

Austin, Texas, December 4, 1953  
Meeting No. 536

The Board of Regents of The University of Texas met in regular session in the Regents' Room of The University of Texas at 2:15 p.m., December 4, 1953, with the following present: Sealy (Chairman), Warren (Vice-Chairman), Jeffers, Lockwood, Oates, Sorrell, Tobin, Voyles, and Woodward; Chancellor Hart; Assistant to the Chancellor Granberry; Comptroller Sparenberg; Endowment Officer Taylor; President Wilson; Dr. Clark, Dr. Olson; Mr. Smith, Business Manager, Texas Western College; Consulting Architect Lemmon; Director of News and Information Service Keys; and Secretary Stewart. The Board had as their guests Mr. Johnny Potter, Budget Analyst in the Executive Department of the Governor's Office, and Mr. Rodman Porter of the Texas Research League.

APPROVAL OF MINUTES OF OCTOBER 24, 1953.--Chancellor Hart presented with his approval a recommendation by the Secretary that the Minutes of the meeting held on October 24, 1953, be approved in the form in which they were mimeographed and distributed by the Secretary. Upon motion made and duly seconded, the Board approved these Minutes as presented.

#### CENTRAL ADMINISTRATION

DOCKET, CENTRAL ADMINISTRATION.--Chancellor Hart presented for approval his docket recommendations of the Central Administration. Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 283.)

#### MAIN UNIVERSITY

DOCKET, MAIN UNIVERSITY AND EXTRAMURAL DIVISIONS.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the Main University and Extramural Divisions, as submitted by President Wilson. Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 286.)

#### TEXAS WESTERN COLLEGE

DOCKET, TEXAS WESTERN COLLEGE.--Chancellor Hart presented with his recommendation and approval the docket recommendations of Texas Western College, as submitted by President Elkins. Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 316.)

#### MEDICAL BRANCH

DOCKET, MEDICAL BRANCH.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the Medical Branch, as submitted by Executive Director Leake. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 319.)

#### DENTAL BRANCH

DOCKET, DENTAL BRANCH.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the Dental Branch, as submitted by Dr. Olson. Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 327.)

#### M. D. ANDERSON HOSPITAL

DOCKET, M. D. ANDERSON HOSPITAL.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the M. D. Anderson Hospital for Cancer Research, as submitted by Dr. Clark. Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 329.)

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## SOUTHWESTERN MEDICAL SCHOOL

DOCKET, SOUTHWESTERN MEDICAL SCHOOL.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the Southwestern Medical School, as submitted by Dr. Aagaard. Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 337.)

## POSTGRADUATE SCHOOL OF MEDICINE

DOCKET, POSTGRADUATE SCHOOL OF MEDICINE.--Chancellor Hart presented with his recommendation and approval the docket recommendations of the Postgraduate School of Medicine, as submitted by Dr. Kelsey. Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the recommendations. (A copy of this Docket is attached hereto and made a part of these Minutes. Page 340.)

## M. D. ANDERSON HOSPITAL

CHARGES AND FEES FOR CLINICAL PATHOLOGY AND RADIOLOGY SERVICES AT M. D. ANDERSON HOSPITAL FOR CANCER RESEARCH.--Chancellor Hart presented with his approval a recommendation that the Director of the M. D. Anderson Hospital for Cancer Research be authorized to establish, and from time to time to amend as in his judgment may be necessary, a schedule of fees and charges for services in clinical pathology and radiology to patients in said hospital, and that such fees and charges shall be divided, one-half to be credited to income of said hospital, and one-half to be deposited in current restricted funds for payment of expenses of professional activities and salaries of members of the staff of said hospital; provided, however, that if less than all of any of such fees and charges shall be collected, then the one-half to be credited to hospital income shall first be paid in full before any part of such fee or charge is deposited in such restricted funds. He explained that separate restricted funds may be established for Radiology and Clinical Pathology, to which shall be deposited collections of fees and charges for services performed by said departments respectively. The restricted funds may be used to supplement salaries paid out of state appropriations to members of the professional staff of said departments in the hospital, subject to the approval by the Board of Regents of the amounts so paid as supplementation

Upon motion by Judge Woodward, seconded by Dr. Oates, the Board approved the recommendation.

SUPPLEMENTATION OF SALARY OF DR. WILLIAM O. RUSSELL.--Chancellor Hart presented with his approval a recommendation by Dr. Clark that the salary of Dr. William O. Russell, as presently approved in the budget of the M. D. Anderson Hospital for Cancer Research at \$12,000 per annum, be supplemented, effective January 1, 1954, at the rate of \$7,500 per annum, such supplementation to be paid only out of the special restricted fund derived from collections of fees and services in clinical pathology. He explained that this supplementation is to take the place of supplementation now received by Dr. Russell from outside sources, and that it is recommended so that Dr. Russell may, without financial loss, devote full time to his work at the M. D. Anderson Hospital.

Upon motion by Judge Woodward, seconded by Dr. Oates, the Board approved the recommendation.

SUPPLEMENTATION OF SALARY OF DR. GILBERT FLETCHER.--Chancellor Hart presented with his approval a recommendation by Dr. Clark that the salary of Dr. Gilbert Fletcher, as presently approved in the budget of the M. D. Anderson Hospital for Cancer Research, at \$12,000 per annum, be supplemented, effective January 1, 1954, at the rate of \$10,500 per annum, such supplementation to be paid only out of the special restricted fund derived from collections of fees and charges for services in radiology. Chancellor Hart explained that this supplementation is to take the place of supplementation now received by Dr. Fletcher from outside sources, and that it is recommended so that Dr. Fletcher may, without financial loss, devote full time to his work at the M. D. Anderson Hospital.

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Upon motion by Judge Woodward, seconded by Dr. Oates, the Board approved the recommendation.

DISPOSITION OF SURPLUS PROPERTY, M. D. ANDERSON HOSPITAL.--Chancellor Hart reported that some of the equipment now in use in the temporary quarters of the M. D. Anderson Hospital for Cancer Research would be declared surplus when the move to the new hospital is made. He presented with his approval a recommendation by Dr. Clark that authority be given the M. D. Anderson Hospital to handle the sales of items of property declared surplus, and he further recommended that authority be given to make sales of this equipment to employees if the employees submit the highest sealed bid, and that the subsequent sale would be reported to the Board of Regents for approval. Upon motion by Dr. Oates, seconded by Mrs. Tobin, the Board approved the recommendations.

#### SOUTHWESTERN MEDICAL SCHOOL

CONTRACT WITH PARKLAND HOSPITAL (MEMORIAL CITY COUNTY HOSPITAL), SOUTHWESTERN MEDICAL SCHOOL.--Chancellor Hart presented with his approval a recommendation by Dr. Aagaard that an arrangement be made with Parkland Hospital to pay Southwestern Medical School of The University of Texas for special services rendered the hospital by certain faculty members. He explained that at present the hospital needs part-time services of two pathologists and one toxicologist. On the staff at Southwestern Medical School there are individuals who are qualified by training and experience to perform these special services, and that the hospital was willing and able to pay the University for such services. Chancellor Hart then submitted a proposal that the Southwestern Medical School present monthly bills to the Parkland or Memorial City County Hospitals in the sum of \$1,016.66, beginning January 31, 1954, and that this money be utilized to supplement the salaries of the following faculty members in the amounts noted beginning January 1, 1954: Dr. Morton Mason, \$500 per month; Dr. P. O'B. Montgomery, \$350 per month; Dr. Alice Smith, \$166.66 per month. The amount of other similar contracts and supplementations will be subject to the approval of the Chancellor and Board of Regents. He pointed out that the services performed would be closely related to the teaching and research activities of the faculty members concerned; and also that this arrangement would make it possible for Southwestern Medical School to make more attractive faculty positions in areas in which we now face critical shortages of personnel. Upon motion by Mr. Voyles, seconded by Mr. Jeffers, the Board approved the recommendations.

#### TEXAS WESTERN COLLEGE

CHAIRMAN OF BOARD AUTHORIZED TO EXECUTE BOND TO COVER CARE AND SAFEKEEPING OF R. O. T. C. PROPERTY, TEXAS WESTERN COLLEGE.--Chancellor Hart presented with his approval and approval by the Regents' Executive Committee a recommendation by President Elkins that Chairman Sealy be authorized to execute on behalf of the Board of Regents a bond in the sum of \$75,000 as additional security to the United States Government to cover the care and safekeeping of R. O. T. C. property belonging to the Government and used as a part of the R. O. T. C. program at Texas Western College. The suggested bond is on the regular form required by the United States Government, and approved by Land Attorney Scott Gaines. For the purpose of the record, and in order to comply with the exact request of the Government, Chancellor Hart presented the following resolution for adoption:

"On motion by Mr. Voyles, seconded by Mrs. Tobin, and approved by a majority of the Board, the request from the Commanding General of the Fourth Army for a bond of \$75,000 to insure the safekeeping of military property incident to R. O. T. C. training was approved. Mr. Tom Sealy, Chairman of the Board of Regents of The University of Texas, was authorized and directed to sign bond for Safekeeping of Arms, Tentage, and Equipment issued to Educational Institutions Under Section 47, National Defense Act of June 3, 1916, as Amended by Act of June 4, 1920, in the amount of \$75,000 and to furnish the necessary certified copies of this Minute Order to Fourth Army Headquarters."

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## SOUTHWESTERN MEDICAL SCHOOL

DONATION FROM SOUTHWESTERN MEDICAL FOUNDATION, SOUTHWESTERN MEDICAL SCHOOL.--Chancellor Hart presented with his approval and approval by the Regents' Executive Committee a recommendation by Dr. Aagaard that the donation from the Southwestern Medical Foundation in the sum of \$56,964.53 be accepted, to be budgeted, in accordance with the communication from Dr. E. H. Cary, President of the Southwestern Medical Foundation, as follows:

Salaries	\$43,225.00
National Board Examinations	4,500.00
Ophthalmology Laboratory	3,900.00
Administrative Expense	1,500.00
Travel	5,000.00
Insurance	<u>4,100.00</u>

\$62,225.00

Less Balance in 1952-53 grant 5,260.47

\$56,964.53

He further recommended that the Secretary of the Board of Regents be instructed to express to Dr. E. H. Cary, as President of Southwestern Medical Foundation, the thanks and appreciation of the Board of Regents for the generous donation. Upon motion by Mr. Voyles, seconded by Judge Woodward, the Board approved the recommendations.

## TEXAS WESTERN COLLEGE

JOINT PLANNING FOR PREPARATION AND SALE OF BONDS UNDER FIVE CENT TAX AMENDMENT, SERIES 1949, TEXAS WESTERN COLLEGE.--Chancellor Hart reported that it appeared from estimates made by the State Comptroller of Public Accounts that during the fiscal year of 1954-55, funds will have been received which will be sufficient to pay off the principal and interest on bonds issued under the five cent tax amendment for buildings at Texas Western College. He reported that it had been proposed by President Matthews of North Texas State College that the institutions entitled to benefit under the five cent tax amendment should plan jointly for the issuance and sale of bonds, to be repaid out of receipts from the five cent tax between 1954 and 1958, during which time it is estimated that more than \$500,000 will be received as the share of Texas Western College in this Fund. A system of joint planning was followed by the institutions participating in this Fund at the time of the issuance of the bonds now outstanding.

Chancellor Hart presented with his approval, and approval by the Regents' Executive Committee, a recommendation that the Board of Regents approve in principle the suggestion of the joint planning for the issuance and marketing of such additional bonds as may lawfully be issued under the five cent tax amendment, and that a committee be appointed by the Chairman of the Board, to include a member of the Board of Regents, President Elkins, and Endowment Officer Taylor, to confer with representatives of other institutions having shares in the Five Cent Fund, and to make recommendations to the Board of Regents regarding the joint planning to be followed. Chairman Sealy asked Judge Woodward to be the member of the Board of Regents to serve with President Elkins and Endowment Officer Taylor on the committee.

Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the recommendation.

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AWARD OF CONTRACT TO MR. T. J. O'MARRON FOR FUMIGATION OF MUSEUM BUILDING, TEXAS WESTERN COLLEGE.--Chancellor Hart reported to the Board that a sudden infestation of Japanese carpet beetles in the Museum Building at Texas Western College had created an emergency due to the danger to many items on display and stored in that building. Chancellor Hart presented with his approval a recommendation by President Elkins that the Board ratify and approve the awarding of a contract to Mr. T. J. O'Marron, El Paso, Texas, the low bidder, in the amount of \$547.00, for fumigating the entire museum building with hydrocyanic acid gas of sufficient concentration to kill all bugs and their eggs, the job to be guaranteed for one year. There were two bids submitted: The International Exterminator Corporation in the amount of \$880.40, and Mr. T. J. O'Marron in the amount of \$547.00. The cost of fumigation is to be paid from the budget appropriation for Maintenance and Equipment in the Museum. Upon motion by Mr. Voyles, seconded by Judge Woodward, the Board ratified and approved the action taken by President Elkins.

## CENTRAL ADMINISTRATION

REPORT OF COMMITTEES ON SELECTION OF CHANCELLOR.--Mr. Voyles reported that the Regents' Executive Committee, consisting of himself as Chairman, Judge Woodward, Mr. Jeffers, and Chairman Sealy, had met on December 3, 1953, at 9:30 a.m., in the Regents' Room with the Advisory Committee with representatives as follows: Dr. C. P. Boner, Dr. J. Alton Burdine, Dr. Walter P. Webb, Main University; Dr. Truman G. Blocker, Medical Branch; Dr. A. H. Berkman, Texas Western College; Dean George N. Aagaard, Southwestern Medical School; Dean J. V. Olson, Dental Branch; Dr. W. O. Russell, M. D. Anderson Hospital; Mr. George P. Hill, Mr. Hines Baker, representing the University Development Board; and Mr. R. L. Bobbitt and Mr. James L. Shepherd, Jr., representing the Ex-Students Association. The Committees selected Mr. Hines Baker as Chairman of the Advisory Committee. Mr. Voyles reported that a diligent search was being made for a qualified man to succeed Chancellor Hart. The Advisory Committee will report to the Regents' Executive Committee and the Executive Committee will make recommendations to the Board at the next meeting in January.

MEETING OF BOARD OF REGENTS, JANUARY 22 AND 23, 1954.--Chairman Sealy announced that the next meeting of the Board of Regents will be held in Austin, Texas, on January 22 and 23, 1954.

AVAILABLE UNIVERSITY FUND INCOME DIVISIBLE WITH A. & M. COLLEGE SYSTEM.--Endowment Officer Taylor reported to the Board that he had received a communication from Mr. Clyde Freeman, Comptroller of A. & M. College System, in which Mr. Freeman requested an estimate of the Available University Fund's income which is to be shared with A. & M. College System. This estimate was revised as of November 18, 1953, and was submitted to Mr. Freeman in accordance with interim practices in the past. He now requests that the following revised estimate be made official by getting approval by the Board of Regents:

	1953-54 Budget Estimate	1953-54 Revised 11-18-53
Gross Divisible Income . . . . .	\$4,382,500.00	\$5,039,012.59
Divisible Expenses to Be Deducted . . . . .	156,861.00	156,861.00
Net Divisible Income. . . . .	\$4,225,639.00	\$4,882,151.59
A. & M. Share (1/3). . . . .	\$1,408,546.33	\$1,627,383.86
U. of T. Share (2/3) . . . . .	\$2,817,092.67	\$3,254,767.73

Mr. Taylor reported that the estimate had been revised upward due to the investment of proceeds received from the sale of oil and gas leases held last June. The revised estimate as presented above is, of course, subject to further revision if necessary. Upon recommendation by the Regents' Land and Finance Committee, the Board upon motion by Judge Woodward, seconded by Mr. Sorrell, approved the above revised estimate.

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## LAND AND FINANCE COMMITTEE REPORT.--

Endowment Officer Taylor presented a report of the following transactions and recommendations for approval of the Board:

## PERMANENT UNIVERSITY FUND--INVESTMENT MATTERS.--

REPORT OF PURCHASES.--The following purchases have been made for the Permanent University Fund since the report of October 23, 1953. We ask that the Board ratify and approve these transactions.

## UNITED STATES GOVERNMENT BONDS PURCHASED

Issue	Par Value	Purchase Price	Yield Basis	Principal Cost	Date of Delivery
2-3/4% U. S. Treas., due 9/15/61	\$ 240,000	100.0000	2.75%	\$ 240,000.00	11- 9-53
3-1/4% U. S. Treas., due 6/15/83-78	1,000,000	103.8125	3.03*	1,038,125.00	11-12-53
Ditto	600,000	103.3750	3.03*	622,500.00	11-13-53
Totals	<u>\$1,840,000</u>			<u>\$1,900,625.00</u>	

\*Yield to first call date.

## PERMANENT UNIVERSITY FUND--LAND MATTERS.--

STATE HIGHWAY RIGHT-OF-WAY EASEMENT NO. 595, TEXAS STATE HIGHWAY COMMISSION IN PECOS COUNTY, TEXAS.--This application covers a right-of-way easement for F. M. Road 1901, including drainage channels and dikes in connection therewith, on four tracts of land out of Sections 5, 7, 8, and 18, Block 16, University Lands in Pecos County, Texas, said right-of-way to contain 12.110 acres, more or less. No cash consideration is involved.

POWER LINE EASEMENT NO. 596, SOUTHWESTERN BELL TELEPHONE COMPANY IN ANDREWS, CROCKETT, ECTOR, PECOS, UPTON, WARD, AND WINKLER COUNTIES, TEXAS.--This application for a power line easement to the Southwestern Bell Telephone Company covers 11,329 rods of power lines on University Lands in Andrews, Crockett, Ector, Pecos, Upton, Ward, and Winkler Counties, Texas, for a 10-year period beginning August 1, 1953, and ending July 31, 1963, at the rate of \$0.05 per lineal rod per year or \$5,664.50 for the 10-year period, payable in advance. The consideration for the 10-year period has been tendered with the application. This easement is a renewal of Power Line Easement No. 201 with the same company.

POWER LINE EASEMENT NO. 597, TEXAS ELECTRIC SERVICE COMPANY IN ECTOR COUNTY, TEXAS.--This application for a power line easement to the Texas Electric Service Company covers 85 rods of power line on Section 6, Block 35, University Lands in Ector County, Texas, for a 10-year period beginning August 1, 1953, and ending July 31, 1963, at the rate of \$0.05 per rod per year or \$50.00 minimum charge for the 10-year period. The total consideration for the 10-year period has been tendered with the application.

PIPE LINE EASEMENT NO. 598, EL PASO NATURAL GAS COMPANY IN REAGAN COUNTY, TEXAS.--This application for a pipe line easement to the El Paso Natural Gas Company covers 175.758 rods of 4" gas line in Section 9, Block 11, University Lands in Reagan County, Texas, for a 10-year period beginning November 1, 1953, and ending October 31, 1963, at the rate of \$0.25 per rod for the 10-year period or \$50.00 minimum charge for the 10-year period. The total consideration for the 10-year period has been tendered with the application.

PIPE LINE EASEMENT NO. 599, EL PASO NATURAL GAS COMPANY IN REAGAN COUNTY, TEXAS.--This application for a pipe line easement to the El Paso Natural Gas Company covers 1,064.33 rods of 6" pipe line in Sections 9, 10, 15, and 23, Block 11, University Lands in Reagan County, Texas, for a 10-year period beginning December 1, 1953, and ending November 30, 1963, at the rate of \$0.50 per rod for the 10-year period or \$532.17 total consideration which has been tendered with the application.

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PIPE LINE EASEMENT NO. 600, EL PASO NATURAL GAS COMPANY IN UPTON COUNTY, TEXAS.--This application for a pipe line easement to the El Paso Natural Gas Company covers 202.618 rods of 4-1/2" gas line in Section 5, Block 3, and Section 13, Block 58, University Lands in Upton County, Texas, for a 10-year period beginning November 1, 1953, and ending October 31, 1963, at the rate of \$0.50 per rod for the 10-year period or a total consideration of \$101.31 which has been tendered with the application.

ASSIGNMENT OF BUSINESS SITE EASEMENT NO. 511 FROM O. I. MERRIFIELD TO BUSTER HOLT IN REAGAN COUNTY, TEXAS.--This application covers the assignment of Business Site Easement No. 511 on 200 feet by 200 feet in Section 7, Block 11, University Lands in Reagan County, Texas, from the present holder, O. I. Merrifield, to Buster Holt, the terms and conditions to remain unchanged. The original easement was for a one-year period, beginning April 1, 1952, with an option to the lessee to renew from year to year, but in no event to extend beyond March 31, 1962, upon payment of the annual rental in the amount of \$150.00 in advance. The rental for the year beginning April 1, 1953, has been paid in advance by Mr. Merrifield. The consideration in the amount of \$25.00 for the minimum assignment fee has been tendered with the application together with a \$1.00 filing fee.

CALICHE PERMIT NO. 65, ALL STATE CONSTRUCTION COMPANY IN ANDREWS COUNTY, TEXAS.--This application for a caliche permit to the Allstate Construction Company covers 1,524 yards of caliche to be taken from Block 10, University Lands in Andrews County, Texas, at the standard rate of \$0.25 per yard. The full consideration in the amount of \$381.00 has been tendered with the application.

PIPE LINE EASEMENT NO. 601, EL PASO NATURAL GAS COMPANY IN REAGAN COUNTY, TEXAS.--This application for a pipe line easement to the El Paso Natural Gas Company covers 73.636 rods of 4-1/2" pipe line in Section 9, Block 11, University Lands in Reagan County, Texas, for a 10-year period beginning November 1, 1953, and ending October 31, 1963, at the rate of \$0.50 per rod for the 10-year period or \$50.00 minimum charge for the 10-year period which has been tendered with the application.

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## TRUST AND SPECIAL FUNDS--INVESTMENT MATTERS.--

REPORT OF PURCHASES AND SALES.--The following purchases and sales of securities have been made for the Trust and Special Funds since the report of October 23, 1953. We ask that the Board ratify and approve these transactions:

Date	PURCHASES Security	Total Cost
11-13-53	\$300.00 par value American Telephone and Telegraph Co. 3-3/4% Convertible Debentures, dated December 10, 1953, due December 10, 1965, purchased at \$100 plus 7 stock rights for each \$100 par value (Joseph Lindsey Henderson Textbook Collection)	\$ 300.00
11-13-53	\$20,000.00 par value United States 3-1/4% Treasury Bonds, due June 15, 1983/78, purchased at 103-20/32 Net to yield 3.03% to first option date (Student Property Deposit Scholarship Fund)	20,725.00
11-13-53	\$5,000.00 par value Public Service Electric and Gas Co. Mortgage 3-1/4% Bonds, due October 1, 1983, purchased at 99-1/2 Net to yield 3.26% to maturity (Funds Grouped for Investment)	4,975.00
11-13-53	20 Shares The Dow Chemical Company Common Stock, purchased at 35-7/8 per share (Funds Grouped for Investment)	727.74
11-16-53	60 Shares Monsanto Chemical Company Common Stock, purchased at 84-3/4 per share (Funds Grouped for Investment)	5,123.27
Date	SALES Security	Net Proceeds
11-9-53	50 Shares Wm. Wrigley Jr. Capital Stock, sold at 76-1/2 per share (Funds Grouped for Investment)	3,798.49
11-9-53	60 Shares Wm. Wrigley Jr., Capital Stock, sold at 50 shares for 76-1/2 and 10 shares for 76-1/4 per share (Rosalie B. Hite Endowment for Cancer Research)	4,549.93
11-9-53	200 Shares New Amsterdam Casualty Company Capital Stock, sold at 44-1/2 per share (Hogg Foundation: W. C. Hogg Estate Fund)	8,817.26

SPECIAL FUND UNDER JOINT CONTROL OF THE SEALY AND SMITH FOUNDATION FOR THE JOHN SEALY HOSPITAL AND THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS - PROPOSED EXERCISING OF AMERICAN TELEPHONE AND TELEGRAPH COMPANY STOCK RIGHTS.--The Special Fund under the Joint Control of the Board of Regents and the Sealy and Smith Foundation has received 100 rights to subscribe for the American Telephone and Telegraph Company 3-3/4% Twelve-year Debentures, dated December 10, 1953, at a cost of \$100 plus 7 rights for each \$100 par value of Debentures. The Sealy and Smith Foundation recommends that the Joint Fund purchase five additional rights and with the rights now on hand purchase \$1,500.00 par value of the Debentures. Your Committee recommends that the Board of Regents concur in this recommendation.



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THE WESTELLE F. WINDMEYER FUND FOR THE SUPPORT OF RESEARCH AT THE UNIVERSITY OF TEXAS MEDICAL BRANCH IN CANCER, HYPERTENSION, POLIO, AND/OR OTHER MALADIES - PROPOSED PLACING OF RESIDUARY ESTATE IN FUNDS GROUPED FOR INVESTMENT.--The residue of the Estate of Westelle F. Windmeyer, Deceased, in the amount of \$9,370.77, has been turned over to the University to be used as directed in Mrs. Windmeyer's will for the support of research at the University of Texas Medical Branch in cancer, hypertension, polio, and/or other maladies, may be expended if so desired or used to set up a permanent endowment fund. Dr. Chauncey D. Leake, Sr., Executive Director of the University of Texas Medical Branch, has recommended that the residue of the estate be used to establish a permanent endowment fund and the income therefrom used for the purpose as expressed in Mrs. Windmeyer's will with any unused income remaining at the end of each fiscal year to be added to the principal of the permanent endowment fund. It is recommended that the principal of the permanent endowment fund, if such a fund be approved by the Board of Regents, be added to the Funds Grouped for Investment for investment purposes, and that Dr. Leake's recommendation be approved by the Board.

TRUST AND SPECIAL FUNDS--REAL ESTATE MATTERS.--

HOGG FOUNDATION: W. C. HOGG ESTATE FUND - RATIFICATION OF RELEASE OF MORTGAGE NOTES OF EDWARD E. WALKER.--On June 1, 1947, the Board of Regents conveyed to Edward E. Walker a triangular shaped tract of land, containing 0.4172 acres out of the John Reinermaun League in Harris County, Texas. In said deed, a vendor's lien was retained to secure the payment of three notes in the principal sum of \$500.00 each, bearing interest at the rate of 5% per annum. Mr. Walker executed a deed of trust on the foregoing property to Jack G. Taylor, as trustee for the use and benefit of the Board of Regents of The University of Texas, to further secure the payment of said notes. The notes were paid on June 3, 1948, June 16, 1949, and May 27, 1950, by either Edward E. Walker or Stephen L. Pinckney, who assumed the payment of the vendor's lien notes upon conveyance of the property to him by Mr. Walker. The estate of Mr. Pinckney requested a release of the three vendor's lien notes, which release was executed by Mr. Charles H. Sparenberg, Comptroller of the University, on November 10, 1953, pursuant to authority granted to him at the May 29, 1953, meeting of the Board, after approval of the release instrument as to form by Land Attorney Gaines and as to content by Endowment Officer Taylor. Your Committee recommends that the action of Mr. Sparenberg in releasing the vendor's lien notes and deed of trust be ratified and approved by the Board.

TEXAS WESTERN COLLEGE COTTON ESTATE - RELEASE OF VENDOR'S LIEN NOTES OF CATHERINE M. HUSTACE AND WARD HUSTACE.--On May 8, 1950, the Board of Regents conveyed to Catherine M. Hustace and Ward Hustace, certain real estate out of the Cotton Estate Trust property; in consideration thereof, four promissory notes in the amount of \$400.00, \$500.00, \$600.00, and \$700.00, were executed and delivered to the Board of Regents by Catherine M. Hustace, joined by her husband Frank W. Hustace, and Ward Hustace, said notes all bearing interest at 5% per annum. All of the notes have been paid in full by Catherine M. Hustace and Ward Hustace. Upon recommendation by President W. H. Elkins and Business Manager A. A. Smith of Texas Western College, your Committee recommends that the Board of Regents approve the release of the vendor's lien notes securing the payment for the property and authorize the Chairman of the Board to execute such release upon its approval as to form by Land Attorney Gaines and as to content by Endowment Officer Taylor.

HOGG FOUNDATION: VARNER PROPERTIES - RATIFICATION OF SETTLEMENT OF HAROLD JOHNSON CLAIM.--Pursuant to the action of the Board of Regents at its meeting held on October 23, 1953, Mr. Sorrell worked out a settlement with Mrs. Harold Johnson and her lawyer whereby Mrs. Johnson was willing to execute a release of claim under contract upon the payment to her by the University of \$20,376.70 in lieu of her claim in the amount of \$29,000.00. This sum was tendered to Mrs. Johnson through the Chas. Schreiner Bank together with a release of claim instrument which had been approved as to form by her lawyer and by Land Attorney Gaines. Upon receipt of the release of claim properly executed by Mrs. Johnson, Chairman Sealy also executed such release and a fully executed copy thereof was forwarded to Mrs. Johnson. The Land and Finance Committee recommends that the Board of Regents ratify and approve the settlement of the Harold Johnson claim as outlined above.

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HOGG FOUNDATION: VARNER PROPERTIES - RATIFICATION OF LEASE ON SPACE AT 1106 CAPITOL AVENUE IN THE RIVER OAKS BUILDING TO NORENE SHOPS.-- Pursuant to authorization therefor, Endowment Officer Taylor negotiated for a lease on the vacant space at 1106 Capitol Avenue in the River Oaks Building in Houston, Texas, to Norene Shops and B. H. Stecker, Individually, for a period of three months, beginning December 1, 1953, and ending February 28, 1954, at a total rental for the period of \$1,000.00, the space to be used for the sale of furs and ladies ready-to-wear. The lease carries an option to renew the lease for a two-year period at an annual rental of \$500.00 per month. Said lease was approved as to form by Land Attorney Gaines and executed by the Chairman of the Board. The Committee asks that the Board ratify and approve this lease.

