

Austin, Texas, April 28 and 29, 1950 *
Meeting No. 505

The Board of Regents of The University of Texas met in regular session in the Office of the President at 10:30 a.m., Friday, April 28, 1950, with the following present: Regents Woodward (Chairman), Warren (Vice-Chairman), Darden, Kirkpatrick, Rockwell, Swenson, Terrell, Tobin and Tucker; President Painter; Vice-President and Comptroller Simmons; Vice-President Dolley; President Elkins of Texas Western College; Vice-President Leake; Vice-President Elliott; Dean Hart; Dr. Ewalt; Assistant to the President Granberry; Director of News and Information Service Keys; and Secretary Holt.

MEDICAL BRANCH

BIDS ON TILT-SLAB BUSINESS OFFICE BUILDING.--President Painter reported for the Medical Committee that bids had been taken on April 4, 1950, for the construction of a tilt-slab building for the temporary location of the Business Office at the Medical Branch as authorized by the Board on March 24 and 25, 1950. The tabulated bids are as follows:

BIDDER	BID
O'Rourke Construction Company	\$20,950.00
John Gray Company	22,961.00
Texas Gulf Construction Company	23,844.00
J. W. Zempter Contracting Company	25,000.00
J. W. Bateson Construction Company	25,758.00
Tellepsen Construction Company, Inc.	26,336.00

President Painter further stated that in keeping with the Board's authorization a contract had been awarded the low bidder, O'Fourke Construction Company, and recommended for the Medical Committee that his action in awarding the contract be ratified.

On motion by Mr. Tucker, seconded by Dr. Terrell, the Board ratified and confirmed the action as recommended.

WAIVER OF NEPOTISM FOR WILEY J. JINKINS, JR.--President Painter reported for the Medical Committee a recommendation that the Board waive the nepotism rule in the case of Wiley J. Jenkins, Jr., noting that J. L. Jenkins, Associate Professor, and J. L. Jenkins, Jr., Resident, uncle and cousin of Wiley J. Jenkins, Jr., serve on the staff of the Department of Obstetrics and Gynecology. He pointed out that the appointment of Wiley J. Jenkins, Jr., as Instructor in the Department of Obstetrics and Gynecology effective April 1, 1950, would be without salary.

On motion by Mr. Darden, seconded by Mr. Rockwell, the Board authorized the appointment and waiver of nepotism as recommended.

GIFT OF BOOKS RELATING TO PSYCHIATRY BY DR. HARRIS.--President Painter reported receipt of twenty-five recent important volumes relating to psychiatry donated to the Medical Branch Library by Dr. Titus Harris, Professor of Neuropsychiatry and Chairman of the Department of Neuropsychiatry at the Medical Branch. He pointed out that the gift is valued in excess of \$200 and that it represents a helpful addition to Library material. He then recommended that the Board accept the gift and instruct the Secretary to extend its thanks to the donor.

On motion by Dr. Terrell, seconded by Mr. Kirkpatrick, the Board approved the recommendation.

MODIFICATION IN CONTRACT WITH KENNETH FRANZHEIM, ASSOCIATE ARCHITECT.--President Painter reported a recommendation of Vice-President and Comptroller Simmons, Vice-President Leake, and University Consulting Architect Lennon that the present contract with Mr. Kenneth

* See: Amendment on page 2, September 29, 1950 - Vol. X

Franzheim for services as Associate Architect on the New Laboratory Building and the Ziegler Hospital be amended to include plans and specifications for an electric stove and an electric refrigerator for the kitchen, an autoclave in Room 106, moveable work tables in each of seven different rooms, an instrument sterilizer and autoclave in Room 211, and an autoclave in Room 427. He then recommended for the Medical Committee that the contract be so modified, whereupon the Board, on motion by Mr. Tucker and second by Mrs. Tobin, approved the recommendation.

SOUTHWESTERN MEDICAL SCHOOL

LEAVE OF ABSENCE FOR DR. ANDRES GOTH.--President Painter recommended on behalf of the Medical Committee that Dr. Andres Goth of the Southwestern Medical School be permitted to accept without loss of salary the invitation of the Institute of Microbiology of the University of Chile to give a short course on antibiotics at the Medical School in Santiago for four to eight weeks during June, July and August of 1950. On motion by Dr. Terrell, seconded by Mrs. Tobin, the Board approved the recommendation.

M. D. ANDERSON HOSPITAL

LEAVE OF ABSENCE FOR DR. GILBERT H. FLETCHER.--President Painter recommended for the Medical Committee that approval be granted for Dr. Gilbert H. Fletcher of the M. D. Anderson Hospital for Cancer Research to be absent from June 18 through August 31 with continued pay to attend the Fifth International Cancer Congress in Paris, July 15-22, and the Sixth International Congress of Radiology in London, July 23-30. On motion by Mrs. Tobin, seconded by Dr. Terrell, the Board approved the recommendation.

SITE SURVEY FOR M. D. ANDERSON HOSPITAL.--President Painter reported that the firm of Lockwood and Andrews, Engineers, were engaged for services in making a site survey and preparing a site map required by the Architects for the M. D. Anderson Hospital for Cancer Research. He then recommended for the Medical Committee the approval of the contract.

On motion by Dr. Terrell, seconded by Mr. Rockwell, the Board ratified and confirmed the agreement.

SOUTHWESTERN MEDICAL SCHOOL

BIDS FOR LIBRARY BUILDING AT SOUTHWESTERN MEDICAL SCHOOL.--President Painter discussed with the Board the need for designating an appropriate officer of the University to receive, open, and tabulate bids for construction of the Library Building at the Southwestern Medical School.

On motion by Mr. Rockwell, seconded by Mr. Swenson, the Board authorized President Painter to receive, open, and tabulate the bids and with the affirmative advice of the Dean of the Southwestern Medical School to award a contract thereon if a satisfactory bid is received, the necessary contract documents to be signed by Chairman Woodward.

Dr. Leake, Dr. Elliott, and Dr. Ewalt left the meeting.

MAIN UNIVERSITY

BIDS ON THREE CLASSROOM BUILDINGS AND PHARMACY BUILDING.--Mr. Tucker presented for the Building Committee a tabulation of bids which had been received, opened, and tabulated by Vice-President and Comptroller Simmons on April 27, 1950, for the construction of three classroom buildings and the Pharmacy Building. He pointed out that one of the bids, that of A. J. Monier and Company of San Antonio, Texas, was obviously in error in that the combination bid figure for items 3 and 5 in the bid form had been entered as the combination bid figure for

items 4 and 6. Both Vice-President and Comptroller Simmons and University Consulting Architect Lemmon stated that the error had been obvious to them and the associate architects when the tabulation was made. He then recommended for the Building Committee that the request of A. J. Monier and Company to withdraw the bid be granted.

The Board, on motion by Mr. Tucker, seconded by Mr. Swenson, voted to allow the withdrawal of the bid as recommended and ordered it expunged from the record.

The tabulation as finally received by the Board follows:

General Contractors	Bid No. 1	Bid 1-A	Bid No. 2	Bid 2-A	Bid 2-B	Bid 2-C	Combined Bids No. 1, No. 2	
	Gen. Con. Project 1	Util. Tunnel (a)	Acoustic Tile (b)	Gen. Con. Proj. 2	Cast Stone Corn. (c)	Tenn. Marble Bds. (d)	Glass Chalk Bds. (e)	
	Classroom Building	Classroom Buildings	Pharmacy Bldg	Pharmacy Building			Project 1 and Project 2	
Nathan Wohlfeld	-	23,443	9,922	-	700	500	891	2,174,100
Robert E. McKee	1,600,229	30,000	6,500	582,427	-2,523	-1,490	425	2,159,645
Bullocks Constr. Corp.	1,507,400	23,500	5,000	562,200	-2,300	-500	450	2,026,700
Farnsworth & Chambers	1,549,915	20,000	6,000	569,826	-700	-800	500	2,089,741
N. W. Bateson Co.	1,581,337	22,000	6,400	568,266	-700	-500	500	2,102,144
Thomas Bate & Sons	1,661,500	26,000	6,000	630,000	-1,000	-600	400	2,277,000
F. F. Ball Constr. Co.	1,619,554	17,243	6,500	623,008	-675	-1,250	500	2,198,983
Linbeck Constr. Co.	1,617,973	27,854	5,900	-	-	-	-	-
J. M. Odom	1,713,613	-	6,000	574,541	-2,400	-1,000	450	2,280,154
Rex D. Kitchens	-	-	-	697,731	-1,680	-800	300	-
J. J. Fritch	1,762,200	25,000	6,000	672,250	-300	-1,200	400	2,394,450
Walsh & Burney	-	-	-	578,200	-700	-564	520	-
Christy & Baskett	-	-	-	649,000	-2,000	-500	500	-
Van Cleve	-	-	-	638,000	-	-	400	-
Tellepsen	\$1,724,700	28,000	10,000	631,077	-2,000	-500	425	2,354,000

- (a) Utilities Tunnel (Estimate only) figured in General Contract (not deductible)
- (b) Incombustible acoustic tile in lieu of tile specified under basic bid
- (c) Cast stone cornice at eaves of main roof in lieu of limestone
- (d) Hamil pink "A" Grade Tennessee marble in lieu of Travertine marble for stairway
- (e) 1/4" thick green glass chalkboards in lieu of chalkboards as specified

Mechanical Contractors	Plumbng Contr. Proj. 1	Pharm. Bldg. Proj. 2	Omit Steam Distilling Unit No. 4-A	Omit Vacuum System No. 4-B	Plumbng Contr. Proj. 1 and Proj. 2 Combined 3 & 4	Heating, Air Con. Ventil. Contr. Proj. 1 and Classrm Bldg. No. 5	Heating, Air Con. Ventil. Contr. Proj. 2 Pharm. Bldg. No. 6
	Classrm Bldg. No. 3	Plumbng Contr. No. 4	(a)	(b)			Pharm. B.
			Pharmacy Building				
Martyn Eros.	\$ -	\$ -	\$ -	\$ -2,700	\$ -	\$ -	\$ -
Bradshaw & Puryear	156,950	82,260	-1,200	-2,650	238,000	-	-
Bacon & Benham	-	-	-1,130	-2,830	-	-	-
R. O. Davis	169,411	91,500	-650	-2,800	254,247	326,100	189,777
Fulcher Co.	-	-	-	-	-	297,017	180,703

Mechanical Contractors (continued)	Plumbng Contr. Proj. 1 Classrm Bldg. No. 3	Pharm. Bldg. Proj. 2 Plumbng Contr. No. 4	Omit Steam Distilling Unit No. 4-A	Omit Vacuum System No. 4-B	Plumbng Contr. Proj. 1 and Proj. 2 Combined 3 & 4	Heating, Air Con Ventil. Contr. Proj. 1 Classrm Bldg. No. 5	Heating, Air Con. Ventil. Contr. Proj. 2 Pharm. Bldg. No. 6
	Pharmacy Building						Pharm. I
Thermal Engr. Co.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$159,800
Young & Pratt	-	-	-	-	-	358,000	189,000
Frank Butcher Co.	-	-	- 500	-2,500	-	-	-
The Farwell Co.	-	-	-1,200	-2,100	-	-	-
Porter Co.	187,746	104,334	-1,000	-3,640	286,080	-	-
C. Wallace Co.	-	-	-3,075	-2,092	-	-	-
Beals Plumbing & Heating	-	-	No change	-2,000	-	-	-
Jud Plumbing & Heating	203,546	105,450	- 450	-2,278	293,496	356,692	209,582
Chas. Heyne & Company	140,970	95,399	-1,000	-2,850	235,029	428,851	167,189
Alford Plumbing & Heating Co., Incl	-	-	-1,000	-2,700	-	-	-

- (a) Omit still, direct steam distilling unit, with condensing unit to be installed by plumbing contractor
- (b) Omit vacuum system, including vacuum pumps and piping

Mechanical Contractors (continued)	Motors and Starters No. 6-A (a)	Heating Air Con. Ventil. Proj. 1 and Proj. 2 Combined 5 & 6	Plumbng Heating Air Con. Ventil. Proj. 1 Classrm Bldg. Combined 3 & 5	Plumbng Heating Air Con. Ventil. Proj. 2 Pharm. Bldg. Combined 4 & 6	Plumbng Heating Air Con. Ventil. Proj. 1 and Proj. 2 Combined 3,4,5 & 6	Refrig. Contr. Proj. 2 Pharm. Bldg. No. 9
	Martyn Bros.	No change	\$ -	\$530,210	\$280,296	\$798,829
Bacon & Benham	No change	-	-	-	869,200	690
H. O. Davis	No change	509,290	484,377	275,000	747,651	-
Fulcher Co.	-	477,720	-	-	-	-
Thermal Engr. Co.	250	-	-	-	-	-
Young & Pratt	-	545,000	-	-	-	-
Frank Butcher Co.	-	-	-	-	825,866	-
The Farwell Co.	-100	-	-	-	766,670	-
C. Wallace Co.	No change	-	-	-	725,000	-
Beals Plumbing	No change	-	-	-	743,000	-
Jud Plumbing	-	554,889	552,238	310,032	862,270	659
Chas. Heyne & Co.	436	596,040	564,770	253,930	808,574	-
Alford Plumbing	-	-	-	-	716,296.95	-

- (a) Motors and starters for 208 volt, 3-phase alt. current in lieu of 440 volt, 3-phase alt. current

Electrical Contractors	Elec. Contr. Proj. 1 Classrm Bldg.	Omit All Black Board Light.	Elec. Contr. Proj. 2 Pharm. Bldg.	208 Slant 120 Volt Distrib. System	Flec. Contr. Proj. 1 and Proj. 2 Combined 7 & 8
	No. 7 Classroom Building	No. 7-A (a)	No. 8 Pharmacy Building	No. 8-A (b)	
Dean Johnston	\$ -	\$ -	\$89,900	\$-2,340	\$ -
Southwest Elec.	276,348	-9,174	94,585	-4,279	368,368
W. K. Jennings	258,323	-8,200	92,825	-1,460	346,000
Elec. Constr.	258,065	-8,500	97,300	-3,000	350,365
Grimes Elec.	315,000	-8,824	97,000	-1,500	403,500
Paul Wright	234,176	-7,966	76,558	-1,556	310,734
O. H. Cummins	240,800	-7,307	85,586	- 952	324,886
H. P. Foley	264,069	-6,973	98,553	-2,396	349,666
Eugene Ashe	279,500	-7,244	105,911	-5,911	367,548

- (a) Omit all "blackboard lighting" as described under Alt. in Addendum No. 1.
- (b) Install 208 slant 120-volt distribution system in lieu of 440-volt system and 440-volt to 120-volt transformers

LABORATORY EQUIPMENT	
Contract Project 2 (Pharmacy Building) No. 10	
W. C. Hixson	\$231,215.49
Laboratory Furniture Co.	186,547.00
Meletio Elec. Supply Co.	297,845.00

AWARDS OF CONTRACTS ON BIDS FOR THREE CLASSROOM BUILDINGS AND THE PHARMACY BUILDING.- Mr. Tucker presented the following recommendations of the Building Committee in the form prepared by the University Consulting Architect and approved by the Vice-President and Comptroller:

W. S. Bellows Construction Company, Houston, Texas	
General Contract on both projects	\$2,033,150.00
Fulcher Air Conditioning Company, Austin, Texas	
Heating, Ventilating, and Air Conditioning Contract on the Classroom Buildings	297,017.00
Chas. G. Heyne & Company, Houston, Texas	
Plumbing Contract on the Classroom Buildings	140,970.00
Thermal Engineering Company, Fort Worth, Texas	
Heating, Ventilating and Air Conditioning Contract on the Pharmacy Building	159,800.00
Bradshaw and Puryear, Austin, Texas	
Plumbing Contract on the Pharmacy Building	78,410.00
Paul Wright Electric Company, Inc., San Antonio, Texas	
Electrical Contract on both projects	302,768.00
Jud Plumbing and Heating Company, San Antonio, Texas	
Refrigeration Contract on the Pharmacy Building	659.00
Total	<u>\$3,012,774.00</u>

Recommendation was made that the Laboratory Equipment Contract on the Pharmacy Building be awarded to the Laboratory Furniture Company, Inc., Long Island City, New York, on its low bid of \$186,547.00.

The Grand Total of recommended contract awards is \$3,199,321.00.

On motion by Mr. Tucker, seconded by Mr. Kirkpatrick, the Board accepted the low bids as recommended and authorized the Chairman to execute the necessary contract documents.

RETURN OF BIDDERS' BONDS.--On recommendation by Vice-President and Comptroller Simmons and motion by Mr. Tucker, seconded by Dr. Terrell, the Board voted to retain the bidders' bonds of the low and second low bidders pending signing of contracts and execution of final bonds by the low bidders and to return forthwith the bidders' bonds of all other bidders.

CHANGE ORDERS IN CONTRACTS FOR SCIENCE BUILDING TO PROVIDE ENLARGED COOLING TOWER.--Mr. Tucker presented the following recommendation from President Painter and Vice-President and Comptroller Simmons:

In order to provide for an enlarged cooling tower with sufficient capacity to serve both the Science Building and all other buildings to be furnished with chilled water from the central cooling station in the basement of the Science Building, (we) should like to recommend that the Board of Regents authorize change orders in the following contracts for the Science Building project:

Nathan Wohlfeld, Cooling Tower Enclosure	\$50,666.00
M. F. Fischer and Son, Cooling Tower proper	<u>29,655.00</u>
Total Change Orders Recommended	\$80,321.00

On motion by Mr. Tucker, seconded by Mrs. Tobin, the Board approved the recommendation.

BASIS FOR COMPUTING ARCHITECTS' FEES IN CASE OF CONTRACT AWARDS ON COMBINATION BIDS.--Vice-President and Comptroller Simmons discussed with the Board the problem of determining a basis for computation of architects' fees for Associate Architects and for the Consulting Architect in cases where the University accepts a combination bid at a saving under the cost of each building or project separately. He pointed out that the separate low base bids for the general contract for the Pharmacy Building and the three Classroom Buildings, in the amounts of \$562,200 and \$1,507,400 respectively, totaled \$42,900 more than the low combination bid of \$2,026,700. The architects' contracts provide that the fees shall be based on "the completed cost of the building, whether covered by one or more contracts." Assuming that the architects' fees would be based on the bid accepted by the University, he explained that to allocate the amount of the combination bid between the two projects either of the following bases could be used:

1. Contractor's breakdown
2. Pro-rata cost on the basis of individual bids

Mr. Simmons then reported that the Associate Architects for the three Classroom Buildings and for the Pharmacy Building had indicated that they intended to bill the University for services on the basis of the low separate base bids rather than on the basis of the low combination bid. He further stated that the firm of Ayres and Ayres had subsequently agreed to the basis of the low combination bid, but that the firm of Staub and Rather had not as yet agreed to that basis. University Consulting Architect Mark Lemmon then spoke briefly in support of using the low combination bid as the basis for computing architects' fees.

After discussion of the situation and study of the contract provisions in each case, the Board on motion by Mr. Tucker, seconded by Mr. Darden, stated its interpretation of the contract as requiring that the architects' fees must be based on the actual cost to the owner of the work prorated on the basis of the individual building bids.

APR 27 1950

AMENDMENT TO THE RULES AND REGULATIONS OF THE BOARD OF REGENTS FOR THE GOVERNMENT OF THE UNIVERSITY OF TEXAS TO ACCOMPLISH THE ADMINISTRATIVE REORGANIZATION.--Chairman Woodward presented on behalf of the Special Committee consisting of himself, Vice-President and Comptroller Simons, Assistant to the President Granberry, and University Land Attorney Gaines the following proposed resolution to accomplish the administrative reorganization of The University of Texas:

BE IT RESOLVED by the Board of Regents of The University of Texas that the Rules and Regulations of the Board of Regents for the Government of The University of Texas be amended by adding thereto the following:

Section 1. The government of The University of Texas is by law vested in a Board of Regents composed of nine persons. They shall elect a Chairman from their number who shall serve at the pleasure of the Board.

The Board of Regents will exercise all powers and authority imposed upon it by law.

Section 2. The University of Texas shall consist of the following:

- The University of Texas, Main University, Austin
- The University of Texas, Medical Branch, Galveston
- The University of Texas, Dental Branch, Houston
- The University of Texas, M. D. Anderson Hospital for Cancer Research, Houston
- The University of Texas, School of Public Health, Houston
- The University of Texas, Post-Graduate School of Medicine, Houston.
- The University of Texas, Southwestern Medical School, Dallas
- Texas Western College of The University of Texas, El Paso
- The University of Texas, McDonald Observatory, Ft. Davis
- The University of Texas, Institute of Marine Science, Port Aransas

Such other colleges, schools, research agencies, or other educational activities as may from time to time be constituted by law a part of The University of Texas.

Section 3. The officers of The University of Texas shall be:

- Chancellor of The University of Texas
- President of The University of Texas, Main University, Austin
- Vice-President of The University of Texas, Main University, Austin
- Vice-President and Comptroller of The University of Texas
- Vice-President of The University of Texas, Medical Branch, Galveston
- Vice-President and Dean of The University of Texas, Dental Branch
- Director of The University of Texas, M. D. Anderson Hospital for Cancer Research
- Dean of The University of Texas, School of Public Health
- Dean of The University of Texas, Post-Graduate School of Medicine

Dean of The University of Texas, Southwestern Medical School

President of Texas Western College of The University of Texas

Assistant to the Chancellor of The University of Texas

The Secretary of the Board of Regents of The University of Texas.

