

Checklist for Policy 106 Implementation
Monthly and Annual Crime Reports

#	ITEM	YES	NO	N/A
1	Is a copy of this Policy available to all commissioned officers?			
2	Is there a training roster or other documentation showing that officers were trained on this policy?			
3	Are personnel knowledgeable on this policy (establish through verbal discussion with personnel)?			
4	Does the department report crimes that occur in its jurisdiction through the Uniform Crime Report (UCR)? (section I)			
5	Does the department report crimes that occur in its jurisdiction through the National Incident Based Reporting System (NIBRS)? (section I)			
6	Does the department report crimes that occur in its jurisdiction to ODOP on a monthly basis via the DP 31 by the 15 th of each month? (section II.A)			
7	Does the department provide an annual crime report to ODOP via the DP 31 by January 31st each year? (section II.A)			
8	Are the department's SOPs or policies consistent with this policy?			

Policy Concepts

- Purpose:
 - have a realistic understanding of UT System crime patterns and victimization
 - to establish both a historical and contemporary basis to analyze criminal trends and deploy resources accordingly
 - to develop and sustain the capacity to analyze crime in real time and accurately forecast future trends and developments in criminal conduct
 - to ensure that the institution Chiefs of Police have timely access to UCR, NIBRS and other crime data System-wide in order to make the most informed law enforcement policy decisions accordingly