BRACKENRIDGE TRACT - PROPOSED LEASE TO SOUTHLAND CORPORATION FOR SEVEN-ELEVEN STORE.--Your Committee has considered a proposal from The Southland Corporation of Dallas, Texas, for a ten-year lease on a triangular tract at the corner of Lake Austin Boulevard and West Seventh Street on the Brackenridge Tract in Austin, Texas. The lease will be at the rate of \$125.00 per month for the first five years and \$150.00 per month for the second five years but with an option to The Southland Corporation or its sub-lessee, the Humble Oil and Refining Company, for an additional ten-year period at \$200.00 per month. The lessee will construct a Seven-Eleven type store on the property and Humble Oil and Refining Company will erect a service station. The lease will not be subject to assignment without permission of the University and all improvements at the end of the lease will belong to the lessee and sub-lessee. The lease will permit sale of beer for off-site consumption and will be conditioned upon the working out of adequate zoning plans, if required, with the City of Austin. Your Committee recommends that this proposed lease to The Southland Corporation for a Seven-Eleven Store with permission to sublease a portion of the property involved to the Humble Oil and Refining Company be granted and that the Chairman of the Board be authorized to execute such lease upon approval as to form by Land Attorney Gaines and as to content by Endowment Officer Taylor.

JOHN SEALY HOSPITAL - OIL, GAS AND MINERAL LEASE ON SIVERT BROWN ESTATE PROPERTY IN BRAZORIA COUNTY, TEXAS, TO MAGNOLIA PETROLEUM COMPANY AND J. S. ABERCROMBIE COMPANY.--This application covers an oil, gas and mineral lease on the 15-acre tract of land located in the John Cummings League, Abstract 57, Brazoria County, Texas, to Magnolia Petroleum Company and J. S. Abercrombie Company. The lease provides for one-eighth royalty, pooling within the participating area of the Old Ocean Field, and is for a primary term of five years and as long thereafter as oil, gas, or other mineral is produced from the 15-acre tract or from the land with which said 15-acre tract is pooled. A bonus of \$50.00 per acre has been offered for the lease with \$5.00 per acre annual rental. The Land and Finance Committee recommends that the Board approve this lease and authorize the Chairman to execute the instrument upon its approval as to form by University Land Attorney Gaines and as to content by Endowment Officer Taylor.

Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the foregoing report of the Land and Finance Committee.

SALE OF GUNTER AND NEGLEY BUILDINGS, VARNER PROPERTIES.--Endowment Officer Taylor reported to the Board that he had received an offer from Paul Wise of Houston, Texas, as agent, to purchase the Gunter and Negley Properties in San Antonio for \$1,650,000.00 all cash with no commission involved. Upon recommendation by the Regents' Land and Finance Committee, the Board upon motion by Mr. Sorrell, seconded by Mrs. Tobin, approved the acceptance of the offer and authorized Chairman Sealy to execute a Contract of Sale and any other necessary documents in connection with the sale, upon approval as to content by Endowment Officer Taylor and as to form by University Land Attorney Gaines.

ANNUAL REPORT OF SPECIAL FUND INVESTMENTS FOR THE FISCAL YEAR ENDING AUGUST 31, 1953.--Endowment Officer Taylor presented on behalf of the Land and Finance Committee a signed copy of the Report on Trust and Special Fund Investments, The University of Texas, for the fiscal year ending August 31, 1953. Upon motion by Mr. Sorrell, seconded by Mr. Jeffers, the Board approved the report and ordered it filed in the Office of the Secretary of the Board of Regents.

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REPORT OF SPECIAL COMMITTEE ON WEST TEXAS LANDS: GRAZING LEASES INVOLVED IN RENTAL REDUCTION ON JANUARY 1, 1954.--Endowment Officer Taylor reported that, pursuant to the action of the Board of Regents at its meeting held on October 23, 1953, which approved the recommendation of the Special Committee that a twenty-five per cent reduction be granted on grazing lease rentals due on January 1, 1954, for the first six months in 1954, provided the lessee receiving such twenty-five per cent rent reduction shall reduce by twenty-five per cent the number of livestock units permitted to graze under his lease, your Special Committee submits herewith for your information a list of the leases affected by such rental reduction:

LEASES AFFECTED BY RENTAL REDUCTION  
ON SEMIANNUAL RENTAL DUE 1/1/54

LEASE NO.	LESSEE	SEMIANNUAL RENTAL	25% REDUCTION	AMOUNT DUE 1/1/54
549	Lee Henderson	\$ 2,112.00	\$ 528.00	\$ 1,584.00
550	F. R. Henderson	1,671.10	417.78	1,253.32
551	P. L. Childress, Jr.	1,777.60	444.40	1,333.20
552	Mrs. Addie Clayton	1,796.00	449.00	1,347.00
553	J. W. Henderson, Jr.	1,408.00	352.00	1,056.00
554	Roy Henderson	1,768.70	442.18	1,326.52
555	Jim Thornton	1,037.73	259.43	778.30
557	Mrs. Mary Lea McKenzie & Sons	2,681.87	670.47	2,011.40
558	(Pt.) J. T. Baker, J. Farris Baker, and Mrs. Mary Walker	4,007.26	1,001.82	3,005.44
558	(Pt.) R. L. Walker	1,808.81	452.20	1,356.61
559	(Pt.) Charles T. Harris	3,248.45	812.11	2,436.34
559	(Pt.) Leasel A. Harris	3,379.70	844.93	2,534.77
559	(Pt.) Wayne T. Harris	3,314.66	828.67	2,485.99
562	Lee Childress	4,309.20	1,077.30	3,231.90
563	H. F. Neal	1,241.21	310.30	930.91
564	(Pt.) Scharbauer Cattle Co.	11,078.30	2,769.58	8,308.72
564	(Pt.) Arnold P. Scharbauer	528.00	132.00	396.00
565	Arnold P. Scharbauer	2,983.50	745.88	2,237.62
566	Hayden Miles	1,014.14	253.54	760.60
567	Jeff Owens (Pd. Annually Jan. 1)	2,823.67	352.96	2,470.71
568	J. W. Owens (Pd. Annually Jan. 1)	1,848.32	231.04	1,617.28
569	Ray Dunlap	272.46	68.12	204.34
570	W. E. Dunlap	693.50	173.38	520.12
573	Charles J. Cox	630.46	157.62	472.84
574	C. A. Stirman	205.71	51.43	154.28
575	Lee Moor	1,630.32	407.58	1,222.74
576	M. F. King	7,893.50	1,973.38	5,920.12
579	K. H. Irwin	819.56	204.89	614.67
580	Clayton W. Williams	498.30	124.58	373.72
581	E. F. Noelke	1,786.86	446.72	1,340.14
582	E. F. Noelke	5,387.40	1,346.85	4,040.55
583	Mrs. Elta T. Murphey (Pd. Annually July 1)	135.28	16.91	( 118.37)(7/1)

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LEASE NO.	LESSEE	SEMIANNUAL RENTAL	25% REDUCTION	AMOUNT DUE 1/1/54
585	A. C. Hinde	\$ 612.80	\$ 153.20	\$ 459.60
586	J. E. Hill	1,629.89	407.47	1,222.42
587	Mrs. R. C. Ferguson & Son	3,359.54	839.89	2,519.65
588	Geo. Blackstone & F. M. Elkins	2,895.22	723.81	2,171.41
590	Troy Williams	1,788.50	447.13	1,341.37
591	Sam Mann	1,347.82	336.96	1,010.86
593	Mrs. S. M. Owens	2,780.14	695.04	2,085.10
594	Fleet Coates	2,356.40	589.10	1,767.30
595	W. R. Bissett	1,010.78	252.70	758.08
596	Bissett & Hemphill	3,568.08	892.02	2,676.06
597	(Pt.) W. R. Bissett	132.73	33.18	99.55
598	E. H. Linthicum and Son	1,610.75	402.69	1,208.06
599	Mrs. L. W. Anderson	6,526.14	1,631.54	4,894.60
600	A. B. Connell (Pd. Annually Jan. 1)	352.00	44.00	308.00
601	Mrs. N. D. Blackstone	2,135.63	533.91	1,601.72
603	P. D. "Val" Gohmert and J. F. Carroll	1,234.12	308.53	925.59
604	Mrs. Ida Kight Rhyne	1,067.30	266.83	800.47
605	J. F. Oglesby	2,919.21	729.80	2,189.41
606	P. D. "Val" Gohmert	1,228.66	307.17	921.49
607	Lacy D. Way	1,257.42	314.36	943.06
608	J. B. Pettit	671.82	167.96	503.86
609	Herbert E. Smith	1,097.94	274.49	823.45
610	Johnnie O'Bryan, Sr.	153.60	38.40	115.20
611	E. G. Branch	1,369.32	342.33	1,026.99
612	J. B. & Lester Ratliff	1,404.25	351.06	1,053.19
613	Norman Elrod	1,473.53	368.38	1,105.15
614	Max Schneemann	1,679.75	419.94	1,259.81
615	Mrs. Mary Mitchell	1,896.37	474.09	1,422.28
616	Fred H. Boggs	401.45	100.36	301.09
617	J. A. Queen	1,225.16	306.29	918.87
618	Virgil Powell	7,392.82	1,848.21	5,544.61
621	Joe Strauss and Carl Pfluger (Pd. Ann.)	496.88	62.11	( 434.77)(7/1)
622	Cleo R. McKenzie	3,381.04	845.26	2,535.78
623	Mrs. Velma C. Rounsaville	1,397.75	349.44	1,048.31
624	P. H. Coates	1,771.12	442.78	1,328.34
625	Ralph Pembroke	3,903.04	975.76	2,927.28
626	Mrs. Minnie Friend	1,231.92	307.98	923.94
627	Max Schneemann	1,873.65	468.41	1,405.24
628	Mrs. Lula Young	845.56	211.39	634.17
630	Louis Brooks	2,053.29	513.32	1,539.97
631	Langford Bros. (Pd. Annually Jan. 1)	272.49	34.06	238.43
632	McElroy Ranch Co. (Pd. Annually July 1)	7,945.30	993.16	( 6,952.14)(7/1)
633	C. G. VanCourt	1,011.06	252.77	758.29
634	Mack L. VanCourt	1,011.08	252.77	758.31
635	W. W. Adams	1,275.49	318.87	956.62
636	B. G. Owens	3,254.40	813.60	2,440.80
637	Bill Wyche	1,331.57	332.89	998.68
638	Mrs. Lillian Kathleen St. Clair	1,422.63	355.66	1,066.97
639	Hugh Ratliff	1,503.96	375.99	1,127.97
640	Mrs. Mary Lea McKenzie & Sons	1,186.47	296.62	889.85
641	Cleo R. McKenzie	2,608.89	652.22	1,956.67
642	C. R. McKenzie	485.35	121.34	364.01
643	L. D. & Clifton B. Brooks	4,042.29	1,010.57	3,031.72
644	Hugh Ratliff	861.36	215.34	646.02
645	Louis Brooks	569.35	142.34	427.01
646	Mrs. Madge M. Preston	4,952.59	1,238.15	3,714.44
647	Fred H. Boggs	768.00	192.00	576.00
648	G. W. DeLong	1,151.57	287.89	863.68

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LEASE NO.	LESSEE	SEMIANNUAL RENTAL	25% REDUCTION	AMOUNT DUE 1/1/54
649	Aubrey DeLong	\$ 1,437.38	\$ 359.35	\$ 1,078.03
650	S. M. Oglesby, Jr.	2,043.27	510.82	1,532.45
651	O. L. Woodward	955.47	238.87	716.60
652	E. H. Linthicum & Son	2,166.52	541.63	1,624.89
653	Mrs. G. N. Hodge	860.80	215.20	645.60
654	Mrs. Lillian Kathleen St. Clair	274.17	68.51	205.84
655	P. H. & W. M. Jackson	4,415.95	1,103.99	3,311.96
656	O. W. Parker, Jr.	2,826.62	706.66	2,119.96
657	J. B. & Lester Ratliff	601.61	150.40	451.21
658	Ashby McMullan	1,007.42	251.86	755.56
659	L. E. Lloyd	343.80	85.95	257.85
660	P. L., Jr., and John Childress	1,607.08	401.77	1,205.31
662	Tom Elrod	2,340.98	585.25	1,755.73
663	J. C. Cunningham	4,200.40	1,050.10	3,150.30
664	G. W. Cunningham	2,131.32	532.83	1,598.49
665	Waco Cattle Co.	9,666.69	2,416.67	7,250.02
666	Mrs. Doc Turk (Pd. Ann. 1/1)	165.45	20.68	144.77
667	Nip D. Blackstone II	3,402.90	850.73	2,552.17
669	Jay Kerr & Sons	5,178.60	1,294.65	3,883.95
670	J. E. Baylor	8,253.53	2,063.38	6,190.15
672	John Dublin, Jr.	1,967.91	491.98	1,475.93
673	George Ratliff & H. G. Bedford	871.01	217.75	653.26
675	Mrs. F. A. Bird & Son	2,058.00	514.50	1,543.50
677	Ellison Tom	2,133.90	533.48	1,600.42
678	Marion Flynt	249.14	62.29	186.85
679	Theron Weatherby	242.09	60.52	181.57
680	R. L. Walker and Harris G. Eastham (Pd. Ann. 7/1)	1,170.89	146.36	( 1,024.53) (7/1)
	Totals	<u>\$249,551.99</u>	<u>\$60,486.86</u>	<u>\$189,065.13</u>

Upon motion by Mr. Jeffers, seconded by Mr. Sorrell, the Board approved the report of the Special Committee on West Texas Lands.

ESTATE OF TOM HOGG, PROPOSED AGREED INTERPRETATION OF WILL.--Endowment Officer Taylor presented the following resolution, upon recommendation by the Regents' Land and Finance Committee, regarding the proposed agreed interpretation of the Will of Tom Hogg:

RESOLVED that the Board of Regents authorize the entering into an agreement with Mrs. Margaret Wells Hogg for an agreed interpretation of the Will of Tom Hogg under which bonuses, royalties and delay rentals will be treated as income receivable by Mrs. Hogg during her lifetime and in which it is agreed that she as life tenant has no power of disposition of any of the corpus of the estate or any of the property constituting the estate without the joinder of the University, such property to go to the University as remainder man upon the death of Mrs. Hogg.

Upon motion by Mr. Jeffers, seconded by Judge Woodward, the Board approved the recommendation.

CANCELLATION AND RENEWAL OF LEASE TO CUMMINS AND MORAN (COTTON ESTATE), TEXAS WESTERN COLLEGE.--Endowment Officer Taylor presented the following report of the Land and Finance Committee:

Cummings and Moran, a partnership, has a lease on 4.354 acres of land out of the Cotton Addition in the City of El Paso, belonging to the Cotton Estate of Texas Western College. The lease is for a term of twenty-years beginning May 1, 1952, at a rental of \$326.55 a month with an option to renew for an additional term of twenty years at the expiration of the present

lease at a rental rate to be agreed upon. Approximately 1-1/2 to 2 acres of this tract has been improved with a Butler Type sheet iron building and a cyclone fence plus necessary utilities. The Board of Regents has joined in an assignment of liens against the improvements to the State National Bank of El Paso in the amount of \$20,000.00 and a similar one to the Banes Company, Inc., of New Mexico in the amount of \$11,787.84.

Cummings and Moran now propose to cancel the present lease and to give to the Cotton Estate all the improvements on the land valued in their estimation at \$50,000.00. They desire, however, to give these improvements at the rate of \$25,000.00 in 1953 and the remaining \$25,000.00 in 1954. All liens would, of course, be liquidated by Cummings and Moran before the deal would be consummated.

Cummings Rio Grande Sales (a corporation) then proposes to lease the building and approximately 1-1/2 acres of land at the rate of \$400.00 per month for a period of six years. Also, there would be an option to renew the lease for an additional four years at \$425.00 per month.

Your Land and Finance Committee has considered this proposal and recommends that the Chairman of the Board be authorized to execute necessary legal documents effecting the above proposals upon recommendation by President Elkins of Texas Western College and when approved as to content by Endowment Officer Taylor and as to form by Land Attorney Gaines.

Upon motion by Mr. Jeffers, seconded by Mr. Sorrell, the Board approved the recommendation.

#### POSTGRADUATE SCHOOL OF MEDICINE

##### DONATION FROM ANDERSON FOUNDATION, POSTGRADUATE SCHOOL OF MEDICINE.

--Chancellor Hart presented with his approval a recommendation that the Board of Regents accept the donation from the Anderson Foundation in the sum of \$4,655.00 to pay the expenses of completing quarters for the Postgraduate School of Medicine in the Medical Center Library in Houston, and he further recommended that this sum of money heretofore appropriated by the Board of Regents out of the unexpended balance of funds donated by the Anderson Foundation be reappropriated for operating expenses as set out in the following budget which was submitted and approved by the Regents' Auditing and Budget Committee for the Postgraduate School of Medicine:

#### REVISED BUDGET

##### THE UNIVERSITY OF TEXAS POSTGRADUATE SCHOOL OF MEDICINE ESTIMATE OF INCOME AND EXPENDITURES 1953-54

#### General Funds:

Estimated Income from Tuition and Fees	\$11,600.00
Cash Balance, August 31, 1953	<u>2,842.95</u>
Total General Funds	\$14,442.95
Less: Estimated Disbursements, General Funds	<u>13,942.95</u>
Estimated Balance, General Funds, August 31, 1954	<u>\$ 500.00</u>

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(Revised Budget, Postgraduate School of Medicine, Continued)

Current Restricted Funds:

Balance in Grants from M. D. Anderson Foundation, August 31, 1953	\$15,754.72
Less: Estimated Disbursements, Current Restricted Funds	<u>15,066.53</u>
Estimated Balance, Current Restricted Funds, August 31, 1954	<u>\$ 688.19</u>

An appropriation for establishing a Revolving Fund out of which may be paid the costs of salaries, wages, travel, equipment, general operating and other necessary expenses for the Central Administrative Office of The Postgraduate School of Medicine was made by Section 1 of Article V of Chapter 81, Acts of the 53rd Legislature, 1953 in the amount of \$50,000.00 for the biennium. A portion of the funds so appropriated will be used initially in the payments for the operation of The Postgraduate School of Medicine but all money expended from this appropriation will be reimbursed to the Revolving Fund prior to the close of the Fiscal Year 1953-54.

REVISED BUDGETPOSTGRADUATE SCHOOL OF MEDICINE  
(12 months)

	1952-53 Rate	1953-54 Rate	SOURCE OF FUNDS	
			General Funds	Current Restricted Funds
Dean	\$15,000.00	\$13,125.00 <sup>(a)</sup>	\$ 4,599.07	\$ 8,525.93
Administrative Assistant Jacqueline McCord	4,400.00	4,580.00	4,580.00	
Secretary Betty R. Estes (Full time 9/1-10/31/53; part time 11/1/53-8/31/54)	3,300.00	2,680.00	2,680.00	
Clerk Lucy L. Fannin (Effective 10/19/53)		2,083.88	2,083.88	
Maintenance, Equipment, and Travel		<u>6,540.60</u>		<u>6,540.60</u>
Total		<u>\$29,009.48</u>	<u>\$13,942.95</u>	<u>\$15,066.53</u>

(a) Three months at \$625.00, Nine months at \$1,250.00

Upon motion by Judge Woodward, seconded by Mr. Sorrell, the Board accepted the donation and approved the revised budget for 1953-54 for the Postgraduate School of Medicine.

CONTRACT WITH MEMORIAL HOSPITAL AND DRISCOLL FOUNDATION CHILDREN'S HOSPITAL, CORPUS CHRISTI, POSTGRADUATE SCHOOL OF MEDICINE.--Chancellor Hart presented with his approval a recommendation by Dr. Kelsey that the Chancellor be authorized to execute contracts on behalf of the Postgraduate School of Medicine with Memorial Hospital and Driscoll Foundation Children's Hospital, both of Corpus Christi, Texas, providing for supervision of residency training and other educational programs at these hospitals, the programs at the hospitals to be carried on by the hospitals without expense to the Postgraduate School of Medicine, except the expenses of the Central Office of the Postgraduate School of Medicine in accordance with the revised budget which was approved by the Regents. Upon motion by Mr. Sorrell, seconded by Mrs. Tobin, the Board approved the recommendation.

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## MEDICAL BRANCH

CHANGE IN STATUS AND SALARY OF DR. VERNIE A. STEMBRIDGE, MEDICAL BRANCH.--Chancellor Hart presented with his approval a recommendation by Executive Director Leake, which was approved by Regents' Auditing and Budget Committee, that the salary and status of Dr. Vernie A. Stembridge, Assistant Professor in the Department of Pathology and Assistant Director of the Clinical Laboratory, be increased from \$7,800 to \$9,000 per annum, effective October 1, 1953, Dr. Stembridge's salary to be allocated \$5,100 as Associate Professor in the Department of Pathology and \$3,900 as Associate Director of the Clinical Laboratory, the additional funds to come from the appropriation for Instructor occupied by Dr. Kirksey in this Department. Upon motion by Mr. Sorrell, seconded by Mrs. Tobin, the Board approved the recommendation.

LEAVE OF ABSENCE FOR DR. ARR NELL BOELSCHE, MEDICAL BRANCH.--Chancellor Hart presented with his approval a recommendation by Executive Director Leake that a leave of absence without loss of pay be granted to Dr. Arr Nell Boelsche, Instructor in Pediatrics, at the Medical Branch, for a period of three months, from January 1, 1954, through March 31, 1954, to study disorders of the newborn infant and care of premature infants under Dr. Clement A. Smith and Dr. Stewart A. Clifford of Harvard Medical School. Upon motion by Mr. Sorrell, seconded by Mr. Voyles, the Board approved the recommendation.

INCREASE IN SALARY OF DR. EARL B. RITCHIE, MEDICAL BRANCH.--Chancellor Hart presented with his approval a recommendation by Executive Director Leake, which was approved by the Regents' Auditing and Budget Committee, that the salary of Dr. Earl B. Ritchie, part-time Professor of Dermatology and Syphilology, be increased from \$2,400 per year to \$3,600 per year, effective December 1, 1953, the additional funds to come from the unfilled position of Assistant Professor in this Department. Upon motion by Mr. Sorrell, seconded by Mr. Voyles, the Board approved the recommendation.

## CENTRAL ADMINISTRATION

POLICY REGARDING DONATIONS TO THE UNIVERSITY WITH A SPECIFIC RECIPIENT SPECIFIED.--Chancellor Hart presented a recommendation that the declaration of policy, entitled "Policy Regarding Donations to the University with a Specific Recipient Specified," as adopted at the meeting of the Board on September 12, 1953, as shown in the Minutes of said meeting on Page 3, be amended and clarified as follows:

1. Said Policy shall not apply to donations made by charitable or public foundations or associations, and in such cases, donations for scholarships or fellowships may be received although the beneficiary is named by the donor or its agent.
2. Said Policy shall not apply to donations where the beneficiary may be named by the donor out of a list of eligible recipients selected by the University or its agents.
3. Said Policy shall not prevent the acceptance and handling of agency funds deposited with the University for the benefit or use of named persons in emergencies or to other limited cases, where, in the opinion of the executive head of the component institution where the funds will be received and handled, it will be to the best interest of the University to receive and handle such agency funds.

The above clarified statements are made with the provision that in no event shall any donation be accepted which will constitute a means of evasion of taxes.

Upon motion by Judge Woodward, seconded by Mr. Voyles, the Board approved the recommendation.



PROPOSED JOINT RESOLUTION BY BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS AND TRUSTEES OF A. & M. COLLEGE SYSTEM RE VANDALISM.--Judge Woodward brought to the attention of the Board the need for a joint resolution by the Board of Regents of The University of Texas and the Board of Trustees of the A. & M. College System concerning any future acts of vandalism by the students of the University and A. & M. It was the consensus of this Board that a policy should be adopted wherein it should be made known to the students at each school that any student who goes from either school to the other and mars the campuses will be expelled. Chancellor Hart was authorized to write Chancellor Harrington and inform him of the feeling of this Board and ask him to submit a proposal which could be adopted by each governing Board.

#### MAIN UNIVERSITY

PURCHASE OF CABIN CRUISER "RESCUE" FROM TEXAS SURPLUS PROPERTY AGENCY.--Chancellor Hart reported that through the Texas Surplus Property Agency the University had been offered a boat for use at the Marine Institute. The cabin cruiser "Rescue" has been declared surplus by the New Orleans Port of Embarkation Authority. This boat is 42' long; it has a beam of 15', a draft of 4', and is twin-screw driven through six-cylinder Kermith gasoline engines. It has an enclosed cabin and covered afterdeck. It is otherwise completely equipped and, he was informed, in good condition throughout. Its cost new was \$27,000.00 and it is now offered for sale to the University for \$150.00 delivered at New Orleans. It can be moved by water to Port Aransas. The Board, upon motion by Mr. Jeffers, seconded by Mr. Lockwood, approved the purchase of this boat, contingent upon an inspection by Dr. Gunter and approval by Chancellor Hart, President Wilson, and Dr. Gunter.

#### MEDICAL BRANCH

MEMORIAL RESOLUTION: DR. MARVIN LEE GRAVES, PROFESSOR EMERITUS OF MEDICINE, MEDICAL BRANCH.--Chancellor Hart called the attention of the Board to the death of Dr. Marvin Lee Graves, Professor Emeritus of Medicine in the Medical Branch. Upon motion by Mr. Voyles, seconded by Judge Woodward, the Board adopted the following resolution, which was written by Chancellor Hart in Memoriam to Dr. Graves:

WHEREAS, Dr. Marvin Lee Graves was long connected with the Medical Branch of The University of Texas, having first been appointed as Professor of Medicine in the Medical Branch in 1905, and having actively served in that capacity until 1925, and having been an Emeritus Professor of Medicine in the Medical Branch from 1925 until his death on November 19, 1953, and

WHEREAS, during his service as Professor of Medicine, Dr. Graves established and maintained a high standard for his department and set an example for his associates and for the medical students who were in his classes of the highest professional competence and conduct, and

WHEREAS, Dr. Graves was a person not only of great technical skill and professional ability, but also of warm and cordial personality, leaving many friends at the Medical Branch and throughout Texas who admire his record of accomplishment and revere his memory,

NOW THEREFORE BE IT RESOLVED by the Board of Regents of The University of Texas that the University records its appreciation of the lifetime of devoted service given by Dr. Graves to The University of Texas and its gratitude for the distinction which Dr. Graves has brought to the institution and extends to the family of Dr. Graves its deep sympathy and regret upon his death, and

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted by the Secretary to Dr. Ghent Graves, a distinguished alumnus of this University, and the son of Dr. Marvin Lee Graves, as the representative of the family of Dr. Marvin Lee Graves.

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## BUILDING COMMITTEE MATTERS.--

APPROVAL OF PRELIMINARY PLANS FOR BUILDING PROJECTS AT TEXAS WESTERN COLLEGE.--Comptroller Sparenberg reported that at the Regents' Meeting held September 12, 1953, approval was given for appropriations for the construction of a new wing to the Engineering Building, a one-room addition to the Dining Hall, and a duplex apartment building, all at Texas Western College, and the employment of Carroll and Daeuble as architects for these projects. Preliminary plans have now been prepared by the architects and submitted on all the projects. These preliminary plans have been approved by President Elkins, Business Manager Smith, Comptroller Sparenberg, and Chancellor Hart. The preliminary plans for the new wing to the Engineering Building have also been approved by the Faculty Building Committee and the Head of the Department of Civil and Electrical Engineering of Texas Western College. Comptroller Sparenberg recommended for the Regents' Buildings and Grounds Committee that these preliminary plans be approved by the Board with authorization to proceed with the preparation of final plans and specifications.

The architects, Carroll and Daeuble, have estimated that the duplex apartment building will cost approximately \$3,000.00 more than originally estimated by Texas Western College. He, therefore, recommended that the appropriation for this project be increased from \$22,000.00 to \$25,000.00, the additional \$3,000.00 to come from the balance in the (P. H. A.) Housing Account in the Auxiliary Enterprises section, the source of funds for the original appropriation.

Upon motion by Mrs. Tobin, seconded by Mr. Sorrell, the Board approved the recommendations.

AWARD OF CONTRACT FOR CONSTRUCTION OF TWENTY-FIRST STREET BRIDGE OVER WALLER CREEK.--Comptroller Sparenberg reported that in accordance with authorization given by the Board of Regents at the meeting held October 24, 1953, bids for the construction of the Twenty-first Street Bridge over Waller Creek were called for and were opened and tabulated on December 1, 1953, as shown on the following tabulation:

TABULATION OF BIDS  
TWENTY-FIRST STREET BRIDGE  
AND ROADWAY APPROACHES

Date Received December 1, 1953	Amount of Bid		
	Base Bid	Alternate Add	Revised Base Bid
<u>Name of Bidder</u>			
Maufrais Brothers, Inc.	\$57,000.00	\$450.00	\$55,000.00
Earl Rogers	58,284.00	400.00	58,684.00
Austin Engineering Company	59,940.00	300.00	60,240.00
Collins Construction Company	60,800.00	500.00	61,300.00
Walter W. Schmidt	68,594.00	490.00	69,084.00
W. S. Conner	69,886.00	300.00	70,186.00

Comptroller Sparenberg recommended for the Regents' Buildings and Grounds Committee that the low base bid of Maufrais Brothers, Inc., in the amount of \$57,000.00 be accepted, with the alternate to be rejected. This bid is within the estimate made by the Engineers, and the award as recommended above is the recommendation of Montgomery and Williams and has been approved by Comptroller Sparenberg. An examination of the tabulation sheet shows that in the bid of Maufrais Brothers, although the alternate type of railing was bid as an addition of \$450.00 to the base bid, the revised base bid for the alternate was given as \$55,000.00. It was agreed by all concerned, including Montgomery and Williams, Attorney Scott Gaines, and Comptroller Sparenberg, that this figure was an obvious error and should not be considered in making the award. He further recommended that the Chairman of the Board be authorized to sign the contract documents.

Upon motion by Mrs. Tobin, seconded by Mr. Sorrell, the Board approved the recommendations.