Section 4. The Central Administration shall consist of the Chancellor, the Vice-President and Comptroller, the Assistant to the Chancellor, and such other representatives and employees as may be selected to transact the business and affairs of the entire University as distinguished from any of its component institutions.

Section 5. a. The Chancellor of the University and the Secretary of the Board of Regents shall each be elected by affirmative vote of a majority of the Regents in office. Each shall hold office without fixed term subject to the pleasure of the Board of Regents.

b. All other officers of The University of Texas shall be elected by the Board of Regents pursuant to nomination by the Chancellor. Officers so elected shall not have tenure by virtue of their respective offices. They may be dismissed by the Chancellor for cause subject to review by the Board of Regents.

Section 6. a. The Chancellor shall be the expert advisor and responsible agent of the Board of Regents and the chief executive officer of the University. He shall nominate to the Board of Regents officers of all component institutions of The University of Texas as above provided and shall forward to the Board of Regents with his recommendations in writing the names of all persons recommended by the executive heads of the several institutions of the University for employment as members of their academic and non-academic staffs.

b. He shall be responsible for proper execution of all orders of the Board of Regents; he shall be the official medium of communication between other officers and the Board of Regents, between staff members and the Board of Regents, and between students and the Board of Regents.

c. He shall represent the University officially, in person or through a representative of his selection, in all administrative contacts with other institutions of learning, with representatives of State and Federal governments and with the public generally.

d. He shall be responsible for the management of the physical plant of the University, wheresoever the same may be located, and for the administration of all business activities.

e. He shall be responsible for interpreting the University, its policies and achievements to the public, and shall supervise, through his representatives, all information issued in the name of the University.

f. He shall cause to be prepared budgets of all component institutions of the University and submit the same to the Board of Regents with his recommendations thereon.

g. He shall be an ex officio member of all faculties of The University of Texas

h. He shall have all other powers and perform all other duties usually incident to the office of Chancellor and he shall report to the Board of Regents at each regular meeting on all matters under his charge.

Section 7. a. The University of Texas Advisory Council is hereby created. It shall consist of the Chancellor, who shall be its chairman, the Chief Executive Officers of the several component institutions and the Vice-President and Comptroller of the University. It shall meet on call of the Chancellor or of three members.

b. It shall consider all questions relating to coordination of educational and research programs of the various institutions and it may consider any other questions which in its judgment affect the welfare of The University of Texas.

c. Its recommendations in writing shall be presented to the Board of Regents for its information and for such action, if any, as may be deemed appropriate.

Section 8. a. The President of The University of Texas, Main University, Austin, shall be responsible to the Chancellor for all operations of that Institution and of The University of Texas, Institute of Marine Science, Port Aransas.

b. He shall nominate to the Chancellor for consideration by the Board of Regents all members of the academic staffs of the institutions under his charge. Members of such academic staffs shall enjoy tenure as elsewhere provided in these rules.

c. He shall nominate to the Chancellor for consideration by the Board of Regents all members of the non-academic staffs of the institutions under his charge, excepting the branch business officers, who shall be nominated by him and the Vice-President and Comptroller of The University of Texas, acting jointly. No member of any non-academic staff shall enjoy tenure by virtue of such membership.

d. The President of The University of Texas, Main University, Austin, shall have the authority to remove any member of such staffs, academic or non-academic, subject to relevant provisions of these Rules and Regulations, to review by the Chancellor, and to confirmation by the Board of Regents.

e. The President of The University of Texas, Main University, Austin, shall report to the Chancellor, at intervals prescribed by him, all transactions of the institutions under his charge.

f. In the absence of the Chancellor, or in case of vacancy in the office, the President of The University of Texas, Main University, Austin, shall have the powers and perform the duties of the Chancellor.

Section 9. The Vice-President of The University of Texas, Main University, Austin, shall perform at the Main University, Austin, and at The University of Texas, Institute of Marine Science, Port Aransas, duties customarily incident to such office and in addition such other duties as the President of The University of Texas, Main University, Austin, may assign him.

Section 10. a. The Vice-President and Comptroller of The University of Texas shall be appointed by the Board of Regents upon nomination by the Chancellor. He shall hold office without fixed term subject to the pleasure of the Board of Regents.

b. He shall be the chief business officer of The University of Texas and its component institutions, and he shall serve as the representative of the Chancellor in the supervision of all strictly business operations of the University not specifically delegated to some other individual. He shall devise a system of accounting and reporting appropriate to the needs of the University and as nearly uniform as may be practicable.

c. He shall act jointly with the chief executive officer of each institution in nominating to the Chancellor for consideration by the Board of Regents a branch business officer for such institutions. He shall have the right to remove any branch business officer for cause subject to review by the Chancellor and confirmation by the Board of Regents.

d. He shall be responsible for organization and conduct of the central business office of The University of Texas. He shall nominate to the Chancellor for consideration by the Board of Regents all personnel of the central business office necessary for the prompt and efficient conduct of all operations under his charge, including, but

not limited to, accounting, auditing, investments, purchasing, land management, oil, gas and other mineral exploration, development and operation, and trust administration.

e. He shall be responsible for the custody and safekeeping of all cash and securities belonging to or under jurisdiction of The University of Texas or its Board of Regents and which may come into his possession or under his control and he and such members of his staff as he may designate shall enter into fidelity bonds in such sums as may be required by the Board of Regents.

f. He shall furnish to the Chancellor and to the Board of Regents, its Chairman and its various committees, as promptly as may be practicable, all fiscal and other information which he can make available concerning the business affairs of The University of Texas and his recommendations in writing as to the proper disposition of such transactions.

g. He shall see to it that all purchases made on behalf of the Central Administration and of the component institutions of The University of Texas are made in strict compliance with the statutes and regulations relevant thereto. Such purchases shall be made in a manner calculated to effect the maximum economy consistent with prompt and satisfactory functioning of The University of Texas.

h. He shall confer with the chief executive heads of the various institutions from time to time for the purpose of ascertaining what purchases, if any, may best be effected by or under the direction of the various branch business officers.

i. He shall provide for the auditing of all fiscal and other business transactions of the Central Administration and of all institutions comprising The University of Texas, and it shall be his responsibility to see that all personnel engaged in the various processes of auditing and reporting are possessed of professional qualifications and experience adequate to the prompt and efficient performance of their respective duties.

j. He shall nominate to the Chancellor from time to time members of the various staffs of the University to be charged with signature or counter-signature of checks, drafts, vouchers or other instruments to be executed and delivered on behalf of The University of Texas, its Central Administration, or any of its component institutions. He shall recommend the extent of the authority to be conferred in each instance and the conditions upon which it shall be conferred and exercised.

k. He shall report to the Chancellor at such times and upon such forms as may be prescribed by the Chancellor all proceedings of the Central Administration as ascertained by him and all proceedings of the several branch business offices as may be reflected by reports transmitted by the various branch business officers through the executive heads of the several institutions comprising The University of Texas. Whenever in his opinion the welfare of The University of Texas will be best served by his so doing, he shall accompany such reports with his recommendations in writing concerning any or all of the transactions thereby reflected.

l. He shall perform on behalf of the Central Administration and of all component institutions of The University of Texas all duties heretofore conferred upon the Vice-President and Comptroller of The University of Texas by the contract entered into October 30, 1948, between the Board of Regents of The University of Texas and Mr. Mark Lemmon, Consulting Architect.

m. He shall be an ex officio member of the Faculty Building Committee of each of the institutions comprising The University of Texas.

Section 11. a. Upon the joint recommendation of the executive head of any component institution of The University of Texas and the Vice-President and Comptroller of The University of Texas, concurred in by the Chancellor, the Board of Regents shall have power to appoint a Branch Business Officer for such institution. Such officer shall serve without fixed term subject to the pleasure of the Board of Regents, and he may be removed by the executive head of the institution

or by the Vice-President and Comptroller of The University of Texas, for cause, subject to confirmation by the Chancellor and review by the Board of Regents.

b. The Branch Business Officer of each institution shall be responsible to the executive head thereof, and through him to the Vice-President and Comptroller of The University of Texas, for the performance of all duties which may be assigned to him.

c. He shall perform all duties assigned to him in the manner best calculated to promote the efficient and economical operation of the institution served by him. Such duties shall include, but not be limited to, the following:

- (1) Assistance to the executive head in budget preparation.
- (2) Control of budget operation.
- (3) Accounting and preparation of all financial reports.
- (4) Collection of institutional income.
- (5) Prerequisite of expenditures.
- (6) Internal check and audit.
- (7) Purchasing and stores.
- (8) Inventories of Property.
- (9) Management of financial phases of student loans.
- (10) Finances of student organizations.
- (11) Management of service activities.
- (12) Management of business phases of auxiliary activities.
- (13) Functional supervision of business phases of departmental operations.
- (14) Management of physical plant.

It is specifically provided, however, that at the Main University at Austin, because of considerations of economy and convenience, the Vice-President and Comptroller shall have direct supervision of operations (2) through (9) as listed above.

d. The executive head of each component institution shall be responsible directly to the Comptroller and through him to the Chancellor for the functions assigned to the business officer of that institution.

Section 12. Upon nomination by the Chancellor, the Board of Regents shall elect an Assistant to the Chancellor of The University of Texas. He shall hold office without fixed term subject to the pleasure of the Chancellor or The Board of Regents. He shall perform all duties and discharge all responsibilities which the Chancellor may, from time to time, delegate to him.

Section 13. The Vice-President of The University of Texas, Medical Branch, Galveston; the Vice-President and Dean of The University of Texas, Dental Branch; the Director of The University of Texas, M. D. Anderson Hospital for Cancer Research; the Dean of The University of Texas, School of Public Health; the Dean of The University of Texas, Post-Graduate School of Medicine; the Dean of The University of Texas, Southwestern Medical School; and the President of Texas Western College of The University of Texas shall each have, exercise and discharge with reference to the institutions under his charge, all powers, authority, duties and responsibilities conferred upon the President of The University of Texas, Main University, Austin, with reference to and in behalf of such Main University, except that no duties or responsibilities will devolve upon him by reason of the absence of the Chancellor or vacancy in his office.

Section 14. Whenever the Chancellor or the executive head of any component institution of The University of Texas shall be of the opinion that the best interests of the institution subject to his charge will be served by his personal appearance before the Board of Regents, he shall have the right, in company with the Chancellor, to appear before the Board in connection with such transactions.

Section 15. These Rules and Regulations shall become effective September 1, 1950, and all rules and regulations or parts thereof in conflict herewith shall be repealed as of that date.

Upon motion by Mr. Tucker, seconded by Mr. Kirkpatrick, the Board unanimously adopted the resolution as presented.

LAND COMMITTEE MATTERS.--

GRAZING LEASE NO. 655, P. H. AND W. M. JACKSON.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has given consideration to an application from P. H. and W. M. Jackson for the renewal of Grazing Lease No. 499 covering 25,234.0 acres of University Land in Reagan and Upton Counties, Texas, at an annual rental rate of \$0.35 an acre for a ten-year period beginning July 1, 1950. The old lease, which expires by its terms June 30, 1950, and has been paid in full to that date, is at an annual rental rate of \$0.26 an acre.

The Committee recommends that this lease be granted in accordance with the terms stated and that the Chairman of the Board be authorized to sign the agreement which is on the University's standard form and has been approved as to form by the University Land Attorney.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell, the Board adopted the report.

GRAZING LEASE NO. 656, O. W. PARKER, JR.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell:

The Land Committee has given consideration to an application from O. W. Parker, Jr., for the renewal of that part of Grazing Lease No. 500 held by Mr. Parker. The proposed lease covers 14,133.1 acres of University Land in Reagan County, Texas, is for a ten-year period beginning July 1, 1950, and is at an annual rental rate of \$0.40 an acre. The old lease, which expires June 30, 1950, and has been paid in full to that date, is at an annual rental rate of \$0.26 an acre.

The Committee recommends that this lease be granted in accordance with the terms stated and that the Chairman of the Board be authorized to sign the agreement which is on the University's standard form and has been approved as to form by the University Land Attorney.

GRAZING LEASE NO. 657, J. B. RATLIFF, JR.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has given consideration to an application for the renewal of that part of Grazing Lease No. 500 held by H. F. Neal, covering 3,342.3 acres of University Land in Reagan County, Texas, at an annual rental rate of \$0.36 an acre for a ten-year period beginning July 1, 1950. This application is being made by J. B. Ratliff, Jr., who is the son-in-law of the present holder of the Lease, H. F. Neal. The old lease, which expires by its terms June 30, 1950, and has been paid in full to that date, is at an annual rental rate of \$0.26 an acre.

The Committee recommends that this lease be granted in accordance with the terms stated and that the Chairman of the Board be authorized to sign the agreement which is on the University's standard form and has been approved as to form by the University Land Attorney.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell, the Board adopted the report.

GRAZING LEASE NO. 658, ASHBY McMULLAN.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell:

The Land Committee has given consideration to an application from Ashby McMullan for the renewal of Grazing Lease No. 503 covering 5,077.1 acres of University Land in Reagan County, Texas, at an annual rental rate of \$0.40 an acre for a ten-year period beginning July 1, 1950. The old lease, which expires by its terms June 30, 1950, and has been paid in full to that date, is at an annual rental rate of \$0.26 an acre.

The Committee recommends that this lease be granted in accordance with the terms stated and that the Chairman of the Board be authorized to sign the agreement which is on the University's standard form and has been approved as to form by the University Land Attorney.

GRAZING LEASE NO. 659, L. E. LLOYD.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has given consideration to an application from L. E. Lloyd for the renewal of Grazing Lease No. 511 covering 1,964.6 acres of University Land in Schleicher County, Texas, at an annual rental rate of \$0.35 an acre for a ten-year period beginning July 1, 1950. The old lease, which expires by its terms June 30, 1950, and has been paid in full to that date, is at an annual rental rate of \$0.26 an acre.

The Committee recommends that this lease be granted in accordance with the terms stated and that the Chairman of the Board be authorized to sign the agreement which is on the University's standard form and has been approved as to form by the University Land Attorney.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell, the Board adopted the report.

GRAZING LEASE NO. 660, P. L. CHILDRESS, JR., AND JOHN CHILDRESS, JR.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell:

The Land Committee has given consideration to an application from P. L. Childress, Jr., and John Childress for the renewal of Grazing Lease No. 515 covering 9,183.3 acres of University Land in Crockett County, Texas, at an annual rental rate of \$0.35 an acre for a ten-year period beginning July 1, 1950. The old lease, which expires by its terms June 30, 1950 and has been paid in full to that date, is at an annual rental rate of \$0.26 an acre.

The Committee recommends that this lease be granted in accordance with the terms stated and that the Chairman of the Board be authorized to sign the agreement which is on the University's standard form and has been approved as to form by the University Land Attorney.

EASEMENT NO. 443, ATLANTIC PIPE LINE COMPANY.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has had under consideration an application from Atlantic Pipe Line Company for renewal of Pipe Line Easement No. 145 covering 4,200 rods of eight-inch pipe line across University Lands in Andrews County, Texas, which expires May 31, 1950. The new easement is for a ten-year period beginning June 1, 1950. The rental is at the regular University rate of \$0.50 per rod payable in full at the beginning of the ten-year period. A check for \$2,100.00, the total consideration, has been tendered with the application.

The Committee recommends that the Board grant the easement and authorized the Chairman of the Board to sign the agreement which has been approved as to form by the University Land Attorney.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell, the Board adopted the report.

EASEMENT NO. 444, PHILLIPS PETROLEUM COMPANY.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell:

The Land Committee has considered an application from Phillips Petroleum Company for a pipe line easement covering a six-inch pipe line 48.5 rods in length across University Lands in Ector County, Texas, with consideration of \$24.25 for a ten-year period beginning March 1, 1950. The proposed easement is on the University's standard form, has been approved as to form by the University Land Attorney, and is at the standard rate. Payment in full of the consideration involved has been tendered by the company.

The Committee recommends that the Board grant this easement and authorize the Chairman of the Board to sign the agreement.

EASEMENT NO. 445, GULF OIL CORPORATION.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has had under consideration an application from Gulf Oil Corporation for renewal of Pipe Line Easement No. 134 covering 1,251 rods of four-inch pipe line across University Lands in Ector County, Texas, which expires April 30, 1950. The new easement is for a ten-year period beginning May 1, 1950. The rental is at the regular University rate of \$0.25 per rod payable in full at the beginning of the ten-year period. A check for \$312.75, the total consideration, has been tendered with the application.

The Committee recommends that the Board grant the easement and authorized the Chairman of the Board to sign the agreement which has been approved as to form by the University Land Attorney.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell, the Board adopted the report.

EASEMENT NO. 446, GULF OIL CORPORATION.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell:

The Land Committee has had under consideration an application from Gulf Oil Corporation for the renewal of Pump Station Site Easement No. 25, covering 1.4 acres in Section 2, Block 35, University Lands in Ector County, Texas, which expires April 17, 1950. The new easement is for a ten-year period beginning April 17, 1950, with an annual rental rate of \$10.00 an acre. A check for \$140.00, total consideration for the full ten-year period, has been tendered with the application.

The Committee recommends that the Board grant the easement and authorize the Chairman of the Board to sign the agreement which has been approved as to form by the University Land Attorney.

CALICHE PERMIT NO. 43, W. A. FARMER.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee recommends that the Board of Regents grant a permit to W. A. Farmer for the removal of gravel from University Land located in the North 1/2 of Sections 4 and 5, Block 14, Andrews County, Texas. The permit is for a period of two years beginning May 1, 1950, and provides for the payment for all gravel removed at the rate of \$0.25 per cubic yard with a minimum consideration on the basis of 1,000 cubic yards each year. The agreement has been prepared and approved as to form by the University Land Attorney and is to be signed by the Chairman of the Board.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell, the Board adopted the report.

CALICHE PERMIT NO. 44, CLYDE McMAHON.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell:

The Land Committee recommends that the Board of Regents authorize the Chairman of the Board to sign a permit to Clyde McMahon for the removal of 5,727 cubic yards of gravel for road building purposes from University Lands in Reagan County, Texas, at a price of \$0.25 per cubic yard. The total consideration of \$1,431.75 has been tendered by the applicant.

EASEMENT NO. 447, STATE HIGHWAY COMMISSION.--Vice-President and Comptroller Simmons presented the following report of the Land Committee:

The Land Committee has had under consideration a request from the State Highway Commission for a road right-of-way easement across various sections in Blocks 2 and 58, University Lands in Reagan County, Texas, containing approximately 80.356 acres. The State Highway Commission also requests 2 caliche pits, 4 drainage channels, and 1 borrow pit in Blocks 2 and 58 in Reagan County, covering a total of approximately 26.32 acres.

The Committee recommends that an easement covering the right-of-way, the caliche pits, drainage channels, and the borrow pit be granted for a nominal consideration of \$1.00 and that the Chairman of the Board be authorized to sign an appropriate instrument which has been prepared by the University Land Attorney.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell, the Board adopted the report.

CALICHE PERMIT NO. 45, STATE HIGHWAY COMMISSION.--Vice-President and Comptroller Simmons presented the following report of the Land Committee which was adopted upon motion by Mr. Kirkpatrick, seconded by Mr. Rockwell:

The Land Committee has had under consideration a request from the State Highway Commission for a Caliche Pit in Section 45, Block 13, Andrews County, Texas, covering approximately 16.97 acres, and an access road across Sections 43 and 44, Block 13, University Lands in Andrews County, Texas, containing approximately 14.399 acres. The access road is for the purpose of reaching the Caliche Pit and will be abandoned as soon as there is no longer any need for this pit, materials from which will be used to construct F. M. Highway No. 1303.

The Committee recommends that an easement covering the Caliche Pit and the access road be granted at no cost to the State Highway Commission and that the Chairman of the Board be authorized to sign an appropriate instrument which has been prepared by the University Land Attorney.

FINANCE COMMITTEE MATTERS.--

ESTATE OF THOMAS E. HOGG.--Vice-President and Comptroller Simmons presented the following report of the Finance Committee:

The Finance Committee has considered a letter from Mrs. Margaret Wells Hogg and Miss Ima Hogg, Independent Executrices of the Estate of Thomas E. Hogg, Deceased, requesting the Board of Regents of The University of Texas to authorize a release in connection with the sale of a tract of land in Harris County, Texas, described as Site A-2 in Homewoods, RiverOaks Addition to the City of Houston, in which property the Estate of Thomas E. Hogg, Deceased, owned an undivided one-third interest. The Committee recommends that the Board of Regents adopt the following resolution:

RESOLVED, by the Board of Regents of The University of Texas, acting in its capacity as Trustee of the Hogg Foundation, does hereby authorize its Chairman, D. K. Woodward, Jr., and its Secretary, Arthur L. Holt, respectively, to execute and deliver an instrument of relinquishment to Frank W. Michaux covering the tract of land situated in Harris County, Texas, and being Site A-2 in Homewoods, River Oaks Addition to the City of Houston, Harris County, Texas.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Warren, the Board approved the report.

