



**OFFICE OF THE DIRECTOR OF POLICE
THE UNIVERSITY OF TEXAS SYSTEM
POLICY AND PROCEDURE MANUAL**



Subject			Policy Number
United States Government Security Clearances for Select University of Texas System Police (UTSP) Personnel			845
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September 1, 2014	September 1, 2013	Annually	3
Reference Standards		Rescinds or Amends Policy Number	
TPCA: CALEA: IACLEA:			

I. PURPOSE

The purpose of this policy is to define the concept of United States Government (USG) security clearances, explain and establish the historical intent of the granting of such clearances, identify the levels or categories of security clearances that can be granted and by whom, and finally, to discuss the need and purpose for select UTSP personnel to have such clearances; then, to identify those positions within each institution Police Department which would be best served to be occupied by incumbents who have been granted USG security clearances, including options and alternatives to be employed.

II. RATIONALE

It is the policy of the UTSP to ensure that as a single agency and within our individual institution police departments that we are positioned in the best way to respond to threats of criminal behavior or terrorist attack. It is also our policy that we shall be anticipatory in recognizing emerging or sustained threats or risks and shall act on that information and intelligence that is available to us in as proactive a manner as is possible.

This requires a continued posture that is preemptive, forward thinking and inclusive. That posture shall include the development and maintenance of an intelligence function within each institution police department and continuous efforts to seek out and receive that information which better positions us to respond to threats or risks as they emerge. While some of that information and intelligence can and should be developed and disseminated within the UTSP, we also acknowledge that our partners in the federal law enforcement and intelligence communities can provide even more timely, robust and rigorously screened information for us to act upon.

In the post-9/11 environment the relationship between local, state and federal law enforcement agencies demands a common operating environment as well as relationships characterized by mutual respect.

Our ability to engage with our federal partners, be part of the information-sharing process and operate on equal footing requires us to be able to examine and assess threat and risk information, including such information that is classified.

Ensuring that we have access to that classified information is of significant importance and that is largely accomplished through the acquisitions of USG security clearances for select UTSP personnel.

III. SCOPE

As a baseline, each institution police department is expected to have at least one sworn officer, appropriately placed in the department, who has at a minimum a USG security clearance at the Secret level. This officer must be positioned organizationally to put that clearance to use and engage with our federal law enforcement and intelligence community partners.

This can be accomplished, for example, through participation in federal-state-local task forces such as Joint Terrorism Task Forces, relationships with the Resident Agent or Special Agent in Charge of the respective office of a federal law enforcement agency, relationships with the respective fusion centers or relying on an institution police department member who through his/her participation in a Reserve Component of the US Armed Forces (e.g. Reserve or Guard) has a USG security clearance that can also be used for law enforcement purposes.

A more desirable posture for each institution police department would be to have not only the appropriately placed sworn member(s) with a security clearance but to have the institution Chief of Police with a USG security clearance as well.

IV. DEFINITIONS

- A. Security Clearance - Eligibility for access to a particular level of information classified by the USG and granted only to those for whom an appropriate personnel security investigation has been conducted; controls access to information that should not be freely available to all personnel.
- B. Personnel Security Investigation - The determination that an individual's personal and professional history indicates loyalty to the United States, strength of character, trustworthiness, honesty, reliability, discretion, and sound judgment as well as freedom from conflicting allegiances and potential for coercion; implies a willingness and ability to abide by the regulations governing the use, handling and protection of classified information; final decisions are the decisions of appropriately trained adjudicative personnel at a particular USG agency; eligibility will be granted only where facts and circumstances indicate access to classified information is clearly consistent with the national security interests of the US and access will be granted only for a need for such access.
- C. USG Agencies Issuing Security Clearances - Departments of Defense, Homeland Security, Energy, Justice, State and the Central Intelligence Agency among many others.
- D. Security Levels of Information - Controlled Unclassified Information (unclassified), For Official Use Only (unclassified), Confidential (Public Trust), Secret (classified), Top Secret (classified).

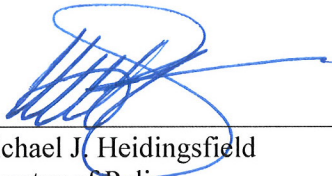
E. Security Clearance Levels

Confidential (provides access to information that could reasonably be expected to cause damage to national security if disclosed to unauthorized sources), Secret (provides access to information that could reasonably be expected to cause serious damage to the national security if disclosed to unauthorized sources—reinvestigation required every ten years), Top Secret (provides access to national security, counterterrorism, counterintelligence or other highly sensitive data that could cause exceptionally grave damage to national security if disclosed to unauthorized sources—reinvestigation required every five years).

V. POLICY

Effective September 1, 2014 each institution shall, as a minimum, have a sworn officer appropriately placed in the organization, and in possession of/having been granted a USG security clearance at the Secret level, to ensure the timely and accurate receipt of/response to classified information or intelligence that reflects a potential, historic or emerging threat and/or risk to campus public safety.

Each institution Chief of Police shall give the strongest possible consideration to ensuring that he/she personally has, as a minimum, a USG security clearance at the Secret level.



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