SIDEWALK IMPROVEMENTS ALONG SAN JACINTO BOULEVARD.--Comptroller Sparenberg reported that at the Regents' Meeting held December 5, 1952, an appropriation of \$10,000.00 was made for the straightening and dredging of the channel of Waller Creek north of Twenty-fourth Street. This work is now in progress, and since a large amount of it has been performed with University Physical Plant labor and University equipment, the cost has been less than the amount appropriated. As there was a great need for sidewalks along the west side of San Jacinto Boulevard from Twenty-first Street to Twenty-sixth Street, it appeared that the amount of money saved on the Waller Creek project might very well be used for this project. Because of the urgency of the matter, a call for bids was issued for the construction of these sidewalks, and the bids were opened and tabulated on November 18, 1953, in Mr. Eckhardt's office. A tabulation of the bids received is as follows:

TABULATION OF BIDS  
SIDEWALK IMPROVEMENTS ALONG  
SAN JACINTO BOULEVARD

Date Received  
November 18, 1953

<u>Name of Bidder</u>	<u>Amount of Bid</u>
W. R. Boatner	\$2,912.30
John R. Andrews	2,975.00
Maufrais Brothers, Inc.	3,000.00
Collins Construction Company	3,421.00
Earl Rogers	4,327.00

The low bid of W. R. Boatner in the amount of \$2,912.30 came within the estimate of \$3,000.00, and a contract has been awarded to this firm. Comptroller Sparenberg recommended for the Regents' Buildings and Grounds Committee that this action be ratified and approved by the Board, and that an appropriation in the amount of \$2,912.30 be made from Account No. 9690 - Straightening and Dredging Waller Creek Channel to a new account to be entitled Sidewalk Improvements Along San Jacinto Boulevard - W. R. Boatner Contract.

Upon motion by Mrs. Tobin, seconded by Mr. Sorrell, the Board approved the recommendation.

COMPLETION AND ACCEPTANCE OF THE M. D. ANDERSON HOSPITAL FOR CANCER RESEARCH.--Comptroller Sparenberg reported that information has been received from MacKie and Kamrath, Architects on the M. D. Anderson Hospital for Cancer Research, that the General Contractor, Farnsworth and Chambers Company, Inc., will have the hospital ready for final acceptance by December 15, 1953, with the exception of certain comparatively minor items which will still be uncompleted at that date. Because of the small amount of work which will not be completed by that time, it is believed that 5% of the total contract should not be withheld until these minor items are completed. In addition to these uncompleted items, there are also a number of claims that have been filed against Archer Plumbing Company, subcontractor of Farnsworth and Chambers Company, Inc., that must be settled before final payment is made to the General Contractor. As Dr. Clark is anxious to get the building accepted in order that it may be occupied as soon as possible, Comptroller Sparenberg presented a recommendation by MacKie and Kamrath, and Dr. Clark, which was approved by the Buildings and Grounds Committee, that, after final inspection and acceptance of the hospital building by the State Board of Control, the State Department of Health, MacKie and Kamrath, and the Special Committee appointed for that purpose by the Board of Regents, final payment be made to Farnsworth and Chambers Company, Inc., with the following exceptions:

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\$ 77,479.00 to be withheld pending the completion of certain items as set out by MacKie and Kamrath and Farnsworth and Chambers Company, Inc.

\$190,013.00 to be withheld pending the settlement of claims against Archer Plumbing Company.

The figure of \$77,479.00 shown above includes double the amount of \$6,000.00 for the items included under Section (A) in letter dated 25 November, 1953, from Farnsworth and Chambers Company, Inc., to MacKie and Kamrath; these items are included in the original contract.

As uncompleted items are completed and accepted by MacKie and Kamrath and Dr. Clark, payment can be made to the General Contractor for these items. Funds to cover claims against Archer Plumbing Company are to be withheld until complete releases are received from the claimants or a bond in double the amount of the claims is received from the Contractor.

Upon motion by Mrs. Tobin, seconded by Mr. Sorrell, the Board approved the recommendations.

SITE PLAN FOR SOUTHWESTERN MEDICAL SCHOOL CAMPUS.--Comptroller Sparenberg recommended for the Regents' Buildings and Grounds Committee that \$5,000.00 be appropriated from General Funds, Unappropriated Balance of the Southwestern Medical School to cover professional fees for a site plan for the Southwestern Medical School Campus. This recommendation was made by Dean Aagaard and has been approved by Chancellor Hart and Comptroller Sparenberg. He further recommended that the Chairman of the Board of Regents appoint a Committee to recommend a firm of architects or a firm of engineers to be in charge of this work, this Committee to report its recommendation at the next meeting of the Board of Regents.

Upon motion by Mrs. Tobin, seconded by Mr. Sorrell, the Board approved the recommendations.

APPROPRIATION FOR LIBRARY SHELVING IN THE PHYSICS BUILDING.--Comptroller Sparenberg recommended for the Regents' Buildings and Grounds Committee that an appropriation of \$750.00 be made from the University Available Fund Unappropriated Balance for library shelving to be placed in the Physics Library at the Main University in order to provide space for new books as they are acquired, the present shelving being completely filled at this time. This recommendation was made by Dr. Colby, Mr. Moffit, and Dean Boner and has been approved by President Wilson, Chancellor Hart, and Comptroller Sparenberg.

Upon motion by Mrs. Tobin, seconded by Mr. Sorrell, the Board approved the recommendation.

AIR CONDITIONING SURVEY BY ZUMWALT AND VINTHER.--Chairman Sealy reported that at the September 12, 1953, meeting of the Board of Regents, he was authorized to negotiate with Zumwalt and Vinther for a comprehensive survey of the future needs for air-conditioning the entire Main University Campus; and that at the October 24, 1953, meeting of the Board he was further authorized to negotiate with Zumwalt and Vinther for a survey to determine the feasibility of air-conditioning Littlefield, Andrews and Carothers Dormitories. Chairman Sealy stated that he had asked Consulting Architect Lemon to request Zumwalt and Vinther to prepare these proposals. Mr. Sealy reported that Mr. Zumwalt, of the firm of Zumwalt and Vinther, was on the campus and had asked to appear before the Board to present and explain his proposals.

Mr. Zumwalt discussed with the Board his proposal for a survey cost in the amount of \$1,000.00 for the preliminary phase survey of certain parts of the Main Building, and a survey cost in the amount of \$6,000.00 for the preliminary phase survey of Littlefield, Carothers and Andrews Dormitories. Mr. Zumwalt reported that by using a combined central water chilling plant, one maintenance man could take care of several buildings. He stated further that he felt very strongly that the Main Building should be a part of the central plant to be connected with the English Building. After a

discussion of the central water chilling plant, it was decided that there was not sufficient survey background to determine the best plan. Mr. Zumwalt reported that it appeared to him that there should be three central water chilling stations. The one in the Science Building could be expanded to its full capacity for use in the northwest sector of the Campus, but that this plant had a physical limitation in size and is not too well arranged to be reached by all the systems. The second water chilling plant, proposed by Mr. Zumwalt, would be in the southwest sector of the Campus at a location to be selected by Consulting Architect Lemmon, et al.; and the third plant would be in the east sector of the Campus, west of Waller Creek. He felt that the latter could be incorporated in or near the main power plant. The water chilling plant in the Science Building would serve the women's dormitory. He reported further that while he felt the women's dormitories could be air-conditioned as separate units, he did not feel that the Main Building should be considered without making a complete campus survey. He reported that such a survey would take about two months without cost figures, and that a cost survey would take about five or six months.

Comptroller Sparenberg reported that he, Mr. McConnell and his staff, and Dean Gebauer and her staff were still not convinced that the Littlefield, Andrews and Carothers Dormitories should be air-conditioned. It was their opinion that if 270 spaces in the new women's dormitory and 600 spaces in the dormitory proposed on the Kinsolving Tract were to be air-conditioned, that there would be no further need for additional air-conditioned spaces in the near future. Mr. Sealy then expressed an opinion that it would perhaps be best to wait until after the dormitory is constructed on the Kinsolving Tract to see if demands were sufficient to require the air-conditioning of Littlefield, Andrews and Carothers Dormitories at that time. Under this policy, it would not be necessary for the Board to expend the money for the proposed cost survey of these dormitories at this time.

After a general discussion, the Board recommended that the air-conditioning of the three dormitories (Littlefield, Andrews and Carothers) be postponed indefinitely, and that the two proposals on the cost survey which Mr. Zumwalt had prepared be rejected. Mr. Sealy then requested that Mr. Zumwalt prepare in time for the January meeting of the Board a proposed fee of the survey necessary to make an estimate on the cost of air-conditioning the Main Building, and the cost of air-conditioning the Main University Campus. Comptroller Sparenberg then recommended that authority be given Mr. Zumwalt to prepare two cost estimates on the campus: (1) everything west of Waller Creek, and (2) sufficient facilities for air-conditioning the Main Building, including the ground floors through the fourth floor.

Upon motion by Judge Woodward, seconded by Mr. Voyles, the Board approved the report.

**PRIORITY GIVEN TO CONSTRUCTION OF WOMEN'S DORMITORY ON KINSOLVING TRACT AND AUTHORIZATION TO PREPARE PRELIMINARY PLANS.**--Chairman Sealy reported that priority had been given to the construction of a women's dormitory on the Kinsolving Tract. Comptroller Sparenberg and Consulting Architect Mark Lemmon presently estimate that the cost of the dormitory to house 600 women students would be between two-and-one-half and three million dollars, on the assumption that the character and quality of this dormitory is to be roughly equal to that of Andrews and Carothers Dormitories. Comptroller Sparenberg, Mr. McConnell, and Endowment Officer Taylor have made preliminary estimates that approximately two million dollars of this cost could be financed through a self-liquidating bond issue. Comptroller Sparenberg stated that the Board may decide to change the style and design of the Kinsolving Tract Dormitory, as compared with Andrews and Carothers Dormitories, so as to reduce the cost and therefore increase the proportion of the cost which could be paid out of the bond money. It was reiterated by the Board that the new dormitory which is to be constructed on this Tract should be air-conditioned.

At the meeting on October 24, 1953, the Board authorized Comptroller Sparenberg to have preliminary plans prepared for the construction of the new women's dormitory on the Kinsolving Tract. It is understood that this authority by the Board of Regents to Comptroller Sparenberg includes authorization for these preliminary plans to be prepared by Mr. Mark Lemmon, Consulting Architect for the University, in accordance with the terms of his contract dated October 30, 1948.

Upon motion by Mrs. Tobin, seconded by Mr. Voyles, the Board approved the report.

RESOLUTION OF APPRECIATION TO MR. AND MRS. EDGAR TOBIN FOR THE PHOTOGRAPHIC MOSAIC OF TEXAS.--Mr. Voyles reported to the Board that Mr. and Mrs. Edgar Tobin had presented to the University a photographic mosaic of the State of Texas, and he recommended the adoption of the following resolution:

WHEREAS, Mr. and Mrs. Edgar Tobin of San Antonio have presented to The University of Texas a photographic mosaic of the State of Texas, twenty-seven feet wide and fourteen feet high, and

WHEREAS, a member of the Tobin Aerial Survey staff has visited the Museum, selected a place for the mount, and assisted in assembling the mount, and

WHEREAS, a print of the mosaic has also been donated for use by the Department of Geology, and

WHEREAS, the donation of this mosaic and print and its preparation for display involve extensive technical skill and a large financial outlay,

NOW THEREFORE BE IT RESOLVED by the Board of Regents of The University of Texas that the Board accept with thanks and appreciation the mosaics on display in the Memorial Museum and the Geology Building, and

BE IT FURTHER RESOLVED that the Secretary forward a copy of this resolution to Mr. and Mrs. Tobin.

Upon motion by Mr. Voyles, seconded by Judge Woodward, the Board approved the resolution.

GIFT OF HUMBLE OIL AND REFINING COMPANY CAPITAL STOCK FROM MRS. OLGA KEITH WIESS.--Mr. Jeffers reported to the Board that Mrs. Olga Keith Wiess (Mrs. Harry C. Wiess) of Houston had presented to the Board of Regents of The University of Texas nine-hundred shares of capital stock of Humble Oil and Refining Company for the use and benefit of the Medical Branch at Galveston. The principal, interest and/or dividends from this donation are to be used for the purpose of establishing a current restricted fund for the benefit of the Department of Oto-Rhino-Laryngology under the direction of Dr. Jehu Mathews Robison, Professor of Oto-Rhino-Laryngology at The University of Texas Medical Branch. This fund is to be used to supplement salaries, to provide lectureships and scholarships, to support research, and to promote the teaching, research and service activities of the Department of Oto-Rhino-Laryngology at the Medical Branch. Mr. Jeffers further reported that this fund may be added to in the future in the amounts and from sources acceptable to the Board of Regents. This donation is not intended to be a substitute for the present support which the University provides for the Department of Oto-Rhino-Laryngology; instead it is given to supplement and expedite the activities of that Department. Upon motion made and duly seconded, the Board accepted the gift and instructed the Secretary to express its thanks and appreciation to Mrs. Wiess for this gift.

ADJOURNMENT.--The Board adjourned at 2:30 p.m. until the next meeting to be held on January 22 and 23, 1954.

Maryvenice E. Stewart, Secretary

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THE UNIVERSITY OF TEXAS  
Office of the Chancellor  
Austin

November 24, 1953

TO THE HONORABLE BOARD OF REGENTS OF  
THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am enclosing, with my approval, the dockets for the following component institutions of The University of Texas. These are for your action at the meeting in Austin on December 3-4, 1953.

Main University  
Medical Branch  
Dental Branch  
Texas Western College

Southwestern Medical School  
M. D. Anderson Hospital for  
Cancer Research  
Postgraduate School of Medicine

I further recommend your approval of the following items:

Endowment Office

1. Accept the resignation of Mr. (Ira) Royal Hart as Real Estate Manager at \$6,048 for twelve months, effective at the close of business on November 10, 1953.

Board for Lease of University Lands

2. Terminate the employment of Mrs. Dorothy L. Lawson, Administrative Secretary at \$3,720 for twelve months, effective at the close of business on November 30, 1953.

Auditing Oil and Gas Production

3. Grant Mrs. Heidi E. Nicholson, Auditing Clerk at \$2,400 for twelve months, a leave of absence without salary for the period November 9, 1953 through January 7, 1954.

4. Appoint Mrs. Dorothy J. Westlake as Clerk at \$2,160 for twelve months for the period November 16, 1953 through January 9, 1954, vice Mrs. Nicholson, absent on leave.

SALE OF AUTOMOBILES: Three automobiles belonging to the University and used in the Midland Office were offered for sale in Midland through the Board of Control. They were sold for a net sum of \$1,010.88 which has been deposited in the University Available Fund to the credit of Account No. 9186 - Available University Fund - Miscellaneous Income - West Texas Lands. I recommend your ratification and approval of this action.

WORKMEN'S COMPENSATION INSURANCE: I recommend your approval of the appointment of the following physicians for emergency treatment and other compensable treatment at the request of the injured employee:

Dr. Robert E. Bratton	Austin, Texas
Dr. Richard A. Lucas	Austin, Texas
Dr. C. H. Roper	Austin, Texas
Dr. Audie L. Nanney	Austin, Texas
Dr. G. W. Cleveland	Austin, Texas
Dr. Harry T. Davidson	Austin, Texas
Dr. T. N. Watt	Austin, Texas
Dr. H. L. Klotz	Austin, Texas
Dr. Jacob Rogde	El Paso, Texas

REAPPROPRIATION OF BALANCES: I recommend your approval of the following

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reappropriation of balances in the accounts shown from the 1952-53 budget to the 1953-54 budget:

<u>Account Numbers</u>		<u>Title of Appropriation</u>	<u>Free Balances</u>
<u>1952-53</u>	<u>1953-54</u>		<u>Reappropriate</u>
9142	949	Office of the Chancellor Development Expenses	\$7,798.40
9148	979	University Development Board Publishing and Mailing	266.28
9149	980	Office and Traveling Expenses	444.85
		University News and Information Service	
9155	994	Maintenance, Equipment and Travel	96.24*

ESTATE OF WESTELLE F. WINDMEYER, DECEASED: You will recall that at your meeting of March 20 and 21, 1953 in Galveston, it was reported that the University was the residuary devisee under the will of Westelle F. Windmeyer, deceased, of Galveston and a resolution was adopted approving the sale by the executor of the estate to Miss Cecile Chambers of 1704 Market Street, Galveston for \$17,000.

We have now received from Barker and Barker, Attorneys for the Estate, the net residue of the estate payable to The University of Texas in the amount of \$9,370.77 as well as a final statement of the Executor. According to the will the estate was bequeathed "unto the Board of Regents of The University of Texas for the sole and only purpose of applying same for research at The University of Texas, Medical Branch, Galveston, in cancer, hypertension, polio, and/or other maladies."

I recommend the acceptance of this gift under the terms of the will of Westelle F. Windmeyer and the residue of her estate for the purposes stated. The sum of \$9,370.77 has been turned over to Mr. Jack Taylor, Investment Officer who will have a recommendation for the Land and Finance Committee for the investment of the fund. I also recommend the Board of Regents, through the Secretary, express to the firm of Barker and Barker and to Mr. Edmund J. Cordray, Sole Executor, all of Galveston, our thanks and appreciation for this bequest and their efforts in settling the estate.

GIFT FROM MRS. ALICE N. HANSZEN: The Main University has received a check from Mrs. Alice N. Hanszen in the amount of \$1,250 to be used in completing the work of compiling and binding the James Stephen Hogg papers, a project now in progress through the Archives of the University Library. I recommend the acceptance of this gift and that the thanks and appreciation of the Board be extended by the Secretary to Mrs. Alice N. Hanszen of Houston.

CONTRACTS FOR CONSTRUCTING AND EQUIPPING LAW BUILDING: To record the final figures on the construction contracts and the furniture and equipment contracts for the Law Building which have been completed or substantially completed, and to secure ratification and approval of change orders to these contracts, I am giving the following tabulation furnished by Mr. C. H. Sparenberg, Comptroller:

Fisher Construction Company, General Contract	
Original Contract Award	\$1,179,000.00
Less Net Change Orders	14,006.00
Final Contract Price	<u>\$1,164,994.00</u>

Young and Pratt, Plumbing, Heating, Air Conditioning, and Ventilating Contract	
Original Contract Award	\$545,594.00
Less Net Change Orders	2,632.04
Final Contract Price	<u>\$542,961.96</u>



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Paul Wright Electric Company, Electrical Contract	
Original Contract Award	\$180,758.00
Less Net Change Orders	<u>3,497.89</u>
Final Contract Price	<u>\$177,260.11</u>
Charles E. Musick, Jr., Library Book-stacks Contract	
Original and Final Contract Price	<u>\$36,409.00</u>
Mark Lemmon, Associate Architect	
Fee Originally Set Up On Books	\$97,088.05
Net Credit	<u>1,006.80</u>
Final Fee Due	<u>\$96,081.25</u>
Mark Lemmon, Consulting Architect	
Fee Originally Set Up On Books	\$19,417.61
Net Credit	<u>201.36</u>
Final Fee Due	<u>\$19,216.25</u>
Finger Office Equipment Company, Office Furniture and Equipment Contract	
Original Contract Award	\$49,554.00
Less Net Change Orders	<u>1,927.05*</u>
Final Contract Price	<u>\$47,626.95</u>
J. C. Bair Company, Steel Files and Cabinets Contract	
Original Contract Award	\$8,210.80
Add Change Order	<u>25.60</u>
Final Contract Price	<u>\$8,236.40</u>
American Seating Company, Classroom and Auditorium Seating Contract	
Original and Final Contract Price	<u>\$36,927.16</u>
Abel Stationers, Library Furniture and Equipment Contract	
Original Contract Award	\$35,989.25
Approved Addition to Contract	<u>3,500.00</u>
	<u>\$39,489.25</u>
Less Other Net Change Orders	<u>392.50</u>
Final Contract Price	<u>\$39,096.75</u>
Calcasieu Lumber Company, Kitchen Equipment Contract	
Original and Final Contract Price	<u>\$985.65</u>

\*Includes \$470.43 for equipment purchased for and paid by Office of Government Sponsored Research by I.D.T. Voucher

It is recommended that the additional amount required for the increase in the contract with J. C. Bair Company be transferred from the savings in the Office Furniture and Equipment Contract and that all remaining balances in the contract accounts over and above the final net totals as listed above be transferred to Account No. 9632, Law Building Project Allotment Account, for use for Landscaping already approved by the Regents, and for possible use for additional equipment and other expenses properly chargeable to this account.

I recommend your ratification and approval of the issuance of the change orders and payments under the various contracts as indicated above.

Vary truly yours,

*James P. Hart*  
James P. Hart  
Chancellor

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November 17, 1953

Chancellor James P. Hart  
M. B. 212  
The University

Dear Chancellor Hart:

I am submitting herewith a docket for the Main University and Extramural Divisions for the meeting of the Board of Regents in Austin on December 3, 4, and 5, 1953.

1953-1954 Budget  
Office of the President

1. Transfer Miss Virginia Tabb, Administrative Assistant at \$4092 for twelve months, from this office to the Office of the Dean of the University and the Office of the Dean of the College of Arts and Sciences, at no change in salary rate or title and effective September 1, 1953. Funds necessary are to be provided by a transfer of the Administrative Assistant position in this office to the Office of the Dean of the University and the Office of the Dean of the College of Arts and Sciences.

2. Transfer Miss Doris M. Anderson, Administrative Secretary at \$3900 for twelve months in the Office of the Dean of the College of Arts and Sciences, to this budget at no change in title or salary rate and effective September 1, 1953, with necessary funds to be provided by a transfer of the position of Administrative Secretary at \$3900 in the Office of the Dean of the College of Arts and Sciences from that budget to this office.

Office of the Auditor  
Accounting Division

3. Increase the salary of Mr. Harry S. Miller, Chief, Accounting Division, from \$6660.00 for twelve months to \$6984.00 for twelve months, effective September 1, 1953, by a transfer of necessary funds from the Main University Unallocated Salaries account.

4. Increase the salary of Miss Nealie Bob Hampton, Accounting Clerk, from \$3048 for twelve months to \$3204.00 for twelve months, effective September 1, 1953, by a transfer of necessary funds from the Main University Unallocated Salaries account.

5. Accept the resignation of Mrs. Dorothy R. Leckie, Accounting Clerk at \$2400 for twelve months, effective September 30, 1953.

6. Transfer Mrs. Margaret C. Schoolfield from the position of Clerk-Typist at \$2160 for twelve months to the position of Accounting Clerk (Trainee) at \$2280 for twelve months, effective October 1, 1953, vice Mrs. Leckie, resigned.

7. Appoint Mrs. Mary R. Long as Clerk-Typist at a salary rate of \$2160 for twelve months, effective October 19, 1953, vice Mrs. Schoolfield, transferred.

Bursar's Division

8. Increase the salary of Mr. Gant A. Johnson, Cashier II, from \$3900.00 for twelve months to \$4092 for twelve months, effective September 1, 1953, funds necessary to be transferred from the Main University Unallocated Salaries account.

Payroll Division

9. Appoint Mr. Charles W. Mohr as Tabulating Equipment Operator II (Trainee) at \$2904 for twelve months, for the period September 29, 1953, to March 31, 1954, vice Mr. Easley, resigned.

Tabulating Services Division

10. Increase the salary of Mr. Robert F. Coffey, Tabulating Equipment Supervisor, from \$5760 for twelve months to \$6048 for twelve months, effective September 1, 1953, funds necessary to be transferred from the Main University Unallocated Salaries account.
11. Increase the salary of Mr. Wallace H. Carlson, Tabulating Equipment Operator II, from \$3720 for twelve months to \$3900 for twelve months, effective September 1, 1953, funds necessary to be transferred from the Main University Unallocated Salaries account.
12. Appoint Mrs. Shirley K. Cramer as Clerk-Typist at a salary rate of \$2160 for twelve months, effective at noon September 21, 1953, vice Mrs. Aileen M. Sauls, transferred.

Office of the Registrar

13. Accept the resignation of Mrs. Frances G. Yeargin, Senior Secretary at \$3048 for twelve months, effective October 15, 1953.
14. Accept the resignation of the following, both effective October 31, 1953:
- Mrs. Jeane R. Young, Clerk-Typist, at \$2160 for twelve months.
- Mrs. Effie H. Frazier, Tabulating Equipment Operator I, at \$2400 for twelve months.
15. Appoint Miss Alice Geraldine Bates as Senior Secretary at \$3048 for twelve months, effective October 16, 1953, vice Mrs. Yeargin, resigned.
16. Appoint Mrs. Virginia W. Lovett as Clerk-Typist at \$2160 for twelve months, effective November 1, 1953, vice Mrs. Young, resigned.
17. Transfer Miss Darlene Varley from the position of Key Punch Operator at a salary rate of \$2400 for twelve months to the position of Tabulating Equipment Operator I at a salary rate of \$2400 for twelve months, effective November 1, 1953, vice Mrs. Frazier, resigned.
18. Transfer Mrs. Winifred M. Ratliff from the position of Clerk-Typist at \$2160 for twelve months to the position of Key Punch Operator at a salary rate of \$2400 for twelve months, effective November 1, 1953, vice Miss Varley, transferred.

Student Life Staff

19. Increase the Student Life Staff-Office and Traveling Expenses account in the amount of \$180 by a transfer of that sum from the Main University Unallocated Salaries account.

Student Health Center - Out-Patient Division

20. Appoint Mr. Richard H. Chetham as X-ray Technician (part-time) at a salary rate of \$1597.20 for twelve months, effective September 15, 1953, from funds in the unfilled position of X-ray Technician.
21. Appoint Miss Charlene Middleton as Clinic Nurse (part-time) at a salary rate of \$1452 for twelve months, for the period September 21, 1953, to May 31, 1954, from funds in the unfilled position of X-ray Technician.

International Advisory Office

22. Increase the salary of Mr. Joe W. Neal, Director (part-time), in this budget from \$4308.33 for twelve months to \$4808.33 for twelve months, effective September 1, 1953, the necessary \$500 to be transferred from the Main University Unallocated Salaries account, and change footnote (a) to show a total salary for twelve months of \$5983.33.

University Veterans Advisory Service

23. Accept the resignation of Betty Jean Payne, Senior Clerk-Typist at \$2640 for twelve months, effective September 30, 1953.

24. Appoint Betty H. Bryant as Secretary at a salary rate of \$2400 for twelve months, effective October 1, 1953, from funds in the position of Betty Jean Payne (Senior Clerk-Typist), resigned.

Official Publications

25. Accept the resignation of Mrs. Betty B. Evans, Secretary at \$2280 for twelve months, effective October 23, 1953.

College of Arts and SciencesBacteriology

26. Increase the item for Storeroom Assistants (12 months) in the amount of \$7.56 by a transfer of that sum from the Maintenance and Equipment account.

Botany

27. Change the status of Miss Marie B. Morrow, Associate Professor, from one-third to two-thirds time for the First Semester, and increase her stipend for the First Semester from \$800.00 to \$1600.00, the additional sum of \$800.00 to be transferred from the Main University Unallocated Salaries account.

28. Appoint Mrs. Suzanne I. Schwartz as Secretary (Biology) (one-third time) (12 months) at a twelve months' rate of \$760, effective September 15, 1953, from funds in the unfilled position.

English

29. Appoint Mr. Bobbie Jay Barnes as Temporary Instructor for the First Semester at a total stipend for the Semester of \$1750, from unused funds in unfilled instructorships.

Geology

30. Appoint Mr. Richard E. Grant as Instructor for the 1953-1954 Long Session at \$3700, from funds in the unfilled instructorship.

Philosophy

31. Appoint Mr. Thomas Vernor Smith as Visiting Professor for the Second Semester of the 1953-1954 Long Session at \$5000 for the Semester, \$4800 of this sum to be transferred from the position of Professor Gentry, whose status has been changed, and \$200 to be transferred from the Main University Unallocated Salaries account.

Physics

32. Appoint Mr. Harold Palmer Hanson as Associate Professor for the Second Semester of the 1953-1954 Long Session at \$2500 for the Semester from funds in the unfilled position of Assistant Professor.

33. Create an account for Special Equipment in the amount of \$5000 by a transfer of this sum from the Main University Special Equipment (Teaching Departments) account.

Psychology

34. Accept the resignation of Mrs. Iantha B. Huggins, Secretary at \$2280 for twelve months, effective October 31, 1953.

35. Appoint Mrs. Jane G. Hathaway as Secretary at a salary rate for twelve months of \$2280, effective November 1, 1953, vice Mrs. Huggins, resigned.

Sociology

36. Grant Mr. Carl M. Rosenquist, Professor at \$7000 for nine months, a research leave without pay from this department for the First Semester, his salary for this period to be carried in the budget of the University Research Institute.

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Zoology

37. Appoint Mr. Wilmot A. Thornton as Lecturer (one-half time) for the First Semester at a stipend for the semester of \$900.00, from funds in the position of Professor Breland, on research leave.

38. Delete the name of Mrs. Carla C. Folse, Secretary (two-thirds time) at \$1520 as she has resigned prior to September 1, 1953.

39. Appoint Mrs. Suzanne I. Schwartz as Secretary (Biology) (two-thirds time) (12 months) at a twelve months' rate of \$1520, effective September 15, 1953, vice Mrs. Folse, resigned.

Office of the Dean

40. Transfer Miss Virginia Tabb, Administrative Assistant in the Office of the President at \$4092 for twelve months, from that office to this budget, at no change in salary rate or title, effective September 1, 1953, funds necessary to be provided by a transfer of the Administrative Assistant position in the Office of the President to this budget.

41. Transfer Miss Doris M. Anderson, Administrative Secretary at \$3900 for twelve months in this budget, to the Office of the President at no change in title or salary rate and effective September 1, 1953, with necessary funds to be provided by a transfer of the position of Administrative Secretary at \$3900 from this budget to the budget for the Office of the President.

College of Business Administration  
Marketing, Resources and Transportation

42. Accept the resignation of Mr. E. G. Smith, Professor (Marketing) (Graduate Faculty) (two-thirds time) at \$4200, effective July 31, 1954.

43. Accept the resignation of Mrs. Ruth B. Sloan, Secretary at \$2280 for twelve months, effective October 23, 1953.

College of Education  
Curriculum and Instruction

44. Accept the resignation of Mr. John W. McFarland, Assistant Professor; Coordinator of Student Teaching at \$5277.78 for nine and one-half months, effective October 20, 1953.

Educational Psychology

45. Appoint Miss Aldrene Beatrix Cobb as Lecturer without salary, for the Long Session, her salary being paid by the M. D. Anderson Hospital for Cancer Research.