OIL AND GAS LEASE TO VIKING OIL CORPORATION.--Vice President and Comptroller Simmons presented the following report of the Finance Committee which was ratified and approved by the Board upon motion by Mr. Darden, seconded by Mr. Kirkpatrick:

In accordance with authorization given by the Board of Regents on October 30, 1948, the Chairman of the Board has signed an oil and gas lease to Viking Oil Corporation covering the University's interest (1/16 of the mineral rights) in a tract of 75 acres out of the Andrew Gabel Survey 271 in Coleman County, Texas, on which the company has obtained a similar lease from Hogg Oil Company and the other owners of the mineral interest in the tract. The lease provides for a 1/8 royalty and \$1.00 an acre delay rental each year.

The Committee recommends that the Board of Regents ratify and approve the action of the Chairman in signing this agreement.

PURCHASES FOR THE PERMANENT UNIVERSITY FUND.--Vice-President and Comptroller Simmons presented the following report of the Finance Committee which was adopted upon motion by Mr. Darden, seconded by Mr. Kirkpatrick:

The Finance Committee wishes to report the following purchases for the Permanent University Fund since the report of February 24, 1950:

U. S. GOVERNMENT BONDS PURCHASED

Delivered 3-30-50: \$700,000.00 par value United States $2\frac{1}{2}$ % Treasury Bonds of 1972-67, interest payable semiannually on June 15 and December 15, due December 15, 1972, optional December 15, 1967, purchase price 102-9/32, to yield 2.34%.

Delivered 4-20-50: \$1,000,000.00 par value United States $2\frac{1}{2}$ % Treasury Bonds of 1972-67, interest payable semiannually on June 15 and December 15, due June 15, 1972, optional June 15, 1967, purchase price 101-29/32, to yield 2.36%.

MUNICIPAL BONDS PURCHASED

Delivered 4-20-50: \$25,000.00 par value City of Paris, Texas, 5% Water Works Bonds, series G, dated January 10, 1922, interest payable semiannually on January 10 and July 10, due \$25,000.00 on January 10, 1970, and \$10,000.00 on January 10, 1971, purchased at a price to yield 2.75%.

We ask that these purchases receive the approval of the Board.

PURCHASES FOR TRUST AND SPECIAL FUNDS.--Vice-President and Comptroller Simmons presented the following report of the Finance Committee:

The Finance Committee wishes to report the following purchases for Trust and Special Funds since the report of March 23, 1950:

Date	PURCHASES Security	Total Cost
3-29-50	\$7,000.00 Maturity value United States Savings Bonds, Series F, due March 1, 1962 (Dormitory Bond Fund-First Series)	\$5,180.00
4-17-50	50 Shares F. W. Woolworth Company Capital Stock @ 50-1/8 per share (Funds Grouped for Investment)	\$2,526.83

We ask that these purchases received the approval of the Board

Upon motion by Mr. Darden, seconded by Mr. Swenson, the Board approved the report.

FUND UNDER THE JOINT CONTROL OF THE SEALY AND SMITH FOUNDATION FOR THE JOHN SEALY HOSPITAL AND THE BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS.--Vice-President and Comptroller Simmons presented the following report of the Finance Committee which was ratified and approved by the Board upon motion by Mr. Warren, seconded by Mr. Swenson:

The Finance Committee report on the subject fund, adopted by the Board at its February 24, 1950, meeting, recommended sale of the Stewart Title Guaranty Company Stock and of the fractional shares of stock to be received under the reorganization plan of the American Power and Light Company. The report further recommended reinvestment of the principal proceeds from the respective sales in United States Savings Bonds, Series G.

Under date of March 9, 1950, Mr. R. H. Peek, Assistant Secretary of the Foundation, reported the sale of the Stewart Title Guaranty Company Stock for a total consideration of \$15,800.00 and stated that the Foundation was subscribing on that date for \$15,800.00 par value United States Savings Bonds, Series G, for the subject fund.

Under date of April 8, 1950, Mr. Peek reported that the American Power and Light Company Preferred Stock had been exchanged for the new stocks offered under the reorganization plan of the company and that a total of \$194.60 in cash had also been received in connection therewith for fractional shares and adjustments. Mr. Peek further reported that under date of March 15, 1950, the Foundation had purchased for the subject fund \$200.00 par value United States Savings Bonds, Series G.

We ask that the above-reported transactions of the Foundation be ratified by the Board.

PIPE LINE EASEMENT TO PAN AMERICAN REFINING COMPANY, GALVESTON COUNTY.--Vice-President and Comptroller Simmons presented the following report of the Finance Committee upon motion by Mr. Darden, seconded by Mr. Rockwell:

The Finance Committee has considered an application from Pan American Refining Corporation for a pipe line easement covering a four and one-half inch pipe line across certain of the University's lands out of the H. B. Littlefield Survey A-143, Galveston County, Texas. The Committee recommends that the Board grant the easement requested for a period of ten years with consideration at the rate of \$1,00 a rod for the ten-year period, payable in full at the beginning of the period. The Committee further recommends that the Chairman of the Board be authorized to sign an instrument giving effect to this easement upon approval thereof as to substance by the University Vice-President and Comptroller and as to form by the University Land Attorney.

AWARD OF CONTRACT FOR HILL HALL ADDITION.--Vice-President and Comptroller Simmons presented the following tabulation of bids received, opened and tabulated April 4, 1950, for the Hill Hall Addition:

GENERAL CONTRACT

J. M. Odom, Austin	\$37,390.00
W. D. Anderson Construction Co.	38,781.00
B. L. McGee, Austin	39,990.00
John Broad Construction Co, Austin	40,877.00
Moore Construction Co., Austin	41,891.00
Leslie Crockett Construction Co., Austin	42,460.00
Rex D. Kitchens Construction Co., Austin	46,411.00
Hugh D. Reich Construction Co., Austin	47,700.00
Eitze-Kitchens Construction Co., Austin	47,947.00

PLUMBING CONTRACT

Bradshaw and Puryear, Austin	\$ 8,463.00
Groos-Miller, Austin	8,575.00
R. O. Davis, Austin	9,653.00
Fox-Schmidt, Austin	10,800.00
Porter Plumbing and Heating Co., Austin	13,263.00

HEATING AND VENTILATING CONTRACT

Fox-Schmidt, Austin	\$ 9,595.00
R. O. Davis, Austin	10,901.00
Porter Plumbing and Heating Co., Austin	13,705.00
Young and Pratt, Austin	14,745.00

ELECTRICAL CONTRACT

W. K. Jennings Electric Co., Austin	\$ 3,864.00
Paul Wright Electric Co., San Antonio	3,897.00
Landrum Electric Co., Austin	4,171.00
Southwestern Electric Co., Dallas	4,464.00
Dean Johnston Electric Co., Austin	4,910.00
O. H. Cummins Electric Co., Austin (Bid Withdrawn)	2,685.00 (Withdrawn)

KITCHEN EQUIPMENT CONTRACT

	Base Bid	Alternate Addendum No. 1	Total Bid Including Alternate
Huey and Philp, Dallas	\$9,863.00	41,262.00	\$11,125.00
Southwestern Specialty Co., San Antonio	9,612.50	/ 1,933.20	11,545.70
General Hotel Supply Co., San Antonio	13,160.49	/ 2,097.61	15,258.10

REFRIGERATION CONTRACT

Air Conditioning, Inc., Austin	\$3,027.00
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He then reported that according to the Board's previous authorization and after telephone conversation between Chairman Woodward and himself, bids were accepted and contracts awarded as follows:

J. M. Odom, General Contract	\$37,390.00
Bradshaw and Puryear, Plumbing Contract	8,463.00
Fox-Schmidt, Heating and Ventilating Contract	9,595.00
W. K. Jennings Electric Company, Inc. Austin	3,864.00
Air Conditioning, Inc., Austin, Refrigeration Contract	3,027.00
Huey and Philp, Dallas, Kitchen Equipment Contract (Award based on acceptance of all alternates set out in Addendum No. 1)	11,125.00

He finally presented the following recommendation concerning the bid of O. H. Cummings Electric Company:

It will be noted from the tabulation of bids that the bid of O. H. Cummins Electric Company for the Electrical Contract, in the amount of \$2,685.00, is marked as having been withdrawn. A letter was received from the bidder stating that he had made a mistake in figuring his bid by omitting the \$1,000.00 contingency allowance required in the specifications to be included in this contract. A letter was received from C. H. Page and Son concerning the application to withdraw the bid. Following receipt of the application to withdraw the bid, and after conferences with the bidder, the Architect, and Mr. Scott Gaines, and after conference by telephone with Chairman Woodward, the applicant was told that the work would be awarded to the next low bidder and that his application would be submitted to the Board of Regents for final action.

On motion by Mr. Rockwell, seconded by Mr. Tucker, the Board approved the award of contracts and ratified the action of the Chairman in signing the same, and approved the release of O. H. Cummins Electric Company from its erroneous bid.

GIFT OF PAINTING FROM LINCOLN-MERCURY TIMES.--President Painter displayed an original painting of The University of Texas Campus from Mr. C. F. Korten of the Lincoln-Mercury Times. The Board accepted this painting upon motion by Dr. Terrell, seconded by Mr. Darden, and instructed the Secretary to express its sincere thanks.

RESTORATION OF THREE PAINTINGS IN THE FRANK REAUGH COLLECTION.--President Painter reported to the Board that the bid by Mr. Revaugh Bassett of Dallas, Texas, to restore three of the Frank Reaugh pictures housed in the Eugene C. Barker Texas History Center but previously damaged by mildew, had been accepted in an amount not to exceed \$1,500, and authorization to proceed immediately had been given. President Painter explained that Mr. Bassett is a former student of Mr. Reaugh's and that he could restore the pictures very competently.

Upon motion by Dr. Terrell, seconded by Mr. Darden, the Board ratified and approved the action taken.

MR. PHIL M. FERGUSON APPOINTED TO MEMBERSHIP ON THE BOARD OF DIRECTORS OF THE UNIVERSITY CO-OP.--President Painter recommended the appointment of Mr. Phil M. Ferguson to membership on the Board of Directors of the University Co-op. Upon motion by Mr. Darden, seconded by Mr. Rockwell, the Board approved the appointment.

MR. H. A. ELLIOTT AS CONSULTANT IN THE GRADUATE SCHOOL OF SOCIAL WORK.--President Painter recommended that Mr. H. A. Elliott be appointed as Consultant (one-third time) in the Graduate School of Social Work at a salary of \$166.66 per month. President Painter explained that his appointment would be for the period April 16, 1950 through June 30, 1950, in addition to his appointment as Lecturer (one-third time) in the Department of Sociology.

Upon motion by Mr. Darden, seconded by Mr. Swenson, the Board approved the appointment.

CHANGE IN RULES OF STUDENT CONSTITUTION PERTAINING TO ELIGIBILITY OF AN INDIVIDUAL TO WORK ON THE TEXAS RANGER.--President Painter presented a request from Dean Arno Nowotny, Dean of Men, that the forty-five semester hour rule be waived relative to the Texas Ranger qualifications for the current spring election.

Upon motion by Mr. Rockwell, seconded by Mr. Swenson, the Board approved the recommendation.

The Board recessed for lunch at 12:30.

Mrs. Tobin left the meeting.

Mr. Walter S. Symonds addressed the Board of Regents for the Christian Scientists on the campus requesting exemption from the compulsory hospital fee. Mr. Symonds then left the meeting.

ACCEPTANCE OF ZETA OF PHI CHI BENEFIT ASSOCIATION SCHOLARSHIP.--President Painter reported to the Board receipt of a yearly scholarship to the Senior student at the Medical Branch of The University of Texas who makes the highest grades from Zeta of Phi Chi Benefit Association. The Board on motion of Dr. Terrell, seconded by Mr. Swenson, adopted the following resolution of acceptance:

WHEREAS, Zeta of Phi Chi Benefit Association has provided a Scholarship yearly in the amount of \$100 to the Senior student at the Medical Branch of The University of Texas who makes highest grades,

BE IT RESOLVED that the Board of Regents of The University of Texas does hereby accept the generous gift of Zeta of Phi Chi Benefit Association, and

FURTHER BE IT RESOLVED that the Board of Regents of The University of Texas does hereby express its sincere thanks to Zeta of Phi Chi Benefit Association for this constructive contribution to aid in its program of medical training.

CHANGE ORDER NO. 5 TO CONTRACT WITH JOE BLAND CONSTRUCTION COMPANY.--Vice-President and Comptroller Simmons recommended that his action in signing Change Order No. 5 to the contract with Joe Bland Construction Company for Utilities Improvement Project on the Main Campus in the amount of \$17,727.00 for the construction of an underground tunnel required for the chilled water distribution system, be ratified and approved.

Upon motion by Mr. Darden, seconded by Mr. Kirkpatrick, the Board approved this recommendation.

REPRINTING OF TEXAS LOOKS AHEAD.--President Painter presented a request from Dr. A. B. Cox, the author of Texas Looks Ahead to lithoprint additional copies of the book. President Painter recommended that permission be given for the University Cooperative Society to republish 1,500 copies to sell to students at \$2.00 or to be mailed at a list price of \$2.25.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Tucker, the Board approved the reprinting of 1,500 copies at a cost of \$2,470.00.

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Saturday, April 29, 1950

The Board of Regents of The University of Texas met for the remainder of their regular meeting in the Office of the President at 10:00 a.m., Saturday, April 29, 1950, with the following present: Regents Woodward (Chairman), Warren (Vice-Chairman), Darden, Rockwell, Terrell, Kirkpatrick, Swenson, and Tucker; President Painter, Vice-President Dolley, Vice-President and Comptroller Simmons; Assistant to the President Granberry; Dr. Elkins of Texas Western College; Director of News and Information Service Keys, and Secretary Holt. Mrs. Tobin was absent. The Board had as its guest Mr. Orville Bullington of Wichita Falls, a former member of the Board of Regents.

PRESENTATION OF THE PORTRAIT OF DEAN PARLIN.--Presentation was made Saturday morning of a portrait by Mr. Wayman Adams of Dean Parlin, with Mr. Hulon Black, Director of the University Development Board, presiding. Mr. Black presented Mr. Coleman Gay, who represented Ex-students and friends of Dean Parlin who contributed funds to have the protrait painted by Mr. Adams. Mr. Gay presented the portrait to the Board of Regents, and Chairman Woodward accepted this gift in behalf of the Board of Regents and The University of Texas

TEXAS WESTERN COLLEGE

ADMINISTRATIVE ACTIONS.--President Elkins presented to the Board a list of Administrative Actions which he had taken at Texas Western College since the meeting of the Board on March 24 and 25, 1950, copies of which had been furnished to the members of the Board under date of April 24, 1950.

On motion by Mr. Kirkpatrick, seconded by Mr. Darden, the Board approved the list as presented. (A copy of this list is attached hereto and made a part of these minutes. Page 490.)

DOCKET.--President Elkins presented to the Board a list of recommended actions (Docket) and a supplementary list of recommended actions, copies of which had been furnished to members of the Board under date of April 24, and April 28, 1950, and recommended their approval.

On motion by Mr. Darden, seconded by Mr. Kirkpatrick, the Board approved the list as presented. (Copies of these lists are attached hereto and made a part of these minutes. Pages 491 and 494.)

LABORATORY EQUIPMENT FOR NEW SCIENCE BUILDING.--President Elkins recommended the acceptance of the bid made by The Denver Fire Clay Company of El Paso Texas to furnish all items on Equipment list, Items 1 to 87 inclusive, in accordance with the terms of their Proposal No. 2 for the sum of \$99,945.29. This bid does not include installation of new equipment or dismantling and moving present equipment. Further investigation is being made on cost of these services. (Copies of Equipment List, Conditions of Bidding, and copies of bids received are filed in the Office of the Secretary of the Board of Regents.)

Tabulation of Bids received are as follows:

<u>Bidder</u>	Proposal No. 1 (Complete Installation)	Proposal No. 2 (New Equipment Only)
The Denver Fire Clay Co., El Paso	\$108,529.75	\$ 99,945.29
Bickley Brothers, Houston	147,697.50	124,995.00

Upon motion by Mr. Kirkpatrick, seconded by Mr. Darden, the Board approved the recommendation.

COTTON ESTATE MATTERS.--

SALE TO MERCHANTS FAST MOTOR LINES, INC.--President Elkins recommended that approval be given for the sale to Merchants Fast Motor Lines, Inc., a Delaware Corporation, of a portion of Block 78, Cotton Addition to the City of El Paso in El Paso County, Texas, said tract of land containing 89,126 square feet (2.046 acres), more or less, according to Survey dated January 30, 1946, as made by S. A. Colwell, Licensed State Land Surveyor, for the total sum of \$20,000 cash. Merchants Fast Motor Lines, Inc., acting by and through its President, Gene Whitehead, has paid to Coles Brothers, Agents for the Board of Regents of The University of Texas in Cotton Estate affairs, the sum of \$1,000 as evidence of good faith and as part payment to close the sale, subject to the approval of the Board of Regents. (A copy of the Earnest Money Contract carrying a complete description of the property and a copy of survey are filed in the Office of the Secretary of the Board of Regents.)

Upon motion by Mr. Darden, seconded by Dr. Terrell, the Board approved the sale.

SALE TO CATHERINE M. HUSTACE AND WARD HUSTACE.--President Elkins recommended the sale of the following described property to Catherine M. and Ward Hustace:

All that portion of Block 20, according to the map of Cotton Place, in the City of El Paso, El Paso County, Texas, bounded as follows: On the south by the north line of an alley; on the west by the east line of Palm Street; on the north by the south boundary line of the E. P. & S. W. Railroad right-of-way and on the east by the west line of Poplar Street; also according to the changed map showing Pershing Drive extended through parts of Block 19 and 20, in said Addition, containing 25,228 square feet, more or less

The total sum of \$2,500 to be paid for the property upon the following terms:

\$300 cash and the balance of \$2,200 as evidenced by four annual Vendor's Lien notes of even date of deed as follows:

- One note for the sum of \$400.00 due on or before
1 year after date
 - One note for the sum of \$500.00 due on or before
2 years after date
 - One note for the sum of \$600.00 due on or before
3 years after date
 - One note for the sum of \$700.00 due on or before
4 years after date
- (all bearing interest at the rate of 5% per annum, payable annually)

The purchasers have paid Coles Borthers, Agents for The University of Texas in Cotton Estate affairs, the sum of \$300.00 as evidence of good faith and part payment to close the sale, subject to the approval of the Board of Regents. (A copy of the Earnest Money Contract carrying a complete description of the property is filed in the Office of the Secretary of the Board of Regents.)

Upon motion by Mr. Darden, seconded by Mr. Kirkpatrick, the Board approved the recommended sale and terms of payment.

AMENDMENTS TO THE LEASE AGREEMENT TO BORDER MACHINERY COMPANY.-- President Elkins recommended the approval of the following amendments to the lease agreement covering lease of 3.822 acres in the Cotton Addition executed March 25, 1949 in favor of the Border Machinery Company, in order that Lessee will be able to secure lease-hold loan for building purposes:

1. That the term of the lease be extended two full years, said extension to commence on April 1, 1979 and end March 31, 1981, and that the rental for this period of time be set at \$248.43 per month (\$65.00 per acre per month).
2. That the lease agreement be amended to provide that Lessee shall on March 31, 1981 have an option of renewing the lease, at rental rate to be agreed upon by the two parties, for an additional eight years.
3. To provide that mortgagee or lienor be advised by registered mail of any default in payment of rentals whereby the interests of said mortgagee or lienor might be endangered.
4. To add to paragraph 11 of the Lease Agreement, which prohibits the manufacture and/or sale of alcoholic beverages on the premises, the following matter, to wit: "; but it is understood and agreed that the right of termination is inferior and secondary to the rights and liens of any mortgagee, its successors or assigns, by virtue of any valid lien placed upon said leasehold estate, said right of termination shall continue inferior and secondary as long as a valid lien exists. In the event the mortgagee, its successors or assigns become the owner of the leasehold estate by voluntary conveyance or involuntary conveyance, then the said mortgagee, its successors or assigns shall have a reasonable time to cure the violation of this covenant No. 11."

APR 29 1950

488

Upon motion by Mr. Darden, seconded by Mr. Kirkpatrick, the Board approved the recommended amendments.

GIFT FROM ROCKWELL BROTHERS AND COMPANY TO TEXAS WESTERN COLLEGE.--President Elkins reported to the Board that Rockwell Brothers and Company of Houston, Texas, had presented to Texas Western College, subject to acceptance by the Board of Regents within sixty days, a 40-acre tract of land located in Presidio County, Texas, described as follows:

NE 1/4 of SW 1/4 of Survey 17, Block 209, T&St. L Ry Co.

Upon recommendation of Dr. Elkins and the Texas Western College Committee the Board accepted this gift of the property described and expressed its thanks to Mr. Rockwell.

INCREASE IN SALARY FOR MR. J. L. KITTS.--President Elkins recommended for the Texas Western College Committee that the base salary of Mr. J. L. Kitts, Manager of the Student Union Building, be increased from \$4,800.00 to \$5,400.00 for twelve months, effective May 1, 1950.

Upon motion by Mr. Warren, seconded by Mr. Kirkpatrick, the Board approved the recommendation.

AIR CONDITIONING THE GALLERIES OF THE COTTON MEMORIAL BUILDING.--President Elkins recommended to the Board that authorization be given to call for bids to air condition the galleries of the Cotton Memorial Building. He explained to the Board that he thought the evaporative type of cooling system would be the most satisfactory and that he estimated that it would cost from twelve hundred to fifteen hundred dollars.

