies" means an article (a) which in the normal course of business is customarily maintained in stock by a manufacturer or any dealer, distributor, or other commercial dealer for the marketing of such article; or (b) which is manufactured and sold by two or more persons for general commercial or industrial use or which is identical in every material respect with an article so manufactured and sold.

3. When To File Reports.

a. All prime contractors subject to these reporting requirements on January 1, 1962, shall file *initial compliance reports* on or before March 31, 1962. All prime contractors who become subject to these reporting requirements after January 1, 1962, shall file initial compliance reports within thirty (30) days after the award of the prime contract. (However, no initial prime contractor compliance reports shall be due before March 31, 1962.)

b. *First-tier subcontractors* subject to these reporting requirements on or after April 1, 1962, shall file *initial compliance reports* as follows: (1) within sixty (60) days after the award or modification of a subcontract or purchase order subsequent to that date, or (2) no later than March 31, 1963, where the subcontractor continues to be subject to the reporting requirements on January 1, 1963, and a subcontract or purchase order has not been awarded or modified prior to January 1, 1963.

c. *Annual compliance reports* shall be filed by all prime contractors and first-tier subcontractors on March 31 of each year so long as the prime contractor or the first-tier subcontractor remains subject to the reporting requirements. If a compliance report has been submitted for any reporting unit covered by this requirement within ninety (90) days immediately preceding March 31 of that year, only the "Certificate of Submission of Current Compliance Report" (Standard Form 40-A) shall be filed with the Committee for that reporting unit.

d. A compliance report may be required by the Committee or a contracting agency at times other than those prescribed above. Whenever specifically requested, the prime contractor or first-tier subcontractor should be prepared to furnish a complete and up-to-date report.

4. How To Submit Reports.

a. Separate compliance reports for each reporting unit of the prime contractor and first-tier subcontractor shall be submitted in duplicate directly to the Committee (at the address given at the top of the report form).

b. When a compliance report has been submitted

for the reporting units covered by a request during the current reporting period, the prime contractor or first-tier subcontractor shall complete the "Certificate of Submission of Current Compliance Report" (Standard Form 40-A) and return it to each contracting officer or prime contractor requesting that a compliance report be filed. However, a prime contractor subject to the reporting requirements on January 1, 1962, is not required to furnish this "Certificate" at the time he submits the initial compliance reports due March 31, 1962.

c. The prime contractor shall instruct each of its first-tier subcontractors to submit a compliance report directly to the Committee. In addition, the prime contractor shall complete the items at the top of the compliance report (or otherwise furnish this information) when furnishing report forms and instructions to its first-tier subcontractors. Failure to obtain a "Certificate of Submission of Current Compliance Report" or other notification of submission containing the information required by the certificate within sixty (60) days after the award of the subcontract shall be reported immediately to the contracting officer of the predominant interest agency.

d. A first-tier subcontractor who is also subject to these reporting requirements as a prime contractor shall file as a prime contractor. A first-tier subcontractor having subcontracts with more than one prime contractor shall file as the first-tier subcontractor of its predominant interest prime contractor. The predominant interest agency of the predominant interest prime contractor shall be the predominant interest agency of such first-tier subcontractor. When a compliance report for the current reporting period has been filed with the Committee, the first-tier subcontractor shall furnish each of its prime contractors requesting a compliance report, including the predominant interest prime contractor, with a "Certificate of Submission of Current Compliance Report" (which indicates the predominant interest prime contractor and the predominant interest agency).

e. Each item of the compliance report shall be completed unless otherwise instructed. If an item does not apply, mark "N/A" for Not Applicable.

f. Each compliance report and certificate shall be signed by an authorized representative of the company.

g. Employment statistics shall include the total number of employees in the reporting unit during the pay period ending nearest the 15th of the month preceding that in which the report is due (e.g., nearest the 15th of February for March 31 compliance reports).

h. The columns for "other" minorities in Part III of Standard Form 40 are provided in the event that such groups (Oriental, Spanish-American, Puerto Rican, American Indian) constitute an identifiable factor in the local labor market. When figures for two "other" minority groups are available, a separate column shall be used for each group and shall specify which group is given in each column.

i. Inquiries in connection with this compliance report and requests for supplies of the compliance report and instructions shall be addressed to the contracting officer identified on the form. Inquiries may also be addressed to the President's Committee on Equal Employment Opportunity, Washington 25, D.C.