Office of the Dean

46. Increase the Maintenance and Equipment account in this budget in the amount of \$750 by a transfer of that sum from the Main University Unallocated Maintenance, Equipment, Office and Travel Expense account.

Office of Junior College Consultant

47. Appoint Mrs. Rosalyn Hudson as Secretary at \$2280 for twelve months, effective September 1, 1953, vice Mrs. Wright, transferred.

College of Engineering  
Chemical Engineering

48. Accept the resignation of Mr. B. J. Lerner, Assistant Professor at \$4800, effective January 31, 1954.

Engineering Mechanics

49. Correct item 131 in the Regents' Docket dated October 12, 1953, for this department, to show the salary of Mr. Glen Wallace Zumwalt, Instructor (one-fourth time) for the first semester, to be \$443.25 instead of \$886.50, as reported.

Engineering Mechanics (Continued)

50. Increase the salary of Mrs. Laura R. Harris, Secretary (half-time) (12 months), from \$1200 to \$1320, effective September 1, 1953, the necessary \$120 to be transferred from the Main University Unallocated Salaries account.

Petroleum Engineering

51. Increase the salary of Mr. W. W. Kelly, Laboratory Machinist (12 months), from \$3360 to \$3528, effective September 1, 1953, necessary funds for the increase to be transferred from the Main University Unallocated Salaries Account, and grant Mr. Kelly a leave of absence without pay for the period October 14, 1953, to April 14, 1954.

College of Fine ArtsMusic

52. Appoint Mr. John Harrison Hicks as Special Instructor in Flute (part-time) for the 1953-1954 Long Session at a salary of \$900.00, vice Professor Ulrich, on leave.

53. Appoint Miss Francis Eleanor Page as Lecturer in Music (one-third time) for the period October 1, 1953, to January 31, 1954, at \$356.00 for the period, vice Professor Ulrich, on leave.

54. Appoint Mr. Harris Nathaniel Crohn as Instructor in Piano for the period September 30, 1953, to June 15, 1954, at a salary rate of \$3600 for nine months, funds necessary for the appointment to be transferred from the Main University Unallocated Salaries account.

55. Appoint Mr. John Magnus as Visiting Lecturer in Music for the period September 28, 1953, to June 15, 1954, at a salary rate of \$4400 for nine months, funds necessary for the appointment to be transferred from the Main University Unallocated Salaries account.

Office of the Dean

56. Appoint Miss Patricia Dilworth as Informational Writer I, (one-third time), effective September 1, 1953, at a salary rate of \$924 for twelve months, vice Miss Sanford, resigned.

School of LawLaw-Science Institute

57. Create a position of Senior Secretary for the period September 17, 1953, to January 31, 1954, at a twelve months' salary rate of \$2640, from funds of the budget item "Research Assistants (part-time)" and appoint Mrs. Barbara Ann Lively to this position, effective September 17, 1953.

Graduate School of Library Science

58. Appoint Mr. Sam Gerald Whitten as Lecturer (one-third time) for the Long Session at a salary rate of \$1200 for nine months, from funds in the budget item for "Lecturers (part-time)", effective September 16, 1953.

College of Pharmacy

59. Accept the resignation of Mrs. Ann C. Sheppard, Secretary at \$2280 for twelve months, effective October 15, 1953.

60. Appoint Mrs. Lillian Moore Scalf as Secretary (12 months) at a salary rate for twelve months of \$2280, effective October 16, 1953, vice Mrs. Ann C. Sheppard, resigned.

61. Accept the resignation of Mrs. M. Alice Magee, Secretary (12 months) at \$2400, effective September 8, 1953.

62. Appoint Miss Annetta A. Bauer as Secretary (12 months) at \$2280, effective September 1, 1953, vice Mrs. Magee, resigned, and approve the appointment overlap from unused funds in the position.

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Air Science and Tactics

63. Appoint Mrs. Dorothy Jean Gibson as Clerk-Typist at a salary rate for nine months of \$1620, effective October 1, 1953, to May 31, 1954, vice Mrs. Lyles, resigned.

Physical Training for Men

64. Increase the Maintenance and Equipment account in the amount of \$175.00 by a transfer of this sum from the Main University Unallocated Maintenance, Equipment, Office and Travel Expense account.

65. Increase the salary of Mr. E. M. Oates, Clerk (12 months) from \$2400 for twelve months to \$2520 for twelve months, effective September 1, 1953, by a transfer of \$120 from the Main University Unallocated Salaries account.

Intramural Athletics for Men

66. Accept the resignation of Mrs. Emily S. Dunbar as Senior Secretary at \$1980 for nine months, effective October 18, 1953.

67. Appoint Mrs. Margaret W. Scranton as Senior Secretary at a salary rate of \$1980 for nine months, effective October 19, 1953, to June 15, 1954, vice Mrs. Dunbar, resigned.

Graduate SchoolOffice of the Dean

68. Delete the name of Miss Johanna Teltschick as Senior Secretary at a salary rate of \$2640 for twelve months, since she resigned prior to September 1, 1953.

69. Appoint Mrs. Barbara M. Gibbs as Secretary (one-half time) at a salary rate for twelve months of \$1200, effective September 1, 1953, vice Miss Williams, resigned.

University Research Institute

70. Approve the following grant from the Unappropriated Balance of the University Research Institute, which grant has the approval of the Research Council:

Project No. 405 - - Professor F. A. Matsen, Department of Chemistry, for the extension of the project concerning the electronic structure of simple molecules.

Amount of Grant for Research Assistance - - \$504.00.

Biochemical Institute

71. Increase the salary of Miss Pauline E. Clary, Senior Clerk, from \$2640 for twelve months to \$2904 for twelve months, effective September 1, 1953, the additional sum needed for the increase to be transferred from the budget item for Research Scientist, Aides, Breeders, etc.

72. Appoint Mrs. Katherine W. Neal as Administrative Secretary at a salary rate for twelve months of \$3528, effective September 1, 1953, funds for the appointment to be transferred as follows: \$2640 from the unfilled position of Senior Secretary in the budget, and \$888 from the budget item for Research Scientist, Aides, Breeders, etc.

73. In the Clayton Funds portion of this budget, increase the salary of Mr. Alfred Taylor, Research Scientist V, from \$7320 for twelve months to \$7680 for twelve months, effective September 1, 1953, funds necessary for the increase to be transferred from the budget item (in the Clayton Funds part of the budget) for Research Scientists, Aides, New Appointments, Breeders, etc.

74. In the Clayton Funds portion of this budget, change the total amount of this budget from \$93,932.66 to \$92,977.69, the \$954.97 reduction to be taken from the account for Maintenance, Wages, Supplies and Equipment; and, also transfer the sum of \$1067.21 from the account for Maintenance, Wages, Supplies and Equipment to the account for Research Scientists, Aides, New Appointments, etc.

Bureau of Business Research

75. Accept the resignation of Mrs. Marjorie T. Cornwell, Business Research Supervisor at \$3528 for twelve months, effective October 31, 1953.

76. Appoint Mr. Alfred G. Dale as Social Science Research Associate I at a salary rate for twelve months of \$3204, effective October 1, 1953, from funds unused in the positions of Social Science Research Associate I in this budget.

77. Appoint Miss Nellie M. Barnes as Social Science Research Assistant (one-half time) effective October 1, 1953, at a salary rate of \$1200 for twelve months, from unused funds in the position of Mr. Smith, resigned.

Institute of Marine Science

78. Accept the resignation of Mrs. Jeannine Scatizzi, Secretary (three-fourths time) at a salary rate of \$1800 for twelve months, effective October 15, 1953.

79. Appoint Mrs. Lyla V. Olive as Secretary (three-fourths time) at a salary rate of \$1800 for twelve months, for the period October 16, 1953 to July 15, 1954, vice Mrs. Scatizzi, resigned.

Research in Texas History

80. Grant Miss Florence Escott, Social Science Research Associate I at \$4092 for twelve months, a leave of absence without salary for the period October 26, 1953, to October 31, 1953, and accept her resignation from this position, effective October 31, 1953, as she is being appointed to a position in the Bureau of Business Research.

Plant Research Institute

81. In the Mycology Research Project-Grant Funds section of this budget, change the appointment of Miss Marie B. Morrow, Mycologist (9 months), from that of two-thirds time for the period September 16, 1953, to January 31, 1954, at \$1600 for the period, to one-third time for this stated period at \$800 for the period, since her status as Associate Professor in the Department of Botany is being proportionately increased for this period.

Texas Petroleum Research Committee

82. Terminate the leave of absence without salary of Mrs. Susanne Raup, Administrative Secretary, effective October 1, 1953, by reinstating her in the budget as of this date as Administrative Secretary (one-half time) at a salary rate for twelve months of \$1602, from unused funds in her position.

83. Appoint Mrs. Lynn E. Kiser as Administrative Secretary, at \$3204 for twelve months, for the period September 1, 1953, to September 20, 1953, vice Mrs. Raup, on leave of absence; and, effective September 21, 1953, create an additional position of Administrative Secretary (one-half time), at \$1602 for twelve months, from unused funds in the position of Mrs. Raup, status reduced to one-half time, and appoint Mrs. Kiser to this new position, effective September 21, 1953, to August 31, 1954.

Research in Anthropology

84. Increase the Maintenance, Equipment and Travel item in this budget in the amount of \$1000 and increase the item of Laboratory Assistants and Typists in the amount of \$2000, both increases to come from the Main University Unappropriated Balance account, these funds necessary for the operation of the Carbon Dating Laboratory.

Extension DivisionBureau of Public School Service

85. Delete footnote (e) on the positions of Mrs. Annie M. Mangham, Senior Secretary at \$2640, and Mrs. Laura A. Rutland, Clerk-Typist at \$2160, and add footnote (g) on these positions, footnote (g) to read as follows: (g) "Paid from Interscholastic League Football Fee Account".



Extension Teaching and Field Service Bureau

86. Create an item entitled "Teaching Fellow in Mathematics" in this budget in the amount of \$180, from the Main University Unappropriated Balance account, for the Fall Semester of the 1953-1954 Long Session, the fees charged for the courses to offset this expenditure.

87. Due to Mr. A. C. Murphy's appointment as Lecturer (one-fourth time) in the Educational Psychology Department for the First Semester, decrease his time in this budget from that of Assistant Director; Lecturer in Educational Psychology (full-time) to (part-time) for the period September 16, 1953, to January 31, 1954, and at a stipend for this period of \$1937.50.

88. Accept the resignation of Mrs. Dorothy Pruett Hammond, Clerk-Typist at \$2160 for twelve months, effective September 30, 1953.

89. Appoint Mrs. Elcy S. Wantland as Clerk-Typist at a salary rate of \$2160 for twelve months, effective October 1, 1953, vice Mrs. Hammond, resigned.

90. Appoint Mrs. Ernestine W. Roaten as Clerk-Typist at a salary rate of \$2160 for twelve months, effective September 1, 1953, vice Mrs. Fortenberry, resigned.

91. Appoint Mrs. Hazel Maultsby Pipkin to the unfilled position of Clerk-Typist (half-time) at \$1080 for twelve months, effective September 1, 1953.

92. Appoint Mr. Deore J. Cannon as Clerk-Typist (half-time) at a salary rate of \$1080 for twelve months, effective September 28, 1953, vice Mrs. Harris, resigned.

Package Loan Library

93. Accept the resignation of Miss Mary Ann Hare, Clerk-Typist at \$2160 for twelve months, effective October 31, 1953.

94. Appoint Mrs. Loyce Yvonne Smith as Clerk-Typist at \$2160 for twelve months, effective November 1, 1953, vice Miss Hare, resigned.

Visual Instruction Bureau

95. Grant permission to draw in advance on the Assistants account of this Bureau in a total sum not to exceed \$11,500, during 1953-1954, this entire sum to be reimbursed by transfers of income accruing to the Film Rental Fund of this bureau to this item in the budget.

Library

96. Appoint Mrs. Jo Anne Chandler as Clerk-Typist at a twelve months' salary rate of \$2160 for the period November 1, 1953, to January 31, 1954, funds for the appointment to be transferred from unused funds in the unfilled position of Librarian I (Biology).

97. Accept the resignation of Mrs. Jeanne B. Carlson, Senior Library Assistant (three-fourths time) at \$2178 for twelve months, effective October 5, 1953.

98. Appoint Mrs. Elizabeth W. Hendrix as Clerk-Typist (three-fourths time) at a salary rate of \$1620 for twelve months, effective October 7, 1953, vice Mrs. Carlson, resigned.

99. Grant Mrs. Eleanor Dew, Clerk at \$2160 for twelve months, a leave of absence without salary for the period October 28, 1953, to November 6, 1953.

100. Appoint Mrs. Mary Ann Harris as Clerk-Typist at \$2160 for twelve months, effective September 8, 1953, vice Mrs. Nipper, resigned.

101. Accept the resignation of Mrs. Carolyn L. Browning, Clerk-Typist at \$2160 for twelve months, effective November 25, 1953.

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Library (Continued)

102. Appoint Mrs. Kathryn Smith McMillen as Clerk-Typist at \$2160 for twelve months, for the period September 3, 1953, to October 31, 1953, from funds in the unfilled position.

Physical PlantCare and Maintenance of Grounds

103. Appoint Mr. Robert C. Gullion as Technical Staff Assistant III at a twelve months' salary rate of \$4728, effective December 1, 1953, from funds in the unfilled position.

Radio-Television

104. Change the status of Miss Frances Eleanor Page, Radio Music Supervisor, for the period October 1, 1953, to January 31, 1954, from full-time at a twelve months' salary rate of \$3204 to two-thirds time at a twelve months' salary rate of \$2136, as she is being appointed to a one-third teaching position in the Department of Music for this period, and transfer the \$356 in unused funds in her position resulting from this reduction in time to the account for Musicians (part-time) in this budget.

105. Transfer Mr. William Henry Purdy, Jr., from his position of Radio Control Technician (half-time) at \$1524 for twelve months, to the position of Radio Control Technician (full-time) at \$3204 for twelve months, effective September 1, 1953, vice Mr. Ward, resigned.

Testing and Guidance Bureau

106. Accept the resignation of Mrs. Elizabeth K. Barnes, Chief Psychometrist at \$2772 for twelve months, effective November 15, 1953.

107. Transfer Miss Beverly Lois Benson from the position of Psychometrist at \$2280 for twelve months to the position of Chief Psychometrist at a salary rate for twelve months of \$2772, effective November 16, 1953, vice Mrs. Barnes, resigned.

108. Appoint Mrs. Marie G. Musick as Psychometrist (three-fourths time) at a salary rate for twelve months of \$1980, effective November 9, 1953, from unused funds in the position of Mrs. Benson, transferred.

The University of Texas Press

109. Appoint Mr. Glenn Ellis Brooks, Jr., as Sales Assistant at \$3528 for twelve months, effective September 1, 1953, from funds in the unfilled position of Sales Assistant.

110. Accept the resignation of Miss Rachel Rincon as Clerk-Typist at \$2160 for twelve months, effective September 19, 1953.

111. Appoint Mrs. Alice J. Wilkinson as Clerk-Typist at \$2280 for twelve months, effective September 21, 1953, from funds in the position of Miss Rincon, resigned, \$50 from the position of Sales Manager and \$51.66 from the budget item for Publication Expense.

112. Change the status of Miss Mayre Wall Eargle, effective October 1, 1953, from Editorial Assistant, University Press, at \$2640 for twelve months, to Editor I, at a salary rate for twelve months of \$3204, the additional sum needed for the increase to be transferred from Account 2997 - Research in Social Sciences.

113. Create a position of Production Assistant (half-time) at \$1860 for twelve months, effective September 21, 1953, from funds to be transferred from Account 2997 - Research in Social Sciences; and, effective September 21, 1953, appoint Mr. Delbert Runyon to this position.

Student Health Center  
In-Patient Division

114. Accept the resignation of Miss Marie M. Saunders, Hospital Dietitian at \$3900 for twelve months plus \$11 per month food allowance, in the Dietary Division, effective October 14, 1953.

115. Appoint Mrs. Dorthy Ophelia Nations as Hospital Dietitian in the Dietary Division effective October 15, 1953, at \$3900 for twelve months plus a food allowance of \$15 per month, vice Miss Saunders, resigned.

The Hogg Foundation for Mental Hygiene

116. Delete the name of Mrs. Jeanette J. Freeman, Senior Secretary at \$2640 for twelve months, from this budget as she resigned prior to September 1, 1953.

117. Appoint Mrs. Virginia E. Clark as Senior Secretary at \$2640 for twelve months, effective October 1, 1953, vice Mrs. Freeman, resigned.

Research in Social Sciences

118. Transfer the sum of \$2273.66 from this budget to the budget for The University of Texas Press, in accordance with a previous agreement with the Press.

Government Sponsored Research Projects

C.E.R. - Welding Precast Units

119. Appoint Mr. James Chinn as Research Engineer (Faculty) (one-fourth time), effective October 1, 1953, at a monthly salary of \$111.11.

120. Appoint Mr. Phil M. Ferguson as Research Engineer (Faculty) (one-fourth time), effective September 21, 1953, at a monthly salary of \$200.00.

121. Appoint Mr. James R. Holmes as Research Engineer (Faculty) (one-fourth time), effective September 16, 1953, at a monthly salary of \$133.33.

122. Delete the name of Mr. A. Anthony Toprac, Research Engineer (Faculty) (one-fourth time) at a monthly salary of \$138.88 for the period September 16, 1953, to September 30, 1953; and, effective October 1, 1953, reinstate Mr. Toprac in this budget with this same title and monthly salary rate.

Container Research

123. Appoint Mr. Eugene A. Ripperger as Research Engineer (Faculty) (one-third time) at a monthly salary of \$196.29 and effective October 1, 1953.

124. Appoint Mr. Jack R. Lacy as Laboratory Research Assistant at a monthly salary of \$171.00 and effective September 15, 1953.

Defense Research Laboratory

125. Change the status of Mr. Harry F. Ebert effective October 1, 1953, from that of Research Engineer V at \$529 per month to Research Engineer (19/20ths time) at a monthly salary of \$502.55.

126. Change the status of Mr. Marcel E. C. Gres, effective October 1, 1953, from that of Research Engineer V at \$610 per month to Research Engineer V (38/40ths time) at a monthly salary of \$579.50.

127. Change the status of Mr. Frank W. McBee, Jr., effective September 16, 1953, from that of Research Engineer V at \$610 per month to Research Engineer V (39/40ths time) at a monthly salary of \$594.75.

128. Accept the resignation of Mr. Edwin C. Young, Research Engineer V at a monthly salary of \$610, effective October 14, 1953.

Defence Research Laboratory (Continued)

129. Accept the resignation of Mr. Charles W. Frobese, Research Engineer IV at \$504 per month, effective at noon October 27, 1953.
130. Change the status of Mr. Richard O. Welty, effective September 16, 1953, from Research Engineer IV at \$480 per month to Research Engineer (38/40ths time) at a monthly salary of \$456.00.
131. Increase the monthly salary of Mr. George R. Cook, Research Engineer III, effective October 12, 1953, from \$394.00 to \$414.00.
132. Change the status of Mr. Glen W. Zumwalt, effective September 16, 1953, from that of Research Engineer III at \$394 per month to Research Engineer III (19/20ths time) at \$374.30 per month.
133. Change the status of Mr. Marvin A. Drews, effective September 21, 1953, from that of Research Engineer II at \$341.00 per month to Research Engineer II (39/40ths time) at \$332.48 per month.
134. Change the status of Mr. Joseph F. Mifsud, effective October 16, 1953, from that of Research Scientist (Physics) IV at \$504.00 per month to Research Scientist (Physics) IV (7/10ths time) at a monthly salary of \$352.80.
135. Grant Mr. Loyd D. Hampton, Research Scientist (Physics) III, at a monthly salary of \$341.00, a leave of absence without salary effective October 16, 1953.
136. Appoint Mr. LaVern Rice, effective September 11, 1953, as Research Scientist III (two-thirds time) at a monthly salary of \$262.66.
137. Appoint Mr. H. J. Ettlenger, as Research Scientist (Mathematics)(Faculty)(Consultant), effective November 1, 1953, without salary.
138. Change the appointment of Mr. Harold J. Plass, Jr., effective September 16, 1953, from that of Research Engineer (Faculty)(7/12ths time) at a monthly salary of \$311.11, to that of Research Engineer (Faculty)(13/36ths time) at a monthly salary of \$192.59.
139. Change the appointment of Mr. Henry G. Rylander, Jr., effective October 24, 1953, from that of Research Engineer (Faculty)(one-fourth time) at a monthly salary of \$133.33, to that of Research Engineer (Faculty)(Consultant) at no salary.
140. Change the appointment of Mr. Lloyd A. Jeffress, effective September 16, 1953, from that of Research Scientist (Psychology) (Faculty) (one-fourth time) at a monthly salary of \$194.44, to Research Scientist (Psychology)(Faculty)(11/12ths time) at a monthly salary of \$712.95.
141. Change the appointment of Mr. Joseph Blankenship, Research Scientist (Psychology)(Faculty), effective September 16, 1953, from that of one-fourth time at \$116.66 per month, to one-eighth time at \$58.33 per month.
142. Change the status of Mr. Stewart L. Davis, effective September 16, 1953, Laboratory Research Assistant, by reducing him from full-time status at \$154.00 per month to one-fourth time status at \$38.50 per month.
143. Accept the resignation of Mrs. Billie B. Kenyon, Administrative Secretary at \$310 per month, effective October 31, 1953.
144. Change the title of the position of Mrs. Rose Mary G. Schaiberger, effective September 1, 1953, from that of Technical Staff Assistant II, to Research Scientist (Chemistry) I, her monthly salary of \$242.00 to remain the same.

Defense Research Laboratory (Continued)

145. Appoint Miss Mabel A. Talley, as Senior Secretary at a monthly salary of \$220.00, effective October 14, 1953.

146. Appoint Mrs. Eleanor S. Sladczyk as Senior Clerk-Typist at a monthly salary of \$220.00, effective October 14, 1953.

147. Change the status of Mrs. Janie Y. Gavenda, effective September 16, 1953, from that of Clerk-Typist at \$180 per month, to Clerk-Typist (three-fourths time) at a monthly salary of \$135.00.

148. Accept the resignation of Mrs. Marlene R. Dillard, Clerk-Typist at \$180 per month, effective October 7, 1953.

149. Appoint Mrs. Ellen V. Keating as Clerk-Typist at a monthly salary of \$180, effective October 12, 1953.

Inorganic Chemistry Project

150. Combine the two Government research contracts directed by Dr. George W. Watt and now carried in the budget as "Catalysis Research Laboratory - Contract N6onr-26610 and Contract AT-(40-1)-1639" and Research on High Nitrogen Compounds - Contract N123s-67363, Task Orders 1 and 2" under the new project title of "Inorganic Chemistry Project." Contract N6onr-26610 (formerly under the Catalysis Research Laboratory) has expired but the two active contracts will operate under this new project name.

Military Physics Research Laboratory

151. Appoint Mr. William E. Glass as Research Scientist II at \$310 per month, effective October 16, 1953.

152. Appoint Mr. Louis H. Ragsdale as Research Scientist II at \$280 per month, effective October 1, 1953.

153. Appoint Mrs. LaVeta Titt as Research Scientist II at \$280 per month, effective October 16, 1953.

154. Appoint Mrs. Dolores C. Bogard as Statistical Clerk at \$200 per month, effective October 16, 1953.

Nuclear Physics Laboratory

155. Appoint Mr. William B. Rose as Research Scientist (Physics) II at \$294 per month, effective September 16, 1953.

Primate Laboratory

156. Change the appointment of Mr. Jackson B. Reid, Research Scientist (Psychology) (Faculty), for the period September 1, 1953, to September 15, 1953, from that of no salary to one-fourth time at \$125.00 per month.

157. Appoint Mr. Harry Helson as Director (Faculty) (4/25ths time), effective September 16, 1953, at a monthly salary of \$150.00.

158. Change the appointment of Mr. George V. Gentry, effective September 16, 1953, from that of Research Scientist (Philosophy) (Faculty) (one-fourth time) at \$200.00 per month, to Research Scientist (Philosophy) (Faculty) (12/13ths time) at a monthly salary of \$733.33.

159. Change the name of Mrs. Louisa J. Moore, Research Scientist (Psychology) I, to Miss Louisa Johnson, effective September 1, 1953, and increase her salary per month in this position from \$267.00 to \$280.00, also effective September 1, 1953.

160. Increase the salary per month of Miss Shirley Ellen Weatherwax, Research Scientist I, from \$267.00 to \$280.00, effective September 1, 1953.

161. Change the status of Mr. Eddie M. Robinson, effective September 1, 1953, from Technical Staff Assistant II at \$280.00 per month, to Technical Staff Assistant III at \$310.00 per month.

Primate Laboratory (Continued)

162. Change the status of Mr. Robert H. Westberg from that of Utility Worker at \$180.00 per month, to Technical Staff Assistant I, his monthly salary to remain at \$180.00, this change to be effective September 1, 1953.

Genetics Foundation (Gene Research)

163. Change the appointment of Mr. Wilmot A. Thornton, effective September 16, 1953, from that of Research Scientist II at \$325 per month to Research Scientist II (one-half time) at \$162.50 per month.

United States Public Health Service Grant 2M-5355-C4

164. Appoint the following persons as consultants on this grant, for the periods and fractions of time indicated:

- William C. Adamson, (3/40ths time), September 16, 1953, to June 15, 1954, \$800 for the period.  
 Mary Burns, (6/40ths time), September 16, 1953, to January 31, 1954, \$400 for the period.  
 Carl Hereford, (6/40ths time), September 16, 1953, to January 31, 1954, \$400 for the period.

Cotton Merchandising Research

165. Transfer the balance of \$3.16 in the salaries account of this budget (No. 5900) to the Maintenance account (No. 5901) and reappropriate the entire balance in the Maintenance account to the 1953-1954 fiscal year, this transfer and reappropriation having the approval of the Cotton Research Committee of Texas, the source of these funds; and, also reappropriate the balance of \$326.01 in the Hoover Fund (Account No. 5920) to the 1953-1954 fiscal year, these funds being the unused portion of private gifts.

RESEARCH CONTRACTS: The following contracts and amendments have been negotiated by the Office of Government Sponsored Research and have been signed by the President upon the recommendation of the appropriate Technical Director, the Dean of the University, and the Comptroller. I recommend your approval and ratification of signatures:

1. Research Grant NSF-G498, by which the National Science Foundation provides \$10,000 for support of research on diffusion of a two-dimensional submerged jet. The grant is effective for one year beginning 15 September 1953. The research is being directed by Dr. Walter L. Moore, Professor of Civil Engineering and Director, Jet Diffusion Project.
2. Modification No. 2 to Contract DA-18-064-CML-2301, by which the Department of the Army, Chemical Corps Biological Laboratories, extends the ending date of the contract through 5 October 1954. No other changes are made. The research on brucellosis continues under the direction of Dr. V. T. Schurhard, Professor of Bacteriology.
3. Amendment No. 21 to Contract NOrd-9195, by which the Department of the Navy, Bureau of Ordnance, adds \$110,000 to the operating funds and extends the period of performance through 31 May 1954. The research on guided missiles continues in the Defense Research Laboratory, directed by Dean C. P. Boner, Professor of Physics.
4. Amendment No. 20 to Contract NObsr-52267, by which the Department of the Navy, Bureau of Ships, adds \$160,000 to the operating funds and extends the period of performance through 1 October 1954. Two clauses, "Disputes" and "Excusable Delays", are incorporated into the contract. No other changes are made. The research on underwater mechanisms continues in the Defense Research Laboratory, directed by Dean C. P. Boner, Professor of Physics.
5. Amendment No. 3 to Contract NObsr-63052, by which the Department of the Navy, Bureau of Ships, provides for continuation of work under the contract until the funds originally allocated have been expended. No other changes are made. The research on electronics continues in the Electrical Engineering Research Laboratory under the direction of Dr. A. W. Straiton, Professor of Electrical Engineering.

## RESEARCH CONTRACTS (Continued)

6. Amendment No. 7 to Task Order No. 2 to Contract N123s-67363, by which the Department of the Navy, Los Angeles Purchasing Office, incorporates the Main Campus overhead rate of 44.46% into the contract for calendar year 1953. No other changes are made. The research on high nitrogen compounds continues under the director of Dr. George W. Watt, Professor of Chemistry and Director, Inorganic Chemistry Project.

7. Supplemental Agreement No. 2 to Contract AF 18(600)-430, by which the Department of the Air Force, Air Research and Development Command, adds \$32,802.28 to the operating funds and extends the ending date of the contract through 2 September 1954. The amendment also incorporates the Main Campus overhead rate of 44.46% into the contract for calendar year 1953. The General Provisions of the contract are deleted and in lieu thereof the applicable provisions of Basic Agreement AF 18(600)-217 are incorporated. The research on kinetics of elemental processes of flames continues under the direction of Dr. Robbin C. Anderson, Professor of Chemistry and Director, Combustion Kinetics Project.

8. Supplemental Agreement No. 1 to Contract AF 18(600)-647, by which the Department of the Air Force, Air Research and Development Command, incorporates the Defense Research Laboratory overhead rate of 38.37% into the contract for calendar year 1953. No other changes are made. The research on variable Mach number nozzles continues in the Defense Research Laboratory under the immediate direction of Dr. Milton J. Thompson, Associate Director and Professor of Aeronautical Engineering.

9. Supplemental Agreement No. S4 to Contract AF 33(038)-20681, by which the Department of the Air Force, Air Research and Development Command, incorporates into the contract the Main Campus overhead rate of 44.46% for calendar year 1953. No other changes are made. The research on neutron scattering, crystal counters, and excited nuclear levels continues under the direction of Dr. Emmett L. Hudspeth, Professor of Physics and Director, Nuclear Physics Laboratory.

CONTRACTS: The following contract has been executed on behalf of the University by the officer indicated. I recommend approval and ratification of the signatures:

1. Contract No. DA-47-043 IE-490, effective 1 November 1953, providing for individual correspondence instruction in approved courses regularly offered by and established in the curriculum of the Division of Extension, and in replacement of Contract DA-47-043 IE-459, which terminated on 31 October 1953. This contract has been signed by President Wilson, on behalf of the University.