Upon recommendation of the Texas Western College Committee the Board approved the recommendation on motion by Mr. Tucker, seconded by Mr. Rockwell.

AIR CONDITIONING OF THE READING ROOMS IN THE LIBRARY, TEXAS WESTERN COLLEGE.--President Elkins requested authorization to call for bids for air conditioning of the reading room of the Library at Texas Western College. He estimated the cost at \$5,000.

Upon motion by Mr. Tucker, seconded by Mr. Darden, the Board authorized President Elkins to call for bids as requested.

NAME FOR NEW ATHLETIC DORMITORY, TEXAS WESTERN COLLEGE.--President Elkins discussed with the Board the possibilities of a name for the new Athletic Dormitory. The Board felt that the Citizens of El Paso should be consulted and proposals be presented to the Board for approval.

MAIN UNIVERSITY

APPROVAL OF MINUTES OF MARCH 24 AND 25, 1950.--On motion by Mr. Kirkpatrick, seconded by Dr. Terrell, the Board approved the minutes of March 24 and 25, 1950, in the form in which they had been prepared and distributed by the Secretary.

ADMINISTRATIVE ACTIONS.--President Painter presented to the Board a list of Administrative Actions which he had taken since the meeting of the Board on March 24 and 25, 1950, copies of which had been furnished to the members of the Board under date of April 15, 1950. On motion by Mr. Rockwell, seconded by Mr. Warren, the Board approved the list as presented. (A copy of this list is attached hereto, and made a part of these minutes. Page 495.)

DOCKET.--President Painter presented to the Board a list of recommended actions (Docket) copies of which had been furnished members of the Board under date of April 15, 1950, and recommended its approval. On motion by Mr. Rockwell, seconded by Mr. Warren, the Board approved the list as recommended. (A copy of this list is attached hereto and made a part of these minutes. Page 514.)

OUT-OF-STATE TRIP FOR MR. JAMES R. D. EDDY.--President Painter recommended that Mr. James R. D. Eddy, Director of the Industrial and Business Training Bureau, be authorized an out-of-state trip to attend the Pacific Regional Conference for Vocational Industrial Supervisors and Teacher Trainers held in Los Angeles, March 6 through 9, 1950, conducted by the U. S. Office of Education, Mr. Eddy's expenses to be paid from the Budget of the Industrial and Business Training Bureau.

Upon motion by Mr. Kirkpatrick, seconded by Mr. Tucker, the Board approved the recommendation.

SUPPLEMENTARY APPROPRIATION UNITED STATES PUBLIC HEALTH SERVICE GRANT.--BUDGET FOR CLINICAL PSYCHOLOGY AND ASSIGNMENT OF ROYALTIES UNDER BOOK PUBLICATION CONTRACT.--President Painter presented a proposed assignment of royalties to the University under a publication contract between Messrs. Robert R. Blake and Glenn V. Ramsey and the Ronald Press Company, covering the publication of a book entitled Perception: an Approach to Personality. He recommended that the Board approve the assignment of royalties and authorize the chairman to sign the agreement. He further recommended that the following appropriations be made from the University Unappropriated Balance to the budget of the Public Health Service Grant for Clinical Psychology for the purpose of providing for the necessary editorial work on the book manuscript:

Salary - Robert R. Blake	\$555.00
Salary - Glenn V. Ramsey	777.00
Stenographer-Office Assistant	500.00

President Painter explained that the royalties to be received from the sale of the book would be used first to repay the University for the funds thus advanced and that one-half of the royalties received by the University in excess of this amount would be assigned to the Department of Psychology. On motion by Mr. Darden, seconded by Mr. Warren, the Board approved the recommended budget changes and the agreement covering the assignment of the book royalties with authority for the chairman to sign the agreement.

HENRY COHEN CHAIR OF JEWISH STUDIES.--President Painter recommended that the Board accept in principle the offer expressed in a letter from Dr. Jacobsen proposing establishment of a "Henry Cohen Chair of Jewish Studies" and indicating availability of contributions for its support.

Upon motion by Mrs. Tobin, seconded by Mr. Kirkpatrick, the Board approved the recommendation.

ADJOURNMENT.--The Board adjourned at 12:00 a.m. until the next meeting on May 26 and 27, 1950.

Arthur D. Holt,
Secretary

APR 29 1950

490

TEXAS WESTERN COLLEGE
of The University of Texas
El Paso, Texas

April 24, 1950

TO THE HONORABLE MEMBERS OF THE BOARD
OF REGENTS OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

The following Administrative Actions have been taken by the
President of Texas Western College since the meeting on March 24 and 25.

English

1. The account for Maintenance and Equipment has been in-
creased by \$250, transferred from the account for Student Assistants.

History, Government and Sociology

2. The account for Maintenance and Equipment has been in-
creased by \$600, transferred from the account for Student Assistants.

Music

3. The account for Maintenance and Equipment has been in-
creased by \$600, transferred from the account for Student Assistants.

Physical Education

4. The account for Maintenance and Equipment (Men) has been
increased by \$900, transferred from the account for Student Assistants.

Extension Division

5. Mr. James E. Moore has been appointed Secretary in the
Extension Division at a salary of \$150 per month for the period April 1,
1950 through August 31, 1950. This salary is to be paid from funds
previously appropriated for the Extension Division.

Cotton Memorial Building

6. The sum of \$750 has been appropriated from the Frank B.
Cotton Trust Income to the account for Maintenance.

Respectfully submitted

Wilson H. Elkins
President

April 24, 1950

TO THE HONORABLE MEMBERS OF THE BOARD
OF REGENTS OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am submitting herewith a Docket for Texas Western College for consideration of the Board at the meeting on April 28 and 29.

RECOMMENDED ACTIONS

I recommend that the following items be approved:

Office of the Business Manager

1. Transfer \$1,152.17 from the appropriation for Salaries to the account for Office Expenses, to be used for purchase of new equipment.

Office of the Registrar

2. Appropriate \$1,050 from the Unappropriated Balance to Office Expenses.

Chemistry

3. Transfer \$2,200 from the appropriation for Student Assistants to the account for Maintenance and Equipment.

History, Government and Sociology

4. Extend the leave of absence granted to Mr. John H. McNeely, Instructor in History, for the year 1949-50 through the Long Session 1950-51.

Museum

5. Accept the low bid of Nelson Electric Co. of El Paso for furnishing all materials and labor in connection with lighting two bird cabinets in ornithological section of the Museum, to be paid from Maintenance and Equipment. Bids submitted are as follows:

Nelson Electric Co., El Paso, Texas	\$79.00
Reynolds Electrical & Engr. Co., El Paso	93.00
Clarkson & Beare Electric Co., " "	No bid
V. G. Francione Electric Co., " "	No bid
Modern Electric Co., " "	No bid
Del Norte Electric Co., " "	No bid

Copies of the bids with specifications are in the Office of the Board of Regents.

Philosophy and Psychology

6. Grant a leave of absence to Mr. Clyde E. Kelsey, Jr., Instructor in Psychology, for the Long Session 1950-51.

Library

7. Grant a leave of absence to Mr. Baxter Polk, Librarian, for the period September 1, 1950 through August 31, 1951.

8. Grant a leave of absence to Miss Miriam Crockett, Assistant Loan Librarian, for the period September 1, 1950 through August 31, 1951.

Improvements and Repairs

9. Accept the bid of Reynolds Electric and Engineering Co. in the sum of \$2,957 for installing lighting fixtures in the Library. This is provided for in the budget. Copies of the bids are in the Office of the Board of Regents.

Cotton Memorial Building

10. Approve the payment of \$335.09 from the F. B. Cotton Fund Balance to Robert E. McKee General Contractor, Inc. for moving a partition in the Cotton Memorial Building. This work was done on a cost plus 10% basis.

U. S. Public Health Service Grant

11. Accept U. S. Public Health Service Grant No. 457(C), renewal of Grant 457(R), in the amount of \$6,150 for the period January 1, 1950 through December 31, 1950. This research grant will be conducted by Dr. Anton H. Berkman, Chairman of the Department of Biological Sciences.

Out-of-State Trips

I recommend your approval for the following out-of-state trips for staff members listed below, without loss of pay:

1. Mr. Judson F. Williams, Professor of Journalism and Radio to go to Chicago to attend the annual meeting of the University Association for Professional Radio Education, April 14 through 17, his expenses to be paid from Maintenance and Equipment for that department.

2. Mr. Virgil C. Hicks, Assistant Professor of Radio, to go to Chicago to attend the annual meeting of the University Association for Professional Radio Education, April 14 through 17, the trip to be made at no expense to the College.

3. Dr. W. W. Leake, Chairman of the Department of Chemistry, and Dr. J. A. Hancock, Associate Professor of Chemistry, to go to Flagstaff, Arizona, to attend the meeting of the American Association for the Advancement of Science, May 1 through 4, their expenses to be paid from Maintenance and Equipment for the Department of Chemistry.

4. Mr. John F. Graham, Professor of Mining and Metallurgy, and Mr. Guy E. Ingersoll, Associate Professor of Mining and Metallurgy, to accompany the senior mining students on an inspection trip to mines and mills in Colorado, Arizona, and New Mexico, May 14 through 27, their expenses to be paid from Maintenance and Equipment for the Department.

5. Col. M. H. Thomlinson, Curator of the Museum, to go to Corona, New Mexico, April 30-May 1, to examine an Indian ruin; and to go to the vicinity of Quemado, New Mexico, May 5-8, to excavate in an Indian ruin. The dates given are approximate dates, depending upon weather and the availability of a guide. Expenses for both trips will be paid from Maintenance and Equipment in the Museum.

1950 Summer Session

1. Appoint Miss Constance Forsyth as Assistant Professor of Art for the First Term at a salary of \$600.

2. Appoint Mr. William E. Lucas as Instructor (half-time) in Biological Sciences for both Terms at a salary of \$250 per Term.

3. Approve the following revision of the budget of the Department of Economics and Business Administration for the First Term:

Wade J. Hartrick, Professor	\$800.00	
H. E. Brockmoller, Assistant Professor (half-time)	300.00	
Mrs. Stella Smith, Assistant Professor	600.00	
Mr. Kenneth Olm, Instructor	500.00	
Mrs. Roberta Walker, Instructor	500.00	
		\$2,700.00

4. Accept the resignation of Mr. John F. Graham as Professor (one-sixth time) of Mining and Metallurgy for the First Term at a salary of \$133.33.

5. Accept the resignation of Mr. John H. McKay as Instructor (half-time) in Education for the First Term at a salary of \$250.
6. Accept the resignation of Mr. William H. Norman as Assistant Professor of Chemistry for the Second Term at a salary of \$600.
7. Appoint Mr. Allison R. Peirce as Instructor in Chemistry for the Second Term at a salary of \$500.
8. Change the name of Mrs. Maxine B. Yearwood, Dean of Women, to Mrs. Maxine B. Steele, since Mrs. Yearwood has recently married.

Tax-Free Alcohol

Authorize Mr. J. W. Scruggs, Instructor in Chemistry, to have charge of, and be responsible for, the supply of alcohol for the use of Texas Western College, and to sign all reports in connection with the use of such alcohol for the months of June, July, and August, 1950, similar duties to be resumed by Mr. William H. Norman, the authorized representative of Texas Western College on September 1, 1950.

Respectfully submitted

Wilson H. Elkins
President

APR 29 1950

494

TEXAS WESTERN COLLEGE
of The University of Texas
El Paso, Texas

April 28, 1950

TO THE HONORABLE MEMBERS OF THE BOARD
OF REGENTS OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am submitting herewith a Supplementary Docket for consideration of the Board at the meeting on April 28 and 29, 1950.

RECOMMENDED ACTIONS

I recommend that the following items be approved:

Mining and Metallurgy

1. Appropriate the sum of \$1,050 to the account for Maintenance and Equipment to be used in defraying expenses of the Senior Mining Trip. This amount will be collected as fees from the students making the trip.

Dormitory System

2. Approve an expenditure of an amount not to exceed \$2,000 from the Dormitory Building Fund balance for air conditioning the College Dining Hall, such work to be awarded on a bid basis.

Out-of-state Trip

3. Grant permission to Mr. John F. Graham, Professor of Mining and Metallurgy, to accompany a class in Metallurgy on a field trip to Deming, New Mexico, on April 26, 1950, to inspect a mill, his expenses to be paid from the departmental account for Maintenance and Equipment.

Frederick Gardner Cottrell Grant

4. Accept a Frederick Gardner Cottrell Grant from the Research Corporation in the sum of \$1,450 for continuation of the Research Project being conducted by Dr. J. A. Hancock, Associate Professor of Chemistry.

Respectfully submitted

Wilson H. Elkins
President

APR 15 1950

495

THE UNIVERSITY OF TEXAS
Office of the President
Austin

April 15, 1950

TO THE HONORABLE BOARD OF REGENTS OF
THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am submitting below the administrative actions taken by the President since your meeting of March 24 and 25, 1950.

Main University and Extramural Divisions

Office of the President

1. Mrs. Alice Parsons, Secretary at \$2,160 for twelve months, was granted a leave without salary for the period March 23 and March 29 through 31 because of illness.

Office of Government Sponsored Research

2. Mrs. Gilda S. Humphrey, Secretary (half time) at \$1,140 for twelve months, has resigned effective at the close of business on March 2, 1950.

Office of the Auditor

3. Mrs. Edith W. Willman has been appointed Clerk-Typist, Veterans Accounts Section at a salary rate of \$1,752 for twelve months effective March 1, 1950, vice Mrs. Burkhead, resigned.

4. Mrs. Carola D. Mitchell has been appointed Clerk-Typist, Veterans Accounts Section at a salary rate of \$1,752 for twelve months effective March 3, 1950, vice Mrs. Upshaw, resigned.

5. Mrs. Daphne G. Lee has been appointed Clerk-Typist, Veterans Accounts Section, at a salary rate of \$1,752 for twelve months effective February 17, 1950, vice Mrs. Lightfoot, resigned.

Office of the Registrar

6. Mrs. Rosemary A. Lee, Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months, has resigned effective at the close of business on March 31, 1950.

7. Mrs. Ann L. Livingston, Clerk-Typist at \$1,752 has been shifted to the position formerly held by Miss Herm, without change in salary.

8. Mrs. Dorothy Mae Dodson has been appointed Clerk-Typist at \$1,752 for twelve months effective March 1, 1950, vice Mrs. Livingston, transferred.

9. Mrs. Jane B. Bedell, Clerk-Typist at a salary rate of \$1,752 for twelve months, has resigned effective at the close of business on March 19, 1950.

10. Mrs. Hollace G. Inman has been appointed Clerk-Typist at a salary rate of \$1,752 for twelve months effective March 20, 1950, vice Mrs. Bedell, resigned.

Student Life Staff

11. Mrs. Annie Velma Foy, Accounting Clerk at \$2,052 for twelve months, has resigned effective at the close of business on April 6, 1950.

12. The account for Clerical Assistants has been increased by \$500 from the account for Office and Traveling Expenses, Student Life Staff.

News and Information Service

13. The account for Newspaper Subscriptions has been increased by \$275 from the 1949-50 Unappropriated Balance.

Teacher Placement Service

14. Miss Charlotte Marie Adair has been appointed Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months effective March 1, 1950, vice Mrs. Corbell, resigned.

Applied Mathematics and Astronomy

15. Dr. H. V. Craig was appointed Acting Chairman of this department for the period October 24, 1949 through January 31, 1950.

Botany

16. Miss Eugenia Lannom, Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months, has resigned effective at the close of business on March 12, 1950.

17. Mrs. Frances Denny has been appointed Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months effective March 6, 1950, vice Mrs. Lannom, resigned.

Chemistry

18. The appointment of Mrs. Elizabeth K. Quilliam, Stenographer-Office Assistant at a salary rate of \$1,848 for twelve months, has been terminated effective at the close of business on March 31, 1950.

Geology

19. A position of Stenographer-Office Assistant (three-elevenths time) in the amount of \$326.40 for the period September 16, 1949 through May 31, 1950 has been created in this budget.

Psychology

20. Dr. Lee Francis Scarborough has been appointed Consultant (part-time) (temporary) for the period April 3 through June 15, 1950 at a total stipend of \$300 payable from U.S. PH. Grant 2522.

Marketing and Transportation

21. The status of Mr. C. V. Bogle, Jr., Lecturer (Transportation) has been changed from one-third time at \$450 to two-thirds time at \$900 for the Second Semester.

Curriculum and Instruction

22. The account for Teaching Fellows and Assistants has been increased by \$74 from the 1949-50 Main University Unappropriated Balance.

23. A position of Stenographer-Office Assistant (part time) has been created in the amount of \$560 for the period February 1 through May 31, 1950, \$307.20 to come from the Teaching Fellows and Assistants account and the remaining \$252.80 from the 1949-50 Main University Unappropriated Balance.

24. The Maintenance and Equipment account in this department has been increased by \$93.86 from the 1949-50 Main University Unappropriated Balance.

Educational Administration

25. The account for Teaching Fellows and Assistants in this department has been increased by \$20 transferred from the position of Lecturer in Rural Education.

Architectural Engineering

26. The account for Maintenance and Equipment in this department has been increased by \$300 from unexpended salary funds.

Chemical Engineering

27. The position of Stenographer-Office Assistant at \$1,848 for twelve months, which was created effective February 1, 1950, has been terminated at the close of business on February 28, 1950.

Mechanical Engineering

28. Mrs. Margaret S. Davis, Secretary at a salary rate of \$2,280 for twelve months, has resigned effective at the close of business on March 23, 1950.

29. Mrs. Anita M. Faubion has been appointed Secretary at a salary rate of \$2,160 for twelve months effective March 16, 1950, vice Mrs. Davis, resigned.

Petroleum Engineering

30. The account for Teaching Fellows and Assistants in this department has been increased by \$47.50 from the 1949-50 Main University Un-appropriated Balance.

Office of the Dean of the College of Fine Arts

31. The Music Projects Fund in this budget has been increased by \$800 transferred from the Maintenance and Equipment account of the Department of Music.

Pharmacy

32. Mrs. Maud B. Gates, Stenographer-Office Assistant at \$1,848 for twelve months, has resigned effective at the close of business on February 28, 1950.

33. Mrs. Betty M. Randolph was appointed Stenographer-Office Assistant at \$154 per month for the period March 1 through 7, 1950, vice Mrs. Gates, resigned.

34. The salary rate of the position of Stenographer-Office Assistant formerly held by Mrs. Gates, has been increased from \$1,848 to \$2,052 for twelve months effective March 8, 1950.

35. Mrs. Mary Lou C. Brunson has been appointed Stenographer-Office Assistant at \$2,052 for twelve months effective March 8, 1950.

Air Science and Tactics

36. Mrs. Frances C. Spencer has been appointed Clerk-Typist at \$1,752 for twelve months effective March 1, 1950, vice Mrs. Rich, resigned.

1950 Summer Session

37. Mr. W. C. Long has been appointed Instructor in Applied Mathematics and Astronomy for the First Term at a total stipend of \$483.

38. Mr. D. J. Edson has been appointed Instructor in Geology for the Second Term at a total stipend of \$450 payable from the salary of Mr. Murray, resigned.

39. Mr. Arthur R. Hayes has been appointed Instructor in Speech for the Second Term at a stipend of \$516.

40. Mr. J. L. Naden has been appointed Instructor (part-time) in Curriculum and Instruction for both Terms at a stipend of \$250 for each Term.

41. Miss Blanche E. Janecek has been appointed Visiting Lecturer (half-time) for the First Term in Curriculum and Instruction at a total stipend of \$350.

42. Mr. W. B. Ragan has been appointed Visiting Lecturer in Curriculum and Instruction for both Terms at a stipend of \$450 for each term, payable from the salary for Dr. Otto, resigned.

43. Mr. John D. McAulay has been appointed Visiting Lecturer in Curriculum and Instruction for both Terms at a stipend of \$750 for each Term, payable from the unfilled position of Associate Professor.

44. Mr. D. Richard Bowles has been appointed Lecturer (without salary) in Curriculum and Instruction for the First Term.

45. Miss Annie L. McDonald has been appointed Visiting Lecturer in Curriculum and Instruction for the First Term at a total stipend of \$600 payable from the unfilled position of Assistant Professor.

46. Mr. R. B. Norman has been appointed Visiting Lecturer in Curriculum and Instruction for the period June 19 through 24 at a total stipend of \$150.
47. Mr. T. P. Baker has been appointed Visiting Lecturer in Curriculum and Instruction for the period July 10 through 15 at a total stipend of \$150.
48. Mrs. Kate V. Wofford has been appointed Visiting Lecturer (half-time) in Educational Administration for the Second Term at a total stipend of \$400.
49. Mr. C. Malcolm Gailey, Lecturer (half-time) in Architectural Engineering for both Terms at a stipend of \$250 for each Term, has resigned.
50. Mr. Vincent L. Pass has been appointed Instructor (half-time) in Architectural Engineering for both Terms at a stipend of \$233 for each Term, vice Mr. Gailey, resigned.
51. The status of Miss Blanche Janecek, Visiting Lecturer in the First Term in the Library School, has been changed from full-time at \$700 to half time at \$350 for the Term.
52. Miss Clara Sue Hefley has been appointed Director of Library Workshop in the Library School for the period July 21 through August 11 at a total stipend of \$350 payable from funds released by the change of status of Miss Janecek.