COMPLIANCE REPORT

Nondiscrimination Provisions of U.S. Government Contracts

INSTRUCTIONS

1. General.

a. Executive Order 10925, and the rules and regulations promulgated pursuant thereto, require that each contractor subject to the Order shall file and cause each of its subcontractors or vendors to file compliance reports with the contracting agency or the Committee.

b. Each prime contractor and first-tier subcontractor subject to the Order who has a contract, subcontract, or purchase order for \$50,000 or more (or \$100,000 or more if solely for standard commercial supplies and raw materials) and who also has 50 or more employees shall file compliance reports. In the event a prime contractor or first-tier subcontractor is a multi-establishment company, a separate compliance report shall be filed for each reporting unit of the company where any work is being or is to be performed under any Government contract during the current reporting period and for the principal office of the company. The Executive Vice Chairman may, by order, require that reports also be filed for any other establishment where such establishment is reasonably related to the work to be performed under a Government contract by a prime contractor or a first-tier subcontractor, when he finds that such additional compliance reports are necessary or appropriate to the administration of the Order. A compliance report need not be filed for a reporting unit located outside the limits of the United States when no recruitment of workers within the limits of the United States is involved.

c. The filing of the "Plans for Progress" reports (Budget Bureau No. 44-R1174) will be accepted as a compliance report in lieu of this report form. However, this alternative does not relieve such contractors from obtaining compliance reports from their first-tier subcontractors not participating in the "Plans for Progress" program.

d. Prime contractors and first-tier subcontractors having contracts, subcontracts, or purchase orders for construction, repair, alteration, and utilities shall not use this compliance report form in connection with such activities. Special compliance report forms, provided for such activities, shall be filed in accordance with the instructions applicable thereto.

e. For the purpose of simplified administration, all completed compliance reports shall be submitted in duplicate directly to the Committee (at the address given at the top of the report form). The Committee shall retain one copy and furnish the predominant interest agency with the other copy.

2. Definitions.

a. "Order" means Executive Order 10925, dated March 6, 1961.

b. "Committee" means the President's Committee on Equal Employment Opportunity established under the provisions of Executive Order 10925, dated March 6, 1961.

c. "Prime contractor" means any contractor having an agreement or holding a purchase order with the Government.

d. "First-tier subcontractor" means any contractor having an agreement or holding a purchase order with a Government prime contractor calling for supplies or services required for the performance of a Government prime contract.

e. "Contracting agency" means any department (including the Departments of the Army, Navy, and Air Force), agency and establishment in the executive branch of the Government, including any wholly-owned Government corporation, which enters into contracts.

f. "BOASI" means the U.S. Bureau of Old-Age and Survivors Insurance.

g. "OASDI" means Old-Age, Survivors, and Disability Insurance.

h. "Reporting unit" shall be defined as provided for under the BOASI Establishment Reporting Plan. It generally means a single establishment (a single place of business) of a company, or a group of establishments of a company in the same kind of business and in the same city or county. [A copy of the "Establishment Reporting Plan (A Statement for the Use of the Employer)," Inst. OAA-5019, may be obtained from the nearest district office of the Social Security Administration or from the Committee.]

i. "Employer identification number" means the number which each legal entity has been assigned on the basis of the application (Form SS-4) for an identification number under the OASDI program. This number, together with the reporting unit number when applicable, shall be used on all reports and communications of the contractor concerning the nondiscrimination provisions of U.S. Government contracts.