USE OF TEXTBOOKS WRITTEN BY FACULTY MEMBERS: I recommend approval of the use of the following textbooks written by members of the faculty:

1. Manufacturing Processes, a Mechanical Engineering textbook, by Mr. M. L. Begeman. The price is \$6.00 and the author receives \$.90 per copy.

2. Engineering Thermodynamics, a Mechanical Engineering textbook, by Mr. E. E. Short, Mr. H. L. Kent and Mr. B. F. Treat. The price is \$6.00 per copy and the royalty to the authors is \$0.60 per copy.

3. Mechanical Engineering and Laboratory Manual, a textbook and laboratory manual for the Mechanical Engineering Department for use in M. E. 340 and M. E. 340Q, by Mr. M. E. Gres and Mr. R. D. Slonneger. The price is \$1.25 per copy and the royalty to the authors is \$.1875 per copy.

4. Elements of Mechanism, a Mechanical Engineering textbook, by Schwamb, Merrill and James, which has been revised by Mr. V. L. Doughtie. The price is \$5.00 per copy and the royalty is \$.35 per copy.

5. Design of Machine Members, by Vallance and Mr. V. L. Doughtie, a Mechanical Engineering textbook, the price of which per copy is \$6 and the royalty is \$.45 per copy.

6. Fluid Mechanics, by Dodge and Thompson. This is a Mechanical Engineering textbook, the price of which is \$5.50 per copy and the royalty to the authors being \$.4125 per copy.

7. Personnel Management, by Scott, Clothier and Spriegel, Fourth Edition, McGraw-Hill. This textbook is to be used for Management 325 and Management 381, Mr. W. R. Spriegel being one of the authors, and the selling price to be \$6.00 with a 7.5% royalty for the author.

8. Principles of Business Organization, by Spriegel and Davies, Second Edition, Prentice-Hall, Incorporated. This textbook is to be used for Management 303, Mr. W. P. Spriegel being the co-author, and the selling price to be \$5.95 with a 15% royalty for the author.

9. Industrial Management, by Spriegel and Lansburgh, Fourth Edition, John Wiley and Sons. Mr. W. P. Spriegel is the co-author of this Management 334 and Management 381 textbook, the price of which is \$6.00 with a 12.5% royalty for the author.

SHORT LEAVES: I recommend approval of the following short leaves of absence without loss of pay for the staff members listed below, expenses to be paid as indicated:

1. Mrs. Mary D. Wade, Librarian II (Reference); Program Consultant for Women's Clubs, for the period October 22-23, 1953, to represent the Package Loan Library at a Homestead Improvement Workshop at Nacogdoches, sponsored by the Extension Service of Texas A. and M. College, her expenses to be paid from the Maintenance and Equipment account of the Package Loan Library.

2. Mr. W. J. Carter and Mr. H. E. Brown, both Associate Professor of Mechanical Engineering, for the period November 16, 1953, to November 19, 1953, for the purpose of conducting approximately 51 Mechanical Engineering students who are seniors on the ME 077 Annual Inspection trip of industries in the Houston area, their expenses to be paid from the Mechanical Engineering Maintenance and Equipment account.

3. Mr. R. L. Stone, Professor, and Mr. E. J. Weiss, Assistant Professor, both of the Department of Ceramic Engineering, for one day during the period October 16, 1953, to October 18, 1953, to travel from Dallas to Mineral Wells to collect samples of Pennsylvania shale from Palo Pinto and Eastland counties for two of the department's graduate research projects, their travel expenses not expected to exceed \$25 and to be charged to the department's Maintenance and Equipment account.

4. Mr. Wilson S. Stone, Professor of Zoology, to attend a conference on "Breeding Beef Cattle Adapted to Unfavorable Environment" to be held at the King Ranch on October 18, 1953, to October 21, 1953, at the invitation of Mr. Robert J. Kleberg, Jr., the expenses of Mr. Stone to be paid from Rockefeller Grant funds.

5. Professor C. C. Colvert of the Department of Educational Administration to go to Southwestern Junior College at Keene, Texas, to confer with the president and dean on administrative problems and also address the faculty and hold individual conferences, October 24, 1953, to October 25, 1953, his expenses to be paid from the Office and Travel Expense account of the Junior College Consultant division of the Office of the Dean of the College of Education.

6. Mrs. M. K. Doss, and Mr. W. F. Hemperley, members of the staff of the Purchasing Office, and Mrs. Delsie Kingdon, Administrative Secretary in the Office of Superintendent of Buildings and Grounds, to attend a regional meeting of the National Association of Educational Buyers, October 18, 1953, to October 20, 1953, in Fort Worth, Texas, their expenses to be paid from the Clerical Assistants, Office and Traveling Expenses account of the Purchasing Office, and the Office and Traveling Expenses account of the Office of Superintendent of Buildings and Grounds.



7. Professor H. K. Snell of the Department of Marketing and Transportation, to be absent as follows with his traveling expenses to be paid from the Transportation Fund of the College of Business Administration Foundation: October 16, 1953, to attend the annual conference of the Southwest Warehouse and Transfermen's Association in Fort Worth, Texas; September 28, 1953, to attend an evening meeting of the National Defense Transportation Association, San Antonio Chapter, in San Antonio, Texas; September 24, 1953, to go to Houston and Galveston, Texas, to confer with officials of the Santa Fe Railroad and the Southern Pacific Company regarding grants and placement of graduates.
8. Professor Hob Gray, Director of the Teacher Placement Service, to be absent as follows with expenses paid from the Maintenance, Equipment, Office Supplies and Travel account of the Teacher Placement Service: October 25, 1953, to October 27, 1953, to Mineral Wells, Texas, to attend the Texas Society of College Teachers of Education meeting; November 13, 1953, to November 14, 1953, to attend the Southwest Placement Association meeting in Houston, Texas; November 25, 1953, to November 28, 1953, to Dallas, Texas, to attend the Texas State Teachers Association meeting; December 2, 1953, to December 5, 1953, to Houston, Texas, to attend the National Institutional Teacher Placement Association meeting; January 14, 1954, to Frankston, Texas, to attend the meeting of the Anderson County Administrators Association; April 12, 1954, to attend the meeting of the Edwards-Real Counties, Division of Texas State Teachers Association, in Rock Springs.
9. Professor M. V. Barton of the Department of Engineering Mechanics, to give a lecture in connection with a Symposium in Applied Mechanics at Texas A. and M. College in College Station, Texas, on October 23, 1953, the charge for mileage to be made to the Maintenance and Equipment account of the Department of Engineering Mechanics.
10. Dr. John R. Stockton, Director of the Bureau of Business Research, to travel as indicated with his expenses to be paid from the Maintenance and Equipment account of the Bureau of Business Research: October 29, 1953, to October 31, 1953, to Denton, Texas, to discuss the economic survey being prepared for the Chamber of Commerce; November 9, 1953, to Dallas, Texas, to discuss the Denton Survey with the committee from the Chamber of Commerce.
11. Mr. Frederic Meyers, of the Department of Economics, October 29, 1953, to October 30, 1953, to Galveston and other communities in connection with his University Research Institute Grant number 425, his expenses to be paid from this grant.
12. Mr. W. P. Stewart of the Department of English to be absent as follows, his expenses to be paid by the University Interscholastic League, since he will be traveling in his official capacity as State Director of the Ready Writers Section of the Interscholastic League: October 23, 1953, and October 24, 1953, to Dallas; October 30, 1953, and October 31, 1953, to Houston, Texas; November 13, 1953, and November 14, 1953, to Kilgore, Texas; December 11, 1953, and December 12, 1953, to Odessa, Texas; and January 15, 1953, and January 16, 1953, to Kingsville, Texas.
13. Mr. Don M. Williams, Associate Professor of Speech, October 29, 1953, to October 31, 1953, to accompany two debate teams to Abilene and Lubbock for tournaments with Abilene Christian College and Texas Technological College, travel expenses to be paid from the Oratorical Association funds.
14. Dean W. E. Spriegel of the College of Business Administration, October 30, 1953, to October 31, 1953, to go to Fort Worth, Texas, to confer with various persons regarding the Foundation of the College, transportation expenses to be charged to the Office and Traveling Expenses account of the Office of the Dean.
15. Mr. A. A. Toprac, Associate Professor of Civil Engineering, October 29, 1953, to October 30, 1953, to travel to Houston, Texas, and vicinity, to conduct the inspection trip for C. F. 077, his travel expenses to be paid from the Maintenance and Equipment account of the department.

16. Professor James W. Reynolds of the Department of Curriculum and Instruction to be absent on November 20, 1953, to attend the East Texas Junior College Student Council meeting at Tyler, Texas, his expenses to be paid from the Office and Travel Expense account in the Office of Junior College Consultant.

17. Mr. Walter V. Brown and Mr. Franz A. Frank, both of the Department of Botany and the Plant Research Institute, to be absent November 16, 1953, to November 18, 1953, to go to Dallas, Texas, and represent the Plant Research Institute at the American Agronomy Society meeting, their travel expenses to be paid from the funds of the Institute.

18. Mr. Robert G. Gordon, Director of the University Veterans Advisory Service and Special Programs, to be absent November 2, 1953, to November 5, 1953, to attend the annual meeting of the Texas Association of Student Personnel Administrators, in Dallas, Texas, travel expenses to be paid from the Maintenance, Equipment and Travel account of the University Veterans Advisory Service.

19. Miss Winnie Allen, Archivist in the Library, to be absent October 20, 1953, to October 24, 1953, to make trips to Shiner, Edna and Houston, to confer with various individuals regarding papers, travel expenses to be paid from the Maintenance, Travel and Rebinding account of the Library.

20. Mr. Robert L. Stone of the Department of Ceramic Engineering to accompany the seniors of that department on the annual senior inspection trip on November 4, 1953, to November 6, 1953, to Dallas, Denton, Kilgore and vicinity, travel expenses to be paid from the Maintenance and Equipment account of the Department of Ceramic Engineering.

21. Mr. D. K. Brace of the Department of Physical and Health Education to be absent with the football team to attend out-of-town games in his capacity as the motion picture operator, his expenses for such trips to be paid by the Department of Intercollegiate Athletics.

22. Mr. Herbert E. Kieke, Dr. Noel H. Wood, Dr. W. Paul Brann, Mr. Joel F. Hambree and Mr. Charles B. Crandall, all members of the staff of the Cotton Merchandising Research division, to be absent at various intervals during the year in order to comply with the agreements between the Cotton Merchandising Research division and the various agencies of the cotton industry to travel in the state in connection with their researches, the travel expense involved to be paid from the budget for the Cotton Merchandising Research division.

OUT-OF-STATE TRIPS: I recommend approval of the following out-of-state trips to be taken by the staff member listed, expenses to be paid as indicated:

1. Mr. Wilson S. Stone, Professor of Zoology, to be absent November 10, 1953, to November 14, 1953, to discuss future financial support of the Genetics Foundation by the Rockefeller Foundation and by the Atomic Energy Commission, in New York City, expenses to be paid from the Rockefeller Grant funds.

2. Mr. Charles B. Crandall, Research Scientist I of the Cotton Merchandising Research division, to be absent September 12, 1953, to September 17, 1953, to go to New Orleans, Louisiana, to discuss various research problems; October 7, 1953, to October 20, 1953, to go to Raleigh, N.C. and Union, South Carolina, to Washington, D.C., to confer on research problems; to New York to attend the meeting of the American Society of Testing Materials, and to confer on research problems in West Point, Georgia; and to be absent November 11, 1953, to November 18, 1953, to attend the meeting of the Raw Stock Task Group of the American Society for Quality Control in Chattanooga, Tennessee and visit laboratories in that vicinity; all of these expenses to be paid from the travel account in the division.

3. Mr. W. Paul Brann, Research Scientist IV of the Cotton Merchandising Research division, to be absent October 26, 1953, to November 7, 1953, to travel to New York, Massachusetts, Rhode Island and Washington, D.C., to discuss research problems with various mill personnel and certain government agencies.

4. Mr. T. E. Barlow, Director of Physical Training for Men, to be absent December 23, 1953, to December 30, 1953, to go to Chicago, Illinois, to attend the meeting of the College Physical Education Association, his expenses to be paid from the Maintenance and Equipment account, Department of Physical Training for Men.
5. Mr. A. W. Nolle, Associate Professor of Physics, to be absent October 15, 1953, to October 17, 1953, to attend the meeting of the Acoustical Society of America in Cleveland, Ohio, his expenses to be paid by the Defense Research Laboratory.
6. Dean A. P. Brogan of the Graduate School to attend the meeting of the Association of Graduate Schools of the Association of American Universities in New York City on October 26, 27, and 28, 1953, this expense to be paid from the budget of the Graduate School.
7. Mr. Loren Winship, Professor of Drama, to attend the meeting of the American Educational Theatre Association in New York City on December 28, 1953, to December 30, 1953, his expenses to be paid from the budget for the Office of the Dean of the College of Fine Arts.
8. Mr. L. A. Jeffress, Professor of Psychology, to be absent October 6, 1953, to October 9, 1953, to attend conferences at the U. S. Navy Mine Countermeasures Station in Panama City, Florida, expenses to be paid from funds of the Defense Research Laboratory.
9. Mr. Orville Wyss, Professor of Bacteriology, to attend a symposium on antibiotics sponsored by the Food and Drug Administration in Washington, D.C., on October 28 and 29, 1953, his expenses to be paid from his research contract.
10. Mr. M. Y. Colby, Professor of Physics, to be absent October 18, 1953, to October 21, 1953, to attend a meeting of The Council of The Oak Ridge Institute of Nuclear Studies and a meeting of the Committee on Special Programs, in his official capacity as the representative of The University of Texas, his expenses to be paid from Miscellaneous Administrative Expenses.
11. Mr. J. W. Foster, Professor of Bacteriology, to be absent October 27, 1953, to October 30, 1953, to attend a conference on antibiotics sponsored by the Department of Health, Education, and Welfare in Washington, D.C., expenses to be paid from his government contract.
12. Dean W. P. Spriegel of the College of Business Administration to go to Atlanta, Georgia on November 12, 1953, to attend the Southern Economic Association meeting and the Southern Conference on Problems in Collegiate Education for Business, with travel expenses to be paid from the budget for the Office of the Dean.
13. Mr. M. V. Barton, Professor of Aeronautical Engineering, to attend committee meetings of the Bureau of Ordnance and the Naval Ordnance Laboratory in Silver Spring, Maryland, and White Oak, Maryland, on October 27 and 28, 1953, his expenses to be paid from the Defense Research Laboratory funds.
14. Dean W. P. Spriegel of the College of Business Administration to be absent the week of December 27, 1953, to attend the meeting of the American Economic Association and the Academy of Management in Washington, D.C., with travel expenses to be paid from the budget for the Office of the Dean.
15. Mr. Stuart A. MacCorkle, Director of the Institute of Public Affairs, to attend the meeting of the National Municipal League in Richmond, Virginia, November 8-11, 1953, travel expenses to be paid from the Travel, Supplies, Publications and Incidentals account of the Institute.
16. Mr. H. H. Fansom, Associate Dean of the Graduate School, to be absent October 24, 1953, to November 9, 1953, to attend the annual meeting of the American Graduate Schools in the Association of American Universities, in New York City, and confer with various Government officials regarding the Government's information and communication programs in Washington, D.C. his travel expenses from Texas to Washington and return to be paid by the Government, with his travel expenses from Washington to New York City and return to be paid from the Office and Travel Expense account of the Office of the Dean of the Graduate School.

17. Dean James P. D. Eddy, of the Division of Extension, to be absent November 7-9, 1953, to attend a series of meetings of the American Petroleum Institute's training committees, his travel expenses to be paid from grant funds of the Institute.
18. Mr. H. T. Manuel, Director of the Testing and Guidance Bureau, to be absent October 30, 1953, to November 3, 1953, to attend the Invitational Conference on Testing Problems in New York City and the Conference of Directors of State Testing Programs in Princeton, New Jersey, travel expenses to be paid from the Office and Travel Expenses account of the Testing and Guidance Bureau.
19. Professor T. S. Painter, Department of Zoology, to be absent November 1, 1953, to November 3, 1953, to represent the University and the State at a meeting of the Board of Control of the Southern Regional Education Board and of the Executive Committee of the Board, his expenses to be paid from the Miscellaneous Administrative Expense account.
20. Mr. Peter T. Flawn of the Bureau of Economic Geology to be absent October 26-31, 1953, to travel to southern Oklahoma in connection with the research on subsurface rocks; and to Wichita Falls, Texas, for examinations of certain materials in connection with this research, expenses to be paid from the Maintenance, Travel, Printing, Investigation, and Equipment account of the Bureau.
21. Mr. R. B. Blak, Associate Professor of Psychology, to be absent October 25-31, 1953, to travel to McDill Field, Florida, on matters related to his government contract, travel expenses to be paid from the government contract.
22. Mr. John T. Stockton, Director of the Bureau of Business Research, to attend the meeting of the Universities-National Bureau Committee for Economic Research in New York City on November 6-8, 1953, and to confer with various federal agencies in Washington D.C. on November 4, 1953, relative to contract matters, and to Boston, Massachusetts re contract matters; travel to be paid from the Maintenance and Equipment account of the Bureau, with travel from New York City to Boston and return to be paid by the Cotton Merchandising Research division.
23. Mr. Norman Hackerman, Professor of Chemistry, to attend the American Petroleum Institute meeting in Chicago in connection with a project, November 9, 1953, to November 10, 1953, his expenses to be paid by the API 47D Travel Fund.
24. Mr. Arthur E. Lockenvitz, Director of the Military Physics Research Laboratory, to be absent October 27-29, 1953, to go to Eglin Field, Florida, for conferences concerning the government research, his travel expenses to be paid from funds of the Laboratory.
25. Mr. Stuart A. MacCorkle, Director of the Institute of Public Affairs, to attend the meeting of the American Municipal Association's Thirtieth Anniversary Congress at New Orleans, Louisiana, November 29, 1953, to December 3, 1953, his travel expenses to be paid from the Travel, Supplies, Publications and Incidentals account of the Institute.
26. Mr. E. H. Sellards, Director of the Texas Memorial Museum, to attend the Plains Conference for Archaeology at the University of Nebraska, November 26-28, 1953, and visit the University of Kansas, for purposes of appearing on a program and conference with prospective staff members, to be absent November 22, 1953, to December 1, 1953, his travel to be paid from the Maintenance, Equipment, Investigation, Travel, Assistants, Labor, Printing, Building Improvements and Repairs account of the Museum.
27. Mrs. Pauline W. Burbrink of the Industrial and Business Training Bureau, to attend the meeting of the Personnel Section of the National Retail Dry Goods Association meeting in New York City on January 11, 1954, to January 15, 1954, for conferences, her travel expenses to be paid from the Maintenance, Equipment and Travel account of the Bureau, with the Texas Education Agency reimbursing the University for 75% of the allowable expenses.
28. Dr. Beatrice Cobb, Psychologist of the staff of the M. D. Anderson Hospital for Cancer Research, to attend a conference on study of psychosomatic factors involved in the treatment of cancer patients in New York City on November 9, 1953, and November 10, 1953, travel expenses to be paid from funds of the Hogg Foundation.

29. Dr. Hob Gray, Director of the Teacher Placement Service, to be absent February 12, 1954, to February 21, 1954, to attend the National Institutional Teacher Placement Association meeting being held jointly with the American Association of School Administrators in Atlantic City, New Jersey, travel expenses to be paid from the Maintenance, Equipment, Office Supplies and Travel account of the Teacher Placement Service.
30. Miss Marie G. Morrow, of the Department of Botany and Plant Research Institute, to consult with investigators regarding the Mycology Project in Kansas City, Missouri; Denver, Colorado; and El Paso, Texas, her travel to be paid from the Maintenance, Equipment and Travel account of the Mycology Project.
31. Mr. B. M. Whitaker, Director of Intramural Athletics for Men, to attend the meetings of the Intramural Section of the College Physical Education Association in Chicago, Illinois, on December 28, 1953, to December 30, 1953; and a meeting of the National College Touch Football Rules Committee on December 28, 1953, his travel expenses to be paid from the Maintenance and Equipment account of Intramural Athletics for Men.
32. Mr. Joel F. Hembree, Research Scientist V of the Cotton Merchandising Research division, to be absent November 9, 1953, to November 18, 1953, to confer regarding research problems, with persons in New Orleans, Louisiana; West Point, Georgia; Chattanooga, Tennessee; Lenoir, Hudson and Charlotte, North Carolina; New York; Washington, D.C.; Providence, Rhode Island; Boston and vicinity; his travel to be paid from the budget for the Cotton Merchandising Research division.
33. The following trip to be paid from funds of Intercollegiate Athletics:
- Ten (10) University of Texas Cross Country Team members to go to Stillwater, Oklahoma, for a meet with Oklahoma A & M and the University of Kansas, October 16, 1953.
34. Dean E. W. Doty of the College of Fine Arts, to attend meeting of the National Association of Schools of Music in Chicago, Illinois, November 26, 1953, to November 30, 1953, travel expenses to be paid from the budget of the Office of the Dean.
35. Mr. W. Gordon Whaley, Professor of Botany, to be appointed Acting Associate Dean of the Graduate School, and to attend in this capacity the meeting of the Conference of Deans of Southern Graduate Schools at Tuskegee, Alabama, on November 22, 1953, and November 23, 1953, his travel expenses to be paid from the Office and Travel Expense account of the Office of the Dean of the Graduate School.
36. Mr. Gale P. Adkins, Acting Director of Radio-Television, to attend the annual convention of the National Association of Educational Broadcasters at Norman, Oklahoma, October 28, 1953, to November 1, 1953, his travel expenses to be paid from the Maintenance, Equipment and Travel account of Radio House.
37. Dean W. E. Spriegel of the College of Business Administration to attend the International Conference in Management at Sao Paula, Brazil, on February 19, 1954, to February 24, 1954, his travel to be paid from a special fund of grants from anonymous donors.
38. The following trips with transportation expenses paid from funds of The Committee on Attendance at Meetings of Learned Societies, the staff member in each case to deliver a paper:
- (1) H. J. Leon, Professor of Classical Languages, to New York City to attend a meeting of the American Philological Association on December 28-30, 1953.
  - (2) George Robert Carlsen, Associate Professor of Curriculum and Instruction, to Los Angeles, California, to attend a meeting of the National Council of Teachers of English on November 26-27, 1953.
  - (3) Ralph F. Lane, Associate Professor of Mathematics and Astronomy, to Evanston, Illinois, to attend a meeting of the American Mathematical Society, November 27-28, 1953.

38. (Continued)

(4) R. M. Roberts, Associate Professor of Chemistry, to New Orleans, Louisiana, to attend a meeting of the American Chemical Society, December 10-12, 1953.

(5) William H. R. Shaw, Assistant Professor of Chemistry, to New Orleans, Louisiana, December 10-12, 1953, to attend a meeting of the American Chemical Society.

(6) The following to attend the meeting of the American Educational Theatre Association in New York City, December 28-30, 1953:

Miss Lucy Barton, Associate Professor of Drama  
Mr. B. Iden Payne, Guest Professor of Drama  
Mr. Albert E. Johnson, Professor of Drama

(7) Herbert Bergman, Instructor in English, to New York City, December 28, 1953, to attend the meeting of the Theatre Library Association.

(8) H. Grady Rylander, Associate Professor of Mechanical Engineering, to New York City, November 29, 1953, to December 4, 1953, to attend the meeting of the American Society of Mechanical Engineers.

(9) David Cornell, Assistant Professor of Chemical Engineering, to Ann Arbor, Michigan, December 28-29, 1953, to attend the meeting of the American Chemical Society.

(10) Robert H. Wilson, Associate Professor of English, to Chicago, Illinois, December 28, 1953, to December 30, 1953, to attend the meeting of the Arthurian Section of the Modern Language Association.

(11) Charles H. Lange, Assistant Professor of Anthropology, to Tucson, Arizona, December 28-30, 1953, to attend the meeting of the American Anthropological Association.

(12) Miss Charlotte DuBois, Associate Professor of Music, to Chicago, Illinois, to attend the meeting of the National Association of Schools of Music on November 28, 1953.

(13) Darnell Roaten, Assistant Professor of Romance Languages, to Chicago, Illinois, December 29, 1953, to December 31, 1953, to attend the Renaissance Section of the Modern Language Association.

(14) O. D. Weeks, Professor of Government, to Gainesville, Florida, November 5, 1953, to November 7, 1953, to attend the meeting of the Southern Political Science Association.

(15) Lewis Hanke, Professor of Latin American History, to Jacksonville, Florida, November 13, 1953, to attend the meeting of the Southern Historical Association.

(16) George Schulz-Behrend, Assistant Professor of Germanic Languages, to Stillwater, Oklahoma, November 6-7, 1953, to attend the meeting of the South-Central Modern Language Association.

(17) Mr. Ernest F. Haden, Professor of Romance Languages, to Stillwater, Oklahoma, November 6-7, 1953, to attend the meeting of the South-Central Modern Language Association.

39. Mr. John Woodruff, of the Bureau of Industrial and Business Extension Training, to be absent November 6-20, 1953, to attend the meeting of the American Petroleum Institute, in Chicago, Illinois; to develop a program of training at Williston, North Dakota, and vicinity, and Glendive, Montana; and to Edmonton, Canada, for conferences with the Extension Staff of the University of Alberta; and speak to the Rocky Mountain Chapter of the American Association of Oilwell Drilling Contractors in Casper, Wyoming; his expenses within the United States to be paid from current restricted funds of this budget.

40. Mr. Ernest Tiemann, Mr. Earl Bowler and Mr. Norris Hiatt, all of the Division of Extension, to be absent November 5 and 6, 1953, to attend the conference on Adult Education at Norman, Oklahoma; the expenses to be paid from the Maintenance, Travel and Equipment accounts of the Visual Instruction Bureau, the Bureau of Industrial and Business Training and the Office of the Dean, respectively.

41. Mr. Charles Cyrus and Mr. Earl M. Bowler and Dean James F. D. Eddy, all members of the staff of the Industrial and Business Training Bureau, to attend the meeting of The American Vocational Association in Chicago, November 20-30, 1953, the expenses to be paid from the Maintenance, Equipment and Travel account of the Bureau.

FACULTY LEGISLATION: The General Faculty of The University of Texas at a special meeting on October 20, 1953, adopted the recommendation of the Faculty Council for the substitution on the Faculty Council of the Dean of the University for the Vice-President and for the substitution of the Dean of the University for the Vice-President as the presiding officer of the Faculty Council in the absence of the President. (See Appendix A).

CHANGES IN CLASSIFIED PERSONNEL CLASSIFICATION: The following changes have been made to the University Classification and Pay Plans, effective September 21, 1953:

6855 Change the class of Editor, University Press, to Editor I, University Press, with a salary range of \$267-341; 4 intermediate steps; range number 26.

6856 Create a new class of Editor II, University Press, with a salary range of \$325-414; 4 intermediate steps; range number 30.

OUTSIDE AND ADDITIONAL DUTIES: I recommend that the following staff members be permitted to undertake the duties outlined below, the work to be so arranged as not to interfere with University assignments:

1. Mrs. Phyllis Young, Guest Lecturer in Music, to play with the Austin Symphony Orchestra for the 1953-1954 season, to receive a stipend of approximately \$450.
2. Mr. M. K. Woodward, Professor of Law, to participate in oral argument before the Austin Court of Civil Appeals, and, if necessary, before the Supreme Court of Texas on behalf of a law firm in Harlingen, with which firm he has previously received approval to work.
3. Mr. Paul H. Throver, Special Instructor of Mathematics and Astronomy, to teach music privately the total stipend not to exceed one-fourth of his salary.
4. Mr. Richard H. Hoppin, Assistant Professor of Music, to write program notes for the Austin Symphony Orchestra for the 1953-1954 season, his stipend to be approximately \$200.
5. Mr. Ralph White, Associate Professor of Art, to engage in occasional commercial art work and to teach a three-hour weekly class in painting and drawing, during 1953-1954, his stipend not to exceed one-fourth of his salary.
6. Mr. William H. Deihl, Teaching Fellow in Music, to be Director of the Girls Glee Club for 1953-1954, his stipend to be \$400, payable monthly for the period October through May.
7. Mr. W. O. Huie, Professor of Law, to complete work begun this past summer involving legal research on a constructive trust problem in connection with the trial of a case, total time involved to be fifty to one hundred hours, this being a continuation of approval for him to work with Mr. George Morrill of Beeville on this matter.
8. Mr. Earnest F. Gloyna, Associate Professor of Civil Engineering, to serve as a consultant with Albert H. Half Consulting Engineering Firm and Graphilter Corporation, at a total stipend of approximately \$100.

STIPENDS AND HONORARIA DURING (Continued)

8. Miss Jane Ralston, Assistant Professor of Music, to play with the Austin Symphony Orchestra for the 1953-1954 season, her stipend to be approximately \$500-\$600; and to play with the San Antonio and Houston symphony orchestras at a stipend of \$30 per concert.
9. The following members of the Department of Accounting to teach an evening class in the Austin Training School, the stipend in each case to be \$2.50 per the series: Mr. Charles T. Harkovich, Professor, and Mr. J. S. Johnson, Assistant Professor.
10. Mr. Ira Iscoe, Assistant Professor of Psychology, to serve as a member of a state committee appointed to study the operation of the state mental institutions, there being no compensation.
11. Mr. Charles C. Wilson, Professor of Pharmacy, to serve as pharmacist at Seton Hospital during 1953-1954, for approximately twelve hours per week, with a total approximate income of \$200.
12. Mr. Gordon Mills, Assistant Professor of English, to deliver a series of lectures to the staff of the Jefferson Chemical Company of Austin on the subject of technical writing, for the period November through January, to be paid a total stipend of \$200.
13. Mr. William Shiva, Professor of Chemistry to continue the consulting arrangement with Eli Lilly and Company, which arrangement has been effective for the past six years.
14. Mr. Wallace E. Gress, Professor of Pharmacy, to serve as pharmacist for the Tower Drug Company for a total of twenty hours per month, with an estimated compensation of \$360.
15. Mr. Lee Fiser, Assistant Professor of Music, to serve as Director of the Men's Glee Club, for 1953-1954 (October through May), at a total stipend of \$500.
16. Miss Mary Morris, Draftsman I at the Defense Research Laboratory, to do occasional drafting and lettering work in connection with the preparation of theses and reports.
17. Mrs. Isleta F. Birdsong, Administrative Secretary in the Institute of Public Affairs, to type theses during 1953-1954.
18. Miss Flora Nell Williams, Secretary (part-time) in the Bureau of Engineering Research, to type the dissertation of a student.
19. Mr. G. B. Carlsen, Associate Professor of Curriculum and Instruction, to serve as scholastic adviser for the pledge class of the Beta Fraternity during the remainder of this semester and to accept the honorarium offered for the work.
20. The following members of the Department of Petroleum Engineering to engage in consulting work during 1953-1954:
- Professor F. H. Pover with DeGallyer-MacNaughton in Dallas and the International Boundary and Water Commission at Laredo, the stipend to be not over one-fourth of his salary
  - Assistant Professor J. Paul Poston to engage in private practice with his stipend not to exceed one-fourth of his salary
  - Professor F. W. Jessen with the East Heidelberg Salt Water Disposal Company at Dallas and the Texas Gulf Sulphur Company at Freeport, his stipend not to exceed one-fourth of his salary
  - Professor E. W. Hough, his stipend not to exceed one-fourth of his salary, his employers as yet undetermined.