University Research Institute

53. The sum of \$600 has been released from the grant for Project No. 23 to Dr. S. L. Brown, Professor of Physics, and returned to the unallocated balance of the Institute.

Bureau of Business Research

54. The account for Maintenance and Equipment has been increased by \$500 transferred from unused salaries.

Extension Teaching Bureau

55. The position of Stenographer-Office Assistant formerly held by Mrs. Helen H. Roberts, resigned, has been changed to Secretary without change in salary, effective February 1, 1950.
56. Mrs. Billie F. Chapman has been appointed Secretary at a salary rate of \$2,160 for twelve months effective February 1, 1950.

Industrial and Business Training Bureau

57. Mrs. Frances E. Ayres has resigned as Stenographer-Office Assistant at a salary rate of \$2,160 for twelve months effective at the close of business on February 28, 1950.
58. Mrs. Peggy Rae Pavlas has been appointed Stenographer-Office Assistant at a salary rate of \$2,160 for twelve months effective March 1, 1950, vice Mrs. Ayres, resigned. April 30

Visual Instruction Bureau

59. Mrs. Barbara H. Bell has been appointed Clerk-Typist at a salary rate of \$1,752 for twelve months effective March 1, 1950, vice Mrs. Hopkins, resigned.

Library

60. Mrs. Lorna L. Churchill has resigned as Library Assistant at a salary rate of \$1,944 for twelve months effective at the close of business on March 12, 1950.
61. Miss Charlotte Sullivan has resigned as Clerk-Typist at a salary rate of \$1,752 for twelve months effective at noon on March 20, 1950.

University Residence Halls

62. Mrs. Barbara K. Martin has been appointed Secretary (temporary, on a month to month basis) at a salary of \$150 per month, plus lunch for two (at \$30 per month) effective February 16, 1950.

Air Force Research Project

63. The following have been appointed Consultant in this program, all for the period January 1 through March 31, 1950:

- F. J. Adams, not to exceed one-fourth time at \$144.44 per month
- A. I. Chapman, not to exceed one-tenth time at \$60 per month
- Robert R. Blake, not to exceed one-fourth time at \$111.11 per month
- R. B. Embree, Jr. not to exceed one-tenth time at \$53.33 per month
- G. V. Anderson, not to exceed one-fourth time at \$133.33 per month

Defense Research Laboratory

64. Mr. R. C. McWherter has been appointed Research Engineer (half-time) at \$155.56 per month effective March 1, 1950.

65. The appointment of Mr. John N. Seaman as Research Engineer (one-fourth time) without salary, has terminated effective at the close of business on January 15, 1950.

66. Mr. R. M. Adams has been appointed Research Scientist (mathematics) (half-time) at \$161.11 per month effective March 1, 1950.

67. Mrs. Evelyn H. Finlayson has been appointed Secretary at \$180 per month effective March 16, 1950.

68. Mrs. Gilda S. Humphrey, Secretary (half-time) at \$1,140 for twelve months, has resigned effective at the close of business on March 2, 1950.

69. Mrs. Sadie C. Russell has been appointed Secretary at \$180 per month effective March 6, 1950.

70. Mr. Connie M. Seabourn has been appointed Research Scientist (Chemistry) (15/44ths time) at \$82.50 per month effective February 20, 1950.

71. Mr. Julian R. Wright has been appointed Research Engineer II (half-time) at \$162.50 per month effective March 1, 1950.

Electrical Engineering Research Laboratory

72. Mr. Andrew P. Deam has been appointed Assistant Radio Engineer (one-fourth time) at \$91.67 per month for the period March 1 through June 15, 1950.

73. Mr. B. J. Lerner has been appointed Research Scientist (one-fourth time) at \$105.55 per month for the period March 15 through June 15, 1950.

74. Mrs. Dickie Lee Revera has been appointed Clerk-Typist at \$154 per month effective February 27, 1950.

75. Mr. James E. Whiteford, Technical Staff Assistant II (one-third time) at \$80.66 per month, has resigned effective at the close of business on March 8, 1950.

Military Physics Research Laboratory

76. Mrs. Willette Dionne has been appointed Computing Clerk at \$146 per month effective March 13, 1950, vice Miss Loftis, resigned.

77. Mr. Donald M. North has been appointed Computing Clerk (15/44 time) at \$49.77 per month effective March 13, 1950, vice Mr. Harry, resigned.

78. Mrs. Geraldine E. Yoho has been appointed Computing Clerk at \$146 per month effective April 1, 1950.

Basic Cotton Research Laboratory

79. The status of Mrs. Jane G. Malone, Research Scientist I (three-fourths time) has been changed from \$1,890 to \$2,079 for twelve months vice Miss Mayer, resigned, effective March 1, 1950.

80. Mr. Edward H. Dew has been appointed Research Scientist I (three-fourths time) at a salary rate of \$1,890 for twelve months effective March 1, 1950, vice Mrs. Malone, transferred.

81. Mr. John R. Husak has been appointed Laboratory Attendant (part-time) at \$28.41 per month effective March 1, 1950.

CHANGES IN NON-ACADEMIC PERSONNEL CLASSIFICATION: The following changes in the non-academic personnel classifications have been made:

1. Creation of the following class:

Military Property Custodian, Class No. 0420, Salary Range \$310-394, 4 Intermediate Steps, Range No. 29.

2. Creation of the temporary employee status of Trainee which can be used with any existing classifications of non-academic personnel. For example some possible uses might be Librarian I (Trainee) or Accountant I (Trainee) or Clerk-Typist (Trainee). Should the class involved at any one time be one which is a Group of Classes (e.g. Research Scientist I (Group of Classes)), the employee status of Trainee would be written as follows:

Research Scientist I (Chemistry) (Trainee)

To incorporate the above into the Classification Plan, the following changes will be made in the Policies and Rules.

- | | |
|-------------|--|
| (1) page 2 | 10. <u>Trainee</u> refers to the temporary status of an employee when his initial period of employment is for the purpose of training for the classification to which he has been appointed. His status shall otherwise be that of a regular salaried employee. |
| (2) page 3 | (to be a second sentence in the first paragraph)
In the case of a person with the temporary status of Trainee, this status should be indicated in parentheses along with the class title of the position. |
| (3) page 5 | c. For the beginning rate to be paid an employee whose temporary status is that of Trainee, see Section IV, paragraph 10. |
| (4) page 6 | 10. <u>Pay for Employees on a Trainee Status</u>

The beginning salary for an employee who has the temporary status of Trainee shall be fixed at either One (1), or, not to exceed two (2) steps below the minimum for the class to which he has been appointed. The period of appointment in such a status shall not exceed six (6) months, except under unusual circumstances and with the approval of the Director of Non-Academic Personnel. At the end of this training period, he shall either be (a) advanced to the minimum for the class in which he has been appointed and the parenthetical word (Trainee) shall be dropped from his title or (b) his employment shall be terminated. |
| (5) page 11 | (PROBATIONARY PERIOD)

1.....

2. <u>Trainee</u>
For specific regulations concerning the temporary employee status of Trainee, see page 6, paragraph 10. |

FELLOWSHIPS AND SCHOLARSHIPS: The following actions have been taken on fellowships and scholarships, each on the basis of the recommendation of the appropriate committee of award:

1. Scholarships from the Lilia M. Casis Fellowship Fund to the following:

Wiley E. Harrington	\$100
Royal B. Lea	75
Daniel C. Morgan	75

2. The following Foreign Student Tuition Scholarships for the Second Semester of the 1949-50 Long Session, each in the amount of \$125

Juan Diaz	Mexico
Lilian Eeck	Estonia
Mary Engalitcheff	Russia
Heinz Engelhardt	Germany
Lembit Enni	Estonia
Anatol Felkowski	Poland
Werner Janzen	Germany
Dzidra Jegers	Latvia
Zoriza Koprivnik	Yugoslavia
Mario Kossacscky	Hungary
Reiko Okada	Japan
Peter Karpa	Estonia
Swetlana Pawlitscheff	Yugoslavia
Liliana Stankovich	Yugoslavia
George Korbek	Czechoslovakia

3. The following Foreign Student Tuition Scholarships for the Second Semester of the 1949-50 Long Session, each in the amount of \$100:

Raouf Abder Ahmad	Palestine
Tamin Abouhalkah	Lebanon
Garem Belekjian	Egypt
Costandy Nicola Boury	Palestine
Hi Chang Chai	Korea
Pericles Christodulides	Cyprus
Margarita Costero	Mexico
Basil P. Demetriou	Cyprus
Elsie Gloria Gomez	Mexico
Miguel Ergio Gonzalez	Mexico
Joseph I. Irani	Iran
Nicos Komodromos	Cyprus
Leslie Low	Hungary
Eliahu Luxembourg	Palestine
Sylva Macrides	Cyprus
Alkis C. Makrides	Cyprus
Andrew Joseph Nahmas	Egypt
Eumenios D. Papadopoulos	Cyprus
Pavlos C. Pavlides	Cyprus
Carlos A. Sampson	Nicaragua
Philippides Sophocles	Cyprus
Milos Taborsky	Czechoslovakia
Saleem J. Tannous	Palestine
Christianus Van Giezon	Holland
Carmen Wilde	Mexico
Chia-Peng Yang	China
Renos S. Zachariou	Cyprus

4. The following Non-Resident Graduate Student Scholarships for the Second Semester of the 1949-50 Long Session, each in the amount of \$125:

Eugene walter Berg	Mississippi
James Lawrence Framo, Jr.	Pennsylvania
Wei-Fa Ho	China
Chwan-Chang Lee	China
Schillings Tsang	China
Hung Li Wang	China

5. Mr. Billy G. Mallard has been appointed Parke, Davis and Co. Research Fellow in Pharmacy for the period April 1, 1950 through January 31, 1951 with a stipend of \$100 per month.

6. The following awards from the Non-Resident Graduate Scholarships for the Second Semester have been cancelled since the recipients have resigned:

James E. Helms
Roy A. Clifford

Alabama
Oklahoma

7. Miss Jo Ann Eidom has resigned as holder of the scholarship of the Daughters of the American Revolution at the close of the First Semester.

8. Mr. Wesley D. Graham has been awarded a scholarship in the amount of \$91 from the account for American Foundation for Pharmaceutical Education. The scholarship is payable in three installments beginning March 31, 1950.

9. The Loan fund formerly known as the Embassy Chapter, Colonial Dames of the 17th Century Loan Fund has been changed to the Kate Lewis Taylor Loan Fund, upon recommendation of the Embassy Chapter.

FACULTY LEGISLATION: The following legislation has been approved by the Faculty Council at its regular meeting or by the circularization procedure:

1. Change the 1949-50 University Calendar as follows (Meeting of March 20, 1950)

- (1) Substitute May 28, Sunday (Commencement Sunday) for June 4 (Sunday)
- (2) Substitute June 3 Saturday (Commencement Day) for June 5, (Monday)

2. Approve the recommendation of the College of Fine Arts that April 2, 3, 4 and 5 1950 be designated by the University for the celebration of the 200th anniversary of the great composer Johan Sebastian Bach, who died July 28, 1750 (Meeting of March 20)

3. Changes in degree requirements in the College of Business Administration (Circularization Procedure March 12, 1950)

(1) In College of Business Administration Catalogue, University of Texas Publication No. 4808 (1948) page 21, under title "Application of R.O.T.C. Courses toward the Degree of Bachelor of Business Administration," add the following footnote:

Substitutions (2) (3) and (4) are conditioned upon the completion of 24 semester hours of R.O.T.C. Courses.

(2) In College of Business Administration Catalogue, University of Texas Publication No. 4808 (1948) pages 22 and 23, under title "Engineering Route to the Degree of Bachelor of Business Administration" make the following changes:

- 1. Eliminate from the freshman year Introduction to Business I (Man. 304) and Introduction to Business II (Man. 303)
- 2. Include in the senior year Personnel Management (Man. 325) and Motion and Time Study (M.E.).
- 3. Rearrange the program by semesters and years to permit these amendments.
- 4. Insert as a footnote: The Dean of the College of Business Administration may approve substitutions when these substitutions fit into a logical pattern that will serve the student's employment advantage and still preserve the objectives of his curriculum.

4. Report and recommendations of the Graduate School on (1) Symbol X; (2) Dropping Courses; (3) M.B.A. Plan I, Degree Requirements, as approved by the Faculty Council at its meeting of March 20, 1950 (D. & P. page 1302) attached to this docket as APPENDIX A.

OUTSIDE AND ADDITIONAL DUTIES: The following staff members have been granted permission to undertake the additional duties outlined below, such duties to be arranged so there will be no interference with regular University assignments:

1. Dr. J. W. Foster, Professor of Bacteriology, to serve as a consultant to the Biology Division of the Oak Ridge National Laboratory for which he will receive expenses to the occasional one or two day visits to Oak Ridge.
2. Mr. E. R. Gilley, Administrative Clerk in the Payroll Division, to keep a small set of books for an Austin company, for which he will receive approximately \$15 per month.
3. Mr. Gerald Langford, Assistant Professor of English, to assist the local YWCA by conducting a short story writing course for one evening a week for eight weeks for which he will receive approximately \$80.
4. Mr. James C. Williams, Instructor in Music, to perform with the San Antonio Symphony Orchestra on March 13 through 15 for which he received \$60 for three concerts, plus expense.
5. Mr. Ed Barlow, Assistant Professor of Physical Training for Men, to receive approximately \$20 from the Department for photographic work in connection with the Exhibit for the meeting of the American Association of Health, Physical Education and Recreation being held in Dallas.
6. Mr. Raymond F. Dawson, Professor, and Mr. Carl W. Fenske, Assistant Professor, both of the Department of Civil Engineering, to assist in the foundation design of several schools and hospitals in the Central Texas Area for which they will receive a fee of \$50 per day plus expenses.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below. The trips are made at no expense to the University unless otherwise indicated:

1. Dr. H. V. Craig, Professor of Applied Mathematics and Astronomy, March 2 through 25.
2. Dr. O. B. Williams, Professor of Bacteriology, March 30 through April 1 to attend a meeting of the National Research Council Advisory Committee to the Quartermaster Food and Container Institute on Food Research in Chicago.
3. The following members of the Department of Chemistry to attend the National Meeting of the American Chemical Society being held in Houston, March 27 through 29:
 - Dr. W. A. Felsing, Professor
 - Dr. H. L. Lochte, Professor
 - Dr. William Shive, Professor
 - Dr. F. A. Matsen, Associate Professor
 - Dr. R. E. Eakin, Associate Professor
 - Dr. Lewis F. Hatch, Associate Professor
 - Dr. Norman Hackerman, Associate Professor
 - Dr. L. O. Morgan, Assistant Professor
 - Dr. L. J. Reed, Assistant Professor
4. Dr. Roger J. Williams, Distinguished Professor of Chemistry, March 28 through April 1 to participate in a symposium at the American Chemical Society meeting in Houston and to attend a meeting in Washington, D.C. of the Committee on Problems of Alcohol of the National Research Council.
5. Dr. Norman Hackerman, Associate Professor of Chemistry, April 3 through 6 to attend a symposium of the National Association of Corrosion Engineers in St. Louis.
6. The following members of the Department of English to attend the meeting of the College Conference of Teachers of English being held in Abilene, March 17 and 18:
 - Dr. D. L. Clark, Professor
 - Dr. Joseph J. Jones, Associate Professor
 - Dr. E. B. Atwood, Associate Professor
 - Mrs. Ruth L. Allen, Instructor
 - Dr. R. H. Griffith, Professor

7. Dr. R. A. Law, Professor of English, April 5 through 11.
8. Dr. R. E. Montgomery, Professor of Economics, April 13 through 15 to address the state-wide conference at the University of New Mexico of the Federal Agricultural Agencies of New Mexico.
9. Dr. Wendell C. Gordon, Associate Professor of Economics, April 15 to attend a conference of the College Classroom Teachers Association at Huntsville.
10. Dr. Frederic Meyers, Assistant Professor of Economics, March 28 to attend a labor arbitration at Nashville, Tenn.
11. Dr. Clarence E. Ayres, Professor of Economics, March 29 to deliver a lecture at the University of Oklahoma.
12. Mr. Ronald K. DeFord, Professor of Geology, March 10 and 11 to go to Midland in connection with the preparation of a paper to be read at the annual meeting of the American Association of Petroleum Geologists in Chicago in April.
13. Dr. Fred M. Bullard, Professor of Geology, March 27 and 28 to make an inspection of Centenary College as a representative of Sigma Gamma Epsilon honorary geologic fraternity.
14. Dr. G. R. McNutt, Assistant Professor of Geology, April 24 through 29 to attend the annual meeting of the American Association of Petroleum Geologists in Chicago.
15. Dr. Samuel P. Ellison, Professor of Geology, April 25 through 27 to attend the annual meeting of the American Association of Petroleum Geologists and the Society of Economic Paleontologists and Mineralogists in Chicago.
16. Miss Phyllis Ilett, Assistant Professor of Home Economics, April 3 through 6 to go to Chicago.
17. Dr. Gene Spencer, Professor of Home Economics, April 14 through 19 to attend the meeting of the Federated Societies for Experimental Biology in Atlantic City.
18. The following members of the Department of Home Economics, to attend the joint meeting of the Texas State Nutrition Council and the Texas Home Economics Association being held in Sherman, March 24 and 25.
 - Miss Janet Conner, Instructor
 - Miss Bess Heflin, Professor
 - Miss Jennie Wilmot, Associate Professor
 - Miss Sallie Beth Moore, Assistant Professor
19. Dr. Margaret Eppright, Associate Professor of Home Economics, March 24 and 25 to attend the joint meeting of the Texas State Nutrition Council and the Texas Home Economics Association, and March 27 through 29 to attend the Regional meeting of the American Chemical Society in Houston.
20. Miss Grace Sweatt, Lecturer in Home Economics, March 15 through 18 to go to Houston to assist in selecting upholstering materials, drapery fabrics and rugs for the Student Health Center, her expenses to be paid from the Maintenance and Equipment account of the University Health Service.
21. Dr. T. N. Hatfield, Associate Professor of Physics, and Mr. Fred J. Marri Instructor in Physics, April 6 to present a paper at the Southeastern Section of the American Physical Society being held in Baton Rouge, La.
22. Dr. D. S. Hughes, Professor of Physics, February 17 and 18 to attend the regional meeting of the Society of Exploration Geophysicists in Houston.
23. Dr. M. E. Bitterman, Associate Professor of Psychology, April 18 through 26 to attend the meeting of the Eastern Psychological Association in Worcester, Mass. and a conference at the General Electric Company Laboratories in Cleveland, Ohio.

24. Dr. R. R. Blake, Assistant Professor of Psychology, March 23 through 28 to attend a planning meeting of the Social Science Research Council at Harvard University.
25. Dr. E. J. Ettliger Professor of Pure Mathematics, March 13 through 22 to attend the annual meeting of the National Hillel Commission of B'nai B'rith in New York City and the Triennial Supreme Lodge Convention of B'nai B'rith in Washington as the southwestern representative of the Commission.
26. The following members of the Department of Speech, April 4 through 7 to attend the meeting of the Southern Speech Association being held in Birmingham, Ala.
- Mr. Howard W. Townsend, Assistant Professor
Mrs. Maurine B. Amis, Instructor
Mr. Arthur R. Hayes, Instructor
27. Dr. C. P. Oliver, Professor of Zoology, March 9 for conferences in San Antonio, his expenses to be paid from the American Cancer Society Grant EG-2C.
28. Dr. W. Frank Blair, Associate Professor of Zoology, March 16 through 19 for a field trip to western Texas to collect specimens of vertebrate animals, his expenses to be paid from the account for Special Research: Vertebrates.
29. Mrs. Frances H. Crawford, Assistant Professor of Physical Training for Women, March 31 through April 6.
30. The following members of the staff of the Department of Physical Training for Women to attend the national convention of the Association of Health, Physical Education and Recreation being held in Dallas April 17 through 22:
- For the period April 17 through 20
- Miss Anna Hiss, Professor
Miss Shiela O'Gara, Associate Professor
Miss Mamie Lou Pinkin, Instructor
Miss Anne Pittman, Assistant Professor
- For the period April 18 through 21
- Mrs. Frances Crawford, Assistant Professor
Miss Doris M. Vilbig, Instructor
Miss Helen Windham, Instructor
Miss Louise Teixeira, Instructor
- For the period April 20 and 21
- Miss Marilyn Crawford, Instructor
Miss Doris V. Johnson, Instructor
Miss Doris Meyer, Instructor
Miss Mary Pavlich, Instructor
Miss Gloria M. Ragus, Instructor
Miss Jane Schoonmaker, Instructor
31. Mr. John Coats, Lecturer in Business Services, April 17 through 19 to attend the meeting of Region 9, Boy Scouts of America in Oklahoma, City as Chairman of the discussion groups.
32. Mr. Joseph K. Bailey, Assistant Professor of Management, for several days beginning March 30 to go to Salem, West Virginia.
33. Mr. H. H. Elwell, Jr., Instructor in Management, March 23 to go to Waco.
34. Dr. Hob Gray, Director of the Teacher Placement Service and Professor of Curriculum and Instruction, March 7 and 8 to address the City Teachers and the A.A. U.W. of Marshall, Texas; also March 26 through April 2 to serve as Chairman of the Committee on the Use of the Evaluative Criteria, Southern Association of Colleges and Secondary Schools meeting in Sarasota, Fla.