j. "Reporting unit number" means the number assigned to the reporting units of those multi-establishment companies which participate in the BOASI Establishment Reporting Plan. Single-establishment firms shall use the numeral 1 as their reporting unit number. Multi-establishment companies not participating in the Establishment Reporting Plan shall assign a reporting unit number of four or less numerical digits to each reporting unit of the company.

k. "Principal office of the company" means the central administrative office of the legal entity (corporation, partnership, or single proprietorship) regardless of affiliation, stock ownership, or control.

l. "Predominant interest agency" means that contracting agency having the largest aggregate dollar value of contracts with a prime contractor at the time of filing the compliance report. Such agency shall be deemed to have jurisdiction for the administration of the nondiscrimination provisions in Government contracts, despite the fact that the prime contractor may hold contracts with other contracting agencies.

Meeting of
the Board

5. Medical Affairs Committee

D. REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS

E. SPECIAL ITEMS

F. MEETING OF THE BOARD

III. REPORTS OF STANDING COMMITTEES. -- The following may be used as a guide in preparing the reports of the standing committees.

A. REPORT OF EXECUTIVE COMMITTEE. -- This report will be presented by Vice-Chairman Heath.

1. Report of Interim Actions
Comment:

2. Report of Meeting, April 9
Comment:

3. Bequests to be Considered at Committee Meeting on April 27 Unless Approved by Mail Ballot Prior Thereto
Comment:

4. Amendments, 1961-62 Budget for The University of Texas System
Comment:

5. Legislative Budget Requests (1963-65)
Comment:

6. Emergency Items Presented at Meeting
Comment:

7. 1962-63 Operating Budgets for The University of
Texas System
Comment:

B. REPORT OF ACADEMIC AND DEVELOPMENTAL AFFAIRS
COMMITTEE. -- This report will be presented by Committee
Chairman McNeese.

1. Docket
Comment:

2. Tax Exempt Annuities for University Employees
Comment:

3. Texas Student Publications: Report of Changes,
Main University
Comment:

4. Master's Degree of Comparative Jurisprudence, Main
University
Comment:

5. Status of Faculty Members Holding Research Assignments,
Main University
Comment:

6. Policy re Institutional Employees as Students, Main
University
Comment:

7. Schedule of Navy-Texas Football Game, 1969, Main
University
Comment:

8. Remodeling Hill Hall Dining Area, Main University
Comment:

9. Arrangements for Baylor-Texas Football Games, 1962-65,
Main University
Comment:

10. Degree Credit for Program at Fort Bliss, Texas
Western College
Comment:

11. Small Class Reports, 1962 Spring Semester, Main
University and Texas Western College
Comment:

12. Policy re Bowl Games, Main University
Comment:

13. Department of Astronomy, Relating to Recommendations
Adopted at the December Meeting
Comment:

14. Additional Items or Changes, if any

C. REPORT OF BUILDINGS AND GROUNDS COMMITTEE. --
This report will be presented by Committee Chairman Redditt.

1. Original Recommendations of Administration
2. Supplementary Recommendations of Administration
3. Additional Items or Changes, if any

D. REPORT OF LAND AND INVESTMENT COMMITTEE. --
This report will be presented by Committee Chairman Madden.

1. Original Recommendations of Administration
2. Supplementary Recommendations of Administration
3. Additional Items or Changes, if any

E. REPORT OF MEDICAL AFFAIRS COMMITTEE. -- This report will be presented by Committee Chairman Bryan.

1. McLaughlin Fellowship Fund: Amendment to Terms and Conditions, Medical Branch
Comment:

2. Association of Physicians (Departmental Association of Physicians and Departmental Trust Funds), Southwestern Medical School
Comment:

3. Children's Medical Center Hospital: Affiliation Agreement, Southwestern Medical School
Comment:

4. Additional Items or Changes, if any

IV. REPORT OF BOARD FOR LEASE OF UNIVERSITY LANDS. -- This report will be presented by Board for Lease Vice-Chairman Madden.

V. SPECIAL ITEMS. -- As of this date, all items have been referred to committees.