FELLOWSHIPS AND SCHOLARSHIPS: The following fellowships and scholarships have been granted on recommendation of the appropriate Committee of Award:

1. The College of Fine Arts Foundation Scholarships in the amount of \$50 each for the First Semester have been awarded to: James Weir, Florence Luderus, Scott Holtzman and Elizabeth D. Roberts.



OUTSIDE AND ADDITIONAL DUTIES (Continued)

9. Miss Jill Bailiff, Assistant Professor of Music, to play with the Austin Symphony Orchestra for the 1953-1954 season, her stipend to be approximately \$500-600; and to play with the San Antonio and Houston symphony orchestras at a stipend of \$35 per concert.

10. The following members of the Department of Accounting to teach an evening class in the Austin Evening School, the stipend in each case to be \$94.50 for the series: Mr. Charles T. Zlatkovich, Professor, and Mr. J. G. Ashburne, Assistant Professor.

11. Mr. Ira Iscoe, Assistant Professor of Psychology, to serve as a member of a state committee appointed to study the operation of the state mental institutions, there being no compensation.

12. Mr. Charles O. Wilson, Professor of Pharmacy, to serve as pharmacist at Seton Hospital during 1953-1954, for approximately twelve hours per week, with a total approximate income of \$750.

13. Mr. Gordon Mills, Assistant Professor of English, to deliver a series of lectures to the staff of the Jefferson Chemical Company of Austin on the subject of technical writing, for the period November through January, to be paid a total stipend of \$675.

14. Mr. William Shive, Professor of  
arrangement

# CORRECTION

THIS DOCUMENT  
HAS BEEN REPHOTOGRAPHED  
TO ASSURE LEGIBILITY

one East Heidelberg Salt  
Disposal Company at Dallas and the Texas Gulf  
Sulphur Company at Freeport, his stipend not to  
exceed one-fourth of his salary  
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  - Professor H. H. Power with DeGallyer-MacNaughton in Dallas and the International Boundery and Water Commission at Laredo, the stipend to be not over one-fourth of his salary
  - Assistant Professor J. Paul Poston to engage in private practice with his stipend not to exceed one-fourth of his salary
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FELLOWSHIPS AND SCHOLARSHIPS (Continued)

2. The Gail Borden Scholarship Award in Journalism in the amount of \$300 has been awarded to Mr. Robert Ramey Hilburn of Plainview.
3. Mr. Garland H. Cannon, Jr., who was previously awarded a University Fellowship in the amount of \$900 for 1953-1954, has resigned this Fellowship effective September 1, 1953, in order to accept the appointment as Instructor in English.
4. The Panhellenic Council Scholarship for 1953-1954 in the amount of \$115 has been awarded to Miss Rose Mary Erna Doering.
5. The following are winners of the Brown University Entrance Prizes in Mathematics for 1953-1954:
  - First Prize - Mohammad T. Salhab of Hebron, Palestine
  - Second Prize - Byron F. Adams of Dallas, Texas
  - Third Prize - Nahib I. Totah of Ramallah, Jordan
6. The James Lockhart Autry Scholarship for 1953-1954 in the amount of \$750 has been awarded to Mr. Robert J. Hearon, Jr.
7. The Sun Oil Company Fellowship for 1953-1954 in the amount of \$1000 having an additional \$200 allowed for materials has been awarded to Mr. William A. Jones.
8. The Scholarship of the Austin Chapter of Theta Sigma Phi for 1953-1954 in the amount of \$150 has been awarded to Miss Annette Smith of Austin.
9. The Scholarship of the Austin Sigma Delta Chi for 1953-1954 in the amount of \$100 has been awarded to Mr. Samuel Rufus Blair.
10. The Cabot Education Grant Scholarship in Journalism for 1953-1954 in the amount of \$250 has been awarded to Miss Douglas Ann Johnson of Dallas.
11. The following have received Jesse H. Jones Scholarships in Journalism for 1953-1954 in the amount of \$250 each: William Irvin McReynolds of Donna; Joyce M. Jackson of Bartlett; Robert C. Giles of Silsbee; Jack Orville Walker, of San Antonio; William P. Rosenthal of Waco; Joseph L. Schott of Castroville; Doris Janet Rodgers of Duncan, Arizona; Nancy McMeans of Abilene; Roderick Donald McIver of Austin; and William Weeks Morris of Yazoo City, Mississippi.
12. The Texas Journalism Scholarship for 1953-1954 in the amount of \$200 has been awarded to Mr. Robert Wayne Kenny of Stephenville.
13. The Marjorie Darilek Memorial Scholarship in Journalism for 1953-1954 in the amount of \$100 has been awarded to Miss Jo Ann Dickerson.
14. The Wilbur S. Davidson scholarships in the amount of \$100 each for 1953-1954 previously awarded to the following have been cancelled since the persons did not enroll in The University of Texas: Patricia Canavan, Patsy Ann Doty, Shirley M. Permenter, Malene L. Rentchler, Robert F. Thomas, Mary L. Wyatt.
15. Mr. G. H. Lempley has been awarded a LaVerne Noyes Scholarship, covering all required fees except the supplementary fees in Fine Arts and the General Property Deposit, for 1953-1954.
16. Public Welfare Foundation Scholarships in the amount of \$225 each for 1953-1954 have been awarded to the following students: Marilyn Wiley Cagle, Hector L. Cisneros, Charles Paul Hodges, Betty Jane Quimby.
17. Mr. James Harrison Quinn has been awarded to the Standard Oil Company of Texas Fellowship in Geology for 1953-1954 in the amount of \$1500 plus actual tuition fees.
18. A Senior Graduate Fellowship in the amount of \$1800 and a Junior Graduate Fellowship in the amount of \$900 for 1953-1954 have been established from funds of the operating budget of the Hogg Foundation (account number 7655) and Mr. George D. White has been awarded the Senior Graduate Fellowship and Mr. J. D. Stinebaugh has been awarded the Junior Graduate Fellowship.

19. The following Scholarships in Law for 1953-1954 have been awarded:

- a. The James R. Dougherty Scholarship of \$600 to Mr. William M. Hill. This is scholarship number one.
- b. The James R. Dougherty Scholarship (2) of \$500 to Mr. Raymond Lee McKim.
- c. The Judge Joseph C. Hutcheson, Jr., Scholarship of \$500 is to Mr. Robert L. Donaldson.
- d. The Wright Chalfant Morrow Scholarship of \$450 to Mr. Gordon F. Pate.
- e. The Vinson, Elkins, Weems and Searls Scholarship of \$350 to Mr. James P. Cothey.
- f. The Class of 1936 Scholarship (No. 1) of \$300 to Mr. Patrick A. Flynn.
- g. The Class of 1936 Scholarship (No. 2) of \$300 to Mr. Winfred Hooper for the First Semester (\$150) and to Mr. Joseph B. Evans for the Second Semester (\$150).
- h. The Jerome K. Crossman Scholarship of \$300 to Mr. George W. Terry, Jr.
- i. The W. S. Simkins Scholarship of \$300 to Mr. William H. Earney for the First Semester (\$150) and to Mr. John W. Claybrook for the Second Semester (\$150).
- j. The Class of 1917 Scholarship of \$300 to Mr. H. Grady Nigh for the First Semester (\$150) and to Mr. David S. Kidder for the Second Semester (\$150).
- k. The Fulbright, Crooker, Freeman and Bates Scholarship of \$250 to Mr. Vernon D. Harville.
- l. The Sylvan Lang Scholarship (No. 1) of \$200 to Mr. Paul W. Persons
- m. The Sylvan Lang Scholarship (No. 2) of \$200 to Mr. William E. Townsley.
- n. The Dallas Scarborough Scholarship of \$200 to Mr. William E. Wright.
- o. The Austin Lawyers' Wives Scholarship of \$200 to Mr. Paul Kirton.
- p. Three W. J. McKie Scholarships of \$250 each to Kelly Dan Williams, Guillermo A. Flores, and Nolan B. Hensarling.

GIFTS AND GRANTS: The following gifts and grants have been received at the Main University. I recommend acceptance and that the thanks and appreciation of the Board be sent the donors:

1. A check of \$1,000 has been received from the Carnegie Institution of Washington in support of the Laboratory of Algal Physiology.
2. A check in the amount of \$9.42 has been received from the Students Association for deposit to the John Lang Sinclair Eyes of Texas Scholarship account, this sum representing one-half of the amount received from the copyright licenses on the "Eyes of Texas"; the remaining half has been placed at the immediate disposal of the Scholarship Award Committee in accordance with a previous agreement with the Board.
3. Anonymous donors have contributed a sum of \$1400 for deposit to an account to be entitled Foreign Travel for Dean W. P. Spriegel, in order to permit Dean Spriegel to represent the University at the International Management Congress, at Sao Paulo, Brazil.

GIFTS AND GRANTS (Continued)

4. Mr. James F. Bobbitt, 804 Union National Bank Building, Houston, has sent a check in the amount of \$250 for deposit in the Frank Bobbitt Fund of the John Charles Townes Foundation.
5. Mr. Gerald M. Loeb, c/o E. F. Hutton and Company, 61 Broadway, New York 6, New York, has sent a check in the amount of \$500 for deposit to the account for General Expenses of the Architectural Foundation.
6. Mr. T. O. Bobbitt of Denton, Texas, has sent a check in the amount of \$50 for deposit to the Frank Bobbitt Fund of the John Charles Townes Foundation.
7. The Association of Allergists for Mycological Investigations, Inc., has sent a check in the amount of \$1,758.93 as their contribution for the current semester toward the support of the Mycology Project of The Plant Research Institute.
8. The Carbide and Carbon Corporation of Port Lavaca has sent a check in the amount of \$250.50, \$200 of which is for the company's scholarship in Chemical Engineering for 1953-1954, the remaining \$50.50 of which is for the fees and tuition for the long session of the recipient of the scholarship, Mr. O. C. Jones.
9. Mr. and Mrs. Fagan Dickson have sent a check in the amount of \$635 in support of the "Fagan Dickson International Student Scholarship" for 1953-1954.
10. The Pan American Round Table of Austin has sent a check in the amount of \$333.50 as a contribution for 1953-1954 to the Charles Wilson Hackett Memorial Scholarship Fund.
11. The Standard Oil Company of Texas of Houston has sent a check in the amount of \$1810, \$1500 for the fellowship of the company, a sum of \$310 for actual registration, hospitalization and tuition fees; and an additional \$310 for the unrestricted use of the Department of Geology.
12. The Texas Company of New York has sent a check in the amount of \$2000 for support of The Texas Company Fellowship in Chemical Engineering which fellowship is held by Mr. R. E. Kelly, in accordance with an agreement with the company.
13. The E. I. DuPont DeNemours and Company of Wilmington, Delaware, has sent a check in the amount of \$3,312, \$2100 of which is intended to cover the DuPont Postgraduate Fellowship in Chemical Engineering for 1953-1954, \$12 to the holder of the Fellowship (Mr. Roland H. Harrison) for certain other fees and tuition, and the remaining \$1200 for the use of the Department of Chemical Engineering in connection with this Fellowship.
14. The Gulf Oil Corporation at Pittsburgh, Pennsylvania, has sent a check in the amount of \$1,314 as the company's contribution for 1953-1954 for the Gulf Fellowship in Chemical Engineering.
15. The Standard Oil Company of Texas of Houston has sent a check in the amount of \$1000 for the two \$500 Standard Oil Company of Texas Scholarships for 1953-1954.
16. The University Cooperative Society, Inc., has sent a check in the amount of \$86.24, representing the proceeds from rebate slips left by various individuals for the benefit of the American Legion Post #485 Loan Fund.
17. The Magnet Cove Barium Corporation of Houston has sent a check in the amount of \$2500, the second and final payment on the \$5000 grant-in-aid extended by the company to the Industrial and Business Training Bureau, to be deposited to the account for Various Donors for Production of Industrial Aids.
18. The Celanese Corporation of America has sent a check in the amount of \$2100 for the 1953-1954 Celanese Corporation Fellowship in Chemistry.

"The unexpended balance in any maintenance account on August 31, when such balance does not exceed 10% of the total amount budgeted to that account, will be automatically reappropriated without prejudice . . ."

I recommend that the following accounts in excess of the total amount budgeted be reappropriated:

Acct. No. 1952- 1953	1953	1954	Title of Appropriation	Free Balances	
				Lapse	Reappropriate
			General Administration		
			Office of Government Sponsored Research		
2246	2016		Revolving Account for Container Deposits		\$ 1,411.90
2247	2017		Maintenance, Equipment and Travel		566.45
			General Expenses		
2388	2123		Inauguration Day Program		2,483.53
			Longhorn Bands		
2418	2066		Maintenance and Equipment	\$ .04	
2590	2116		University Film Program		23.14
			College of Arts and Sciences		
			Geography		
2808	2183		Special Equipment		30.86
			School of Journalism		
2882	2215		Special Equipment		10.58
			Speech		
2992	2266		Special Equipment		219.17
			College of Business Administration		
			Management		
3071	2306		Maintenance and Equipment		102.00
			College of Education		
			Junior College Education		
			Research and Editorial Office		
3190	2372		Travel		75.00
3192	2373		Maintenance and Equipment		487.62
			College of Engineering		
			Architectural Engineering		
3283	2409		Visual Aids and Materials		452.46
3284	2410		Special Equipment		561.00
			Petroleum Engineering		
3446	2454		Special Equipment		365.80
			Office of the Dean		
3466	2467		Automobile Expense Revolving Account		456.31
			Naval Science		
3623	2562		Maintenance and Equipment		409.05
			College of Pharmacy		
3634	2543		Drug Garden		281.42
3636	2545		Maintenance and Equipment		1,412.66
3638	2547		Special Laboratory Equipment		281.83
3811	2641		Unallocated Maintenance, Equipment, Office and Travel Expense		5,843.45
			Summer Session 1953		
3817	2647		Geology Field Course - August 28, 1953, to September 15, 1953		1,271.54
3825	2658		Educational Administration- Clerical Help and Supplies	\$ 250.62	
			Organized Research		
			Bureau of Economic Geology		
4092	2950		U. S. Geological Survey Cooperative Project		425.64
			Bureau of Engineering Research		
4117	2956		Electron Microscope Fund		51.78
			Bureau of Industrial Chemistry		
4135	2963		Cotton Fiber Project-Maintenance and Equipment		478.16
			Institute of Latin American Studies		
4181	2968		Conferences and/or Special Lectures in the Latin American Field		450.00

APPROPRIATION OF BALANCES (Continued)

<u>No.</u>	<u>Title of Appropriation</u>	<u>Free Balances</u>	
		<u>Lapse</u>	<u>Reappropriate</u>
1953- 1954			
	Organized Research (Continued)		
	Institute of Public Affairs		
2981	Special Research Projects		\$ 939.64
	Grass Research Project		
2991	Maintenance, Equipment and Travel		418.78
	University Research Institute		
2684	Allotment Account (All debit and credit balances closed to the Allotment Account except those listed below)		2,493.74
2702	Project 325 - C. L. Cline		26.81*
2725	Project 379 - L. O. Morgan		7.39
2767	Project 401 - George Hoffman		33.76*
3020	Research Aid and Publications	\$ 25.00	
3030	Little Campus Motor Pool - Revolving Fund		10,961.85
	Physical Plant		
3230	Special Equipment	291.65	
3235	Experimental Laboratory - Air-Conditioning Rooms in Basement of Biology Building	137.42	
3242	Moving Pharmacy Drug Garden		7,588.00
3245	Remodeling of Biology Building		3,713.86
	Radio-Television		
3275	Maintenance, Equipment and Travel - Television		207.80
	General Expense		
2094	Commencement	1.66	
	College of Engineering		
	Chemical Engineering		
2421	Special Unit Operations Equipment	102.96	
	College of Fine Arts		
	Music		
2490	Special Equipment	500.00	
	Graduate School of Social Work		
2552	Library Books and Serials Summer Session - 1953	394.19	
	Curriculum and Instruction -		
	Casis Elementary School		
2651	Instructional Materials	.51	
2652	Payment of the Austin Public Schools	5.36	
	Educational Administration -		
	Work Conference for School Administrators		
2656	Consultants	21.05	

draft

to recommend that \$7,870.43 be reappropriated to the Balcones Research Laboratory Maintenance Salaries account. This amount represents the net balance in account 4918 - Maintenance Salaries, and account 4923 - Salaries Charged to Departments.

OF ONE-HALF TON TRUCK: The Bureau of Economic Geology has sold a half ton truck belonging to the Bureau to the J. W. Ellodge Motors of Houston, Texas. The sale price, which was based on bids, was \$328. I recommend that this sum be deposited to account 2951 - Bureau of Economic Geology - Maintenance, Travel, Printing, Investigation Equipment, since this sum will be applied toward the purchase of a vehicle. I recommend approval of this transaction.

SALE OF UPRIGHT PIANO: On the basis of bids received, one Cable-Nelson upright piano (Inventory Number MU-161) has been sold by the Department of Music to Mr. William A. Brown for a sales price of \$152.60. The State Board of Control has advertised six such pianos to be traded in on the purchase of new pianos, this sale to Mr. Brown representing the only bid received. It is recommended that this sum be deposited to the credit of the Maintenance and Equipment account of the Department of Music. I recommend approval of this transaction.

EXCEPTION TO COURSE LOAD RULE: Upon recommendation of Dean A. P. Bregan of the Graduate School, I recommend that approval be granted for Mr. R. W. Ludwig, Assistant Professor of Electrical Engineering, to register for Physics 384 and for Electrical Engineering 699a, this second course to be approved for the Fall Semester of 1953-1954 only, and with this understanding that the registration in this course is to enable him "to search for a suitable problem for my Ph.D. dissertation."

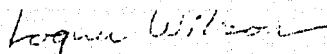
OFFICE OF CLASSIFIED PERSONNEL: Under the current policy of this office, any Request for Appointment or Change of Status to a full-time position involving a classified employee working in a government sponsored research area must be reported in the docket. Many routine matters involving essentially part-time classified employees under the jurisdiction of the Office of Government Sponsored Research must be reported in the docket. It is recommended that the following proposal be adopted:

Effective September 1, 1953, all Requests for Appointment and Changes of Status concerning classified employees under the jurisdiction of the Office of Government Sponsored Research, for a period of one month or less and at a salary rate no greater than the beginning monthly rate for an instructor, need not be entered in the docket for approval by the Board of Regents.

This proposal is in accord with the policy applied to non-regental, part-time classified employees in other areas.

I recommend approval.

Sincerely yours,



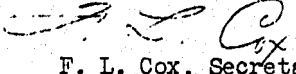
Logan Wilson  
President, Main University



## DOCUMENTS AND MINUTES OF THE GENERAL FACULTY

SUBSTITUTION ON THE FACULTY COUNCIL OF THE DEAN  
OF THE UNIVERSITY FOR THE VICE-PRESIDENT

The Faculty Council at its meeting of September 21, 1953, adopted the recommendation published below recommending to the General Faculty that the Dean of the University be substituted on the Faculty Council in place of the Vice-President. As control of the Faculty Council is vested in the General Faculty, notice is hereby given that this recommendation will be presented to the General Faculty for consideration at the first special meeting of the General Faculty for 1953-54, on Tuesday, October 20, 1953.

  
F. L. Cox, Secretary  
The General Faculty

RECOMMENDATION OF THE FACULTY COUNCIL

The Faculty Council recommends:

1. That the Dean of the University be substituted for the Vice-President of the University on the Faculty Council as an ex-officio member with vote; and
2. That the Dean of the University replace the Vice-President as the presiding officer of the Faculty Council in the absence of the President.

REASONS: In the existing organizational setup of the University the position of Dean of the University has replaced that of Vice-President. The proposed change brings the Faculty Council membership in accord with the existing organization.

The fact that the position of Dean of the University is presently held by Dr. C. P. Boner who is an ex-officio voting member of the Faculty Council in his capacity as Dean of the College of Arts and Sciences would not presently result in an increase in the existing size of the Council. Neither would there be an increase in the total size of the Council as now authorized as the proposed change merely involves a change in title of an existing position. Dr. Boner, of course, would have only one vote.

Filed with the Secretary of the General Faculty by Mr. F. L. Cox, Secretary  
of the Faculty Council, October 8, 1953:

Distributed among the members of the General Faculty by the University Steno-  
graphic Bureau, October 16, 1953: A.W.C., Manager

DEC 4 1953

TEXAS WESTERN COLLEGE  
of The University of Texas  
El Paso, Texas

November 17, 1953

Chancellor James P. Hart  
The University of Texas  
Austin, Texas

Dear Chancellor Hart:

I am submitting herewith a docket for Texas Western College for consideration of the Board at the meeting December 3 and 4.

Office of the Dean of Student Life

1. Increase the appropriation for Student Assistants in the amount of \$100.00 by transfer of that amount from the fund, Reserve for Adjustments.

Mathematics and Physics

2. Appropriate \$1,088 from the Unappropriated Balance to the account for Student Assistants. The need for this additional money is due to an unusual increase in the number of students enrolled, and in order to take care of these students we have had to employ additional assistants. Since additional income is available, it seems advisable that this be appropriated from the Unappropriated balance.

Music

3. Approve the appropriation of \$1,605 from the Unappropriated Balance to an account for Part-time Assistant Instructors in the Music Department for the 1953 Fall Semester. These assistant instructors are giving private instruction to applied music students who cannot be served by regular staff members, and the amount to be paid to them has been collected in fees by the College Business Office.

Physical Plant

4. Increase the appropriation for Maintenance and Equipment in the amount of \$1,092.26, which is the net proceeds from the sale of two passenger vehicles. This sale was processed by the State Board of Control and the funds realized deposited in Special Fund 250, the State Treasury.

5. Accept the resignation of Mr. Winston C. Cooper, Electrician at a salary of \$350 per month, effective at the close of business October 17, 1953.

6. Appoint Mr. Alfonso Arroyo as Electrician on a month to month basis (without contract) at a salary of \$325 per month, effective October 19, 1953. This salary is to be paid from the unused portion of the salary budgeted for Electrician.

OUT-OF-STATE TRIPS.--I recommend your approval of the following out-of-state trips to be taken by staff members listed, expenses to be paid as indicated:

1. Dr. F. E. Farquar, Professor of Education, to go to Fayetteville, Arkansas to attend the Southwest College Conference on Educational Administration to be held on the campus of the University of Arkansas, November 16-18 inclusive; and to return by way of Austin, Texas to confer on November 19 with Dr. Frank Hubert, of the Texas Education Agency on the nature of the proposed evaluation of the teacher education program at Texas Western College at both the undergraduate and graduate levels. Expenses for the trip will be paid from Miscellaneous Administrative Expense.

DEC 4 1953

2. Colonel M. H. Thomlinson, Curator of the Museum, to go to the vicinity of V-Bar Wells, Hidalgo County, New Mexico, November 10-12 inclusive, to examine a cave that is reported to have been occupied by Basket-Maker Indians, expenses to be paid from the Maintenance and Equipment account for the Museum.

3. President Wilson H. Elkins to go to Memphis, Tennessee to attend a meeting of the Southern Association of Colleges and Secondary Schools, December 1-4 inclusive, expenses to be paid from the account for Office and Traveling Expenses, Office of the President.

4. Dr. Haldeen Braddy, Professor of English, to go to Tucson, Arizona to read an original paper entitled "Pancho Villa in Folksong" at a joint meeting of the American Anthropological Association and the American Folklore Society, December 27-31 inclusive, his expenses to be paid from the Maintenance and Equipment account for the Department of English and Speech.

SHORT LEAVES.--I recommend approval of the following short leaves of absence without loss of pay for staff members listed below, expenses to be paid as indicated:

1. Colonel M. H. Thomlinson, Curator of the Museum, October 21-25, to go to Lubbock to examine the museum at Texas Technological College and two other museums enroute, his expenses to be paid from the Maintenance and Equipment account of the Museum.

2. Dr. Judson F. Williams, Dean of Student Life, to go to Dallas to attend a meeting, November 2-4, of the Texas Association of Student Personnel Administrators. Dean Williams has been asked to lead a panel on "Extra Curricular Activities" and one on "The Korean Veteran and His Problems." Expenses for the trip will be paid from the Office Expense account of the Office of the Dean of Student Life.

3. Mr. William Brewster, Jr., Assistant Professor of Business Administration, to go to San Francisco, California, to attend the Real Estate Educational Conference of the National Association of Real Estate Boards. The trip will be made at no expense to the College.

4. Dr. A. N. Foster, Associate Professor of Education and Director of Placement, November 11-14, to go to Houston to attend the meeting of the Southwest Placement Association, his expenses to be paid from the Maintenance and Equipment account of the Bureau of Placement.

GIFTS.--The following gifts have been made to Texas Western College and I recommend that they be accepted with appropriate expressions of appreciation:

1. A committee, Mr. Archie Goodman, Chairman, has given \$500.00 to be used by the Department of Philosophy and Psychology for purposes of scholarships, special equipment, or brochures. This gift is designated as the Dr. J. M. Roth Memorial Fund.

2. The Exchange Club of El Paso has given \$100.00 to be used as an emergency loan fund for students. It has been deposited in a fund carried on the books as the Student Loan Fund.

VACATION SCHEDULE FOR PERSONNEL ON TWELVE MONTHS BASIS: The following holiday and vacation schedule will be observed in Texas Western College for non-teaching personnel employed on a 12 months basis for the fiscal year beginning September 1, 1953:

I. Holidays

Labor Day, Monday September 7.  
 Thanksgiving Day, Thursday, November 26.  
 Friday following Thanksgiving Day, November 27.  
 Saturday following Thanksgiving Day, November 28.  
 Monday preceding Christmas Day, December 21.  
 Tuesday preceding Christmas Day, December 22.  
 Wednesday preceding Christmas Day, December 23.  
 Thursday preceding Christmas Day, December 24.  
 Friday, Christmas Day, December 25.  
 Saturday following Christmas Day, December 26

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I. Holidays (continued)

Thursday preceding New Year's Day, December 31.  
Friday, New Year's Day, January 1.  
Saturday following New Year's Day, January 2.  
Friday preceding Easter, April 16.  
Saturday preceding Easter, April 17.  
Monday following Easter, April 19.  
Saturday preceding Independence Day, July 3.  
Monday following Independence Day, July 5.

With respect to the weeks of Thanksgiving and the New Year, all employees will work three full days.

II. Vacation

Two calendar weeks will be allowed for vacation not to exceed 80 hours of actual working time.

Sincerely yours,

*Wilson H. Elkins*  
Wilson H. Elkins  
President

DEC 4 1953

## THE UNIVERSITY OF TEXAS MEDICAL BRANCH

Galveston, Texas

November 18, 1953

Chancellor James P. Hart  
The University of Texas  
Austin 12, Texas

Dear Chancellor Hart:

There is submitted herewith a docket for the meeting of the Board of Regents to be held in Austin December 3 and 4, 1953.

Your approval of the following items is respectfully recommended.

1952-1953 Budget:Transfers in Budget

1. Approve the following transfers in the salary appropriations indicated below effective August 31, 1953:

To: Medical College	
Business Office	
Clerks, Typists, Bookkeepers, etc.	\$ 2,875.18
Mail and Telephone Service	
Clerks	611.88
Print Shop	
Assistants and Technicians	421.29
Oto-Rhino-Laryngology	
Assistants and Technicians	300.00
John Sealy Memorial Clinical Research Laboratory	
Assistants and Technicians	60.00
Consolidated Operation and Maintenance Of Physical Plant	
Lump-Sum Positions	13,986.12
Hospitals	
General Administration	
Statistical Clerks and Secretaries	54.39
Professional Care of Patients	
Medical House Staff	
Residents	2,215.67
Medical Case Service	
Case Aides	2,080.00
Professional Divisions	
Anesthesia and Oxygen Service	
Assistants and Technicians	641.57
Clinical Laboratory	
Assistants and Technicians	6,774.91
Diagnostic Clinic	
Assistants and Technicians	38.37
Radiology Service	
Assistants and Technicians	127.79
General Services	
Housekeeping	
Maids and Porters	1,987.31
Laundry	
Operators, Ironers, Clerks and Assistants	892.89

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## Transfer from:

Medical College	
Business Office	
Chief Admission Clerk	\$ 2,875.18
General Stores	
Clerks and Warehousemen	1,033.17
Oto-Rhino-Laryngology	
Instructor	
Jesse D. Gomillion	300.00
Surgical Research Laboratory	
Assistants and Technicians	60.00
Consolidated Operation and Maintenance	
of Physical Plant	
Resident Mechanical Engineer	4,500.00
Chief Building Engineer	4,500.00
Hospitals	
General Administration	
Admitting Officer	3,900.00
Admitting Clerks	1,140.51
Professional Care of Patients	
Nursing Service	
Supervisors and Assistants	3,000.00
Operating Room	
Nurses	6,662.64
Medical House Staff	
Interns	2,215.67
General Services	
Dormitories	
Maids and Porters	2,880.20

2. Approve the following transfers in the maintenance, equipment and support appropriations indicated below effective August 31, 1953:

## Transfer from:

Medical College	
General Expense	
Workmen's Compensation Expense	\$ 6,677.30
Hospitals	
Professional Care of Patients	
Medical House Staff	
<del>Maintenance, Equipment and Support</del>	5,042.12
Professional Divisions	
Clinical Laboratory	
Maintenance, Equipment and Support	3,766.74
General Services	
Dietary Service	
<del>Maintenance, Equipment and Support</del>	37,860.43
Laundry	
Maintenance, Equipment and Support	9,609.56

## Transfer to:

Medical College	
General Administration and Business	
Administration	
Maintenance, Equipment and Support	
Administrative, Staff and Official Travel	\$ 1,524.37
Business Office	
Maintenance, Equipment, Support and Travel	3,391.16
Rental on IBM Equipment	93.11
General Expense	
Animal Hospital	
Maintenance, Equipment and Support	744.45
School of Medicine	
Bacteriology and Parasitology	
Maintenance, Equipment and Support	236.69

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Medical Branch Library	
Publications	\$ 214.21
Consolidated Operation and Maintenance	
of Physical Plant	
Maintenance, Equipment and Support	22,063.37
Electricity	10,932.35
Gas and Fuel	4,325.94
Insurance	1,967.02
Hospitals	
General Administration and Expense	
Maintenance, Equipment and Support	1,853.05
Professional Care of Patients	
Nursing Service	
Maintenance, Equipment and Support	8,428.54
Professional Divisions	
Pharmacy	
Maintenance, Equipment, Support & Drugs	250.25
Radiology Service	
Maintenance, Equipment and Support	6,931.64

1953-1954 Budget:Medical Photography

3. Transfer the sum of \$3,500.00 to Assistants and Technicians from the unfilled position of Assistant Professor in the Department of Dermatology and Syphilology effective September 1, 1953.