35. Dr. Arno Jewett, Associate Professor of Curriculum and Instruction March 22 and 31 to serve as chairman of the language arts committee for the evaluation of the El Paso Public Schools

36. The following members of the Department of Curriculum and Instruction to participate in the evaluation project of the Beaumont High School Teachers, April 17 and 18:

Mrs. Carrie W. Allen, Associate Professor
Mrs. Thelma Bollman, Associate Professor

37. Mr. Paul V. Petty, Instructor in Educational Administration, to attend the Southwest Regional Conference on Administrative Leadership in Serving Community Schools on March 20 in Fort Worth.

38. Dr. H. J. Otto, Professor of Elementary Administration and Curriculum, to serve as guest speaker at the state-wide meeting of the Minnesota Elementary School Principals Association in Minneapolis on November 3, 1950.

39. Dr. C. C. Colvert, Professor of Junior College Education, to go to Tallahassee, Fla. following the meeting of the American Association of Junior Colleges in Roanoke, Va.

40. The following members of the Department of Physical and Health Education to attend the meetings of the National Convention of the American Association of Health, Physical Education and Recreation being held in Dallas, April 17 through 22:

Mr. Lynn W. McCraw, Assistant Professor
Miss Dorothy Noll, Instructor
Miss Mary Buice, Instructor

41. Miss Ellen N. Duvall, Associate Professor of Physical and Health Education, March 23 and 24 for conferences at the Medical School in Galveston; also April 18 through 22 to attend the national meeting of the American Association for Health, Physical Education and Recreation in Dallas.

42. Dr. C. J. Alderson, Assistant Professor of Physical and Health Education, March 10 to attend the meeting of the Tenth District of the Texas State Teachers Association in Waco at which he will make a talk; also April 3 through 5 to participate in the evaluation program of the Taylor High Schools and April 17 through 21 to attend the National Convention of the American Association for Health, Physical Education and Recreation in Dallas.

43. Dr. A. L. Chapman, Professor of Educational Administration and Director of Research in Education by Radio, April 4 to go to Vanderbilt, Texas to confer with the faculty concerning improvement of instruction; April 13 to administer tests to students in San Antonio; April 17 to address the East Texas School Mens Club; April 24 to address the Karankawa School Mens Club; May 24 to deliver the commencement address at Mason; and May 26 to deliver the commencement address at Weimar.

44. Dean L. D. Haskew of the College of Education March 21 to address the Southwest Regional Conference on Administrative Leadership for smaller schools in Fort Worth, his expenses to be paid from the budget for the Office of the Dean.

45. Mr. M. J. Thompson, Associate Director of the Defense Research Laboratory and Professor of Aeronautical Engineering, March 27 through April 1 to attend a meeting of the Panel on Target Drones, Guided Missiles Committee, Research and Development Board in San Diego and Los Angeles, California and Ft. Bliss, Texas.

46. Dr. M. V. Barton, Professor of Aeronautical Engineering, March 23 through 26 to go to Albuquerque, New Mexico for consultations with the Sandia Corporation.

APR 29 1950

507

47. Mr. R. G. Roemer, Assistant Professor of Architecture and Planning May 5 through 12 to attend the meeting of the Association of Collegiate Schools of Architecture and the American Institute of Architects in Washington, D.C.
48. The following members of the Department of Chemical Engineering to attend the meeting of the American Chemical Society being held in Houston March 27 through 30 at which each of them will present papers:
Dr. W. A. Cunningham, Professor
Dr. B. J. Lerner, Assistant Professor
49. The following members of the Department of Civil Engineering to attend the Texas Water Works Short School at A. & M. College, being held March 13 and 14:
Dr. E. W. Steel, Professor
Mr. E. F. Gloyna, Assistant Professor
Mr. Ben B. Ewing, Instructor
50. Instructors H. W. Smith and C. W. Wendlandt, both of the Department of Electrical Engineering, to supervise the Inspection Trip (EE 077) of the Department to Corpus Christi and San Antonio April 2 through 6, their expense to be paid from the Maintenance and Equipment account of the department.
51. Mr. R. R. Krezdorn, Assistant Professor of Electrical Engineering, April 7 through 11 for conferences in Philadelphia with General Electric Engineers.
52. Professor W. E. Long, Assistant Professor J. A. Scanlan and Instructor R.D. Slonneger, all of the Department of Mechanical Engineering, to conduct the Inspection Trip (ME 077) of the department to Houston and vicinity, April 2 through 6 their expenses to be paid from the Maintenance and Equipment account of the department.
53. Mr. H. L. Kent, Associate Professor, and Mr. M.E. Gres, Instructor, both of the Department of Mechanical Engineering, April 14 through 16 to attend meetings being held at Stillwater, Oklahoma by the Diesel Engine Manufacturers Association.
54. Mr. M. L. Begeman, Professor of Mechanical Engineering, the week of April 10 to attend the annual meeting of the American Society of Tool Engineers and the 1950 Industrial Exposition in Philadelphia.
55. Mr. R. A. Bacon, Assistant Professor of Mechanical Engineering, March 30 through April 1 to accompany students of the department to the Student Conference of the Southern Tier of Student Branches, Region VIII, of the American Society of Mechanical Engineers, being held in Dallas.
56. Dean W. R. Woolrich of the College of Engineering, March 27 through 29 to deliver three addresses at the University of Arkansas.
57. Mr. Felly Fearing, Instructor in Art, March 22 through 29 to head the committee on arts and crafts during the curriculum evaluation program of the El Paso Public Schools; also April 3 through 5 to participate in the self-evaluation program of the Taylor Public Schools.
58. Miss Constance Forsyth, Assistant Professor of Art, April 3 to serve on a jury for the Twentieth Local Artists Exhibition of the San Antonio Art League at the Witte Museum.
59. Mr. Frank Elsass, Assistant Professor of Music, March 31 through April 1 to serve as adjudicator for the Music Contest at Kingsville, Texas, for which he received an honorarium of \$50.
60. Mr. James C. Williams, Instructor in Music, March 27 and 28 to go to Houston to receive the award from the Houston Symphony Texas Composers Contest.
61. Mr. B. M. Bakkegard, Assistant Professor of Music, March 18 through 24 to attend the Music Educators National Conference in St. Louis.

62. Dr. Archie N. Jones, Professor of Music, April 13 and 14 to judge an Interscholastic League contest at Canyon; April 19 through 21 to participate in the public school evaluation in El Paso; April 26 to evaluate the music department of the public schools of Alice, and April 28 through 29 to conduct the Wyoming All-State Chorus at Casper, Wyoming.
63. Miss Charlotte DuBois, Associate Professor of Music, April 19 through 22 to assist in the evaluation of the music program in the El Paso Public Schools.
64. Mr. R. R. Douglass, Director of the Library School, April 13 through 15 to attend and address the College Division of the Texas Library Association in Houston and to preside at the meeting of the Texas Council on Library Education, his expenses to be paid from the budget of the Library School.
65. The following members of the Library School to attend the meeting of the Texas Library Association in Houston April 13 through 15, their expenses, except traveling, to be paid from the budget of the Library School:
- Dr. E. J. Humeston, Associate Professor
 - Dr. Esther Saallman, Associate Professor
 - Miss Sue Hefley, Assistant Professor
66. Dr. C. O. Wilson, Professor of Pharmacy, April 6 through 8 to visit the University of Arizona.
67. Dr. S. G. Mittelstaedt, Associate Professor of Pharmacy, March 21 and 22 to attend the First Annual meeting and Seminar of the American Animal Health Pharmaceutical Association in St. Louis.
68. Dean E. M. Burlage of the College of Pharmacy, March 13 through 17 to attend a meeting of the Texas State Hospital Association in Galveston and the Sixth District of the National Association of Boards of Pharmacy and American Association of Colleges of Pharmacy in Dallas, his expenses to be paid from the budget of the College.
69. Dr. J. W. Boanigh, Assistant Professor of Pharmacy, to attend the meeting of the Texas State Hospital Association in Galveston, March 13 through 15, his expenses to be paid from the budget of the College.
70. Dr. C. C. Albers, Professor of Pharmacy, to attend the meeting of the Sixth District of the National Association of Boards of Pharmacy and American Association of Colleges of Pharmacy in Dallas, March 15 through 17 his expenses to be paid from the budget of the College.
71. The following members of the Department of Pharmacy to attend the meeting of the Sixth District of the National Association of Boards of Pharmacy and American Association of Colleges of Pharmacy in Dallas, March 15 through 17:
- Dr. S. G. Mittelstaedt, Associate Professor
 - Dr. Melvin Chambers, Assistant Professor
 - Mr. R. G. Brown, Assistant Professor
 - Dr. W. R. Lloyd, Associate Professor (with car expenses paid from the budget of the College)
72. Captain R. A. Knapp, Professor of Naval Science, March 20 through 22 to serve as the Naval member of the Arkansas and Texas State Committees for the selection of candidates for the Naval ROTC program for 1950-51.
73. Dr. John R. Stockton, Acting Director of the Bureau of Business Research, April 6 through 8 to go to Houston in connection with the water survey for the Gulf Coast, his expenses to be paid from the funds for the Industrial Water Use Survey - Texas Gulf Coastal Plain.
74. Mr. Marshall A. Beasley, Research Associate of the Bureau of Business Research, March 21 to go to San Antonio, and March 23 to go to Rockdale, his expenses to be paid from funds of the Bureau.

75. Mr. Stanley Arbingast, Resources Specialist in the Bureau of Business Research March 15 through 17 to confer with Bureau of Reclamation personnel and civic leaders in Corpus Christi and attend a conference of the Texas Society of Professional Engineers; also April 6 through 8 for conferences in Corpus Christi and Houston in connection with the Gulf Water Survey Contract, his expenses for both trips to be paid from the funds for the Water Survey.
76. Mr. A. Moffit, Librarian, April 13 and 14 to attend the annual meeting of the Texas Library Association, his expenses to be paid from the Maintenance, Travel and Rebinding account of the Library.
77. Mr. James R. D. Eddy, Director of the Industrial and Business Training Bureau, to address the State Industrial Education Association of Louisiana April 21 and 22 in Natchitoches, La.
78. Mr. Clark E. Myers, Associate Professor of Management, April 14 to make a talk to the Associated Plumbing Contractors of Texas, in Houston.
79. Mr. E. E. Hale, Professor of Economics, April 28 and 29 to arbitrate certain issues in dispute between the Pan American Oil Refining Company and the International Oil Workers Union in Texas City.
80. Mr. V. L. Frampton, Research Scientist IV, Basic Cotton Research Laboratory, March 17 and 18 to attend a meeting of the Program Committee of the Annual Cotton Research Congress being held in Dallas, his expenses to be paid from funds of the Laboratory.
81. Miss Anice Jenkins, Administrative Assistant, University Health Service, March 15 through 18 to go to Houston to select furniture for the Student Health Center, her expenses to be paid from the budget of the Health Service.
82. Dean E. W. Doty of the College of Fine Arts, April 6 through 16 to make an examination of the Los Angeles Conservatory of Music at the request of the National Association of Schools of Music.
83. The following members of the Library staff to attend the annual meeting of the Texas Library Association in Houston April 13 through 15:
- Mr. Fred Folmer, Associate Librarian
 - Miss Mary Stone, Chief Catalog Librarian
 - Miss Winnie Allen, Archivist
 - Miss Fannie R. Tchford, Rare Books Librarian
 - Miss Flora Eckert, Librarian III
 - Miss Mary Kirkpatrick, Librarian III
 - Miss Katherine Searcy, Librarian II
 - Miss Clara Ann Kuhlman, Librarian II
 - Miss Emily Rowan, Librarian II
 - Mrs. Elizabeth Kemp, Librarian I
 - Miss Helen Hunnicutt, Archives Translator
84. Miss Winnie Allen, Archivist, April 5 and 6 to go to San Antonio, in connection with material for the Library, with expenses paid from the Maintenance, Travel and Rebinding account of the Library, also May 1 through 4 to preside at one of the Fleming Lectures at the University of Louisiana, Baton Rouge, to be given by Dr. W. C. Binkley on the "Texas Revolution."

MEDICAL BRANCHAnatomy

1. The account for Maintenance, Equipment and Support in this department has been increased by \$250 transferred from the Reserve for Unfilled Positions.

Department of Nursing Education

2. Miss Bertha L. Allwardt has been appointed Director of the Workshop on School Program for School Nurses and Other School Personnel for the period June 12 through 23 at a total stipend of \$300 from the salary of Miss Bariteau, resigned.

3. Miss Carrie M. Spuregon has been appointed Visiting Lecturer for the period July 20 through August 31 at a total stipend of \$420 payable from the salary for Miss Bariteau, resigned.

John Sealy Hospital

4. Dr. James T. Bradfield has resigned as Director of the Personnel Clinic at a salary rate of \$1,200 for twelve months effective at the close of business on April 30, 1950.

5. Dr. Edward D. Futch has been appointed Director of the Personnel Clinic at a salary rate of \$1,200 for twelve months effective May 1, 1950 vice Dr. Bradfield, resigned.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted, the expenses to be paid from the Maintenance, Equipment and Support account of the Department of Pharmacology:

1. Dr. G. A. Emerson and Mr. William Grambrell to attend the meeting of the Society of American Bacteriologists in Dallas on April 19 at which two papers will be discussed.

2. Dr. G. A. Emerson and Mr. H. Tree to attend the meeting of the Texas State Medical Society in Fort Worth May 2 through 4 at which a paper will be discussed.

SCHOOL OF DENTISTRYAnatomy

1. The account for Special Clinicians in this department has been increased by \$200 transferred from the account for Special Clinicians, Department of Restorative Dentistry.

Medical Illustration

2. The account for Assistants and/or Technicians in this department has been increased by \$33.06 transferred from the account for Assistants and/or Technicians in the Department of Orthodontics.

SHORT LEAVE: Dr. F. C. Elliott, Vice-President and Dean, has been granted permission to go to Oklahoma City to deliver an address for the Oklahoma County Dental Society April 11 and 12.

M. D. ANDERSON HOSPITAL FOR CANCER RESEARCHPathological Anatomy

1. Dr. Leonard Ortega has been appointed Fellow at a salary rate of \$100 per month for the period March 1 through June 30, 1950, the \$400 for his salary to come from the position of Clinical Pathologist.

Information and Statistics

2. The sum of \$692.51 has been transferred from the position of Statistician Sr. to the account for Secretaries, Typists, Statisticians and Clerks.

Outpatient Clinic

3. An account for Instructor (part-time) in the amount of \$150 has been created in this budget by the transfer of that sum from the account for Secretaries, Typists, Clerks in the Office of the Director.

M.D. Anderson Hospital (cont'd)

SHORT LEAVE: Miss Eleanor J. Macdonald, Epidemiologist, has been granted permission to be absent from the Anderson Hospital, without loss of pay for the period March 25 through April 2 to conduct a lecture to a class at the Yale University school of Medicine and the Memorial Hospital as Consultant in Statistics in Epidemiology.

Southwestern Medical SchoolAdministration

1. Miss Billie Hancock, Secretary at a salary rate of \$2,100 for twelve months, was granted a leave of absence without salary for the period March 1 through 16, because of illness.

Internal Medicine

2. Dr. Leonard L. Madison has been appointed Clinical Instructor (without salary) effective March 19, 1950.

Neuropsychiatry

3. The sum of \$535.23 has been appropriated to the account for EEG Technician (part-time) from the Reserve for Unfilled Positions.

Pathology

4. Dr. Walter G. Rice has been appointed Instructor (part-time) at a salary rate of \$1,200 for twelve months effective March 1, 1950, the \$600 for his salary to come from the Reserve for Unfilled Positions.

Surgery

5. Dr. Charles M. Cole has been appointed Clinical Instructor (without salary) effective April 4, 1950.

SHORT LEAVES: The following short leaves of absence without loss of pay have been granted the staff members listed below. The trips are made at no expense to the University unless otherwise indicated:

1. Dr. S. Edward Sulkin, Professor of Bacteriology, March 14 to confer with doctors in San Angelo and obtain materials for his research project, his expenses to be paid from Lederle Laboratories Grant 122.
2. Dr. Tinsley R. Harrison, Professor of Internal Medicine, March 10 and 11 to give two lectures at the University of Alabama School of Medicine in Birmingham.
3. Dr. William F. Mengert, Professor of Obstetrics and Gynecology, April 3 through 5 to attend an organizational meeting in New Orleans of a Southern and Southwestern Obstetric and Gynecologic Travel Club; also April 18 through 20 to address the Alabama Association of Gynecologists and Obstetricians at Birmingham.
4. Dr. Max N. Huffman, Professor of Biochemistry, March 17 through 20 to examine materials at Norwood, Missouri in connection with his research project
5. Dr. H. W. Cochran, Director of the Cancer Program, March 31 through April 5 to attend the annual meeting of the Southern Surgeons' Club at Charleston, S.C.
6. Dr. Harriet Bates, Instructor in Pediatrics April 17 through 22 to attend the Post-Graduate Course in Pediatrics in Houston.
7. Mr. Franklin Hutter, Business Manager, and Mr. Burt Durham, Purchasing Agent, May 3 through 6 to attend the annual meeting of the National Association of Educational Buyers being held in Houston, their expenses to be paid from the account for Printing, Postage, Stationery, Publications and Travel in the Business Office.
8. Dr. E. Morton Bradley, Associate Professor of Histology, April 6 through 9 to attend the meeting of the American Association of Anatomists in New Orleans, La.

APR 29 1950

512

9. Drs. S. E. Sulkin, Professor of Bacteriology; T. W. Farmer, Assistant Professor of Neurology, and G. J. Manire, Instructor in Bacteriology, March 21 and 22 to San Angelo to secure material for their research program on poliomyelitis, their expenses to be paid from the Lederle Laboratories Grant 38.

Sincerely yours,

Theophilus S. Painter

Theophilus S. Painter
President

DOCUMENTS AND PROCEEDINGS OF THE FACULTY COUNCIL

GRADUATE SCHOOL: (1) SYMBOL X; (2) DROPPING COURSES;
(3) M.B.A. PLAN I DEGREE REQUIREMENTS

The Dean of the Graduate School has filed with the Secretary of the Faculty Council the recommendations published below. These recommendations were approved by the Graduate Faculty January 10, 1950. The Secretary has classified them as minor legislation.

Notice is hereby given that they will be presented to the Faculty Council for action at its meeting of March 20, 1950.

Milton R. Gutsch
Milton R. Gutsch, Secretary
The Faculty Council

RECOMMENDATIONS OF THE GRADUATE FACULTY

1. Amend General Information Bulletin No. 4907 April 1, 1949, page 53, "Symbol X: Incomplete class or laboratory work." Amend Item 6 by substituting for the present paragraph ("The incomplete work must be made up within four months after the symbol X is recorded in undergraduate courses or within a year in graduate courses") the following:
"The incomplete work must be made up within four months after the symbol X is recorded for all undergraduate credit and for all graduate credit in work below the senior level. A grade of X for graduate credit in senior or graduate courses shall remain X unless the instructor changes the grade."
Amend Item 7 by substituting for the present words, "except on thesis or dissertation courses" the following: "except in senior or graduate courses taken for graduate credit."

REASON: In many graduate research courses essays are submitted after a considerable interval of time. Under our present rules someone in the Registrar's Office changes the grade of X which the instructor gave to an "F". Under the proposed new rule the grade would be determined entirely by the instructor. If the instructor does not change the "X" it will remain as a symbol of unfinished work on the part of the student.

2. Amend General Information Bulletin No. 4907, April 1, 1949, page 47. Amend paragraph 3, under "Dropping Courses" by omitting "or a graduate student who has a B average." Add at the end of the paragraph: "A graduate student may drop a course at any time before the beginning of final examinations subject to the approval of the instructor and the Dean, and with a grade of 'F' or 'Q' determined by the instructor."

REASON: Our present rules require the instructor to give an "F" unless he can certify that the student has made a B when he drops the course after the first six weeks. In many cases graduate courses do not have grades determined at that time. It seems best to leave to the instructor the assignment of grades of F or Q as the instructor thinks should be given.

3. Amend Graduate School Catalogue No. 4903, April 15 1949, page 41, under the requirements for the degree of Master in Business Administration, Plan I. On page 41 delete Item 4 which reads: "The passing of a general examination before the beginning of the final examination period of the term or semester in which the degree is to be conferred. The examining committee shall consist of three faculty members appointed by the Dean of the Graduate School."

REASON: Since the graduate courses offered for the degree are concentrate within one year and each has a written course examination, it is the general feeling that the giving of an additional oral examination is an unnecessary chore.

Filed with the Secretary of the Faculty Council by Mr. A. P. Brogan, Dean of the Graduate School, March 15, 1950.

Distributed among the members of the Faculty Council by the University Stenographic Bureau, March 16, 1950.

A.W.C. Manager

APR 29 1950

514

THE UNIVERSITY OF TEXAS
Office of the President
Austin

April 15, 1950

TO THE HONORABLE BOARD OF REGENTS
OF THE UNIVERSITY OF TEXAS

Mrs. Tobin and Gentlemen:

I am submitting herewith a docket for your meeting to be held in Austin on April 28 and 29, 1950, beginning at 9:30 A.M. on Friday, April 28.

Main University and Extramural Divisions

Office of the Auditor

1. Accept the resignation of Mr. F. F. Foster as Senior Clerk, Accounting Division at a salary rate of \$2,400 for twelve months, effective at the close of business on March 24, 1950.

Stenographic Bureau

2. Increase the appropriation for Maintenance and Equipment in this budget by \$2,000 transferred from the account for Maintenance, Repairs and Equipment, Physical Plant.

Office of the Registrar

3. Increase the account for Clerical Assistants in this budget by \$3,014.04, transferred from the following unexpended salary items:

Dean of Admissions and Registrar	\$ 216.00	
Assistant Registrar	800.00	
Senior Clerk-Typist (Emmert)	1,015.00	
Stenographer-Office Assistant (No. 2)(Reimers)	191.25	
Clerk-Typist (No. 3)(Ferris)	23.55	
Clerk-Typist (No. 4)(Herm)	177.00	
Clerk-Typist (No. 7)(Summerfield)	146.00	
Clerk (No. 1)(Mahoney and Alley)	80.37	
Clerk (No. 2)(White and Redfield)	143.19	
Clerk (No. 3)(Kinnear)	32.97	
Transcript Examiner (No. 1)(Robinson)	62.71	
Statistical Clerk (Turner)	126.00	
	<u>\$3,014.04</u>	

Office of the Dean of the College of Fine Arts

4. Increase the account for Clerical Assistants in this budget by \$1,500 transferred from the Maintenance and Equipment account for the Department of Music.

1950 Summer Session

5. Approve the following additions to the budget for the Department of English:

First Term

Associate Professor		
T. G. Steffan	\$683.00	
Assistant Professor		
John A. Walter	633.00	
R. H. Wilson	600.00	
	<u>600.00</u>	\$2,516.00

Second Term

Assistant Professor		
Lois P. Ware	\$583.00	
W. T. Conklin	583.00	
Instructor		
James M. Tolbert	<u>516.00</u>	1,682.00
		<u>\$4,198.00</u>

APR 29 1950

1950 Summer Session (continued)

6. Appoint Mr. John A. Wilson as Assistant Professor of Geology for the First Term at a total stipend of \$666.
7. Appoint Mr. James Lee Wilson as Assistant Professor of Geology for both Terms at a stipend of \$633 for each Term.
8. Appoint Mr. Stephen E. Clabaugh as Assistant Professor of Geology for the Field Course, August 20 through September 18 at a total stipend of \$316, vice Mr. Eifler, resigned.
9. Appoint Mrs. Marion Underwood as Coordinator and Home Economics Consultant for the Work Conference in Family Life in the Department of Home Economics for the period June 29 through July 19 at a total stipend of \$458.
10. Change the following staff members in Romance Languages from half-time to full-time for the period and at the salary indicated:

First Term

Distinguished Professor	
Miguel Romera-Navarro	\$1,200.00
Professor	
Aaron Schaffer	950.00
E. R. Sims	933.00
D. L. Hamilton	883.00
Associate Professor	
Gregory G. LaGrone	<u>800.00</u>

Second Term

Professor	
E. F. Haden	\$ 950.00
R. H. Williams	900.00
C. A. Swanson	850.00
Associate Professor	
Raphael Levy	700.00
L. E. Dabney	683.00
R. A. Haynes	683.00

11. Appoint Mr. Edgar G. Shelton, Jr., as Chairman of the Department of Speech for the Second Term.
12. Appoint Mr. F. L. Cox as Chairman of the Department of Business Services for the Second Term, vice Mr. John R. Stockton who has asked to be relieved.
13. Appoint Mrs. Louise Greenwood as Assistant Professor (part-time) in Curriculum and Instruction for the period June 28 through July 19 at a total stipend of \$400 payable from the unfilled position of Assistant Professor in this budget.
14. Grant Dr. Arno Jewett, Associate Professor of Curriculum and Instruction at \$733 for the Term, a leave of absence without salary for the period July 3 through 19, 1950.
15. Appoint Dr. Francis Hodge as Assistant Professor of Drama for the First Term at a total stipend of \$666.
16. Accept the resignation of Dr. R. R. Blake as Assistant Professor of Psychology for the First Term at a stipend of \$666.

Military Property Custodian

17. Increase the appropriation for Laborers in this budget by \$2,400 from the 1949-50 Main University Unappropriated Balance.

APR 29 1950

516

Institute of Public Affairs

18. Appoint Mr. Charles M. Babb as Social Science Research Associate at a salary rate of \$3,528 for twelve months effective April 1, 1950.

Bureau of Business Research

19. Accept the resignation of Mr. Richard F. Schmidt as Social Science Research Associate at a salary rate of \$3,048 for twelve months effective at the close of business on March 9, 1950, in the Water Use Survey and renew his appointment as Social Science Research Associate at \$3,048 for twelve months in the Bureau effective March 27, 1950.

20. Appoint Mr. Marshall A. Beasley as Social Science Research Associate at a salary rate of ~~\$2,400~~ for nine months for the period March 8 through June 15, vice Mr. Mollison, resigned.

\$2280

Bureau of Industrial Chemistry

21. Extend the appointment of Dr. E. P. Schoch, Technical Advisor, through August 31, 1950, the additional \$1,250 to come from the Gift Funds for this work.

22. Increase the Maintenance Account for the Further Research on Schoch Electric Discharge Process by \$16,544.50 from the gift funds received.

Research in Texas History

23. Transfer the sum of \$1,550 from the salary for Miss Friend, resigned, to the Maintenance and Equipment account of this budget.

Industrial and Business Training Bureau

24. Accept the resignation of Mr. L. Ledger as Specialist in Supervisory Training (Training Specialist I) at a salary rate of \$3,900 for twelve months, effective at the close of business on March 31, 1950.

25. Appoint Mr. Clifford J. Mosley as Technical Instructor of Petroleum Industry (Training Specialist II) at a salary rate of \$4,968 for twelve months effective February 20, 1950, vice Mr. Conway, transferred.

26. Appoint Mr. Richard L. Dailey as Specialist in Supervisory Training (Training Specialist II) at a salary rate of \$4,500 for twelve months effective March 15, 1950.

27. Approve the following allocation of the \$8,775 received in quarterly payments from the American Association of Oilwell Drilling Contractors as follows:

University General Fund - 10% overhead	\$ 877.50
Salaries account (3/1/50 - 5/31/50)	4,802.17
Maintenance, Equipment and Travel	3,095.33
	<u>\$8,775.00</u>

Library

28. Create an account for Summer Assistants in the amount of \$2,400 derived from the following unexpended salary items:

Librarian II (Undergraduate)	\$1,452.00
Associate University Librarian	468.00
Librarian I (Special Collections)	480.00
	<u>\$2,400.00</u>

Bureau of Economic Geology

29. Transfer the funds from the unfilled position of Research Scientist IV; Geologist, in the amount of \$4,968 as follows:

U. S. Geological Survey, Cooperative Project	\$1,500.00
Geologists and Assistants, part-time and/or temporary	3,468.00
	<u>\$4,968.00</u>

Physical Plant

30. Grant Mr. Dudley W. Sauer, Cabinet Maker at \$2,772 for twelve months, a leave of absence without salary for the period March 1 through 22, 1950.

31. Change the status of Mr. Harold A. Tankersley from Distribution Engineer at \$4,284 to Electrical Engineer at \$4,968 for twelve months effective March 16, 1950, vice Mr. Zuch, resigned.

Physical Plant (continued)

32. Appoint Mr. John W. Tarpley as Distribution Engineer at a salary rate of \$4,500 for twelve months effective April 1, 1950, vice Mr. Tankersley, transferred.

Biochemical Institute

33. Appoint Mrs. Maud B. Gates as Secretary at a salary rate of \$2,400 for twelve months effective March 1, 1950, vice Miss Moffatt, resigned.

Residence Halls

34. Grant Miss Helen Flinn, Social Director, Women's Residence Halls at a salary rate of \$3,060 for twelve months plus maintenance, a leave of absence without salary for the period April 3 through 6, 1950.

Defense Research Laboratory

35. Appoint Mr. Donald A. Davis as Research Scientist (Chemistry) I at \$231 per month effective March 14, 1950.

Electrical Engineering Research Laboratory

36. Accept the resignation of Mr. M. M. Hornsby as Automotive Mechanic at \$275 per month effective at the close of business on April 4, 1950.

Military Physics Research Laboratory

37. Appoint Mr. Jerry V. Kahlbau as Research Scientist I at \$254 per month effective March 8, 1950.

38. Change the status of Mr. James M. Young, Research Scientist II, from part-time at \$127.43 to full-time at \$267 per month effective February 1, 1950.

Industrial Water Use Survey

39. Appoint Mr. Elmer L. Taylor, Jr., as Social Science Research Associate at \$254 per month effective March 9, 1950, vice Mr. Schmidt, resigned.

NAVY DEPARTMENT TRAINING CONTRACT 1949-50: Contract No. N600s-p-4467 covering NACP Trainees for the 1949-50 Long Session has been signed and the executed original forwarded to the Office of the Board of Regents. I recommend your approval of this contract and ratification of the signature of the President.

TRANSFERS IN CERTAIN BUILDING APPROPRIATIONS: In order to provide for the setting up of an appropriation for the Central Cooling Station, for utilities, and for other outside facilities, all serving certain buildings on the campus, on the recommendation of Vice-President and Comptroller Simmons, I recommend the title of Account No. 9615 be changed from "Utilities" to "Central Cooling Station, Utilities, and Other Outside Facilities" and that the sum of \$572,560 be transferred to this account by charges to the several Building accounts as follows:

Acct. No.	Name of Account Charged	Gross Floor Area (Sq.ft.)	Outside Utilities at \$1.00	Central Cooling Station at \$0.60	Total Transfer
9625	Pharmacy Bldg.	50,000	\$ 50,000.00	\$ 30,000.00	\$ 80,000.00
9645	Service Bldg.	50,000	50,000.00	-0-	50,000.00
9655	Two Classroom Bldg.	75,600	75,600.00	45,360.00	120,960.00
9685	Classroom Bldg.	51,000	51,000.00	30,600.00	81,600.00
9665	Law Building	60,000	60,000.00	36,000.00	96,000.00
9695	Journalism Bldg.	20,000	20,000.00	12,000.00	32,000.00
9705	Administration Bldg.	70,000	70,000.00	42,000.00	112,000.00

Total amount to be credited to Account No. 9615, (Revised Title) Central Cooling Station, Utilities, and Other Outside Facilities

	<u>376,000</u>	<u>\$376,600.00</u>	<u>\$195,960.00</u>	<u>\$572,560.00</u>
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These figures have been worked out on the basis of estimated costs of the buildings, the decisions for a central cooling station and the allocation of a portion of the air conditioning cost as worked out in Committee, by the architects and by the Superintendent of Utilities. Although certain adjustments may be needed later on, the present transfers should be authorized.

RESEARCH CONTRACTS: The following contracts have been negotiated by the Office of Government Sponsored Research and have been signed by the President upon the recommendation of the appropriate technical director, the Executive Director of the Office of Government Sponsored Research, and the Vice-President and Comptroller. I recommend your approval of them and the ratification of the signatures:

1. Contract No. AF 33(038)-10977 with the Department of the Air Force, Air Materiel Command, for assistance to the Bureau of Business Research in the machine computation of means and standard deviations and intercorrelation of 125 variables for the Human Resources Research Center, Lackland Air Force Base. The work is under the direction of Dr. John R. Stockton, Professor of Business Statistics, and Acting Director of the Bureau of Business Research. The contract is in the amount of \$3,533.81 over the period 4 April 1950 through 3 April 1951.
2. Contract No. AF 33(038)-11046 with the Department of the Air Force, Air Materiel Command, for a study of spatial and visualization tests, preparation of copy for test booklets, and analysis and creation of new types of tests. The study will be made in cooperation with the Lackland Air Force Base, Human Resources Research Center. The work is under the direction of Dr. H. T. Manuel, Professor of Educational Psychology and Director of the Testing and Guidance Bureau. The contract is in the amount of \$32,636.00, the period being 1 March 1950 through 31 January 1952.
3. Contract No. CST-10882 with the Department of Commerce, National Bureau of Standards, for extension of the researches of the Electrical Engineering Research Laboratory, looking toward the development of a microwave atmospheric refractometer. The work is under the technical direction of Dr. A. W. Straiton, Professor of Electrical Engineering and Director of the Electrical Engineering Research Laboratory. The contract is in the amount of \$7,000.00, the period of performance being 1 March 1950 through 30 June 1950.
4. Amendment No. 1 to Contract NOrd-10639 with the Navy Department, Bureau of Ordnance, by which the scope of the technical work in underwater acoustics is increased and the date extended. The work is under the direction of Dr. C. P. Boner, Professor of Physics and Director of the Defense Research Laboratory. The amendment adds the sum of \$160,000 to the contract and extends the date of performance through 31 December 1950.

GIFTS AND GRANTS: The following gifts and grants have been received at the Main University. I recommend your acceptance and that the thanks and appreciation of the Board be sent the donors by the Secretary.

1. An additional sum of \$635 from the H. E. Butt Foundation for the tuberculosis administration and control survey in South Texas conducted through the Institute of Public Affairs.
2. The sum of \$5.00 to be added to the Kathleen Bland Memorial Loan Fund from the Pi Beta Phi Alumnae Association.
3. The following items to the Texas Memorial Museum from Mrs. W. W. Woodson of Waco:

One Nubia scarf, Roman striped	Two light shields
Two turkey feather fans	One iron trivet
One small chair	Two card cases
One coverlet	One Chantilly shawl
Two ottoman stools	Two anti-macassars
Two small foot stools	

Gifts and Grants (continued)

4. The following items to the Texas Memorial Museum from Mr. Thomas C. Hall of Temple: Sixteen Texas commemorative plates, accompanied by competitive drawings submitted for the margin of the plates.
5. Mr. Henderson Coquat of Austin has made a gift of three mountain lions mounted as a group to the Texas Memorial Museum.
6. The American Cancer Society has made a grant of \$8,640 to Dr. C. P. Oliver, Professor of Zoology for his study of the Genetics of Human Cancer - a Collaborative Study. The term of the grant is July 1, 1950 through June 30, 1951.
7. The American Association of Oilwell Drilling Contractors has made a grant of \$6,900 for a supervisory training program for members of the drilling industry in the Permian Basin area of West Texas under the direction of the Industrial and Business Training Bureau for the period March 1 through May 31, 1950.
8. The American Cancer Society has made a grant of \$5,400 to Dr. Jackson W. Foster, Professor of Bacteriology, for work on the Biochemical Features of the Formation of Citric Acid by Fungi. The term of the grant is July 1, 1950 through June 30, 1951.
9. The sum of \$150 from the Treasurer of the Society of Sigma Xi for a Grant-in-aid for Research under the direction of Dr. Marie B. Morrow, Associate Professor of Botany on mold allergy studies.
10. The National Conference of Christians and Jews has made a grant to cover the living expense, travel and honorarium for a consultant to work with the administration of selected school systems in Texas in establishing local plans for the inclusion of human relations materials in school curricula.
11. The Association of School Boards has made a grant of \$1,000 to support research and disseminate information concerning the duties and practices of school boards in Texas. The fund will be known as the School Boards Research and Information account under the direction of the Dean of the College of Education.

OUT-OF-STATE TRIPS: I recommend your approval of the following out-of-state trips without loss of pay by the staff members listed below, their expenses to be paid as indicated:

1. Miss Dorothy Gebauer, Dean of Women, to extend the trip for which permission was granted in Item 2, page 7 of the docket of March 11, 1950, through April 6, 1950.
2. Mr. W. E. Keys, Director of the News and Information Service, to attend the annual meeting of the American College Public Relations Association in Ann Arbor, Michigan, June 26 through 30, his expenses to be paid from the budget for the News and Information Service.
3. Mr. T. D. Rishworth, Director of Radio House, and Dr. A. L. Chapman, Director of Research in Education by Radio, April 13 through 19 to attend the annual meeting of the University Association for Professional Radio Education in Chicago, Illinois, their expenses to be paid from the budget for Radio House.
4. Mr. Joe W. Neal, Foreign Students Advisor, March 21 through 25, to attend the Conference on International Education Exchange at Chicago, his expenses to be paid from the budget for the Foreign Students Advisory Office.
5. Dr. Gordon V. Anderson, Assistant Director of the Testing and Guidance Bureau, March 24 to April 1, to attend the annual meetings of the American College Personnel Association in Atlantic City, his expenses to be paid from the budget for the Testing and Guidance Bureau.
6. Mr. Arthur Deen, Professor of Geology, April 24 through 26, to attend the meeting of the American Association of Petroleum Geologists to interview possible candidates for positions in the department, his transportation expense to be paid from the account for Miscellaneous Administrative Expenses. The meeting is to be held in Chicago.

Out-of-State Trips (continued)

7. Mr. T. A. Rouse, Professor of Speech and Chairman of the Planning and Advisory Committee for Veterans, April 16 through 20, to attend the meeting of the Committee on Veteran Affairs, Department of Higher Education, National Education Association, being held in Chicago, his expenses to be paid from the budget of the University Veterans Advisory Service.
8. Change the dates for the meeting of the Central States Speech Association to which Mr. Jesse J. Villarreal, Director, Speech and Hearing Clinics was given permission to go in Item 20, (8), page 9, docket of March 11 from April 20 and 22 to April 14 and 15, and grant him permission also to attend the meeting of the Southern Speech Association in Birmingham, Alabama, April 5 through 7. The expenses of the first meeting are being paid from the Committee on Attendance at Professional meetings.
9. Dean C. P. Boner of the College of Arts and Sciences, March 25 through April 5 to attend the Conference on Higher Education at the University of Oklahoma; to confer with representatives of Government Agencies in Washington, D.C., concerning Government Sponsored Research; April 15 through 21 to attend the Fifth Annual Conference on Higher Education in Chicago; and April 26 through 29 to attend the meeting of the Association of Deans of Liberal Arts Colleges in State Universities of the Mississippi Valley at the University of Oklahoma. A part of the expenses for the first trip and all the expenses for the other two are to be paid from the budget for the Office of the Dean of the College of Arts and Sciences.
10. Dr. L. L. Click, Associate Dean of the College of Arts and Sciences, April 26 through 29, to attend the annual meeting of the Deans of Mississippi Valley Conference at the University of Oklahoma, his expenses to be paid from the budget for the Office of the Dean of the College of Arts and Sciences.
11. Dr. W. R. Spriegel, Distinguished Professor of Management, April 13 and 14, to attend a meeting of personnel men in Lancaster, Pennsylvania, his expenses to be paid from the budget of the Dean of the College of Business Administration.
12. Dr. W. G. Wolfe, Associate Professor of Educational Psychology, to attend the meeting of the International Council for Exceptional Children in Chicago, March 19 through 22, his expenses to be paid from the budget for the Office of the Dean of the College of Education.
13. Dr. B. F. Pittenger, Professor of Educational Administration, April 19 through 20, to attend the meeting of the National Conference on Higher Education in Chicago, his expenses to be paid from the budget for the Office of the Dean of the College of Education.
14. Two members of the staff of the Department of Aeronautical Engineering to conduct the annual inspection trip of that department to the White Sands Proving Ground near Las Cruces, New Mexico, their expenses to be paid from the budget of that department.
15. Mr. Hugh L. McMath, Director of the School of Architecture, May 8 to 14 to attend the meeting of the Association of Collegiate Schools of Architecture and the American Institute of Architects in Washington, D.C., his expenses to be paid from the budget for the Office of the Director.
16. Mr. Ronald G. Roessner, Assistant Professor of Architecture, to conduct the annual inspection trip for Architecture 077 to Monterrey, Mexico April 5 through 10, his expenses to be paid from the budget for the Department of Architecture and Planning.
17. Dr. C. C. Albers and Dr. C. O. Wilson, both of the College of Pharmacy, to attend the annual meeting of the American Association of Colleges of Pharmacy and the American Pharmaceutical Association April 30 through May 6 and the U. S. Pharmacopoeial Convention beginning May 7 through 10, their per diem expenses for the latter period to be paid from the budget of the College.
18. Dr. H. P. Bybee, Professor of Geology and Geologist, University Lands, April 24 through 27 to attend the meeting of the American Association of Petroleum Geologists in Chicago, his expenses to be paid from the budget for University Lands, Geology.