Anesthesiology

4. Grant Dr. LeRoy Misuraca, Resident, a leave of absence without loss of salary for the month of September 1953 for the purpose of making an educational tour to study and observe the various methods and techniques used in the Anesthesiology Departments at the University of California Medical School, San Francisco, California and the Tacoma General Hospital, Tacoma, Washington. Expenses for this travel are to be paid from the Special Activities Fund - Professional Services by Members of the Clinical Staff - Anesthesiology.

Internal Medicine

5. Correct the salary of Dr. Aaron N. Longfield, Assistant Professor, from \$6,000.00 to \$6,300.00 effective September 1, 1953 and increase the salary of Dr. John C. Meadow, Assistant Professor, from \$5,520.00 to \$6,120.00 effective September 1, 1953, the \$900.00 to be transferred from the appropriation for Dr. Sol Forman, Instructor (part-time).

Oto-Rhino-Laryngology

6. Grant Mr. Clarence O. Haug, Instructor (part-time), a leave of absence without salary from August 22 through October 9, 1953.

Physiology

7. Reappropriate the sum of \$175.82 in the Special Equipment account August 31, 1953 to the Maintenance, Equipment and Support account.

8. Decrease the salary of Dr. Melvin A. Schadewald, Assistant Professor, from \$6,000.00 to \$5,700.00 for twelve months effective September 1, 1953 and increase the salary of Dr. Charles E. Hall, Associate Professor from \$6,300.00 to \$6,600.00 for twelve months effective September 1, 1953, the \$300.00 to be transferred from Dr. Schadewald's appropriation.

Radiology

9. Appoint Dr. Roberto Calderon as Assistant Professor without salary effective September 1, 1953

10. Appoint Mr. William B. Jones Instructor without salary effective September 1, 1953. Mr. Jones also holds the position of Resident in Hospital Administration.

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11. Correct the name of Dr. Frank M. Marek incorrectly shown as Dr. John Maret.

Surgery

12. Grant Dr. Charles A. Hooks, Associate Professor (Urology), a leave of absence without loss of salary and without expense to the University from August 29 to September 28, 1953 to visit and confer with Dr. Elmer Belt, Clinical Professor of Urological Surgery in the University of California, and others to learn techniques of perineal prostatectomy and to introduce these techniques into the teaching program.

13. Increase the salary of Dr. Oscar T. Kirksey, Assistant Professor, from \$3,750.00 to \$4,500.00 and decrease his salary as Instructor in the Department of Pathology from \$3,750.00 to \$1,500.00 effective September 1, 1953 making his total annual salary \$6,000.00 rather than \$7,500.00. Transfer the sum of \$750.00 from his position in Pathology to his position in Surgery to cover the increase in the Surgery Department.

University of Texas School of Nursing

14. Correct the appointment date for Mrs. Ruth G. Yankauer from September 1, 1953 to September 15, 1953.

15. Increase the salary of Mrs. Olga Pontius, Assistant Professor of Psychiatric Nursing, from \$4,800.00 to \$5,480.00 for twelve months effective September 1, 1953. Mrs. Pontius receives \$4,800.00 per annum from the Public Health Service Grant No. 2M-5356-C4 and the \$680.00 increase is to be transferred from the appropriation for the position of Assistant Professor of Surgical Nursing.

Hospitals

Nursing Service

16. Create a new position of Assistant Director and appoint Miss Catherine A. Bane at a salary of \$4,092.00 for twelve months effective September 14, 1953, the \$3,944.24 to be transferred from the appropriation for Head Nurses, General Staff and Special Nurses.

Heart Station

17. Transfer the sum of \$600.00 to Assistants and Technicians from the appropriation for Head Nurses, General Staff and Special Nurses, Nursing Service, effective September 1, 1953.

Rehabilitation Clinic

18. Grant Miss Betty Larsen, Occupational Therapist, a leave of absence without loss of salary from October 19 through November 12, 1953 and without expense to the university to attend a workshop at the University of Southern California in the care and treatment of the poliomyelitis patient.

Reappropriation of Balances

19. Reappropriate the following balances in the 1952-1953 budget effective September 1, 1953:

Medical College

General Expense

Technical Apparatus Shop	
Maintenance, Equipment and Support	\$ 184.91
Medical Illustration	
Maintenance, Equipment and Support	786.57
Medical Photography	
Maintenance, Equipment and Support	1,119.40
Consolidated Operation and Maintenance of	
Physical Plant	
Special Project No. XXIII	5,000.00

WAIVER OF NEPOTISM RULING: It is respectfully recommended that the nepotism ruling be waived in favor of Mrs. Octavia Hall, Research Associate, paid from the Air Force Contract No. AF 18 (600)-624 and the Current Restricted Fund - Hoffman-LaRoche Grant. Mrs. Hall is the wife of Dr. Charles E. Hall, Associate Professor in the Department of Physiology receiving an annual salary of \$6,600.00.



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AUTHORIZATION TO PAY OVER-TIME TO NURSES, LABORATORY TECHNICIANS, X-RAY TECHNICIANS: It is respectfully requested that the Business Manager be authorized to pay over-time compensation to nurses, laboratory technicians, x-ray technicians and other service department employees on a straight time basis when it is necessary that they work in excess of 40 hours per week and when the Directors of the services certify that the work demands of the departments prevent allowing the employees compensatory time off for accumulated over-time.

REVISED POLICIES AND RULES: It is respectfully recommended that you approve the following changes to the Policies and Rules Relating to Appointment, Compensation, Classification and Working Conditions of Classified Employees:

1. The policies have been amended to include the changes as set forth in the Auditing and Budget Committee recommendations, later approved by the Board of Regents.
2. The format has been changed to make the contents more easily read.
3. Amendments recommended by the Office of Staff Personnel based upon changes in state law, e.g. House Bill No. 886 providing for a forty hour week, are shown in Sections 5, 6, 8.11, 8.21 and 8.261.
4. Other additions recommended by the Office of Staff Personnel are listed in Sections 4.8, 7.23 and 8.21.

VACATION AND HOLIDAY ALLOWANCE FOR CLASSIFIED EMPLOYEES: It is respectfully recommended that the following vacation and holiday schedule for Classified Employees be approved for the year 1953-1954 in accordance with that previously approved for the Main University.

1. State legal holidays observed by the University:

Labor Day	Monday	September 7
Thanksgiving Day	Thursday	November 26
Christmas Day	Friday	December 25
New Year's Day	Friday	January 1
Independence Day	Monday	July 5

2. In lieu of other State Legal Holidays which are not observed by the University

The Friday following Thanksgiving Day	November 27
The Monday preceding Christmas Day	December 21
The Tuesday preceding Christmas Day	December 22
The Wednesday preceding Christmas Day	December 23
The Thursday preceding Christmas Day	December 24
The Monday following Christmas Day	December 28
The Tuesday following Christmas Day	December 29
The Wednesday following Christmas Day	December 30
The Thursday following Christmas Day	December 31
The Friday preceding Easter	April 16
The Monday following Easter	April 19

3. Two calendar weeks vacation.

SCHOLARSHIP AWARD: Miss Lorena Ramos has been awarded a scholarship in the amount of \$22.00 by the Scholarship Committee of the John Sealy College of Nursing Scholarship Fund.

GIFTS AND GRANTS: The following gifts and grants have been received at the Medical Branch. Your acceptance of them is respectfully recommended and it is requested that the thanks of the Board of Regents be sent the donors.

1. The sum of \$450.00 from the Society of The Sigma Xi, Yale University, New Haven, Connecticut for research under the direction of Dr. Marian Cramer.

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2. The sum of \$1,650.00 from "La Nacional", Cia. de Seguros Sobre la Vida, S. A., Avenue Juarez y San Juan de Letran, Mexico, D. F. to cover stipend for six months for Dr. Fernando Ortiz Monasterio at \$250.00 per month and \$150.00 for travel expenses. This fund has been deposited in an Agency Fund at the Medical Branch.
3. The sum of \$5,000.00 from the Lederle Laboratories Division of the American Cyanamid Company, Pearl River, New York City in support of research under the direction of Dr. Arthur Ruskin.
4. The sum of \$500.00 from the Sharp and Dohme, Research Division, West Point, Pennsylvania in support of research under the direction of Dr. Harriet M. Felton together with Dr. C. M. Pomerat and Dr. F. B. Engley.
5. The sum of \$23.00 from Mr. Hubert Miller, 402 Clifford Street, Corpus Christi, Texas to be divided evenly for polio and cancer research under the direction of Dr. Morris Pollard and Dr. C. M. Pomerat.

RESEARCH GRANT: Your approval is respectfully requested of the Air Force Contract No. AF 18 (600)-638 in the estimated amount of \$3,201.00 for a period of one year beginning September 1, 1953 under the direction of Dr. L. L. Salomon.

PAID TRAVEL: It is respectfully recommended that you approve the following trips by the staff members listed below, their expenses to be paid from the accounts indicated.

1. Dr. Patrick Romanell, Associate Professor of Preventive Medicine and Public Health, December 26 through 31, 1953 to Rochester, New York to attend the meeting of the American Philosophical Association and make a report.
2. Mr. Marvin Hawkins, Assistant Business Manager, and Mr. David Garrett, Cashier, October 11 to 13, 1953 to Austin, Texas to attend the fall session of the Texas Hospital Accountants Association.
3. Dr. Frank B. Engley, Associate Professor of Bacteriology and Parasitology, October 30 and 31, 1953 to Austin, Texas to attend the Texas Branch of the Society of American Bacteriologists Meeting and make a report.
4. Dr. John C. Finerty, Professor of Anatomy, November 1 through 5, 1953 to Dallas, Texas to attend the Texas Association of Student Personnel Administrators Meeting.

Expenses for the items 1 through 4 are to be paid from the Administration, Maintenance, Equipment, Support, Administrative, Staff and Official Travel Account.

5. Mr. Vurtis A. Johnston, Purchasing Agent, and Mr. Royal T. Williams, Chief Voucher Clerk, Business Office, October 18 to 20 to Fort Worth to attend National Association of Educational Buyers Convention, expenses to be paid from Business Office, Maintenance, Equipment, Support and Travel.
6. Dr. George A. Emerson, Professor of Pharmacology and Toxicology, November 6 to 9, 1953 to Houston, Texas to attend the Society for Experimental Biology and Medicine and present a paper, expenses to be paid from Pharmacology and Toxicology, Maintenance, Equipment and Support.
7. Mr. George H. Crosby, Director of Extra-Mural Program, November 17 through 25, 1953 to the east coast to visit various activities around the states connected with the Medical Services Curricula and the Extra-Mural Program, expenses for return trip only to be paid from Extra-Mural Program, Maintenance, Equipment, Support, Travel, Publications, Exhibits and Clinic Support.
8. Dr. Theodore C. Panos, Professor of Pediatrics, and Dr. Doris J. Adam, Instructor in Pediatrics, October 1 to 3, 1953 to Corpus Christi, Texas to attend the Texas Pediatric Society Meetings, expenses to be paid from Special Activities, Professional Services by Members of the Clinical Staff - Pediatrics.

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9. Dr. Clifford Snyder, Assistant Professor of Surgery, September 12 to 27, 1953 to Oak Ridge, Tennessee to attend a course given by the Institute of Nuclear Studies; October 26 through 29, 1953 to attend the meeting of the Southern Medical Association in Atlanta, Georgia and present a paper.

10. Dr. Stephen R. Lewis, Assistant Professor of Surgery, October 26 to November 9, 1953 to take the exam given by the American Board of Plastic Surgeons in San Diego, California and to attend the meeting of the American Society of Plastic and Reconstruction Surgeons at Coronado, California.

Expenses for items 9 and 10 to be paid from the Special Activities, Plastic Surgery Fund.

11. Dr. Buford H. Burch, Instructor of Surgery, September 6 to 8, 1953 to Hunt, Texas to attend the annual Koppa Conference on the Treatment of Tuberculosis held at Camp Waldemar, expenses to be paid from Special Activities - Professional Services by Members of the Clinical Staff - Thoracic Surgery.

12. Dr. Mary R. McKibben, Instructor of Anesthesiology, December 8 through 13, 1953 to New York City to attend the Post Graduate Assembly of the New York State Society of Anesthesiologists and participate in a round table discussion.

13. Dr. Leo S. M. Duflot, Instructor, November 12 to 14, 1953 to Austin, Texas to attend the Second Annual Pharmacy Refresher Course and present a paper.

Expenses of items 12 and 13 to be paid from the Special Activities Fund - Professional Services by Members of the Clinical Staff - Anesthesiology.

14. Dr. Raymond H. Rigdon, Professor of Pathology, October 25 through 31, 1953 to Atlanta, Georgia to attend the Southern Medical Association, expenses to be paid from the Current Restricted, National Fund for Medical Education - Pathology Department.

15. Miss Ruby Decker, Technical Director, Rehabilitation Clinic, October 18 and 19, 1953 to Ottine, Texas to make an inspection of the clinical practice facilities at Gonzales Warm Springs Foundation; October 29 through November 3, 1953 to Chicago, Illinois to attend the meeting of the Technical Directors of Schools of Physical Therapy, expenses to be paid from the Current Restricted - Monsanto Chemical Company Grant for Rehabilitation Clinic.

16. Mrs. Rose N. Blackman, Teaching and Research Associate in Obstetrics and Gynecology Department, November 15 to 23, 1953 to Philadelphia, Pennsylvania to attend the annual scientific meeting of the Inter-Society Cytology Council, expenses to be paid from Current Restricted, National Fund for Medical Education, Obstetrics and Gynecology.

17. Dr. J. P. Moran, Resident in Oto-Rhino-Laryngology, October 9 to 18, 1953 to Chicago, Illinois to attend the American Academy of Ophthalmology and Oto-laryngology, expenses to be paid from Current Restricted, J. M. Robison Grant for Training Residents.

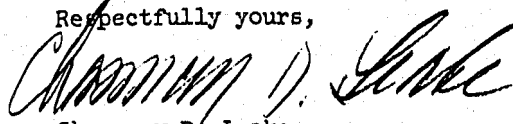
18. Dr. Carl A. Nau, Professor of Preventive Medicine and Public Health, November 16 through 18, 1953 to Dallas, Texas to attend the meeting of the Advisory Committee of the Texas Research League for the study of State hospitals and special schools, expenses to be paid from the Current Restricted - National Fund for Medical Education, Preventive Medicine and Public Health Department.

19. Dr. Albert W. Harrison, Associate Professor (Thoracic Surgery), and Dr. Buford H. Burch, Instructor of Surgery, September 13 to 17, 1953 to Minneapolis, Minnesota to attend the Symposium on Recent Advances in Cardiovascular Physiology and Surgery, expenses to be paid from the Current Restricted - National Fund for Medical Education - Surgery Department.

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20. Dr. John C. Finerty, Professor of Anatomy, November 6 and 7, 1953 to Houston, Texas to attend the fall meeting of the Southwest Section of the Society of Experimental Biology and Medicine, expenses to be paid from the U. S. Public Health Service Grant No. C-1728 (C)-Travel.
21. Dr. Wendell D. Gingrich, Professor of Parasitology, November 11 to 16, 1953 to Louisville, Kentucky to attend the meetings of the American Society of Tropical Medicine and Hygiene and confer with various persons relative to National Institute of Health research work, expenses to be paid from the U. S. Public Health Service Grant No. G-196 (C6)-Travel.
22. Mrs. Evelyn Celander, Clerk-Typist (part-time) in the Department of Physiology, September 19 through October 11, 1953 to Detroit, Michigan and Milwaukee, Wisconsin to visit and assist her husband at the laboratories of Dr. Walter Seegers at Wayne University and Dr. Armand J. Quick at Marquette University, expenses to be paid from the Air Force Contract No. 41 (607)-56 - Travel. Eight days of this period were annual vacation leave.

Respectfully yours,



Chauncey D. Leake  
Executive Director

CDL:ENC:msa

DEC 4 1953

THE UNIVERSITY OF TEXAS  
DENTAL BRANCH  
Houston

November 17, 1953

Judge James P. Hart, Chancellor  
The University of Texas  
Austin, Texas

Dear Judge Hart:

I am submitting herewith a docket for the meeting of the Board of Regents to be held in Austin, Texas, on December 3, 4 and 5, 1953.

I recommend your approval of the following items for the Dental Branch:

Unexpended Plant Funds

1. In accordance with the sum reappropriated by House Bill 111, 53rd Legislature Regular Session, 1953, transfer the following amount to Legislative Appropriation:

S-1733 Constructing and Equipping buildings  
and other permanent improvements \$82,865.23

from the following Legislative Appropriation:

P-2155 Salaries and Other Expenses including  
Equipment (1951-1952) \$82,865.23

and increase the budgetary account for Special Equipment in the amount of \$82,865.23.

General Budget

Office of the Dean

1. Transfer \$4,000.00 from the appropriation for Dr. Benjamin C. McKinney, Assistant Dean, at a salary rate of \$8,000.00 for twelve months beginning September 1, 1953, and ending August 31, 1954, to the appropriation for Assistant Professor in the Department of Medicine.

Business Office

2. Transfer \$1,142.88 from the appropriation for Mrs. Elna Birath, Business Manager, at a salary rate of \$8,000.00 for twelve months beginning September 1, 1953, and ending August 31, 1954, to the appropriation for Associate Professor (Office Accounting) in the Department of Practice Relations and Management.

Miscellaneous General Expenses

3. Create an account for General Institutional Expenses, Pro Rata Share of the Operating Expenses of the Texas Medical Center, Incorporated, for twelve months beginning September 1, 1953, funds in the amount of \$1,500.00 to be transferred from the account of Unappropriated Surplus.

Physics, Dental Materials

4. Change the salary rate of Dr. Erbert W. D'Anton, Associate Professor, from \$8,500.00 for twelve months to \$9,200.00 for twelve months beginning November 1, 1953, and ending August 31, 1954, funds in the amount of \$583.34 to be transferred from Special Clinical Instructors (Part-time)(None to exceed \$3,600.00) in the same department.

**SHORT LEAVES:** The following short leaves of absence without loss of pay have been granted the staff members listed below, their expenses to be paid from Miscellaneous General Expenses - Traveling Expenses:

1. Dr. Martin Cattoni, Professor (Medicine) in the Department of

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Medicine, to go to Galveston, Texas, October 28, 1953 and November 12, 1953, to the Tissue Culture Laboratory at the University of Texas, Medical Branch to confer with Dr. C. M. Pomerat, pertinent to the research problem of "Tissue Culture."

2. Dr. William A. Nolte, Associate Professor (Microbiology) in the Department of Pathology, to go to Galveston, Texas, November 12, 1953, to the University of Texas, Medical Branch to present a seminar lecture entitled "Focal Infection" to the medical students.

OUT-OF-STATE TRIPS:

1. Change the destination of the trip for Dr. John Victor Olson, November 5, 1953, to November 10, 1953 from Birmingham, Alabama, to Edgewater Park, Mississippi, as reported in item one, page D-4 of the minutes of the Board of Regents dated August 26, 1953.

2. Change the account from which the expenses are to be paid for Dr. Edward C. Hinds for the trip to Kansas City, Kansas, October 6, 1953, to October 12, 1953, to the account United States Public Health Grant-in-aid: CT-577-C5, instead of Miscellaneous General Expenses - Traveling Expenses as reported in item one, page D-2 of the minutes of the Board of Regents dated October 6, 1953.

Respectfully submitted,

*J. V. Olson*  
John Victor Olson,  
Dean

DEC 4 1953

THE UNIVERSITY OF TEXAS  
M. D. Anderson Hospital for Cancer Research  
Houston

November 19, 1953

TO JUDGE JAMES P. HART  
CHANCELLOR OF THE UNIVERSITY OF TEXAS

Dear Judge Hart:

I am submitting herewith a docket for the meeting of the Board of Regents to be held in Austin on December 4 and 5, beginning at 10:00 a.m., Friday, December 4. I recommend your approval of the following items:

1952-1953Transfers to Maintenance and Equipment Accounts

1. Transfer the following amounts into the Maintenance, Equipment, Supplies and Travel Accounts listed from Operations and Equipment Reserve:

Finance Office	\$ 31.68
Social Service	88.82
Office of Pathologist	524.00
Anatomical Pathology	125.89
Appointments and Admissions	117.05
Clinic Operations	35.75
Hermann Hospital	48,530.82
Houston Negro Hospital	7,794.80
Anderson Nursing Units	953.39
Medical Records	69.87
Central Sterile Supply	2,464.23
Blood Bank	37.45
Laundry	810.18
Procurement and Supply	121.66
Biochemistry - Awapara	34.53
Isotopes	2,082.28
Psychosomatic Medicine	15.35
Visiting Lecturers and Consultants	257.00
Research Tumor Registry (Reimbursement and Supplies)	99.50

Medical Social Service

2. Amend Item 3, Page A 1, of August 27 docket to include effective date of July 1 for Mrs. Marie L. Jacobson's appointment.

Physics

3. Amend Item 8, Page A 1, October 6 docket to include the statement: "Place Dr. Jasper Richardson, Assistant Physicist, on leave without pay for the period September 1, 1952 through July 31, 1953."

Transfer of Unexpended Balances to Special Equipment Account

4. Transfer the following unencumbered balances in Regents appropriations as of August 31 to a Special Equipment Account, as authorized by Item 10, Page A1, October 6 docket:

Office of Director	590.65
Personnel	243.40
Workmens Compensation Insurance	853.82
Department of Medicine	410.38
Department of Nursing	194.19
Office of Radiology	531.21
Diagnostic Radiology	1,090.51
Therapeutic Radiology	2,844.80
Surgery	172.80
Anesthesiology	4,367.45
Administrative Office	87.90
White Annex	2,483.91
Food Service	7,592.16

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Operating Room	\$13,378.74
Pharmacy	2,460.36
Communications	488.59
Housekeeping	1,237.76
Linen Room	387.19
Physical Plant	2,576.11
Utilities	5,091.88
Print Shop	669.86
Biochemistry-Wingo	468.18
Physics	9,039.69
Experimental Medicine	681.78
Experimental Pathology	514.99
Experimental Radiology	3,300.32
Experimental Surgery	4,588.45
Information & Statistics	546.02
Experimental Animal Stock	1,380.58
Instruction	
Official Entertainment	23.97
Publications	572.13
Substations	575.00
Extension Studies	15,144.94
Annual Symposium	418.47
Educational Meetings	1,980.00
Audio-Visual Service	201.98
Medical Library	2,123.02
Publications	491.34
Research Tumor Registry	202.98
Move to New Hospital	13,814.00
Clinical Pathology	661.82
Operation & Equipment Reserve	<u>52,839.31</u>
Total	\$157,322.64

1953-1954General Administration

1. Transfer the following unused General Administration salaries to the Reserve for General Administration, Salaries only:

Office of the Director	119.89
Clerk-Stenographers	
Finance Office	
Secretary, Clerk and Machine Operators	<u>406.66</u>
Total	\$ 526.55

Pathology

2. Accept the resignation of Dr. Robert Keller, Research Assistant (Cancer Eye Study Section) at \$5,000.00, effective at the close of business November 30.

3. Appoint Mrs. Barbara Attwell to the position of Technical Assistant in NCI Grant C-1913 on a temporary basis, effective October 1, at \$350.00 per month.

4. Appoint to the position of Research Technician II in American Cancer Society Grant INSTR-23F, Mr. Donald A. Mehl at \$3,780.00 for twelve months on a temporary basis, effective October 9.

Radiology

5. Create the position of Senior Fellow in Therapeutic Radiology at the rate of \$4,200.00 for twelve months, payable from grant funds, and appoint to this position Dr. Carlo Cuccia, effective October 19.

6. Create an account for Radiotherapy Technician in Therapeutic Radiology at the rate of \$2,904.00 for twelve months, effective October 26, by the transfer of \$2,466.83 from Operations and Equipment Reserve.

7. Accept the resignation of Mr. Clifford G. Lewis, Radium Curator in Therapeutic Radiology at \$4,700.00, effective at the close of business November 19, and appoint to this position Mrs. Ellen P. Robertson at \$3,900.00 for twelve months, effective November 21.



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Surgery

8. Accept the resignation of Mrs. Betty J. Henry, Secretary at \$3,624.00, effective at the close of business October 28, and appoint to this position Mrs. Kathleen R. Nicholson at \$3,624.00 for twelve months, effective October 26; transfer to this position \$29.23 from Operations and Equipment Reserve.

9. Delete the name of Dr. William S. Derrick, Anesthesiologist at \$12,000.00, whose appointment will become effective at a later date.

10. Appoint to the second position of Nurse Anesthetist Miss Frieda W. Spleth at \$4,800.00 for twelve months, effective October 26.

Biology

11. Create the position of Senior Research Fellow at \$5,000.00 for twelve months effective September 21, by the transfer of \$4,722.13 from the account for Research Technicians, Clerk and Attendant, same department, and appoint to this position Dr. Federico Gonzales.

Experimental Medicine

12. Create the position Senior Research Fellow at \$5,000.00 for twelve months, effective October 15, by the transfer of \$4,395.10 from the account for Research Internist, same Section, and appoint to this position Dr. Tad L. Patton.

Experimental Pathology

13. Appoint to the third position of Research Scientist Mr. LaVern I. Galyen at \$3,528.00 for twelve months, effective October 2.

Medical Social Service

14. Approve leave without pay for Miss Virginia Fossett, Social Service Worker at \$3,624.00 effective at the close of business September 15, and approve the temporary appointment to this position of Mrs. Iber A. Means at \$250.00 per month, effective September 16.

Nursing

15. Appoint to the first position of Assistant Director of Nursing Mrs. Mary C. Asher at \$3,900.00 for twelve months, effective November 17.

Pharmacy

16. Appoint to the second position of Assistant Pharmacist Mrs. Mercedes J. Mitchell at \$4,188.00 for twelve months, effective October 12.

Operations and Equipment Reserve

17. Transfer the following unused salaries to Operations and Equipment Reserve:

Department of Medicine, Assistant Internist	\$ 1,500.00
Department of Medicine, Pediatrician	1,500.00
Department of Medicine, Clinical Assistants, Fellows and Residents	966.64
Office of Pathologist, Clerk, Typist	200.01
Section of Anatomical Pathology, Head Histology Technician	620.00
Section of Anatomical Pathology, Fellows	900.00
Section of Anatomical Pathology, Histology Tech- nicians, Apprentice Technicians, Clerks, Dieners, and Attendants	1,002.60
Section of Clinical Pathology, Clinical Bio- chemist	1,083.32
Section of Clinical Pathology, Laboratory Tech- nicians, Clerk and Typist	1,852.00
Office of the Radiologist, Clerk	440.00
Section of Diagnostic Radiology, X-ray Techni- cians, Clerks and Attendant	2,737.93
Section of Diagnostic Radiology, Fellows	600.00
Section of Therapeutic Radiology, Nurse Techni- cians	1,276.00
Section of Therapeutic Radiology, Fellows and Residents	600.00
Section of Therapeutic Radiology, Clerks and Attendants	764.00

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Department of Surgery, Assistant Surgeon	\$ 1,250.00
Department of Surgery, Fellows and Residents	900.00
Department of Anesthesiology, Anesthesiologist	2,000.00
Department of Anesthesiology, Assistant Anesthesiologists	3,333.32
Department of Anesthesiology, Nurse Anesthetists	5,913.76
Department of Anesthesiology, Fellows	2,800.00
Department of Biochemistry, Associate Biochemist	1,500.00
Department of Biology, Biologist	583.33
Department of Biology, Assistant Biologist	966.66
Department of Biology, Research Technicians, Clerk and Attendant	2,975.00
Department of Physics, Physicist	1,500.00
Department of Physics, Assistant Physicist	950.00
Department of Physics, Radio Biologist	1,000.00
Department of Physics, Research Technicians, Secretary, Machinists, Research Engineer (Part Time), Clerk and Laborer	2,345.61
Section of Experimental Medicine, Research Internist	1,250.00
Section of Experimental Medicine, Research Technicians, Secretary, Clerk, and Attendant	748.07
Section of Experimental Pathology, Research Scientists	1,718.85
Section of Experimental Pathology, Research Technicians and Attendant	995.00
Section of Experimental Surgery, Research Surgeon	1,200.00
Section of Experimental Surgery, Research Technician and Attendant	1,136.00
Section of Psychosomatic Medicine, Psychologist	600.00
Section of Psychosomatic Medicine, Clerk Stenographer	99.00
Department of Information and Statistics, Secretary, Statisticians, Key Punch Operators, Clerk Typists, and Follow-up Clerk	1,265.34
Experimental Animal Stock, Experimental Animal Technician, Diener and Cage Repairer	48.00
Department of Instruction and Training, Registrar	1,666.66
Department of Instruction and Training, Secretary and Clerk	144.00
Department of Publications, Assistant Editor	500.00
Department of Audio-Visual Services, Assistant Photographers, etc.	2,199.00
Research Tumor Registry, Secretary, Technician, Typist, etc.	508.00
Administrative Office, Administrative Assistant	600.00
Administrative Office, Administrative Intern	600.00
Administrative Office, Secretary and Clerk-Typist	701.73
Annex, White, Matron, Assistant Matron, etc.	500.00
Appointments and Admissions, Supervisor, etc.	4,066.22
Blood Bank, Nurse Technician, Technician and Attendant	1,217.00
Food Service, Baker	384.50
Food Service, Head Cook	453.00
Food Service, Assistant Dieticians, etc.	5,721.91
Medical Records, Assistant Librarian, etc.	4,110.43
Medical Social Service, Case Supervisors	1,118.66
Medical Social Service, Social Service Workers, etc.	1,982.10
Office, Director of Nurses, Assistant Directors of Nurses	1,332.00
Office, Director of Nurses, Clerk Stenographer, etc.	380.00
Nursing Services, Supervisors, etc.	27,044.00
Nursing Services, Vocational Nurses	1,980.00
Nursing Services, Attendants and Orderlies	12,926.24
Nursing Services, Clerks	3,276.00
Pharmacy, Assistant Pharmacists	1,222.83
Pharmacy, Technicians and Porters	1,523.00
Physiotherapy, Physiotherapist and Attendant	720.00

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Department of Volunteer Services, Assistant and Clerk	\$ 950.00
Patients Accounts Office, Cashiers	400.00
Communications, Main Clerk, Messengers, etc.	900.00
Housekeeping, Executive Housekeeper	635.00
Housekeeping, Housekeepers, Maids and Porters	4,081.60
Laundry, Laundry Manager	808.00
Laundry, Extractors, Ironers, etc.	3,823.00
Linen Room, Matron, Seamstresses, and Helpers	1,656.00
Print Shop, Multilith Operator, Typist, etc.	444.00
Procurement and Supply, Clerks, Clerk Typists, etc.	578.00
Physical Plant, Chief Plant Engineer	106.70
Physical Plant, Refrigeration Mechanic	175.01
Physical Plant, Stationary Engineers	3,012.00
Physical Plant, Painter, Mechanics Helper, etc.	<u>4,956.60</u>
Total	\$152,523.63

Special Equipment Reserve

18. Transfer funds as indicated below:

## FROM:

P-390 - Salaries, Maintenance, Equipment, Travel, Clinical Substations (Extension Education), Hospital Utilities and Technical Equipment \$ 3,507.48

R-455 - Salaries, Maintenance, Equipment, Travel, Clinical Substations (Extension Education), Hospital Utilities and Technical Equipment 120,000.00  
\$123,507.48

## TO:

S-893 - Completing the Construction of Buildings and Site Improvements for said M. D. Anderson Hospital and for Equipping and Furnishing such Buildings \$123,507.48

Plant Funds

19. Transfer \$100,000.00 from the Operations and Equipment Reserve for the current fiscal year to the Allotment Account in the unexpended Plant Funds Accounts. The funds for this transfer will be taken from Legislative Appropriation S-892, general operating expense, and will be transferred to Legislative Appropriation S-893 for "completing the construction of buildings and site improvements for said M. D. Anderson Hospital and for equipping and furnishing such buildings."

20. Transfer \$7,916.93 from U. S. Public Health Service Grant 1704-S, "Clinical Investigation of a 22 Mev Betatron in the Treatment of Cancers Infrequently Curable by Conventional Radiotherapy Techniques," to Plant Funds to cover a portion of the cost of a Change Order in connection with the installation of the betatron. This has been approved by Dr. R. G. Meader, Chief, Grants and Fellowships Branch, National Institutes of Health.

OUT OF STATE TRIPS: I recommend your approval of the following out of state trips by staff members listed, their expenses to be paid as indicated:

1. Dr. William O. Russell, October 9-17, to meet with Messrs. Jack Turner and Mitchell regarding cancer eye at Kansas City (October 9-10) and to attend meeting of the College of American Pathologists' and American Society of Clinical Pathologists' Executive Committees, as a member, in Chicago (October 11-17.) Expenses to be borne by the Maintenance and Travel Account.

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2. Dr. J. W. Old, October 14-17, to attend meeting of the American Society of Clinical Pathologists in Chicago, as a member, at no expense to the institution.
3. Mrs. Teresa T. Campbell, October 18-21, to visit St. Lukes Hospital in Denver, Colorado, to observe food service and dietary practices in a hospital experienced in the use of Meal Pack; expenses to be borne by the Maintenance and Travel Account.
4. Mr. Arthur Cole, October 20-26, to visit the National Bureau of Standards, Washington, D. C., for standardization of Victoreen Dosemeter; expenses to be borne by the Maintenance and Travel Account.
5. Dr. M. H. Sinclair, October 30 - November 11, to attend meeting of the American Society of Plastic & Reconstructive Surgery at Coronado, California (November 1-6) and to pursue course of study at Los Angeles (November 7-10) at no expense to the institution.
6. Dr. Beatrix Cobb, November 9-10, to attend meeting of Psychologists and Psychiatrists working in the Cancer Field and the meeting of the Public Health Cancer Association in New York, at no expense to the institution.
7. Mr. James D. McKinley, Jr., November 10-11, to attend demonstration of the American Sterilizer Company's parenteral solution equipment at Charity Hospital in New Orleans; expenses to be borne by the Maintenance and Travel Account.
8. Miss Eleanor Macdonald, November 8-15, to attend meeting of the American Public Health Association and Public Health Cancer Association in New York, as representative of the M. D. Anderson Hospital in a professional organization of cancer workers, and as a member of the executive committee and Secretary-Treasurer of the Public Health Cancer Association; expenses to be borne by the Maintenance and Travel Account.
9. Miss Marion Wall, October 5-10, to assist in preparation of educational material for the Cancer Bulletin and to assist in the rewriting of the minimum requirements of cancer clinics at the meeting of the American College of Surgeons, Chicago, at no expense to the institution.
10. Mr. H. M. Hallmark, December 7-11, to attend IBM Supervision training at Endicott, New York; travel expenses only to be borne by the Maintenance and Travel Account.
11. Dr. R. Lee Clark, November 3-6, to attend the annual meeting in New York of the American Cancer Society and American Cancer Society's Professional Education Committee and American Cancer Society's Medical & Scientific Committee, as member; also, meeting of the American College of Surgeons' Cancer Committee, as member and representative of the institution. November 18-19, to attend Biennial Meeting of the American Cancer Society, Mississippi Division, Jackson, Mississippi, as guest speaker regarding "Progress in Cancer Research" and "Modern Concepts of Cancer Therapy." December 8-10, to attend meeting of the Southern Surgical Association in Hot Springs, Virginia, as member and representative of this institution. Expenses for all these trips to be borne by the Maintenance and Travel Account.
12. Dr. Gilbert H. Fletcher, December 13-18, to attend meeting of the Radiological Society of North America in Chicago, Illinois, as member and to read a paper and present an exhibit; travel expenses to be borne by the Maintenance and Travel Account.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below, expenses to be paid from the Maintenance and Travel Account, unless otherwise indicated:

1. Mr. Donald L. Shee, October 21-26, to photograph operations for cancer of the eye in cattle at the SMS Ranch, Stamford, Texas; expenses payable from NCI Grant C-1751C.
2. Dr. E. Staten Wynne, October 21-25, to conduct cancer eye experimental study at the SMS Ranch, Stamford, Texas; expenses payable from NCI Grant C-1751C. October 30-31, to attend meeting of the Texas Branch, Society of American Bacteriologists in Austin to present paper and to confer with authorities in field of spore germination concerning project NCI Grant C-1507(C). Expenses payable from NCI Grant C-1507(C<sub>2</sub>).

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3. Dr. Robert Keller, October 21-24, to conduct cancer eye experimental study at the SMS Ranch, Stamford, Texas; expenses payable from NCI Grant C-1751C.
4. Dr. William O. Russell, October 22-24, to visit SMS Ranch, Stamford, Texas for purpose of cancer eye experimental study; expenses payable from NCI Grant C-1751C. November 7, to attend meeting of the Texas Society of Pathologists Tumor Seminar at San Antonio, as member and representative of this institution. November 16-17, to address the Cameron-Willacy County Medical Society at Harlingen, Texas regarding "Thyroid Carcinoma."
5. Mrs. Zuma B. Krum, November 1-6, to attend meeting of the Grand Chapter of Texas, Order of the Eastern Star, Fort Worth, Texas, as member, and to represent institution at hospital exhibit.
6. Mr. R. A. Kolvoord, November 1-5, for purpose of setting up this institution's melanoma display in Fort Worth at the meeting of the Grand Chapter of Texas, Order of the Eastern Star.
7. Miss Mary Margaret Love, November 16-18, to attend meeting of the Texas Social Welfare Association at Mineral Wells, as member and representative of institution.
8. Miss Kathryn Loram, November 16-21, to visit Cameron-Willacy County Tumor Clinic at Harlingen, for the purpose of working with the tumor clinic staff on their record problems and to offer assistance to the clinic in meeting the American College of Surgeons standards. Expenses payable from ACS Grant (Texas Division) "Training Assistance to Help Clinics Meet College of Surgeons Standards."
9. Miss Dorothy N. Spiller, September 30 - October 2, to visit M. D. Anderson Hospital for instructions regarding work with the Cancer Substation at Robert B. Green Hospital in San Antonio.
10. Dr. Harry Lipscomb, October 29, for purpose of obtaining blood donations at the Huntsville Prison Hospital, Huntsville.
11. Miss Eleanor J. Macdonald, October 6, for discussions at Cancer Substation at Robert B. Green Hospital; to visit Santa Rosa Hospital; to attend staff meeting and to interview new personnel at the Baptist Hospital in San Antonio.
12. Miss Frances Goff, October 12, to attend meeting of the Grand Chapter of Texas, Order of the Eastern Star, and to meet with the Worthy Grand Matron & Chairman of the Welfare Committee, relative to the M. D. Anderson Hospital's melanoma exhibit.
13. Mr. Paul W. Yoder, November 24, to discuss Personnel, Communications and Print Shop at University of Texas Medical Branch, with respective department heads.

OUTSIDE AND ADDITIONAL DUTIES: I recommend approval of payment of overtime compensation on a straight-time basis to Watchmen Smithie W. Brewer and Duke D. Dixon for 17 days and 7 days, respectively, of overtime worked; this is in accordance with authority granted in cases in which it is not practicable to grant compensatory time off due to resignations and vacations.

GRANTS: I recommend acceptance of the following grants, and that the appreciation of the Board be sent the donors by the Secretary:

1. Institutional Research Grant INSTR-23F in the amount of \$75,000.00 from the American Cancer Society for the project "Factors regulating growth, a hormonal and radiobiologic study," under the direction of Dr. R. Lee Clark, Jr., for the period September 1, 1953 through August 31, 1954; acknowledgement to go to Mr. Mefford R. Runyon, Executive Vice President, American Cancer Society, 47 Beaver Street, New York 4, New York.
2. The sum of \$600.00 from the Houston Chapters of the Order of the Eastern Star for payment of the salary of a part-time handicraft instructor; acknowledgement to go to Mrs. Nita Ross, Treasurer, Handicraft Program, 439 Jefferson Drive, Houston.
3. A grant of \$1,500.00 from the Hogg Foundation of The University of Texas in support of the fellowship stipend for Mr. Jack Wheeler, Clinical Fellow in Psychology.

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1. A grant of \$8,000.00 from the Texas Medical Center to be used in operation of the Negro Annex for the current fiscal year. This money comes from income of the special trust fund for cancer work made available to the Center by Mr. and Mrs. Lamar Fleming, Jr., and acknowledgement should go to the Executive Director of the Texas Medical Center, Hermann Professional Building, Houston; to Mr. and Mrs. Lamar Fleming, Jr., 2945 Lazy Lane, Houston; and to Mr. W. Leland Anderson, President of the Texas Medical Center, Cotton Exchange Building, Houston.

GIFTS: I recommend your acceptance of the following gifts and that the appreciation of the Board of Regents be sent the donors by the Secretary:

1. For the Building and Equipment Fund:

<u>Donor</u>	<u>Amount Received</u>	<u>If partial payment total pledged</u>	<u>Acknowledgement to go to donor unless otherwise specified</u>
Aglaian Study Club	\$ 200.00	\$ 700.00	Mrs. H. L. Barnes, Project Chairman 2011 Center, Alvin
American Legion Auxiliary Department of Texas	1,427.33	not definite	Mrs. H. N. Lyle, Secretary-Treasurer 1500 North Congress Austin
Order of the Eastern Star Grand Chapter of Texas	2,000.00		Mrs. Mildred Garlitz Past Grand Matron 815 Pennsylvania Fort Worth
Andral Van Chapter, Order of Eastern Star	309.00	2,000.00	Mrs. Cynthia Joe Baker, Worthy Matron 5612 Greenbriar, Houston 5
Mr. M. M. Feld Lone Star Bag & Bagging Company, P. O. Box 276 Houston 1	100.00 100.00 100.00	5,000.00	
Kirby Petroleum Company	2,000.00	2,000.00	Mr. George Sawtelle Kirby Petroleum Co. 19th Floor, Commerce Bldg., Houston
Xi Beta Chapter Beta Sigma Phi	100.00		Miss Esther Klopp Secretary 4005 Dallas Houston 23
Four donors who gave contributions in 1946-1947	2,780.91		Mr. C. D. Simmons Treasurer, Texas Medical Center First National Bank Houston, with copy to Dr. Frederick C. Elliott, Executive Director, Texas Medical Center, Hermann Professional Building, Houston

(This sum of \$2,780.91 represents \$2,700.00 in contributions to the hospital held by the Texas Medical Center in the First National Bank, plus the interest earned, for a total of \$2,780.91.)

2. The sum of \$1,302.37 for the Research Fund from the Grand Chapter of Texas, Order of the Eastern Star, acknowledgement to go to Mrs. Mildred Garlitz, 815 Pennsylvania, Fort Worth, Texas.

Respectfully submitted,

*R. Lee Clark, Jr.*  
R. Lee Clark, Jr., M. D.  
Director

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SOUTHWESTERN MEDICAL SCHOOL OF THE UNIVERSITY OF TEXAS  
2211 OAK LAWN  
DALLAS, TEXAS

CHANCELLOR JAMES P. HART  
THE UNIVERSITY OF TEXAS  
AUSTIN, TEXAS

NOVEMBER 28, 1953

DEAR CHANCELLOR HART:

I AM SUBMITTING HERewith A DOCKET FOR CONSIDERATION AT THE MEETING OF THE BOARD OF REGENTS ON DECEMBER 3-5, 1953. I RECOMMEND THAT THE FOLLOWING ITEMS BE APPROVED:

BUSINESS OFFICE

1. ACCEPT THE RESIGNATION OF MRS. GLENNA SCHLEGEL, PURCHASING ASSISTANT AND SECRETARY AT AN ANNUAL RATE OF \$3,000.00, EFFECTIVE DECEMBER 31, 1953.

ANATOMY

2. INCREASE THE SALARY OF DR. FRANK HARRISON, PROFESSOR, TO \$10,200.00 PER ANNUM EFFECTIVE SEPTEMBER 1, 1953, PAYABLE \$4,800.00 FROM ANATOMY BUDGET, \$4,800.00 FROM PATHOLOGY BUDGET, AND \$600.00 FROM SOUTHWESTERN MEDICAL FOUNDATION.

EXPERIMENTAL MEDICINE

3. TRANSFER \$220.00 FROM RESERVE FOR ADDITIONAL APPROPRIATIONS TO TECHNICIANS AND TECHNICAL ASSISTANTS.

OBSTETRICS AND GYNECOLOGY

4. TRANSFER \$93.00 FROM FELLOWS TO TECHNICIANS AND TECHNICAL ASSISTANTS.

PHARMACOLOGY

5. ACCEPT THE RESIGNATION OF MRS. BONNIE D. ATKINS, SECRETARY AT \$2,760.00 PER ANNUM, EFFECTIVE AT THE CLOSE OF BUSINESS ON OCTOBER 31, 1953.

PHYSIOLOGY

6. APPOINT MR. IVAN DANHOF AS RESEARCH ASSOCIATE (PART-TIME) AT THE RATE OF \$2,700.00 PER ANNUM EFFECTIVE OCTOBER 19, 1953, HIS SALARY TO BE PAID FROM DALLAS HEART ASSOCIATION GRANT 159-D. MR. DANHOF WILL BEGIN HIS SERVICES AS HALF-TIME INSTRUCTOR IN PHYSIOLOGY ON MARCH 1, 1954, AT AN ANNUAL SALARY RATE OF \$4,800.00 PAYABLE FROM GENERAL FUNDS.

PSYCHIATRY

7. CHANGE THE SOURCE OF PAYMENT OF THE SALARY OF DR. E. JAMES MCCRANIE, ASSISTANT PROFESSOR, TO THE FOLLOWING EFFECTIVE OCTOBER 1, 1953: OCTOBER 1, 1953 THROUGH JUNE 30, 1954, \$5,580.00 FROM GENERAL FUNDS AND \$2,220.00 FROM UNITED STATES PUBLIC HEALTH SERVICE MENTAL TRAINING GRANT 2M-5928(C2); AND JULY 1, 1954 THROUGH AUGUST 31, 1954, \$7,800.00 FROM GENERAL FUNDS. THIS CHANGE WILL REQUIRE THE TRANSFER OF \$15.00 FROM SALARIES TO RESERVE FOR ADDITIONAL APPROPRIATIONS.

8. CHANGE THE SOURCE OF PAYMENT OF THE SALARY OF DR. CARMEN MILLER, INSTRUCTOR, TO THE FOLLOWING EFFECTIVE OCTOBER 1, 1953: OCTOBER 1, 1953 THROUGH JUNE 30, 1954, \$5,200.00 FROM UNITED STATES PUBLIC HEALTH SERVICE MENTAL TRAINING GRANT 2M-5928(C2); AND JULY 1, 1954 THROUGH AUGUST 31, 1954, \$5,200.00 FROM GENERAL FUNDS. THIS CHANGE WILL REQUIRE THE TRANSFER OF \$41.66 FROM RESERVE FOR ADDITIONAL APPROPRIATIONS.

9. CHANGE THE SOURCE OF PAYMENT OF THE SALARY OF MRS. JUANITA DOLORES POIMBOEUF, SECRETARY, TO THE FOLLOWING EFFECTIVE OCTOBER 1, 1953: OCTOBER 1, 1953 THROUGH JUNE 30, 1954, \$1,500.00 FROM UNITED STATES PUBLIC HEALTH SERVICE MENTAL TRAINING GRANT 2M-5928(C2) AND \$810.00 FROM GENERAL FUNDS; AND JULY 1, 1954 THROUGH AUGUST 31, 1954, \$2,310.00 FROM GENERAL FUNDS.

CONFERENCES, LECTURES AND ATTENDANCE AT SCIENTIFIC MEETINGS

10. PAY THE TRAVELING EXPENSES OF DR. SYDNEY S. GELLIS, A PROSPECTIVE FACULTY MEMBER WHO WAS ASKED TO VISIT THE SCHOOL PERSONALLY, IN THE AMOUNT OF \$190.60.

WORKMEN'S COMPENSATION EXAMINATION FEES. IT IS REQUESTED THAT A \$1.00 FEE TO THE EXAMINING PHYSICIAN FOR EACH WORKMEN'S COMPENSATION EXAMINATION BE AUTHORIZED AS A MATTER OF POLICY.

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PAID TRIPS. APPROVAL IS RECOMMENDED FOR THE FOLLOWING TRIPS WITHOUT LOSS OF PAY BY THE STAFF MEMBERS INDICATED, THEIR EXPENSES TO BE PAID FROM CONFERENCES, LECTURES AND ATTENDANCE AT SCIENTIFIC MEETINGS UNLESS OTHERWISE INDICATED:

1. BY DR. WILLIAM P. BLACKMORE, ASSISTANT PROFESSOR OF PHARMACOLOGY, TO PRESENT A PAPER BEFORE THE REGIONAL MEETING OF THE SOCIETY FOR EXPERIMENTAL BIOLOGY AND MEDICINE IN HOUSTON ON NOVEMBER 6-8, 1953.
2. BY DR. W. W. BURR, ASSOCIATE PROFESSOR OF BIOCHEMISTRY, TO PRESENT A PAPER AT THE MEETING OF THE SOUTHWESTERN SECTION OF THE SOCIETY FOR EXPERIMENTAL BIOLOGY AND MEDICINE IN HOUSTON ON NOVEMBER 6-8, 1953.
3. BY DR. PAUL DONALDSON, ASSISTANT PROFESSOR OF BACTERIOLOGY, TO PRESENT A PAPER BEFORE THE MEETING OF THE TEXAS BRANCH OF THE SOCIETY OF AMERICAN BACTERIOLOGISTS IN AUSTIN ON OCTOBER 30-31, 1953.
4. BY DR. ANDRES GOTH, PROFESSOR OF PHARMACOLOGY, TO PARTICIPATE IN THE POSTGRADUATE PROGRAM BY TELEPHONE OF THE TEXAS MEDICAL ASSOCIATION AT AUSTIN ON NOVEMBER 10-12, 1953.
5. BY DR. GEORGE W. HAGY, INSTRUCTOR IN ANATOMY, TO PRESENT A PAPER BEFORE THE MEETING OF THE AMERICAN ASSOCIATION FOR THE ADVANCEMENT OF SCIENCE AT BOSTON, MASSACHUSETTS, ON DECEMBER 28-30, 1953.
6. BY DR. E. E. MUIRHEAD, PROFESSOR OF PATHOLOGY, TO PRESENT A PAPER BEFORE THE MEETING OF THE SOUTHERN MEDICAL ASSOCIATION IN ATLANTA, GEORGIA, ON OCTOBER 26, 1953.
7. BY DR. EUGENE D. ROSENBLUM, ASSISTANT PROFESSOR OF BACTERIOLOGY, TO PRESENT A PAPER BEFORE THE MEETING OF THE TEXAS BRANCH OF THE SOCIETY OF AMERICAN BACTERIOLOGISTS IN AUSTIN ON OCTOBER 30-31, 1953.
8. BY DR. MYRON B. SLOMKA, ASSISTANT PROFESSOR OF PHARMACOLOGY, TO PRESENT A PAPER BEFORE THE REGIONAL MEETING OF THE SOCIETY FOR EXPERIMENTAL BIOLOGY AND MEDICINE AT HOUSTON ON NOVEMBER 6-8, 1953.
9. BY DR. JOHN C. VANATTA, ASSOCIATE PROFESSOR OF PHYSIOLOGY, TO PRESENT A PAPER BEFORE THE SOUTHWESTERN SECTION OF THE SOCIETY FOR EXPERIMENTAL BIOLOGY AND MEDICINE AT HOUSTON ON NOVEMBER 6-7, 1953.

GIFTS AND GRANTS. IT IS RECOMMENDED THAT THE FOLLOWING GIFTS AND GRANTS, TOTALING \$32,420.64, BE ACCEPTED AND THAT THE APPRECIATION OF THE BOARD BE CONVEYED TO THE DONORS:

- |  |           |
|--|-----------|
| 1. FOR CANCER RESEARCH MEMORIAL FUND, FROM MR. AND MRS. A. W. UHL, 4569 BELFORT PLACE, DALLAS, TEXAS, IN MEMORY OF MR. W. A. BIGGS   | \$10.00   |
| 2. FOR THE LAURENCE S. KAHN MEMORIAL FUND, FROM THE EMPLOYEES OF E. M. KAHN & COMPANY, THROUGH SOUTHWESTERN MEDICAL FOUNDATION, MEDICAL ARTS BUILDING, DALLAS, TEXAS   | 10.00     |
| 3. FOR CANCER RESEARCH UNDER DR. P. O'B. MONTGOMERY, FROM W. S. MONTGOMERY, THROUGH SOUTHWESTERN MEDICAL FOUNDATION, MEDICAL ARTS BUILDING, DALLAS, TEXAS  | 25.00     |
| 4. FROM VARIOUS DONORS FOR THE BIOPHYSICS RESEARCH AND EDUCATION FUND  | 13.61     |
| 5. FROM MRS. CLYDE S. WEST, 505 N. MARSHALL, OKLAHOMA CITY, OKLAHOMA, FOR THE MORGAN-WEST SCHOLARSHIP AWARDED TO MR. HAL B. BOONE  | 10.00     |
| 6. FROM SOUTHWESTERN MEDICAL FOUNDATION, SEMI-ANNUAL PAYMENT FOR 1953-54 GRANT FOR SUPPLEMENTATION OF SALARIES, NATIONAL BOARD EXAMINATIONS, GENERAL ADMINISTRATIVE EXPENSES, OPHTHALMOLOGY RESEARCH LABORATORY, AND TRAVEL AND INSURANCE PREMIUMS | 25,852.03 |



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7. FROM THE FORT WORTH HEART ASSOCIATION, C/O DR. R. H. MITCHELL, MEDICAL DIRECTOR, MEDICAL ARTS BUILDING, FORT WORTH, TEXAS, FOR THE FORT WORTH LABORATORY FOR SURGICAL RESEARCH \$3,000.00
8. THE DIVISION OF RESEARCH GRANTS, ATTENTION MR. ERNEST M. ALLEN, CHIEF, BETHESDA 14, MD., AWARDED GRANT NO. H-4703F FOR THE PERIOD SEPTEMBER 1, 1953 THROUGH AUGUST 31, 1954, FOR GRANT-IN-AID IN BEHALF OF DR. WILLIAM F. STAPP 500.00
9. FROM TEXAS HEART ASSOCIATION, C/O DR. HENRY M. WINANS, CHAIRMAN, MEDICAL RESEARCH COMMITTEE, 412 FIDELITY UNION LIFE BUILDING, DALLAS, TEXAS, TO SUPPORT STUDIES ON "AN EVALUATION OF MERCURIAL REFRACTORINESS" BY DR. DONALD W. SELDIN 3,000.00
- \$32,420.64

THE FOLLOWING PAYMENTS ON GRANTS SHOWN ABOVE OR PREVIOUSLY AWARDED HAVE BEEN RECEIVED:

1. AMERICAN HEART ASSOCIATION, INC., SECOND QUARTERLY PAYMENT ON GRANT TO DR. JOHN VANATTA FOR "ION EXCHANGE RESEARCH" FOR YEAR ENDING AUGUST 31, 1954 \$1,023.75
2. UNITED STATES PUBLIC HEALTH SERVICE GRANT NO. H-4703F, GRANT-IN-AID IN BEHALF OF DR. WILLIAM F. STAPP FOR YEAR ENDING AUGUST 31, 1954 500.00
- \$1,523.75

RESPECTFULLY SUBMITTED,

*G. N. Aagaard*  
G. N. AAGAARD, M.D.  
DEAN

DEC 4 1953

THE UNIVERSITY OF TEXAS  
Postgraduate School of Medicine

Houston, Texas

November 17, 1953

TO CHANCELLOR JAMES P. HART  
THE UNIVERSITY OF TEXAS  
AUSTIN, TEXAS

Dear Judge Hart:

I am submitting herewith the docket for the meeting of The Board of Regents to be held in Austin, Texas on December 4 and 5, 1953.

I recommend your approval of the following items:

Main Division, Houston, Texas  
1953-54 Budget

1. Approve the following appointments to the Clinical Faculty, all without tenure and without salary, effective November 1, 1953:

Clinical Professor

Dr. Russell J. Blattner                      Pediatrics

Clinical Associate Professor

Dr. John K. Glen                              Pediatrics  
Dr. Frank H. Lancaster                      Pediatrics  
Dr. George W. Salmon                        Pediatrics  
Dr. Fred Taylor                                Pediatrics

Clinical Assistant Professor

Dr. Matthew D. Burnett, Jr.                Pediatrics  
Dr. James R. Curbo                            Pediatrics  
Dr. C. W. Daeschner, Jr.                    Pediatrics  
Dr. Murdina M. Desmond                    Pediatrics  
Dr. Louis Joseph Girard                    Ophthalmology

Clinical Instructor

Dr. Herman Glantzberg                      Medicine  
Dr. Duncan Lewis Moore                    Surgery

Temple Division

1953-54 Budget

1. Approve the appointment of Dr. James A. Coleman, Jr., as Clinical Instructor of Medicine to the Clinical Faculty, without tenure and without salary, effective November 1, 1953.

CONTRACT WITH MEMORIAL HOSPITAL OF CORPUS CHRISTI, TEXAS:

I recommend your approval of a contract entered into between the University of Texas, Postgraduate School of Medicine and the Memorial Hospital of Corpus Christi, Texas. This contract provides that the hospital will become a part of the teaching facilities of The Postgraduate School of Medicine and that the expenses for this operation will be borne by the hospital.

CONTRACT WITH DRISCOLL FOUNDATION CHILDREN'S HOSPITAL OF CORPUS CHRISTI, TEXAS:

I recommend your approval of a contract entered into between the University of Texas, Postgraduate School of Medicine and the Driscoll Foundation Children's Hospital of Corpus Christi, Texas. This contract provides that the hospital will become a part of the teaching facilities of The Postgraduate School of Medicine and that the expenses for this operation will be borne by the hospital.

DEC 4 1953

ESTABLISHMENT OF DIVISION AT EL PASO, TEXAS:

Approve the establishment of a Division of The Postgraduate School of Medicine at El Paso, Texas, and that authorization be granted to negotiate with the Southwestern General Hospital, Hotel Dieu Hospital, El Paso General Hospital and Providence Memorial Hospital for affiliation with The Postgraduate School of Medicine. The El Paso Division will bear the expenses for the operation of the division until such time as the Legislature provides funds to operate it.

Respectfully submitted,

*Mavis P. Kelsey*

Mavis P. Kelsey, M. D.  
Acting Dean