Out-of-State Trips (continued)

19. Dr. J. T. Lonsdale, Director of the Bureau of Economic Geology, April 22 through 28 to attend the meeting of the American Association of Petroleum Geologists in Chicago, his expenses to be paid from the budget of the Bureau.
20. Dr. A. W. Straiton, Director of the Electrical Engineering Research Laboratory, April 3 through 6, to attend a symposium in California, his expenses to be paid from funds of the Laboratory.
21. Dr. Wilson S. Stone, Director, Gene Research, April 12 through 16, to attend a conference on Nucleic Acids at Oak Ridge, Tennessee, his expenses to be paid from the budget for Gene Research.
22. Dr. Stuart A. MacCorkle, Director of the Institute of Public Affairs, April 13 through 16, to attend the annual meeting of the American Academy of Political and Social Science, to observe the activities and study the organization of the Institute of State and Local Government at the University of Pennsylvania and to interview candidates for a position on our staff, all in Philadelphia, his expenses to be paid from the budget of the Institute.
23. Dr. H. K. Snell, Professor of Transportation, December 23 through January 3 to confer with the Director of the Bureau of Accounting and Cost Analysis and the Director of Transport Economics and Statistics of the Interstate Commerce Commission as well as other groups in Washington, D. C., and New York City, \$75.00 of his expenses to be paid from the budget of the Bureau of Business Research.
24. Mr. Jack Mosley of the Industrial and Business Training Bureau April 3 through 16, to go to El Dorado, Arkansas, to conduct a course in cooperation with the El Dorado Public Schools and State Board for Vocational Education in Arkansas, his expenses to be paid from the budget of the Bureau.
25. Mr. John Woodruff, State Coordinator of Petroleum Industry Training, about April 8 to go to Lake Charles, Louisiana, to confer with groups regarding a series of Management Institutes, his expenses to be paid from the current restricted funds for this project.
26. Mrs. Pauline W. Burbrink, of the Industrial and Business Training Bureau, April 24 through 28, to attend the Western Regional Conference for Distributive Education in Denver, Colorado, her expenses to be paid from the budget of the Bureau.
27. Mr. Vernon V. Bruce of the Industrial and Business Training Bureau, the latter part of March and early April to go to Lake Charles and Lafayette, Louisiana, to plan a supervisory training program in that area, his expenses to be paid from funds in the Bureau.
28. The following trips with transportation expenses to be paid from funds of the Committee on Attendance at Meetings of Learned Societies, at all of which the individual will present a paper:
- (1) Dr. W. Frank Blair, Associate Professor of Zoology, to attend the annual meeting of the American Society of Mammalogists, Mammoth Hot Springs, Yellowstone National Park, June 25-28.
 - (2) Dr. J. W. Foster, Professor of Bacteriology, to attend the annual meeting of the Society of American Bacteriologists, Baltimore, Maryland, May 14-18.
 - (3) Dr. George W. Hoffman, Assistant Professor of Geography, to attend the meeting of the Association of American Geographers, Worcester, Massachusetts, April 5 - 9.
 - (4) Dr. George Gentry, Professor of Philosophy, to attend the meeting of the Southern Society of Philosophy and Psychology in Nashville, Tennessee, April 6 through 8.

Out-of-State Trips - Learned Societies(continued)

- (5) Mr. Clark Hubbs, Instructor in Zoology, to attend the annual meeting of the American Society of Ichthyologists and Herpetologists, in Salt Lake City, June 19 through 24.
 - (6) Dr. C. E. Lankford, Associate Professor of Bacteriology, to attend the meeting of the Society of American Bacteriologists in Baltimore, Maryland, May 14 through 18.
 - (7) Dr. H. J. Leon, Professor of Classical Languages, to attend the meeting of the Classical Association of the Middle West and South in Cleveland, Ohio, April 6 through 8.
 - (8) Dr. H. B. Stenzel, Professor of Geology, to attend the annual meeting of the Society of Economic Paleontologists and Mineralogists, in Chicago, April 24 through 27.
29. The following trips with expenses paid from funds for Intercollegiate Athletics:
- (1) Approximately 15 University of Texas Swimming team members and others to go to Columbus, Ohio, for the National Collegiate Athletic Association Swimming Meet, March 22 through 25;
 - (2) Mr. Jack S. Gray, Basketball Coach, to go to New York City, for the National Basketball Coaches Association meetings and the National Basketball Rules meetings via Kansas City, Missouri, the dates for the trips being March 24 through 30.
 - (3) Approximately six University of Texas Tennis Team members to go to Norman, Oklahoma, for tennis matches with the University of Oklahoma on April 1, 1950.
 - (4) Messrs. Eck Curtis, Ed Price, J.T. King and Ed Olle, all of the staff of Intercollegiate Athletics, to go to Rolla, Missouri, and Columbia, Missouri, April 10 through 14 to observe spring football training and business practices at those institutions.
30. Mr. W. H. Cavett, Assistant Auditor in Auditing Oil and Gas Production, about April 24 through 29, to go to Tulsa and Enid, Oklahoma, to make an audit of the books and records of oil and gas lessees having leases on University lands, his expenses to be paid from the budget of the department.
31. Mr. F. C. McConnell, Director of Veterans Housing and Real Estate Rentals, to go to Lafayette, Indiana, April 17 through 20, to attend the annual National Housing Conference at Purdue University, his expenses to be paid from the budget for Veterans Housing.
32. Miss Helen Flinn, Social Director of University Residence Halls for Women, to attend the annual meeting of the National Association of Deans of Women in Atlantic City, March 28 through 31, her expenses to be paid in the same proportionate distribution as her salary in the Dormitory budgets.
33. The following trips with expenses paid from funds of the Defense Research Laboratory:
- (1) Dr. R. C. Anderson, Research Chemist, March 27 through April 1, to attend the national meeting of the American Chemical Society in Houston and then to Dayton, Ohio, to attend a research conference on chemical kinetics in jet propulsion.
 - (2) Dr. Dana Young, Research Engineer, March 20 through 24 to attend a symposium in Washington, D. C., and a conference at Silver Spring, Maryland, at the Applied Physics Laboratory.
 - (3) Dr. M. V. Barton, Research Engineer, to extend his trip for which permission was granted in Item 17 (4) page 8, docket of March 11 through March 9.

34. Miss Jesse Earl Anderson, Assistant to the Dean of Women (Student Group Advisor I) April 18 through 24, to attend the Southern Intercollegiate Association of Student Government being held at Alabama College, Montevallo, Alabama, her expenses to be paid from the Travel Expense account of the Dean of Women.

35. Dean T. H. Shelby, Mr. D. W. McCavick, Mr. Norris A. Hiett, and Mr. A. C. Murphy, all of the Division of Extension, to attend the annual meeting of the National University Extension Association in Excelsior Springs, Missouri, April 30 through May 3, the expenses for Dean Shelby and Mr. Hiett to be paid from the budget for the Office of the Dean, those for Mr. McCavick from the Visual Instruction Bureau, and those of Mr. Murphy from the Extension Centers account.

36. Dr. G. S. Rabideau, Associate Professor of Botany, April 12 through 14, to attend a conference at the Oak Ridge National Laboratory in Tennessee on various biochemical problems related to the work of the Plant Research Institute, his expenses to be paid from the Maintenance and Equipment account of that budget.

STUDENT ACTIVITIES FEES, MAIN UNIVERSITY: Pursuant to authority granted to The Board of Regents under Senate Bill No. 228, 50th Legislature, Regular Session, 1947, and in view of the fact that earlier resolutions applied only to the Long Session following, I recommend your approval of the following resolution:

BE IS RESOLVED by the Board of Regents of The University of Texas that the Student Activities Fee, formerly known as the "Blanket Tax" be and the same is hereby fixed and established at \$15.00 for the Long Session 1950-51, and that said fee be and the same is hereby made a required or compulsory fee to be collected from all resident students registering in The University of Texas, except such students as are registered for three semester hours or less of resident instruction; provided, that students registering for the First Semester shall be required to pay the full amount of said Student Activities Fee of \$15.00, and that students not in attendance during the First Semester but who register for the Second Semester shall be required to pay a Student Activities Fee of only \$5.00; and provided further, that, although collected for the full scholastic year beginning with the Long Term, nevertheless the said Student Activities Fee of \$15.00 shall be allocated \$10.00 to the First Semester and \$5.00 to the Second Semester.

BE IT FURTHER RESOLVED, that in the event of the withdrawal from the University of any student after registration therein, a portion of the Student Activities Fee paid by said student shall be refunded to said student in accordance with the following schedule:

- a. If prior to October 1, \$12.00
- b. If between October 1 and October 31, \$9.00
- c. If between November 1 and November 30, \$7.50
- d. If between December 1 and January 31, \$5.00
- e. If between February 1 and March 15, \$4.00
- f. If between March 16 and April 15, \$2.00
- g. Thereafter, nothing

BE IT FURTHER RESOLVED that in the determination of the allocation of said Student Activities Fee the following procedure shall obtain:

1. The Students' Assembly shall recommend an allocation of the Student Activities Fee to the Student Activities Fee Committee described below, utilizing, if it so desire, its Appropriation Committee for the study of requests and needs of all student organizations wishing to participate in the allocation.

2. The Student Activities Fee Committee shall be comprised of the Dean of Student Life as Chairman, ex officio; the University Auditor, ex officio; one other voting member of the General Faculty, appointed by the President; the President of the Students' Association, ex officio and one student to be appointed by the President of the Students' Association. The non-ex officio members of this Committee are not to be directly connected with any one of the activities deriving financial support from the Student Activities Fee. This Committee is hereby

authorized to make the final determination of the allocation of funds to be derived from the Student Activities Fee for the scholastic year 1950-51. It shall be the duty of this Committee to examine the recommendations made by the Students' Assembly, with particular attention being paid to the fairness and reasonableness of the allocations, and to make public its approved allocation on or before July 1, 1950.

In view of the expected sharp decline in expected registration of veteran students under the G. I. Bill for the year 1951-52 and of the recent recommendation of the Students Assembly, I further recommend that the Student Activities Fee be placed on an optional basis effective September 1, 1951.

Medical Branch

Business Office

1. Appoint Mr. Stephen H. Esders, Jr., as Inventory Clerk at a salary rate of \$2,400 for twelve months, effective April 3, 1950, vice Mr. Zapp, resigned.

Radiology

2. Appoint Dr. E. Hopkins Stirling as Associate Professor (without tenure or salary) effective March 1, 1950.

John Sealy College of Nursing

3. Accept the resignation of Miss Ellen Kilgallen as Instructor in Obstetric Nursing at a salary rate of \$3,480 for twelve months effective at the close of business on March 15, 1950.

Microbiology Research Laboratory

4. Increase the appropriation for Assistants and Technicians by \$1,860 transferred from the same account in the Laboratory of Medical Physics.

Medical Branch Hospitals

5. Approve the following transfers within these budgets:

Transferred from:

John Sealy Hospital	
Hospital Pharmacy, Maintenance, Equipment and Support	\$10,000.00
Stewart Convalescent Home, Food	10,000.00
Nursing Service	
Head Nurses, Special and General Duty Nurses	20,000.00
Crippled Children's Hospital	
Head Nurses and General Duty Nurses	10,000.00
Assistant Supervisors	4,000.00
Special Surgical Unit	
General Duty Nurses	10,000.00
	<u>\$64,000.00</u>

Transferred to:

Consolidated Operation and Maintenance of Physical Plant	
Maintenance, Equipment and Support	\$15,000.00
Special Projects	10,000.00
John Sealy Hospital	
General Administration and Expense	
Maintenance, Equipment and Support and Travel	20,000
Radiology Service, Maintenance, Equipment and Support	5,000.00
Special Surgical Unit	
Radiology Service, New Equipment	14,000.00
	<u>\$64,000.00</u>

Medical Branch (continued)

OUT-OF-STATE TRIPS: I recommend your approval of the following out-of-state trips without loss of pay by the staff members listed below, their expenses to be paid as indicated:

1. Dr. A. E. Hansen, and Dr. Theodore Panos, both of the Department of Pediatrics, to attend the meeting of the Committee of Improvement of Child Health of the American Academy of Pediatrics in New Orleans, Louisiana, April 7, their expenses to be paid from funds of the Child Health Program.
2. Miss Irene Healy, Associate Professor of Nursing Education, to attend the meeting of the National League of Nursing Education in San Francisco, May 8 through 13, her transportation expenses to be paid from the account for Maintenance, Equipment, Support and Travel in the budget for Nursing Education.
3. Dr. Lloyd Gregory and Dr. Arthur Ruskin, both of the Department of Medicine, to attend March 16 through 20 the meeting of the Southern Society for Clinical Investigation in New Orleans, with Dr. Gregory's expenses paid from the budget for Internal Medicine; also Dr. Ruskin to attend the meeting of the Federated Societies in Atlantic City, April 18 through 20.
4. Dr. Ludwik Anigstein, Professor of Preventive Medicine and Public Health, to attend the meeting of the National Society of American Bacteriologists May 13 through 20, in Baltimore, his expenses to be paid from the account for Maintenance, Equipment, Support, Administrative and Staff Travel and Official Travel in the budget for Administration.
5. Drs. C. M. Pomerat, Raymond Blount, Donald Duncan, J.C. Finerty, and Mary Sauer, to give papers or present demonstrations at the meeting of the American Association of Anatomists in New Orleans, April 4 through 8, their transportation expenses to be paid from the Maintenance, Equipment and Support account of the Department of Anatomy.

RESEARCH GRANT: The American Cancer Society has made a grant of \$7,000 to Dr. C. M. Pomerat, Professor of Anatomy for his research of Factors influencing the growth of malignant cells in vitro. The period of the grant is July 1 through June 30, 1951. I recommend your acceptance and that the thanks and appreciation of the Board be sent the donors by the Secretary.

VETERANS ADMINISTRATION CONTRACT: The contract with the Veterans' Administration for training at the Medical Branch under public laws 16 and 346 has been signed by the Business Manager. I recommend your approval of the contract and your ratification of the signatures.

GIFT: Professor Jose R. do Valle, Professor of Pharmacology at the University of Sao Paulo Medical School has made a gift from the Library of that school of twenty volumes of Revista da Associacao Paulista de Medicina. This is a valuable gift to the Library of the Medical Branch and I recommend your acceptance and that the thanks and appreciation of the Board be sent the donors by the Secretary.

School of DentistryVice-President and Dean

1. Appoint Mrs. Lynn E. Kiser to the unfilled position of Secretary to the Vice-President and Dean at a salary rate of \$3,200 for twelve months effective April 1, 1950.

Restorative Dentistry

2. Change the source of the salary of Dr. L. A. Varteressian, Assistant Professor (Maxillo-facial Prosthesis) (without tenure) at \$6,500 for twelve months, from this budget to U. S. P. H. Grant-in-aid CT-577-C2 effective June 1, 1950.

Out-Patient Division

3. Increase the salary rate of Miss Merrel Lee Williams, Nurse, from \$2,400 to \$2,700 for twelve months, effective April 1, 1950, the additional funds to come from the budget already provided.

School of Dentistry (continued)USPH Grant-in-Aid CT-577-C2

4. Approve the following budget for this grant for the period April 1 through August 31, 1950:

Salaries	\$1,624.98
Consumable Supplies	600.00
Travel	200.00
	<u>\$2,424.98</u>

OUT-OF-STATE TRIPS: I recommend your approval of the following out-of-state trips by the staff members listed below, the trips to be made without loss of pay and with expenses paid as indicated:

1. Dr. F. C. Elliott, Vice-President and Dean, to go to Milwaukee, Wisconsin, to attend the meetings of the Academy of Denture Prosthetics, the American Board of Prosthodontists in Milwaukee, Wisconsin, April 29 through May 7, his expenses to be paid from the budget for the Vice-President and Dean.
2. Dr. Paul E. Tullar, Associate Professor of Pharmacology, to attend the meetings of the Federation of the Societies of Experimental Biology and Medicine, April 14 through 23, in Atlantic City as official delegate of the Dental Branch and also to interview prospective teachers for the Dental Branch.
3. Dr. Ira R. Telford, Professor of Anatomy, to attend the annual meeting of the American Association of Anatomists in New Orleans, April 5, through 9 at which he will present a paper. Cancel the trip approved for Dr. Telford to French Lick, Indiana, on March 22, 1950.
4. Dr. S. S. Arnim, Professor of Restorative Dentistry, March 22 through 28 to attend the meeting of the International Association for Dental Research in French Lick, Indiana.

The expenses for the last three trips are to be paid from the account for Traveling Expenses in the budget for Miscellaneous General Expenses.

M. D. Anderson Hospital for Cancer ResearchBiochemistry

1. Increase the salary rate of Dr. Jorge Awapara, Biochemist, from \$5,400 to \$6,000 for twelve months effective April 1, 1950, the funds to come from the American Cancer Society Institutional Research Grant.
2. Accept the resignation of Miss Marilyn Waldvogel as Technician at a salary rate of \$2,760 for twelve months effective at the close of business on March 26, 1950.

Pathological Anatomy

3. Increase the account for Residents, Technicians, Clerks, Statisticians, Typists, Attendants, Stenographers by \$1,000 from the position Clinical Pathologist in the Department of Clinical Pathology.

Business Office

4. Extend the appointment of Mr. Vaughn L. Schmidt as Accountant at \$3,600 for twelve months through March 31, 1950.

OUT-OF-STATE TRIPS: I recommend your approval of the following out-of-state trips without loss of pay by the staff members listed below, their expenses to be paid as indicated:

1. Messrs. Fred MacKie, Karl Kamrath, and Lloyd Borgett, architects for the new hospital, March 30 through April to go to the Institute of Nuclear Studies, Oak Ridge, Tennessee, to inspect various buildings there, their expenses to be paid from the Rosalie B. Hite funds.
2. Dr. Leonard Grimmett, Physicist, March 28 through April 1 to go to Milwaukee, Wisconsin, and the Institute of Nuclear Studies in Oak Ridge, Tennessee, regarding the construction of the Cobalt 60 Irradiator and to inspect buildings in which work with radio-active substances is carried on.

M. D. Anderson Hospital (continued)Out-of-state trips (continued)

3. Mr. R. A. Kolvoord, Photographer, April 6 through 16, to go to Chicago, Detroit, Rochester to investigate motion picture cameras, projection equipment, photomicrophic equipment and other photographic research laboratory equipment and methods and to stop at Athens, Ohio, to serve as guest lecturer at the Department of Photography, Ohio University, his expenses to be paid from the travel account of the Hospital.

GIFTS: The following gifts for the Administrator's Contingency Fund have been received at the Hospital, each in the amount of \$100. I recommend your acceptance of them and that the thanks and appreciation of the Board be sent the donors by the Secretary:

1. Mrs. Hattie Belle Hooper, Conroe, Texas
2. Mr. and Mrs. James W. Baggett, P. O. Box 7, Ozona, Texas

Southwestern Medical SchoolAdministration

1. Create an account for Additional Help in this budget in the amount of \$1,400 by the transfer of that sum from the Reserve for Unfilled Positions.
2. Appoint Dr. Harry W. Cochran as Director of Cancer Program at a salary rate of \$6,000 for twelve months effective March 15, 1950, his salary to come from USPH Grant (Cancer) 108 through June 30 and from American Cancer Society #120 beginning July 1.
3. Appoint Dr. Andrew Small as Assistant Director of Cancer Program at a salary rate of \$4,500 for twelve months effective April 7, 1950, his salary to come from USPH (Cancer) #108 through June 30 and from American Cancer Society #120 beginning July 1.

Internal Medicine

4. Grant Dr. Tinsley Harrison, Professor of Internal Medicine, at a salary rate of \$15,000 for twelve months, a leave of absence without salary beginning March 16, until further notice.
5. Accept the resignation of Mrs. Judith Hopkins, Secretary at \$2,400 for twelve months, effective March 3, 1950.
6. Appoint Mrs. Eloise H. Lyne as Secretary at a salary rate of \$2,400 for twelve months effective March 28, vice Mrs. Hopkins, resigned.

Surgery

7. Change the status of Mr. John A. Marcia from part-time to full-time at a salary rate of \$3,600 for twelve months effective April 1, 1950, the funds for his salary to come from Montgomery Fund #73.

OUT-OF-STATE TRIPS: I recommend your approval of the following out-of-state trips by the staff members listed below, the trips to be made without loss of pay and with expenses as indicated:

1. Dr. Allen Reid, Associate Professor of Biophysics, April 14 through 24, to present a paper at the meeting of the Federation of American Societies for Experimental Biology at Atlantic City, New Jersey.
2. Dr. S.E. Sulkin, Professor of Bacteriology, May 13 through 19, to present a paper at the meeting of the Society of American Bacteriologists at Baltimore, Maryland.
3. Dr. Harriet Bates, Instructor in Pediatrics, April 7 to represent the department at the Pediatric Education meeting in New Orleans.
4. Dr. H.C. Tidwell, Professor of Biochemistry, April 16 through 22, to attend the annual meeting of the Federation of American Societies in Atlantic City and interview possible appointees for the School.

APR 29 1950

528

Southwestern Medical School (continued)
Out-of-State Trips (continued)

5. Dr. Andres Goth, Associate Professor of Pharmacology, April 15 through 23, to present a paper at the meeting of the Federation of American Societies for Experimental Biology in Atlantic City.

The expenses for the above trips to be paid from the account for Conferences, Lectures, Attendance at Scientific Meetings, etc., in the budget for General Administration.

6. Dr. Don P. Morris, Associate Professor of Psychiatry, April 13 through 19, to serve on the Committee on Psychiatric Social Work of the Group for the Advancement of Psychiatry and attend special conferences on psychomatic medicine at the New York Hospital and Mt. Sinai Hospital, his expenses to be paid from the U.S.P.H. Grant #116.

OTHER MATTERS TO COME BEFORE THE BOARD AT ITS
MEETING OF APRIL 28 and 29, 1950

Land Committee Matters
Finance Committee Matters
Building Committee Matters
Medical and Dentistry Committee Matters

Respectfully submitted,

Theophilus S. Painter

Theophilus S. Painter
President